



Lewiston City Council
REGULAR MEETING AGENDA
August 26, 2024 - 6:00 PM
Lewiston City Library – Second Floor Event Space – 411 D Street
Lewiston, Idaho 83501

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's website at cityoflewiston.org.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS COMMENTS

This is an opportunity for citizens to address the Council on agenda items or other items they wish to bring to the attention of the Council. Citizens are encouraged to discuss operational issues in advance with the Mayor. In consideration of others wishing to speak, please limit your remarks to three minutes.

IV. PRESENTATIONS

- A. AMERICAN LEGION POST 13:** Presentation of Firefighter of the Year, Paramedic of the Year, and Police Officer of the Year Awards by Andy Jackson (Fire Chief Rightmier)
- B. MAIN STREET UPDATE:** Presentation of the Steering Committee and Business and Property Owner Meeting feedback and survey results (Public Works Director Johnson)
- C. JULY FINANCIAL REPORT:** Financial report for July, in accordance with Idaho Code 50-208 (Finance Director Gordon)

V. CONSENT AGENDA

All items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under "Items Moved from the Consent Agenda".

- A. CITY COUNCIL MINUTES:** Considering approval of the 8/12/2024 Regular and 8/19/2024 Special meeting minutes - Action Item
- B. ADVISORY BOARD MINUTES:** Considering approval of the following meeting minutes: 6/11/2024 & 7/9/2024 Urban Renewal Agency; 8/10/2023, 9/14/2023, 11/16/2023, 12/14/2023, 1/11/2024, 2/8/2024, 4/11/2024, 5/9/2024, 6/13/2024 & 7/11/2024 Disability Advisory Commission - Action Item
- C. VOUCHER'S PAYABLE:** Considering approval of the Voucher's Payable dated 7/27/2024 -

8/08/2024 in the amount of \$1,429,952.84 - Action Item

- D. CANYON CREST SOUTH - PHASE 1A FINAL PLAT:** Considering the approval of the Canyon Crest South Addition Phase 1A final plat, and associated Reasoned Statement of Relevant Criteria and Standards, to subdivide approximately 4.04 acres of undeveloped property located east of 18th Street, and north of Airway Avenue, into 20 residential development lots - Action Item

VI. ACTIVE AGENDA

- A. VA-01-2024:** Considering the proposed approval plan related to the applicant's request that the City vacate a section of the Bryden Avenue public right-of-way beginning at the east side of 18th Street and extending to a point 50 feet west of the westerly right-of-way of 19th Street. An existing Vacation Petition to vacate the westerly 476 feet of this same section of right-of-way was previously given a conditional approval by the Lewiston City Council - Action Item (City Surveyor Weigand)
- B. NATIONAL PURCHASING PARTNERS GOVERNMENT MEMBERSHIP:** Considering approval of a membership with National Purchasing Partners Government (NPPGov) and authorizing the Mayor to execute the Intergovernmental Cooperative Purchasing Agreement between the City of Lewiston and the Lead Contracting Agency (League of Oregon Cities) and participating governmental entities that are members of NPPGov regulating the use of Master Price Agreements - Action Item (Parks & Recreation Director Barker)
- C. BID REJECTION - IFB-24-012 PIONEER PARK ADA PARKING STALLS:** Considering rejecting the bids received due to being over budget and authorizing rebidding - Action Item (Parks & Recreation Director Barker)
- D. ORDINANCES**
- 1. FIRST READING**
- a. ORDINANCE 4925:** Considering amending Section 10-1(a) of the Lewiston City Code related to adoption of the International Codes adopted by the State of Idaho - Action Item (Community Development Director Grow)
- 2. SECOND/THIRD READINGS**
- a. ORDINANCE 4920:** Considering amending Lewiston City Code Sections 37-61, 37-66, 37-69.2, 37-73, 37-79 and 37-83 to remove references to development standards for sidewalks, Section 37-93.5 to remove dedication of right-of-way, Section 37-93.6 to remove the requirement that stormwater controls be incorporated into landscape buffers and statements of anticipated traffic generation, and Section 37-93.8 to add the City Engineer as administrator and remove sidewalk standards - Action Item (Community Development Director Grow)
- b. ORDINANCE 4921:** Considering repealing and reserving Section 37-129 of the Lewiston City Code related to the use of prefabricated containerized transport units as accessory buildings or storage units, and amending Section 37-3 to amend the definition of “building” to include shipping containers - Action Item (Community

Development Director Grow)

- c. **ORDINANCE 4922:** Considering amending Lewiston City Code Section 21-1(d) to add additional exemptions, Section 21-2 to add additional definitions, and Section 21-73 regarding event vendor licensing requirements - Action Item (Community Development Director Grow)

3. THIRD READINGS

- a. **ORDINANCE 4926:** Considering amending Ordinance 4894, the Annual Appropriation Ordinance for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024, appropriating additional monies that are to be received by the City of Lewiston, Idaho in the sum of Fifteen Million Five Hundred Eighteen Thousand Six Hundred Thirty Dollars (\$15,518,630) - Action Item (Finance Director Gordon)
- b. **ORDINANCE 4923:** To be termed the "2025 Annual Appropriation Ordinance," considering appropriating sums of money authorized by law and deemed necessary all general and special municipal purposes of the City of Lewiston, Idaho for the fiscal year commencing October 1, 2024 and ending September 30, 2025 - Action Item (Finance Director Gordon)
- c. **ORDINANCE 4924:** Considering fixing and establishing the tax certification on all taxable properties situated within the corporate limits of the City of Lewiston for the fiscal year commencing October 1, 2024, and ending September 30, 2025, for the purpose of providing and raising monies for municipal and corporate purposes; providing for the tax certification to the Board of County Commissioners of Nez Perce County, Idaho in the amount of Twenty-Four Million One Hundred Seventy-Nine Thousand Five Hundred Ninety Dollars (\$24,179,590); providing a certified copy of the 2025 Annual Appropriation Ordinance to the Board of County Commissioners of Nez Perce County, Idaho as adopted by the City of Lewiston for the 2024-2025 fiscal year - Action Item (Finance Director Gordon)

4. ADOPTION AND APPROVAL OF ORDINANCE SUMMARIES

- a. **ORDINANCE 4920:** Action Item
- b. **ORDINANCE 4921:** Action Item
- c. **ORDINANCE 4922:** Action Item

5. ADOPTION

- a. **ORDINANCE 4923:** Action Item
- b. **ORDINANCE 4924:** Action Item
- c. **ORDINANCE 4926:** Action Item

VII. PUBLIC HEARINGS AND RELATED ACTION ITEMS

- A. **PUBLIC HEARING: FORGONE TAXES:** Accepting testimony on the consideration of accruing forgone tax which equates to the amount of property tax the Council elects not to levy for amounts that are less than the 3 percent increase as permitted for the 2025 fiscal year, pursuant to Idaho Code § 63-802(1)(f) - Action Item (Finance Director Gordon)
- B. **RESOLUTION 2024-36:** Considering reserving the right to recover all or any portion of the forgone tax increase for Fiscal Year 2025 in a subsequent year, pursuant to Idaho Code § 63-802(1)(f) - Action Item (Finance Director Gordon)

VIII. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

IX. UNFINISHED AND NEW BUSINESS

- A. **CITY COUNCILOR COMMENTS:** Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion.
- B. **CITY BOARDS AND COMMISSIONS LIAISON UPDATES**
- C. **MAYOR COMMENTS**
- D. **AGENDA TOPICS:** Action Item

X. ADJOURNMENT - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact the City Clerk's Office at least forty-eight (48) hours in advance of the meeting at 208-746-3671, ext. 6202.