

# **Lewiston Urban Forestry and Cemetery Commission Agenda**

**April 23, 2024 – 4:00PM**

**LEWISTON COMMUNITY CENTER  
1424 Main Street, Lewiston**

1. **CALL TO ORDER**  
Roll Call

2. **CITIZEN COMMENTS**

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff.

*Comments may be made: (1) in-person, (2) by emailing the Parks and Recreation Director at [tbarker@cityoflewiston.org](mailto:tbarker@cityoflewiston.org) or (3) by calling (208) 746-2313 x6102 and leaving a message.*

*Comments submitted by email or phone will be forwarded to the Parks and Recreation Commission. If you would like your comment to be read aloud during the meeting, please so indicate in your message. Members of the public who wish to provide in person comment, but who are unable to secure a seat in the designated meeting space and/or overflow room(s) due to occupancy or gathering limits, will be rotated in and out of the designated meeting space in order to provide comment.*

3. **CONSENT AGENDA**

A. Approval of Minutes from March 27, 2024 (Action Item)

4. **REPORTS**    **Presentations, Communications and Correspondence**

A. March Parks and Recreation Department Monthly Report

5. **NEW BUSINESS**

A. Fiscal Year 2025 Fee Recommendations (Action Item)

6. **OLD BUSINESS**

A. Scattering Garden and Columbarium Continued Discussion

B. Arbor Day Celebration Saturday, April 27<sup>th</sup> at 1PM (south shelter by pond)

a. Location at Modie Park and combined event with the Modie Park Conservancy and Lewis Clark State College

- C. Current and Upcoming Development Review
  - a. Development Review Committee Items from the past month

7. **COMMISSION MEMBER COMMENTS**

8. **CITY COUNCIL LIAISON COMMENTS**

9. **UPCOMING MEETINGS**

- A. UFCC May 22, 2024 @4PM at the Normal Hill Cemetery for the annual walkthrough
  - i. We have moved this to a noon meeting in the past. Do we want to consider that so staff can be in attendance?
  - ii. What should be the focus of this meeting?

10. **FUTURE AGENDA TOPIC**

- A. Normal Hill Cemetery Master Plan Update
- B. Tree Selection Guide
- C. Urban Forestry Management Plan Review
- D. UFCC Presence at Community Events to Promote Urban Forestry

11. **ADJOURNMENT**

# **Lewiston Urban Forestry and Cemetery Commission Minutes**

**March 27, 2024 – 4:00PM**

**LEWISTON COMMUNITY CENTER  
1424 Main Street, Lewiston**

1. **CALL TO ORDER**

Roll Call

Commission Members Present: Shirley Philips, Elizabeth Goetzinger, and Maxine Miller

Commission Members Absent: Brian Hensley

City Council Liaison Present: Jessica Klein

Staff in Attendance: Tim Barker

The meeting was called to order by Chair Philips at 4:04PM

2. **CITIZEN COMMENTS**

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There were no citizen comments at the meeting.

3. **CONSENT AGENDA**

A. Approval of Minutes from February 28, 2024 (Action Item)

A motion to approve the minutes was made by Commissioner Miller which was seconded by Commissioner Goetzinger. All were in favor of approving the minutes as presented.

4. **REPORTS    Presentations, Communications and Correspondence**

A. February Parks and Recreation Department Monthly Report

There were no commissioner comments related to the monthly report.

**5. NEW BUSINESS**

**A. Fiscal Year 2025 Fee Recommendations (Action Item)**

Director Barker stated that the recommendations were not finalized in time for the meeting and they will be presented at the April commission meeting.

**B. Tree on Leased Land from ITD Requested to be Removed by the Corps of Engineers (Action Item)**

Director Barker brought a request for comment from the Idaho Transportation Department (ITD) to the commission regarding a tree that is being requested to be removed by the US Army Corps of Engineers to create an access road on property that the City leases from ITD. ITD does not feel that the tree should be removed and that the Corps should plan around it. The commission discussed the tree and options and a motion to support the tree to not be removed was made by Commissioner Miller and seconded by Commissioner Goetzinger. All commission members were in support of the tree staying in place and not being removed and encourage the Corps to come up with an alternate plan and solution to access the area.

**C. Scattering Garden Examples**

- a. Commission members asked to have a conversation added to the agenda related to the different types of scattering gardens

Director Barker shared slides that he created to show examples of scattering gardens for the commission to use as part of a discussion follow up from the March meeting with Dennis Hastings of Malcom's Funeral Home. Last month's discussion lead to the commission wanting to focus on the scattering area of the cremated remains development around the mausoleum because of the uniqueness of the garden to the region and the possible reduced cost to develop it. Barker will follow up with additional information at the next meeting.

**6. OLD BUSINESS**

**A. Normal Hill Cemetery Master Plan Review and Update Continued Discussion**

- a. Governance and Operation Recommendation and New Priorities

This item will be moved to a later date for continued discussion.

**B. Arbor Day Celebration Saturday, April 27<sup>th</sup>**

- a. Location at Modie Park and combined event with the Modie Park Conservancy and Lewis Clark State College

Director Barker made note that the celebration has been confirmed for 1PM on the 27<sup>th</sup> and the hope is that the Idaho Department of Lands can have a representative at the event to present the Tree City and Tree Campus USA awards to the city and the college.

- C. Current and Upcoming Development Review
  - a. Development Review Committee Items from the past month

Director Barker made mention of one proposal that will be going on a vacant lot at 7<sup>th</sup> and 4<sup>th</sup> by the college. The property has been vacant for some time and trees were removed a number of years ago. Barker will watch for a landscape plan to review.

7. **COMMISSION MEMBER COMMENTS**

Commissioner Miller noted that there are a number of examples of tree topping that have occurred already this spring. Barker mentioned that once the Code Enforcement Officers are off and running, it would be good to have them attend a meeting to discuss landscaping and city code.

8. **CITY COUNCIL LIAISON COMMENTS**

There were no additional comments made by the liaison

9. **UPCOMING MEETINGS**

A. UFCC April 24, 2024 @4PM at the Lewiston Community Center

10. **FUTURE AGENDA TOPIC**

B. Tree Selection Guide

C. Urban Forestry Management Plan Review

D. UFCC Presence at Community Events to Promote Urban Forestry

11. **ADJOURNMENT**

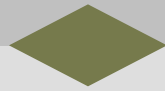
There was a motion to adjourn the meeting by Commissioner Goetzinger and seconded by Commissioner Miller. The meeting was adjourned at 5:06PM.



## PARKS & RECREATION

# MARCH 2024

## MONTHLY REPORT



### ADMINISTRATION

- Director virtually attended the “Beyond the Minimums: Accessibility Webinar Series / Part 1: Breaking Ground: Best Practices for Creating Accessible Routes and Surfacing in Parks and Recreation Facilities”.
- Department staff met multiple times this month in preparation for hosting the Idaho Recreation and Park Association Annual Conference which will be held April 1-4 at the Hells Canyon Grand Hotel. We are expected to bring in over 100 participants from across the state and vendors from across the country. Lewiston has not hosted the conference in over 20 year so this is a big opportunity to show off all of the great things that we do within our community!
- Director met with staff from LCSC and the Lewiston School District to discuss future on and offsite wayfinding for the Tri-Partnership site in the orchards which is hope to Lewiston High school, the LCSC Career Tech Center and Community Park. This partnership of coordination is building off of the signage on the reservoir that was completed this past year.
- Director met with the board of directors for the annual Down and Dirty Mud Run event which will be held this year in late August again at Community Park. The course meanders through the park and the LCSC cross country course and is a great use of the site as it remains undeveloped at this time. Staff are looking forward to the continued event at the site and organization of the committee.
- Director attended the annual Lindsay Creek/Tammany Creek Watershed Advisory Group Meeting and represents the recreational interest within the watersheds.
- Director met with Living Waters to discuss a landscape plan for the current parking lot phase 1 development at Community Park as well as a long term maintenance plan in the canyon along the 5 miles of developed trails that exist at this time. A majority of maintenance moving forward will be coordinated with a local nonprofit group called the Valley Off-Road Bike Association (VORBA).

