



**Lewiston Public Works Advisory Commission
REGULAR MEETING AGENDA
March 20, 2024 - 12:00 PM
Bell Building 2nd Floor Meeting Room - 215 D Street
Lewiston, Idaho 83501**

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's Facebook page or the City's website at cityoflewiston.org.

I. CALL TO ORDER

II. CITIZEN COMMENTS

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff. Comments may be made: (1) in-person, (2) by emailing publicworks@cityoflewiston.org, or (3) by calling 208-746-1316 extension 6 and leaving a message. Comments submitted by email or phone will be forwarded to the Public Works Advisory Commission. If you would like your comment to be read out loud during the meeting, please so indicate in your message.

III. CONSENT AGENDA

All items on the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion on these issues unless a member so requests, in which case the item will be removed from the Consent Agenda and considered under Section VI - Items Moved from the Consent Agenda.

A. APPROVAL OF FEBRUARY 14, 2024 MEETING MINUTES: - Action Item

B. US-12 INTERSTATE HIGHWAY BRIDGE ("BLUE BRIDGE") LETTER TO WSDOT:

At the February 14, 2024 meeting, Commissioner Bourassa requested that this letter be moved from the Consent Agenda for discussion; the Consent Agenda was approved as amended with a majority vote. Under "Agenda Item VI. Items Moved From The Consent Agenda", the Commission provided staff with revisions and approved the letter as amended.

Unfortunately, Agenda Item VI was not categorized as an action item on the agenda, rendering the vote void. The letter has been revised per the Commission's direction during the last meeting and is on the Consent Agenda for a final time to correct the voting error. - Action Item

IV. DIRECTOR'S REPORT

Concise updates on items from previous meetings and notices of upcoming projects, efforts, etc. Questions are permitted but not intended for discussion by, or action from, the Commission.

V. ACTIVE AGENDA

Article V. Rules of Debate of the Public Works Advisory Commission bylaws states:

A. *Recognition by chairperson and interruptions prohibited.* A Commission member desiring to speak at a meeting shall address the chairperson and, upon recognition by the chairperson, shall confine himself or herself to the question under debate. A Commission member, once recognized by the chairperson, shall not be interrupted when speaking.

B. *Call for the question.* A Commission member may call for the question upon being recognized by the chairperson. If the motion to call for the question is seconded, debate shall not be allowed, and the motion must be approved by two-thirds (2/3) of the Commission members present. If the motion is so approved, the Commission shall immediately vote on the underlying question without further debate.

A. **CITY OF LEWISTON - BUDGET OVERVIEW:** Finance Director and City Treasurer Aimee Gordon will provide a brief overview of the City's annual budget process. - Presentation (Finance Director /City Treasurer Gordon)

B. **PUBLIC WORKS - APPROACH TO BUDGET:** Public Works Director Dustin Johnson will briefly explain the remainder of fiscal year 2024 and the new requests proposed for fiscal year 2025. – Action Item (Public Works Director Johnson)

VI. **ITEMS MOVED FROM CONSENT AGENDA** - Action Item

VII. **UNFINISHED & NEW BUSINESS**

A. **COMMISSIONER COMMENTS:** *Comments should not be related to an item currently before the Commission or an item that may come before the Commission in the foreseeable future, and should be limited to comments, not discussion.*

B. **STAFF LIAISON COMMENTS:** *Comments should not be related to an item currently before the Commission or an item that may come before the Commission in the foreseeable future, and should be limited to comments, not discussion.*

C. **FUTURE AGENDA ITEMS:** - Action Item

VIII. **ADJOURNMENT** - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided, please contact Public Works Specialist Haley Kelley at least 48-hours in advance of the meeting time at (208) 553-2662 or publicworks@CityofLewiston.org.