



Lewiston Public Works Advisory Commission
REGULAR MEETING AGENDA
July 26, 2024 - 12:00 PM
Bell Building – Second Floor Conference Room – 215 D Street
Lewiston, Idaho 83501

Seating will be available on a first-come, first-served basis.

I. CALL TO ORDER

II. CITIZEN COMMENTS

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission. Citizens are encouraged to discuss operational issues in advance with the Public Works Director. In consideration of others wishing to speak, please limit your remarks to three minutes.

III. CONSENT AGENDA

All items on the Consent Agenda are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion on these issues unless a commissioner so requests, in which case the item will be removed from the Consent Agenda and considered under “Items Moved from the Consent Agenda”.

A. APPROVAL OF MAY 8, 2024 SPECIAL MEETING MINUTES: - Action Item

IV. DIRECTOR'S REPORT

Concise updates on items from previous meetings and notices of upcoming projects, efforts, etc. Questions are permitted but not intended for discussion by, or action from, the Commission.

V. ACTIVE AGENDA

A. RECOMMENDATION TO APPOINT LYTONIA GARDEE: Consideration of recommending Lytonia Gardee to be appointed to the Public Works Advisory Commission. - Action Item

B. US-12 BLUE BRIDGE STORMWATER DRAINAGE - WSDOT RESPONSE LETTER: Consideration of the May 31, 2024 response letter from the Washington State Department of Transportation (WSDOT) to the Public Works Advisory Commission's March 20, 2024 letter regarding stormwater drainage concerns along the US-12 Interstate Highway Bridge ("Blue Bridge"). - Action Item

VI. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

VII. UNFINISHED & NEW BUSINESS

A. COMMISSIONER COMMENTS: *Comments should not be related to an item currently before*

the Commission or an item that may come before the Commission in the foreseeable future, and should be limited to comments, not discussion. Council Liaisons should use this time to share comments, if any. - Action Item

B. STAFF LIAISON COMMENTS: *Comments should not be related to an item currently before the Commission or an item that may come before the Commission in the foreseeable future, and should be limited to comments, not discussion.* - Action Item

C. FUTURE AGENDA ITEMS: - Action Item

VIII. ADJOURNMENT - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Nikki Province, ADA Coordinator, at least forty-eight (48) hours in advance of the meeting at 208-746-3671 x 6211.

The PUBLIC WORKS ADVISORY COMMISSION (PWAC) met in the Bell Building 2nd Floor Meeting Room at 215 “D” Street. Council Liaison and Chair Kathy Schroeder called the meeting to order at approximately 12:00 p.m.

Public Works Advisory Commission meetings are recorded. To view the recording, go to <https://www.youtube.com/watch?v=PdDHiHFzMcY>

I. CALL TO ORDER

COMMISSIONERS PRESENT: Laura Wright, Brent Bourassa, Ryan Rehder, and Vice-Chair Kevin Kelly

COMMISSIONER ABSENT: Kayleigh Philippi

CITY COUNCIL LIAISONS PRESENT: Chair and Councilor Kathy Schroeder; Councilor Kasee Forsmann

STAFF MEMBERS PRESENT: Dustin Johnson, Public Works Director; Haley Kelley, Public Works Specialist; Neal Drury, IT

II. CITIZEN COMMENTS

None.

III. CONSENT AGENDA

Chair Schroeder explained that all items on the Consent Agenda are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion on these issue unless a Commissioner so requests, in which case the item will be removed from the Consent Agenda and considered under “Items Moved From the Consent Agenda.”

Commissioner Wright and Vice-Chair Kelly moved and seconded, respectively, approval of the Consent Agenda. The motion carried 6-0.

A. APPROVAL OF MARCH 20, 2024 MEETING MINUTES: - *Action Item*

B. APPROVAL OF APRIL 17, 2024 MEETING MINUTES: - *Action Item*

IV. DIRECTOR'S REPORT

Director Johnson provided updates and answered questions on the Sewer Bypass Line project on Main Street, the department’s current approach to public outreach and policy for arterial lane closures, the Main Street Reconstruction project kick-off and task force creation, and 2024 Street Preservation.

Commissioner Wright asked if the pavement condition index (PCI) report be made available to the Commission. Mr. Johnson said that he would need to check the report's status with the Lewis Clark Valley Metropolitan Planning Organization (LCVMPO).

V. ACTIVE AGENDA

A. TRAFFIC CALMING POLICY & TRAFFIC CALMING APPLICATION PACKET: - *Action Item*

Vice-Chair Kelly requested clarification on the intended audience. Director Johnson answered that this will be the framework for citizens to request traffic calming devices for

their neighborhood.