## CEMETERY



- Assisted in planning 2 cremation burials
- Assisted in planning 1 full casket burial
- Performed 1 niche cremation burial
- Performed 6 monument stakings
- Performed 1 quit claim of full size grave

## PARKS

- Baldwin Falls is operational.
- We have noticed and have heard from a number of citizens throughout the Valley there seems to be a large number of roses and some in the evergreen family that have died. The late extremely cold snap we had this winter is the prime suspect.
- Artificial turf installed at Skate Park. This is to keep the mud off of the surface.
- Skate Park has been painted again.
- Pickleball Courts Fence Posts are in the process of being patched in preparation to be painted in May.
- Danny Santiago has made an assessment of our camera needs and place a cost estimate with it.
- Installed a new scoreboard at Pepsi Park for Little League.
- Sunset, Traffic Control, Police Training Center and Upper and Lower 17<sup>th</sup> have been over seeded in the areas that were affected by the water restrictions last year.
- Spring cleanup has started in all Parks.
- North Lewiston “Thank You” sign has been completed with the restoration. New anchor posts have been installed.
- Tree pruning and removals is ongoing in the Cemetery.
- Driving Range Project: Assisting Bryden Canyon Golf Course with this budgeted project 8 poles have been installed. The netting has arrived, waiting on the hardware and will be installed soon.
- Cart Storage Building Project at Bryden Canyon Golf Course is in progress.
- Assisting Community Development in the potted plants on Main Street.

# RECREATION



## Programming:

- Completed our Baseball/Softball Sports Skills Camp. This 3-Saturday program is for 3-6 year olds, where participants learn the fundamentals of the sport. The program takes place on Saturday morning at Fenton Gym.
  - We had 16 participants in this Sports Skills Camp Session.
- Completed the final month of Drop-in Pickleball. A program that ran Mondays and Wednesdays from 9am-12pm at Fenton Gym during the months of December-March.
  - We had 44 participants throughout March.
- Completed the 2024 Coed Winter Volleyball League Season and began the postseason tournament.
- Began games for the 2024 Mushball season. This 5-game season takes place on Sunday afternoons at the Airport softball fields.
- Cancelled the 2024 Spring Flag Football season due to lack of teams registered
- Began registration for the 2024 Men's and Women's Slow-Pitch Softball Season. Early Bird Registration takes place March 25 - April 12. General registration will follow from April 13-19. Teams are guaranteed 10 regular season games followed by a double elimination tournament. Games are held
- Monday-Thursday evenings, men's league games take place at P1FCU and Sunset Field, and women's league games take place at Airport Softball Fields.
- Began registration for our Youth T-ball program for ages 3-4, this 6-week program includes 2 Saturday Clinics, 4 practices, and 4 games. Registration runs through April or until we max out at 120 participants.

## Meetings

- Held umpire training in Lewiston, Fenton Gym on March 2nd.
- Meet with Mark Thompson several times about the upcoming Little League season and make amendments to the Little League MOU.
- Staff attended a Little League coaches meeting on March 18 to talk about field improvements and maintenance asks from Little League during their season.
- Staff met with a representative from Musco Lighting and showed him around our ball fields to get estimates on updates to our ball field light systems.
- Staff met with a representative from T-Mobile to talk about potential sponsorship opportunities for our programs.
- Staff participated in a focus group for CivicRec to discuss product experience and help with product development and enhancement.
- Staff met with the President of Ethan and Friends Inc. A local non-profit organization whose mission is to provide all-inclusive sensory and learning opportunities for children and adults of all ability levels. They are this year's non-profit race partner for the Seaport River Run and will be responsible for providing volunteers for many race tasks.
  - Staff also met with the rest of the Race Committee in preparation for the April 27th race date.
- Staff participating in two different training seminars on Staff Development and Aquatics management offered through NRPA.
- Staff met with a representative of the National Fitness Campaign to discuss opportunities to bring the campaign to a park in our community.

### Ball Fields

- March had 38 field rentals. The field rentals included 3 multi-day tournaments (One Fast-pitch softball, one youth baseball, and one adult slow-pitch softball), 12 by surrounding high school baseball and softball programs including one early season baseball tournament.
- Lewiston High School (LHS) had 72 different field uses during March including one jamboree and two doubleheader games.
- Lewiston Little League (LLL) had 60 different field uses during March. Two of which were for tryouts and one skills clinic.
- On March 30, two of our ball fields/parks were utilized by local clubs (Eagles & Lions) for annual Easter egg hunts.

### Fenton Gym Rentals

- There were 25 rentals through March

## RESERVATIONS

### Community Center Reservations:

- There were one ninety five meetings and or events in the Community Center in March with approximately thousand five hundred attendees and another approximately two hundred drop ins.

### Park Reservations:

- There were eleven reservation in the parks in March with approximately five hundred attendees. We also provided space for two local businesses to host public Easter egg hunts. They hosted over a thousand kids at those events.

