

June 12, 2024

The LEWISTON PLANNING AND ZONING COMMISSION met in the Community Development Department Second Floor Conference Room at 215 "D" Street. Chair Ball called the meeting to order at 5:30 p.m.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Cynthia Ball, Chair; Gabriel Iacoboni, Vice Chair; Maureen Anderson; Kathy Branson; Shaunita Cable; Emily Wolf; Kevin Kelly;

COMMISSIONERS EXCUSED: None.

STAFF MEMBERS PRESENT: Joel Plaskon, City Planner; Jennifer Tengono, City Attorney; Dawn Ortiz, Community Development Office Supervisor; Pat Severance, Development Engineer;

II. CITIZEN COMMENTS

None

III. ACTIVE AGENDA

A. APPROVAL OF MAY 22, 2024 MEETING MINUTES (ACTION ITEM)

Commissioners Branson and Iacoboni moved and seconded, respectively, approval of the May 22, 2024 meeting minutes. The motion carried 7-0.

B. INITIATION OF ZONING CODE AMENDMENT (ACTION ITEM):

City Planner Plaskon reviewed that the items recommended for removal from the zoning code are more appropriately dealt with in other sections of the code, such as Public Works, as it causes confusion having those requirements in the zoning code when the Planning and Zoning division does not have the jurisdiction over those items.

Commissioner Kelly asked if the sections being removed from zoning code were covered by in code in other chapters.

Pat Severance, Development Engineer, stated that yes, Public Works has code that covers right of way improvements and dedications and that Public Works is also working on updating their section of city code to make the processes more clear.

Chair Ball asked if there would be references to those code sections in place of the language that was being removed. City Planner Plaskon stated no, there would not be references, as the information is not zoning related and developers should

be looking at Public Works code for information about Public Works related improvements.

Commissioner Kelly and Anderson moved and seconded, respectively, to initiate the zoning code amendment to remove provisions under the authority of the Public Works Department. Motion carried 7-0.

IV. STAFF-COMMISSION COMMUNICATIONS:

Commissioner Branson asked if it was possible to have a yearly recap on what was accomplished with the Comprehensive Plan. She also asked if the Commissions bylaws should be updated since they were last updated in 2020.

Chair Ball asked if there was a year end recap already in place.

City Planner Plaskon stated no, there was not something like that already in place.

Commissioner Iacoboni asked if the Commission was able to create subcommittees if they were interested in pursuing a review or anything else.

City Planner Plaskon stated that the Commission was able to form subcommittees whenever they wanted but he would recommend waiting till the new Comprehensive Plan had been adopted by City Council. He also stated that an annual recap of the associated work plan was a good idea and could be done moving forward.

City Attorney Tengono stated that zoom meetings and other items like that were already covered in city code and the bylaws do not need to reflect that information.

A. Query of Commissioners for June 26, 2024 meeting.

Commissioner Anderson will be absent, all other commissioners present should be in attendance of the June 26, 2024 meeting

V. ADJOURN

There being no further business, Commissioners Iacoboni and Branson moved and seconded, respectively, to adjourn. The motion carried 7-0 and the Planning and Zoning Commission adjourned at approximately 5:44 p.m.

RESPECTFULLY SUBMITTED,



Dawn Ortiz,
Recording Secretary



Chairperson or Acting Chairperson
Planning and Zoning Commission

Approved this 26 day of June, 2024.

