Lewiston City Council
REGULAR MEETING AGENDA
April 8, 2024 - 6:00 PM
Lewiston City Library – Second Floor Event Space – 411 D Street
Lewiston, Idaho 83501

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's website at cityoflewiston.org.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS COMMENTS

This is an opportunity for citizens to address the Council on agenda items or other items they wish to bring to the attention of the Council. Citizens are encouraged to discuss operational issues in advance with the Mayor. In consideration of others wishing to speak, please limit your remarks to three minutes.

IV. PRESENTATIONS

A. FIRE DEPARTMENT FIREFIGHTER & ENGINEER PROMOTIONAL BADGE PINNING: Recognizing the newly promoted members of the Lewiston Fire Department (Fire Chief Rightmier)

B. PROCLAMATION: WEEK OF THE YOUNG CHILD: Presenting the proclamation to Lewis-Clark State College Early Childhood Development Associate Professors Darcy Peterson and Alicia Robertson (Mayor Johnson)

C. VALLEY VISION UPDATE: Receiving an update from President/CEO Chavez

V. CONSENT AGENDA

All items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under "Items Moved from the Consent Agenda".

A. CITY COUNCIL MINUTES: Considering approving the City Council meeting minutes of 3/25/2024 and 4/1/2024 - Action Item

B. ADVISORY BOARD MINUTES: 2/8/2024 Business Improvement District Advisory Board; 2/14/2024 Public Works Advisory Commission; - Action Item

C. VOUCHER'S PAYABLE: Considering approval of the Voucher's Payable dated 03/08/2024 - 03/21/2024 in the amount of $1,856,879.27 - Action Item

VI. ACTIVE AGENDA

A. ALCOHOL LICENSE: Considering approval of the following alcohol beverage license to include liquor: Hops & Vine - Action Item (Community Development Director Grow)

B. ASSIGNED BUILDING FUND REQUEST: Considering approving a request for temporary portable housing and per diem allowance for on-duty firefighters during periods when they cannot occupy the Fire Stations during construction - Action Item (Facilities Maintenance Supervisor Warren)

C. ORDINANCES

1. FIRST READING

a. ORDINANCE 4914: Considering transitioning Child Care Business Licensing to the State Licensing Authority for child care and preschool facilities whose city-issued business licenses have expired and new child care and preschool facilities who operate on or after October 1, 2024; amending Section 21-1(d) of Lewiston City Code; amending Section 21-24 of Lewiston City Code; providing that a city-issued business license will not be required for child care businesses obtaining a state-issued child care license; preserving the applicability of other code restrictions; and providing an effective date - Action Item (Community Development Director Grow)

2. SECOND/THIRD READINGS

a. ORDINANCE 4910: Considering amending Section 36-152 of the Lewiston City Code to amend existing definitions; amending Section 36-153(b)(16) relating to specific prohibition of wastewater temperature; amending Section 36-159 relating to wastewater discharge permit requirements; amending Section 36-160 relating to reporting requirements for dischargers; amending Section 36-166 relating to notification of violation and administrative adjustment; amending Section 36-167 relating to show cause hearings; amending Section 36-171 relating to upsets; amending Section 36-174 relating to nonexclusive remedies; enacting Section 36-176 relating to affirmative defenses to violations; and providing an effective date - Action Item (Public Works Director Johnson)

3. ADOPTION AND APPROVAL OF ORDINANCE SUMMARIES

a. ORDINANCE 4910: Action Item

VII. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

VIII. UNFINISHED AND NEW BUSINESS

A. CITY COUNCILOR COMMENTS: Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion.

B. CITY BOARDS AND COMMISSIONS LIAISON UPDATES

C. MAYOR COMMENTS

D. AGENDA TOPICS: Action Item

IX. ADJOURNMENT - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact the City Clerk's Office at least forty-eight (48) hours in advance of the meeting at 208-746-3671, ext. 6202.

Proclamation

City of Lewiston, Idaho

WHEREAS, the *Lewis-Clark State College Early Childhood Development Program, the Regional Early Childhood Committee, and IdahoSTARS,* in conjunction with the Idaho Association for the Education of Young Children (Idaho AEYC) and National Association for the Education of Young Children (NAEYC), are celebrating the Week of the Young Child, April 6-12, 2024; and

WHEREAS, these organizations are working to promote and inspire high-quality early childhood experiences for our state's youngest citizens, that can provide a foundation of learning and success for children in Lewiston, Idaho; and

WHEREAS, teachers and others who work with or on behalf of young children birth through age eight, who make a difference in the lives of young children in Lewiston deserve thanks and recognition; and

WHEREAS, public policies that support early learning for all young children are crucial to young children's futures and to the prosperity of our society;

NOW THEREFORE, I, Dan Johnson, Mayor of the City of Lewiston, do hereby proclaim April 6-12, 2024, as ***"WEEK OF THE YOUNG CHILD"*** in Lewiston, Idaho and encourage all citizens to work to support and invest in early childhood in Lewiston.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND SEAL OF THE CITY OF LEWISTON, IDAHO, TO BE AFFIXED HERETO THIS 8th DAY OF APRIL, 2024.

DANIEL G. JOHNSON, MAYOR
LEWISTON, IDAHO

"You have to BELIEVE it BEFORE you can see it"

APRIL 8, 2024

VALLEY VISION – A SEASON OF CHANGE

ACTIVELY ATTRACT, EXPAND, OR PROVIDE ASSISTANCE TO NEW WEALTH GENERATORS THAT ENHANCE THE QUALITY OF LIFE TO THE LEWIS-CLARK VALLEY

VALLEY VISION - NEW DIRECTION

DEVELOP A CULTURE & LONG-TERM GAME PLAN WITH CLEAR ROAD MAP

VALLEY VISION

IN A SEASON OF CHANGE

WHY: INTERNAL PERSPECTIVE

CONTROL THE SUCCESS OUTCOME

DEPARTMENT OF COMMERCE – SHARING OF LEADS ACROSS THE ENTIRE STATE

PRO-ACTIVE LEAD GENERATION

USE TARGETED MARKETING TO MEET THE GOALS OF ECONOMIC DEVELOPMENT

VALLEY VISION

IN A SEASON OF CHANGE

WHY: EXTERNAL PERSPECTIVE

ELEVATE THE ORGANIZATION'S PERFORMANCE

L-C VALLEY DESERVES OUR BEST PERFORMANCE

TOP PERFORMERS CLOSE DEALS

IT'S GOOD FOR THE L-C VALLEY'S FUTURE

MAKE THE VALLEY A LOCATION OF CHOICE

STRATEGY : BUSINESS ATTRACTION PROGRAM

DONE

+ Action One	Determine Best fit Industries	x
+ Action Two	Determine Market/Regions	x
+ Action Three	Develop Presentation based on Business Case	x
+ Action Four	Begin Prospecting Mission in June 2023	x
+ Action Five	Follow-up Activity	x

METRICS

+ Travel to four markets for a total of 35 Industry meetings
+ Conversion rate of higher than industry standard
+ Schedule 5 site tours to L-C Valley in one year

VALLEY VISION BUSINESS ATTRACTION PLAN
DIRECT MARKETING (PROSPECTING)

MARKETS:

- CALIFORNIA
- OREGON
- WASHINGTON
- ARIZONA
- CANADA

SECTORS:

FOOD PROCESSING:	(NAICS 2098)
ENERGY PROCESSING	(NAICS 2800)
CNC MACHINING MANUFACTURING	(NAICS 3599)
WEAPONS & AMMUNITION MANUFACTURING	(NAICS 332993, 53271)
OUTDOOR RECREATIONAL MANUFACTURING	(NAICS 32300)
WOOD PRODUCTS	(NAICS 32100)
DEPARTMENT OF DEFENSE	

NUMBER OF QUALIFIED MEETINGS HELD:	21
SITE TOURS CONDUCTED:	7
LETTER OF INTENT:	1

TRAVEL:	CALIFORNIA	4 BUSINESS MEETINGS	JUNE 22-23,2023
	CALGARY	10 BUSINESS MEETINGS	AUGUST 9-11, 2023
	ARIZONA	4 BUSINESS MEETINGS	OCTOBER 23-25, 2023
	REGINA	9 BUSINESS MEETINGS	DECEMBER 12-16, 2023
	CANADA	TBD	MAY 2024

STRATEGY : BUSINESS EXPANSION AND RETENTION DONE

+ Action One	| Utilize Synchronist Suite Platform	X
+ Action Two	| Recruit Volunteers to Conduct Confidential Interviews	X
+ Action Three	| Conduct Volunteer Training	X
+ Action Four	| Conduct one-one Confidential Meetings w Industry	In Process
+ Action Five	| Log Data	TDB
+ Action Six	| Follow-up Activity	TBD

METRICS

+ Volunteer Team = Board Members, Elected Officials and new VV Recruits
+ Launch Program Fall
+ Meet with 21 L-C Valley Industry Sector Businesses

STRATEGY : BUSINESS EXPANSION AND RETENTION

- Recruited 37 volunteers
  - Valley Vision Board Members (20)
  - Elected Officials (14)
  - Partnering Organizations (3)
- 3 sessions held to train 24 volunteers

- 21 businesses were invited
- Questionnaires sent
- 10 BEAR interviews were completed
- 13 volunteers have participated
- 11 BEAR interviews are being scheduled.

STRATEGY : PRODUCT DEVELOPMENT

+ Action One | Upgrade Website – w/ Industry Standards & Better Messaging

+ Action Two | Develop Manufacturing Center Option

| Location, Financing, Building Specifications, Timeline for Construction

+ Action Three | Package Incentive Offerings – Local and State

WEBSITE: (90%) COMPLETE

MANUFACTURING CENTER: 2024

GOAL

MAKE LEWIS- CLARK VALLEY THE
LOCATION OF CHOICE

March 25, 2024

THE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, met in a Regular Meeting at the Lewiston Library Second Floor Activity Room at 411 D Street. Mayor Johnson called the meeting to order at 6:00 p.m.

I. CALL TO ORDER

COUNCILORS PRESENT: Mayor Johnson; Council President Kleeburg; Councilor Forsmann; Councilor Klein; Councilor Liedkie; Councilor Schroeder; Councilor Spickelmire.

II. PLEDGE OF ALLEGIANCE

Councilor Forsmann's son led the Pledge of Allegiance.

III. CITIZENS COMMENTS

Martin Hunter, a resident of Lewiston, voiced concern that the City Code related to shipping/storage containers in a residential area was not being enforced.

IV. PRESENTATIONS

A. PROCLAMATION: VIETNAM VETERANS RECOGNITION DAY: Proclaiming March 29, 2024 as Vietnam Veterans Recognition Day and presenting the proclamation to Mary Krempasky, Service for Veterans Chair, Alice Whitman Chapter, NSDAR (Mayor Johnson)

Mayor Johnson read the Vietnam Veterans Recognition Day proclamation and presented it to Mary Krempasky and Judy Higgins with the National Society Daughters of the American Revolution.

B. PROCLAMATION: WORLD WISH MONTH: Proclaiming the month of April as World Wish Month and presenting the proclamation to Michelle John, North Idaho Regional Manager for Make-A-Wish® Idaho (Mayor Johnson)

Mayor Johnson proclaimed April as World Wish Month and presented it to Michelle John from Make-A-Wish Idaho.

C. FINANCIAL REPORT: Financial report for February, in accordance with Idaho Code 50-208 (City Treasurer Gordon)

No oral report.

V. CONSENT AGENDA

Mayor Johnson explained that all items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under "Items Moved from the Consent Agenda".

Councilor Liedkie moved, and Councilor Schroeder seconded, respectively, adoption of the Consent Agenda. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Schroeder; Forsmann; Liedkie; Klein; Spickelmire.***

A. **CITY COUNCIL MINUTES:** Considering approval of the following City Council meeting minutes: 3/4/2024 Work Session; 3/11/2024 Executive Session; 3/11/2024 Regular; and 3/18/2024 Special - Action Item

B. **ADVISORY BOARD AND COMMISSION MINUTES:** Considering approval of the 2/1/2024 Historic Preservation Commission; 2/13/2024 Urban Renewal Agency; and 2/28/2024 Planning and Zoning Commission minutes - Action Item

C. **VOUCHER'S PAYABLE:** Considering approval of the Voucher's Payable dated 2/23/2024 - 3/7/2024 in the amount of $1,379,307.02 - Action Item

VI. ACTIVE AGENDA

A. **BID AWARD: IFB-24-001 WASTEWATER IMPROVEMENT PROJECT (WW060) :** Considering approving the bid award for the Wastewater Improvement Project to Titan Technologies, Inc., for a total of $3,368,576.50 and authorizing the Mayor to execute the contract - Action Item (Public Works Director Johnson)

Councilors Schroeder and Forsmann moved and seconded, respectively, to award IFB-24-001 to Titan Technologies, Inc. and authorize the Mayor to execute the agreement between the City of Lewiston and Titan Technologies, Inc. ***ROLL CALL: VOTING AYE: Kleeburg; Schroeder; Forsmann; Liedkie; Klein; Spickelmire.***

B. **RESOLUTION 2024-8:** Considering encouraging equal opportunity in housing - Action Item (Grant Manager Rose)

Councilors Schroeder and Liedkie moved and seconded, respectively, to approve Resolution 2024-8. ***ROLL CALL: VOTING AYE: Kleeburg; Schroeder; Forsmann; Liedkie: Klein; Spickelmire.***

C. BID AWARD: IFB-24-004 LEWISTON POLICE DEPARTMENT GENERATOR : Considering approving the bid award for the Lewiston Police Department Generator to Collier Electric, LLC in the amount of $210,952 and authorizing the Mayor to execute the contract - Action Item (Parks & Recreation Facilities Maintenance Supervisor Warren)

Councilor Schroeder and Council President Kleeburg moved and seconded, respectively, to award IFB-24-004 to Collier Electric, LLC and authorize the Mayor to execute the agreement between the City of Lewiston and Collier Electric, LLC. ***ROLL CALL: VOTING AYE: Kleeburg; Schroeder; Forsmann; Liedkie; Klein; Spickelmire.***

D. RESOLUTION 2024-9: Considering approving the Federal Transit Administration Fiscal Year 2024 Certifications and Assurances - Action Item (Transit Manager Seigneur)

Councilors Liedkie and Forsmann moved and seconded, respectively, to approve Resolution 2024-9. ***ROLL CALL: VOTING AYE: Kleeburg; Schroeder; Forsmann; Liedkie; Klein; Spickelmire.***

E. TRANSIT ITD 5339 GRANT AGREEMENT #C2479LT: Considering approving the Transit ITD 5339 Grant Agreement #C2479LT for Intelligent Transit Software - Action Item (Transit Manager Seigneur)

Councilors Liedkie and Spickelmire moved and seconded, respectively, to approve the FTA 5339 Statewide Funding Agreement #C2479LT between the City of Lewiston and Idaho Transportation Department. ***ROLL CALL: VOTING AYE: Kleeburg; Schroeder; Forsmann; Liedkie; Klein; Spickelmire.***

F. ORDINANCES

1. FIRST READING

a. ORDINANCE 4910: Considering amending Section 36-152 of the Lewiston City Code to amend existing definitions; amending Section 36-153(b)(16) relating to specific prohibition of wastewater temperature; amending Section 36-159 relating to wastewater discharge permit requirements; amending Section 36-160 relating to reporting requirements for dischargers; amending Section 36-166 relating to notification of violation and administrative adjustment; amending Section 36-167 relating to show cause hearings; amending Section 36-171 relating to upsets; amending Section 36-174 relating to nonexclusive remedies; enacting Section 36-176 relating to affirmative defenses to violations; and providing an effective date - Action Item (Public Works Director Johnson)

Councilors Liedkie and Schroeder moved and seconded, respectively, to approve the first reading of Ordinance 4910. The motion passed 6-0.

ORDINANCE 4910: AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTION 36-152 OF THE LEWISTON CITY CODE TO AMEND EXISTING DEFINITIONS; AMENDING SECTION 36-153(b)(16) RELATING TO SPECIFIC PROHIBITION OF WASTEWATER TEMPERATURE; AMENDING SECTION 36-159 RELATING TO WASTEWATER DISCHARGE PERMIT REQUIREMENTS; AMENDING SECTION 36-160 RELATING TO REPORTING REQUIREMENTS FOR DISCHARGER; AMENDING SECTION 36-166 RELATING TO NOTIFICATION OF VIOLATION AND ADMINISTRATIVE ADJUSTMENT; AMENDING SECTION 36-167 RELATING TO SHOW CAUSE HEARINGS; AMENDING SECTION 36-171 RELATING TO UPSETS; AMENDING SECTION 36-174 RELATING TO NONEXCLUSIVE REMEDIES; ENACTING SECTION 36-176 RELATING TO AFFIRMATIVE DEFENSES TO VIOLATIONS; AND PROVIDING AN EFFECTIVE DATE.

2. SECOND/THIRD READINGS

a. ORDINANCE 4907: Considering amending Section 37-193 of the Lewiston City Code related to penalties under Chapter 37 - Action Item (Assistant Planner Hollingshead)

Councilor Schroeder and Council President Kleeburg moved and seconded, respectively, to combine the second and third readings and waive the third reading in full of Ordinance 4907. The motion passed 6-0.