## BUILDING MAINTENANCE

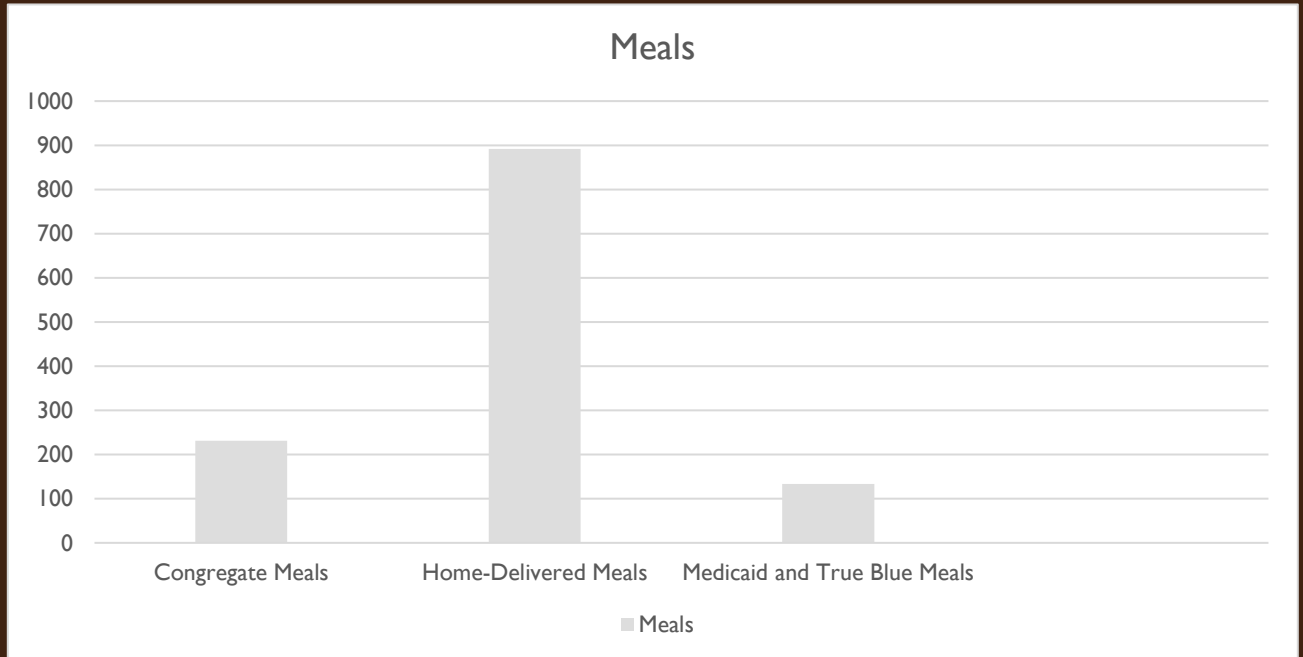


### Projects:

- Monthly HVAC maintenance to prep for Spring
- Awarded Lewiston Police Department Generator replacement
- Lots of interior painting
- Continuing input into facility maintenance program.
- Continuing to work on Library electrical engineering
- Completed many service calls for general maintenance.
- Updated door entry into Finance department.
- Lots of electrical repairs and updates
- Continued to train new Facility laborer/Custodial lead
- Updated counter tops in the community center Kitchen. These old counter tops were from the 70's and worn through. These new ones are a hardy laminate, are very solid, and will last many years.

# SENIOR NUTRITION

- Congregate Meals served this month = 231
- Home-Delivered Meals served this month = 892
- Medicaid and True Blue Meals served this month = 133
- Volunteer hours = 153





Modie Park began in 1981 with a donation of 6.8 acres from Don and Ruth Modie. Since then, other parcels of land have been acquired and add to our efforts of creating a wildlife habitat in the middle of Lewiston. This generous contribution from the Randall Family of 21 acres doubles the size of Modie Park.

### Our Mission

To conserve the wildlife, habitat and historical assets of Modie Park while providing an opportunity for education and enjoyment



Dedicated the 27th day of April, 2024 at 1PM

### Please Join Us

We would love for YOU to be a member of the Modie Park Conservancy. To learn about our current projects, donate, or join, go to [www.modiepark.org](http://www.modiepark.org)





# **AGENDA** **DEVELOPMENT REVIEW COMMITTEE** **BELL BUILDING MARCH 27, 2024** **8:30 A.M. – WEDNESDAY**

**8:45 AM:** Kristine Comstock, 208-669-1773, [prestonkristine@gmail.com](mailto:prestonkristine@gmail.com). 434 Preston Ave, Construct New SFD (Shome).

**9:30 AM: NO MEETING**

## **PERMITS ISSUED (3/14/2024 TO 3/20/2024)**

| Applicant Name                      | Project Address       | Permit#     | Issue Date | Valuation     | Type                                    |
|-------------------------------------|-----------------------|-------------|------------|---------------|-----------------------------------------|
| SMART BUILD                         | 1806 POWERS AVE       | BP24-000086 | 03/19/2024 | \$ 156,848.00 | Residential Remodel                     |
| J M ROOFING & FLAT ROOF SYSTEMS     | 2419 16TH AVE         | BP24-000078 | 03/15/2024 | \$ 42,789.00  | Commercial - Misc.                      |
| HENRICH ONUFER - GENERAL CONTRACTOR | 1203 BRYDEN AVE       | BP24-000083 | 03/19/2024 | \$ 6,461.13   | Residential Additions                   |
| MANGUM CONSTRUCTION LLC             | 424 BURRELL AVE       | BP24-000059 | 03/20/2024 | \$ 18,583.00  | Commercial - Misc.                      |
| SMART BUILD                         | 1806 POWERS AVE       | BP24-000087 | 03/19/2024 | \$ -          | Residential - Misc.                     |
| CAPPS GENE A &                      | 707 WARNER AVE        | BP24-000073 | 03/20/2024 | \$ 1,000.00   | Residential Remodel                     |
| 4 STEMS CUSTOM BUILDERS             | 3752 DUTHIE BLVD      | BP24-000065 | 03/19/2024 | \$ 91,663.32  | Residential Accessory Buildings (Large) |
| ALMOST EVERYTHING SERVICES LLC      | 313 D ST              | BP24-000069 | 03/19/2024 | \$ 24,187.00  | Minor Commercial                        |
| NATE BRANTING                       | 3408 East 5TH ST      | BP24-000089 | 03/19/2024 | \$ 35,000.00  | Residential Accessory Buildings (Small) |
| D.D. & SONS, LLC                    | 215 PROSPECT AVE      | BP24-000082 | 03/14/2024 | \$ 7,400.00   | Residential - Misc.                     |
| QUALITY DESIGN HOMES                | 3220 Expedition WAY   | BP24-000093 | 03/20/2024 | \$ -          | Residential Foundation Only             |
| SCOTT'S FIX AND FINISH              | 929 CYPRESS CT UNIT B | BP24-000080 | 03/15/2024 | \$ 4,500.00   | Residential - Misc.                     |

## **SUBMITTED FOR REVIEW (3/14/2024 TO 3/20/2024)**

| Type                        | ApplicationDate | Property Address      | Description                                                                              | Applicant Name        | Permit#     |
|-----------------------------|-----------------|-----------------------|------------------------------------------------------------------------------------------|-----------------------|-------------|
| Carport / Deck              | 03/14/2024      | 3135 7TH ST           | Construct a 24' x 16' roof extension off existing 24 x 30' shop                          | MIKE'S POLE BARNs LLC | BP24-000092 |
| Residential Foundation Only | 03/15/2024      | 3220 Expedition WAY   | Foundation for new residence                                                             | QUALITY DESIGN HOMES  | BP24-000093 |
| Residential - SFD           | 03/15/2024      | 1745 Canyon Crest WAY | New Single Family Dwelling - 1776 S.F. Living - 624 S.F. Garage - 182 S.F. Covered Patio | MARK CALENE           | BP24-000094 |

|                                            |            |                 |                                                        |                         |             |
|--------------------------------------------|------------|-----------------|--------------------------------------------------------|-------------------------|-------------|
| Residential Accessory<br>Buildings (Large) | 03/20/2024 | 2130 GRELLE AVE | 40X40 roof with 22X40<br>encoused storage, no concrete | POLE BARN<br>WILLY, LLC | BP24-000095 |
|--------------------------------------------|------------|-----------------|--------------------------------------------------------|-------------------------|-------------|

## **DISTRIBUTION LIST:**

City Mayor: Dan Johnson

Community Development: Shannon Grow, Joel Plaskon, Jeff Wolfe, Russ Harper, Shelby Anderson, Katie Hollingshead, Brandon Cunningham, Dawn Ortiz, Chelsey Rake, Brian Beasley, Kevin Moffett, Lorrie Tanguay

Public Works: Dustin Johnson, Jill Tolman, Iris Heidorn, Pat Severance, Ed George, Mark Weigand, Luke Antonich, Bryan Lacy, Jon Ruark, Greg Creviston, Kevin Evans, Morgan Schwartz, Bill Arnold

Fire Department: Chief Greg Rightmier, Julian Sorrell, Casey Strong, Jamie Mowery

Public Health: Sherise Bruce, Bonnie Waldemarson



Lewiston

Dawn Ortiz &lt;dortiz@cityoflewiston.org&gt;

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**information for DRC meeting**

1 message

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**Kristine** <prestonkristine@gmail.com>  
To: dortiz@cityoflewiston.org

Thu, Mar 14, 2024 at 3:54 PM

Dawn,

We would like to build a shop/home. We will need to extend the driveway to the back part of the property where we plan to build. We are curious about water and sewer and if we have to run new lines or if we tie into the existing lines. Also wondering about power if we can run that underground to the back and if that can have a separate meter? We want to rent out the house once we are moved into the shome and that would make things easier in having those separate.