Commissioner Wright asked if the redline matrix had been incorporated into the policy and application packet on today's agenda. Public Works Specialist Kelley said that they had not been in the event other Commissioners had additional feedback but that it was an option for a motion to be made to approve the policy and application packet as amended.

Ms. Wright requested that staff verify in their review that roads applied for through this framework are compatible with the proposed traffic calming devices. Mr. Johnson replied that he had been approached by the Fire Chief about this already and it will be part of staff reviews of application packets.

Commissioners Wright and Bourassa moved and seconded, respectively, to approve the Traffic Calming Policy and Traffic Calming Application Packet as amended. Motion carried 6-0.

B. VACANT SEAT - JUSTIN MERWIN APPLICATION: - *Action Item*

Commissioners Rehder and Bourassa moved and seconded, respectively, to reject Justin Merwin's application. Motion carried 6-0.

C. VACANT SEAT - LYTONIA GARDEE APPLICATION: - *Action Item*

Vice-Chair Kelly and Councilor Forsmann moved and seconded, respectively, for staff to schedule an interview with Lytonia Gardee. Motion carried 6-0; Public Works Specialist Kelley to coordinate with the City Clerk in scheduling the interview.

D. PUBLIC WORKS - APPROACH TO BUDGET (CONT'D): - *Action Item*

Director Johnson provided an update on the Fiscal Year 2025 (FY25) budget process, explaining the May 13th session where FCS Group would present the proposed adjustments to water and wastewater rates, followed by Mr. Johnson's proposed adjustments for sanitation and stormwater rates. He specified that the FCS Group presentation would assist staff in obtaining direction from City Council on raising water rates or deferring Capital Improvement projects to better inform the May 20th session on Capital Projects.

Commissioner Wright asked if there were any personnel changes or new requests in the FY25 budget. Mr. Johnson summarized a Public Works Administration position that had been recently filled as well as the future evolution of a Water Division position up for retirement in 2025. He reviewed the redline matrix but anticipated that the proposed Utility Construction Coordinator position would be shelved.

Vice-Chair Kelly departed at approximately 12:55 p.m. Mr. Johnson departed at approximately 12:58 p.m.

VI. ITEMS MOVED FROM CONSENT AGENDA - *Action Item*

VII. UNFINISHED & NEW BUSINESS

A. COMMISSIONER COMMENTS: - Action Item

Councilor Forsman shared her experience at the "Citizen's Police Academy" and how the safety information specific to Lewiston raised concerns. Chair Schroeder asked Ms. Forsmann if she would like to attend the Lewis Clark Valley Metropolitan Planning Organization meeting to share during public comment; Ms. Forsmann would try to attend.

Commissioner Wright requested an update on the revisions to the traffic policies and procedures brought to the Commission previously. Public Works Specialist Kelley said that these were on the Future Agenda Items list.

B. STAFF LIAISON COMMENTS: - Action Item

Public Works Specialist Kelley explained that Aaron Butler was the primary City of Lewiston IT staff member to assist in setting up Commission meetings but would be leaving the City to assume a position at Nez Perce. She said that part of the transition included the cessation of livestreaming Public Works Advisory Commission meetings after today but clarified that recordings would continue to be made publicly available on YouTube as well as the option of virtual attendance for Commissioners.

C. FUTURE AGENDA ITEMS: - Action Item

Public Works Specialist Kelley said that updates after the Fiscal Year 2025 (FY25) budget work sessions may be brought in July pending Director Johnson's direction. Ms. Kelley said that the policy for arterial lane closures that Mr. Johnson referenced in his report had been added to the list.

VIII. ADJOURNMENT - Action Item

There being no further business, Councilor Forsmann and Commissioner Rehder moved and seconded, respectively, to adjourn the meeting. The motion carried 5-0 and the Public Works Advisory Commission adjourned at approximately 1:07 p.m.

RESPECTFULLY SUBMITTED,

Haley Kelley,
Recording Secretary

Chairperson or Acting Chairperson
Public Works Advisory Commission

Approved this ____ day of _____, 2024



Lewiston

Haley Kelley <hkelly@cityoflewiston.org>

Lytonia Gardee Interview

Haley Kelley <hkelly@cityoflewiston.org>
To: Laura Wright <lwright@3bridgesent.com>

Tue, Jun 11, 2024 at 7:37 AM

Hi Laura,

This is great! I don't anticipate receiving Councilor Forsmann's comments due to the budget heavy City Council sessions this time of year so I will save your comments to our files but anticipate you and Councilor Forsmann verbally sharing your thoughts with the rest of the group in July.

Thank you!