Councilors Schroeder and Forsmann moved and seconded, respectively, to approve the second and third readings of Ordinance 4907. The motion passed 6-0.

ORDINANCE 4907: AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTION 37-193 OF THE LEWISTON CITY CODE RELATED TO PENALTIES UNDER CHAPTER 37, AND PROVIDING AN EFFECTIVE DATE.

b. ORDINANCE 4906: Considering amending various sections in Lewiston City Code Chapter 30 related to signage regulations and amending Section 37-140.1(a) to refer to the provisions in Chapter 30 - Action Item (Assistant Planner Hollingshead)

Councilors Spickelmire and Forsmann moved and seconded, respectively, to combine the second and third readings and waive the third reading in full

of Ordinance 4906. The motion passed 6-0.

Councilors Spickelmire and Forsmann moved and seconded, respectively, to approve the second and third readings of Ordinance 4906. The motion passed 6-0.

ORDINANCE 4906: AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTIONS 30-2 AND 30-8 OF THE LEWISTON CITY CODE TO REMOVE REFERENCES TO GOVERNMENT SIGNS; AMENDING SECTION 30-5 TO ADD AND AMEND DEFINITIONS RELATED TO SIGNS; AMENDING SECTION 30-6 TO CLARIFY THAT PERMITS ARE REQUIRED UNLESS OTHERWISE EXEMPTED BY THIS CHAPTER; AMENDING SECTION 30-11 TO REMOVE TYPE IV SIGNS; AMENDING SECTION 30-12(c) TO AMEND THE REGULATIONS FOR SIGNS IN RESIDENTIAL ZONES; AMENDING SECTIONS 30-13 AND 30-14 TO LIMIT THE NUMBER OF FREESTANDING AND/OR GROUND MONUMENT SIGNS IN COMMERCIAL ZONES; AMENDING SECTION 30-22 TO ALTER RELEVANT TIMEFRAMES IN THE APPEAL PROCESS, AND SPECIFYING REQUIREMENTS IN FILING A NOTICE OF APPEAL; AMENDING SECTION 30-23 TO CHANGE "VARIANCE" TO "WAIVER;" AMENDING SECTION 30-24 TO CLARIFY THE PROCESS FOR RELOCATING OR REPLACING SIGNS INSTALLED BEFORE OCTOBER 16, 2017; AMENDING SECTION 37-140.1(a) TO REFER TO THE PROVISIONS IN CHAPTER 30; AND PROVIDING AN EFFECTIVE DATE.

3. ADOPTION AND APPROVAL OF ORDINANCE SUMMARIES

Councilors Forsmann and Schroeder moved and seconded, respectively, to adopt Ordinances 4907 and 4906 and approve the related ordinance summaries. ***ROLL CALL: VOTING AYE: Kleeburg; Schroeder; Forsmann; Liedkie; Klein; Spickelmire.***

a. ORDINANCE 4907: - Action Item

b. ORDINANCE 4906: - Action Item

VII. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

VIII. UNFINISHED AND NEW BUSINESS

A. CITY COUNCILOR COMMENTS: Comments shall not be related to an item currently before the City Council or an item that may come before the City Council

in the foreseeable future, and shall be limited to comments, not discussion.

Councilor Forsmann said she had an opportunity to walk in the Firefighter's shoes, and it was a great experience. She also noted she is looking forward to attending the Citizen Police Academy.

Councilor Liedkie thanked the city for recognizing Vietnam Veterans.

B. CITY BOARDS AND COMMISSIONS LIAISON UPDATES

Councilors provided updates on their respective advisory boards and commissions.

C. MAYOR COMMENTS

Mayor Johnson shared a map of the City of Lewiston in 1874.

D. ADVISORY BOARD AND COMMISSION APPOINTMENTS: - Action Item

1. **DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE:** Considering the appointment of Steve Carlton to a three (3) year term - Action Item

   Mayor Johnson moved to approve the appointment of Steve Carlton to a three-year term on the Development Impact Fee Advisory Committee. Councilor Liedkie seconded and the motion passed 6-0.

2. **LIBRARY BOARD OF TRUSTEES:** Considering the reappointment of Diana Ames to a five (5) year term - Action Item

   Mayor Johnson moved to approve the reappointment of Diana Ames to a five-year term on the Library Board of Trustees. Councilor Forsmann seconded, and the motion passed 6-0.

3. **HISTORIC PRESERVATION COMMISSION:** Considering the reappointment of Ed King to a three (3) year term - Action Item

   Mayor Johnson moved to approve the reappointment of Ed King to a three-year term on the Historic Preservation Commission. Councilor Schroeder seconded, and the motion passed 6-0.

E. AGENDA TOPICS: - Action Item

Councilor Liedkie moved to have an update on the golf course at the May work session. Councilor Forsmann seconded, and the motion passed 6-0.

Councilor Schroeder moved to add a discussion on the purchase of the Twin City Foods property to a future work session. Councilor Liedkie seconded, and the motion passed 6-0.

IX. **ADJOURNMENT** - Action Item

There being no further business to come before the Lewiston City Council, Councilors Forsmann and Liedkie moved and seconded, respectively, to adjourn the March 25, 2024 Regular Meeting. The motion carried 6-0 and the meeting adjourned at 6:51 p.m.

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Daniel G. Johnson, Mayor

_____

Tanya M. Brocke, City Clerk

April 1, 2024

THE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, met in a Work Session at the Bell Building Second Floor Conference Room at 215 D Street. Mayor Johnson called the meeting to order at 3:00 p.m.

I. CALL TO ORDER

COUNCILORS PRESENT: Mayor Johnson; Council President Kleeburg; Councilor Forsmann (Zoom); Councilor Klein; Councilor Liedkie; Councilor Schroeder; Councilor Spickelmire.

II. PLEDGE OF ALLEGIANCE

Nevaeh West, a Teen Panel Member representing the Lewiston Armory for the Idaho National Guard, led the recitation of the Pledge of Allegiance.

IV. PRESENTATIONS

A. PROCLAMATION: MONTH OF THE MILITARY CHILD: Proclaiming the month of April as the "Month of the Military Child" - Action Item (Mayor Johnson)

Mayor Johnson proclaimed April as the Month of the Military Child and presented the proclamation to Keesha and Nevaeh West.

B. PROCLAMATION: FAIR HOUSING MONTH: Proclaiming the month of April as "Fair Housing Month" - Action Item (Mayor Johnson)

Mayor Johnson proclaimed April as Fair Housing Month and presented the proclamation to Grant Manager Rose.

III. CITIZENS COMMENTS

Kassee McLaughlin, a dispatcher for the Lewiston Police Department, voiced concerns she and fellow dispatchers had regarding the joint dispatch center and said they were not in support of it.

Kendall Prince, a dispatcher for the Lewiston Police Department, voiced her concerns and said she was also not in support of a joint dispatch center.

V. ACTIVE AGENDA

A. RESOLUTION 2024-12: Considering declaring M.L. Albright & Sons, Inc. as the

only reasonably available vendor for the 12th Street Stormwater and ADA Pedestrian Ramp Public Works construction project in accordance with Idaho Code § 67-2808(2)(a)(viii) - Action Item (City Engineer Antonich)

Councilors Schroeder and Spickelmire moved and seconded, respectively, to approve Resolution 2024-12. ***ROLL CALL: VOTING AYE: Kleeburg; Liedkie; Spickelmire; Schroeder; Klein; Forsmann.***

B. **INTELLIGENT TRANSPORTATION SOFTWARE PACKAGES FROM THE NASPO COOPERATIVE CONTRACT - CARAHSOFT AND SHI:** Considering accepting the request to utilize the State of Idaho's addendums to the NASPO ValuePoint Contracts # AR2488 and AR2472 for the purchase of an Intelligent Transportation Software package from SHI and Carahsoft in the amount of $369,907.10 - Action Item (Transit Manager Seigneur)

Councilors Liedkie and Spickelmire moved and seconded, respectively, to utilize the State of Idaho's addendums to the NASPO ValuePoint Contracts #AR2488 and AR2472 for the purchase of an Intelligent Transportation Software package from SHI International Corporation and Carahsoft Technology Corporation and authorize the Mayor to execute the associated agreements and staff to proceed with such purchases. ***ROLL CALL: VOTING AYE: Kleeburg; Liedkie; Spickelmire; Schroeder; Klein; Forsmann.***

VI. DISCUSSION ITEMS

Please note that identifying an item as an "Action Item" does not require the City Council to vote on that item.

A. **JOINT DISPATCH:** Requesting direction from the City Council with regard to a consolidated communications center - Action Item (Chief Kuzik)

Police Chief Kuzik reiterated his concerns regarding a joint dispatch center, and explained that he was requesting direction from Councilors on whether they would like to move forward or not.

No action was taken on this item.

B. **STRATEGIC PLAN UPDATE:** Update and review of the City of Lewiston's Strategic Plan - Action Item (Mayor Johnson)

Mayor Johnson summarized the City of Lewiston's Strategic Plan Performance report, which marks the end point of the City of Lewiston's five-year strategic plan and provides an overview of the progress made over the past fiscal year.

C. **BERT LIPPS REPAIR:** Update and discussion regarding the current status of Bert Lipps Pool - Action Item (Councilor Spickelmire)

Councilor Spickelmire explained there had been recent inquiries regarding the repairs needed to the Bert Lipps pool and proposed allocating funds for these repairs in the upcoming fiscal year's budget.

After discussion, Councilor Liedkie directed staff to bring back a repair estimate and feasibility report, including a schedule of cost, for the Bert Lipps Pool. Councilor Spickelmire seconded, and the motion passed 6-0.

VII. UNFINISHED AND NEW BUSINESS

A. CITY COUNCILOR COMMENTS: Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion.

Councilor Forsmann apologized for her absence from being at the meeting in-person.

Councilor Spickelmire expressed appreciation for the clean-up that was done on Bryden Avenue.

Council President Kleeburg commented on the longstanding nature of the discussion surrounding the Joint Dispatch Center, and emphasized that, over the years, multiple police chiefs have opposed it.

B. CITY BOARDS AND COMMISSIONS LIAISON UPDATES

Councilor Schroeder shared that Public Works day is May 23rd from 9 a.m. to 2 p.m. and encouraged people to attend.

C. MAYOR COMMENTS

Mayor Johnson noted that on April 2 at 6:00 p.m. the VFW Hall would be hosting a watch party for the christening of the USS Idaho.

D. AGENDA TOPICS: - Action Item

VIII. EXECUTIVE SESSION

Pursuant to Idaho Code § 74-206(1)(f), to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated - Action Item

At 4:24 p.m., Councilors Liedkie and Forsmann moved and seconded, respectively, to go into executive session pursuant to Idaho Code § 74-206(1)(f), to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be

litigated. ***ROLL CALL: VOTING AYE: Kleeburg; Liedkie; Spickelmire; Schroeder; Klein; Forsmann.***

IX. <u>ADJOURNMENT</u> - Action Item

After the executive session concluded, Council President Kleeburg and Councilor Liedkie moved and seconded, respectively, to adjourn the April 1, 2024 Work Session. The motion passed 6-0 and the meeting adjourned at 4:48 p.m.

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Daniel G. Johnson, Mayor

_____
Tanya M. Brocke, City Clerk

February 8, 2024

THE BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD OF THE CITY OF LEWISTON, IDAHO, met at its regular meeting Thursday, February 08, 2024 at the Community Development Department Second Floor meeting room. Due to the Board not being able to meet a quorum no action items were voted on.

I. CALL TO ORDER AND INTRODUCTION

BOARD MEMBERS PRESENT: Tami Meyers, Chair; Wendy Price, Dr. Dennis Ohrtman;

BOARD MEMBERS ABSENT: Peter Cook, Vice Chair; Susie Jones; Michael Follett

STAFF MEMBERS PRESENT: Dawn Ortiz, Community Development Specialist; Aaron Butler, IT; Katie Hollingshead, Assistant Planner; Shannon Grow, Community Development Director; Jennifer Tengono, Assistant City Attorney

II. CITIZEN COMMENTS

Staff Ortiz read an email submitted from Crystal Nelson, Vice President of Beautiful Downtown Lewiston. *"The Beautiful Downtown Lewiston Board stands united in supporting the dissolution of the Business Improvement District (B.I.D.). While the BDL and BID partnership boosted community exposure, event attendance and sales revenue during events, we acknowledge challenges in executing the completion of physical improvements. The roadblocks have been many, and resources few. We endorse the idea of the city of lewiston or a third-party contractor to install the already purchased planters, benches, trash receptacles and sunshades and advocate returning any surplus funds to BID ratepayers proportionately. While this endeavor underachieved expectations, the spirit of our downtown is flourishing. Thank you to the BID advisory board and the city staff for your resolute time and attention. Your engagement and support matter for a vibrant downtown!"*

III. ACTIVE AGENDA

A. APPROVAL OF JANUARY 11, 2024 MEETING MINUTES

No Quorum so Board is unable to vote.

B. APPROVAL OF JANUARY 23, 2024 SPECIAL MEETING MINUTES

No Quorum so Board is unable to vote.

IV. COUNCIL WORK SESSION RECAP

Chair Meyers provided a summary of the City Council Work Session, stating that the petition was completed and the City did not move forward with the resolution because of this.

Staff Hollingshead stated the City's finance department is currently auditing the financial records provided.

Staff Tengono explained the next steps to the present board members. She stated that since the petition has been initiated, Idaho code says the board shall be dissolved. An audit of assets and liabilities will need to be completed. An ordinance will need to be completed on how these assets and liabilities will be disbursed. The City Council will determine how they will be disbursed and will try to refund as much money as possible to rate payers.

V. BOARD MEMBER COMMENTS

None

VI. STAFF LIASON COMMENTS

Staff Hollingshead stated that Lewiston Moscow Landscaping will be removing and replacing thirteen planters. That leaves eleven to be placed.

The board discussed several locations where the sidewalks would be wide enough to place these planters

Staff Hollingshead stated that this will be the last Business Improvement District meeting and board member Doug Bauer has submitted a resignation from the board as he has moved out of Lewiston.

VII. ADJOURNMENT (ACTION ITEM)

There being no further business, the Business Improvement District adjourned at approximately 09:14 a.m. No motion or vote due to no quorum.

The PUBLIC WORKS ADVISORY COMMISSION (PWAC) met in the Bell Building 2nd Floor Meeting Room at 215 "D" Street. Council Liaison and Chair Kathy Schroeder called the meeting to order at approximately 12:00 p.m. All members were in attendance when Ms. Schroeder called the meeting to order except for Councilor Forsmann and Vice-Chair Kevin Kelly, who arrived at approximately 12:05 p.m.

Public Works Advisory Commission meetings are recorded live. To view the full video, go to https://www.youtube.com/watch?v=X6w7JgB8jrI

I. CALL TO ORDER

COMMISSIONERS PRESENT: Laura Wright, Ryan Rehder, Kayleigh Philippi, Brent Bourassa, and Vice-Chair Kevin Kelly

CITY COUNCIL LIAISON PRESENT: Chair and Councilor Kathy Schroeder; Councilor Kassee Forsmann

STAFF MEMBERS PRESENT: Dustin Johnson, Public Works Director; Haley Kelley, Public Works Specialist; Aaron Butler, IT

II. CITIZEN COMMENTS

None.

III. CONSENT AGENDA

Chair Schroeder explained that all items on the Consent Agenda are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion on these issue unless a Commissioner so requests, in which case the item will be removed from the Consent Agenda and considered under "Items Moved From the Consent Agenda."

Commissioner Bourassa asked that US-12 Interstate Highway Bridge ("Blue Bridge") Letter to WSDOT, Item III.B, be moved for discussion.

Commissioners Bourassa and Wright moved and seconded, respectively, approval of the Consent Agenda as amended. The motion carried 4-0.

A. APPROVAL OF JANUARY 10, 2024 MEETING MINUTES: - *Action Item*

B. US-12 INTERSTATE HIGHWAY BRIDGE ("BLUE BRIDGE") LETTER TO WSDOT: – Moved to "Items Moved from the Consent Agenda"

IV. DIRECTOR'S REPORT

A. ACCOMPLISHMENTS AND ACTIVITIES COMPLETED: APRIL 2023 TO DECEMBER 2023: - *Presentation (Dustin Johnson)*

Director Johnson explained that this document outlines the progress made since the commission's formation in April 2023 and how it may inform future efforts.

V. DISCUSSION ITEMS

A. PURPOSE AND FUTURE PLANNING (CONTINUED): - *Action Item*

Director Johnson appreciated the commission's efforts thus far but conceded that he needed to provide more guidance. Mr. Johnson said that the pace of work exceeds the commission's schedule but that a standing agenda item to provide updates and upcoming news would be implemented. He wanted future agenda items to introduce concepts (project, policy, etc.), allow for questions and discussion which would direct staff's revisions and finalization through internal adoption, recommendation to City

Council, etc. He welcomed questions and feedback but believed that not all topics would be a valuable use of the commission's time or within its capacity to address.