Katie mentioned that our plans can be looked at and we'll be told if we need to have any parts engineered or if buying the plans as they are is fine. So that is a question we have.

We are quite handy and are hoping to do a lot of the work ourselves and would like to know the rules on that. If there are things we're not allowed to do or as long as it passes inspection we're good to go?

We believe that we're allowed to build just 5ft off the fence line, but want to confirm that.

I have attached the plans that we are looking to get. We have a few minor things we'd like to change, such as the master toilet in a "closet" and a separate shower and bath. These are all things that we are waiting to have drawn up until we know if we need it done by an engineer.

The site plan I have attached includes our overall goals/plans for the property as we think right now, but for right now we're just focused on the building of the shome on the back left of the property. The rest of it won't even be looked at starting until the shome is completed. If I need to submit something with the property as it is with the plan for the shome I can totally do that!

Thank you so much for your time and efforts in helping us move forward with our build!

-Kristine

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The Comstocks

Sent from my iPhone

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74K



**IMG\_1753.jpg**  
179K



**IMG\_1754.jpg**  
117K



**image0.jpeg**  
4288K



**image1.jpeg**  
3578K



**image2.jpeg**  
133K

170 x 132

shop

Custom  
shome

porch area

Covered

Covered

Food  
prep  
area

chicken  
Run

Parking

The Healing  
Village

Polar  
Plunge

Shop

Sauna

The  
healing  
gardens

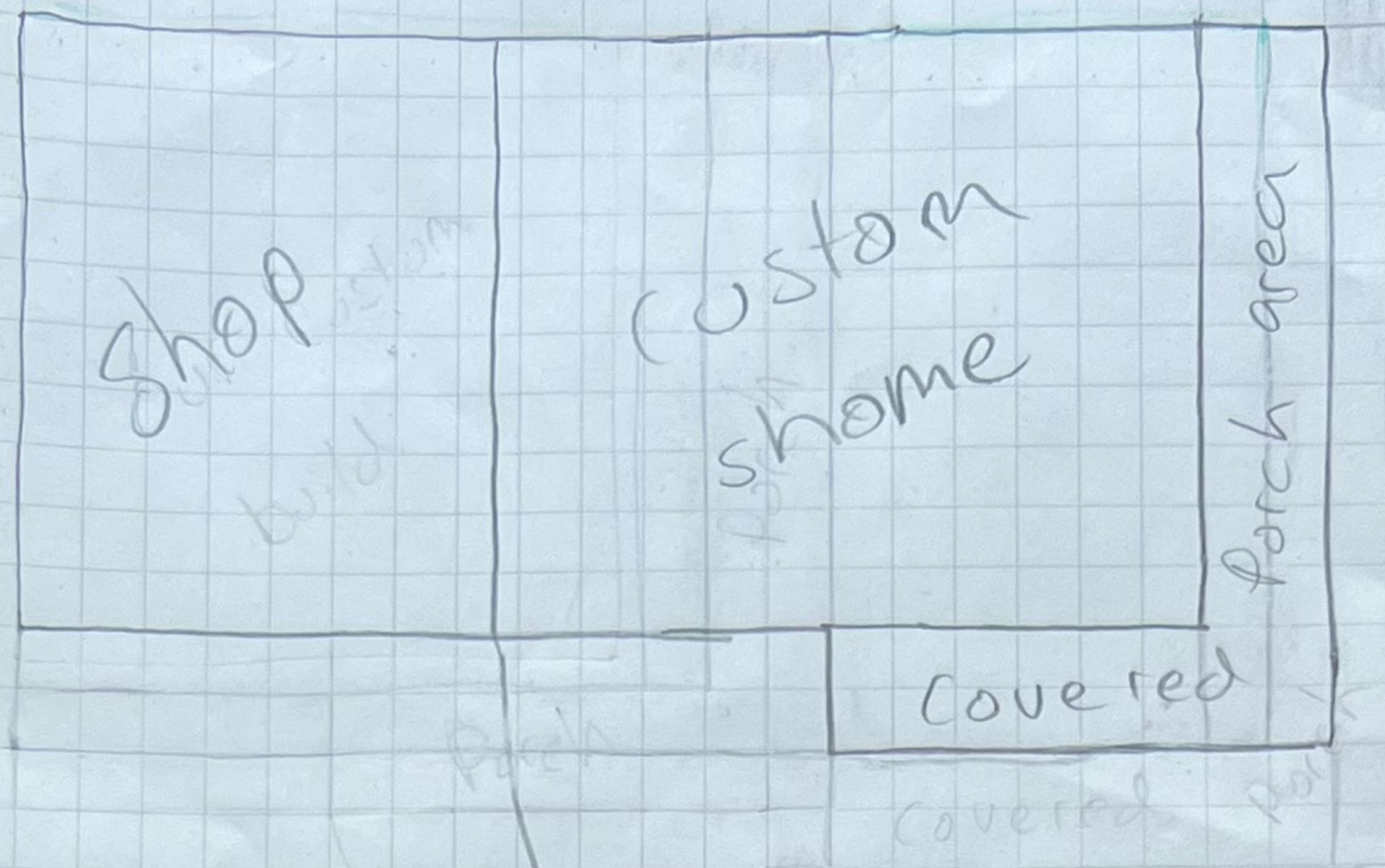
healing  