Haley Kelley
Public Works Specialist
She/Her
O: 208.746.1316 ext. 0
C: 208.553.2662
215 D Street, Lewiston, ID 83501
www.cityoflewiston.org

On Sun, Jun 9, 2024 at 3:44 PM Laura Wright <lwright@3bridgesent.com> wrote:

Hi Hailey

Here is my summary of our interview with Lytonia you had requested. Is this what you wanted?

Lytonia Gardee – Interviewed on May 21, 2024

Lytonia is completing her AA in Justice Studies and works at CCI on weekends. This will work schedule will allow for meeting attendance. She had a desire to get involved with the community due to moving to Lewiston from Lapwai. She was interested in the Cemetery Commission due to location of her home but found in conversation during the interview that she also had an interest in engineering and found a great interest in Public Works projects. She did conduct some research prior to the interview on Public Works to get some familiarity. She stated she has good attention to detail and that this would be a benefit to the Commission. She did sit on the Policy Council in Lapwai and Museum Council. She believed she could be engaged with the public to discuss Public Works projects, and she also provided a couple examples for better engagement within the community.

Let me know.

Laura L. Wright

lwright@3bridgesent.com

6/11/24, 7:40 AM

City of Lewiston Mail - Lytonia Gardee Interview

(925) 383-1590



PUBLIC WORKS ADVISORY COMMISSION MEETING AGENDA ITEM SUMMARY

ITEM TITLE US-12 BLUE BRIDGE STORMWATER DRAINAGE - WSDOT RESPONSE LETTER	AGENDA NO. V.B. AGENDA DATE: July 26, 2024
ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.) <p>On March 20, 2024, the Public Works Advisory Commission emailed a letter to Paul Gonseth, Washington State Department of Transportation (WSDOT) Planning Engineer, regarding stormwater drainage concerns along the US-12 Interstate Highway Bridge ("Blue Bridge").</p> <p>On May 31, 2024, Mr. Gonseth emailed a response letter to staff liaisons and Idaho Transportation Department District 2 staff.</p> <p>On June 7, 2024, staff liaisons forwarded Mr. Gonseth's email and response letter to the Public Works Advisory Commission and informed them that this would be placed on the next agenda for consideration.</p>	
BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources) <p>In the June 7, 2024 response letter, Mr. Gonseth offers to provide a presentation to the Commission at a future date. Direction is needed in order for staff to know how the Commission would like to proceed.</p>	
ACTION PROPOSED <p>Staff is requesting direction from the Public Works Advisory Commission to determine how staff should proceed, if at all.</p>	



Lewiston

Haley Kelley <hkelley@cityoflewiston.org>

US-12 Interstate Highway Bridge Stormwater Drainage

Gonseth, Paul <paul.gonseth@wsdot.wa.gov>

Fri, May 31, 2024 at 10:53 AM

To: Haley Kelley <hkelley@cityoflewiston.org>

Cc: Dustin Johnson <djohnson@cityoflewiston.org>, Jeff Wiemer <jwiemer@cityoflewiston.org>, Joe Kaufman <joe Kaufman@cityoflewiston.org>, "Doral.Hoff@itd.idaho.gov" <Doral.Hoff@itd.idaho.gov>, Dennis Lenz <Dennis.Lenz@itd.idaho.gov>, Bob Schumacher <Bob.Schumacher@itd.idaho.gov>, "White, Brian" <brian.white@wsdot.wa.gov>, "Giles, Randy" <randy.giles@wsdot.wa.gov>

Good Friday Haley,

Attached is our response to Chairwoman Schroeder inquiries into US 12 Interstate Bridge Stormwater Drainage. I have Cc'ed IDT District 2 on this response, as ITD has 50% ownership in the bridge. WSDOT has an agreement with IDT to maintain and operate the bridge.

As stated in the response letter WSDOT would be available to present information to the Commission at future date, given enough notice to coordinate staff schedules and travel.

Paul Gonseth, P.E.

Asst Region Administrator – Construction

WSDOT – South Central Region

W: (509)577-1700

C: (509)697-6373

From: Haley Kelley <hkelley@cityoflewiston.org>

Sent: Wednesday, March 20, 2024 1:43 PM

To: Gonseth, Paul <GonsetP@wsdot.wa.gov>

Cc: Dustin Johnson <djohnson@cityoflewiston.org>; Jeff Wiemer <jwiemer@cityoflewiston.org>; Joe Kaufman <joe Kaufman@cityoflewiston.org>

Subject: [EXTERNAL] US-12 Interstate Highway Bridge Stormwater Drainage

WARNING: This email originated from outside of WSDOT. Please use caution with links and attachments.