Mr. Johnson briefly reviewed the *192024 Future Agenda Items - PWAC* document previously distributed to the commission via email to provide status updates and feasibility; this document has been included in Appendix A. Commissioner Philippi suggested prioritization of items to inform status updates.

Regarding the implementation of a mission statement, Commissioner Bourassa said that the existing Powers & Duties outlined in City Code and published on the City website were good and questioned if they could be incorporated into the bylaws. He believed that the commission could provide guidance on future projects or milestones but items requiring a higher level of review were beyond the commission's capacity. Mr. Johnson concurred and provided an example where a piece of the greater undertaking could be brought to the commission for feedback.

Regarding the five-year CIP, Vice-Chair Kelly asked about the basis of the data; Mr. Johnson explained that the first year would be based on the appropriated budget but the other years would be forecasted. Mr. Kelly asked where fee in lieu of (FILO) money was allocated; Mr. Johnson answered that, per City Code, FILO money must be geographically applied to the area it was paid from and is typically used for grant match or sidewalk infill. Mr. Kelly asked about the Lewis Clark Valley Metropolitan Planning Organization's (LCVMPO) role in funding projects; Mr. Johnson said that the LCVMPO was not a funding mechanism.

Chair and Councilor Schroeder shared the City Council process of requiring a majority vote before a topic would be added to the future agenda item list. Mr. Johnson said that a future agenda items list would be provided regularly and restricted to one or two topics each month.

Commissioner Rehder said that the mission statement ideas submitted to staff had a common theme of assisting with public outreach. Mr. Johnson said that the commission could mainly assist with providing feedback on the efficacy of public outreach and education. Ms. Schroeder said that the commission support public meetings with their attendance. Ms. Wright said that the information on the website was more detailed than in City Code and suggested defining it further. Public Works Specialist Kelley clarified that the information on the City website mirrored City Code and any changes would need to be made through an ordinance approved by City Council.

B. <u>Proposed Amendments To Bylaws: Frequency & Scheduling</u>: - *Action Item*
Commissioner Bourassa and Vice-Chair Kelly moved and seconded, respectively to amend Article IV.B. of the bylaws for regular meetings to be held monthly on the third Wednesday at noon. The motion carried 6-0.

C. <u>FUTURE AGENDA ITEMS</u>: - *Action Item*
Commissioner Wright requested updates on the Water Treatment Plant, the Main Street Reconstruction Project bidding, and upcoming street preservation/maintenance.

VI. <u>ITEMS MOVED FROM CONSENT AGENDA</u>

Commissioner Bourassa suggested adding language in the introduction paragraph defining how unprecedented the storm event or the frequency of flooding. Director Johnson recommended adding language that pointed out that the storm event flooding was not an isolated incident and that this is a recurring issue.

Commissioner Rehder and Councilor Forsmann moved and seconded, respectively, to approve the letter with the amended introductory paragraph. The motion carried 6-0.

VII. UNFINISHED & NEW BUSINESS

A. COMMISSIONER COMMENTS: - *Action Item*

Councilor Forsmann reiterated Director Johnson's previous comments regarding the Public Works specific five-year capital improvement plan (CIP).

Commissioner Rehder shared that the public had expressed difficulties with development in Lewiston and would like the commission to keep this in mind. Chair and Councilor Schroeder said that perception had been around a long time but believed that current City processes are more customer oriented and collaborative with developers.

Ms. Schroeder said that the Lewis Clark Valley Metropolitan Planning Organization (LCVMPO)'s consultants on the regional safety action plan study and the Thain corridor study would be in attendance at the Home and Garden Show on March 15th and 16th at the Nez Perce County fairgrounds. Mr. Johnson said that he could provide the draft study for those that were interested.

B. STAFF LIAISON COMMENTS: - *Action Item*

Vice-Chair Kelly left the meeting at approximately 1:12 p.m.

Director Johnson said that the budget process would be starting soon and that he had reached out to the consultant that authored the rate study adopted by the City in order to obtain updated recommendations.

Mr. Johnson reminded the commission about the upcoming public hearing on the Transportation Capital Improvement Plan. He said that the Main Street Reconstruction project request for proposals closed and that he expected to discuss public outreach with the commission next fall. Mr. Johnson said that the Lewis Clark Valley Metropolitan Planning Organization (LCVMPO) paid for a pavement assessment which will be presented at the March work session.

VIII. ADJOURNMENT - *Action Item*

There being no further business, Councilor Forsmann and Commissioner Wright moved and seconded, respectively, to adjourn the meeting. The motion carried 5-0 and the Public Works Advisory Commission adjourned at approximately 1:19 p.m.

RESPECTFULLY SUBMITTED,

Haley Kelley,
Recording Secretary

Chairperson or Acting Chairperson
Public Works Advisory Commission

Approved this 20 day of March, 2024

Voucher's Payable

Vendor Name	Ck#	Ck Date	Department	Description	Total
120WATER INC	113632	3/21/2024	WATER	PW-ADMIN-2024 RENEWAL; LEAD AND COPPER COMPLIANCE	$12,937.00
4IMPRINT INC	113633	3/21/2024	TRNSPN	TR032-PW EXPO BAGS	$459.39
ADVANCED AUTO GLASS	113635	3/21/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & OSL	$380.00
AMANDA TALBOTT	113571	3/14/2024	POLICE	MEALS: LEADERSHIP TRAINING PERF/ACCT: 03/31/24	$149.00
AMAZON CAPITAL SERVICES	113637	3/21/2024	COMDEV	BPO-CD-OFFICE SUPPLIES FROM AMAZON	$76.45
			FINANCE	YEALIK BUSYLIGHT HEADSET	$60.00
			FLTMAINT	BPO/ FLEET REPAIR PARTS & OFFICE SUPPLIES	$48.58
			FLTMAINT	BPO/ FLEET REPAIR PARTS & OFFICE SUPPLIES	$64.89
			INFOSYSTMS	IPHONE 14 PRO MAX WALLET CASE	$29.98
				RACKSTUDS AND WALL MOUNT BRACKETS FOR YEALINK	$131.00
			LIBRARY	BPO - LIB - DVD ORDERS	$223.41
				LIB - ADULT BOOK ORDERS	$74.69
				LIB - BPO - VIDEO GAMES	$127.47
				LIB - BPO - YOUTH BOOK ORDERS	$28.53
			PARKSFAC	HARDWARE TO REPAIR THE BATHROOM PARTITIONS AT PIO	$4.79
				NOTEBOOKS FOR HVAC RECORD KEEPING	$60.05
				PROJECTORS AND SCREENS FOR COM CENTER	$618.76
			POLICE	BPO PD OFFICE AND TECHNOLOGY ITEMS	$268.30
			RECREATION	PROJECTOR LAMP	($37.80)
				PROJECTORS AND SCREENS FOR COM CENTER	$618.77
			TRNSPN	PW - GIS - PLOTTER PAPER: 36X150 (2), 36X100 (1)	$276.67
			WSTWTR	*RETURN PW-WWC-SURGE PROTECTORS/BATTERY BACKUPS(3)	($457.47)
				PW-WWA-WALL CHARGES/CAR CHARGES	$39.96
				PW-WWC-IPAD CASE AND SCREEN PROTECTORS (KM)	$36.45
				PW-WWPT-AT A GLANCE 2024 DIARY	$53.24
				PW-WWPT-JEANS; M SCHWARTZ (2)	$72.50
ANATEK LABS INC	113638	3/21/2024	WATER	BPO PW WTP/TOC/COLIFORM SAMPLING ANALYSIS	$1,640.00
				WR071-RES EVALS & RECOATS; TESTING	$880.00
			WSTWTR	BPO PW IND PTMT ANALYSIS OF SAMPL	$605.00
				BPO PW WWTP LAB SAMPLE ANALYSIS	$510.00
ARDURRA GROUP INC	113639	3/21/2024	TRNSPN	TR056 TRAFFIC IMPACT FEE STUDY	$6,597.50
ARROW CONSTRUCTION SUPPLY LLC	113555	3/14/2024	TRNSPN	BPO - ST - OPERATING SUPPLIES	$429.00
ASHLEY MORROW	113572	3/14/2024	POLICE	MEALS: SFST INSTRUCTOR COURSE: 03/24/24	$339.00
ASOTIN COUNTY LANDFILL	113641	3/21/2024	SANITATION	BPO - TS - FY24 MONTHLY SOLID WASTE DISPOSAL	$99,367.48
			WSTWTR	BPO PW WWTP FY24 MONTHLY DISPOSAL	$413.25

ASSOCIATION OF IDAHO CITIES	113636	3/21/2024	LEGISLATIV	2024 AIC SPRING DISTRICT MEETING - MAYOR JOHNSON	$50.00
AVISTA	113556	3/14/2024	CEMETERY	03/04/24 BILL DATE: UTILITY CHARGES	$169.60
			COMDEV	03/04/24 BILL DATE: UTILITY CHARGES	$1,241.32
			LIBRARY	03/04/24 BILL DATE: UTILITY CHARGES	$2,229.55
			PARKSFAC	03/04/24 BILL DATE: UTILITY CHARGES	$18,791.75
			RECREATION	03/04/24 BILL DATE: UTILITY CHARGES	$318.74
			SANITATION	03/04/24 BILL DATE: UTILITY CHARGES	$431.00
			TRNSPN	03/04/24 BILL DATE: UTILITY CHARGES	$44,810.02
			WATER	03/04/24 BILL DATE: UTILITY CHARGES	$34,729.62
			WSTWTR	03/04/24 BILL DATE: UTILITY CHARGES	$34,015.27
B&H FOTO & ELECTRONICS CORP	113642	3/21/2024	LIBRARY	LIB - WIRELESS MICE	$124.35
BANNER BANK-ADM SVCS	113590	3/21/2024	FINANCE	BPO - FIN - URA INTUIT QUICKBOOKS SUBSCRIPTION	$30.00
				FOXIT PDF EDITOR	$318.00
				STAPLES - SUPPLIES	$21.19
BANNER BANK-CITY ATTORNEY	113587	3/21/2024	LEGAL	FOXIT; RENEWAL FOR FY24; FOUR (4) USERS	$316.00
BANNER BANK-CITY CLERK	113588	3/21/2024	EXECUTIVE	BANNER BANK: ALBERTSON'S - BREAK ROOM SUPPLIES	$25.39
BANNER BANK-COMMUNITY DEV	113589	3/21/2024	COMDEV	CD-YEARLY DUES FOR ID DEPARTMENT OF BUILDING OFFI	$325.00
BANNER BANK-FIRE 1	113591	3/21/2024	FIRE	FIRE - AMERICAN HEART ASSOC - COURSE *DUPLICATE*	$0.00
				FIRE - COMBATBET - RECRUITMENT COIN	$125.00
				FIRE - EMERGENT RESPIRATORY - EMS SUPPLIES	$569.94
				FIRE - EPOLICE SUPPLY - AWARDS SUPPLIES	$99.95
				FIRE - FIRE AWARDS - MEDAL OF VALOR	$92.08
				FIRE - WALMART - BOTTLED WATER	$64.66
				FIRE - WALMART - H2O, ST. VACUUM	$271.32
				TRAVEL - FIRE - MULTI - GRANGEVILLESPRING FLING	$275.00
BANNER BANK-FIRE TRNG 1	113592	3/21/2024	FIRE	TRAVEL - RIGHTMIER - AMBULANCE BUILD	$129.83
BANNER BANK-HUMAN RESOURCES	113593	3/21/2024	HR	BPO - FACEBOOK JOB ADVERTISEMENTS	$302.26
BANNER BANK-IT	113594	3/21/2024	INFOSYSTMS	BPO - IT - NETWORK/SECURITY HARDWARE	$1,599.31
				EASEUS DATA RECOVERY SOFTWARE	$174.93
				KRAMER AV WALL PLATES	$3,363.98
				PAPERCUT LICENSE AND SUPPORT	$655.00
BANNER BANK-LIBRARY	113595	3/21/2024	LIBRARY	ALA RENEWAL	$247.00
				ALA SUBSCRIPTION - GARR	$81.00
				BPO - LIB - 3D FILAMENT	$57.98

				DVD BOX - VAULTZ	$110.23
				HANGING ART SYSTEM TRACK	$124.26
				LIB - ART PROGRAM SUPPLIES CREATIVE AGING	$153.51
				REG - PROFESSIONAL DEVELOPMENT - CRAMER	$45.00
				RETIREMENT TREATS	$104.91
BANNER BANK-PARKS & REC 2	113596	3/21/2024	PARKSFAC	BELT SANDER AND SANDPAPER	$17.98
				KEYBOARD ADMIN ASSISITANT DESK OTHER ONE BROKE	$49.99
			RECREATION	DADDY DAUGHTER DANCE SUPPLIES	$199.39
				FUEL FOR RENTAL CAR MARC KEEFER TO BOISE	$61.85
BANNER BANK-PARKS & REC 3	113597	3/21/2024	PARKSFAC	REFRIGERATED PREP TABLE FOR GOLF COURSE	$2,154.00
BANNER BANK-POLICE 1	113598	3/21/2024	POLICE	BPO PD FOOD FOR K9 ZIVA (CHEWY.COM)	$59.84
				REGISTRATION-BRYMER-ADVANCED TRAFFIC STOP-ON DEMAN	$179.00
				REGISTR-PD-BLOOMSBURG,DAMMON-NW GANG INVESTIGATORS	$800.00
BANNER BANK-POLICE 2	113599	3/21/2024	POLICE	AIRBNB-ANDERSON-INSTRUCTOR DEVELOPMENT-HAYDEN,ID-	$555.64
BANNER BANK-POLICE 3	113600	3/21/2024	POLICE	PD RENEWAL OF POLICE ONE ACADEMY ON-DEMAND TRAININ	($138.00)
				REGISTR-ANDERSON,EARL,EYLAR-WESTERN STATES HOSTAGE	$949.89
BANNER BANK-PUBLIC WORKS	113601	3/21/2024	TRNSPN	BAGGAGE-STS-ATSSA CONF; 2/2-2/7/24; J THOMPSON	$30.00
				HOTEL-STS-ATSSA CONF; 2/2-2/7/24; J THOMPSON	$1,100.55
				PARKING -STS-ATSSA CONF; 2/2-2/7/24; J THOMPSON	$20.00
				PW-STS-NSC FORK LIFT ONLINE TRAINING;DAVIS 3/25	$752.25
			WSTWTR	PW-WWTP-FUEL; TRIPS TO FIFE FOR SAMPLING	$151.12
BANNER BANK-PUBLIC WORKS TRAVEL	113602	3/21/2024	WATER	PW-WTD-LADDERS (2) AND ACCESS FOR CONFINED SPACES	$1,086.68
				PW-WTD-MAKO MK-5 TEST KIT W/ SIGHT HOSE	$972.50
			WSTWTR	PW-WWTP-SHIPPING PUMP PARTS; OAK HARBOR	$346.21
BANNER BANK-SANITATION	113603	3/21/2024	SANITATION	PW-TS-DEODORIZER AND MISC CLEANING ITEMS; ATCO	$167.50
			TRNSPN	PW-ANNUAL FAX SUBSCRIPTION; RINGCENTRAL	$275.88
				REG - VANDERPAS - INTRO TO ARCGIS PYTHON TOOLS	$365.00
				REG - VANDERPAS - INTRO TO PYTHON PROGRAMMING	$365.00
BANNER BANK-SERVICE CTR	113604	3/21/2024	FLTMAINT	BPO/ LICENSE & REGISTRATION RENEWALS	$23.69
				REPL AC CONDENSER FOR #256 PICKUP	$133.00
				REPL DPF FOR #276 AMB	$3,230.00
				REPL FUEL PUMP FOR #172 PATROL SUV	$214.21

