



**Lewiston City Council
REGULAR MEETING AGENDA
August 26, 2024 - 6:00 PM
Lewiston City Library – Second Floor Event Space – 411 D Street
Lewiston, Idaho 83501**

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's website at cityoflewiston.org.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS COMMENTS

This is an opportunity for citizens to address the Council on agenda items or other items they wish to bring to the attention of the Council. Citizens are encouraged to discuss operational issues in advance with the Mayor. In consideration of others wishing to speak, please limit your remarks to three minutes.

IV. PRESENTATIONS

- A. AMERICAN LEGION POST 13:** Presentation of Firefighter of the Year, Paramedic of the Year, and Police Officer of the Year Awards by Andy Jackson (Fire Chief Rightmier)
- B. MAIN STREET UPDATE:** Presentation of the Steering Committee and Business and Property Owner Meeting feedback and survey results (Public Works Director Johnson)
- C. JULY FINANCIAL REPORT:** Financial report for July, in accordance with Idaho Code 50-208 (Finance Director Gordon)

V. CONSENT AGENDA

All items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under "Items Moved from the Consent Agenda".

- A. CITY COUNCIL MINUTES:** Considering approval of the 8/12/2024 Regular and 8/19/2024 Special meeting minutes - Action Item
- B. ADVISORY BOARD MINUTES:** Considering approval of the following meeting minutes: 6/11/2024 & 7/9/2024 Urban Renewal Agency; 8/10/2023, 9/14/2023, 11/16/2023, 12/14/2023, 1/11/2024, 2/8/2024, 4/11/2024, 5/9/2024, 6/13/2024 & 7/11/2024 Disability Advisory Commission - Action Item
- C. VOUCHER'S PAYABLE:** Considering approval of the Voucher's Payable dated 7/27/2024 -

8/08/2024 in the amount of \$1,429,952.84 - Action Item

- D. CANYON CREST SOUTH - PHASE 1A FINAL PLAT:** Considering the approval of the Canyon Crest South Addition Phase 1A final plat, and associated Reasoned Statement of Relevant Criteria and Standards, to subdivide approximately 4.04 acres of undeveloped property located east of 18th Street, and north of Airway Avenue, into 20 residential development lots - Action Item

VI. ACTIVE AGENDA

- A. VA-01-2024:** Considering the proposed approval plan related to the applicant's request that the City vacate a section of the Bryden Avenue public right-of-way beginning at the east side of 18th Street and extending to a point 50 feet west of the westerly right-of-way of 19th Street. An existing Vacation Petition to vacate the westerly 476 feet of this same section of right-of-way was previously given a conditional approval by the Lewiston City Council - Action Item (City Surveyor Weigand)
- B. NATIONAL PURCHASING PARTNERS GOVERNMENT MEMBERSHIP:** Considering approval of a membership with National Purchasing Partners Government (NPPGov) and authorizing the Mayor to execute the Intergovernmental Cooperative Purchasing Agreement between the City of Lewiston and the Lead Contracting Agency (League of Oregon Cities) and participating governmental entities that are members of NPPGov regulating the use of Master Price Agreements - Action Item (Parks & Recreation Director Barker)
- C. BID REJECTION - IFB-24-012 PIONEER PARK ADA PARKING STALLS:** Considering rejecting the bids received due to being over budget and authorizing rebidding - Action Item (Parks & Recreation Director Barker)
- D. ORDINANCES**
- 1. FIRST READING**
- a. ORDINANCE 4925:** Considering amending Section 10-1(a) of the Lewiston City Code related to adoption of the International Codes adopted by the State of Idaho - Action Item (Community Development Director Grow)
- 2. SECOND/THIRD READINGS**
- a. ORDINANCE 4920:** Considering amending Lewiston City Code Sections 37-61, 37-66, 37-69.2, 37-73, 37-79 and 37-83 to remove references to development standards for sidewalks, Section 37-93.5 to remove dedication of right-of-way, Section 37-93.6 to remove the requirement that stormwater controls be incorporated into landscape buffers and statements of anticipated traffic generation, and Section 37-93.8 to add the City Engineer as administrator and remove sidewalk standards - Action Item (Community Development Director Grow)
- b. ORDINANCE 4921:** Considering repealing and reserving Section 37-129 of the Lewiston City Code related to the use of prefabricated containerized transport units as accessory buildings or storage units, and amending Section 37-3 to amend the definition of “building” to include shipping containers - Action Item (Community

Development Director Grow)

- c. **ORDINANCE 4922:** Considering amending Lewiston City Code Section 21-1(d) to add additional exemptions, Section 21-2 to add additional definitions, and Section 21-73 regarding event vendor licensing requirements - Action Item (Community Development Director Grow)

3. THIRD READINGS

- a. **ORDINANCE 4926:** Considering amending Ordinance 4894, the Annual Appropriation Ordinance for the Fiscal Year beginning October 1, 2023 and ending September 30, 2024, appropriating additional monies that are to be received by the City of Lewiston, Idaho in the sum of Fifteen Million Five Hundred Eighteen Thousand Six Hundred Thirty Dollars (\$15,518,630) - Action Item (Finance Director Gordon)
- b. **ORDINANCE 4923:** To be termed the "2025 Annual Appropriation Ordinance," considering appropriating sums of money authorized by law and deemed necessary all general and special municipal purposes of the City of Lewiston, Idaho for the fiscal year commencing October 1, 2024 and ending September 30, 2025 - Action Item (Finance Director Gordon)
- c. **ORDINANCE 4924:** Considering fixing and establishing the tax certification on all taxable properties situated within the corporate limits of the City of Lewiston for the fiscal year commencing October 1, 2024, and ending September 30, 2025, for the purpose of providing and raising monies for municipal and corporate purposes; providing for the tax certification to the Board of County Commissioners of Nez Perce County, Idaho in the amount of Twenty-Four Million One Hundred Seventy-Nine Thousand Five Hundred Ninety Dollars (\$24,179,590); providing a certified copy of the 2025 Annual Appropriation Ordinance to the Board of County Commissioners of Nez Perce County, Idaho as adopted by the City of Lewiston for the 2024-2025 fiscal year - Action Item (Finance Director Gordon)

4. ADOPTION AND APPROVAL OF ORDINANCE SUMMARIES

- a. **ORDINANCE 4920:** Action Item
- b. **ORDINANCE 4921:** Action Item
- c. **ORDINANCE 4922:** Action Item

5. ADOPTION

- a. **ORDINANCE 4923:** Action Item
- b. **ORDINANCE 4924:** Action Item
- c. **ORDINANCE 4926:** Action Item

VII. PUBLIC HEARINGS AND RELATED ACTION ITEMS

- A. **PUBLIC HEARING: FORGONE TAXES:** Accepting testimony on the consideration of accruing forgone tax which equates to the amount of property tax the Council elects not to levy for amounts that are less than the 3 percent increase as permitted for the 2025 fiscal year, pursuant to Idaho Code § 63-802(1)(f) - Action Item (Finance Director Gordon)
- B. **RESOLUTION 2024-36:** Considering reserving the right to recover all or any portion of the forgone tax increase for Fiscal Year 2025 in a subsequent year, pursuant to Idaho Code § 63-802(1)(f) - Action Item (Finance Director Gordon)

VIII. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

IX. UNFINISHED AND NEW BUSINESS

- A. **CITY COUNCILOR COMMENTS:** Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion.
- B. **CITY BOARDS AND COMMISSIONS LIAISON UPDATES**
- C. **MAYOR COMMENTS**
- D. **AGENDA TOPICS:** Action Item

X. ADJOURNMENT - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact the City Clerk's Office at least forty-eight (48) hours in advance of the meeting at 208-746-3671, ext. 6202.



CITY COUNCIL MEETING AGENDA ITEM SUMMARY

ITEM TITLE MAIN STREET UPDATE	AGENDA NO. IV. B. AGENDA DATE: August 26, 2024
ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.) This is an update for the Council from the Consultant, Welch Comer, selected to provide a preliminary design and estimate for the Main Street Corridor Improvements project. The Consultant plans to review the planned process for public engagement and how it will influence the preliminary design. See attached memo from the Consultant.	
BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources) This update does not impact the budget.	
ACTION PROPOSED Staff recommends the Mayor and City Council members use this opportunity to engage with Welch Comer about the project by asking questions and expressing concerns so each council members insights and understanding can be incorporated into the project.	

Memorandum

TO: LUKE ANTONICH, PE
FROM: PHIL BOYD, PE, PROJECT MANAGER
PRJ. #: 48003
SUBJECT: MAIN ST IMPROVEMENTS COUNCIL UPDATE
DATE: 8/15/2024
CC: DUSTIN JOHNSON, PE

I am planning to attend the August 26, 2024, City Council Meeting to present the City Council the Steering Committee and Business and Property Owners Meeting feedback and present the survey results from these two groups. I will also deliver to the Mayor and Councilmembers a "The Storybook" which documents project progress and will provide them with a ready to reference document they can use to track where we are at in the process and what we have heard from the community. This Storybook will be updated throughout the project, so the Council has a clear picture of the project development.

The balance of this memo includes a more detailed accounting of our contract tasks.

Status and Work Accomplished to Date:

- Task 1 – Client Coordination and Meetings: The Consultant team and the City of Lewiston conducted a kick-off meeting in May and have conducted virtual check in meetings roughly every other week since then.
- Task 2 – Validation Phase: The sewer bypass project delayed the traffic count collection but were able to collect on June 5th and the traffic modeling required for the project is on-going.
- Task 3 – Survey Phase Services: We completed the aerial photo drone surveying and the processing and the 360 video imagery data collection and processing. The City staff has access to this imagery. We have also completed the majority of the topographic survey fieldwork. The processing of the data into an electronic basemap is mostly complete, but still on-going. The City's field staff was very helpful with assisting with access to several sewer and stormwater facilities.
- Task 4 – Streetscape and Urban Design Visioning: Defining the community character and streetscape is on-going and steering committee and business & property owner feedback is directly informing this process. Public feedback will be realized through the online survey and future meetings. Our team has been gathering feedback on the street trees and after reviewing the City's existing street tree inventory, is soliciting assistance in evaluating the health of the existing trees.
- Task 5 – Downtown Improvement Project Preliminary Design: The design team has been gathering information from the beginning of the project until now.
 - **Water & Sewer:** The design team reviewed existing sewer videos and other information supplied by City staff and provided staff recommendations on sewers within the project area and this information was previously provided in a

separate memo. We will develop sewer and water concept designs over the next month.

- **Private Utilities:** The design team met onsite with Avista to discuss the possibility of undergrounding utilities on D Street. Our team will continue to work with Avista on proposed costs to complete this work. Additionally, we will continue to coordinate with the other private and public utilities as the design progresses.
 - **Transit and Truck Unloading Analysis:** This portion of the design has not been initiated but will be completed in the coming months.
 - **Roadway Design:** Our team has begun concept designs for the Main/1st, D/1st, and Main/Snake River Avenue intersections. We are coordinating closely with the City staff on the concept development. We plan to coordinate with the Idaho Transportation Department on the intersection designs but have not conducted that coordination yet. The remaining roadway design on Main and D will commence shortly and be completed over the next few months.
- Task 6 – Design Renderings & Animation: The data collection necessary for the animations is complete and the animation production is on-going.
 - Task 7 – Public Outreach:
 - **Project Branding:** Our team member Recraft Media completed the project branding (reimagine downtown Lewiston) but the branding may continue to evolve over the course of the project. The website is set up (www.reimaginedTLewison.org), and social media pages have also been set up (Youtube, Facebook, and Instagram). I will demonstrate more of the project branding during the presentation at the Council meeting.
 - **Micro-Public Engagement:** The Steering Committee held its first meeting on June 25th. We will include the meeting minutes in the Storybook appendix. Approximately 25% of the targeted stakeholder outreach interviews are completed. Property and Business Owner outreach is also on-going. The first Property and Business Owner open house was held on July 30th and a summary from that meeting is included in the Storybook. A survey of business and property owners was completed, and the results of that survey will be presented during the Council presentation.
 - **Macro-Public Engagement:** The first explanatory video, which is an overview of the importance of the project, is in process and expected to be complete soon. If available I will show this video at the Council meeting. The general public virtual survey is in development and expected to be rolled out in the coming weeks. The first General Public Meeting is scheduled for September 10th.

Next Steps:

The design team will continue streetscape, roadway, and utility design, and prepare for the next steering committee, business and property owner, and public outreach.

Upcoming Scheduled meetings include:

- 8/20 Steering Committee Meeting No. 2
- 9/10 General Public Meeting No. 1
- 10/1 Business and Property Owner Meeting No. 2
- 10/14 Council Meeting Update

CITY OF LEWISTON
MONTHLY FINANCIAL REPORT
For the Ten Months Ended July 31, 2024

[See comment/footnote on last page](#)

GENERAL FUND

UNDEFINED

	MTD <u>REVENUES</u>	YTD <u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	MTD <u>EXPENSES</u>	YTD <u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
Grants	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	
Intergovernmental	8,515	3,390,087	5,218,100	64.97%	-	-	-	
Licenses & Permits	366	4,249	6,700	63.42%	-	-	-	
Other	15,159	163,909	2,038,400	8.04%	-	-	-	
Property Tax	6,519,612	15,921,764	16,600,130	95.91%	-	-	-	
Service Charges	125,875	1,258,750	1,510,600	83.33%	-	-	-	
Interest	86,489	774,447	552,210	140.25%	-	-	-	
Total	\$ 6,756,016	\$ 21,513,207	\$ 25,926,140	82.98%	\$ -	\$ -	\$ -	

LEGISLATIVE

Personnel Services	\$ -	\$ -	\$ -		\$ 14,113	\$ 137,570	\$ 170,440	80.71%
Supplies & Materials	-	-	-		80	571	2,020	28.27%
Services & Charges	-	-	-		31,991	788,886	874,880	90.17%
Capital	-	-	-		-	515	3,300	15.61%
Total	\$ -	\$ -	\$ -		\$ 46,184	\$ 927,542	\$ 1,050,640	88.28%

EXECUTIVE

Personnel Services	\$ -	\$ -	\$ -		\$ 16,798	\$ 169,294	\$ 363,800	46.53%
Supplies & Materials	-	-	-		156	1,237	2,550	48.50%
Services & Charges	-	-	-		6,467	51,157	76,570	66.81%
Capital	-	-	-		-	2,371	3,000	79.03%
Total	\$ -	\$ -	\$ -		\$ 23,421	\$ 224,058	\$ 445,920	50.25%

HUMAN RESOURCES

Personnel Services	\$ -	\$ -	\$ -		\$ 25,580	\$ 257,501	\$ 370,900	69.43%
Supplies & Materials	-	-	-		10	1,752	8,300	21.11%
Services & Charges	-	-	-		15,508	112,031	189,910	58.99%
Capital	-	-	-		-	700	1,600	43.75%
Total	\$ -	\$ -	\$ -		\$ 41,099	\$ 371,984	\$ 570,710	65.18%

	<u>MTD</u>	<u>YTD</u>			<u>MTD</u>	<u>YTD</u>		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
LEGAL								
Personnel Services	\$ -	\$ -	\$ -		\$ 19,253	\$ 371,461	\$ 492,860	75.37%
Supplies & Materials	-	-	-		1,919	2,528	3,600	70.22%
Services & Charges	-	-	-		23,072	260,600	276,870	94.12%
Capital	-	-	-		-	-	1,100	0.00%
Total	\$ -	\$ -	\$ -		\$ 44,243	\$ 634,589	\$ 774,430	81.94%
PARKS & FACILITIES								
Other	\$ -	\$ 4,780	\$ 1,500	318.66%	\$ -	\$ -	\$ -	
Service Charges	15,631	34,044	43,200	78.81%	-	-	-	
Personnel Services	-	-	-		163,979	1,436,074	1,972,300	72.81%
Supplies & Materials	-	-	-		20,002	171,761	260,070	66.04%
Services & Charges	-	-	-		91,922	955,421	1,200,740	79.57%
Capital	-	-	-		-	33,118	58,600	56.51%
Total	\$ 15,631	\$ 38,824	\$ 44,700	86.85%	\$ 275,903	\$ 2,596,373	\$ 3,491,710	74.36%
POLICE								
Grants	\$ 5,216	\$ 54,576	\$ 53,500	102.01%	\$ -	\$ -	\$ -	
Other	2,939	81,959	45,500	180.13%	-	-	-	
Service Charges	305	250,376	228,660	109.50%	-	-	-	
Personnel Services	-	-	-		549,096	5,757,027	7,711,070	74.66%
Supplies & Materials	-	-	-		10,443	162,555	213,270	76.22%
Services & Charges	-	-	-		82,184	989,709	1,291,470	76.63%
Capital	-	-	-		6,429	82,291	527,770	15.59%
Total	\$ 8,460	\$ 386,911	\$ 327,660	118.08%	\$ 648,152	\$ 6,991,582	\$ 9,743,580	71.76%
FIRE								
Grants	\$ -	\$ 766	\$ 57,000	1.34%	\$ -	\$ -	\$ -	
Intergovernmental	-	267,797	250,000	107.12%	-	-	-	
Licenses & Permits	1,741	14,913	20,200	73.83%	-	-	-	
Other	-	708	6,460	10.96%	-	-	-	
Service Charges	163,252	1,717,608	3,466,000	49.56%	-	-	-	
Personnel Services	-	-	-		629,513	6,741,337	8,244,340	81.77%
Supplies & Materials	-	-	-		22,241	212,798	309,910	68.66%
Services & Charges	-	-	-		97,622	960,433	1,267,960	75.75%
Capital	-	-	-		-	9,572	55,490	17.25%
Total	\$ 164,994	\$ 2,001,792	\$ 3,799,660	52.68%	\$ 749,375	\$ 7,924,140	\$ 9,877,700	80.22%

	MTD <u>REVENUES</u>	YTD <u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	MTD <u>EXPENSES</u>	YTD <u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
COMMUNITY DEVELOPMENT								
Grants	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	
Licenses & Permits	132,421	1,452,877	1,149,000	126.45%	-	-	-	
Other	-	1,126	-	0.00%				
Service Charges	4,200	23,100	26,400	87.50%	-	-	-	
Personnel Services	-	-	-		108,946	1,097,526	1,446,440	75.88%
Supplies & Materials	-	-	-		1,575	17,554	38,080	46.10%
Services & Charges	-	-	-		18,120	301,527	412,100	73.17%
Capital	-	-	-		-	6,655	15,700	42.39%
Total	\$ 136,621	\$ 1,477,103	\$ 1,175,400	125.67%	\$ 128,641	\$ 1,423,262	\$ 1,912,320	74.43%
RECREATION								
Intergovernmental	\$ -	\$ -	\$ 4,000	0.00%	\$ -	\$ -	\$ -	
Other	2,085	18,075	26,100	69.25%	-	-	-	
Service Charges	26,968	298,411	423,000	70.55%	-	-	-	
Interest	-	-	-	-	-	-	-	
Personnel Services	-	-	-		37,681	333,015	400,490	83.15%
Supplies & Materials	-	-	-		4,566	86,428	158,750	54.44%
Services & Charges	-	-	-		17,341	121,117	167,160	72.46%
Capital	-	-	-		-	3,585	8,000	44.81%
Total	\$ 29,053	\$ 316,486	\$ 453,100	69.85%	\$ 59,589	\$ 544,145	\$ 734,400	74.09%
FINANCE								
Service Charges	\$ 9,060	\$ 168,743	\$ 200,000	84.37%	\$ -	\$ -	\$ -	
Personnel Services	-	-	-		89,688	921,593	1,183,510	77.87%
Supplies & Materials	-	-	-		5,323	50,439	75,700	66.63%
Services & Charges	-	-	-		15,519	229,940	322,610	71.27%
Capital	-	-	-		-	-	3,500	0.00%
Total	9,060	168,743	200,000	84.37%	110,530	1,201,971	1,585,320	75.82%
CONTINGENCY								
Services & Charges			\$ -		\$ -	\$ -	\$ 50,000	0.00%
Total	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ 50,000	0.00%
PUBLIC SAFETY								
Capital			\$ -		\$ -	\$ -	\$ 50,000	0.00%
Total	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ 50,000	0.00%
PROPERTY IMPROVEMENTS								
Other	\$ -	\$ -	\$ 6,400,000	0.00%	\$ -	\$ -	\$ -	
Capital					69,949	642,848	6,870,000	9.36%
Total	\$ -	\$ -	\$ 6,400,000	0.00%	\$ 69,949	\$ 642,848	\$ 6,870,000	9.36%

