

May 6, 2024

THE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, met in a Work Session in the Bell Building Second Floor Conference Room at 215 D Street. Mayor Johnson called the meeting to order at 3:00 PM.

I. CALL TO ORDER

COUNCILORS PRESENT: Mayor Johnson; Council President Kleeburg; Councilor Forsmann; Councilor Klein; Councilor Liedkie; Councilor Schroeder; Councilor Spickelmire.

II. PLEDGE OF ALLEGIANCE

Mayor Johnson led the Pledge of Allegiance.

III. CITIZENS COMMENTS

None.

IV. ACTIVE AGENDA

- A. RESOLUTION 2024-14:** Considering declaring various items of City of Lewiston property to be surplus and providing for the public auction of said surplus property - Action Item (Finance Director Gordon)

Councilor Schroeder and Council President Kleeburg moved and seconded, respectively, to approve Resolution 2024-14. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Liedkie; Forsmann; Schroeder; Klein; Spickelmire. VOTING NAY: None.**

V. DISCUSSION ITEMS

- A. PERSONNEL POLICY:** Reviewing the City of Lewiston's Personnel Policy for updates and changes - Action Item (Human Resources Director Province)

Human Resources Director Province presented policy section updates to the Personnel Policy and explained that a resolution would be brought before City Council for review and approval.

Councilors Schroeder and Klein moved and seconded, respectively, to approve the changes to Section 203 Harassment, Discrimination, and Retaliation. The motion passed 6-0.

Councilors Klein and Schroeder moved and seconded, respectively, to approve the edits to Section 205 Drug Free Workplace. The motion passed 6-0.

Councilors Schroeder and Spickelmire moved and seconded, respectively, to approve the changes to Section 218 Motor Vehicle Record Check. The motion passed 6-0.

Councilors Schroeder and Spickelmire moved and seconded, respectively, to approve the changes to Section 307 Telecommuting Agreement. The motion passed 6-0.

Councilors Spickelmire and Liedkie moved and seconded, respectively, to approve the changes to Section 405 Background Check with the removal of the duplicate sentence "Additionally certain volunteers positions are also subject to a background check process" in the first paragraph. The motion passed 6-0.

Councilors Schroeder and Spickelmire moved and seconded, respectively, to approve the changes to Section 503 Advancement within Salary Range. The motion passed 6-0. Spickelmire seconded.

Councilors Klein and Schroeder moved and seconded, respectively, to approve the edits to Section 510 Established Work Hours/Work Week. The motion passed 6-0.

Councilors Spickelmire and Forsmann moved and seconded, respectively, to approve the changes to Section 602 Vacation Leave. The motion passed 6-0.

Councilors Schroeder and Forsmann moved and seconded, respectively, to approve the changes to Section 604 Family Medical Leave (FMLA). The motion passed 6-0.

Councilor Schroeder and Council President Kleeburg moved and seconded, respectively, to approve the changes to Section 610 Military Leave of Absence. The motion passed 6-0.

Councilors Schroeder and Spickelmire moved and seconded, respectively, to approve the changes to Chapter 10 Disciplinary Action. The motion passed 6-0.

Councilors Spickelmire and Klein moved and seconded, respectively, to approve the changes to Section 1506 Use of Communications and Computer Systems. The motion passed 6-0.

Councilor Liedkie moved to amend page five (5) paragraph five (5) of the current City of Lewiston Personnel Policy from "for cause" to "at-will" while also altering the document as needed, along with the addition of a statement that explains "while employment may be terminated at will, it may not be terminated for reasons that are discriminatory or retaliatory as defined by applicable law". Councilor Klein

seconded and the motion passed 6-0.

- B. **BRYDEN CANYON GOLF COURSE UPDATE:** Receiving an update regarding current management and operation of the Bryden Canyon Golf Course - Action Item (Parks & Recreation Director Barker)

Mayor Johnson handed the meeting over to Council President Kleeburg, in order to provide an update on the Bryden Canyon Golf Course. A handout was provided to the City Council that listed the projects that were completed or are in progress, as well as Community Events that were hosted during the 18 months of new management from October 1, 2022 through April 30, 2024.