				WINCH FOR SHOP TRUCK #242	$367.97
BANNER BANK-TRANSIT	113605	3/21/2024	TRANSITOP	TRANSIT TABLET RAM POWER DOCK MODULES & PARTS	$196.54
BANNER BANK-WATER/WASTEWATER	113606	3/21/2024	TRNSPN	TR032 2024 PW EXPO POSTERS (8)	$168.00
			WATER	PW-WD-SAFETY JACKETS (9) HI VIS REFLECT/WATERPR	($703.80)
				PW-WTADMIN-RADIO CHARGER; WALMART ONLINE	$95.19
				PW-WTD-DOPL RENEWAL; B BOYLE; DWD1-25052	$65.00
				PW-WTD-DOPL RENEWAL; G TEED BAT-18918;DWD4-22635	$60.00
			WSTWTR	BPO PW WWTP DOORKING INC	$41.95
				PW-WWC-DOPL RENEWALS; K MURRELL WWC1-24415	$30.00
				PW-WWTP-DOPL EXAM; WWT4; K ROSE	$104.00
				PW-WWTP-DOPL EXAM; WWT4; L WAY	$104.00
				PW-WWTP-IBOL TESTING FEE; L WAY; WWTP3; LCSC	$25.00
				PW-WWTP-OWP WWTP VOL 1 SIGNUP; N FERRIS	$149.00
BAVCO	113643	3/21/2024	WATER	BPO PW BACKFLOW PARTS AND KITS	$105.10
BLUE RIBBON LINEN SUPPLY INC	113557	3/14/2024	FIRE	BPO FIRE - BLUE RIBBON - LAUNDRY	$1,018.63
				FIRE - BLUE RIBBON - AWARDS BANQUET	$120.08
	113644	3/21/2024	PARKSFAC	CLEANING SUPPLIES FOR PARKS	$409.94
BOB'S GARAGE DOORS LLC	113558	3/14/2024	PARKSFAC	REPLACE TWO SECTIONS OF THE OVERHEAD DOOR	$1,606.50
BOB'S TROPICAL FISH & PET SHOP INC DBA BOB'S PET & POND	113645	3/21/2024	LIBRARY	LIB - BPO - FISH TANK CLEANING	$159.98
BRADLEY CORNELL DBA VALLEY SWEEPING LLC	113585	3/14/2024	SANITATION	BPO - TS - SWEEPING SERVICES	$256.00
BRADY COMPANIES LLC DBA BRADY INDUSTRIES OF IDAHO LLC	113646	3/21/2024	SANITATION	PW - ADOPT-A-STREET SUPPLIES: ORANGE BAGS (15 CAS	$769.08
BRETTON S WATSON DBA ABLE LOCKSMITH	113634	3/21/2024	PARKSFAC	BPO LOCK WORK FOR CITY BULDINGS	$210.00
BRIAN DAVIS DBA DAVIS COMMUNICATIONS	113660	3/21/2024	TRANSITOP	TRANSIT ICOM PORTABLE RADIOS (4)	$1,580.00
				TRANSIT RADIO REPAIR & BATTERIES	$78.35
BRIAN E WARD DBA GUMBY ENTERPRISES INC	113717	3/21/2024	FLTMAINT	ANNUAL SHOPKEY SUBSCRIPTION	$1,095.01
				BPO - FLEET TOOLS & SUPPLIES	$34.50
BRIDGEPAY NETWORK SOLUTIONS LLC	1483	3/21/2024	FINANCE	BPO - FIN - BRIDGEPAY MONTHLY TRANSACTION FEES	$336.60
BROEMELING STEEL & MACHINE	113647	3/21/2024	RECREATION	FABRICATE BRACKETS NEW SCOREBOARD AT PEPSI PARK	$140.22
CANON FINANCIAL SERVICES INC	113648	3/21/2024	COMDEV	BPO-CD-CANON PRINTER: DX5760I COPIER LEASE	$253.63
CARA ENTERPRISES INC	113559	3/14/2024	FIRE	FIRE - CARA ENTERPRISE - LICENSE FEE	$190.00
CASCADE FIRE EQUIPMENT COMPANY	113649	3/21/2024	FIRE	FIRE - CASCADE FIRE - TURNOUT PANELS	$616.74
				FIRE - CASCADE FIRE - TURNOUT PANELS *RETURN*	($258.00)
CDW GOVERNMENT LLC	113650	3/21/2024	FIRE	PRESENTATION REMOTE - FIRE	$78.49

			INFOSYSTMS	*REPLACED* UBIQUITI AIRFIBER 24 WIRELESS BRIDGE	$0.00
				HARD DRIVES	$2,640.16
CENTURYLINK	113651	3/21/2024	COMDEV	03/10/24 BILL DATE: UTILITY CHARGE	$76.94
			FIRE	03/10/24 BILL DATE: UTILITY CHARGE	$700.59
			INFOSYSTMS	03/10/24 BILL DATE: UTILITY CHARGE	$1,070.82
			LIBRARY	03/10/24 BILL DATE: UTILITY CHARGE	$83.44
			PARKSFAC	03/10/24 BILL DATE: UTILITY CHARGE	$1,277.72
			POLICE	03/10/24 BILL DATE: UTILITY CHARGE	$1,013.74
			TRANSITOP	03/10/24 BILL DATE: UTILITY CHARGE	$153.88
			WATER	03/10/24 BILL DATE: UTILITY CHARGE	$339.54
			WSTWTR	03/10/24 BILL DATE: UTILITY CHARGE	$542.57
	113652	3/21/2024	INFOSYSTMS	03/16/24 BILL DATE: UTILITY CHARGES	$38.89
CHASE MCLEAN	113623	3/21/2024	WATER	MEALS: IRWA SPRING CONFERENCE: 04/02/24	$117.00
CHRIS BANN	113624	3/21/2024	WATER	MEALS: IRWA SPRING CONFERENCE: 04/02/24	$117.00
CINTAS CORPORATION #606	113560	3/14/2024	FLTMAINT	BPO/ FLEET UNIFORM RENT & LAUNDRY	$93.40
			PARKSFAC	BPO PARKS UNIFORM LAUNDERED/CLEANING SUPPLIES	$51.44
	113653	3/21/2024	FLTMAINT	BPO/ FLEET UNIFORM RENT & LAUNDRY	$78.68
			PARKSFAC	BPO PARKS UNIFORM LAUNDERED/CLEANING SUPPLIES	$51.44
CITY OF LEWISTON	1482	3/14/2024	CEMETERY	FEB '24 W/S/G CHARGES	$35.45
			COMDEV	FEB '24 W/S/G CHARGES	$158.78
			LIBRARY	FEB '24 W/S/G CHARGES	$464.44
			PARKSFAC	FEB '24 W/S/G CHARGES	$12,562.02
			SANITATION	FEB '24 W/S/G CHARGES	$1,202.61
			STMWTR	FEB '24 W/S/G CHARGES	$26.64
			TRNSPN	FEB '24 W/S/G CHARGES	$29,205.85
			WATER	FEB '24 W/S/G CHARGES	$1,067.12
			WSTWTR	FEB '24 W/S/G CHARGES	$2,222.68
CITY OF LEWISTON EMPLOYEE BENEFIT PLAN TRUST	113607	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$414,056.25
CITY OF LEWISTON EMPLOYEE BENEFIT-CAFETERIA PLAN	113608	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$8,105.80
CLEARWATER ECONOMIC DEVELOPMENT ASSOC	113654	3/21/2024	LEGISLATIV	CEDA ANNUAL MEMBERSHIP MTG: MAYOR JOHNSON	$30.00
CLEARWATER HYDRAULICS LLC	113655	3/21/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & OSL	$6.60
COFFMAN ENGINEERS INC	113656	3/21/2024	PROPIMPR	PF023-LIBRARY LIGHTING	$6,000.00
COLEMAN OIL COMPANY LLC DBA COLEMAN OIL COMPANY	113657	3/21/2024	COMDEV	CP-0096726- 03/10/2024 BILL DATE: FUEL CHARGES	$211.72
				CP-0098651- 03/17/2024 BILL DATE: FUEL CHARGES	$218.58
			FIRE	CP-0096726- 03/10/2024 BILL DATE: FUEL CHARGES	$1,067.13
				CP-0098651- 03/17/2024 BILL DATE: FUEL CHARGES	$1,256.07

			FLTMAINT	BPO/ FLEET/ LUBE PRODUCTS & CAR WASHES	$118.63
			FLTMAINT	BPO/ FLEET/ LUBE PRODUCTS & CAR WASHES	$37.04
				CP-0098651- 03/17/2024 BILL DATE: FUEL CHARGES	$73.18
			HR	CP-0098651- 03/17/2024 BILL DATE: FUEL CHARGES	$64.99
			PARKSFAC	CP-0096726- 03/10/2024 BILL DATE: FUEL CHARGES	$992.58
				CP-0098651- 03/17/2024 BILL DATE: FUEL CHARGES	$1,246.39
			POLICE	CP-0096726- 03/10/2024 BILL DATE: FUEL CHARGES	$2,184.81
				CP-0098651- 03/17/2024 BILL DATE: FUEL CHARGES	$1,833.65
			RECREATION	CP-0096726- 03/10/2024 BILL DATE: FUEL CHARGES	$39.52
				CP-0098651- 03/17/2024 BILL DATE: FUEL CHARGES	$77.92
			SANITATION	BPO - TS - FUEL	$220.75
				BPO - TS - FY24 FUEL FOR SDI HAUL	$268.96
			STMWTR	CP-0096726- 03/10/2024 BILL DATE: FUEL CHARGES	$92.45
				CP-0098651- 03/17/2024 BILL DATE: FUEL CHARGES	$256.18
			TRANSITOP	CP-0096726- 03/10/2024 BILL DATE: FUEL CHARGES	$1,496.12
				CP-0098651- 03/17/2024 BILL DATE: FUEL CHARGES	$1,360.67
				INV- 03/12/2024 BILL DATE: FUEL CHARGES	$24.02
			TRNSPN	CP-0096726- 03/10/2024 BILL DATE: FUEL CHARGES	$1,350.17
				CP-0098651- 03/17/2024 BILL DATE: FUEL CHARGES	$1,349.99
			WATER	CP-0096726- 03/10/2024 BILL DATE: FUEL CHARGES	$262.27
				CP-0098651- 03/17/2024 BILL DATE: FUEL CHARGES	$473.21
			WSTWTR	CP-0096726- 03/10/2024 BILL DATE: FUEL CHARGES	$738.77
				CP-0098651- 03/17/2024 BILL DATE: FUEL CHARGES	$691.26
CONSOLIDATED ELECTRICAL DISTRIBUTORS	113658	3/21/2024	PARKSFAC	BPO ELECTRICAL SUPPLIE	$30.45
				ELECTRICAL, LIGHT REPAIRS AT BRYDEN CAN PRO SHOP	$497.02
				RSG COMMUNICATION CABLE	$85.05
			WSTWTR	BPO PW WWTP P/M/M MAINT SUPPLIES	$290.38
CONSOLIDATED SUPPLY CO	113659	3/21/2024	WATER	WR518 1300 BLK, 16TH ST; PIPE & PARTS	$6,189.79
CONTINENTAL AMERICAN INSURANCE COMPANY DBA AFLAC GROUP	113586	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$1,883.58
DAY MANAGEMENT CORPORATION DBA DAY WIRELESS SYSTEMS	113561	3/14/2024	FIRE	FIRE - DAY WIRELESS - RADIO REPAIRS	$2,772.00
DE NORA WATER TECHNOLOGIES, LLC	113661	3/21/2024	WATER	PW-WTP-UV SYSTEM PARTS; QUOTE ATTACHED	$15,931.98

DEMCO INC	113662	3/21/2024	LIBRARY	BPO - LIB - CATALOGER SUPPLIES	$193.06
EFTPS	1487	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$157,624.63
EMS MANAGEMENT & CONSULTANTS INC	113663	3/21/2024	FIRE	BPO FIRE - EMS MC - AMBULANCE BILLING SERVICE	$7,940.78
ERB'S ACE HARDWARE LLC	113664	3/21/2024	FIRE	BPO FIRE - ERBS - STATION/VEHICLE MTNC SUPPLIES	$9.18
			WATER	BPO PW WTP SUPPLIES	$130.95
			WSTWTR	BPO PW WW COLL SUPPLIES	$10.18
EXPRESS EMPLOYMENT PROFESSIONALS	113665	3/21/2024	PARKSFAC	EMPLOYEE TO REPLACE OCH POSITION	$1,782.00
FASTENAL COMPANY	113666	3/21/2024	PARKSFAC	BPO SUPPLIES VENDING MACHINE AND SAFETY SUPPLIES	$253.81
			RECREATION	REPLACEMENT BOLTS FOR BALLFIELD DRAG MATS	$10.15
FEDEX	113562	3/14/2024	FIRE	BPO FIRE - FED EX - SHIPPING	$23.57
			STMWTR	PW - STMW - RETURN SHIPPING: JET NOZZLE INSERTS	$11.85
			WATER	BPO PW DISTRIB SHIPPING	$31.00
			WSTWTR	BPO PW WW COLL SHIPPING FEES	$111.75
	113667	3/21/2024	WSTWTR	BPO PW WW COLL SHIPPING FEES	$38.32
FERGUSON ENTERPRISES #3011	113668	3/21/2024	WATER	BPO PW DISTRIB MAINT SPLYS	$5,617.20
FERGUSON ENTERPRISES LLC #3325	113579	3/14/2024	WATER	BPO PW DISTRIB SPLYS	$1,269.90
FERNO WASHINGTON INC	113669	3/21/2024	FIRE	FIRE - FERNO - GURNEY PARTS	$49.33
FOP LEWIS CLARK LODGE #10	113609	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$1,704.96
FUN EXPRESS LLC	113670	3/21/2024	TRNSPN	TR032 - PW EXPO HARD HATS	$127.85
			WSTWTR	TR032 - PW EXPO WWIPT HANDOUTS	$249.00
GATEWAY MATERIALS	113672	3/21/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & SUPPLIES	$6.30
			TRANSITOP	BPO: TRANSIT BUS BARRIER DOOR PARTS	$26.95
GMCO CORPORATION	113673	3/21/2024	TRNSPN	BPO - ST - FY24 LIQUID DEICER; NPC BID PIGGYBACK	$452.37
GREG RIGHTMIER	113570	3/14/2024	FIRE	MEALS: CLEARWATER FIRE ACADEMY: 03/16/24	$49.00
	113573	3/14/2024	FIRE	MEALS: AMBULANCE MID BUILD INSPECTION: 02/16/24	$92.00
H & H BUSINESS SYSTEMS	113674	3/21/2024	COMDEV	BPO-CD-COPIER MAINTENANCE COLOR AND B&W FOR I	$135.58
			TRNSPN	BPO - ENG:DEV - MPW6700SP WIDE FORMAT MAINTENANCE	$3.19
			WSTWTR	BPO PW WWTP COPIER MAIN & SPLYS	$1.74
H D FOWLER COMPANY INC	113675	3/21/2024	WATER	WR518 1300 BLK, 16TH ST; FORD BRASS	$928.92
HACH COMPANY	113676	3/21/2024	WSTWTR	BPO PW WWTP LAB SUPPLIES	$312.79
HCAA LLC	113563	3/14/2024	WSTWTR	PW-WWTP-EMPLOYEE T-SHIRTS; N FERRIS	$59.75
HOME DEPOT CREDIT SERVICES	113677	3/21/2024	COMDEV	CD-CONSTRUCTION SUPPLIES FOR NEW OFFICE - GRANT M	$8.34
			PARKSFAC	2- 6x6x8 AND 10- 4x610 POSTS TO REPLACE PARKING	$220.86
				BPO CONSTRUCTION SUPPLIES	$9.68
				DRILL AND BATTERY FOR NEW FACILITIES POSITION	$109.98

HORIZON DISTRIBUTORS INC	113678	3/21/2024	PARKSFAC	SINGLE SEAM TAPE ARTIFICIAL TURF AIRPORT FIELDS	$151.10
HUGHES FIRE EQUIPMENT INC	113679	3/21/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & REPAIRS	$327.90
I A F F - LOCAL #1773	113610	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$3,350.00
IDAHO CHILD SUPPORT RECEIPTING	113611	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$477.70
IDAHO DIV OF BLDG SAFETY ELEVATOR PROGRAM	113680	3/21/2024	PARKSFAC	ELEVATORS IN LEWISTON BLDGS IDAHO LICENSE	$250.00
IDAHO RECREATION & PARKS ASSN	113681	3/21/2024	PARKSFAC	6 IRPA REGISTRATIONS FOR 2024	$150.00
				IRPA REGISTRATION FOR FOUR EMPLOYEES OF P&R	$100.00
IDAHO STATE TAX COMMISSION	113564	3/14/2024	LIBRARY	FEB '24 SALES TAX	$69.71
			RECREATION	FEB '24 SALES TAX	$81.01
			SANITATION	FEB '24 SALES TAX	$1,921.37
	113612	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$28,286.00
	113613	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$1,018.54
IDAHO TRUCK SALES CO	113566	3/14/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & REPAIRS	$181.70
INGRAM LIBRARY SERVICES	113682	3/21/2024	LIBRARY	BPO - LIB - 1ST FLOOR NONFICTION	$538.26
				BPO - LIB - 2ND FLOOR NONFICTION	$107.49
				BPO - LIB - ADULT BOOKMOBILE	$191.07
				BPO - LIB - ADULT FICTION	$820.09
				BPO - LIB - ADULT NONFICTION 1ST FLOOR BOOK ORDE	($20.30)
				BPO - LIB - AUDIOBOOKS	$169.44
				BPO - LIB - JUVENILE BOOKMOBILE	$263.96
				BPO - LIB - JUVENILE FICTION	$869.79
				BPO - LIB - JUVENILE NONFICTION	$75.74
				BPO - LIB - LARGE PRINT	$375.05
				BPO - LIB - TEEN FICTION	$41.47
				BPO - LIB - TEEN NONFICTION	$98.94
				LIB - BPO - PROCESSING INGRAM FEES ON LIBRARY MA	($2.06)
INLAND FASTENER INC	113683	3/21/2024	FLTMAINT	BPO - FLEET REPAIR PARTS & SUPPLIES	$3.36
			FLTMAINT	BPO - FLEET REPAIR PARTS & SUPPLIES	$135.61
INTERLINK INC	113686	3/21/2024	ECONDEV	CDBG-2023 INTERLINK CAPITAL PROJECT-RAMP CONSTRUC	$846.28
INTERMOUNTAIN CLAIMS INC	113567	3/14/2024	INSTRUST	INTERMOUNTAIN CLAIMS- REIMB	$12,622.26
INTERNATIONAL CITY MANAGEMENT ASSOCIATION DBA MISSIONSQUARE RETIREMENT	1486	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$3,720.59
ITD REVENUE OPERATIONS	113565	3/14/2024	FLTMAINT	FLEET VEHICLE LICENSING / REGISTRATION RENEWALS	$92.00
JACOB DONNERBERG	113574	3/14/2024	POLICE	MEALS: SFST INSTRUCTOR COURSE: 03/24/24	$339.00
JAMES CONNOLLY CONSULTING LTD	113708	3/21/2024	PARKSFAC	CHEMICALS FOR ROWPRE-EMERGENT, ANTI FOAM AND STIC	$737.50
JOE HALL FORD	113687	3/21/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & OSL	$15.64
			FLTMAINT	BPO/ FLEET REPAIR PARTS & OSL	$285.34