	<u>MTD</u>	<u>YTD</u>			<u>MTD</u>	<u>YTD</u>		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
GOLF COURSE								
Service Charges	\$ 88,208	\$ 108,191	\$ 174,520	61.99%	\$ -	\$ -	\$ -	0.00%
Services & Charges	-	-			17,351	117,077	208,720	56.09%
Capital	-	-	-		933	115,683	379,410	30.49%
Total	\$ 88,208	\$ 108,191	\$ 174,520	61.99%	\$ 18,284	\$ 232,760	\$ 588,130	39.58%
OPIOID SETTLEMENT								
Other	\$ -	\$ 178,100	\$ -	0.00%	\$ -	\$ -	\$ -	
Services & Charges	-	-	-		60	10,194	175,000	5.83%
Total	\$ -	\$ 178,100	\$ -	0.00%	\$ 60	\$ 10,194	\$ 175,000	5.83%
INSURANCE TRUST								
Other	\$ -	\$ 17,645	\$ 25,000	70.58%	\$ -	\$ -	\$ -	
Interest	47	417	500	83.40%	-	-	-	
Supplies & Materials	-	-	-		-	174	2,500	6.96%
Services & Charges	-	-	-		296	426,303	404,320	105.44%
Total	\$ 47	\$ 18,062	\$ 25,500	70.83%	\$ 296	\$ 426,477	\$ 406,820	104.83%
UNCOLLECTIBLE ACCOUNTS								
Services & Charges	\$ -	\$ -	\$ -		\$ 16,667	\$ 166,670	\$ 200,000	83.34%
Total	\$ -	\$ -	\$ -	0.00%	\$ 16,667	\$ 166,670	\$ 200,000	83.34%
TOTAL GENERAL FUND	\$ 7,208,089	\$ 26,207,420	\$ 38,526,680	68.02%	\$ 2,232,393	\$ 24,318,595	\$ 38,526,680	63.1%

	MTD <u>REVENUES</u>	YTD <u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	MTD <u>EXPENSES</u>	YTD <u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
CAPITAL PROJECTS FUND								
PARKS & FACILITIES								
Grants	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	
Other	892	141,810	50,000	283.62%	-	-	-	
Property Tax	50,000	100,000	100,000	100.00%	-	-	-	
Service Charges	-	-	-	0.00%	-	-	-	
Interest	2,988	25,827	10,000	258.27%	-	-	-	
Capital					10,630	74,716	160,000	46.70%
Total	\$ 53,880	\$ 267,637	\$ 160,000	167.27%	\$ 10,630	\$ 74,716	\$ 160,000	46.70%
TRANSPORTATION								
Grants	\$ 1,690	\$ 87,214	\$ 514,260	16.96%	\$ -	\$ -	\$ -	
Intergovernmental	1,119,832	1,936,244	990,930	195.40%	-	-	-	
Other	9,090	84,186	(239,660)	-35.13%	-	-	-	
Property Tax	1,781,000	2,781,000	2,781,000	100.00%	-	-	-	
Interest	23,133	258,604	100,000	258.60%	-	-	-	
Services & Charges	-	-	-		28,936	173,617	-	0.00%
Capital	-	-	-		291,896	602,602	4,146,530	14.53%
Total	\$ 2,934,744	\$ 5,147,249	\$ 4,146,530	124.13%	\$ 320,832	\$ 776,219	\$ 4,146,530	18.72%
LIBRARY								
Other	\$ 43	\$ 739	\$ 34,500	2.14%	\$ -	\$ -	\$ -	
Property Tax	-	-	-	0.00%	-	-	-	
Interest	150	1,520	2,000	76.00%	-	-	-	
Capital	-	-	-		-	-	36,500	0.00%
Total	\$ 193	\$ 2,259	\$ 36,500	6.19%	\$ -	\$ -	\$ 36,500	0.00%
TOTAL CAPITAL PROJECTS FUND	\$ 2,988,818	\$ 5,417,144	\$ 4,343,030	124.73%	\$ 331,462	\$ 850,936	\$ 4,343,030	19.6%
WORKERS COMP TRUST								
INSURANCE TRUST								
Other	\$ -	\$ 503,365	\$ 546,000	92.19%	\$ -	\$ -	\$ -	
Interest	5,819	58,980	55,000	107.24%	-	-	-	
Supplies & Materials	-	-	-		-	-	500	0.00%
Services & Charges	-	-	-		110,185	839,121	600,500	139.74%
TOTAL WORKERS COMP FUND	\$ 5,819	\$ 562,345	\$ 601,000	93.57%	\$ 110,185	\$ 839,121	\$ 601,000	139.6%

	MTD	YTD			MTD	YTD		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
WATER FUND								
WATER								
Grants	\$ -	\$ 52,323	\$ 7,000,000	0.75%	\$ -	\$ -	\$ -	
Intergovernmental	-	-	65,720	0.00%	-	-	-	
Other	(17,909)	2,603,610	2,506,000	103.90%	-	-	-	
Service Charges	863,519	5,784,284	7,715,460	74.97%	-	-	-	
Interest	34,193	345,449	190,000	181.82%	-	-	-	
Personnel Services	-	-	-		203,460	1,886,230	2,324,050	81.16%
Supplies & Materials	-	-	-		43,299	327,122	563,630	58.04%
Services & Charges	-	-	-		281,997	2,649,205	3,347,840	79.13%
Capital	-	-	-		79,536	3,225,387	11,241,660	28.69%
TOTAL WATER FUND	\$ 879,804	\$ 8,785,666	\$ 17,477,180	50.27%	\$ 608,292	\$ 8,087,944	\$ 17,477,180	46.3%

WASTEWATER FUND

WASTEWATER								
Grants	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	
Intergovernmental	591,162	3,183,961	3,707,910	85.87%	-	-	-	
Other	28,978	244,444	6,577,820	3.72%	-	-	-	
Service Charges	618,315	5,884,836	6,806,980	86.45%	-	-	-	
Interest	94,799	942,942	460,000	204.99%	-	-	-	
Personnel Services	-	-	-		163,268	1,606,737	2,292,250	70.09%
Supplies & Materials	-	-	-		6,077	305,559	448,360	68.15%
Services & Charges	-	-	-		288,220	3,124,376	3,913,040	79.85%
Capital	-	-	-		98,976	3,560,814	10,899,060	32.67%
TOTAL WASTEWATER FUND	\$ 1,333,254	\$ 10,256,183	\$ 17,552,710	58.43%	\$ 556,541	\$ 8,597,487	\$ 17,552,710	49.0%

STORMWATER FUND

STORMWATER								
Grants	\$ -	\$ 19,960	\$ -	0.00%	\$ -	\$ -	\$ -	
Other	-	17,414	(181,110)	-9.62%	-	-	-	
Service Charges	196,312	1,397,298	2,100,000	66.54%	-	-	-	
Interest	4,224	8,265	-	0.00%	-	-	-	
Personnel Services	-	-	-		20,953	220,169	351,380	62.66%
Supplies & Materials	-	-	-		132	6,509	46,780	13.91%
Services & Charges	-	-	-		21,228	343,400	848,610	40.47%
Capital	-	-	-		-	78,343	672,120	11.66%
TOTAL STORMWATER FUND	\$ 200,536	\$ 1,442,937	\$ 1,918,890	75.20%	\$ 42,313	\$ 648,422	\$ 1,918,890	33.8%

	MTD	YTD			MTD	YTD		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
SANITATION FUND								
SANITATION								
Grants	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	
Other	4,800	62,525	14,260	438.47%	-	-	-	
Service Charges	597,762	5,979,063	7,172,010	83.37%	-	-	-	
Interest	22,451	236,477	105,000	225.22%	-	-	-	
Personnel Services	-	-	-		37,947	386,598	494,890	78.12%
Supplies & Materials	-	-	-		523	7,050	28,600	24.65%
Services & Charges	-	-	-		371,864	4,875,762	6,453,280	75.55%
Capital	-	-	-		-	215,617	314,500	68.56%
TOTAL SANITATION FUND	\$ 625,012	\$ 6,278,065	\$ 7,291,270	86.10%	\$ 410,334	\$ 5,485,027	\$ 7,291,270	75.2%
CEMETERY FUND								
CEMETERY								
Other	\$ 180	\$ 2,124	\$ 74,520	2.85%	\$ -	\$ -	\$ -	
Property Tax	100,000	150,000	150,000	100.00%	-	-	-	
Service Charges	4,803	36,885	53,650	68.75%	-	-	-	
Interest	1,262	14,228	7,500	189.70%	-	-	-	
Interfund Transfer	-	-	50,000	0.00%	-	-	-	
Personnel Services	-	-	-		7,054	75,136	146,950	51.13%
Supplies & Materials	-	-	-		-	5,309	12,500	42.47%
Services & Charges	-	-	-		3,988	58,048	120,720	48.09%
Capital	-	-	-		-	-	55,500	0.00%
TOTAL CEMETERY FUND	\$ 106,245	\$ 203,237	\$ 335,670	60.55%	\$ 11,042	\$ 138,494	\$ 335,670	41.3%
ECONOMIC DEVELOPMENT FUND								
ECONOMIC DEVELOPMENT								
Grants	\$ 59,781	\$ 316,837	\$ 490,000	64.66%	\$ -	\$ -	\$ -	
Licenses & Permits	-	321	-	0.00%	-	-	-	
Other	-	22,532	3,300,690	0.68%	-	-	-	
Interest	18,284	201,489	97,500	206.66%	-	-	-	
Capital	-	-	-		50,941	367,215	3,888,190	9.44%
TOTAL ECONOMIC DEVELOPMENT	\$ 78,065	\$ 541,179	\$ 3,888,190	13.92%	\$ 50,941	\$ 367,215	\$ 3,888,190	9.4%

	MTD	YTD			MTD	YTD		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
TRANSPORTATION & ENGINEERING FUND								
TRANSPORTATION								
Grants	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Intergovernmental	-	976,042	1,312,840	74.35%	-	-	-	
Licenses & Permits	3,721	23,328	15,000	155.52%	-	-	-	
Other	134,450	232,758	(199,790)	-116.50%	-	-	-	
Property Taxes	-	2,123,000	2,123,000	100.00%	-	-	-	
Service Charges	28,038	909,634	1,189,230	76.49%	-	-	-	
Interest	7,202	64,494	35,000	184.27%	-	-	-	
Personnel Services	-	-	-		165,930	1,752,971	2,382,450	73.58%
Supplies & Materials	-	-	-		15,278	301,195	504,370	59.72%
Services & Charges	-	-	-		114,585	1,173,748	1,553,760	75.54%
Capital	-	-	-		-	17,987	34,700	51.84%
TOTAL TRANSPORTATION FUND	\$ 173,410	\$ 4,329,256	\$ 4,475,280	96.74%	\$ 295,792	\$ 3,245,900	\$ 4,475,280	72.5%
LIBRARY FUND								
LIBRARY								
Grants	\$ -	\$ 14,250	\$ 7,500	190.00%	\$ -	\$ -	\$ -	
Intergovernmental	-	-	200	0.00%				
Other	4,167	16,500	103,570	15.93%				
Property Taxes	473,500	1,473,500	1,473,500	100.00%				
Service Charges	214	3,870	4,500	86.01%				
Interest	1,360	19,472	20,000	97.36%	-	-	-	
Personnel Services					89,447	874,556	1,156,800	75.60%
Supplies & Materials					9,740	102,694	138,150	74.34%
Services & Charges					27,076	194,024	251,920	77.02%
Capital	-	-	-		5,772	48,558	62,400	77.82%
TOTAL LIBRARY FUND	\$ 479,242	\$ 1,527,593	\$ 1,609,270	94.92%	\$ 132,035	\$ 1,219,831	\$ 1,609,270	75.8%

	MTD	YTD			MTD	YTD		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
FLEET MAINTENANCE								
FLEET								
Grants	\$ -	\$ -	\$ 220,000	0.00%	\$ -	\$ -	\$ -	
Intergovernmental	-	6,787	15,700	43.23%				
Other	-	(28,207)	1,593,320	-2%				
Service Charges	177,005	1,805,866	2,022,920	89.27%				
Interest	3,946	85,289	35,000	243.68%	-	-	-	
Personnel Services					47,276	481,499	596,850	80.67%
Supplies & Materials					13,796	180,966	257,530	70.27%
Services & Charges					81,071	708,654	883,560	80.20%
Capital	-	-	-		2,900	2,225,353	2,149,000	103.55%
TOTAL FLEET MAINTENANCE	\$ 180,951	\$ 1,869,736	\$ 3,886,940	48.10%	\$ 145,043	\$ 3,596,472	\$ 3,886,940	92.5%
INFORMATION SYSTEMS								
INFORMATION SYSTEMS								
Grants	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	
Other	200	34,799	42,670	81.55%	-	-	-	
Service Charges	110,864	1,105,240	1,324,630	83.44%				
Interest	1,870	17,220	9,550	180.31%	-	-	-	
Personnel Services					43,711	498,628	641,050	77.78%
Supplies & Materials					11	3,244	3,650	88.87%
Services & Charges					8,537	488,143	509,800	95.75%
Capital	-	-	-		8,901	189,465	222,350	85.21%
TOTAL INFORMATION SYSTEMS	\$ 112,934	\$ 1,157,259	\$ 1,376,850	84.05%	\$ 61,160	\$ 1,179,479	\$ 1,376,850	85.7%
SPECIAL ASSESSMENTS								
BUSINESS IMPROVEMENT DISTRICT								
Assessments	\$ (6,837)	\$ 25,268	\$ 200,000	12.63%	\$ -	\$ -	\$ -	
Supplies & Materials					-	4,115	4,980	82.63%
Services & Charges					-	11,700	195,020	6.00%
TOTAL SPECIAL ASSESSMENTS	\$ (6,837)	\$ 25,268	\$ 200,000	12.63%	\$ -	\$ 15,815	\$ 200,000	7.9%

	MTD	YTD			MTD	YTD		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
POLICE RETIREMENT								
POLICE RETIREMENT								
Other	\$ 235,040	\$ 1,753,422	\$ 1,052,000	166.68%	\$ -	\$ -	\$ -	
Property Tax	-	-	-	0.00%				
Interest	23,143	325,223	236,000	137.81%				
Services & Charges					98,699	984,120	1,288,000	76.41%
TOTAL POLICE RETIREMENT	\$ 258,183	\$ 2,078,645	\$ 1,288,000	161.39%	\$ 98,699	\$ 984,120	\$ 1,288,000	76.4%

TRANSIT FUND

TRANSIT								
Grants	\$ -	\$ 294,703	\$ 1,722,480	17.11%	\$ -	\$ -	\$ -	
Intergovernmental	6,351	261,921	96,100	272.55%	-	-	-	
Other	-	5,514	144,100	3.83%	-	-	-	
Property Tax	218,500	460,180	460,180	100.00%	-	-	-	
Service Charges	3,222	35,582	43,200	82.37%	-	-	-	
Interest	2,353	23,907	14,000	170.77%				
Personnel Services					76,475	728,899	945,390	77.10%
Supplies & Materials	-	-	-		8,487	62,660	91,600	68.41%
Services & Charges					5,811	136,503	200,730	68.00%
Capital	-	-	-		661	414,292	1,242,340	33.35%
TOTAL TRANSIT FUND	\$ 230,427	\$ 1,081,807	\$ 2,480,060	43.62%	\$ 91,434	\$ 1,342,354	\$ 2,480,060	54.1%

CEMETERY PERPETUAL CARE

CEMETERY PERPETUAL CARE								
Other	\$ -	\$ 143,437	\$ 34,000	421.87%	\$ -	\$ -	\$ -	
Service Charges	-	1,115	3,000	37.17%				
Interest	-	17,493	17,000	102.90%				
Services & Charges	-				-	2,354	4,000	58.85%
Interfund Transfers	-	-	-		-	-	50,000	0.00%
TOTAL PERPETUAL CARE	\$ -	\$ 162,045	\$ 54,000	300.08%	\$ -	\$ 2,354	\$ 54,000	4.4%

GRAND TOTAL OF ALL FUNDS	\$ 14,853,952	\$ 71,925,786	\$ 107,305,020	67.03%	\$ 5,177,666	\$ 60,919,565	\$ 107,305,020	56.77%
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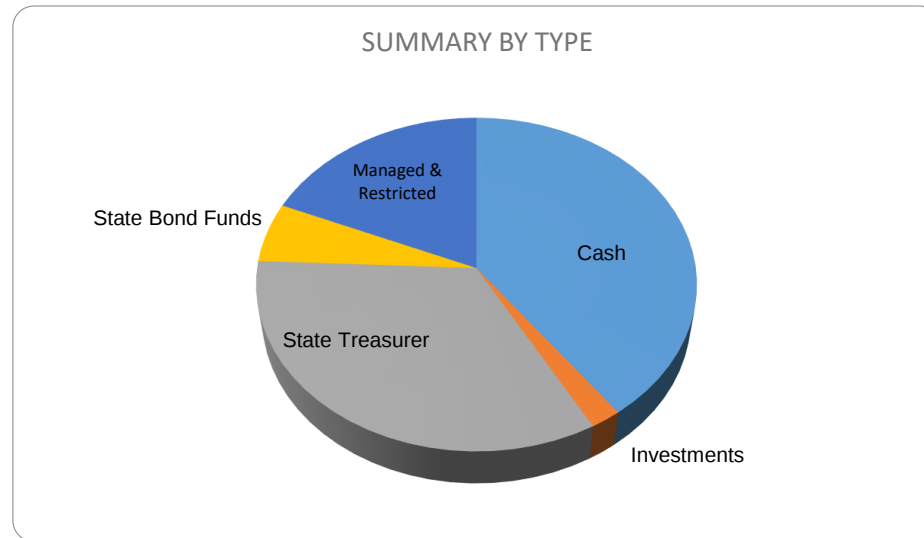
[Citizens are invited to inspect the detailed supporting records of the above financial statements](#)