waters

Redfish  
Reel

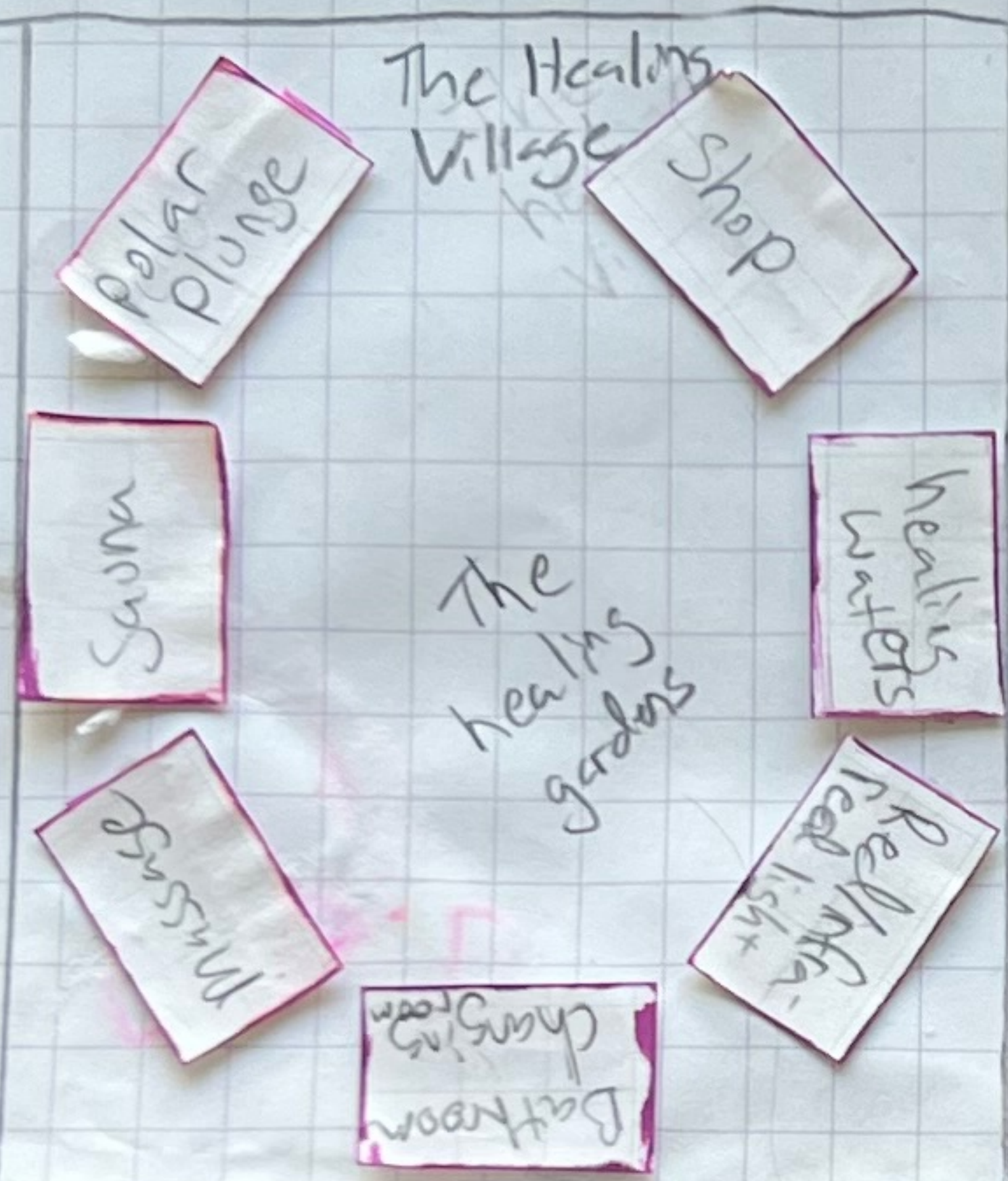
Road

Orchard  
area

170 x 132

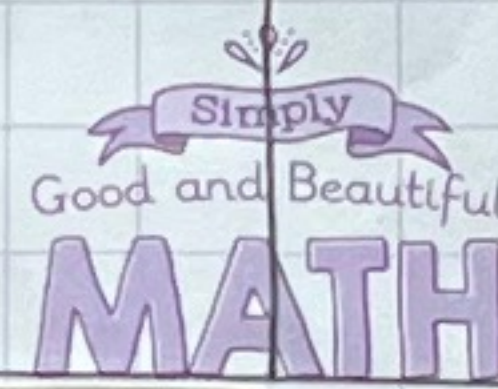


Parking



Orchard area

hoop house  
Garden area



18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33

Small Rental

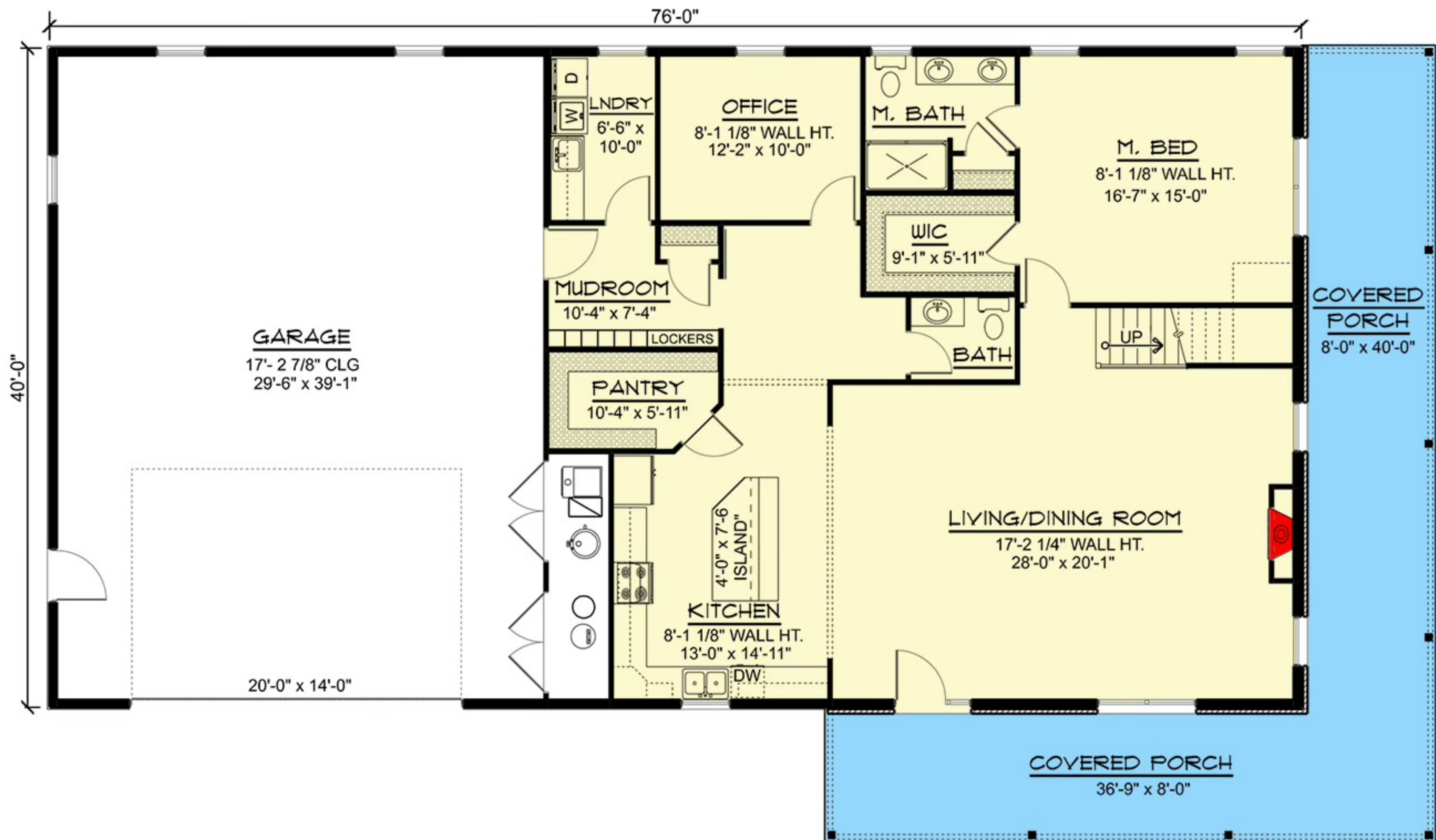
Small Rental

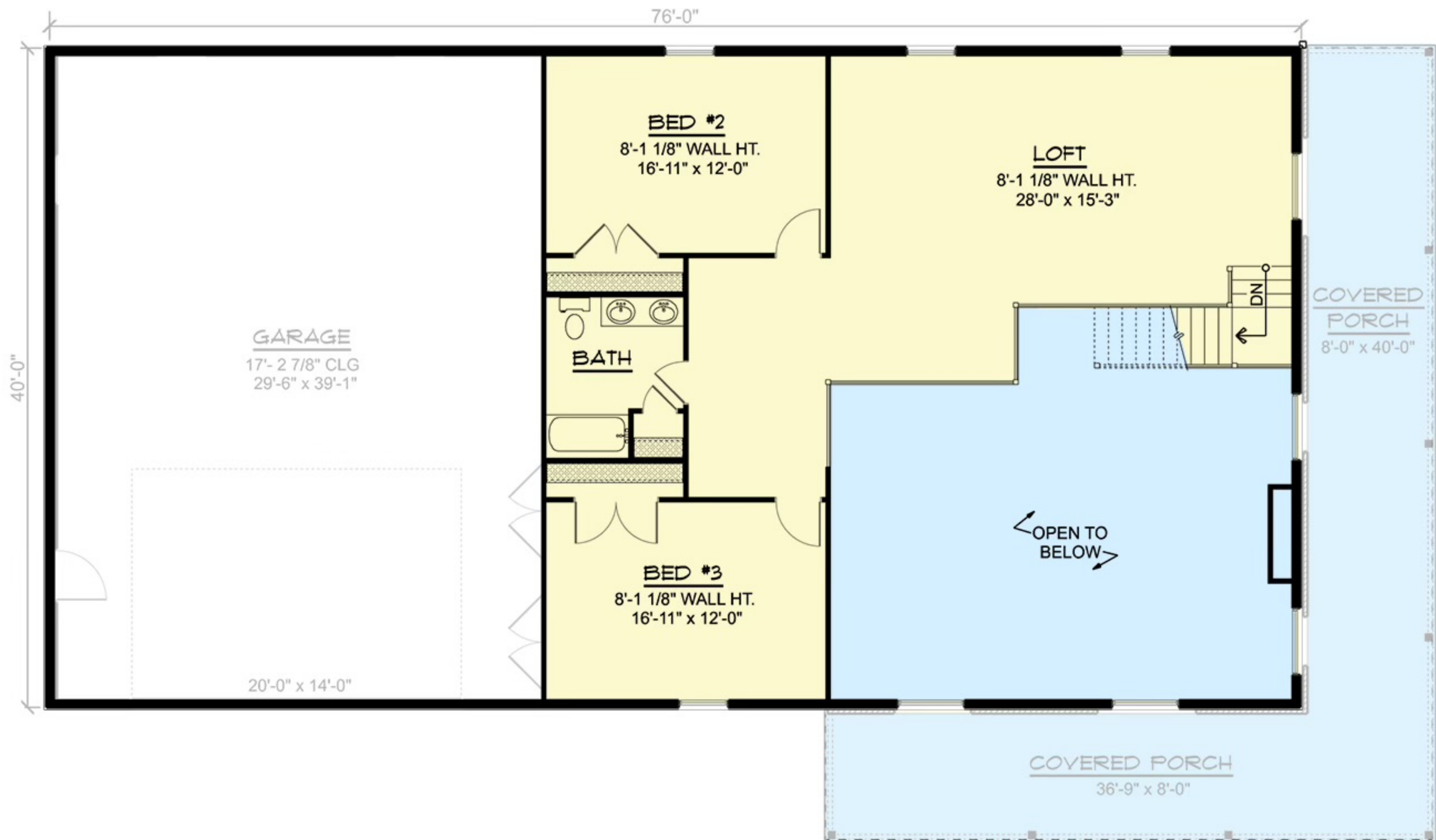
Small Rental

Small Rental

Road











# **AGENDA** **DEVELOPMENT REVIEW COMMITTEE** **BELL BUILDING APRIL 03, 2024** **8:30 A.M. – WEDNESDAY**

**8:45 AM: NO MEETING**

**9:30 AM: NO MEETING**

## **PERMITS ISSUED (3/21/2024 TO 3/25/2024)**

| Applicant Name                | Project Address         | Permit#     | Issue Date | Valuation     | Type                             |
|-------------------------------|-------------------------|-------------|------------|---------------|----------------------------------|
| CTR LEWISTON                  | 1319 BIRCH AVE          | BP24-000071 | 03/21/2024 | \$ 80,000.00  | Residential Remodel              |
| CLEVER FOX ARCHITECTURE, PLLC | 339 Park DR Unit B      | BP24-000009 | 03/22/2024 | \$ -          | Residential - Duplex & Townhouse |
| CLEVER FOX ARCHITECTURE, PLLC | 339 Park DR Unit A      | BP24-000008 | 03/22/2024 | \$ 625,047.81 | Residential - Duplex & Townhouse |
| CLEVER FOX ARCHITECTURE, PLLC | 337 Park DR Unit B      | BP24-000007 | 03/22/2024 | \$ -          | Residential - Duplex & Townhouse |
| CLEVER FOX ARCHITECTURE, PLLC | 337 Park DR Unit A      | BP24-000006 | 03/22/2024 | \$ 625,047.81 | Residential - Duplex & Townhouse |
| CHARLES LYONS                 | 909 STEWART AVE #A      | BP24-000096 | 03/21/2024 | \$ 2,000.00   | Residential - Misc.              |