JOHN'S SAW SERVICE	113688	3/21/2024	PARKSFAC	BPO-PK MAINT-SMALL ENGINE REPAIR AND SUPPLIES	$96.33
J-U-B ENGINEERS	113689	3/21/2024	TRNSPN	PW-TR069 17TH ST GRADE CORRIDOR; CONCEPT EVALS	$11,594.80
			WATER	PW-WTR-WR043 DESIGN OF CAPITAL WATER REPLACEMENTS	$827.50
				WR043 WATER SYSTEM O&M MANUAL	$2,750.00
K&N AN IMPEL COMPANY	113712	3/21/2024	WSTWTR	PW-WWTP-REBUILD OF RECYCLE PUMP AT PLANT	$24,861.76
KALAHALE MURRELL	113575	3/14/2024	WSTWTR	CDL REIMB PER SECTION 215 OF PERSONNEL POLICY	$42.20
KASH CA INC DBA FREEDOM MUNITIONS, X-TREME BULLETS	113568	3/14/2024	POLICE	PD AMMUNITION	$19,930.00
KEITH HEAVYRUNNER	113625	3/21/2024	WATER	MEALS: IRWA SPRING CONFERENCE: 04/02/24	$117.00
KELLER ASSOCIATES INC	113690	3/21/2024	CAPITAL PROJECTS	TR066 21ST ST;7TH -19TH FIBERSEAL (OA SERVICES)	$198.75
KLEEN SWEEP JANITORIAL	113691	3/21/2024	WATER	BPO PW DISTRIB MONTHLY CLEANING SRV	$355.00
L N CURTIS & SONS	113692	3/21/2024	FIRE	BPO FIRE - LN CURTIS - BAC & E-TOOL SVC/AIR SMPLS	$505.80
LATAH SANITATION INC	113684	3/21/2024	CEMETERY	PORTABLE TOILET AT CEMTERY	$83.00
			SANITATION	BPO - PW - FY24 MONTHLY YW DISPOSAL	$17,713.59
			WSTWTR	BPO PW WWTP BIOSOLIDS DISPOSAL	$13,945.06
	113685	3/21/2024	PARKSFAC	BPO P&REC PARK PORTABLE TOIETS	$893.00
			WATER	BPO PW DISTRIB PORTAPOT MONTHLY SRV	$45.00
LES SCHWAB TIRE CENTER	113693	3/21/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & OSL	$512.32
LUPER AUTOMOTIVE INC	113695	3/21/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & OSL	$491.64
MCMILLEN JACOBS ASSOCIATES	113569	3/14/2024	WATER	WR050 WTP INTAKE REBUILD	$87,416.50
MISC CUSTOMER REFUND	113614	3/21/2024	STMWTR	UB 0813033057 155 SOUTHPORT	$192.40
	113615	3/21/2024	STMWTR	UB 0813033057 155 SOUTHPORT	$192.40
	113616	3/21/2024	ECONDEV	CDBG- LEWISTON SCHOOL DISTRICT #1	$1,400.00
	113617	3/21/2024	COMDEV	REFUND FOR VOIDED PERMIT MP23-000724- NO WORK DONE	$288.76
	113618	3/21/2024	ECONDEV	CDBG-MICROENTERPRISE- MARKS SECURITY PAYROLL	$600.00
	113619	3/21/2024	ECONDEV	CDBG-MICROENTERPRISE- MARVEL-AVISTA PAYMENT	$92.43
	113620	3/21/2024	ECONDEV	CDBG-HRP- GUTTERS	$1,301.10
	113621	3/21/2024	WATER	REGISTRATION: CROSS CONNECT CNTRL SEMINAR: 3/28/24	$100.00
	113622	3/21/2024	ECONDEV	CDBG- EXCEEDED 2018 PLAN/ADMIN EXPENDITURES	$330.10
MOUNTAIN CONSULTING SERVICES	113696	3/21/2024	ECONDEV	BPO-CD-CDBG-HRP ADMIN FOR LEAD BASE PAINT TESTING	$1,240.00
NAPA AUTO PARTS	113697	3/21/2024	FLTMAINT	BPO - FLEET - REPAIR PARTS & SUPPLIES	$516.53
			FLTMAINT	BPO - FLEET - REPAIR PARTS & SUPPLIES	$153.44
			WSTWTR	BPO PW WWTP SUPPLIES	$84.13

NATIONAL SAFETY INC	113698	3/21/2024	TRNSPN	PW OFFICE - BREAKROOM MEDICAL CABINET RESTOCK	$12.15
NATIONWIDE RETIREMENT	1484	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$7,771.64
NATIONWIDE-RESERVE	1488	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$1,104.82
NEZ PERCE COUNTY HISTORICAL SOCIETY	113699	3/21/2024	COMDEV	BPO-CD- PARKING CITY VEHICLE AT MUSEUM	$187.50
			LIBRARY	LIB - 2024 MEMBERSHIP RENEWAL	$50.00
NEZ PERCE COUNTY SHERIFF	113627	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$89.36
NORCO INC	113700	3/21/2024	FIRE	BPO FIRE - NORCO - O2, EMS/SUPPRESSION SUPPLIES	$456.03
			PARKSFAC	EYE WASH BOTTLES FOR THE SPRAY VEHICLE	$36.56
			TRNSPN	BPO - TR - OPERATING SUPPLIES	$96.33
			WATER	PW-WTR-DIS-BPO SUPPLIES	$27.69
NORTH 40 OUTFITTERS	113701	3/21/2024	PARKSFAC	BPO CONSTRUCTION, MAINTENANCE, IRRIGATION SUPPLIE	$177.22
				BPO SHOP SUPPLIES	$9.78
			POLICE	BPO PD UNIFORM PANTS	$139.98
			RECREATION	BALLFIELD SUPLIES, GAS CAN, STRING LINE, GLOVES	$107.85
			TRNSPN	BPO - ST - OPERATING SUPPLIES	$124.95
				PW-STS-B DAVIS SAFETY SHOES	$175.00
			WATER	BPO PW DISTRIB SPLYS	$9.99
				BPO PW WTP SPLYS	$179.99
				PW-WD-SAFETY SHOES; S CREA	$165.88
			WSTWTR	BPO PW WW COLL SUPPLIES/TOOLS	$142.80
				BPO PW WWTP SUPPLIES	$19.98
NORTHWEST ENGRAVING	113702	3/21/2024	FIRE	FIRE - NW ENGRAVING - RETIREMENT, NEW HIRE ITEMS	$60.00
			TRNSPN	PW-STS-LOCKER NAME TAGS	$30.00
ODP BUSINESS SOLUTIONS LLC	113704	3/21/2024	EXECUTIVE	BPO - EXEC - COPY PAPER FOR CITY HALL COPIER	$218.25
			FINANCE	BPO - ODP OFFICE SUPPLIES	$80.73
			LIBRARY	BPO - LIB - OFFICE SUPPLIES	$72.65
			POLICE	BPO PD OFFICE SUPPLIES	$746.31
			TRNSPN	BPO - PW OFFICE - OPERATING SUPPLIES	$227.85
			WSTWTR	BPO PW WWTP OFFICE SUPPLIES	$117.21
O'REILLY AUTO PARTS	113703	3/21/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS	$698.00
			FLTMAINT	BPO/ FLEET REPAIR PARTS	$128.26
OVERDRIVE INC	113577	3/14/2024	LIBRARY	LIB - BPO - JUVENILE OVERDRIVE	$760.26
OWEN EQUIPMENT	113578	3/14/2024	STMWTR	PW - STMW - JET NOZZLE INSERT M8 1.3MM G00100173	$34.16
OXARC	113705	3/21/2024	FIRE	BPO FIRE - OXARC - CYLINDER RENTAL	$19.18
			PARKSFAC	CO2, NAIL GUN AND SAFETY GLASSES	$28.21
			WATER	BPO PW DISTRIB SPLYS	$44.17
				PW-WTP-CALCUIM THIOSULFATE	$1,400.76
			WSTWTR	BPO PW IND PTMT SUPPLIES	$52.80
				BPO PW WW COLL PERSONNEL EQUIPMENT	$24.67
				BPO PW WW COLL SUPPLIES	$19.83

PERFECTION TIRE OF LEWISTON	113706	3/21/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & OSL	$271.98
				OSL/ 4 NEW TIRES FOR #201 PICKUP	$971.76
PERSI	1485	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$209,952.56
PERSONNEL EVALUATION INC	113707	3/21/2024	POLICE	PD PRE EMPLOYMENT TESTING DUTCHER	$25.00
PETTY CASH - CITY HALL	113628	3/21/2024	EXECUTIVE	MAR '24 PETTY CASH RECONCILIATION	$64.92
			FIRE	MAR '24 PETTY CASH RECONCILE (2): GENERAL FUND	$483.36
				MAR '24 PETTY CASH RECONCILE: PER DIEM FUND	$50.00
				MAR '24 PETTY CASH RECONCILIATION	$64.00
			FLTMAINT	MAR '24 PETTY CASH RECONCILIATION	$42.00
			LEGAL	MAR '24 PETTY CASH RECONCILIATION	$26.50
			POLICE	MAR '24 PETTY CASH RECONCILIATION	$112.20
			TRNSPN	MAR '24 PETTY CASH RECONCILIATION	$10.34
			WATER	MAR '24 PETTY CASH RECONCILIATION	$26.35
			WSTWTR	MAR '24 PETTY CASH RECONCILIATION	$190.00
PRINTCRAFT PRINTING	113709	3/21/2024	POLICE	BPO PD BUSINESS CARDS	$40.00
PROQUEST	113710	3/21/2024	LIBRARY	LIB - ANCESTRY RENEWAL	$1,921.37
PROVE IT POLYGRAPH	113711	3/21/2024	POLICE	PD PRE EMPLOYMENT POLYGRAPH OATES	$200.00
RAMIE PRITCHETT	113576	3/14/2024	POLICE	MEALS: LEADERSHIP TRAINING PERF/ACCT: 03/31/24	$149.00
RELIANCE STANDARD LIFE INSURANCE COMPANY	113629	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$12.24
RICOH USA INC	113581	3/14/2024	TRANSITOP	BPO: TRANSIT COPIER (RICOH IM C3500) RENTAL	$269.52
	113713	3/21/2024	EXECUTIVE	BPO - EXEC - FY24 C.H. COPIER RENT FOR IMC6000	$226.83
			FIRE	BPO FIRE - RICOH - HQ COPIER	$193.87
				BPO FIRE - RICOH - STATIONS/METER	$164.09
			LIBRARY	BPO - LIB - LEASE FEES	$181.20
			PARKSFAC	BPO P&R COPIER CONTRACT	$167.73
			POLICE	BPO PD COPIER RENTAL	$199.87
			WATER	PW-WTP-RICOH IM C4500 LEASE PAYMENT	$161.95
			WSTWTR	PW-WWCOLL-RICOH IM C4500 LEASE PAYMENT	$158.18
	113714	3/21/2024	EXECUTIVE	BPO - EXEC - FY24 RICOH MAINT/COST PER COPY	$526.51
			FIRE	BPO FIRE - RICOH METER	$66.69
			PARKSFAC	BPO COM CENTER COPIER PAPER COUNT	$162.26
			POLICE	BPO PD COPY FEES	$88.81
				BPO PD DISPATCH COPY FEES	$133.91
			TRANSITOP	BPO: TRANSIT COPIER (RICOH IM C3500) COPIES	$20.36

ROGERS MOTORS LLC DBA ROGERS CHRYSLER JEEP DODGE RAM LLC	113715	3/21/2024	FLTMAINT	BPO - FLEET - REPAIR PARTS & REPAIRS	$169.64
RUSH TRUCK CENTERS OF IDAHO	113716	3/21/2024	FLTMAINT	BPO- INV/ REPAIR PARTS	$0.00
			FLTMAINT	BPO - FLEET - REPAIR PARTS & REPAIRS	$22.90
RYAN HORYZA	113626	3/21/2024	WATER	MEALS: IRWA SPRING CONFERENCE: 04/02/24	$117.00
SANITARY DISPOSAL INC DBA SUNSHINE DISPOSAL & RECYCLING	113583	3/14/2024	SANITATION	BPO - PW - FY24 ANNUAL CURBSIDE COLLECTION	$281,195.61
				BPO - PW - FY24 PROCESSING SINGLE STREAM RECY	$11,343.95
				BPO - TS - FY24 TONNAGE HAUL	$22,280.15
SOLARMAX LED INC	113582	3/14/2024	TRNSPN	PW - TR - LED STREET LIGHT FIXTURES (75 QTY)	$14,625.00
SPARKLIGHT	113718	3/21/2024	TRNSPN	BPO PW SURVEY STATION - SPLIT BETWEEN W/WW/ST	$38.85
			WATER	BPO PW SURVEY STATION - SPLIT BETWEEN W/WW/ST	$38.85
			WSTWTR	BPO PW SURVEY STATION - SPLIT BETWEEN W/WW/ST	$38.85
SPRINGSHARE LLC	113719	3/21/2024	LIBRARY	LIB - LIBCAL RENEWAL	$882.00
STELLA-JONES CORPORATION	113720	3/21/2024	GOLFCRS	POLES FOR DRIVING RANGE PROJECT	$792.00
STERICYCLE INC	113721	3/21/2024	FIRE	BPO FIRE - STERICYCLE - HAZARDOUS DISPOSAL	$55.13
STERLING BATTERY COMPANY	113722	3/21/2024	FLTMAINT	BPO - FLEET VEHICLE BATTERIES	$158.39
THE LIBRARY STORE INC	113694	3/21/2024	LIBRARY	LIB - BOOK EASELS	$67.64
THE PRESSURE DR	113580	3/14/2024	PARKSFAC	REPAIR THE JOHN DEERE HOT WATER PRESSURE WASHER.	$376.32
THOMAS SCIENTIFIC HOLDINGS LLC DBA ARROWHEAD FORENSICS	113640	3/21/2024	POLICE	PD NIK TEST KITS FOR EVIDENCE	$293.67
T-MOBILE	113723	3/21/2024	LIBRARY	BPO - LIB - MOBILE HOTSPOT FEES	$31.50
TRIBUNE PUBLISHING CO	113725	3/21/2024	EXECUTIVE	BPO -EXEC - PUBLIC HEARING/ORDINANCE PUBLICATIONS	$78.64
TRI-STATE MEMORIAL HOSPITAL	113724	3/21/2024	POLICE	PD PRE EMPLOYMENT PHYSICALS HEPBURN, SCHRATTENHOLZ	$210.00
ULINE	113727	3/21/2024	POLICE	PD SERVICE KIT FOR TABLETOP EVIDENCE SEALER	$66.40
UNIFORMS2GEAR INC	113584	3/14/2024	POLICE	BPO PD UNIFORMS/INVESTIGATIONS	$180.66
	113728	3/21/2024	POLICE	PD BALLISTIC VEST AND PANELS FOR WAGNER	$1,320.84
URM STORES INC	113729	3/21/2024	RECREATION	BPO- SEN NUTRITION-FOOD AND CLEANING SUPPLIES	$488.69
US FOODS - SPOKANE	113730	3/21/2024	RECREATION	BPO FOOD SUPPLIES FOR SENIOR NUTRITION LUNCHES	$1,913.38
VAG USA LLC	113731	3/21/2024	WATER	PW-WTD-AIR RELEASE REBUILD PARTS	$706.67
VERIZON WIRELESS	113732	3/21/2024	COMDEV	03/12/24 BILL DATE: UTILITY CHARGES	$698.52
			EXECUTIVE	03/12/24 BILL DATE: UTILITY CHARGES	$107.85
			FIRE	03/12/24 BILL DATE: UTILITY CHARGES	$1,886.97
			FLTMAINT	03/12/24 BILL DATE: UTILITY CHARGES	$55.10