FUND	BANK	CASH IN BANK	MM & CD INVESTMENTS	STATE TREASURER'S POOL	DIVERSIFIED BOND FUNDS	OTHER	TOTAL
GENERAL	WELLS FARGO	\$ 8,510,675	\$ -	\$ -	\$ -	\$ -	\$ 8,510,675
	LCCU	-	-	-	-	5	5
	P1FCU	-	260,538	-	-	41	260,579
	ICCU	-	-	-	-	25	25
	FNWCU	-	264,338	-	-	5	264,343
	STATE TREASURER	-	-	9,180,719	3,468,059	-	12,648,778
	UMPQUA	-	-	-	-	633,236	633,236
	ZIONS	-	262,361	-	-	149,967	412,328
	STCU	-	266,207	-	-	-	266,207
GENERAL FUND TOTAL		\$ 8,510,675	\$ 1,053,443	\$ 9,180,719	\$ 3,468,059	\$ 783,280	\$ 22,996,176
CAPITAL	WELLS FARGO	5,947,475	-	-	-	-	5,947,475
	STATE TREASURER	-	-	3,090,167	-	-	3,090,167
CAPITAL FUND TOTAL		\$ 5,947,475	\$ -	\$ 3,090,167	\$ -	\$ -	\$ 9,037,642
WORKER'S COMP	WELLS FARGO	204,559	-	-	-	-	204,559
	GLACIER	-	-	-	-	25,000	25,000
	STATE TREASURER	-	-	357	1,656,311	-	1,656,668
WORKER'S COMP FUND TOTAL		\$ 204,559	\$ -	\$ 357	\$ 1,656,311	\$ 25,000	\$ 1,886,227
WATER	WELLS FARGO	4,987,014	-	-	-	829,766	5,816,780
	BANNER BANK	-	-	-	-	167,156	167,156
	STATE TREASURER	-	-	3,494,561	631	-	3,495,192
WATER FUND TOTAL		\$ 4,987,014	\$ -	\$ 3,494,561	\$ 631	\$ 996,922	\$ 9,479,128
WASTEWATER	WELLS FARGO	11,079,008	-	-	-	1,070,654	12,149,663
	BANNER BANK	-	-	-	-	974,312	974,312
	P1FCU	-	-	-	-	-	-
	ICCU	-	267,251	-	-	-	267,251
	STATE TREASURER	-	-	11,637,325	709,937	-	12,347,262
WASTEWATER FUND TOTAL		\$ 11,079,008	\$ 267,251	\$ 11,637,325	\$ 709,937	\$ 2,044,966	\$ 25,738,487
SANITATION	WELLS FARGO	3,058,176	-	-	-	-	3,058,176
	LCCU	-	252,784	-	-	-	252,784
	P1FCU	-	251,993	-	-	-	251,993
	STATE TREASURER	-	-	2,607,062	-	-	2,607,062
SANITATION FUND TOTAL		\$ 3,058,176	\$ 504,777	\$ 2,607,062	\$ -	\$ -	\$ 6,170,015
STORMWATER	WELLS FARGO	1,204,616	-	-	-	-	1,204,616
STORMWATER FUND TOTAL		\$ 1,204,616	\$ -	\$ -	\$ -	\$ -	\$ 1,204,616

FUND	BANK	CASH IN BANK	MM & CD INVESTMENTS	STATE TREASURER'S POOL	DIVERSIFIED BOND FUNDS	OTHER	TOTAL
CEMETERY	WELLS FARGO	431,805	-	-	-	-	431,805
CEMETERY FUND TOTAL		\$ 431,805	\$ -	\$ -	\$ -	\$ -	\$ 431,805
ECONOMIC DEVELOPMENT	WELLS FARGO	1,111,306	-	-	-	-	1,111,306
	STATE TREASURER			3,223,430			3,223,430
ECONOMIC DEVELOPMENT FUND TOTAL		\$ 1,111,306	\$ -	\$ 3,223,430	\$ -	\$ -	\$ 4,334,736
TRANSPORTATION	WELLS FARGO	1,733,016	-	-	-	-	1,733,016
	ZIONS	-	263,179	-	-	-	263,179
	STATE TREASURER	-	-	211,465	-	-	211,465
TRANSPORTATION FUND TOTAL		\$ 1,733,016	\$ 263,179	\$ 211,465	\$ -	\$ -	\$ 2,207,660
LIBRARY	WELLS FARGO	722,920	-	-	-	-	722,920
	STATE TREASURER			10,264			10,264
LIBRARY FUND TOTAL		\$ 722,920	\$ -	\$ 10,264	\$ -	\$ -	\$ 733,184
FLEET	WELLS FARGO	526,277	-	-	-	-	526,277
	STATE TREASURER	-	-	547,241	-	-	547,241
FLEET FUND TOTAL		\$ 526,277	\$ -	\$ 547,241	\$ -	\$ -	\$ 1,073,518
IT	WELLS FARGO	309,900	-	-	-	-	309,900
	STATE TREASURER			218,827			218,827
IT FUND TOTAL		\$ 309,900	\$ -	\$ 218,827	\$ -	\$ -	\$ 528,728
POLICE RETIREMENT	US BANK	-	-	-	-	13,853,851	13,853,851
POLICE RETIREMENT FUND TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 13,853,851	\$ 13,853,851
PUBLIC TRANSIT	WELLS FARGO	592,936	-	-	-	-	592,936
PUBLIC TRANSIT FUND TOTAL		\$ 592,936	\$ -	\$ -	\$ -	\$ -	\$ 592,936
PERPETUAL CARE	US BANK	-	-	-	-	1,116,225	1,116,225
PERPETUAL CARE FUND TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 1,116,225	\$ 1,116,225
GRAND TOTALS		\$ 40,419,685	\$ 2,088,650	\$ 34,221,418	\$ 5,834,937	\$ 18,820,243	\$ 101,384,933

Other Includes: Fiduciary Funds, Equity Buy-in Funds, Funds Reserved for Debt Repayment, Unemployment Reserves and Funds Held in Trust

FUND	BANK	CASH IN BANK	MM & CD INVESTMENTS	STATE TREASURER'S POOL	DIVERSIFIED BOND FUNDS	OTHER	TOTAL
SUMMARY BY BANK	WELLS FARGO	\$ 40,419,685	\$ -	\$ -	\$ -	\$ 1,900,420	\$ 42,320,105
	BANNER BANK	-	-	-	-	1,141,467	1,141,467
	FNWCU	-	264,338	-	-	5	264,343
	ICCU	-	267,251	-	-	25	267,276
	LCCU	-	252,784	-	-	5	252,789
	P1FCU	-	512,531	-	-	41	512,572
	STCU	-	266,207	-	-	-	266,207
	MOUNTAIN WEST	-	-	-	-	25,000	25,000
	STATE TREASURER	-	-	34,221,418	5,834,937	-	40,056,355
	UMPQUA	-	-	-	-	633,236	633,236
	ZIONS	-	525,540	-	-	149,967	675,507
	US BANK	-	-	-	-	14,970,076	14,970,076
TOTALS		\$ 40,419,685	\$ 2,088,650	\$ 34,221,418	\$ 5,834,937	\$ 18,820,243	\$ 101,384,933



August 12, 2024

THE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, met in a Regular Meeting in the Lewiston Library Second Floor Activity Room at 411 D Street. Mayor Johnson called the meeting to order at 6:00 PM.

I. CALL TO ORDER

COUNCILORS PRESENT: Mayor Johnson; Council President Kleeburg; Councilor Forsmann; Councilor Klein; Councilor Liedkie; Councilor Schroeder; Councilor Spickelmire.

II. PLEDGE OF ALLEGIANCE

Mayor Johnson led the Pledge of Allegiance.

III. CITIZENS COMMENTS

Marvin Dugger, a resident of Lewiston, spoke about the Citizens for the Preservation of Fish and Dams and invited Councilors to attend the Pacific Northwest Fish Symposium on August 15th at the Walla Walla Community College.

IV. ACTIVE AGENDA

- A. CHANGE ORDER NO. 1: WASTEWATER IMPROVEMENT PROJECT (WW060) (IFB-24-001):** Considering approving Change Order No. 1 for Wastewater Improvement Project (WW060) in the total amount of \$1,850,481.50 and authorizing the Mayor to execute the change order - Action Item (Public Works Director Johnson)

Councilors Liedkie and Schroeder moved and seconded, respectively, to approve Change Order No. 1 for Wastewater Improvement Project (WW060) between Titan Technologies, Inc. and the City of Lewiston and authorize the Mayor to execute the change order. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Schroeder; Forsmann; Liedkie; Klein; Spickelmire.**

- B. RESOLUTION 2024-35:** Considering declaring various items of City of Lewiston property to be surplus, and providing for the public auction of said surplus property - Action Item (Finance Director Gordon)

Councilors Schroeder and Forsmann moved and seconded, respectively, to approve Resolution 2024-35. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Schroeder; Forsmann; Liedkie; Klein; Spickelmire.**

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- C. **RESOLUTION 2024-37:** Considering declaring certain vehicles in the possession of the Lewiston Police Department as surplus, and authorizing sale of said vehicles by auction pursuant to Idaho Code § 37-2744(e)(2) - Action Item (Finance Director Gordon)

Councilors Schroeder and Forsmann moved and seconded, respectively, to approve Resolution 2024-37. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Schroeder; Forsmann; Liedkie; Klein; Spickelmire.**

- D. **AD HOC SUBCOMMITTEE: COMPREHENSIVE PLAN:** Considering the creation of an ad hoc committee of the City Council to make recommendations on the implementation of the Comprehensive Plan to include members of the Planning and Zoning Commission - Action Item (City Planner Plaskon)

Councilors Schroeder and Forsmann moved and seconded, respectively, to create an ad hoc committee of the City Council to make recommendations on the implementation of the Comprehensive Plan and to include members of the Planning and Zoning Commission. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Schroeder; Forsmann; Liedkie; Klein; Spickelmire.**

E. **ORDINANCES**

1. **FIRST READING**

- a. **ORDINANCE 4922:** Considering amending Lewiston City Code Section 21-1(d) to add additional exemptions, Section 21-2 to add additional definitions, and Section 21-73 regarding event vendor licensing requirements - Action Item (City Planner Plaskon)

Councilor Schroeder and Council President Kleeburg moved and seconded, respectively, to approve the first reading of Ordinance 4922. The motion passed 6-0.

ORDINANCE 4922: AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTION 21-1(d) OF LEWISTON CITY CODE TO ADD ADDITIONAL EXEMPTIONS; AMENDING SECTION 21-2 OF LEWISTON CITY CODE TO ADD ADDITIONAL DEFINITIONS; AMENDING SECTION 21-73 OF LEWISTON CITY CODE REGARDING EVENT VENDOR LICENSING REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

- F. **LEWISTON WWTP WATERLINE EXTENSION: CE&I AMENDMENT:** Considering approving an amendment with Keller Associates, Inc. in the amount of \$99,500 for Construction Engineering and Inspection (CE&I) of the Lewiston Wastewater Treatment Plant Waterline Extension and authorizing the Mayor to

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execute the contract amendment - Action Item (Public Works Director Johnson)

Councilors Schroeder and Spickelmire moved and seconded, respectively, to approve the first amendment to the Professional Services Agreement between Keller Associates, Inc. and the City of Lewiston and authorize the Mayor to execute the agreement. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Schroeder; Forsmann; Liedkie; Klein; Spickelmire.**

V. **PUBLIC HEARINGS AND RELATED ACTION ITEMS**

- A. **PUBLIC HEARING: ZA-01-24:** Accepting testimony on Zoning Code Amendment ZA-01-24 to remove from Chapter 37 of Lewiston City Code various provisions throughout zoning districts that are under the authority of the Public Works Department, such as, but not limited, to requirements for the installation of street improvements and dedication of street right of way - Action Item (City Planner Plaskon)

Mayor Johnson announced the subject of the public hearing, explained the public hearing process, opened the public hearing and asked for the staff presentation.

City Planner Plaskon explained Zoning Amendment ZA-01-24 proposes to remove various provisions throughout zoning districts that are under the authority of the public works department, such as requirements for the installation of street improvements and dedication of street right-of-way from Chapter 37.

Mayor Johnson asked for public testimony. There being none, Mayor Johnson closed the public hearing.

- B. **FIRST READING: ORDINANCE 4920:** Considering amending Lewiston City Code Sections 37-61, 37-66, 37-69.2, 37-73, 37-79 and 37-83 to remove references to development standards for sidewalks, Section 37-93.5 to remove dedication of right-of-way, Section 37-93.6 to remove the requirement that stormwater controls be incorporated into landscape buffers and statements of anticipated traffic generation, and Section 37-93.8 to add the City Engineer as administrator and remove sidewalk standards - Action Item (City Planner Plaskon)

Councilors Liedkie and Schroeder moved and seconded, respectively, to approve the first reading of Ordinance 4920. The motion passed 6-0.

ORDINANCE 4920: AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTIONS 37-61, 37-66, 37-69.2, 37-73, 37-79, AND 37-83 OF THE LEWISTON CITY CODE TO REMOVE REFERENCES TO DEVELOPMENT STANDARDS FOR SIDEWALKS; AMENDING SECTION 37-93.5 OF THE LEWISTON CITY CODE TO REMOVE DEDICATION OF RIGHT-OF-WAY; AMENDING SECTION 37-93.6 OF THE LEWISTON CITY CODE TO REMOVE

THE REQUIREMENT THAT STORMWATER CONTROLS BE INCORPORATED INTO LANDSCAPE BUFFERS AND STATEMENTS OF ANTICIPATED TRAFFIC GENERATION; AMENDING SECTION 37-93.8 TO ADD THE CITY ENGINEER AS ADMINISTRATOR AND REMOVE SIDEWALK STANDARDS; AND PROVIDING AN EFFECTIVE DATE.

- C. **PUBLIC HEARING: ZA-02-24:** Accepting testimony on Zoning Code Amendment ZA-02-24 to remove the prohibition against the use of shipping containers as buildings on residential and commercial properties and to amend the definition of “building” to include shipping containers in Chapter 37 of Lewiston City Code - Action Item (City Planner Plaskon)

Mayor Johnson announced the subject of the public hearing, explained the public hearing process and opened the public hearing.

City Planner Plaskon explained Zoning Amendment ZA-02-24 proposes to remove the prohibition against the use of shipping containers as buildings on residential and commercial properties, as well as amend the definition of "building" to include shipping containers in Chapter 37 of the Lewiston City Code.

Mayor Johnson asked for public testimony.

Bill Furstenu, a resident of Lewiston, voiced his opposition to the zoning amendment.

Two emails were received: Pat Hansen opposed the amendment, while Darlene Lambert supported the amendment but opposed the permit fee requirements. There being no further testimony, Mayor Johnson closed the public hearing.

- D. **FIRST READING: ORDINANCE 4921:** Considering repealing and reserving Section 37-129 of the Lewiston City Code related to the use of prefabricated containerized transport units as accessory buildings or storage units, and amending Section 37-3 to amend the definition of “building” to include shipping containers - Action Item (City Planner Plaskon)

Councilor Schroeder moved and Council President Kleeburg seconded to approve the first reading of Ordinance 4921.

Councilor Liedkie explained that she would be abstaining from the vote, as her employer, Opportunities Unlimited Inc., has two shipping containers on its lot.

The motion passed 4-1-1, with Councilor Spickelmire opposed and Councilor Liedkie abstaining.

ORDINANCE 4921: AN ORDINANCE OF THE CITY OF LEWISTON

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REPEALING AND RESERVING SECTION 37-129 OF THE LEWISTON CITY CODE RELATED TO THE USE OF PREFABRICATED CONTAINERIZED TRANSPORT UNITS AS ACCESSORY BUILDINGS OR STORAGE UNITS; AND AMENDING SECTION 37-3 TO AMEND THE DEFINITION OF “BUILDING” TO INCLUDE SHIPPING CONTAINERS; AND PROVIDING AN EFFECTIVE DATE.

E. PUBLIC HEARING: FISCAL YEAR 2024 BUDGET AMENDMENTS:

Accepting testimony on a proposed amendment to the Fiscal Year 2024 budget to receive unanticipated revenues received during the fiscal year and authorizing their expenditure - Action Item (Finance Director Gordon)

Mayor Johnson announced the subject of the public hearing, explained the public hearing process, opened the public hearing and asked for the staff presentation.

Finance Director/City Treasurer Gordon provided a presentation and reviewed the fiscal year 2024 budget amendments.

There being no public testimony, Mayor Johnson closed the public hearing.

F. FIRST READING: ORDINANCE 4926: Considering amending Ordinance 4894, the Annual Appropriation Ordinance for the Fiscal Year beginning October 1, 2023, and ending September 30, 2024, appropriating additional monies that are to be received by the City of Lewiston, Idaho in the sum of fifteen million five hundred eighteen thousand six hundred thirty dollars (\$15,518,630) - Action Item (Finance Director Gordon)

Councilor Schroeder moved to approve the first reading of Ordinance 4926. Council President Kleeburg seconded and the motion passed 6-0.

ORDINANCE 4926: AN ORDINANCE OF THE CITY OF LEWISTON AMENDING ORDINANCE NO. 4894, THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024, APPROPRIATING ADDITIONAL MONIES THAT ARE TO BE RECEIVED BY THE CITY OF LEWISTON, IDAHO IN THE SUM OF FIFTEEN MILLION FIVE HUNDRED EIGHTEEN THOUSAND SIX HUNDRED THIRTY DOLLARS (\$15,518,630); AND PROVIDING AN EFFECTIVE DATE.

G. PUBLIC HEARING: FISCAL YEAR 2025 BUDGET: Accepting testimony on the proposed budget for the fiscal year commencing October 1, 2024 and ending September 30, 2025 - Action Item (Finance Director Gordon)

Mayor Johnson announced the subject of the public hearing, explained the public hearing process, opened the public hearing and asked for the staff presentation.

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After Finance Director Gordon reviewed the 2025 Fiscal year budget, Mayor Johnson asked for public testimony.

Dale Alldredge, a Lewiston resident, inquired about the standard for reserves and the level of funding being contributed to the airport. Finance Director Gordon responded that the Government Finance Officers Association (GFOA) recommends maintaining 60 days of cash on hand for reserves, but the City's best practice is 90 days. Ms. Gordon also noted that the Airport would not be receiving any funds for the upcoming fiscal year because it was not requested.

There being no further testimony, Mayor Johnson closed the public hearing.

- H. FIRST READING: ORDINANCE 4923:** To be termed the “2025 Annual Appropriation Ordinance,” considering appropriating sums of money authorized by law and deemed necessary for all general and special municipal purposes of the City of Lewiston for the fiscal year commencing October 1, 2024 and ending September 30, 2025 - Action Item (Finance Director Gordon)

Councilor Schroeder moved and Council President Kleeburg seconded to approve the first reading of Ordinance 4923. The motion passed 6-0.

ORDINANCE 4923: AN ORDINANCE OF THE CITY OF LEWISTON, TO BE TERMED THE “2025 ANNUAL APPROPRIATION ORDINANCE,” APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY FOR ALL GENERAL AND SPECIAL MUNICIPAL PURPOSES OF THE CITY OF LEWISTON, IDAHO, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; AND PROVIDING AN EFFECTIVE DATE.

- I. FIRST READING: ORDINANCE 4924:** Considering fixing and establishing the tax certification on all taxable properties situated within the corporate limits of the City of Lewiston for the fiscal year commencing October 1, 2024, and ending September 30, 2025, for the purpose of providing and raising monies for municipal and corporate purposes; providing for the tax certification to the Board of County Commissioners of Nez Perce County, Idaho in the amount of \$24,524,120; providing a certified copy of the 2025 Annual Appropriation Ordinance to the Board of County Commissioners of Nez Perce County, Idaho as adopted by the City of Lewiston for the 2024-2025 fiscal year - Action Item (Finance Director Gordon)

Councilors Schroeder and Spickelmire moved and seconded, respectively, to approve the first reading of Ordinance 4924. The motion passed 5-1 with Councilor Forsmann opposed.

