

Lewiston City Library
Board of Trustees
Annual Meeting | Wednesday, May 22, 2024
Community Room

1. Call to Order: The meeting was called to order at 5:33 PM by Chair Diana Ames
Trustees Present: Diana Ames, Trisha Decker, Rebecca Snodgrass, Andy Hanson, Josh Brown
Councilor Liaison Absent: Jim Kleeburg
Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino, Youth Services Librarian Colleen Olive
2. Recognition of Visitors
 - a. Randy Goss - Local citizen and library volunteer
3. Public Comment & Correspondence
 - a. An email from a Moscow resident was presented to the board noting her support for the Lewiston library. A thank you note from All Saints Catholic School, and a note from a Lewis-Clark Early Childhood Program teacher were shared that had been received.
4. City of Lewiston Council Report
 - a. None
5. Library Foundation Report
 - a. D. Ames commented on the strategic planning process and scheduling a date for the next gala. She also discussed the introduction of a new accounting program for the Foundation.
6. Consent Agenda - Action Item
 - a. Approval of Minutes of Previous Meetings - Board of Trustees from April 17, 2024
 - b. Review of Statistical Report
 - c. Approval of Statement of Expenses
 - i. Andy Hanson moved to approve the consent agenda and Rebecca Snodgrass seconded the motion. All in favor. Motion passed.
7. Election of Officers - Action Item
 - a. Andy Hanson moved to nominate Rebecca Snodgrass for the position of vice chair and nominated Diana Ames for the position of chair for the Library Board with Trisha Decker seconding the motion. Motion carried.
8. Committee Reports
 - a. Art Committee
 - i. L. Johnson presented the board with information regarding the most recent art committee meeting which included a discussion of future art

installations. The Art Committee is also looking into a poet laureate with a potential partnership between LCSC and the Lewiston Library.

9. Director's Report

- a. Staffing
 - i. L. Johnson informed the board that Mackenzie Kelly and Kaleena Chamberlin have resigned from the Lewiston Library. L. Johnson along with lead assistants B. Blackwill and K. Cramer will be interviewing candidates for the open positions. L. Johnson reported that Youth Services Librarian C. Olive has recently interviewed and offered jobs to two candidates for the Summer Associate positions.
- b. Rooftop Furnishings
 - i. L. Johnson reported that the library has purchased more weather resistant furnishings for the Rooftop for patron use.
- c. Rooftop Tiles
 - i. L. Johnson reported that we have had around 15 or 16 tiles crack on the Rooftop Gallery due to possible issues with the product or installation. She has reached out to Castellaw Kom for a possible warranty solution.
- d. Lewiston City Council Resolution 2024-14
 - i. L. Johnson reported that the resolution did pass at the most recent council meeting with a 5-1 vote and that there was much community support offered during public comment.

10. Unfinished Business

- a. Computer Use Policy - Action Item
 - i. L. Johnson discussed the policy with the board and made note of potential language revisions as well as clarifying some sections of the policy to the board members. L. Johnson will work on a draft and move forward with bringing it to the board next month.
- b. Internet Use & Safety Policy - Action Item
 - i. L. Johnson and the board reviewed the internet use and safety policy with suggestions made to include for discussion at next month's board meeting.
- c. Items Moved from Consent Agenda - Action Item
 - i. None

11. New Business

- a. Request for Relocation Policy - Harmful to Minors - Action Item
 - i. L. Johnson provided a draft request for relocation policy to the board for review. The draft was written by L. Johnson, J. Tengano City Assistant Attorney and used some language from the recently adopted Boise Public Library policy. The board discussed the policy.
 - 1. Andy Hanson moved to approve the request for relocation draft policy and Trisha Decker seconded. All in favor. Motion carried.

12. Schedule of Upcoming Meetings

- a. Regular Meeting: June 18, 2024

- b. Regular Meeting July 17, 2024
- 13. Adjournment - Action Item
 - a. Trisha Decker motioned to adjourn the meeting and Rebecca Snodgrass seconded the motion.