			HR	03/12/24 BILL DATE: UTILITY CHARGES	$85.11
			INFOSYSTMS	03/12/24 BILL DATE: UTILITY CHARGES	$735.65
			LEGISLATIV	03/12/24 BILL DATE: UTILITY CHARGES	$324.17
			LIBRARY	03/12/24 BILL DATE: UTILITY CHARGES	$220.79
			PARKSFAC	03/12/24 BILL DATE: UTILITY CHARGES	$704.65
			POLICE	03/12/24 BILL DATE: UTILITY CHARGES	$2,725.30
			SANITATION	03/12/24 BILL DATE: UTILITY CHARGES	$33.92
			STMWTR	03/12/24 BILL DATE: UTILITY CHARGES	$250.77
			TRANSITOP	03/12/24 BILL DATE: UTILITY CHARGES	$62.07
			TRNSPN	03/12/24 BILL DATE: UTILITY CHARGES	$1,786.14
			WATER	03/12/24 BILL DATE: UTILITY CHARGES	$2,322.63
			WSTWTR	03/12/24 BILL DATE: UTILITY CHARGES	$2,714.01
	113733	3/21/2024	POLICE	IPAD PRO 12.9 - CHRIS REESE	$1,199.99
WASHINGTON STATE SUPPORT REGISTRY	113630	3/21/2024	ADMSVC	Payroll Run 1 - Warrant 032124	$358.86
WEBER ENTERPRISES LLC DBA GARLINGHOUSE MEMORIALS	113671	3/21/2024	PARKSFAC	BPO P&R LEGACY TREE PROGRAM MARKERS	$100.00
WESTERN EQUIPMENT	113726	3/21/2024	FLTMAINT	BPO - FLEET - REPAIR PARTS	$752.36
			FLTMAINT	BPO - FLEET - REPAIR PARTS	$48.87
WESTERN RECYCLERS INC	113734	3/21/2024	LIBRARY	BPO - LIB - SHREDDING SERVICES	$52.00
WESTERN SYSTEMS INC	113735	3/21/2024	TRNSPN	PW-STS-RRFB 17TH ST/18TH AVE REPAIR ITEMS	$218.75
WILBERT PRECAST INC	113736	3/21/2024	CEMETERY	BURIAL AT CEMETERY IN FEBRUARY	$783.00
WSCFF EMPLOYEE BENEFIT TRUST	113631	3/21/2024	FIRE	WSCFF - STEVENS	$14,180.46
Total					$1,856,879.27

CITY OF LEWISTON
ALCOHOL BEVERAGE APPLICATION

RECEIVED
MAR 25 2024
By BB

This application is required for any business to dispense, sell or serve alcohol within the corporate city limits of Lewiston. It must accompany the application for a business license, unless a valid business license already exists. A copy of a state and county alcohol license will be required prior to license approval. Submit application(s) and attachments to: City of Lewiston, Business Licensing, 215 "D" St or PO Box 617, Lewiston ID 83501. Questions may be directed to (208) 746-7363.

CK 9041

☐ New ☐ Renew ☐ Transfer ☒ Change Adding retail liquor

I Am Applying For:	☒ Retail Liquor (Wine by the Drink Included) $562.50	☐ Wine by the Drink $200.00 ☐ Transfer $10.00	☐ Retail Wine $200.00 ☐ Transfer $10.00	Retail Beer ☐ On Premise $200.00 ☐ Off Premise $50.00 ☐ Transfer $5.00

BUSINESS INFORMATION

Idaho Name (DBA): Tap & Vine llc dba Hops & Vine	Business Telephone (208) 748-9703	Fax ( )
Lewiston Business Location: (Street Number, Direction (N, S, E, W) and Name) 527 Main Street (Suite, Unit, Apt #) Suite #2		Federal Tax Identification No: 83-4538452

State of Idaho Alcohol License No: 38249

Nez Perce Co. Alcohol License No: 116

Application for a city alcohol license may be submitted prior to issuance of a state and county alcohol beverage license, however, it will be necessary to provide a copy of the state and county alcohol license to the city prior to the issuance of a city license.

City Business License: ☐ Pending ☑ Issued Bus. License. No: ~~AL20-000018~~ BL20-000113

LICENSE AND FEES: Refer to Business & Occupation Fee Schedule to determine fees.

Retail Liquor: Written consent of 75% of all property owners and lessees operating a business within 200 feet is required. ~~2 not~~

Alcohol License Fees	$ 112.50
Inspection Fee	$ ~~0~~
Total Fees Due	$ 112.50 ✓

ck# 9041

AFFIDAVIT OF APPLICATION

The undersigned hereby makes application to dispense, sell or serve alcohol beverages within the City of Lewiston, Idaho, at the location of the above mentioned business premises, under the provisions of the Ordinances of the City of Lewiston and files herewith his/her affidavit in support thereof and tenders herewith the license fee as provided by said Ordinance.

The undersigned also certifies the information in this application is true and correct and complete to the best of their knowledge and belief and has the authority to sign this document. Legal signatures include: sole proprietor-owner, corporate officer, partner, managing member or agent.

Authorized Persons Name: Jessica Ridinger	Title Co-owner	Res. Tele: (208) 3055565
Residence Address: (Street Number, Direction (N, S, E, W) and Name) 3405 Skyline Dr (Suite, Unit, Apt #) (City, State, Zip Code +4) Clarkston, Wa		Cell No.: ( )
Date of Birth: 11-16-76	Place of Birth: Bonners Ferry	Are you a resident of Lewiston? ☐ Yes ☒ No If yes, _____ Years:

I am 21 years of age or older and have never been convicted of a felony, nor have I been convicted of any offense under the laws of the United States, the laws of the state of Idaho, or the Ordinances of the City of Lewiston dealing with the sale of alcoholic beverages.

I am familiar with the Ordinances of the City of Lewiston applicable to alcoholic beverages, and that in consideration of the issuance to me of the license hereinabove applied for, I agree to accept and abide by each and every provision of said Ordinances.

I am an authorized responsible party for any and all licenses required by the United States and the state of Idaho for the sale of intoxicating beverages.

Signature Jessica L Ridinger

BRIAN T BEESLEY NOTARY PUBLIC Comm No. 20234485 STATE OF IDAHO

State of Idaho
County of Nez Perce

On this 25th day of March, 2025, _____ personally appeared before me, who is personally known to me or whose identity I proved on the basis of satisfactory evidence to be the signer of the above instrument, and he/she acknowledged that he/she executed it.

Notary Public for State of Idaho Brian T Beesley
My Commission expires: 11/2/29

CITY OF LEWISTON
ALCOHOL BEVERAGE ADDENDUM
CONSENT OF PROPERTY OWNER

This addendum must accompany any new or relocation application for an alcohol license.
Submit application(s) and attachments to: City of Lewiston, Business Licensing, 215 "D" St or PO Box 617, Lewiston ID 83501. Questions may be directed to (208) 746-7363 ext. 256.

New ☐ Transfer ☐ Location Change ☐

This Addendum is For:	☐ Consent of Property Owner	☒ Consent of Land Owner and/or Business Owner of Neighboring Premise

BUSINESS INFORMATION

Idaho Name (DBA):	Business Telephone	Fax
Ridinger Investments LLC	(208) 3055565	( )

Lewiston Business Location: (Street Number, Direction (N, S, E, W) and Name; Suite, Unit, Apt #)	Federal Tax Identification Number
519 Main St. Lewiston, ID	

CONSENT OF PROPERTY OWNER TO SERVE ALCOHOL

I, the undersigned, do hereby certify that I am the owner of the neighboring premises described above.

Business Name:	Ridinger Investments LLC
Business Premises: (Street Number, Direction (N, S, E, W) and Name; Suite, Unit, Apt #)	519 Main St Lewiston, ID

I consent to the issuance of the alcohol license applied for and that said premises may be used to conduct business for which said license is applied.

Respectfully,

Jessica L Ridinger

Signature of Property Owner

State of Idaho
Idaho State Police

Cycle Tracking Number: 148197
ISLD ID: ND9447

Premises Number: N-38249
Incorporated City

Retail Alcohol Beverage License

License Year: 2025
License Number: 38249

This is to certify, that Tap & Vine LLC

doing business as: Hops & Vines

is licensed to sell alcoholic beverages as stated below at:
527 Main St Ste 2, Lewiston, Nez Perce County

Acceptance of a license by a retailer shall constitute knowledge of and agreement to operate by and in accordance to the Alcohol Beverage Code, Title 23. Only the licensee herein specified shall use this license.
County and city licenses are also required in order to operate.

Liquor	Yes	$750.00
Beer	Yes	$50.00
Wine by the bottle	Yes	$0.00
Wine by the glass	Yes	$0.00
Kegs to go	Yes	$20.00
Growlers	Yes	$0.00
Restaurant	Yes	$0.00
On-premises consumption	Yes	$0.00
Multipurpose arena	No	
Plaza	No	

TOTAL FEE: $820.00

Kathleen L Hupsa
Signature of Licensee, Corporate Officer, LLC Member or Partner

TAP & VINE LLC
HOPS & VINES
3405 SKYLINE DR

CLARKSTON, WA 99403
Mailing Address

License Valid: 03/05/2024 - 01/31/2025

***Expires:* 01/31/2025**

Director of Idaho State Police

SEE REVERSE SIDE FOR SALE OR TRANSFER OF THIS LICENSE

THIS LICENSE MUST BE CONSPICUOUSLY DISPLAYED

ABC FORM NO: ABC 03

2024

NEZ PERCE COUNTY
STATE OF IDAHO

No. 116

RETAIL ALCOHOLIC BEVERAGE LICENSE

THIS IS TO CERTIFY THAT TAP & VINE LLC
doing business as HOPS & VINE
at 527 MAIN ST STE 2. LEWISTON. ID 83501
a(n) LLC , is licensed to sell Alcoholic Beverages as stated below, subject to the provisions of Chapters 23-903 and 23-916 Idaho Code Annotated, and the laws of the State of Idaho, Municipal Ordinances, and the regulations of the Commissioner in regard to sale of Alcoholic Beverages and the resolution passed by the Commissioners of said County, on file in the office of the Clerk of the Board at the Nez Perce County Courthouse, Lewiston, Idaho.

Draft and Bottled or Canned Beer	0.00
Bottled or Canned Beer to be consumed on premises	0.00
Bottled or Canned Beer not to be consumed on premises	0.00
Retail Liquor- 116	187.50
Retail Wine	0.00
Wine by the Drink	0.00
Special Wine (Sunday)	0.00
TOTAL FEE:	**187.50**

Signature of Licensee or Officer of Corporation

This license is TRANSFERABLE. VALID as of 02/01/2024 and EXPIRES 01/31/2025.
Witness my hand and seal this 12th day of March, 2024.

Chairman

Commissioner

Commissioner

Clerk of the Board of County Commissioners

CLERK OF DISTRICT COURT SECOND JUDICIAL DISTRICT NEZ PERCE COUNTY • EX-OFFICIO AUDITOR AND RECORDER STATE OF IDAHO

(This license must be conspicuously displayed)

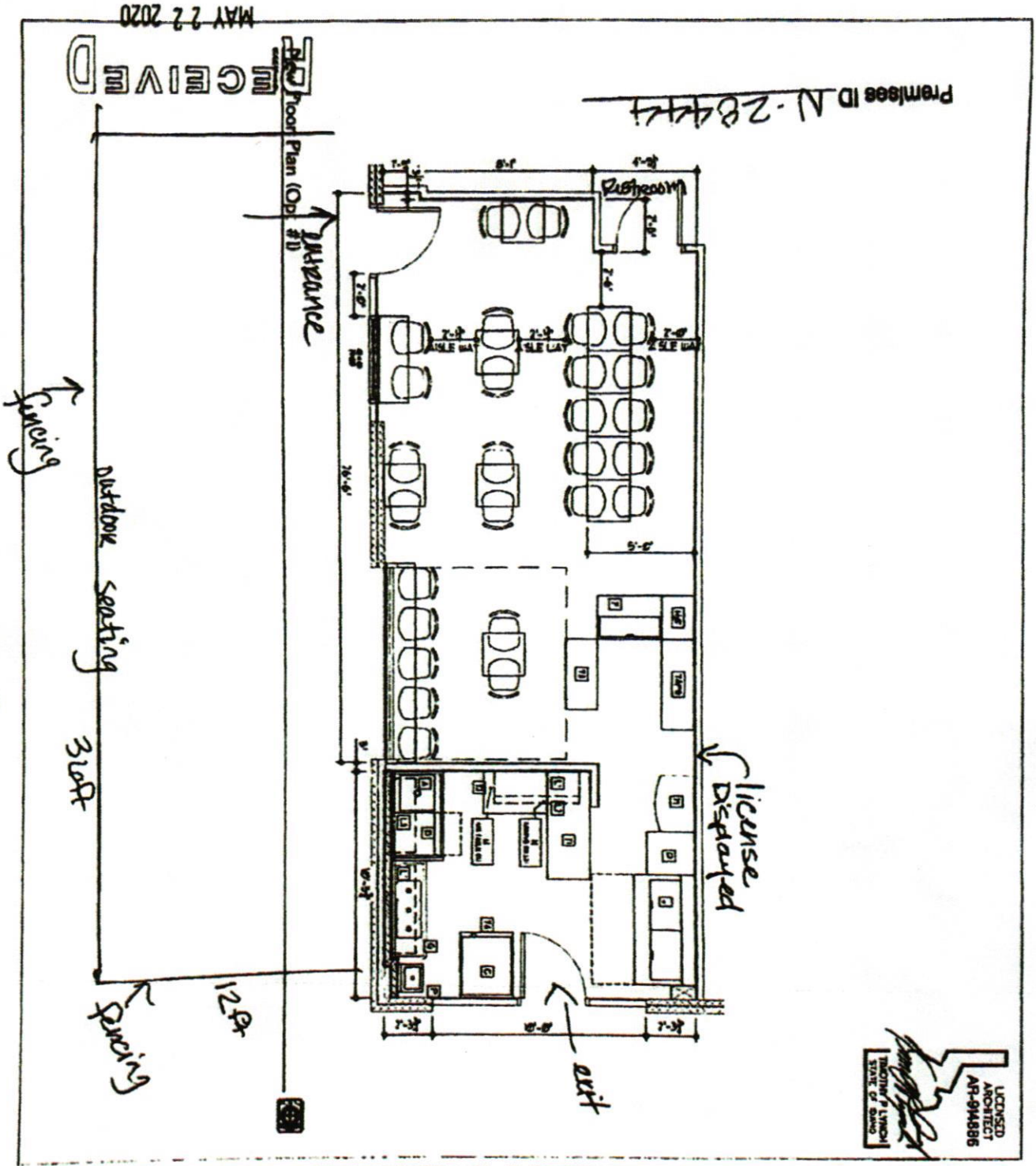
RC100

IDAHO STATE POLICE
ALCOHOL BEVERAGE CONTROL

MAY 22 2020

RECEIVED

Premises ID AL-284424



Permit

A-1

03-21-2018

Tap-n-Vine

Davies Bldg, 527 Main, Lewiston, ID 83501

RECEIVED

JAN 22 2024

IDAHO STATE POLICE
ALCOHOL BEVERAGE CONTROL

3-25-24

We give Tap & Vine LLC dba Hops & Vine permission to obtain and use a liquor license in our building, 523 ½ Main Street Lewiston Idaho.

Owner Signature: _____

Owner: Mike Ridinger

Owner Signature: _____

Owner: Jessica Ridinger

I give Tap & Vine LLC dba Hops & Vine permission to obtain a liquor license.
I lease within 200 feet of said Business.

Date: 3/28/24

Signature: Kris Moore

Printed Name: Kris Moore

Business Name: Revive

I give Tap & Vine LLC dba Hops & Vine permission to obtain a liquor license.
I lease within 200 feet of said Business.

Date: 3/20/24

Signature: [signature]

Printed Name: John Roy

Business Name: John Roy + Assoc.

I give Tap & Vine LLC dba Hops & Vine permission to obtain a liquor license.
I lease within 200 feet of said Business.

Date: 3/20/2024

Signature: [signature]

Printed Name: Taylor Farnsworth

Business Name: LUXE Beauty & Boutique

I give Tap & Vine LLC dba Hops & Vine permission to obtain a liquor license.
I lease within 200 feet of said Business.

Date: 3-20-2024

Signature: Tammy R Nichols

Printed Name: Tammy R. Nichols

Business Name: Nichols Notary

CITY COUNCIL MEETING
AGENDA ITEM SUMMARY

ITEM TITLE ASSIGNED BUILDING FUND REQUEST	**AGENDA NO.** VI. B. **AGENDA DATE:** April 8, 2024

ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.)

As the Fire Facility Hazard Elimination Project advances, we have established a construction schedule for the initial phase. Throughout this phase, firefighters stationed at various locations will experience displacement as they transition in and out of livable spaces. Maintaining firefighters on-site will mitigate the negative impact on response times. At two specific stations, there are no viable options to accommodate firefighters within the building. Therefore, we are submitting a request for temporary portable housing and per diem allowance for on-duty firefighters during periods when they cannot occupy the stations.

BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources)

Per diem is estimated at $3,000, portable housing costs are estimated at $41,134.00. Updated numbers will be available at the council meeting.