ORDINANCE 4924: AN ORDINANCE OF THE CITY OF LEWISTON FIXING

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AND ESTABLISHING THE TAX CERTIFICATION ON ALL TAXABLE PROPERTIES SITUATED WITHIN THE CORPORATE LIMITS OF THE CITY OF LEWISTON FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025, FOR THE PURPOSE OF PROVIDING AND RAISING MONIES FOR MUNICIPAL AND CORPORATE PURPOSES; PROVIDING FOR THE TAX CERTIFICATION TO THE BOARD OF COUNTY COMMISSIONERS OF NEZ PERCE COUNTY, IDAHO IN THE AMOUNT OF TWENTY-FOUR MILLION FIVE HUNDRED TWENTY-FOUR THOUSAND ONE HUNDRED TWENTY DOLLARS (\$24,524,120); PROVIDING A CERTIFIED COPY OF THE 2025 ANNUAL APPROPRIATION ORDINANCE TO THE BOARD OF COUNTY COMMISSIONERS OF NEZ PERCE COUNTY, IDAHO, AS ADOPTED BY THE CITY OF LEWISTON FOR THE 2024-2025 FISCAL YEAR; AND PROVIDING AN EFFECTIVE DATE.

VI. CONSENT AGENDA

Mayor Johnson explained that all items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under “Items Moved from the Consent Agenda”.

Councilor Schroeder moved and Councilor Spickelmire seconded, respectively, adoption of the Consent Agenda. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Schroeder; Forsmann; Liedkie; Klein; Spickelmire.**

- A. **CITY COUNCIL MINUTES:** Considering approval of the minutes of the following meetings: 7/22/2024 Regular; and 8/05/2024 Work Session - Action Item
- B. **ADVISORY BOARD MINUTES:** Considering approval of the 6/18/2024 Library Board of Trustees and 6/6/2024 Historic Preservation Commission meeting minutes - Action Item
- C. **VOUCHER'S PAYABLE:** Considering approval of the Voucher's Payable dated 7/12/2024–7/26/2024 in the amount of \$2,307,688.86 - Action Item
- D. **DRAKE ADDITION PRELIMINARY PLAT:** Considering approving the Drake Addition Preliminary Plat and associated Reasoned Statement of Relevant Criteria and Standards, which proposes to re-plat Lot 2 of Block 1, of the Pupo Addition, consisting of approximately 2.01 acres of land, into five lots - Action Item

VII. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

VIII. UNFINISHED AND NEW BUSINESS

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- A. CITY COUNCILOR COMMENTS:** Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion. -

Council President Kleeburg thanked Director Gordon for the very well planned presentation.

Councilor Forsmann explained her questioning process.

Councilor Liedkie extended an invitation to Business After Hours on August 15th from 5 to 7 p.m. at Opportunities Unlimited, Inc. She noted they would be celebrating 50 years of serving persons with disabilities and gave a shout out to their oldest employee.

B. CITY BOARDS AND COMMISSIONS LIAISON UPDATES

Councilor Liedkie noted the Disability Advisory Commission is currently reviewing the City's ADA Plan, while Development Impact Fee Advisory Committee has been postponed due to consultant availability.

Councilor Forsmann noted the Historic Preservation Commission is working on increasing their social media presence on Facebook.

Councilor Spickelmire noted the Parks & Recreation Commission completed the Bert Lipps Pool survey and will be presenting the information at a future meeting.

Councilor Schroeder noted the Metropolitan Planning Organization received a presentation on the draft Thain Road Corridor Study.

C. MAYOR COMMENTS

Mayor Johnson explained that, due to the cancellation of the September 2nd Work Session for Labor Day, he would coordinate with Clerk Brocke and the Council to schedule a Special Meeting during the first week of September.

D. ADVISORY BOARD AND COMMISSION APPOINTMENTS: - Action Item

- 1. PUBLIC WORKS ADVISORY COMMISSION:** Considering appointing Lytonia Gardee to a three (3) year term - Action Item

Mayor Johnson moved to approve the appointment of Lytonia Gardee to a three-year term on the Public Works Advisory Commission. Councilor Schroeder seconded and the motion passed 6-0.

2. **DISABILITY ADVISORY COMMISSION:** Considering the appointment of Michael Feeney to a three (3) year term - Action Item

Mayor Johnson moved to approve the appointment of Michael Feeney to a three-year term on the Disability Advisory Commission. Council President Kleeburg seconded and the motion passed 6-0.

E. **AGENDA TOPICS:** - Action Item

IX. **ADJOURNMENT** - Action Item

There being no further business to come before the Lewiston City Council, Councilor Liedkie and Council President Kleeburg moved and seconded, respectively, to adjourn the August 12, 2024 Regular Meeting. The motion carried 6-0 and the meeting adjourned at 8:09 p.m.

Daniel G. Johnson, Mayor

Tanya M. Brocke, City Clerk

August 19, 2024

THE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, met in a Special Meeting in the Lewiston Library Second Floor Activity Room at 411 D Street. Mayor Johnson called the meeting to order at 6:00 PM.

I. CALL TO ORDER

COUNCILORS PRESENT: Mayor Johnson; Council President Kleeburg; Councilor Forsmann; Councilor Klein; Councilor Liedkie; Councilor Schroeder; Councilor Spickelmire.

II. PLEDGE OF ALLEGIANCE

Mayor Johnson led the Pledge of Allegiance.

III. CITIZENS COMMENTS

Jade Stanton, a resident of Lewiston, expressed concerns about Lewiston having the highest property taxes in Idaho and asked about the community's financial deficit that necessitates a tax increase.

Travis Meeks, a resident of Lewiston, expressed his opposition to the proposed property tax increase, as Lewiston is already one of the highest taxed areas in Idaho and residents are feeling the burden.

Loris Profitt, a resident of Lewiston, encouraged the Council to look for new ways to gather revenue, such as building new houses, without displacing the citizens.

Eugene Dugger, a long-time resident of Lewiston, expressed concerns about the city's increasing taxes and encouraged the Council to use funding for projects that are needed.

Linda Mulalley, a long-time resident of Lewiston, spoke regarding the surplus of cemetery property and that it should be protected and not sold.

Kori Johnson, a resident of Lewiston, asked the Council to listen to the people and take into consideration that the community has a lot of senior citizens and young families.

Michelle Ralston, a resident of Idaho, strongly disagreed with increasing property taxes and encouraged the Council to find another way.

IV. ACTIVE AGENDA

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A. ORDINANCES

1. SECOND READING

- a. **ORDINANCE 4926:** Considering amending Ordinance 4894, the Annual Appropriation Ordinance for the Fiscal Year beginning October 1, 2023, and ending September 30, 2024, appropriating additional monies that are to be received by the City of Lewiston, Idaho in the sum of fifteen million five hundred eighteen thousand six hundred thirty dollars (\$15,518,630) - (Finance Director Gordon)

Councilor Schroeder moved to approve the second reading of Ordinance 4926. Council Kleeburg seconded, and the motion passed 6-0.

ORDINANCE 4926: AN ORDINANCE OF THE CITY OF LEWISTON AMENDING ORDINANCE NO. 4894, THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024, APPROPRIATING ADDITIONAL MONIES THAT ARE TO BE RECEIVED BY THE CITY OF LEWISTON, IDAHO IN THE SUM OF FIFTEEN MILLION FIVE HUNDRED EIGHTEEN THOUSAND SIX HUNDRED THIRTY DOLLARS (\$15,518,630); AND PROVIDING AN EFFECTIVE DATE.

- b. **ORDINANCE 4923:** To be termed the “2025 Annual Appropriation Ordinance,” considering appropriating sums of money authorized by law and deemed necessary for all general and special municipal purposes of the City of Lewiston for the fiscal year commencing October 1, 2024 and ending September 30, 2025 - (Finance Director Gordon)

Councilors Klein and Liedkie moved and seconded, respectively, to approve the second reading of Ordinance 4923.

After questions and discussion, Councilor Liedkie moved to amend the motion to have staff bring an ordinance that shows a balanced budget with a 1.55% property tax increase. Council President Kleeburg seconded for discussion.

After further discussion, City Attorney Tengono noted that the motion needed to indicate which items are specifically being changed in the ordinance. In order for Finance Director Gordon to work out the amounts, Mayor Johnson called a recess at 7:32 p.m. The meeting reconvened at 7:59 p.m.

Councilor Liedkie clarified that under Section 2. A. General Government

Funds the "General Fund" Executive would be reduced from \$400,290 to \$385,290; Human Resources would be reduced from \$586,130 to \$581,130; Police Protection would be reduced from \$9,792,490 to \$9,762,490 and Fire Protection reduced from \$11,192,260 to \$11,046,270. Additionally, under "Other Government Funds", the Transportation fund would be reduced from \$4,907,230 to \$4,719,230, and Public Transportation reduced from \$1,419,030 to \$1,358,090. The motion passed 5-1 with Councilor Spickelmire voting against.

Council President Kleeburg moved and Councilor Forsmann seconded to approve the second reading of Ordinance 4923 as amended. The motion passed 5-1 with Councilor Spickelmire voting against.

ORDINANCE 4923: AN ORDINANCE OF THE CITY OF LEWISTON, TO BE TERMED THE "2025 ANNUAL APPROPRIATION ORDINANCE," APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY FOR ALL GENERAL AND SPECIAL MUNICIPAL PURPOSES OF THE CITY OF LEWISTON, IDAHO, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; AND PROVIDING AN EFFECTIVE DATE.

- c. **ORDINANCE 4924:** Considering fixing and establishing the tax certification on all taxable properties situated within the corporate limits of the City of Lewiston for the fiscal year commencing October 1, 2024, and ending September 30, 2025, for the purpose of providing and raising monies for municipal and corporate purposes; providing for the tax certification to the Board of County Commissioners of Nez Perce County, Idaho in the amount of \$24,524,120; providing a certified copy of the 2025 Annual Appropriation Ordinance to the Board of County Commissioners of Nez Perce County, Idaho as adopted by the City of Lewiston for the 2024-2025 fiscal year - (Finance Director Gordon)

Councilors Liedkie and Schroeder moved and seconded, respectively, to approve the second reading of Ordinance 4924.

Councilor Liedkie moved to amend Ordinance 4924 to state under Section 1. A. the General Fund amount reduced from \$17,234,410 to \$17,138,420, reduce Public Transportation from \$414,040 to \$353,500, reduce Streets (Transportation Fund) under Section 1. B. from \$5,133,000 to \$4,945,000, and reduce the total amount from \$24,524,120 to \$24,179,590. Councilor Forsmann seconded and the motion passed 5-1 with Councilor Spickelmire voting against.

Council President Kleeburg moved and Councilor Forsmann seconded to

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approve the second reading of Ordinance 4924 as amended. The motion passed 5-1 with Councilor Spickelmire voting against.

ORDINANCE 4924: AN ORDINANCE OF THE CITY OF LEWISTON FIXING AND ESTABLISHING THE TAX CERTIFICATION ON ALL TAXABLE PROPERTIES SITUATED WITHIN THE CORPORATE LIMITS OF THE CITY OF LEWISTON FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025, FOR THE PURPOSE OF PROVIDING AND RAISING MONIES FOR MUNICIPAL AND CORPORATE PURPOSES; PROVIDING FOR THE TAX CERTIFICATION TO THE BOARD OF COUNTY COMMISSIONERS OF NEZ PERCE COUNTY, IDAHO IN THE AMOUNT OF TWENTY-FOUR MILLION ONE HUNDRED SEVENTY-NINE THOUSAND FIVE HUNDRED NINETY DOLLARS (\$24,179,590); PROVIDING A CERTIFIED COPY OF THE 2025 ANNUAL APPROPRIATION ORDINANCE TO THE BOARD OF COUNTY COMMISSIONERS OF NEZ PERCE COUNTY, IDAHO, AS ADOPTED BY THE CITY OF LEWISTON FOR THE 2024-2025 FISCAL YEAR; AND PROVIDING AN EFFECTIVE DATE.

V. UNFINISHED AND NEW BUSINESS

- A. CITY COUNCILOR COMMENTS:** Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion.

Council President Kleeburg expressed appreciation for the citizens who attended the meeting and provided a reminder that school starts on Wednesday, August 21st.

Councilor Forsmann thanked police officers for keeping the community safe, as well as the students during the first week of school.

Councilor Schroeder provided a shout-out to the Public Works Street Department for doing a very organized and efficient job.

B. CITY BOARDS AND COMMISSIONS LIAISON UPDATES

C. MAYOR COMMENTS

Mayor Johnson thanked City Clerk Brocke and City Attorney Tengono for keeping him and the Council on track, as well as Finance Director Gordon.

Mayor Johnson read a letter from the Idaho Chiefs of Police Association congratulating the Lewiston Police Department for being in full compliance with all accreditation standards.

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D. AGENDA TOPICS: - Action Item

Councilor Spickelmire moved to request a performance update from the Lewiston Nez Perce County Airport Authority Board, specifically the United Airlines performance at the Special City Council Work Session during the first week of September. Council President Kleeburg seconded, and the motion passed 6-0.

VI. ADJOURNMENT - Action Item

There being no further business to come before the Lewiston City Council, Council President Kleeburg moved and Councilor Liedkie seconded, respectively, to adjourn the August 19, 2024 Special Meeting. The motion carried 6-0 and the meeting adjourned at 8:23 p.m.

Daniel G. Johnson, Mayor

Tanya M. Brocke, City Clerk

June 11, 2024

THE URBAN RENEWAL AGENCY BOARD OF THE CITY OF LEWISTON, IDAHO, met in a regular meeting Tuesday, June 11, 2024, at Lewiston City Hall. Chairperson Sheila Bond called the meeting to order at 12:00 p.m.

I. CALL TO ORDER

BOARD MEMBERS PRESENT: Sheila Bond, Chairperson; Don Beck; A.L. "Butch" Alford; Joe Anderson; Joe Gish, Vice Chairperson;

BOARD MEMBERS EXCUSED: Jim Kleeburg; Tim Switzer;

STAFF MEMBERS PRESENT: Shannon Grow, URA Director; Katie Hollingshead, Assistant URA Director; Joe Kaufman, Engineering Supervisor; Dan Johnson, Mayor;

OTHERS PRESENT: Thad O'Sullivan, URA Legal Counsel (via Zoom);

II. CITIZEN COMMENTS

None.

III. ACTIVE AGENDA (ACTIVE ITEM)

A. Approval of Minutes, May 14, 2024 – Action Item

Board member Alford and Beck moved and seconded, respectively, to approve the May 14, 2024 minutes. Motion passed 5-0.

B. Approval of Invoices

1. Tribune Publishing Company, Inc. Public Hearing Notice – Amended Budget (Termination of Area #4), Invoice 178283, \$190.00.

Vice Chair Gish and Board member Beck moved and seconded, respectively, to approve the Tribune Publishing Company, Inc. invoices in the amounts of \$190.00. Motion passed 4-0-1, with Board member Alford abstaining.

2. O'Sullivan Legal PLLC, Legal Services, May 2024, \$132.00

Board member's Alford and Anderson moved and seconded, respectively, to approve the O'Sullivan Legal PLLC invoice in the amount of \$132.00. Motion passed 5-0.

Board member Alford asked about Legal Counsel, Thad O'Sullivan, attending an upcoming meeting in person. Mr. O'Sullivan stated that he would try to get to a meeting in person in the coming months and appreciated the Board's flexibility to allow him to attend via Zoom.

C. Review of Financial Summary

Director Grow presented the May financial summary and was available for questions. Director Grow stated that she had compared the May 2023 financial summary to the May 2024 financial summary and there was a large increase in interest revenue from utilizing the State Treasurer's Pool.

D. Signatories for URA Bank Accounts

Director Grow reminded the board that each year when a new Chairperson is elected, the various bank accounts for the URA have to have signatories deleted and added. Banks require that the minutes reflect, very specifically, which persons are being removed from which accounts and which persons are being added to which accounts. In order to make this process more streamlined in the future, and have language to refer to, Director Grow asked the Board to be specific in their motion to remove the previous chair and to add the current chair and the two directors.

Vice Chair Gish moved to remove JoAnn Cole-Hansen as chair and signer on the Banner Bank and Twin River Bank Urban Renewal Agency bank accounts and to add 2024 Chairperson Sheila Bond, Director Shannon Grow and Assistant Director Katie Hollingshead to the Banner Bank, Twin River Bank and Idaho State Treasurer's Pool accounts. Board member Anderson provided the second. Motion passed 5-0.

E. East Orchards Sewer RAA #5 – Discussion and possible direction to staff

Assistant Director Hollingshead briefly reviewed the current state of the East Orchards Sewer project and the amount of money currently in that revenue allocation area. The city had applied for a DEQ grant that could have provided additional funds for the project but was not awarded monies for this year. Joe Kaufman, Engineering Supervisor, was present for questions and let the board know that there would be 3 more years that this particular DEQ grant would be available and that he would apply again next year. Assistant Director Hollingshead offered some options moving forward.

Three (3) segments have design completed (17,18, and 19) and although the board does not have enough money to build all three (3) at this date, they could go out to bid for segments 17 and 18 and list segment 19 as a bid alternative, with the knowledge that more increment would be collected by the time actual construction would begin.

The board could also wait until 2025 to go out to bid with construction to start in 2026, as was presented in October 2023.

Alternatively, the board could choose to use some of the funds currently available to make an additional bond payment, but this would delay the board's ability to build more segments in the next two years.

The board discussed the options and directed staff to begin the process of soliciting bids for the construction of the three segments that have been designed, and make no additional bond payments this year.

IV. UNFINISHED AND NEW BUISNESS

A. Board Member Comments -

Board Member Beck asked if the Ordinance for Termination of the Main East Main revenue allocation area had been approved by City Council. Director Grow stated

yes, it had been approved the previous evening (June 10, 2024) with no comments or questions from City Council.

Vice Chair Gish asked about the school district having a seat on the URA Board since they pay a large portion of taxes. Director Grow stated that the school district had previously held a seat, but had given it up several years ago. Vice Chair Gish asked if the board had any objections to him reaching out to the current school superintendent to see if there was any interest on their part to hold a seat again. The board had no objections to Vice Chair Gish reaching out.

B. Staff Comments

Director Grow stated that the draft FY2025 budget would be presented at the July 9 meeting.

V. ADJOURN (ACTION ITEM)

There being no further business, Board members Alford and Gish moved and seconded, respectively, to adjourn. The motion carried 5-0 and the Urban Renewal Agency Board adjourned at approximately 12:31 p.m.

RESPECTFULLY SUBMITTED,



KATIE HOLLINGSHEAD,
RECORDING SECRETARY

ATTEST:



URBAN RENEWAL AGENCY CHAIR

Approved this 9th day of July, 2024.

July 09, 2024

THE URBAN RENEWAL AGENCY BOARD OF THE CITY OF LEWISTON, IDAHO, met in a regular meeting Tuesday, July 09, 2024, at Lewiston City Hall. Chairperson Sheila Bond called the meeting to order at 12:00 p.m.

I. CALL TO ORDER

BOARD MEMBERS PRESENT: Sheila Bond, Chairperson; Don Beck; A.L. "Butch" Alford; Joe Anderson; Jim Kleeburg; Tim Switzer;

BOARD MEMBERS EXCUSED: Joe Gish, Vice Chairperson;

STAFF MEMBERS PRESENT: Shannon Grow, URA Director; Katie Hollingshead, Assistant URA Director;

OTHERS PRESENT: Thad O'Sullivan, URA Legal Counsel (via Zoom);

II. CITIZEN COMMENTS

None.

III. ACTIVE AGENDA (ACTIVE ITEM)

A. Approval of Minutes, June 11, 2024 – Action Item

Board member Alford and Switzer moved and seconded, respectively, to approve the June 11, 2024 minutes. Motion passed 6-0.

B. Approval of Invoices – Action Item

1. O'Sullivan Legal PLLC, Legal Services, June 2024, \$132.50
2. City of Lewiston, East Orchards Sewer Design, \$21,865.85

Board members Beck and Anderson moved and seconded, respectively, to approve the O'Sullivan Legal PLLC invoice and City of Lewiston invoice. Motion passed 6-0.

