

May 14, 2024

THE URBAN RENEWAL AGENCY BOARD OF THE CITY OF LEWISTON, IDAHO, met in a regular meeting Tuesday, May 14, 2024, at Lewiston City Hall. Chairperson Sheila Bond called the meeting to order at 12:00 p.m.

I. CALL TO ORDER

BOARD MEMBERS PRESENT: Sheila Bond, Chairperson; Don Beck; Jim Kleeburg; A.L. "Butch" Alford; Tim Switzer; Joe Anderson; Joe Gish, Vice Chairperson;

BOARD MEMBERS EXCUSED: None

STAFF MEMBERS PRESENT: Shannon Grow, URA Director; Katie Hollingshead, Assistant URA Director;

OTHERS PRESENT: Thad O'Sullivan, URA Legal Counsel (via Zoom);

II. CITIZEN COMMENTS

None.

III. PUBLIC HEARING – 2024 BUDGET AMENDMENT TO TERMINATE RAA #4, MAIN EAST MAIN

Chair Bond opened the public hearing and asked if there were any Citizen Comments. There were none. Chair Bond closed the public hearing.

IV. ACTIVE AGENDA (ACTIVE ITEM)

A. Approval of Minutes, April 9, 2024 – Action Item

Board member Alford and Switzer moved and seconded, respectively, to approve the April 9, 2024 minutes. Motion passed 7-0. Board member Alford asked that future minutes reflect if attendee's were attending remotely via Zoom.

B. Approval of Invoices

1. Tribune Publishing Company, Inc. Legal Notice for Annual Report, Invoice 177517, \$29.76
2. Tribune Publishing Company, Inc. Public Hearing Notice Amended Budget, Termination of Area #4, Invoice 178043, \$98.80

Board member Anderson and Vice Chair Gish moved and seconded, respectively, to approve the Tribune Publishing Company, Inc. invoices in the amounts of \$29.76 and \$98.80. Motion passed 6-0-1, with Board member Alford abstaining.

3. O'Sullivan Legal PLLC, Legal Services, April 2024, \$742.00
4. Presnell Gage, Annual Audit, \$5,100.00

Board member Alford and Vice Chair Gish moved and seconded, respectively, to approve the O'Sullivan Legal PLLC and Presnell Gage invoices in the amounts of \$742.00 and \$5,100.00. Motion passed 7-0.

C. Review of Financial Summary

Director Grow had both the March 2024 and the April 2024 financial summary included and was available for questions. Vice Chair Gish asked why the totals on the Bond Summary didn't add up to the total. Director Grow walked through the information provided in both the financial summary and the bond summary. The bond summary does not reflect the \$375,024.16 that is invested in the state investment pool fund.

D. Adoption of Resolution 2024-1: Termination of RAA #4, Main East Main

Director Grow stated that she had added the legal description and map of the Revenue Allocation Area to the resolution. Director Grow reviewed the required termination plan and the distribution of funds.

Board member Alford asked if the Urban Renewal Agency (URA) votes to approve the Resolution to terminate and then City Council also votes to terminate? Director Grow stated yes, the URA approves the resolution and then the City Council approves an associated Ordinance to terminate.

Board member Switzer asked when the resolution would go to City Council. Director Grow stated at the June 10, 2024 council meeting.

Board member Switzer and Vice Chair Gish moved and seconded, respectively, to approve adoption of Resolution 2024-1.

Board member Alford stated that he would call this a success. We determined a need, completed a project, explored the other options and determined that closure and return of the excess funds is the appropriate action.

Board member Gish add that in looking at creating future RAA's he would be happy to help create the graphs to show the benefits to the tax payers.

Chair Bond called for the vote. Motion passed 7-0.

E. Adoption of Amended 2024 Budget

Director Grow reviewed the termination budget and the distributions to each of the taxing entities and the amended budget reflecting the removal of the closed RAA #4. Board members Alford and Kleeburg moved and seconded, respectively, to approve the adoption of the Amended 2024 budget. Motion passed 7-0.

V. UNFINISHED AND NEW BUISNESS

A. Board Member Comments -

Vice Chair Gish shared some information from Ben Brocksom and Associates, who is the lobbyist for the RAI group. Vice Chair Gish stated that he doesn't think that the URA should be paying for a lobbyist who is getting political and that he objects to the

newsletter. Director Grow asked Vice Chair Gish to respond to the email that she had forwarded to the URA from the RAI and that she could forward it to the RAI board.

Board member Alford stated that he understood Vice Chair Gish's objection but didn't read the report from the lobbyist as an attempt to be political just as a report of what the legislature did during the session.

B. Staff Comments

Director Grow stated she looked into Vice Chair Gish's request to update plans with financial information. She stated that she would like to suggest a financial report for each of the revenue allocation areas at the end of the fiscal years rather than an actual amendment to the plans given the complications with amending revenue allocation area plans.

Vice Chair Gish stated that he liked the idea of doing a yearly financial snapshot and administratively keeping all of that information in one location so that the board can access it easily.

Chair Bond asked if there was any movement with the developer who had asked about amending the RAA #4 plan. Director Grow stated that there had been talks with city staff regarding the water availability but no other movement at this point.

Board member Anderson asked about the East Orchard Sewer RAA and Director Grow stated that the board would revisit that RAA later in the summer, as had been previously discussed.

Assistant Director asked if any board members were unable to attend the June 11, 2024 meeting and all board members are planning to attend.

VI. ADJOURN (ACTION ITEM)

There being no further business, Board members Switzer and Beck moved and seconded, respectively, to adjourn. The motion carried 7-0 and the Urban Renewal Agency Board adjourned at approximately 12:28 p.m.

RESPECTFULLY SUBMITTED,



KATIE HOLLINGSHEAD,
RECORDING SECRETARY

ATTEST:



URBAN RENEWAL AGENCY CHAIR

Approved this 11 day of June, 2024.