ACTION PROPOSED

Approve allocation from the assigned building fund to cover the proposed expenses.

Meal Only Per Diem

	April	May	June	Total Days	Per Diem (Lunch/Dinner $41)
Station 4 (3 FFs)	11	17		28	$ 3,444.00
Station 2 (5 FFs)		23	4	27	$ 5,535.00
Station 1 (6 FFs)			10	10	$ 2,460.00
					$ 11,439.00

Shower and Workout Facilities

	April	May	June	Total Months	Gym Access in Response Area
Station 4 (3 FFs)	11	17		2	$ 180.00
Station 2 (5 FFs)		23	4	2	$ 300.00
					$ 480.00

Hotel Expenses for Comparison

	April	May	June	Total Days	Hotel Room $109 per night
Station 4 (3 FFs)	11	17		28	$ 9,156.00
Station 2 (5 FFs)		23	4	27	$ 14,715.00
Station 1 (6 FFs)					$ -
					$ 23,871.00

Portables	$	29,215.00
Difference	$	5,344.00

CITY COUNCIL MEETING
AGENDA ITEM SUMMARY

ITEM TITLE ORDINANCE 4914	**AGENDA NO.** VI. C. 1. a. **AGENDA DATE:** April 8, 2024

ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.)

At the February 5, 2024 Council Worksession, the Council was presented with information regarding child care licensing. Childcare licensing authority is set in Idaho Code Title 39, Chapter 11 as well as IDAPA 16.06.02. The Department of Health and Welfare has the authority to administer these rules. Cities in Idaho can choose to issue childcare licenses if they desire to be more restrictive than the State. Lewiston is one of 8 cities in Idaho that issues childcare licenses. Currently, there are 32 childcare licenses issued in the City of Lewiston.

The consensus of the Council was to direct staff to present an ordinance that would transition child care licensing to the State of Idaho. If approved, Ordinance 4914 would amend City Code to relegate licensing authority from the City to the State for new child care and preschool facilities, as well as for existing facilities whose City-issued licenses expire after October 1, 2024. Additionally, the proposed ordinance provides for child care facilities and preschool facilities to be exempt from City business licensing. Child care facilities, irrespective of the authority issuing their business licenses, must adhere to the zoning requirements of Chapter 37, and the building and fire codes adopted in Chapter 10 and Chapter 15 of the Lewiston City Code.

BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources)

If the City no longer issued licensing to childcare and preschool facilities, the budget impact would be $4,468 annually.

ACTION PROPOSED

Consider Ordinance 4914. Approve as presented or direct staff to modify.

CITY ORDINANCE NO. 4914

AN ORDINANCE OF THE CITY OF LEWISTON TRANSITIONING CHILD CARE BUSINESS LICENSING TO THE STATE LICENSING AUTHORITY FOR CHILD CARE AND PRESCHOOL FACILITIES WHOSE CITY-ISSUED BUSINESS LICENSES HAVE EXPIRED AND NEW CHILD CARE AND PRESCHOOL FACILITIES WHO OPERATE ON OR AFTER OCTOBER 1, 2024; AMENDING SECTION 21-1(d) OF LEWISTON CITY CODE; AMENDING SECTION 21-24 OF LEWISTON CITY CODE; PROVIDING THAT A CITY-ISSUED BUSINESS LICENSE WILL NOT BE REQUIRED FOR CHILD CARE BUSINESSES OBTAINING A STATE-ISSUED CHILD CARE LICENSE; PRESERVING THE APPLICABILITY OF OTHER CODE RESTRICTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Idaho Code § 39-1108 grants cities the authority to act as the licensing body for child care and preschool facilities within their jurisdiction, provided they establish regulations at least as stringent as those imposed by the State of Idaho (State);

WHEREAS, the City of Lewiston (City) has historically used this authority to implement and enforce more stringent regulations for the licensing of child care and preschool facilities, aimed at ensuring higher standards for the care and safety for families who send their children to these facilities within the City;

WHEREAS, in recent years, the State has enhanced its regulations governing child care and preschool facilities, aligning them more closely with the standards previously set forth by the City's more stringent regulations;

WHEREAS, by transitioning the licensing authority from the City to the State for new child care and preschool facilities, as well as for existing facilities whose City-issued licenses expire after October 1, 2024, the City has an opportunity to streamline its administrative process, and create a more efficient regulatory environment;

WHEREAS, this transition is expected to save time, reduce expenses, and conserve City resources, while maintaining high standards of care and safety for child care and preschool facilities through continued compliance with the State's regulations; and

WHEREAS, the City is committed to ensuring a smooth and efficient transition process for all affected child care and preschool facilities, providing necessary support and guidance to facilitate their compliance with State licensing requirements.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: **Transition of Child Care Business Licensing to State Authority.** Effective October 1, 2024, the City shall cease the issuance and regulation of child care business licenses. Thereafter, all new child care business licenses shall be issued by the State pursuant to Chapter 11, Title 39 of Idaho Code, and shall be exempt from the City's business licensing requirements. This transition does not affect the validity of child care business licenses issued by the City prior to October 1, 2024.

To effectuate this change, Lewiston City Code § 21-1 is hereby amended as follows:

Sec. 21-1. Statutory authority; conflicts; license required; exemptions.

…
(d) The provisions of this chapter shall not apply to:
…
(9) Commencing October 1, 2024, child care facilities and preschool facilities whose city-issued child care business license has expired and new child care facilities and preschool facilities seeking to begin operations in the city. Such facilities shall be required to obtain licensure from the state of Idaho pursuant to chapter 11, title 39, Idaho Code.

SECTION 2: **Validity of Existing City-Issued Child Care Business Licenses.** Notwithstanding the cessation of the City's regulation of child care business licenses as stipulated in Section 1, all child care business licenses issued by the City prior to October 1, 2024, shall remain in full force and effect until their expiration on or before September 30, 2025. Licensees must comply with all terms and conditions of their City-issued licenses and Article III of Chapter 21 of Lewiston City Code until expiration.

To effectuate this change, Lewiston City Code § 21-24 is hereby amended as follows:

Sec. 21-24. Applicability of article.

(a) In addition to the requirements in article I of this chapter, the regulations set out in this article shall apply to all child care facilities and preschool facilities in the city with a city-issued child care business license and persons entering into or engaged in the business of operating a child care facility or preschool facility, as defined in article I of this chapter, in the city prior to October 1, 2024; provided, however, that nothing in this article shall be construed to apply to:

…

(b) Commencing October 1, 2024, the regulations set out in this article shall not apply to existing child care facilities and preschool facilities whose city-issued child care business license has expired and new child care facilities and preschool facilities seeking to begin operations. Such facilities shall be required to obtain licensure from the state of Idaho pursuant to chapter 11, title 39, Idaho Code.

SECTION 3: **State-Issued Licenses and City Business Licensing Requirements.** Commencing October 1, 2024, child care businesses obtaining licensure from the State shall not be required to obtain a separate City-issued business license solely for the operation of a child care or preschool facility in the City. However, such child care businesses shall comply with all other applicable City regulations not specifically exempted by this ordinance.

SECTION 4: **Preservation of Other Existing Code Requirements.** Nothing in this ordinance shall be construed to alter, modify, or repeal any other existing city code requirements as set forth in the Lewiston City Code that may otherwise regulate or set specific standards for child care facilities, except for the modifications explicitly stated in this ordinance. All child care facilities, irrespective of the authority issuing their business licenses, must adhere to the zoning requirements of Chapter 37, and the building and fire codes adopted in Chapter 10 and Chapter 15 of the Lewiston City Code.

SECTION 5: **Effective Date.** This ordinance shall take effect and be in full force from and after its passage and publication.

Signature page to follow

PASSED this _____ day of _____, 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

_____
Tanya M. Brocke, City Clerk

CITY ORDINANCE NO. 4910

AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTION 36-152 OF THE LEWISTON CITY CODE TO AMEND EXISTING DEFINITIONS; AMENDING SECTION 36-153(b)(16) RELATING TO SPECIFIC PROHIBITION OF WASTEWATER TEMPERATURE; AMENDING SECTION 36-159 RELATING TO WASTEWATER DISCHARGE PERMIT REQUIREMENTS; AMENDING SECTION 36-160 RELATING TO REPORTING REQUIREMENTS FOR DISCHARGER; AMENDING SECTION 36-166 RELATING TO NOTIFICATION OF VIOLATION AND ADMINISTRATIVE ADJUSTMENT; AMENDING SECTION 36-167 RELATING TO SHOW CAUSE HEARINGS; AMENDING SECTION 36-171 RELATING TO UPSETS; AMENDING SECTION 36-174 RELATING TO NONEXCLUSIVE REMEDIES; ENACTING SECTION 36-176 RELATING TO AFFIRMATIVE DEFENSES TO VIOLATIONS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: Lewiston City Code § 36-152 is hereby amended as follows:

Sec. 36-152. - Words, terms and phrases defined.

…

Interference means a discharge which alone or in conjunction with a discharge or discharges from other sources, inhibits or disrupts the POTW, its treatment processes or operations or its ~~biosolids~~sludge processes, use or disposal~~;~~; and therefore, ~~or~~ is a cause of a violation of the city's NPDES/IPDES permit or of the prevention of ~~biosolids~~ sewage sludge use or disposal in compliance with any of the following statutory/regulatory provisions or permits issued thereunder, ~~(~~or any more stringent state or local regulations~~)~~: Section 405 of the Clean Water Act; the Solid Waste Disposal Act (SWDA), including Title II commonly referred to as the Resource Conservation and Recovery Act (RCRA); any state regulations contained in any state ~~biosolids~~sludge management plan prepared pursuant to Subtitle D of the SWDA; the Clean Air Act; the Toxic Substances Control Act; and the Marine Protection, Research, and Sanctuaries Act.

…

Significant noncompliance (SNC) means violations which meet one (1) or more of the following criteria:

(1) Violations of wastewater discharge limits.

a. Chronic violations: Sixty-six (66) percent or more of the wastewater measurements taken for the same pollutant parameter during a six-month period exceed (by any magnitude) a numeric pretreatment standard or requirement, including instantaneous limits, as defined by 40

CFR 403.3(l).

b. Technical review criteria (TRC) violations: Thirty-three (33) percent or more of the wastewater measurements taken for the same pollutant parameter during a six-month period equal or exceed the product of the numeric pretreatment standard or requirement, including instantaneous limits, as defined by 40 CFR 403.3(l) multiplied by the TRC (TRC equals 1.4 for BOD, TSS, fats, oils and grease, and 1.2 for all other pollutants except pH).

c. Any other violation of a pretreatment standard or requirement as defined by 40 CFR 403.3(l) (daily~~,~~ maximum, ~~longer term~~long-term average, instantaneous limit, or narrative standard) that the city determines has caused, alone or in combination with other discharges, interference or pass through, including endangering the health of POTW personnel or the general public.

d. Any discharge of pollutants that have caused imminent endangerment to human health/welfare or to the environment ~~and~~ or ~~have~~ has resulted in the city's exercise of its emergency authority to halt or prevent such a discharge.

(2) ~~Violations of compliance schedule milestones contained in a wastewater discharge permit or enforcement order, for starting construction, completing construction, and attaining final compliance by ninety (90) days or more after the schedule date.~~Failure to meet a compliance schedule milestone contained in an indirect discharge permit or enforcement order for starting construction, completing construction, or attaining final compliance within ninety (90) days after the schedule date.

(3) Failure to provide any required reports~~, such as~~including baseline monitoring reports, reports on compliance with categorical pretreatment standard deadlines, periodic self-monitoring reports, and reports on compliance with compliance schedules within forty-five (45) days from the due date.

(4) Failure to accurately report noncompliance.

(5) Any other violation or group of violations, including a violation of BMPs, which the city determines will adversely affect the operation or implementation of the city's pretreatment program.

Slug load or slug discharge means any discharge at a flow rate or concentration which could cause interference or a violation of the prohibited discharge standards in section 36-153 of this division or any discharge of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch discharge, which has a reasonable potential to cause interference or pass through, or in any other way violate the POTW's regulations, local limits, or permit conditions.

SECTION 2: Lewiston City Code § 36-153(b)(16) is hereby amended as follows:

…

(b) *Specific prohibitions*. No discharger shall introduce or cause to be introduced into the POTW the following pollutant, substances, or wastewater:

…

(16) Any wastewater having a temperature which will inhibit biological activity in the POTW treatment plant resulting in interference, but, in no case, wastewater with a temperature at the introduction into the POTW treatment plant which exceeds forty (40) degrees Celsius (one hundred four (104) degrees Fahrenheit), unless the POTW treatment plant is designed to accommodate such temperature. If, in the opinion of the city, lower temperatures of such wastes could harm either the wastewater lines, wastewater treatment processes or equipment; have an adverse effect on the receiving streams or otherwise endanger life, health or property; or constitute a nuisance, the city may prohibit such discharges.

SECTION 3: Lewiston City Code § 36-159 is hereby amended as follows:

Sec. 36-159. Wastewater discharge permit requirements.

No significant industrial discharger shall discharge wastewater into the POTW without first obtaining a wastewater discharge permit from the city. Any violation of the terms and conditions of a wastewater discharge permit shall be considered to be a violation of this division and subjects the permittee to the sanctions set out in this chapter. Obtaining a wastewater discharge permit does not relieve a permittee of its obligation to comply with all Federal and State pretreatment standards or requirements or with any other requirements of Federal, State, and local law.

…

(c) *Wastewater discharge permit decisions.* ~~The city shall issue each significant discharger a wastewater discharge permit. The city may issue wastewater discharge permits to dischargers/industrial dischargers other than those defined within this division as "significant" as necessary to carry out the purposes of this division.~~ Wastewater discharge permits will be based on information in the data disclosure form. The city shall evaluate the data furnished by each discharger and may require additional information. The city shall determine whether to issue a wastewater discharge permit. The city may deny any application for a wastewater discharge permit.

(d) *Wastewater discharge permits contents.* The wastewater discharge permit shall include such conditions as are reasonably deemed necessary by the city to prevent pass through or interference, protect the quality of the water body receiving the treatment plant's effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW.

(1) Wastewater discharge permits shall include the following:

a. ~~Limits on the average and maximum wastewater characteristics and pollutant concentrations, loadings or characteristics.~~A statement that indicates the wastewater discharge permit's duration, which in no event shall exceed five (5) years. The wastewater discharge permit shall also include the issuance date, expiration date, and effective date.

b. ~~When appropriate, implementation of BMPs, self-monitoring requirements, including flow monitoring frequency and method, sampling frequencies, numbers, types and standards for tests.~~A statement that the wastewater discharge permit is non-transferable without prior notification to and approval from the city, and provisions for furnishing the new owner and/or operator with a copy of the existing wastewater discharge permit.

c. ~~Authorized points of discharge and regulated processes.~~Applicable pretreatment standards and requirements, including any special state requirements.

d. ~~Requirement for immediate notification to the city where self-monitoring results indicate noncompliance.~~Effluent limits, including BMPs, based on applicable pretreatment standards.

e. ~~Requirement to report a bypass or upset of a pretreatment facility.~~ Self-monitoring, sampling, reporting, notification, and record-keeping requirements. These requirements shall include an identification of pollutants (or BMP) to be monitored, sampling location, sampling frequency, and sample type based on federal, state, and local law.

f. ~~Requirement for the significant industrial discharger who reports noncompliance to repeat the sampling and analysis and submit the analysis to the city within thirty (30) calendar days after becoming aware of the violation.~~The process for seeking a waiver from monitoring for a pollutant neither present nor expected to be present in the discharge in accordance with Section 36-160(b)(6)(a).

g. A statement of applicable civil, criminal, and administrative penalties for violation of pretreatment standards and requirements, and any applicable compliance schedule. Such schedule may not extend the time for compliance beyond that required by applicable federal, state, or local law.

h. Limits on the average and maximum wastewater characteristics and pollutant concentrations, loadings or characteristics.

i. Authorized points of discharge and regulated processes.

j. Requirement for immediate notification to the city where self-monitoring results indicate non-compliance.

k. Requirement to report a bypass or upset of a pretreatment facility.

l. Requirement for the significant industrial discharger who reports non-compliance to repeat the sampling and analysis and submit the analysis to the city within thirty (30) calendar days after becoming aware of the violation.

(2) Wastewater discharge permits may include, but shall not be limited to, the following:

a. Any fees and charges to be paid upon initial issuance.

b. Limits on the average and maximum rate and time of discharge and/or requirements for flow regulations and equalization.

c. Requirements for the installation and maintenance of inspection and sampling facilities, including flow measurement devices.

d. Requirements for the installation of pretreatment technology, pollution control, or construction of appropriate containment devices, designed to reduce, eliminate, or prevent the introduction of pollutants into the treatment works.

e. Development and implementation of waste minimization plans to reduce the amount of pollutants discharged to the POTW.

~~d~~f. Special conditions as the city may reasonably require under particular circumstances of a given discharge.

~~e~~g. Compliance schedules.

~~f~~h. Requirements for the submission of special technical reports or discharge reports where the same differs from those prescribed by this division.