- C. **BRYDEN AVENUE EXPANSION UPDATE:** Receiving an update on the Bryden Avenue Corridor Project - Action Item (Public Works Director Johnson)

Council President Kleeburg turned the meeting back over to Mayor Johnson.

Public Works Director Johnson provided an overview and explained that the project is wrapping up final design and is under environmental review. Upon completion of the environmental review, the project can transition into final right-of-way plans and negotiations.

- D. **PROPOSED LEASE WITH LC VALLEY YOUTH RESOURCE CENTER:** Discussion on a proposed request to lease City property to the LC Valley Youth Resource Center Inc. - Action Item (Mayor Johnson)

Michelle King, President and Co-founder of the LC Valley Youth Resource Center, explained that they are proposing to purchase the building at 2207 East Main Street from Twin County United Way and are requesting to lease the East Side Park from the City to create transitional housing for young adults, ages 18 - 21. In order to proceed, the Youth Resource Center needs permission from the City, since the City owns the park, to apply for a conditional use permit.

Councilors Schroeder and Liedkie moved and seconded, respectively, to acknowledge the property is not currently needed for city purposes, to direct staff to draft a lease agreement with the LC Valley Youth Resource Center for use of the property, and to provide the LC Valley Youth Resource Center with permission to apply for a conditional use permit on the property. The motion passed 4-2 with Council President Kleeburg and Councilor Klein opposed.

VI. **UNFINISHED AND NEW BUSINESS**

- A. **CITY COUNCILOR COMMENTS:** Comments shall not be related to an item currently before the City Council or an item that may come before the City Council

in the foreseeable future, and shall be limited to comments, not discussion.

Councilor Forsmann announced the 2024 Orchid Awards is Saturday, May 11, 2024 at 11 a.m.

Councilor Klein said she has been attending the Citizen Police Academy and was able to participate in a ride-along with the Police Department. She noted it was a great opportunity to see what the officers go through day-to-day, and it was a very beneficial experience.

B. CITY BOARDS AND COMMISSIONS LIAISON UPDATES

Councilor Schroeder announced May 23rd is Public Works Day and encouraged people to attend the event at the Nez Perce County Fairgrounds from 9 a.m. to 2 p.m.

Councilor Liedkie noted the first Development Impact Fee Review Committee would have their first meeting on May 7, 2024 at 10 a.m.

C. MAYOR COMMENTS

Mayor Johnson noted that one of the employees at the Lewiston Police Department was selected to attend a 3-week training at the National Computer Forensic Institute in Alabama, which is a huge accomplishment, and congratulated Chief Kuzik and his staff.

Mayor Johnson thanked the volunteer and volunteer groups that are in the City, as well as one of the School Resource Officers that counsels students in the Valley.

Mayor Johnson read a thank you card from the Idaho State Society Daughters of the American Revolution for the Hidden Heroes Day proclamation.

D. AGENDA TOPICS: - Action Item

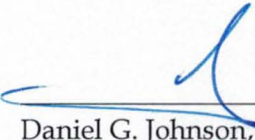
Councilor Spickelmire moved to add the Bert Lipps pool repair options and update on the June 3rd work session agenda. Councilor Forsmann seconded, and the motion carried 6-0.

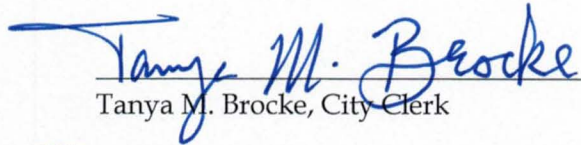
Councilor Liedkie moved to add a discussion on surplussing City property and a review of parcels on the June 3rd work session agenda. Councilor Spickelmire seconded, and the motion carried 6-0.

VII. ADJOURNMENT - Action Item

There being no further business to come before the Lewiston City Council, Councilors Liedkie and Schroeder moved and seconded, respectively, to adjourn the May 6, 2024

Work Session. The motion carried 6-0 and the meeting adjourned at 4:48 p.m.


Daniel G. Johnson, Mayor


Tanya M. Brocke, City Clerk