C. Review of Financial Summary

Director Grow presented the June financial summary and was available for questions. Board member Anderson asked when the fiscal year ended. Director Grow stated September 30, 2024.

Chairperson Bond asked when the first round of reimbursement checks for the Main East Main Revenue Allocation Area closure would go out. Director Grow stated checks would be on the August agenda for approval.

D. Draft Budget for 2025 – Action Item

Director Grow reviewed the draft budget for the board. Board member Alford asked there was an action for the board to take. Director Grow stated, yes, if you have no changes, you direct staff to publish the budget so that you can vote on it at the August

meeting. Board member Anderson moved to direct staff to publish the budget and have it on the August agenda to vote on. Board member Alford provided the second. Motion passed 6-0.

IV. UNFINISHED AND NEW BUISNESS

A. Board Member Comments -

Board member Anderson asked if the board could get a thumbnail recap on the Bryden RAA. Director Grow stated that they are finishing the design phase and then they will go into the right of way acquisition phase, which should occur in FY28 or FY29. Then additional years out to construction, unless other funding comes to the table. The URA does have a contract with Lewiston Orchards Irrigation District (LOID) for a 50% match for infrastructure improvements that LOID needs with no dollar cap.

Chairperson Bond asked if there were any projects in the Downtown RAA with the purchase of the Twin City Foods site off of the table.

Director Grow stated that the City is pursuing the main street rebuild project, so there might be opportunities for the URA to partner with the City on projects related to that. Increment is not accruing as quickly in that RAA. Property acquisition is not in the plan though, so the URA could not purchase property. The City could purchase property and the URA could partner with the City on infrastructure projects in regards to the Twin City Foods site.

Councilor Kleeburg stated that the most valuable part of the Twin City Foods site is the well. The well would be of benefit to the City but not at the price they are asking.

B. Staff Comments

Director Grow stated that the board will vote on the annual budget at the August meeting and will also have the first round of checks from the Main East Main Revenue Allocation Area closure on the agenda.

Board member Alford stated that he would be unable to attend the August meeting in person but could possibly attend via Zoom. All other board members present are able to attend.

V. ADJOURN (ACTION ITEM)

There being no further business, Board members Kleeburg and Switzer moved and seconded, respectively, to adjourn. The motion carried 6-0 and the Urban Renewal Agency Board adjourned at approximately 12:20 p.m.

RESPECTFULLY SUBMITTED,


KATIE HOLLINGSHEAD,
RECORDING SECRETARY

ATTEST:


URBAN RENEWAL AGENCY CHAIR

Approved this 13 day of August, 2024.

DAC Meeting

Members Attending: Constance Vance, Amy Brogan, Mark Havens, Matthew Ruth, Mike Feeney,

Members Not Attending: Eric Peterson, Jessica Grainger

Non-Members Attending: Melinda Rose, Nikki Province, Leah Burris

1. Meeting called to order at 12:06pm.
2. Citizen Comments
 - a. None.
3. Discussion Agenda
 - a. None.
4. Active Agenda
 - a. ITD Strategic Initiatives Program Grant
 - i. Chairman Vance states she has proposals and letters of support for the Strategic Initiatives Grant Program for construction on Snake River Avenue. Grant Manager Melinda Grant updates the group on the information she has regarding the grant. Chairman Vance states the construction will include a third lane on a portion of Snake River Avenue that will include ADA ramps, sidewalks, etc. This is just one of three parts of the whole project. Ms. Rose explains these projects have been on the construction list for quite a while. If the City applies for this grant and receives it, this project can be removed from the federal funding list which can make other projects on that list more of a priority. Mr. Havens asks about who covers the cost of sidewalks in certain situations and Ms. Rose states she's not familiar with that. Mr. Havens states he just wonders if the City is paying for something that property owners should be responsible for. Ms. Rose provided the group with two different proposals for the group to review. Mr. Ruth motions to approve both letters to be submitted in support of the grant. Ms. Brogan asks about a typo on the letter for the Snake River Avenue letter, which she assumes will be corrected before being submitted. Chairman Vance states the letter would be corrected before being submitted. Mr. Feeney asks if Mr. Peterson has reviewed these letter. Chairman Vance and Ms. Province state he has and that he also plans to submit his own letters of support. Mr. Havens asks about slopes for wheelchair ramps on streets that are steeper than how steep ramps are supposed to be, and if the ramp could match the slope of the street, or does the ramp have to be modified to have a less steep slope than the street. Mr. Feeney discusses ramps in Lewiston and inquiring about them. Ms. Province believes this was addressed in the ADA Transition Plan. Mr. Havens seconds the motion to submit the letters of support. The committee votes and the motion passes.
 - b. Approval of Minutes from June 8, 2023 and July 13, 2023.
 - i. Ms. Grainger motions to approve the minutes from June and July. Mr. Feeney seconds the motion. The committee votes and the motion passes.
 5. Future Agenda Items
 - a. Mr. Feeney and Chairman Vance discuss bringing back a discussion regarding an elevator from Downtown up to Normal Hill. The group agrees it may be worth discussing again.

- b. Mr. Havens asks if there are handrails on the staircase by Pioneer Park. The group states there may be some in places but not throughout the whole stairway. He also discusses if the ramp from Prospect Ave to Snake river Ave has a handrail.
 - c. Ms. Province states Assistant City Planner Katie Hollingshead will present on the Comprehensive Plan next month.
 - d. Mr. Havens states it was previously discussed to have various transportation agencies attend a meeting together.
 - e. Mr. Havens states he also sits on a County Board of Community Guardians. Tecla Druffel heads this committee and the group could have her attend and speak about what the committee encounters.
- 6. Commissioner Comments
 - a. Mr. Havens states unfortunately Interlink did not receive a recent grant they applied for. The successful applicants were all in western Washington.
- 7. Staff Liaison Comments
 - a. None.
- 8. Adjournment
 - a. Mr. Ruth motions to adjourn and Ms. Brogan seconds. The motion passes and the meeting is adjourned at 12:41pm.



Lewiston Disability Advisory Commission
MEETING MINUTES
September 14, 2023 - 12:00 PM
Lewiston City Hall – Back Conference Room – 1134 F Street
Lewiston, Idaho 83501

Members Attending: Constance Vance, Eric Peterson, Matt Ruth, Jessica Grainger, Amy Brogan, Mark Havens
Members Not Excused: Mike Feeney
Non-Members Attending: Katie Hollingshead, Nikki Province, Leah Burris

I. CALL TO ORDER

- a Meeting called to order at 12:02pm

II. CITIZEN COMMENTS

- a None.

III. DISCUSSION ITEMS

- A. **ENVISION LEWISTON 2044:** Presentation by Assistant City Planner Katie Hollingshead on phase 2 of the Comprehensive Plan.
 - a. Ms. Hollingshead explains the City is updating the Comprehensive Plan which is used for long range planning. The plan focuses on what the vision for Lewiston is by 2044. Ms. Hollingshead provides copies of a paper survey and information cards for the members to share. Community Development has been reaching out to the community trying to get feedback. Ms. Hollingshead goes through the survey with the Commission. Commissioner Peterson states he will not complete the survey because the questions are biased. Ms. Hollingshead and Commissioner Havens explain how the questions were developed and how they were impacted by phase 1 of the survey. Ms. Hollingshead states she will return in a few months once some of the Plan has been completed. Commissioner Havens represents DAC on the steering committee for the Comprehensive Plan. The City is required to have a health and wellness component to the plan and Commissioner Havens states he discussed the possibility of a neighborhood where resources were accessible without a vehicle. He states one could even envision bike paths on Normal Hill or adjusting code to allow for businesses within residential areas.

IV. ACTIVE AGENDA

A. DAC SUPPORT FOR THE IDAHO MEDICAID PROGRAM

- a. Chairman Vance discusses the lack of support in Idaho for direct support providers. Providers cannot provide pay to maintain staff. Chairman Vance discusses DAC submitted a letter to City Council encouraging them to write a letter to Governor Brad Little to support the Idaho Medicaid Program. Commissioner Havens asks how Medicaid

reimbursements could be impacted if the national minimum wage is increased. Chairman Vance states at Opportunities Unlimited, Inc., wages are based on reimbursements, not minimum wage. Commissioner Ruth states he is not sure if it would have an impact. Commissioner Peterson states the State wants to do many things but meets resistance so thinks the letter would be good but instead send it to legislatures rather than the Governor. Commissioner Havens states he agrees. Commissioner Vance states she knows this is not just an issue in Lewiston, it's an issue everywhere. Commissioner Brogan and Commissioner Ruth state they are aware addressing this is in the State's strategic plan. The group discusses family members as caregivers. Commissioner Ruth states he thinks the bigger problem our area is facing is our aging population. Commissioner Ruth states he would be willing to assistance Chairman Vance in drafting a letter. Commissioner Havens states he would be willing to help provide data for the letter.

B. MEETING MINUTES

- a. Commissioner Peterson states he would prefer minutes reflect if absent commissioners are excused or not excused. The group agrees to do this moving forward.
- b. Commissioner Ruth motions to approve the minutes from August 10, 2023 and Commissioner Peterson seconds the motion. All members vote to approve the minutes.

V. FUTURE AGENDA ITEMS

VI. COMMISSIONER COMMENTS

VII. STAFF LIASON COMMENTS

VIII. ADJOURNMENT

- a Meeting adjourned at 1:05pm



Lewiston Disability Advisory Commission
Meeting Minutes
November 16, 2023 - 12:00 PM
Lewiston City Hall – Back Conference Room – 1134 F Street
Lewiston, Idaho 83501

Members In Attendance: Constance Vance, Amy Brogan, Matthew Ruth, Mike Feeney, Mark Havens

Members Not In Attendance: Eric Peterson, Jessica Grainger

Non-Members In Attendance: Suzanne Seigneur, Nikki Province, Leah Burris

CALL TO ORDER Meeting called to order at 12:04pm

I. CITIZEN COMMENTS

a None.

II. DISCUSSION ITEMS

A. LEWISTON TRANSIT COMPANION FEE

- a. Commissioner Vance states she brought this up to inquire about companions, such as work companions, being able to ride free along with individuals with disabilities on the Lewiston Transit System. Transit Manager Suzanne Seigneur states personal care attendants can ride free on both the fixed route and dial-a-ride. They do have to be with the person they are providing care for in order to ride free. The personal care attendants just have to tell the driver that they are with a rider. Ms. Seigneur states they also provide two-for-one ride tokens to state agencies and other non-profit organizations. Mr. Havens states Interlink deals with the same thing but sometimes run into problems with not being notified ahead of time that a companion will be accompanying the rider. Mr. Havens asks how common it is for a rider to have a personal care attendant. Ms. Seigneur states about 15% of riders but that number is increasing, and they are typically husband and wife.

B. TRANSPORTATION CAPITAL IMPROVEMENT PLAN ANNUAL UPDATE – CALL FOR REQUESTS

- a. Mr. Havens states Commissioner Peterson is probably the best-equipped member for addressing what projects should be attended to sooner rather than later. Ms. Province states she believes an email was sent to DAC members but she will send it again. Ms. Province explains the request and states she will email the group with information. Mrs. Burris states requests can be submitted online.

III. ACTIVE AGENDA

- A. REQUEST FOR SUPPORT LETTER** – Discussion of request for letter of support from City of Lewiston Public Works for a Child Pedestrian Safety Grant Program the department is applying for to be utilized for the 12th Street sidewalk infill project

- a. Ms. Province states there is a letter Public Works and Commissioner Vance wrote in support of Public Works in applying for a Child Pedestrian Safety Grant Program on behalf of DAC. Mr. Havens clarifies there are pieces of sidewalk missing in the Orchards neighborhood that this would assist in filling in. Mr. Havens motions to approve the letter and Ms. Brogan seconds the motion. All present members vote in favor. Chairman Vance will sign the letter so Ms. Province can provide it to Public Works.

B. APPROVAL OF MINUTES – Approval of the October 12, 2023 meeting minutes

- a. October's meeting was canceled, so there are no minutes to approve. September's minutes will be voted on in December.

IV. FUTURE AGENDA ITEMS

- a Ms. Burris states the Commission had discussed having Tecla Druffle attend to discuss guardianships. The group is still interested in having her attend.
- b Mr. Havens states Gayle Worthington from the Commission for the Blind may be a good guest to have at a future meeting.

V. COMMISSIONER COMMENTS

- a None.

VI. STAFF LIAISON COMMENTS

- a Ms. Province states the legal department is hosting an appreciation event for City volunteers, which includes Boards and Commissions. The event is in February at the Library. Ms. Province states she will provide more details as the event gets closer.

VII. ADJOURNMENT

- a Meeting adjourned at 12:52pm.



**Lewiston Disability Advisory Commission
Meeting Minutes
December 14, 2023 - 12:00-1:00 PM
Lewiston City Hall – Back Conference Room – 1134 F Street
Lewiston, Idaho 83501**

Members Attending: Eric Peterson, Amy Brogan, Matthew Ruth, Jessica Grainger, Constance Vance, Mark Havens

Members Not Attending: Mike Feeney

Non-Members Attending: Tecla Druffel, Nikki Province, Leah Burris

CALL TO ORDER

Meeting called to order at 12:06pm

I. CITIZEN COMMENTS

a None.

II. DISCUSSION ITEMS

A. PRESENTATION BY TECLA DRUFFEL

- a. Ms. Druffel reviews the agenda for her presentation. She begins by introducing herself and her role as Chairman and Coordinator for the NPC Board of Community Guardians. She was approached by the Nez Perce County Prosecutor's Office regarding Guardian Ad Litem. She explains the difference between a guardianship and a conservatorship in Idaho. Ms. Druffel states important things to remember regarding Boards of Community Guardians is that they are permissive, they are generally not funded well, if at all, and they are politically vulnerable. She then describes the structure of the Board and their meeting schedule. There are also volunteers that serve in either a supportive role or a primary role as a guardian. The Board currently has 11 wards which is a consistent amount for Nez Perce County but higher than most other counties. Of those 11, nine also have the Board serve as their Conservator. Next, Ms. Druffel explains the referral process and the factors the Board considers. The Board considers things like the referral's age, availability of family and friends, connection to Nez Perce County, Diagnosis, Criminal History, etc. Mr. Havens adds that the Idaho Department of Corrections is the largest provider of mental services in the state of Idaho. Ms. Druffel describes one example where the Board was able to serve as a bridge to help a guardianship get set up then passed back to a private party. Another concern that sometimes leads to a guardianship is elder exploitation. Sometimes a judge will also appoint the Board as guardian. Ms. Druffel describes the different roles that

are present when someone petitions for guardianship privately and the complexity of it. Ms. Druffel provides alternative resources for guardianships rather than the Board and websites where people can learn more and contact information for assisting with the Board and how to contact her. Mr. Havens adds that another avenue that can lead to guardianships through the Board are our local care facilities.

III. ACTIVE AGENDA

A. APPROVAL OF MINUTES – Approval of the September 14, 2023 and November 16, 2023 meeting minutes

- a. Mr. Havens states Ms. Grainger is missing from November's minutes. Mr. Havens motions to approve September's minutes and Mr. Ruth seconds the motion. The motion is approved. Ms. Grainger motions to approve the minutes with the edit of adding her name. Mr. Havens seconds the motion. The motion is approved.

IV. FUTURE AGENDA ITEMS

V. COMMISSIONER COMMENTS

VI. STAFF LIAISON COMMENTS

- a Ms. Province reminds the Commissioners about the volunteer appreciation event on February 2, 2024.

VII. ADJOURNMENT

- a Meeting adjourned at 1:00pm



Lewiston Disability Advisory Commission
MEETING MINUTES
January 11, 2024 - 12:00 PM
Lewiston City Hall – Back Conference Room – 1134 F Street
Lewiston, Idaho 83501

In attendance: Eric Peterson, Jessica Grainger, Amy Brogan, Constance Vance, and City Councilor Hannah Liedkie
Absent: Matt Ruth, Mike Feeney

I. CALL TO ORDER

12:05 pm

II. CITIZEN COMMENTS

None

III. DISCUSSION ITEMS

None

IV. ACTIVE AGENDA

- A. US CENSUS BUREAU REDEFINING DISABILITY** – Discussion on the US Census Bureau looking at making a change in how it collects disability data in the American Community Survey and deciding if DAC will send letter to the US Census Bureau – Action item

Commissioners discuss article and topic of US Census Bureau redefining disability, and how the change would most likely reduce the amount of people with a disability reported. Commissioners discussed definition of disability for different entities including Interlink, Opportunities Unlimited Inc., Social Security Disability, and Americans with Disabilities Act. Commissioner Havens asks about creating a definition of disability with the city, and how the city would ascertain if a citizen has a disability. Commissioners and City Councilor Liedkie further discuss how the city would define it in relation to an employee and to a citizen. Commissioner Peterson motions to investigate the local effect of this change and make a recommendation to council, if it's appropriate, because of the detrimental effects. Commissioner Havens seconds. Chair Vance offers to do the investigation on her off hours.

- B. PUBLIC WORKS REQUEST FOR LETTER OF SUPPORT** – Discussion on Public Works request to write a letter of support for their Transportation Alternatives Program for 8th Street between 5th and 11th Avenue – Action item

Commissioners reviewed letter provided by Public Works department staff. Commissioner Peterson discusses removing the encroachment near 9th and 10th on east side that has a telephone pole and retaining wall that blocks the sidewalk. He states it is in the area where the grant request would be around, and that it should be part of the project. City Councilor Liedkie discusses priorities plan and going after grants but they may not be in the priority of one, two, or three but maybe priority seven due to the funding mechanisms. She states she's seeing more grant opportunities for these type of projects. Commissioner Havens motions to sign the letter that was provided. Commissioner Peterson seconds, all in favor. Commissioner Peterson asks that the encroachment project be included in the project.

C. ELECTION OF CHAIR – Annual selection of 2024 Disability Advisory Commission Chair position – Action item

Commissioner Havens moves to have Commissioner Vance as chair, all in favor.

D. ELECTION OF VICE CHAIR – Annual selection of 2024 Disability Advisory Commission Vice Chair position – Action item

Chair Vance moves to have Commissioner Peterson as Vice Chair, all in favor.

E. APPROVAL OF MINUTES – Approval of December 14, 2023 minutes - Action item

Commissioner Havens moves to approve the December 14, 2023 minutes amended, Chair Vance seconds, all approve.

V. FUTURE AGENDA ITEMS

Commissioner Peterson asks to have 10th and 11th East sidewalk on an agenda for further discussion. Commissioner Havens will present new information on Aging of the valley. Commissioner Havens suggests, as a possible future item agenda in April or May, to discuss the state wide health meeting regarding the vulnerable population. Disability Action Center representatives plan to hold a fair in June “Preparedness Fair” for people with disabilities. .

VI. COMMISSIONER COMMENTS

Comments should not be related to an item currently before the Commission or an item that may come before the Commission in the foreseeable future, and should be limited to comments, not discussion.

Commissioner Havens comments on “Aging Friendly Idaho”. A joint project between IAARP and Boise State University.

Commissioner Havens asks about the article in the Lewiston Tribune regarding shoveling snow for the elderly and disabled. Commissioner Grainger comments that the Asotin County Fire Department offer to shovel

VII. STAFF LIASON COMMENTS

Staff liaison Nikki Province asks the commissioners to RSVP if they plan on attending the Volunteer Appreciation event on February 2, 2024.