Good Afternoon,

[Quoted text hidden]

[Quoted text hidden]

2 attachments



Clarkston Blue Br. Drainage.pdf
197K



WSDOT US-12 Stormwater Drainage Letter_EXECUTED.pdf
472K



May 31, 2024

Public Works Advisory Commission
City of Lewiston
1134 F Street
Lewiston, ID 83501

Attn: Ms. Kathy Schroeder, Chairwoman and City Councilor

Re: US-12 Interstate Highway Bridge Stormwater Drainage

Dear Ms. Schroeder,

Washington State Department of Transportation (WSDOT) is aware of potential flooding of the bridge due to surrounding area stormwater influences and existing bridge drainage system.

During high rain events (larger thunderstorms) such as happened last year, the bridge has flooded from water coming from the foothills of the Clarkston Heights down diagonal street onto the bridge. These large rain events overwhelm the stormwater system resulting in widespread flooding of city streets and US 12. WSDOT maintenance staff recall on one occurrence the flow that came down 12th Street crossed Bridge Street and went over a three-foot brick wall just to give you an idea of the volume of water.

Per Washington State law (RCW 47.24.020) The City of Clarkston is responsible for underground utilities, including stormwater. The surface drainage of the bridge is WSDOT responsibility, but not the contributing surface water from the city streets that feed onto the bridge from city streets. We know the City of Clarkston is not meeting stormwater requirements. For example, their roundabout project (Diagonal & Bridge Streets) had a deviation from stormwater standards, because it was determined that the existing conditions did not meet current design standards. Because the project was not adding additional impervious surfaces and was not funded to make significant stormwater/utility modifications, the request was accepted with the limited conveyance system.

Because of the age of the bridge, it does not meet the current standards for the 5-year storm event (drainage standards have changed since the bridge was built). This means that a 5-year storm will have some standing water along the bridge's curbs. Over time, the city has expanded the road network with increased impervious surfaces, likely contributing run-off above what we've calculated for the bridge itself.

The Interstate Highway Bridge is on our list now for major drainage-related problems, but the list is long and funding is severely limited. WSDOT cannot just increase the drain size and/or frequency through the deck. Environmental standards have changed and any modification of the drainage system would trigger the Endangered Species Act. We would likely be required collect all the water and transport to an upland site for treatment and disposal.

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5/31/2024

US-12 Interstate Highway Bridge Stormwater Drainage

The bridge will eventually need to be replaced, but a new bridge is a very expensive project. WSDOT does not currently have any plans to replace the bridge. Any work done to bridge, or replacement will need to coordinate with Idaho Transportation Department as ITD shares a 50% funding liability for the bridge.

Moving forward, the best option to address stormwater is to determine if there is any opportunity to intercept water coming from Clarkston before it reaches this bridge. This will be difficult due to the lack of treatment area and the presence of greenbelt along the river. WSDOT will be evaluating options to determine feasibility and costs for possible solutions.

WSDOT would be available to present information to the Commission at future date, given enough notice to coordinate staff schedules and travel.

Sincerely,

A handwritten signature in cursive script that reads "Paul Gonseth".

Paul Gonseth, P.E.

Assistant Region Administrator for Construction

PJG

cc: ITD District 2
Lewiston Public Works
File

FUTURE AGENDA ITEMS

UPDATED 7/10/2024

Important: If there is specific information that you would like staff to assemble and present, please communicate that request during regular meetings and/or via email at least two weeks before the next meeting.

July 17, 2024 – 12:00 p.m. – Regular – Bell Building **CivicClerk deadline 7/09**

- Recommendation to Appoint - Lytonia Gardee
- US-12 Blue Bridge Stormwater Drainage - WSDOT Response Letter
- Budget and utility rate update

August 21, 2024 – 12:00 p.m. – Regular – Bell Building **CivicClerk deadline 8/13**

- Final Budget update

September 18, 2024 – 12:00 p.m. – Regular – Bell Building **CivicClerk deadline 9/10**

- Main Street Project
- Lead and Copper rules

October 16, 2024 – 12:00 p.m. – Regular – Bell Building **CivicClerk deadline 10/8**

- Arterial Lane Closure Policy

November 20, 2024 – 12:00 p.m. – Regular – Bell Building **CivicClerk deadline 11/12**

- Municipal Separate Storm Sewer System (MS4) Permit – Overview

December 18, 2024 – 12:00 p.m. – Regular – Bell Building **CivicClerk deadline 12/10**

- TBD

Future Meetings

- Revised Policy 2012-3
- Development Code update
- East Orchards Sewer Project
- Design Standards (right-of-way, engineering, stormwater, and development code)
- LOID overview (relationship with City water system)
- Streets/Roads