~~g~~i. Any special agreements the city chooses to continue or develop between the city and a discharger.

j. Any grant of the monitoring waiver by the city shall be included as a condition in the wastewater discharge permit, including reference to the specifically waived pollutant(s).

~~(d)~~(e) *Wastewater discharge permits duration.* All wastewater discharge permits shall be issued for a specified time period, not to exceed five (5) years. ~~period, subject to amendment or revocation as provided in this division.~~ A wastewater discharge permit may be issued for a period less than five (5) years, at the discretion of the public works director. Each wastewater discharge permit shall indicate a specific date upon which it will expire.

~~(e)~~(f) *Wastewater discharge permit transfer.* Wastewater discharge permits may be reassigned or transferred to a new owner and/or operator only if the permittee gives at least twenty (20) calendar days' advance notice to the city and the city approves the wastewater discharge permit transfer. The notice to the city must include a written certification by the new owner and/or operator which states that:

(1) The new owner and/or operator have no immediate intent to change the facility's operations and processes;

(2) Identifies the specific date on which the transfer is to occur; ~~and~~

(3) The new owner and/or operator acknowledges it has received a copy of the existing discharge permit; and

~~(3)~~(4) Acknowledges full responsibility for complying with the existing wastewater discharge permit.

Failure to provide advance notice of a transfer or to provide a copy of the existing discharge permit renders the wastewater discharge permit voidable as of the date of facility transfer.

~~(f)~~(g) *Wastewater discharge permits reissuance.* A discharger, required to have a wastewater discharge permit, shall apply for wastewater discharge permit reissuance by submitting a complete disclosure form, in accordance with subsection (a) of this section, a minimum of ninety (90) calendar days prior to the expiration of the discharger's existing wastewater discharge permit. A discharger, whose existing wastewater discharge permit application has expired and who failed to submit its reapplication in the time period specified herein, shall be deemed to be discharging without a wastewater discharge permit. ~~If the discharger submits its data disclosure form within the time period provided in this subsection and the city does not issue a new permit prior to the expiration date in the existing permit, the existing permit shall remain in effect until the new permit is reissued. If the discharger fails to submit its data disclosure form within the time period specified in this subsection and a new permit is not issued by the city prior to the expiration date of the existing permit, the discharger is deemed to be discharging without a valid permit.~~

~~(g)~~(h) *Wastewater discharge permits modification.* The city may modify the wastewater discharge permit for good cause including, but not limited to, the following:

(1) To incorporate any new or revised federal, state, or local pretreatment standards or requirements;

(2) To address significant alterations or additions to the discharger's operation, processes, or wastewater volume or character since the time of the wastewater discharge permit issuance;

(3) A change in the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge;

(4) Information indicating that the permitted discharge poses a threat to the POTW, city personnel, or the receiving waters;

(5) Violation of any terms or conditions of the wastewater discharge permit;

(6) Misrepresentations or failure to fully disclose all relevant facts in the wastewater discharge permit application or in any required reporting;

(7) Revision of or a grant of variance from categorical pretreatment standards pursuant to 40 CFR 403.13;

(8) To correct typographical or other errors in the wastewater discharge permit; or

(9) To reflect a transfer of the facility ownership and/or operation to a new owner/operator.

~~(h)~~(i) *Final compliance deadlines.*

(1) Deadline for compliance with categorical standards shall be in accordance with

40 CFR 403.6(b).

(2) The city shall establish a final compliance deadline date for any existing significant industrial discharger not covered by categorical pretreatment standards or for any categorical discharger when the local limits for said discharger are more restrictive than the USEPA's categorical pretreatment standards. The city shall establish the shortest feasible time for the discharger to achieve compliance and shall incorporate a final compliance date within the discharger's wastewater discharge permit.

(3) New sources and new dischargers that fit the definition of significant discharger shall install and have in operating condition, and shall start-up all pollution control equipment required to meet applicable pretreatment standards before beginning to discharge. Within the shortest feasible time (not to exceed ninety (90) calendar days), new sources and new dischargers must meet all applicable pretreatment standards.

(4) Any wastewater discharge permit issued to a categorical discharger shall contain a compliance date that is not later than any deadline date established in the USEPA's categorical pretreatment standards. Any other existing discharger or a categorical discharger that must comply with a more stringent local limit which is in noncompliance with any local limits shall be provided with a compliance schedule placed in the wastewater discharge permit to ensure compliance within the shortest time feasible.

~~(i)~~(j) *Wastewater discharge permits revocation.* Wastewater discharge permits may be revoked for, but not limited to, the following reasons:

(1) Failure to notify the city of significant changes to the wastewater prior to the changed discharge;

(2) Failure to provide prior notification to the city of changed condition pursuant to section 36-160(j) of this Code;

(3) Misrepresentation or failure to fully disclose all relevant facts in the wastewater discharge permit application;

(4) Falsifying self-monitoring reports;

(5) Tampering with monitoring equipment;

(6) Refusing to allow the city timely access to the facility premises and records;

(7) Failure to meet effluent limitations;

(8) Failure to pay penalties;

(9) Failure to pay wastewater charges;

(10) Failure to meet compliance schedules;

(11) Failure to complete a wastewater survey or the wastewater discharge permit application;

(12) Failure to provide advance notice of the transfer of a permitted facility; ~~or~~

(13) Failure to provide a copy of the existing discharge permit to a new owner and/or operator when the permit is transferred; or

~~(13)~~(14) Violation of any pretreatment standard or requirement, or any terms of the wastewater discharge permit or this division.

Wastewater discharge permits shall be voidable upon cessation of operations or transfer of business ownership. All wastewater discharge permits are void upon issuance of a new wastewater discharge permit to the permittee.

SECTION 4: Lewiston City Code § 36-160 is hereby amended as follows:

Sec. 36-160. Reporting requirements for discharger.

…

(d) ~~*Authorized representative and certification*~~*Certification statements*.

(1) Certification of permit applications, user reports, and initial monitoring waiver. All applications, reports, and reporting information shall be certified in accordance with 40 CFR 403.12(b)(6) and signed by an authorized representative as outlined in accordance with 40 CFR 403.12(l).

All wastewater discharge permit applications and discharge reports must be signed by an authorized representative of the discharger and contain the following certification statement:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

(2) Certification of pollutants not present. All wastewater discharge permittees that have an approved monitoring waiver based on Section 36-160(b)(6)(a) must certify on each report that there has been no increase in the pollutant in its wastestream due to the activities of the discharger using the following certification statement:

"Based on my inquiry of the person or persons directly responsible for managing compliance with the pretreatment standard for 40 CFR [specify applicable National Pretreatment Standard part(s)], I certify that, to the best of my knowledge and belief, there has been no increase in the level of [list pollutant(s)] in the wastewaters due to the activities at the facility since filing of the last periodic report under Section 36-160(b)."

…

(f) *Notice of potential problems, including accidental spills and slug loadings.* ~~Any industrial discharger shall notify the city immediately of all discharges that could cause problems to the POTW, including any slug loads, as defined in section 36-152 of this Code. The notification shall include the concentration and volume and corrective action. Steps being~~

~~taken to reduce any adverse impact should also be noted during the notification.~~ In the case of any discharge, including, but not limited to, accidental discharges, discharges of a nonroutine, episodic nature, a noncustomary batch discharge, a slug load or slug discharge, as defined in section 36-152 of this Code, that might cause potential problems for the POTW, the discharger shall immediately telephone and notify the public works director of the incident. This notification shall include the location of the discharge, type of waste, concentration and volume, if known, and corrective actions taken by the discharger. Any discharger who discharges a "slug" (or slugs) of prohibited materials shall be liable for any expense, loss, or damage to the POTW, in addition to the amount of any fines imposed on the city under state or federal law.

(1) Significant industrial dischargers are required to notify the public works director immediately of any changes at its facility affecting the potential for a slug discharge.

(g) *Noncompliance reporting.* If analysis of sampling performed by an industrial discharger indicates a violation of discharge permit limits, the discharger shall notify the city ~~immediately after~~within twenty-four (24) hours of becoming aware of the violation; provided, however, if the report was made orally, a written submission shall also be provided within five (5) days of the time the discharger becomes aware of the violation. The discharger shall then repeat the sampling and submit the analysis to the city within thirty (30) calendar days of the violation. Where the city conducts sampling in lieu of a discharger, the city must conduct the repeat sampling unless it requires the discharger to conduct the resampling. The discharger is not required to resample if:

(1) The city performs sampling at the industrial discharger's facility at a frequency of at least once per month; or

(2) The city performs sampling at the discharger's facility between the time when the discharger performs its initial sampling and the time when the discharger receives the results of this sampling.

SECTION 5: Lewiston City Code § 36-166 is hereby amended as follows:

Sec. 36-166. - Notification of violation; administrative adjustment.

The city may serve upon the discharger a written notice of violation, by certified mail with return receipt requested, when the city finds that a discharger has violated, or continues to violate, any provision in ~~section 36-165~~this division ~~of this Code~~, a wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement. The notice shall contain the nature of the violation or violations, and may contain what action if any is required of the discharger to correct the violation. The notice may also contain what penalty or other remedy the city may seek against the discharger for the violation or violations. Within ten (10) calendar days of the receipt of this notice, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the discharger to the city. Submission of this plan in no way relieves the discharger of liability for any violations occurring before or after receipt of the notice of violation. Nothing in this section shall limit the city's authority to take any action, including emergency actions or any other enforcement action, without first issuing a notice of violation.

SECTION 6: Lewiston City Code § 36-167 is hereby amended as follows:

Sec. 36-167. - Show cause hearing.

Where a violation of this division by a discharger is not corrected by timely compliance through the procedures set forth in section 36-166 of this Code, the city may order such discharger to show cause before the duly authorized representative(s) of the city why the proposed enforcement action should not be taken. A written notice shall be served on the discharger no less than ten (10) calendar days before a hearing is held. The notice shall be served by personal service~~,~~ or certified ~~or registered~~ mail with return receipt requested, and shall specify the date, time~~,~~ and place of the hearing to be held, the proposed enforcement action, the reasons for such action, and a request that the discharger show cause why the proposed ~~the reasons why the~~ enforcement action ~~is to~~ should not be taken~~, and the proposed enforcement action~~. Service of the notice may be made on any agent, officer or authorized representative of the discharger. The information and evidence presented at the hearing shall be considered by the representative(s) of the city, which shall then prepare and present to the discharger a document containing the appropriate findings of fact, conclusion of law and final order(s). Within twenty (20) calendar days of receipt of the final order, the discharger may appeal to the city council, which may grant a hearing to take additional evidence or render its decision based upon the record of the show cause hearing proceedings. A show cause hearing shall not be a bar against, or a prerequisite for, taking any other action against the discharger.

SECTION 7: Lewiston City Code § 36-171 is hereby amended as follows:

Sec. 36-171. - Operating upsets.

(a)Experiencing an upset. Any discharger who experiences a disruption of operations which places the discharger in a temporary state of noncompliance with this division shall inform the city within twenty-four (24) hours of the first awareness of the commencement of the disruption. Where such information is given orally, a written follow-up report thereof shall be filed by the discharger with the city within five (5) calendar days. The report shall specify:

(1)Description of the ~~disruption~~indirect discharge~~;~~ and the cause thereof~~;~~ ~~and the disruption's impact on the discharger's compliance status.~~

(2)Duration of noncompliance, including exact dates and times of noncompliance~~;~~~~,~~ ~~and~~or if the noncompliance continues, the anticipated time ~~by which compliance is reasonably expected to occur.~~the noncompliance is expected to continue;

(3)All steps taken or to be taken and/or planned to reduce, eliminate and prevent recurrence of such an upset or other conditions of noncompliance~~.~~; and

(4)That the facility was at the time being operated in a prudent and workman-like manner and in compliance with applicable operation and maintenance procedures.

(b)Affirmative defense. A disruption shall constitute an affirmative defense to an action brought for noncompliance with applicable standards, if the discharger can establish through

properly signed, contemporaneous operating logs, or other relevant evidence that the requirements of subsection (a) of this section have been met.

(c)Burden of proof. In any enforcement proceeding, the discharger seeking to establish the occurrence of an ~~disruption~~upset shall have the burden of proof.

(d)Discharger responsibility in case of disruption. The discharger shall control production ~~or~~of all discharges to the extent necessary to maintain compliance with applicable pretreatment standards upon reduction, loss, or failure of its treatment facility until the facility is restored or an alternative method of treatment is provided. This requirement applies in the situation where, among other things, the primary source of power of the treatment facility is reduced, lost or fails.

(e) Judicial Review. Dischargers shall have the opportunity for a judicial determination on any claim of upset only in an enforcement action brought for noncompliance with categorical pretreatment standards. Judicial review is not available for issues related to BOD or any other matter that does not qualify as "categorical pretreatment standards."

SECTION 8: Lewiston City Code § 36-174 is hereby amended as follows:

Sec. 36-174. - Remedies nonexclusive.

~~Sections 36-164 through 36-173 of this Code are not exclusive remedies.~~ The remedies provided for in this division are not exclusive. The city reserves the right to take any, all, or any combination of these actions against a noncompliant discharger. Enforcement of pretreatment violations will generally be in accordance with the city's enforcement response plan. Further, the city is empowered to take more than one (1) enforcement action against any noncompliant discharger when the circumstances warrant. These actions may be taken concurrently.

SECTION 9: Lewiston City Code § 36-176 is hereby enacted as follows:

Sec. 36-176. – Affirmative Defense to Violation.

A discharger shall have an affirmative defense to an enforcement action brought against it for noncompliance with section 36-153 of this Code if it can prove that it did not know, or have reason to know, that its discharge, alone or in conjunction with discharges from other sources, would cause pass through or interference and that either:

(a) A local limit exists for each pollutant discharged and the discharger was in compliance with each limit directly prior to, and during, the pass through or interference; or
(b) No local limit exists, but the discharge did not change substantially in nature or constituents from the discharger's prior discharge when the City was regularly in compliance with its NPDES permit, and in the case of interference, was in compliance with applicable sludge use or disposal requirements.

SECTION 10: This ordinance shall take effect and be in full force from and after its passage and publication.

PASSED this _____ day of _____, 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

_____
Tanya M. Brocke, City Clerk

CITY OF LEWISTON
SUMMARY OF ORDINANCE NO. 4910

<u>ORDINANCE NO. 4910:</u> AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTION 36-152 OF THE LEWISTON CITY CODE TO AMEND EXISTING DEFINITIONS; AMENDING SECTION 36-153(b)(16) RELATING TO SPECIFIC PROHIBITION OF WASTEWATER TEMPERATURE; AMENDING SECTION 36-159 RELATING TO WASTEWATER DISCHARGE PERMIT REQUIREMENTS; AMENDING SECTION 36-160 RELATING TO REPORTING REQUIREMENTS FOR DISCHARGER; AMENDING SECTION 36-166 RELATING TO NOTIFICATION OF VIOLATION AND ADMINISTRATIVE ADJUSTMENT; AMENDING SECTION 36-167 RELATING TO SHOW CAUSE HEARINGS; AMENDING SECTION 36-171 RELATING TO UPSETS; AMENDING SECTION 36-174 RELATING TO NONEXCLUSIVE REMEDIES; ENACTING SECTION 36-176 RELATING TO AFFIRMATIVE DEFENSES TO VIOLATIONS; AND PROVIDING AN EFFECTIVE DATE.

Section 1 amends several definitions found in Lewiston City Code § 36-152. Section 2 amends Lewiston City Code § 36-153(b)(16) relating to prohibited discharge standards for industrial pretreatment regulations. Section 3 amends Lewiston City Code § 36-159 relating to wastewater discharge permits for significant industrial dischargers. Section 4 amends Lewiston City Code § 36-160 relating to certification statements and the reporting requirements for dischargers. Section 5 amends Lewiston City Code § 36-166 relating to the method of service of a notification of violation. Section 6 amends Lewiston City Code § 36-167 relating to the notification of a show cause hearing. Section 7 amends Lewiston City Code § 36-171 relating to dischargers who experience an operating upset and providing for judicial review only in enforcement actions for noncompliance with categorical pretreatment standards. Section 8 amends Lewiston City Code § 36-174 relating to the City's remedies for noncompliant dischargers. Section 9 enacts Lewiston City Code § 36-176, entitled Affirmative Defense to Violation, providing dischargers an affirmative defense to enforcement actions brought for noncompliance with Lewiston City Code § 36-153. Section 10 provides an effective date.

Ordinance No. 4910 is effective upon passage and publication.

CITY OF LEWISTON

By: Daniel G. Johnson
Mayor

Attest: Tanya M. Brocke
City Clerk

The full text of this ordinance is available at the City Clerk's office, Lewiston City Hall, 1134 F Street, Lewiston, during regular business hours.

I, KAYLA HERMANN, City Attorney, reviewed the foregoing Summary of Ordinance No. 4910. The summary is true and complete and provides adequate notice to the public pursuant to Idaho Code § 50-901A.

Dated this _____ day of _____ 2024.

_____
Kayla Hermann
City Attorney