VIII. ADJOURNMENT 1:05



Lewiston Disability Advisory Commission
MEETING MINUTES
February 8, 2024 - 12:00 PM
Lewiston City Hall – Back Conference Room – 1134 F Street
Lewiston, Idaho 83501

In attendance: Mike Feeney, Mark Havens, Matt Ruth, and Constance Vance

In attendance via zoom: Amy Brogan and Eric Peterson

Absent: Jessica Grainger

I. CALL TO ORDER 12:05 pm

II. CITIZEN COMMENTS None

III. DISCUSSION ITEMS None

IV. ACTIVE AGENDA

A. DISCUSSION OF 10TH AND 11TH EAST SIDEWALK – Further discussion of the 10th and 11th Ave. East sidewalk encroachment

Commission discusses personal residence on 8th Street, within public works improvement area, on the East side, that has a retaining wall in the right away. Commissioner Peterson advises that the city needs to take action against land owner to remove the retaining wall. There is also telephone pole so there is no space for a wheelchair. Commissioner Peterson recommends meeting with Public Works Director Dustin Johnson to determine what he needs to be done or what he needs to proceed. Commissioner Vance and Commissioner Ruth will follow up with the Director.

B. APPROVAL OF MINUTES – Approval of January 11, 2024 minutes - Action item
Commissioner Havens motions to approve the minutes, amended, Commissioner Feeney seconds. All in favor.

V. FUTURE AGENDA ITEMS

LCSC Nursing Student project presentation on preparedness for vulnerable people.
Evaluating data, if able to obtain, of public place incidents.

VI. COMMISSIONER COMMENTS

Comments should not be related to an item currently before the Commission or an item that may come before the Commission in the foreseeable future, and should be limited to comments, not discussion.

Commissioner Havens comments there is a small committee “Healthy Aging Conference” May 4th all day in Walla Walla Community College and that more information to come as details finalize.
Commissioner Havens asks to thank the Legal Department for the volunteer reception and gift boxes.

VII. STAFF LIASON COMMENTS None

VIII. ADJOURNMENT 12:45 pm

Vision

Our vision is a community where people of all abilities and ages are fully integrated and valued.

Mission

To advise city leaders and residents on the reduction of barriers and the promotion of full accessibility through education and advocacy.

Mike Feeney - Term Expires 07/24	Eric Peterson - Term Expires 07/25
Mark Havens - Term Expires 07/24	Amy Brogan - Term Expires 04/25
Constance Vance - Term Expires 07/24	Jessica Grainger - Term Expires 09/25
	Matt Ruth- Term Expires 03/26

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Nikki Province at least forty-eight (48) hours in advance of the meeting at 208-746-3671, ext. 6211 or nprovince@cityoflewiston.org.



Lewiston Disability Advisory Commission
MEETING MINUTES
April 11, 2024 - 12:00 PM
Lewiston City Hall – Back Conference Room – 1134 F Street
Lewiston, Idaho 83501

Members Attending: Mark Havens, Amy Brogan, Jessica Grainger

Members Not Attending: Mike Feeney, Eric Peterson, Constance Vance, Matthew Ruth

Non-Members Attending: Nikki Province, Leah Burris

I. CALL TO ORDER

- i. Vice-Chairman Amy Brogan calls the meeting to order at 12:10pm and agenda items will be postponed until the May meeting.

II. CITIZEN COMMENTS

- i. None.

III. DISCUSSION ITEMS

- i. None.

IV. ACTIVE AGENDA

- i. None.

V. FUTURE AGENDA ITEMS

- i. None.

VI. COMMISSIONER COMMENTS

- i. Mr. Havens states he would like it acknowledged there was no meeting in March. Ms. Province explains the March meeting was cancelled due to lack of running water at City Hall. Mr. Havens also states that Interlink is hosting Senior Summit #9 at the Valley Community Center on Wednesday May 1st from 2-5pm. He adds there is also a Roadmap to Aging conference on Saturday May 4th from 9am-4pm at Lewis Clark State College. The conference is being led by Interlink and other local agencies.

VII. STAFF LIASON COMMENTS

- i. None.

VIII. ADJOURNMENT

- i. Meeting adjourned at 12:16pm.



Lewiston Disability Advisory Commission
MEETING MINUTES
May 9, 2024 - 12:00 PM

In attendance: Eric Peterson (by zoom), Mark Havens, Constance Vance (by zoom), Matt Ruth, Nikki Province
Absent: Jessica Grainger, Mike Feeney, Amy Brogan

I. CALL TO ORDER 12:09 pm

II. CITIZEN COMMENTS None

III. DISCUSSION ITEMS

- A. **THE AGING OF THE VALLEY:** Presentation by Commissioner Mark Havens on the Lewis Clark Valley aging population - Presentation

Commissioner Mark Havens presents on the Lewis Clark Valley aging population noting the future of Lewiston will not be like the present. He states that Lewiston is the slowest growth of any urban area in Idaho, growing but slowly. There is a concern for lack of caregivers and ability to pay.

IV. ACTIVE AGENDA

- A. **MEETING MINUTES:** Approval of February 8, 2024 and April 11, 2024 meeting minutes – Action item

Commissioner Ruth motions to approve the February 8th meeting minutes, Commissioner Havens seconds, all in favor. There were no meeting minutes in March 2024 due to lack of meeting. Commissioner Havens motions to approve the April 11th meeting minutes, Commissioner Ruth seconds, all in favor.

V. FUTURE AGENDA ITEMS

Commissioner Eric Peterson asks that the “mylewiston” app and 311 government communications be placed on next month’s agenda. Commissioner Peterson will bring information and a recommendation for the commission to consider.

VI. COMMISSIONER COMMENTS

Comments should not be related to an item currently before the Commission or an item that may come before the Commission in the foreseeable future, and should be limited to comments, not discussion.

VII. STAFF LIASON COMMENTS

Staff liaison Nikki Province informs the commission that Information Systems and Security department have changed the streaming options.

VIII. ADJOURNMENT

Vision

Our vision is a community where people of all abilities and ages are fully integrated and valued.

Mission

To advise city leaders and residents on the reduction of barriers and the promotion of full accessibility through education and advocacy.

Mike Feeney - Term Expires 07/24	Eric Peterson - Term Expires 07/25
Mark Havens - Term Expires 07/24	Amy Brogan - Term Expires 04/25
Constance Vance - Term Expires 07/24	Jessica Grainger - Term Expires 09/25
	Matt Ruth- Term Expires 03/26

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Lewiston Disability Advisory Commission
MEETING MINUTES
June 13, 2024 - 12:00 PM
Lewiston City Hall – Back Conference Room – 1134 F Street
Lewiston, Idaho 83501

Members Attending: Constance Vance, Amy Brogan, Jessica Grainger, Matthew Ruth, Mark Havens, Eric Peterson

Members Not Attending: Mike Feeney

Non-Members Attending: Hannah Liedkie, Nikki Province, Leah Burris

A. CALL TO ORDER

- a. Meeting called to order 12:04pm.

B. CITIZEN COMMENTS

- a. None.

C. DISCUSSION ITEMS

- a. None.

D. ACTIVE AGENDA

a. MYLEWISTON APP/311 DISCUSSION

- i. Mr. Peterson provides some history on the MyLewiston app, which the City no longer has, and 311 reporting. He shows a 311 reporting app he has on his phone and demonstrates how to utilize the app to report issues. He states an actual form to use to submit issues is very hard to find and you do not always get confirmation on if work is being done following the report of an issue. Mr. Peterson states getting staff to spend money on issues and projects is a challenge. He then discusses the idea of utilizing 311 for non-emergency reporting. Chairman Vance asks if they could try to get grants for the cost of this. Mr. Peterson states you could, but it would be an ongoing cost that would need to be in the City budget. Mr. Peterson concludes his presentation with a proposal for DAC to recommend implementation of software and a mobile application for citizen reporting. Mr. Havens states this recommendation seems like it would make more sense if another entity was proposing this recommendation and DAC was just supporting it, since this idea is greater than just ADA related issues. Mr. Peterson states it would definitely improve the ability to report accessibility issues. Mr. Ruth asks how they would sell this to the greater public. Mr. Peterson states it could actually help reduce costs for the City because it would address things before they become an issue. Chairman Vance asks whose responsibility it would be to “weed through” the reports, such as any duplicates. Mr. Peterson states Artificial Intelligence could do that easily. Ms. Brogan asks how reports are assigned to various City departments. Mr. Peterson states that is already done automatically in the coding of the app. Ms. Brogan asks if calling 311 is currently an option and Mr. Peterson states no, however, it used to be. Ms. Brogan states she would

like more information about why the service was discontinued and if it was not being utilized because there was not a need for it or if it was because people did not know about it. Mr. Peterson states no advertising of the app was done so people did not know about it and many other cities utilize it. Mr. Peterson adds no funding was allocated to promoting that app prior, and there are no cost advertising options for promoting it, such as messages on utility bills. Ms. Burris reads out a message from the Information Systems Director Dustin Spooner explaining that his department is working on a citizen reporting tool very similar to what 311 does. Mr. Ruth states he would prefer to talk to Information Systems before approving Mr. Peterson's recommendation. Mr. Peterson disagrees and asks what harm would it cause to just approve the recommendation. Ms. Brogan states it would be a duplication of something that it already being worked on. Mr. Peterson states that is not true and he describes how the recommendation would support the budget for this tool. Ms. Province shares with the group that this tool is fully funded through the Information Systems department. Mr. Havens states then it sounds like the recommendation needs to be more a show of support. Mr. Ruth reiterates that he would like the Information Systems department to attend a meeting to show its capabilities as it sounds like the City is supportive of having a reporting tool. Mr. Peterson states a recommendation will still not hurt. Chairman Vance states it sounds like the program is already purchased and being supported by the City. Mr. Peterson motions to have a letter of support for Information Systems from DAC to the Mayor, Mr. Ruth seconds. Mr. Peterson makes an alternative motion that Chairman Vance communicate immediately with the Information Systems Director and the Mayor about this program next week and a special DAC meeting be held next week for the information. Mr. Ruth seconds and all members vote in approval of the motion.

- b. MEETING MINUTES: Approval of May 9, 2024 meeting minutes
 - i. Mr. Ruth motions to approve the minutes. Mr. Havens suggests wording changes to section 4, "there were no meeting minutes in March due to lack of quorum." Mr. Havens motions to approve the minutes with adopted changes, Mr. Ruth seconds, all members vote in favor.

E. FUTURE AGENDA ITEMS

- a. Mr. Havens ask if the City is implementing AI in any way and if so, how would that benefit the disability community. He states this does not need to be for July, but for a future meeting.
- b. The group discusses having IT come in July to talk about Civic Optimizer

F. COMMISSIONER COMMENTS

- a. None.

G. STAFF LIASON COMMENTS

- a. None.

H. ADJOURNMENT

- a. Meeting adjourned at 1:10pm



Lewiston Disability Advisory Commission
Meeting Minutes
July 11, 2024 - 12:00 PM
Lewiston City Hall – Back Conference Room – 1134 F Street
Lewiston, Idaho 83501

Members Attending: Jessica Grainger, Chairman Constance Vance, Mike Feeney, Amy Brogan, Mark Havens, Eric Peterson

Members Not Attending: Matthew Ruth

Non-Members Attending: Dustin Spooner, Carol Maurer, Nikki Province, Leah Burris, Dan Johnson, Hannah Liedkie

I. **CALL TO ORDER**

- a. Meeting called to order at 12:01pm

II. **CITIZEN COMMENTS**

- a. None.

III. **DISCUSSION ITEMS**

- a. None.

IV. **ACTIVE AGENDA**

a. **PRESENTATION ON CIVIC OPTIMIZE:**

- i. Information Systems and Security (ISS) Director Dustin Spooner presents on CivicOptimize. He states his department is going through training and implementation as the product is new. He then explains how the program will work. It will look and act like an app, but is technically not an app. Opening it will take you to a web-based form that is very streamlined and simple to use. There is an internal workflow system that ensures the form goes to the correct department. On the back end, the ISS Department will be able to view trends and data. Carol Maurer, Public Information Officer, is working on how this will appear on the website and the City is working on a redesign of the website so wants this application to be easy to use and easy to find. Mr. Spooner states they are also working on internal policy about the workflow. Ms. Maurer states they are also still brainstorming how the system can assist with providing follow up to the citizens who report issues. She also states trends in reporting can help direct budget towards things that are coming up as a priority. Mr. Peterson asks why the wheel is being reinvented as it sounds like a lot of staff time is being wasted on this new program when the original program did these things. Mr. Spooner explains the original program was a lot of work and more expensive and this new program can be modified more by the City, it's lower cost, can do a lot, and he sees this new program as a win. People did not see the work and

the costs associated with the original app. Mr. Havens asks what would happen if they receive a complaint that falls within County or State jurisdiction. Ms. Maurer states that could be a learning opportunity to inform the citizen who is responsible for that area but that the City would also use their connections with other agencies to help facilitate that citizen getting in communication with the appropriate agency. Mr. Havens asks about a timeline for this project. Mr. Spooner states they have used the program in a test environment, so now need to decide who to test it with in a live environment and finalize policies, so cannot give a solid timeline. The tool is being used in a different manner for a current public poll regarding Bert Lipps Pool. Mr. Peterson states ADA Complaints should be the first option in the tool. Ms. Maurer states ADA Complaints is a top priority and would like to request that DAC put together a list of what they think would be the top ADA Complaints as that would help them develop the tool. Mr. Peterson states if ADA is not the number one option for the tool, he will go to City Council. Mr. Feeney asks to confirm if the tool is mainly for citizen reporting. Mr. Spooner confirms it will do that but can also meet the needs of internal operations, however, there will be a button for ADA Complaints. Mr. Peterson states this tool sounds like it's something from 15 years ago and will be going to Council with his opinion as a citizen. Ms. Maurer asks the rest of the commission to provide any feedback they would like to as the City would like their involvement. Councilor Hannah Liedkie states she expects the program to accommodate various disabilities and will be asking for input from more than one demographic. Mr. Peterson reiterates looking at past models of these tools rather than starting from scratch.

b. **MEETING MINUTES:** Approval of June 13, 2024 meeting minutes

- i. Ms. Brogan motions to approve the minutes. Ms. Grainger seconds and all commissioners approve.

V. **FUTURE AGENDA ITEMS**

- a. Ms. Maurer states on behalf of Public Works Director Dustin Johnson, the annual report for the ADA Transition Plan will be brought to DAC soon.

VI. **COMMISSIONER COMMENTS**

- a. Mr. Feeney states he did not get any notification about the meeting except when he asked Ms. Province to send him the agenda yesterday. Ms. Province confirms the process for distributing agendas and meeting notices. Mr. Peterson states he did not receive it either, but the other commission members did. Mr. Peterson double checks his email and so does Mr. Feeney and they did both receive the agenda.

VII. **STAFF LIASON COMMENTS**

- a. None

VIII. **ADJOURNMENT**

- a. Meeting adjourned at 12:50pm

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Nikki Province at least forty-eight (48) hours in advance of the meeting at 208-746-3671, ext. 6211 or nprovince@cityoflewiston.org.



Voucher's Payable

Vendor Name	Ck#	Ck Date	Department	Description	Total
4IMPRINT INC	115588	8/8/2024	HR	EMPLOYEE APPRECIATION HANDOUTS-ANNUAL PRIDE BBQ	\$711.70
ADVANCED AUTO GLASS	115590	8/8/2024	FLTMaint	REPL WINDSHIELD IN #273 AMBULANCE	\$410.00
ADVANCED CONTRACTING LLC DBA ADVANCED COATINGS	115591	8/8/2024	PROPIMPR	PF028-DIESEL MITIGATION	\$32,451.14
AIRBRIDGE BROADBAND LLC	115593	8/8/2024	INFOSYSTMS	BPO - IT - INTERNET SERVICE	\$150.00
ALWAYS TOWING LLC	115594	8/8/2024	FLTMaint	BPO- FLEET TOWING SERVICES	\$250.00
AMANDA TALBOTT	115541	8/1/2024	POLICE	THE SERGEANTS ACADEMY	\$381.00
AMAZON CAPITAL SERVICES	115595	8/8/2024	COMDEV	BPO-CD-OFFICE SUPPLIES FROM AMAZON	\$362.10
			FIRE	FIRE - AMAZON - GATORADE PACKETS	\$368.96
				FIRE - AMAZON - SUPPLIES	\$199.10
			FLTMaint	BPO/ FLEET REPAIR PARTS & OFFICE SUPPLIES	\$748.20
			INFOSYSTMS	DRIVES AND TOOLS	\$259.73
			LIBRARY	BPO - LIB - DVD ORDERS	\$287.17
				LIB - BPO - VIDEO GAMES	\$138.30
				LIBRARY LAPTOP BATTERY	\$38.35
			PARKSFAC	TWO GREASE GUNS W/ GREASE	\$120.88
			POLICE	BPO PD OFFICE AND TECHNOLOGY ITEMS	\$112.62
			RECREATION	SCREEN SAVERS, PHONE CASES, AND CHARGERS	\$134.94
			SANITATION	PW - ST & TS - ELECTROLYTE DRINK TABLETS	\$85.58
			TRNSPN	PW - DEV - IPHONE CASE & SCREEN PROT: IHEIDORN	\$28.93
				PW - ST - IPHONE CASE & SCREEN PROTECTOR: J MILLER	\$32.86
				PW - ST - PPE/CLOTHING: ISRAEL ESPINOZA	\$185.21
				PW - ST & TS - ELECTROLYTE DRINK TABLETS	\$342.31
				PW-WD-BREAKROOM CHAIR REPLACEMENT FOR BROKEN	\$85.50
			WSTWTR	PW-WTP-CHEMICAL TRANSFER PUMP	\$129.99
				PW-WTR-PHONE CASE B LACY	\$26.37
				PW-WWTP-PUSH TO CONNECT FITTINGS	\$54.17
ANATEK LABS INC	115596	8/8/2024	WATER	BPO PW WTP/TOC/COLIFORM SAMPLING ANALYSIS	\$720.00
			WSTWTR	BPO PW WWTP LAB SAMPLE ANALYSIS	\$255.00
ANNA L SANDERS DBA LAROCHE TOOLS	115675	8/8/2024	FLTMaint	BPO/ FLEET TOOLS & SUPPLIES	\$149.99
APPLIED INDUSTRIAL	115597	8/8/2024	PARKSFAC	HVAC SUPPLIES SHEAVES AND SLEEVES	\$667.93
AQUA TOUCH CAR WASH	115598	8/8/2024	FLTMaint	BPO/ FLEET CAR WASHES	\$12.00
ARROW CONSTRUCTION HOLDINGS LLC DBA ARROW CONCRETE & ASPHALT SPECIALTIES LLC	115599	8/8/2024	CAPITAL PROJECTS	ASPHALT RESUFACING OF PICKLEBALL COURT	\$94,917.60
			PARKSFAC	PICKLE BALL COURT/CHANGE ORDER	\$6,599.20