| FREEDOM FOREVER IDAHO, LLC    | 1818 CLEARVIEW POINT DR | BP24-000076 | 03/22/2024 | \$ 26,000.00  | Solar Panels                     |
| HARLEY MILLER                 | 2219 POWERS DR          | BP23-000379 | 03/25/2024 | \$ -          | Residential Foundation Only      |
| MCLEAN JEREMY D               | 1515 BURRELL AVE        | BP24-000084 | 03/22/2024 | \$ 273,790.51 | Residential - SFD                |

## **SUBMITTED FOR REVIEW (3/21/2024 TO 3/25/2024)**

| Type                | ApplicationDate | Property Address   | Description                                                                                                          | Applicant Name             | Permit#     |
|---------------------|-----------------|--------------------|----------------------------------------------------------------------------------------------------------------------|----------------------------|-------------|
| Residential - Misc. | 03/21/2024      | 909 STEWART AVE #A | REPLACE WINDOWS LIKE FOR LIKE                                                                                        | CHARLES LYONS              | BP24-000096 |
| Carport / Deck      | 03/21/2024      | 2334 15TH ST       | EXSISITING DECK ROTTING- TEAR OUT AND REBUILD, REPLACE PERGULA 16x32 DECK                                            | ARMOR CONSTRUCTION         | BP24-000097 |
| Minor Commercial    | 03/21/2024      | 2502 16TH AVE      | Renovate main floor of building creating (4) new bathrooms, new closets for classrooms (Work started without permit) | WEMHOFF ARCH               | BP24-000098 |
| Solar Panels        | 03/21/2024      | 310 14TH AVE       | Install 7.700 kW PV Roof Mount Solar System                                                                          | FREEDOM FOREVER IDAHO, LLC | BP24-000099 |

