Lewiston City Library
Board of Trustees
Regular Meeting | Wednesday, April 17, 2024
Community Room

1. Call to Order: The meeting was called to order at 5:30 PM by Chair Diana Ames
   Trustees Present: Diana Ames, Josh Brown, Trisha Decker, Rebecca Snodgrass
   Trustees Absent: Andy Hanson
   Councilor Liaison: Jim Kleeburg
   Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino, Library Assistant Victoria Foster

2. Recognition of Visitors
   Lisa Pucket - Citizen, Retired librarian
   Kayla Hermann - City of Lewiston Attorney
   Deena Heath - Citizen
   Mary Ann Funk - Citizen, Retired librarian
   Helen Howley - Citizen, Retired Language Arts Teacher
   Jake Garringer - Office of Brad Little's North Idaho Field Director, Policy Advisor

3. Public Comment & Correspondence
   a. An informational packet was provided to the board from the concerned citizens who attended today.
      i. Mary Ann Funk, a concerned community member, provided comments in hopes that the City of Lewiston will approve a joint resolution in support of the Lewiston City Library. The group discussed the next steps in the process which include providing public comment at the upcoming council meeting.

4. City of Lewiston Council Report
   a. J. Kleeburg informed the board that he has nothing to report at this time.

5. Library Foundation Report
   a. None

6. Consent Agenda - Action Item
   a. Approval of Minutes of Previous Meetings: Board of Trustees from March 20, 2024, and Art Committee Meeting Minutes from February 22, 2024
   b. Review of statistical report
   c. Approval of statement of expenses
      i. Josh Brown motioned to approve the consent agenda as amended, with a correction to Josh's name in the minutes, and Trisha Decker seconded. All in favor. Motion carried.

7. Committee Reports
    a. Art Committee
        i. D. Ames said Deena Heath is working on several projects which include setting up a poet laureate program for the Lewiston City Library.

8. Director's Report
    a. Introduction of Staff Member
        i. L. Johnson introduced Victoria Foster, the new library assistant. The board asked her some introductory questions.
    b. Staffing
        i. L. Johnson reported that Max Kelly has been hired as well, a new library assistant.
    c. Grants
        i. L. Johnson reported that the library has received grants this year over the original estimated amount and that the Nez Perce Educational grant was applied for in the amount of $1500 for a mural to be painted in the children's library.

9. Unfinished Business
    a. Items Moved from Consent Agenda - Action Item
        i. None

10. New Business
    a. FY2025 Budget - Action Item
        i. L. Johnson explained the revenue and expenses account for the upcoming fiscal year that will be presented to the Lewiston City Council by Finance,that the previous one time ask for the replacement of the public internet system has been removed and that no large one time asks were included this year. Some funds were shifted to address increasing costs and the OCLC expenses will need to be reviewed in the future due to continual increases.
            ii. Trisha Decker motioned to approve the FY25 budget as presented and Rebecca Snodgrass seconded the motion. All in favor. Motion carried.
    b. Computer Use Policy - Action Item
        i. The board will review this policy for next month and was not voted on this month.
    c. Internet Use & Safety Policy - Action Item
        i. The board will review this policy for next month and was not voted on this month.
    d. Rescheduling of June 19, 2024, Regular Meeting - Action Item
        i. Rebecca Snodgrass moved to move the Wednesday, June 19 board meeting to Tuesday, June 18 and Trisha Decker seconded the motion. All in favor. Motion carried.
    e. Discussion of Amended Idaho Code 18-1514 and New Section 18-1517B as Enacted by the Passing of HB710.
            i. The board discussed the new law that passed and will become active on July 1, 2024. They proposed questions for the city attorney to consider and they considered how to interpret the language.

11. Schedule of Upcoming Meetings
    a. Annual Meeting: May 15, 2024
    b. Regular Meeting: June 19, 2024

12. Adjournment - Action Item
    a. Josh Brown motioned to adjourn and Rebecca Snodgrass seconded the motion. Motion carried.