Voucher's Payable

ARROW CONSTRUCTION SUPPLY LLC	115600	8/8/2024	PARKSFAC	BARRIER TO COOLER AT GOLF COURSE	\$71.46
ASOTIN COUNTY LANDFILL	115601	8/8/2024	WSTWTR	BPO PW WWTP FY24 MONTHLY DISPOSAL	\$285.93
ASSOCIATION OF IDAHO CITIES	115592	8/8/2024	EXECUTIVE	REG - BROCKE - 2024 ICCTFOA	\$270.00
ATLAS SAND & ROCK	115602	8/8/2024	TRNSPN	BPO - ST - SAND & ROCK	\$351.01
AUSTIN BROWN	115608	8/8/2024	FIRE	BPO FIRE - AUSTIN BROWN - MEDICAL CONTROL	\$3,000.00
AVISTA	115603	8/8/2024	CEMETERY	08/01/2024 BILL DATE: UTILITY CHARGES	\$1,762.19
			COMDEV	08/01/2024 BILL DATE: UTILITY CHARGES	\$1,276.96
			LIBRARY	08/01/2024 BILL DATE: UTILITY CHARGES	\$3,124.01
			PARKSFAC	08/01/2024 BILL DATE: UTILITY CHARGES	\$18,401.05
			RECREATION	08/01/2024 BILL DATE: UTILITY CHARGES	\$777.49
			SANITATION	08/01/2024 BILL DATE: UTILITY CHARGES	\$413.65
			TRNSPN	08/01/2024 BILL DATE: UTILITY CHARGES	\$44,272.59
			WATER	08/01/2024 BILL DATE: UTILITY CHARGES	\$86,325.06
			WSTWTR	08/01/2024 BILL DATE: UTILITY CHARGES	\$27,842.87
B&H FOTO & ELECTRONICS CORP	115604	8/8/2024	INFOSYSTMS	MICROPHONES, BATTERY BACKUP, CHROMEBOOK	\$781.39
				MONITORS AND NETWORK EQUIPMENT	\$3,374.46
BALL & BALL LLC DBA ROTO ROOTER	115698	8/8/2024	WSTWTR	PW-WWTP-BLOWER BLDG BACKUP	\$220.00
BAVCO	115605	8/8/2024	PARKSFAC	REBUILD KIT FOR A BACKFLOW PREVENTOR	\$68.70
BLUE RIBBON LINEN SUPPLY INC	115606	8/8/2024	PARKSFAC	CLEANING CHEMICALS FOR PARKS BATHROOMS	\$389.18
				TRASH BAGS AND TOILET PAPER FOR CITY PARKS	\$2,014.00
			POLICE	BPO PD RUG CLEANING	\$25.00
			WATER	PW-BPO PW WTP/DISTR LAUNDRY & JANITORIAL	\$778.51
			WSTWTR	BPO PW WW COLL JANITORIAL SUPPLIES	\$146.10
BRADY COMPANIES LLC DBA BRADY INDUSTRIES OF IDAHO LLC	115607	8/8/2024	PARKSFAC	CUSTODIAN CLEANING SUPPLIES	\$531.28
BRETTON S WATSON DBA ABLE LOCKSMITH	115589	8/8/2024	PARKSFAC	BPO LOCK WORK FOR CITY BULDINGS	\$595.00
				KEYS MADE FOR RESERVATION BOARDS	\$50.00
BRIAN E WARD DBA GUMBY ENTERPRISES INC	115702	8/8/2024	FLTMAINT	BPO - FLEET TOOLS & SUPPLIES	\$240.20
				REFUND FROM INVOICE 073124105671	(\$26.25)
BROWN & BROWN OF WASHINGTON INC DBA DIMARTINO ASSOCIATES	115559	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$2,697.62
BRYON DENNY DBA HELL'S CANYON UPFITTING AND SALES	115645	8/8/2024	FIRE	FIRE - HELLS CANYON UPFITTING - CABLES	\$99.00



Voucher's Payable

BSN SPORTS LLC	115609	8/8/2024	RECREATION	TEE BALL EQUIPMENT BAGS	\$49.96
CANON FINANCIAL SERVICES INC	115610	8/8/2024	COMDEV	BPO-CD-CANON PRINTER: DX5760I COPIER LEASE	\$253.63
CASCADE FIRE EQUIPMENT COMPANY	115611	8/8/2024	FIRE	FIRE - CASCADE FIRE - NEW EMPLOYEE BOOTS (2 PAIR)	\$688.80
CES	115612	8/8/2024	WSTWTR	PW-WWTP-REPLACEMENT VFD FOR BDP	\$544.66
CH2O INC	115613	8/8/2024	WSTWTR	BPO PW WWTP QTLY SERVICE	\$226.60
CHRIS STICKLEY	115542	8/1/2024	WSTWTR	IRWA CERTIFICATION MATH REVIEW	\$59.00
CHRISTOPHER PAUL-USHER	115543	8/1/2024	TRANSITOP	WASHINGTON STATE TRANSIT ASSOCIATION 2024 CONFEREN	\$125.00
CINTAS CORPORATION #606	115614	8/8/2024	FLTMANT	BPO/ FLEET UNIFORM RENT & LAUNDRY	\$215.75
			PARKSFAC	BPO PARKS UNIFORM LAUNDERED/CLEANING SUPPLIES	\$102.88
CITY OF LEWISTON	1552	8/8/2024	CEMETERY	JULY '24 W/S/G	\$35.45
			COMDEV	JULY '24 W/S/G	\$177.12
			LIBRARY	JULY '24 W/S/G	\$435.95
			PARKSFAC	JULY '24 W/S/G	\$12,957.32
			SANITATION	JULY '24 W/S/G	\$2,287.75
			STMWTR	JULY '24 W/S/G	\$26.64
			TRNSPN	JULY '24 W/S/G	\$29,203.86
			WATER	JULY '24 W/S/G	\$1,248.46
			WSTWTR	JULY '24 W/S/G	\$2,407.56
CITY OF LEWISTON EMPLOYEE BENEFIT-CAFETERIA PLAN	115558	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$8,104.80
CLEARWATER CLEANING SERVICES CORP	115615	8/8/2024	PARKSFAC	BPO CUSTODIAN SERVICES AT LIBRARY	\$4,245.00
CLEARWATER FINANCIAL LLC	115616	8/8/2024	PROPIMPR	PF029 FEASIBILITY STUDY	\$875.00
CLEARWATER HYDRAULICS LLC	115617	8/8/2024	FLTMANT	BPO/ FLEET REPAIR PARTS & OSL	\$770.63
CLEMENTS BROWN & MCNICHOLS	115618	8/8/2024	LEGAL	OUTSIDE LEGAL COUNCIL; STROMBERG; EDELBLUTE FY24	\$2,140.30
				OUTSIDE LEGAL COUNCIL; STROMBERG; PROFITT FY24	\$1,516.00
CODY BLOOMSBURG	115544	8/1/2024	POLICE	BASIC HISTORICAL CELL SITE ANALYSIS	\$149.00
COLEMAN OIL COMPANY LLC DBA COLEMAN OIL COMPANY	115619	8/8/2024	COMDEV	CP-0151138 7/21/24 BILL DATE: FUEL CHARGES	\$126.34
				CP-0152309 7/28/24 BILL DATE: FUEL CHARGES	\$239.46
				CP-0155897 7/31/24 BILL DATE: FUEL CHARGES	\$242.33
			FIRE	CP-0151138 7/21/24 BILL DATE: FUEL CHARGES	\$1,263.80
				CP-0152309 7/28/24 BILL DATE: FUEL CHARGES	\$1,748.55
				CP-0155897 7/31/24 BILL DATE: FUEL CHARGES	\$492.96
				CP-0158471 8/4/24 BILL DATE: FUEL CHARGES	\$776.29
			FLTMANT	BPO/ FLEET/ LUBE PRODUCTS & CAR WASHES	\$37.04
			FLTMANT	BPO/ FLEET/ LUBE PRODUCTS & CAR WASHES	\$180.00



Voucher's Payable

	CP-0151138 7/21/24 BILL DATE: FUEL CHARGES	\$25.06
	CP-0152309 7/28/24 BILL DATE: FUEL CHARGES	\$43.04
	CP-0155897 7/31/24 BILL DATE: FUEL CHARGES	\$12.21
	CP-0158471 8/4/24 BILL DATE: FUEL CHARGES	\$112.18
LEGISLATIV	CP-0151138 7/21/24 BILL DATE: FUEL CHARGES	\$22.81
	CP-0152309 7/28/24 BILL DATE: FUEL CHARGES	\$19.56
	CP-0155897 7/31/24 BILL DATE: FUEL CHARGES	\$21.59
LIBRARY	CP-0152309 7/28/24 BILL DATE: FUEL CHARGES	\$64.31
PARKSFAC	CP-0151138 7/21/24 BILL DATE: FUEL CHARGES	\$1,012.53
	CP-0152309 7/28/24 BILL DATE: FUEL CHARGES	\$1,052.57
	CP-0155897 7/31/24 BILL DATE: FUEL CHARGES	\$478.27
	CP-0158471 8/4/24 BILL DATE: FUEL CHARGES	\$640.37
POLICE	CP-0151138 7/21/24 BILL DATE: FUEL CHARGES	\$1,933.03
	CP-0152309 7/28/24 BILL DATE: FUEL CHARGES	\$2,162.13
	CP-0155897 7/31/24 BILL DATE: FUEL CHARGES	\$922.75
	CP-0158471 8/4/24 BILL DATE: FUEL CHARGES	\$1,243.67
RECREATION	CP-0151138 7/21/24 BILL DATE: FUEL CHARGES	\$65.47
	CP-0155897 7/31/24 BILL DATE: FUEL CHARGES	\$152.51
SANITATION	BPO - TS - FUEL	\$216.77
	BPO - TS - FY24 FUEL FOR SDI HAUL	\$1,020.30
TRANSITOP	CP-0151138 7/21/24 BILL DATE: FUEL CHARGES	\$1,617.08
	CP-0152309 7/28/24 BILL DATE: FUEL CHARGES	\$1,822.81
	CP-0155897 7/31/24 BILL DATE: FUEL CHARGES	\$830.99
	CP-0158471 8/4/24 BILL DATE: FUEL CHARGES	\$820.95
TRNSPN	CP-0151138 7/21/24 BILL DATE: FUEL CHARGES	\$1,296.49
	CP-0152309 7/28/24 BILL DATE: FUEL CHARGES	\$978.63
	CP-0155897 7/31/24 BILL DATE: FUEL CHARGES	\$876.11
	CP-0158471 8/4/24 BILL DATE: FUEL CHARGES	\$460.05
WATER	CP-0151138 7/21/24 BILL DATE: FUEL CHARGES	\$342.50
	CP-0152309 7/28/24 BILL DATE: FUEL CHARGES	\$238.29
	CP-0155897 7/31/24 BILL DATE: FUEL CHARGES	\$113.92



Voucher's Payable

				CP-0158471 8/4/24 BILL DATE: FUEL CHARGES	\$151.12
			WSTWTR	CP-0151138 7/21/24 BILL DATE: FUEL CHARGES	\$279.55
				CP-0152309 7/28/24 BILL DATE: FUEL CHARGES	\$611.52
				CP-0155897 7/31/24 BILL DATE: FUEL CHARGES	\$217.03
COLLIER ELECTRIC LLC	115620	8/8/2024	WSTWTR	PW-WWTP-MISC ONCALL ELECTRIC REPAIRS	\$294.00
COMMERCIAL TIRE INC	115621	8/8/2024	FLTMAINT	BPO/ TIRE REPAIRS FOR FLEET	\$152.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS	115622	8/8/2024	PARKSFAC	BPO ELECTRICAL SUPPLIE	\$628.02
				THERMOSTAT WIRE	\$173.75
			WSTWTR	BPO PW WW COLL SPLYS	\$154.76
CONSOLIDATED SUPPLY CO	115623	8/8/2024	WATER	PW-WD-INVENTORY ITEMS; QUOTES ATTACHED	\$2,701.25
			WATER	PW-WD-NON INVENTORY ITEMS; QUOTES ATTACHED	\$1,528.90
CUES INC	115624	8/8/2024	WSTWTR	PW-WWC-CAMERA & TRANSPORT PARTS (TV TRUCK)	\$92.92
				PW-WWC-RP124 KIT	\$536.82
DETROIT INDUSTRIAL TOOL	115625	8/8/2024	WATER	PW-WD-SAW BLADES; QUOTE ATTACHED	\$5,725.09
DIGLINE INC	115626	8/8/2024	WATER	BPO PW W/WW LOCATE SERVICES	\$230.10
			WSTWTR	BPO PW W/WW LOCATE SERVICES	\$230.10
EARLY BIRD SUPPLY INC	115627	8/8/2024	TRNSPN	BPO - ST - OPERATING SUPPLIES	\$28.49
EFTPS	1556	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$178,085.31
EMMA SCHNEIDER	115572	8/8/2024	LIBRARY	REIMB FOR MILEAGE DRIVEN DURING '24 SUMMER READING	\$73.05
EMS MANAGEMENT & CONSULTANTS INC	115628	8/8/2024	FIRE	BPO FIRE - EMS MC - AMBULANCE BILLING SERVICE	\$6,730.29
ENVIRONMENTAL RESOURCE ASSOCIATES	115629	8/8/2024	WSTWTR	PW-WWTP-DMRQA MINISSET & COLIFORM FY22 INV	\$531.07
ERB'S ACE HARDWARE LLC	115630	8/8/2024	FIRE	BPO FIRE - ERBS - STATION/VEHICLE MTNC SUPPLIES	\$8.62
			PARKSFAC	SHOCK FOR BALDWIN FALLS WATER FOUNTAIN FOR ALGAE	\$28.89
			TRNSPN	BPO - ST - OPERATING SUPPLIES	\$44.18
			WSTWTR	BPO PW WW COLL SUPPLIES	\$51.51
EZEKIEL H ULREY	115581	8/8/2024	RECREATION	UMPIRED 6 GAMES FOR SOFTBALL 1ST HALF @\$32.50/GAME	\$195.00
FASTENAL COMPANY	115631	8/8/2024	PARKSFAC	BPO SUPPLIES VENDING MACHINE AND SAFETY SUPPLIES	\$390.79
FATBEAM LLC	115632	8/8/2024	LIBRARY	BPO - LIB - PUBLIC INTERNET SERVICES	\$990.00
FEDEX	115633	8/8/2024	WSTWTR	BPO PW WW COLL SHIPPING FEES	\$29.38
FERGUSON ENTERPRISES #3011	115634	8/8/2024	WATER	BPO PW DISTRIB MAINT SPLYS	\$127.56
			WSTWTR	BPO PW WWTP P/M/M MAINT SUPPLIES	\$82.80
FIREHOSEDIRECT	115635	8/8/2024	WSTWTR	WW051 WWTP FACILITY HOSE UPGRADES; QUOTE ATTACHED	\$17,556.15
FISHER SYSTEMS INC	115636	8/8/2024	WATER	BPO - PW WTP SERVICE CALLS FOR ALARMS	\$2,020.65
			WSTWTR	PW-WWTP-SRV CALLS/ALARM CHANGES	\$125.00
FOP LEWIS CLARK LODGE #10	115560	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$1,817.46



Voucher's Payable

FOUR SEASONS LAWN CARE	115637	8/8/2024	POLICE	BPO PD PEST CONTROL FOR PD, TRAINING CENTER, AND S	\$96.00
FREEDOM FIRE LLC	115638	8/8/2024	FLTMAINT	VEHICLE FIRE EXTINGUISHER SERVICING	\$413.00
FRONTIER PRECISION INC	115639	8/8/2024	WSTWTR	WW051 PW-PORTABLE SAMPLER	\$9,467.00
GATEWAY MATERIALS	115640	8/8/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & SUPPLIES	\$14.75
GEORGE HILL	115545	8/1/2024	POLICE	IDAHO CHEIFS OF POLICE ASSOCIATION 2024 CONFERENCE	\$167.00
GRAINGER	115641	8/8/2024	PARKSFAC	SOLENOID VALVE FOR THE PIONEER FOUNTAIN	\$184.08
			WATER	BPO PW WTP P/M/M SPLYS	\$766.46
			WSTWTR	BPO PW WWTP P/M/M MAINT SUPPLIES	\$517.77
GREG RIGHTMIER	115573	8/8/2024	FIRE	QUARTERLY STATE HAZMAT MEETING	\$293.42
H & H BUSINESS SYSTEMS	115642	8/8/2024	COMDEV	BPO-CD-COPIER MAINTENANCE COLOR AND B&W FOR I	\$207.43
			TRNSPN	BPO - ENG:DEV - MPW6700SP WIDE FORMAT MAINTENANCE	\$1.24
HACH COMPANY	115643	8/8/2024	WATER	BPO PW WTP LAB SPLYS	\$597.44
HAHN SUPPLY	115644	8/8/2024	PARKSFAC	BPO HVAC TOOLS	\$74.44
				BPO TOOLS, NUTS, BOLTS, BUG SPRAY	\$9.47
				HVAC FILTERS	\$2,202.36
HENRY SCHEIN	115646	8/8/2024	FIRE	BPO FIRE - HENRY SCHEIN - EMS SUPPLIES	\$2,978.53
HERCO INC DBA HERCO ASPHALT & PAVING	115647	8/8/2024	TRNSPN	BPO - ST - HOT MIX	\$845.64
			WSTWTR	PW-WWC-ASPHALT FOR RAISING MANHOLES	\$207.36
HOME DEPOT CREDIT SERVICES	115648	8/8/2024	FIRE	BPO FIRE - HOME DEPOT - STATION SUPPLIES	\$19.86
			INFOSYSTMS	BPO - IT - SUPPLIES HOME DEPOT	\$723.77
			PARKSFAC	BPO CONSTRUCTION SUPPLIES	\$156.60
				BROOM AND SQUEEGEE FOR POOL	\$59.91
				MATERIAL TO REPAIR VANDALISM AT PIONEER FOUNTAIN	\$1,243.32
			WSTWTR	PW-WWTP-BPO OPERATING SUPPLIES	\$313.42
HORIZON DISTRIBUTORS INC	115649	8/8/2024	PARKSFAC	IRRIGATION VALVES	\$178.00
I A F F - LOCAL #1773	115562	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$3,350.00
IAFF LOCAL 1773 PAC	115563	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$551.00
IDAHO CHILD SUPPORT RECEIPTING	115565	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$270.00
IDAHO DEPT OF HEALTH & WELFARE	115650	8/8/2024	FIRE	FIRE - IDAHO EMS RECERTIFICATION	\$25.00
IDAHO ICE	115651	8/8/2024	INFOSYSTMS	BPO - WATER FOR INFO SYSTEMS DEPT	\$22.56
			LEGAL	BPO-LEGAL-WATER FOR CITY ATTORNEY'S OFFICE- FY24	\$11.28
			PARKSFAC	IDAHO ICE WATER FOR ORCHRDS POOL	\$75.09
			SANITATION	BPO - TS - IDAHO ICE	\$38.00
IDAHO RURAL WATER ASSOCIATION	115652	8/8/2024	WATER	PW-WD-REG-S HASENOEHRL-ONLINE MATH REVIEW	\$120.00
				PW-WTP-REG-INGRAM/RIEHL-IRWA FALL CONF	\$570.00