|                       |            |                      |                                                                                                           |                                                      |             |
|-----------------------|------------|----------------------|-----------------------------------------------------------------------------------------------------------|------------------------------------------------------|-------------|
| Residential - SFD     | 03/21/2024 | 1729 Golden Hills DR | New single story residence with attached garage - 1607 Living S.F. - 547 Garage S.F. - 280 Porches S.F.   | CASTLE BUILDERS OF IDAHO LLC                         | BP24-000100 |
| Residential - SFD     | 03/21/2024 | 1440 HORIZON CT      | NEW SINGLE FAMILY DWELLING - 1333 LIVING S.F. - 813 GARAGE S.F. - 261 PORCHES S.F. - 22 MECHANICAL ALCOVE | QUALITY DESIGN HOMES                                 | BP24-000101 |
| Residential Remodel   | 03/22/2024 | 1314 11TH AVE        | Remodel main floor bathroom (separate permits required for plumbing and electrical, if applicable)        | MARTINEZ LUIS & MARTINEZ VERONICA                    | BP24-000102 |
| Solar Panels          | 03/22/2024 | 1519 7TH AVE         | Install 2.800kW PV Roof Mount - Solar                                                                     | FREEDOM FOREVER IDAHO, LLC                           | BP24-000103 |
| Solar Panels          | 03/25/2024 | 3817 LAKEVIEW DR     | Installation of a 10.25kW PV solar roof mount , 2 circuits                                                | SOLGEN POWER, LLC                                    | BP24-000104 |
| Residential - Misc.   | 03/25/2024 | 1525 ALDER AVE       | SWITCHING PICUTRE WINDOW TO BAYWINDOW ***MUST CALL FOR FRAMING INSPECTION AND FINAL INSPECTION***         | SUSAN J REED                                         | BP24-000105 |
| Residential - SFD     | 03/25/2024 | 3719 23rd ST         | Custom Home and attached shop - Living - 2196 S.F., Garage - 2280 Sq. Ft. - Porches - 488 Sq. Ft.         | GRECO CONSTRUCTION INC                               | BP24-000106 |
| Residential Additions | 03/25/2024 | 1210 POWERS AVE      | Garage Addition                                                                                           | LEACHMAN THOMAS A & LEACHMAN RONNA J REVOC LIV TRUST | BP24-000107 |
| Residential - SFD     | 03/25/2024 | 2244 POWERS DR       | NEW SFD 1989 LIVABLE, 1488 GARAGE, 199 COVERED PATIO ** HOMEOWNER WILL PAY TIA ON WEDNESDAY 03/27/2024    | AARON CLARK                                          | BP24-000108 |

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Fire Department: Chief Greg Rightmier, Julian Sorrell, Casey Strong, Jamie Mowery

Public Health: Sherise Bruce, Bonnie Waldemarson



# AGENDA

## DEVELOPMENT REVIEW COMMITTEE

### BELL BUILDING APRIL 10, 2024

### 8:30 A.M. – WEDNESDAY

**8:45 AM: NO MEETING**

**9:30 AM: NO MEETING**

#### PERMITS ISSUED (3/26/2024 TO 4/04/2024)

| Applicant Name                                       | Project Address       | Permit#     | Issue Date | Valuation   | Type                                    |
|------------------------------------------------------|-----------------------|-------------|------------|-------------|-----------------------------------------|
| HAUER HOMES INC                                      | 3135 4TH ST           | BP24-000091 | 03/27/2024 | \$4058.92   | Carport / Deck                          |
| GRECO CONSTRUCTION INC                               | 3719 23rd ST          | BP24-000109 | 03/28/2024 | \$0         | Residential Foundation Only             |
| QUALITY DESIGN HOMES                                 | 1440 HORIZON CT       | BP24-000101 | 04/03/2024 | \$278321.46 | Residential - SFD                       |
| MIKE'S POLE BARNS LLC                                | 3135 7TH ST           | BP24-000092 | 04/02/2024 | \$7793.12   | Carport / Deck                          |
| COMBS CONSTRUCTION, LLC                              | 3523 11th ST          | BP24-000067 | 04/04/2024 | \$36603.71  | Residential Accessory Buildings (Large) |
| KING SERVICES INC                                    | 602 13TH ST           | BP24-000070 | 03/27/2024 | \$325000    | Minor Commercial                        |
| QUALITY DESIGN HOMES                                 | 1433 Horizon CT       | BP24-000068 | 03/28/2024 | \$323971.68 | Residential - SFD                       |
| HAMMERING HANKS CONSTRUCTION                         | 1010 15TH AVE         | BP24-000118 | 04/04/2024 | \$95000     | Residential Remodel                     |
| FREEDOM FOREVER IDAHO, LLC                           | 1519 7TH AVE          | BP24-000103 | 03/27/2024 | \$6000      | Solar Panels                            |
| FREEDOM FOREVER IDAHO, LLC                           | 310 14TH AVE          | BP24-000099 | 03/27/2024 | \$16000     | Solar Panels                            |
| IRBY SUSAN G                                         | 2814 9TH AVE          | BP24-000088 | 03/27/2024 | \$6950      | Residential - Misc.                     |
| LEACHMAN THOMAS A & LEACHMAN RONNA J REVOC LIV TRUST | 1210 POWERS AVE       | BP24-000107 | 04/02/2024 | \$34662.6   | Residential Additions                   |
| FREEDOM LOGISTICS & CONSTRUCTION                     | 1103 BURRELL AVE      | BP24-000079 | 03/28/2024 | 52962.53    | Residential Remodel                     |
| MARK CALENE                                          | 1745 Canyon Crest WAY | BP24-000094 | 03/26/2024 | 337978.09   | Residential - SFD                       |
| ARMOR CONSTRUCTION                                   | 2334 15TH ST          | BP24-000097 | 04/04/2024 | \$26000     | Carport / Deck                          |
| SCOTT BEPLATE                                        | 712 LINDEN AVE        | BP24-000117 | 04/04/2024 | \$5000      | Residential - Misc.                     |
| POLE BARN WILLY, LLC                                 | 2130 GRELLE AVE       | BP24-000095 | 04/01/2024 | \$40000     | Residential Accessory Buildings (Large) |

#### SUBMITTED FOR REVIEW (3/26/2024 TO 4/04/2024)

| Applicant Name | Project Address | Permit# | Application Date | Valuation | Type |
|----------------|-----------------|---------|------------------|-----------|------|
|----------------|-----------------|---------|------------------|-----------|------|

|                              |                   |             |            |               |                                  |
|------------------------------|-------------------|-------------|------------|---------------|----------------------------------|
| MY ARCHITECT LLC             | 704 MAIN ST       | BP24-000113 | 3/29/2024  | \$ 10,000.00  | Minor Commercial                 |
| GRECO CONSTRUCTION INC       | 3719 23rd ST      | BP24-000109 | 3/26/2024  | \$ -          | Residential Foundation Only      |
| AIDAN MANLEY                 | 321 1ST AVE       | BP24-000112 | 3/29/2024  | \$ 40,000.00  | Accessory Dwelling Unit          |
| BRIAN MCDERMOTT CONSTRUCTION | 837 Burrell AVE   | BP24-000110 | 3/27/2024  | \$ 42,000.00  | Residential - MFH on private lot |
| HAMMERING HANKS CONSTRUCTION | 1010 15TH AVE     | BP24-000118 | 04/04/2024 | \$ 95,000.00  | Residential Remodel              |
| FARRINGTON RODNEY D &        | 1008 3RD ST       | BP24-000111 | 3/28/2024  | \$ 56,000.00  | Accessory Dwelling Unit          |
| Jeffrey Nevin                | 3207 Blackhawk CT | BP24-000116 | 4/3/2024   | \$ 257,224.00 | Residential - SFD                |
| KNUDSON JAMIE                | 1618 25TH AVE     | BP24-000114 | 4/1/2024   | \$ 3,000.00   | Solar Panels                     |
| BONEBRAKE CONSTRUCTION LLC   | 1918 BIRCH DR     | BP24-000115 | 4/1/2024   | \$ 12,100.00  | Residential Remodel              |
| QUALITY DESIGN HOMES         | 1507 Horizon CT   | BP24-000119 | 4/4/2024   | \$ -          | Residential Foundation Only      |
| SCOTT BEPLATE                | 712 LINDEN AVE    | BP24-000117 | 4/3/2024   | \$ 5,000.00   | Residential - Misc.              |

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Fire Department: Chief Greg Rightmier, Julian Sorrell, Casey Strong, Jamie Mowery

Public Health: Sherise Bruce, Bonnie Waldemarson



## AGENDA DEVELOPMENT REVIEW COMMITTEE BELL BUILDING APRIL 17, 2024 8:30 A.M. – WEDNESDAY

**8:45 AM: PRT:** Director Grow would like to discuss a hypothetical building in a manufacturing zone and what the basic perimeters for development would be.

