

July 09, 2024

THE URBAN RENEWAL AGENCY BOARD OF THE CITY OF LEWISTON, IDAHO, met in a regular meeting Tuesday, July 09, 2024, at Lewiston City Hall. Chairperson Sheila Bond called the meeting to order at 12:00 p.m.

I. CALL TO ORDER

BOARD MEMBERS PRESENT: Sheila Bond, Chairperson; Don Beck; A.L. "Butch" Alford; Joe Anderson; Jim Kleeburg; Tim Switzer;

BOARD MEMBERS EXCUSED: Joe Gish, Vice Chairperson;

STAFF MEMBERS PRESENT: Shannon Grow, URA Director; Katie Hollingshead, Assistant URA Director;

OTHERS PRESENT: Thad O'Sullivan, URA Legal Counsel (via Zoom);

II. CITIZEN COMMENTS

None.

III. ACTIVE AGENDA (ACTIVE ITEM)

A. Approval of Minutes, June 11, 2024 – Action Item

Board member Alford and Switzer moved and seconded, respectively, to approve the June 11, 2024 minutes. Motion passed 6-0.

B. Approval of Invoices – Action Item

1. O'Sullivan Legal PLLC, Legal Services, June 2024, \$132.50
2. City of Lewiston, East Orchards Sewer Design, \$21,865.85

Board members Beck and Anderson moved and seconded, respectively, to approve the O'Sullivan Legal PLLC invoice and City of Lewiston invoice. Motion passed 6-0.

C. Review of Financial Summary

Director Grow presented the June financial summary and was available for questions. Board member Anderson asked when the fiscal year ended. Director Grow stated September 30, 2024.

Chairperson Bond asked when the first round of reimbursement checks for the Main East Main Revenue Allocation Area closure would go out. Director Grow stated checks would be on the August agenda for approval.

D. Draft Budget for 2025 – Action Item

Director Grow reviewed the draft budget for the board. Board member Alford asked there was an action for the board to take. Director Grow stated, yes, if you have no changes, you direct staff to publish the budget so that you can vote on it at the August

meeting. Board member Anderson moved to direct staff to publish the budget and have it on the August agenda to vote on. Board member Alford provided the second. Motion passed 6-0.

IV. UNFINISHED AND NEW BUISNESS

A. Board Member Comments -

Board member Anderson asked if the board could get a thumbnail recap on the Bryden RAA. Director Grow stated that they are finishing the design phase and then they will go into the right of way acquisition phase, which should occur in FY28 or FY29. Then additional years out to construction, unless other funding comes to the table. The URA does have a contract with Lewiston Orchards Irrigation District (LOID) for a 50% match for infrastructure improvements that LOID needs with no dollar cap.

Chairperson Bond asked if there were any projects in the Downtown RAA with the purchase of the Twin City Foods site off of the table.

Director Grow stated that the City is pursuing the main street rebuild project, so there might be opportunities for the URA to partner with the City on projects related to that. Increment is not accruing as quickly in that RAA. Property acquisition is not in the plan though, so the URA could not purchase property. The City could purchase property and the URA could partner with the City on infrastructure projects in regards to the Twin City Foods site.

Councilor Kleeburg stated that the most valuable part of the Twin City Foods site is the well. The well would be of benefit to the City but not at the price they are asking.

B. Staff Comments

Director Grow stated that the board will vote on the annual budget at the August meeting and will also have the first round of checks from the Main East Main Revenue Allocation Area closure on the agenda.

Board member Alford stated that he would be unable to attend the August meeting in person but could possibly attend via Zoom. All other board members present are able to attend.

V. ADJOURN (ACTION ITEM)

There being no further business, Board members Kleeburg and Switzer moved and seconded, respectively, to adjourn. The motion carried 6-0 and the Urban Renewal Agency Board adjourned at approximately 12:20 p.m.

RESPECTFULLY SUBMITTED,


KATIE HOLLINGSHEAD,
RECORDING SECRETARY

ATTEST:


URBAN RENEWAL AGENCY CHAIR

Approved this 13 day of August, 2024.