**9:30 AM: NO ATTENDEE**

### **PERMITS ISSUED (4/05/2024 TO 4/10/2024)**

| Applicant Name                | Project Address | Permit#     | Issue Date | Valuation     | Type                             |
|-------------------------------|-----------------|-------------|------------|---------------|----------------------------------|
| QUALITY DESIGN HOMES          | 1507 Horizon CT | BP24-000119 | 04/09/2024 | \$ -          | Residential Foundation Only      |
| GRECO CONSTRUCTION INC        | 3719 23rd ST    | BP24-000106 | 04/08/2024 | \$ 520,068.27 | Residential - SFD                |
| SCOTT MILLER CONSTRUCTION LLC | 805 29TH ST     | BP24-000075 | 04/08/2024 | \$ 165,499.20 | Residential Additions            |
| DABELLA                       | 3325 5TH ST B   | BP24-000126 | 04/10/2024 | \$ 11,187.00  | Residential - Misc.              |
| AARON CLARK                   | 2244 POWERS DR  | BP24-000108 | 04/05/2024 | \$ 400,000.00 | Residential - SFD                |
| BRIAN MCDERMOTT CONSTRUCTION  | 837 Burrell AVE | BP24-000110 | 04/08/2024 | \$ 42,000.00  | Residential - MFH on private lot |
| BONEBRAKE CONSTRUCTION LLC    | 1918 BIRCH DR   | BP24-000115 | 04/10/2024 | \$ 12,100.00  | Residential Remodel              |
| MORLOCK AARON & SHANNON       | 3527 6TH ST     | BP24-000123 | 04/10/2024 | \$ 3,112.99   | Residential Remodel              |
| RAD MAN CONSTRUCTION          | 906 WARNER AVE  | BP24-000127 | 04/10/2024 | \$ 25,000.00  | Residential - Misc.              |

### **SUBMITTED FOR REVIEW (4/05/2024 TO 4/10/2024)**

| Applicant Name                      | Project Address      | Permit#     | Application | Valuation    | Type                                    |
|-------------------------------------|----------------------|-------------|-------------|--------------|-----------------------------------------|
| DABELLA                             | 3325 5TH ST B        | BP24-000126 | 04/10/2024  | \$ 11,187.00 | Residential - Misc.                     |
| BROKEN SUMMIT LLC                   | 1726 1/2 BURRELL AVE | BP24-000121 | 4/8/2024    | \$ 25,000.00 | Carport / Deck                          |
| CHRISTIANSEN 1999 REVOC LIV TR      | 1002 8TH ST          | BP24-000120 | 4/5/2024    | \$ 25,676.00 | Residential Accessory Buildings (Small) |
| EARL KAMI                           | 550 THAIN RD         | BP24-000124 | 4/10/2024   | \$ 24,350.00 | Minor Commercial                        |
| HOMETOWN MHP LLC / PATRICK MCDONALD | 928 WARNER AVE TRL 9 | BP24-000125 | 4/10/2024   | \$ 15,000.00 | Residential - MFH in park               |
| MORLOCK AARON & SHANNON             | 3527 6TH ST          | BP24-000123 | 04/10/2024  | \$ 3,112.99  | Residential Remodel                     |

|                      |                |             |            |              |                     |
|----------------------|----------------|-------------|------------|--------------|---------------------|
| QUALITY DESIGN HOMES | 2208 Powers DR | BP24-000122 | 4/9/2024   | \$ -         | Residential - SFD   |
| RAD MAN CONSTRUCTION | 906 WARNER AVE | BP24-000127 | 04/10/2024 | \$ 25,000.00 | Residential - Misc. |

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Fire Department: Chief Greg Rightmier, Julian Sorrell, Casey Strong, Jamie Mowery

Public Health: Sherise Bruce, Bonnie Waldemarson



# AGENDA

## DEVELOPMENT REVIEW COMMITTEE

### BELL BUILDING APRIL 24, 2024

### 8:30 A.M. – WEDNESDAY

**8:45 AM: PRT:** Review of current permits in review. Potential projects: Divits Golf, Ag Pro and Shell Building Project.

**9:30 AM: NO ATTENDEE**

#### PERMITS ISSUED (4/11/2024 TO 4/17/2024)

| Applicant Name                 | Project Address      | Permit#     | Issue Date | Valuation     | Type                        |
|--------------------------------|----------------------|-------------|------------|---------------|-----------------------------|
| CLARKSTON GLASS                | 1317 PROSPECT AVE    | BP24-000130 | 04/16/2024 | \$ 6,442.68   | Residential - Misc.         |
| JL CONSTRUCTION                | 1738 Pathway CT      | BP24-000128 | 04/15/2024 | \$ -          | Residential Foundation Only |
| CASTELLAW KOM ARCHITECTS       | 152 SOUTHPORT AVE    | BP24-000036 | 04/15/2024 | \$ 37,500.00  | Commercial - Misc.          |
| KENASTON CORPORATION           | 2630 7th AVE N       | BP24-000051 | 04/17/2024 | \$ -          | Commercial Foundation Only  |
| CHASE CHARLES E &              | 1010 15TH AVE        | BP24-000118 | 04/11/2024 | \$ 95,000.00  | Residential Remodel         |
| FARRINGTON RODNEY D &          | 1008 3RD ST          | BP24-000111 | 04/17/2024 | \$ 56,000.00  | Accessory Dwelling Unit     |
| INDEPENDENT SCHOOL DISTRICT #1 | 1210 WARNER AVE      | BP23-000381 | 04/15/2024 | \$ 15,000.00  | Commercial Addition         |
| CASTLE BUILDERS OF IDAHO LLC   | 1729 Golden Hills DR | BP24-000100 | 04/17/2024 | \$ 307,026.10 | Residential - SFD           |
| QUALITY DESIGN HOMES           | 2208 Powers DR       | BP24-000122 | 04/16/2024 | \$ 365,592.64 | Residential - SFD           |

#### SUBMITTED FOR REVIEW (4/11/2024 TO 4/17/2024)

| Type                        | ApplicationDate | Property Address | Description                                                                                                                                                       | Applicant Name  | Permit#     |
|-----------------------------|-----------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------|
| Residential Foundation Only | 04/11/2024      | 1738 Pathway CT  | New Single Family Dwelling - 1814 Living S.F. - 440 Garage S.F. - 412 Porch/Patio S.F.                                                                            | JL CONSTRUCTION | BP24-000128 |
| Residential Additions       | 04/11/2024      | 809 AIRWAY AVE   | Enclose existing carport adding a 12 x 10 mudroom; enclose stairs to old back door. Enclose outside existing stair case to basement to allow backyard access with | KOLBI HARNIS    | BP24-000129 |

|                     |            |                   |                                                                                                             |                     |             |
|---------------------|------------|-------------------|-------------------------------------------------------------------------------------------------------------|---------------------|-------------|
|                     |            |                   | additional mudroom; add stairs down from main level to original grade - Total addition 252 sq. ft.          |                     |             |
| Residential - Misc. | 04/16/2024 | 1317 PROSPECT AVE | Replace (6) windows with same                                                                               | CLARKSTON GLASS     | BP24-000130 |
| Residential Remodel | 04/17/2024 | 518 BRYDEN AVE    | Renovate interior of unit - Gut and re-sheetrock and insulate; new windows, siding, plumbing and electrical | VANHORN DONALD TODD | BP24-000131 |

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