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				PW-WTP-REG-WALKER-IRWA FALL CONFERENCE	\$285.00
			WSTWTR	PW-WWC-REG-IRWA TRAINING; CERT MATH REVIEW	\$480.00
				PW-WWTP-REG-WAY/ROSE-IRWA FALL CONF	\$570.00
IDAHO STATE POLICE	115653	8/8/2024	COMDEV	BPO-CD-FINGERPRINT FEES RELATING TO BUSINESS LICE	\$33.25
IDAHO STATE TAX COMMISSION	115564	8/8/2024	LIBRARY	JUNE '24 SALES TAX	\$39.79
			PARKSFAC	JUNE '24 SALES TAX	\$69.57
			RECREATION	JUNE '24 SALES TAX	\$47.94
			SANITATION	JUNE '24 SALES TAX	\$1,917.59
	115566	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$30,945.00
IDAHO TRUCK SALES CO	115654	8/8/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & REPAIRS	\$8.20
INGRAM LIBRARY SERVICES	115655	8/8/2024	LIBRARY	BPO - LIB - 1ST FLOOR NONFICTION	\$191.26
				BPO - LIB - 2ND FLOOR NONFICTION	\$12.19
				BPO - LIB - ADULT BOOKMOBILE	\$88.11
				BPO - LIB - ADULT FICTION	\$1,196.29
				BPO - LIB - AUDIOBOOKS	\$176.72
				BPO - LIB - JUVENILE BOOKMOBILE	\$263.79
				BPO - LIB - JUVENILE FICTION	\$15.26
				BPO - LIB - JUVENILE NONFICTION	\$33.72
				BPO - LIB - LARGE PRINT	\$350.45
				BPO - LIB - TEEN FICTION	\$441.55
INLAND CELLULAR	115684	8/8/2024	PARKSFAC	JULY-AUGUST BPO CITY PARKS CAMERAS	\$408.84
INLAND FASTENER INC	115656	8/8/2024	FLTMAINT	BPO - FLEET REPAIR PARTS & SUPPLIES	\$1.26
			WSTWTR	BPO PW WWTP P/M/M MAINT SUPPLIES	\$138.07
INLAND FIRST AID AND SAFETY LLC	115657	8/8/2024	SANITATION	BPO - TS - FIRST AID SUPPLIES	\$48.30
INTERMOUNTAIN CLAIMS INC	115530	8/1/2024	INSTRUST	TO REIMBURSE WORKERS COMP ACCOUNT	\$52,244.54
INTERNATIONAL CITY MANAGEMENT ASSOCIATION DBA MISSIONSQUARE RETIREMENT	1555	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$3,979.61
JACOB WAITS	115546	8/1/2024	PROPIMPR	DIESEL MITIGATION PER DIEM	\$123.00
JEFF KLONE	115547	8/1/2024	POLICE	IDAHO CHEIFS OF POLICE ASSOCIATION 2024 CONFERENCE	\$167.00
JEFF PRIOR AND JORDAN SCHEUERMANN DBA CANYON CONCRETE LLC	115527	8/1/2024	TRNSPN	PW-STS-REPAIR CURB AT 18TH AV/10TH ST	\$4,585.00
JOE HALL FORD	115661	8/8/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & OSL	\$78.84
			FLTMAINT	ALTERNATOR ASSEMBLY	\$543.36
				BPO/ FLEET REPAIR PARTS & OSL	\$1,000.94
				Rear Lamp Assembly	\$316.44
				REFUND FROM INVOICE 31366	(\$543.36)
				REFUND FROM INVOICE 31497	(\$316.44)
				REFUND FROM INVOICE 31572	(\$75.00)
JOHN J VANTREASE	115582	8/8/2024	RECREATION	UMPIRED 17 GAMES FOR COED SB 1ST HALF @\$32.50/GM	\$552.50



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JOHN'S SAW SERVICE	115662	8/8/2024	CEMETERY	REPAIR OF STRING TRIMMERS AND CHAINSAWS	\$929.13
			PARKSFAC	BPO-PK MAINT-SMALL ENGINE REPAIR AND SUPPLIES	\$393.96
				SMALL ENGINE OIL WEEDEATER LINE	\$103.97
			TRNSPN	BPO - ST - TOOL REPAIR SERVICES	\$18.48
JOSEPH EVANGELHO	115548	8/1/2024	PROPIMPR	DIESEL MITIGATION PER DIEM	\$15.00
J-U-B ENGINEERS	115663	8/8/2024	WSTWTR	WW501 WWCMA TO23 FY 24 GENERAL ONCALL SVCS	\$1,483.30
KALAHALE MURRELL	115549	8/1/2024	WSTWTR	IRWA CERTIFICATION MATH REVIEW	\$59.00
KELEI LEE	115550	8/1/2024	WSTWTR	IRWA CERTIFICATION MATH REVIEW	\$59.00
KELLER ASSOCIATES INC	115664	8/8/2024	WSTWTR	WW052 - WWTP WATERLINE EXT - DESIGN/BIDDING SRVS	\$8,552.00
				WW062 WWTP HEADWORKS DESIGN; CC APP 3/18/24	\$7,085.00
				WW063 WWTP ADMIN BLDG DESIGN; CC APP 3/18/24	\$14,677.50
KENDALL PRINCE	115551	8/1/2024	POLICE	IDAHO POST DISPATCH ACADEMY-USED PERSONAL VEHICLE.	\$167.50
KEVIN HIGBEE	115552	8/1/2024	WSTWTR	IRWA CERTIFICATION MATH REVIEW	\$59.00
KIERAN ORLANDO	115561	8/8/2024	RECREATION	UMPIRED 3 GAMES FOR COED SB 1ST HALF @ \$30/GAME	\$90.00
KINZER AIR LLC	115665	8/8/2024	WSTWTR	PW-WWTP-PRESSURE TEST NATURAL GAS LINE	\$1,950.00
KLEEN SWEEP JANITORIAL	115666	8/8/2024	WATER	BPO PW DISTRIB MONTHLY CLEANING SRV	\$355.00
L N CURTIS & SONS	115667	8/8/2024	FIRE	FIRE - LN CURTIS - LADDERS	\$4,156.80
LATAH SANITATION INC	115659	8/8/2024	SANITATION	BPO - PW - FY24 MONTHLY YW DISPOSAL	\$35,606.29
			WSTWTR	BPO PW WWTP BIOSOLIDS DISPOSAL	\$14,527.57
	115660	8/8/2024	CEMETERY	PORTABLE TOILET AT CEMTERY	\$83.00
			PARKSFAC	BPO P&REC PARK PORTABLE TOIETS	\$970.00
			WATER	BPO PW DISTRIB PORTAPOT MONTHLY SRV	\$45.00
LATAH SANITATION INC DBA CLEARWATER COMPOSTING, INLAND NORTH WASTE, KING'S THRONES & PUMPING SERVICE	115658	8/8/2024	PARKSFAC	BPO P&REC PARK PORTABLE TOIETS	\$94.00
LEGACY PAVING AND CONSTRUCTION LLC	115669	8/8/2024	WATER	PW-WD-WATER PATCHES 7-17-24; BID INFO ATTACHED	\$12,000.00
LEWIS CLARK ANIMAL SHELTER	115568	8/8/2024	POLICE	BPO PD SHELTER CONTRACT FEES	\$5,412.83
LEWIS CLARK STATE COLLEGE	115668	8/8/2024	FIRE	FIRE - LCSC - CAREER FAIR	\$300.00
LEWISTON MOTOR COMPANY LLC DBA LEWISTON CHEMPLOT	115670	8/8/2024	FLTMAINT	BPO/ REPAIR PARTS & SUPPLIES	\$202.19
				REFUND FROM INVOICE 34521L	(\$28.04)
LOGAN SIMPSON DBA LOGAN SIMPSON	115672	8/8/2024	COMDEV	CD- CITY OF LEWISTON NEW COMPREHENSIVE PLAN DESI	\$2,946.00
LOID	115673	8/8/2024	PARKSFAC	07/15/24 BILL DATE: UTILITY CHARGES	\$4,892.76
LUPER AUTOMOTIVE INC	115674	8/8/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & OSL	\$120.39
				REPL AC COMP FOR BUSES 710 & 712	\$1,150.72



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MARK THOMPSON JR	115580	8/8/2024	RECREATION	UMPIRED 5 GAMES FOR COED SB 1ST HALF @ \$32.50/GM	\$162.50
MATHEW LANE	115567	8/8/2024	RECREATION	UMPIRED 17 GAMES FOR COED SB 1ST HALF @\$32.50/GM	\$552.50
MATTHEW BENDER & CO INC	115671	8/8/2024	LEGAL	ID CODE 2024 SUPP PKG-INDEX & 3 REPLACEMENT TITLES	\$1,678.77
				ID CODE COURT RULES 2024 ED 2 VOL SET	\$218.61
MINERT & ASSOCIATES	115677	8/8/2024	HR	BPO - DRUG TESTING SERVICES FOR NEW HIRES, RANDOMS	\$146.00
MISC CUSTOMER REFUND	115531	8/1/2024	ECONDEV	CDBG-HRP-ROOF REPLACEMENT	\$404.34
	115532	8/1/2024	RECREATION	ENTERTAINMENT FOR STAR SPANGLED CELEBRATION EVENT	\$200.00
	115533	8/1/2024	PARKSFAC	CHILD WOULD NOT PARTICIPATE IN SWIM LESSONS	\$25.00
	115534	8/1/2024	PARKSFAC	AIR QUALITY UNSAFE	\$150.00
	115535	8/1/2024	POLICE	FEES FOR REMOVAL OF K9 KENNEL THAT WILL BE DONATED	\$1,027.80
	115536	8/1/2024	RECREATION	NO LONGER NEEDED	\$75.00
	115537	8/1/2024	SANITATION	UB 2000464708 1010 RICHARDSON	\$35.41
	115538	8/1/2024	PARKSFAC	AIR QUALITY UNSAFE	\$65.00
	115539	8/1/2024	PARKSFAC	AIR QUALITY UNSAFE	\$200.00
	115540	8/1/2024	PARKSFAC	AIR QUALITY UNSAFE	\$65.00
	115569	8/8/2024	ECONDEV	CDBG-HRP-AWNING REPLACEMENT	\$3,000.00
	115570	8/8/2024	ECONDEV	CDBG-YARD TOOL RENTAL SHED	\$5,000.00
	115571	8/8/2024	ECONDEV	CDBG-MICROENTERPRISE-FINAL DRAW FOR EMPLOYEE PAY	\$434.99
MOTION AUTO SUPPLY	115678	8/8/2024	FLTMAINT	BPO/ REPAIR PARTS & SUPPLIES	\$55.92
			FLTMAINT	BPO/ REPAIR PARTS & SUPPLIES	\$82.11
				REFUND FROM INVOICE 8-577350	(\$122.38)
NAPA AUTO PARTS	115679	8/8/2024	FLTMAINT	BPO - FLEET - REPAIR PARTS & SUPPLIES	\$523.81
			FLTMAINT	BPO - FLEET - REPAIR PARTS & SUPPLIES	\$636.10
				ORIG. PURC.TO BE REF ON INVOICE(S) 419869 420029	\$203.58
				REFUND FROM INVOICE 419857	(\$55.08)
				REFUND FROM INVOICE 422044	(\$112.18)
				REFUND FROM INVOICE 5043-416565	(\$7.77)
				REFUND ON ORIGINAL INVOICE 5043-419857	(\$148.50)
			WATER	BPO PW WTP SPLYS	\$24.94
NATIONWIDE RETIREMENT	1553	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$7,935.05
NATIONWIDE-RESERVE	1557	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$1,096.30
NCPERS GROUP LIFE INS	115577	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$1,472.00
NET TRANSCRIPTS INC	115680	8/8/2024	POLICE	PD TRANSCRIBE IA FILES	\$83.58
NEXT LIFE MEDICAL CORPORATION DBA EMERGENT RESPIRATORY	115529	8/1/2024	FIRE	FIRE - EMERGENCY RESPIRATORY - SUPPLIES	\$1,139.88
NEZ PERCE COUNTY	115681	8/8/2024	LEGAL	BPO-LEGAL-NPC-COL FY24 PROSECUTION SERVICES	\$9,549.67
NORCO INC	115682	8/8/2024	FIRE	BPO FIRE - NORCO - O2, EMS/SUPPRESSION SUPPLIES	\$906.10
			FLTMAINT	FLEET-SHOP TANK REFILLS	\$109.60



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NORTH 40 OUTFITTERS	115683	8/8/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & SUPPLIES	\$16.66
			PARKSFAC	BPO CONSTRUCTION, MAINTENANCE, IRRIGATION SUPPLIE	\$73.71
				SAFETY BOOTS CHRIS SCHARNHORST	\$144.99
				SAFETY BOOTS FOR LEYTON BROWN-SHERRILL	\$164.99
				SAW-Z-ALL REPLACEMENT	\$229.87
			TRNSPN	PW-ENG-SAFETY SHOES; L ANTONICH	\$149.99
			WATER	BPO PW DISTRIB SPLYS	\$41.19
				BPO PW WTP SPLYS	\$87.95
			WSTWTR	BPO PW WW COLL SUPPLIES/TOOLS	\$130.24
				BPO PW WWTP SUPPLIES	\$331.99
ODP BUSINESS SOLUTIONS LLC	115686	8/8/2024	LEGAL	BPO-LEGAL-OFFICE DEPOT-OFFICE SUPPLIES FY24	\$132.31
			POLICE	BPO PD OFFICE SUPPLIES	\$332.99
			SANITATION	PW - TS - OPERATING SUPPLIES	\$9.48
			TRNSPN	BPO - PW OFFICE - OPERATING SUPPLIES	\$201.50
			WATER	BPO PW WTP OFFICE SPLYS	\$59.35
OMEGA RAIL MANAGEMENT INC	115687	8/8/2024	WATER	BPO PW WTP RAILROAD LEASE AGREEMENTS	\$1,168.51
O'REILLY AUTO PARTS	115685	8/8/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS	\$19.00
OWEN EQUIPMENT	115688	8/8/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS	\$1,303.43
			FLTMAINT	REPL HYDR MOTOR FOR #463 SWEEPER	\$1,040.21
OXARC	115689	8/8/2024	FIRE	BPO FIRE - OXARC - CYLINDER RENTAL, REPAIR	\$20.42
			PARKSFAC	BPO CHEMICALS FOR THE 2024 POOL SEASON	\$1,165.85
			WATER	BPO PW DISTRIB SPLYS	\$25.38
				BPO SODIUM HYPOCHLORITE FOR WELLS	\$3,158.94
			WSTWTR	BPO PW WW COLL PERSONNEL EQUIPMENT	\$3.99
PACIFIC GOLF & TURF LLC	115690	8/8/2024	GOLFCRS	GOLF-GREENS MOWER	\$21,977.85
				GOLF-TOP DRESSER	\$23,460.00
				JOHN DEERE MOUNTED AERATOR FOR BRYDEN CANYON	\$11,910.00
PERSI	1554	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$239,548.32
PETERSON RADIATORS MUFFLERS & HITCH CENTER	115691	8/8/2024	FLTMAINT	BPO - FLEET - REPAIR PARTS & EXHAUST WORK	\$327.37
PETTY CASH - CITY HALL	115578	8/8/2024	LIBRARY	AUGUST '24 PETTY CASH RECONCILIATION	\$121.01
PORT OF LEWISTON	115692	8/8/2024	INFOSYSTMS	BPO - IT - FIBER CONNECTIONS	\$945.00
POSITIVE PROMOTIONS	115693	8/8/2024	POLICE	PD GIVEAWAY ITEMS FOR COMMUNITY EVENTS	\$441.50
PRINTCRAFT PRINTING	115694	8/8/2024	COMDEV	BPO-CD-ENVELOPES, LETTERHEAD, PAPER, BUSINESS CAR	\$40.00
PUMPTECH	115695	8/8/2024	WATER	WR043 N LEW CD RES BOOSTERS; CHLORINE INJECTORS	\$5,796.00
QUADIENT, INC	115587	8/8/2024	FINANCE	POSTAGE MACHINE YEARLY MAINTENANCE AGREEMENT	\$699.00



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RDK CORPORATION DBA SHADOW TRACKERS	115699	8/8/2024	HR	BPO - BACKGROUND CHECKS	\$499.00
RELIANCE STANDARD LIFE INSURANCE COMPANY	115579	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$7,546.00
RICHIE LUCAS	115553	8/1/2024	FIRE	MEALS:IDAHO FIRE CHIEFS ASSOCIATION CONFERENCE4/25	\$92.00
RICOH USA INC	115696	8/8/2024	EXECUTIVE	BPO - EXEC - FY24 C.H. COPIER RENT FOR IMC6000	\$226.83
			LEGAL	BPO-LEGAL-RICOH MONTHLY COPIER RENTAL FY24	\$134.77
			LIBRARY	BPO - LIB - LEASE FEES	\$280.86
	115697	8/8/2024	LEGAL	BPO-LEGAL-RICOH MONTHLY COPY FEES-FY24	\$14.35
			SANITATION	BPO - PW - MPC4503 COPIER MAINTENANCE	\$13.22
			STMWTR	BPO - PW - MPC4503 COPIER MAINTENANCE	\$15.78
			TRNSPN	BPO - PW - MPC4503 COPIER MAINTENANCE	\$126.22
			WATER	BPO - PW - MPC4503 COPIER MAINTENANCE	\$1.05
			WSTWTR	BPO - PW - MPC4503 COPIER MAINTENANCE	\$7.89
SANITARY DISPOSAL INC DBA SUNSHINE DISPOSAL & RECYCLING	115705	8/8/2024	SANITATION	BPO - PW - FY24 EXTRA YW & RECY CURBSIDE CARTS	\$1,681.97
SARAH SHOWERS	115574	8/8/2024	POLICE	APCO INTERNATIONAL CONFERENCE	\$366.00
SIRENNET	115700	8/8/2024	FLTMaint	REPL VISOR LIGHT FOR #148 PATROL	\$193.73
SITEONE LANDSCAPE SUPPLY LLC	115701	8/8/2024	PARKSFAC	5 CASES OF 6504 PART CIRCLE RAINBIRD SPRINKLERS	\$2,125.10
				BPO PARK MAINT-IRRIGATION AND TURF SUPPLIES	\$492.95
SOFTBALL OF IDAHO	115721	8/8/2024	RECREATION	2024 REGISTRATION FOR COED SOFTBALL	\$432.00
				2024 REGISTRATION MENS & WOMENS TEAMS & UMPIRES	\$1,110.00
SPLASH CARWASH & DETAILING	115703	8/8/2024	POLICE	BPO PD CAR WASH	\$804.00
				PD WASHES AND DETAIL FOR THREE SEIZED VEHICLES	\$325.00
STERLING BATTERY COMPANY	115704	8/8/2024	FLTMaint	BPO - FLEET VEHICLE BATTERIES	\$869.26
SUPER NOVA PEST CONTROL LLC	115554	8/1/2024	PARKSFAC	PEST CONTROL AT BELL BLDG, LIBRARY, COMM CENTER	\$615.00
SWANK MOTION PICTURES INC	115707	8/8/2024	RECREATION	MUTS and Dive and Drive Summer Movie Series	\$1,170.00
TANISHA EARL	115575	8/8/2024	POLICE	MEALS:WESTERN STATES HOSTAGE NEGOTIATION CONFERENC	\$152.00
THATCHER COMPANY INC	115709	8/8/2024	WATER	PW-WTP-ACH FOR WATER TREATMENT	\$33,483.79
				PW-WTP-SODIUM HYDROXIDE FOR WATER TREATMENT	\$12,904.16
THE HOME DEPOT PRO	115706	8/8/2024	PARKSFAC	CUSTODIAL CLEANING SUPPLIES	\$140.16
THE MASTER'S TOUCH LLC	115676	8/8/2024	FINANCE	BPO - UB - STATEMENT PRINTING AND MAILING	\$6,581.88
THE UPS STORE	115717	8/8/2024	POLICE	BPO PD MAIL SERVICE	\$361.55



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THOMAS, DEAN & HOSKINS OF IDAHO, INC.	115708	8/8/2024	WATER	WR100 ITD WATERLINE; KN23119 PORT OF ENTRY; DESIG	\$15,795.00
THOMSON REUTERS - WEST	115710	8/8/2024	LEGAL	BPO-LEGAL-WESTLAW CHARGES FOR FY24	\$990.67
TK ELEVATOR CORPORATION	115711	8/8/2024	PARKSFAC	QUARTERLY BILLING FOR CITY ELEVATOR MAINTENANCE	\$2,361.56
TRAVELERS	115555	8/1/2024	INSTRUST	TRAVELERS DEDUCTABLE FOR BROKEN WINDOW	\$296.10
TRIBUNE PUBLISHING CO	115712	8/8/2024	COMDEV	LIVING LEWISTON/PROGRAM GUIDE/MAGAZINE - SUMMER	\$169.78
			EXECUTIVE	BPO -EXEC - PUBLIC HEARING/ORDINANCE PUBLICATIONS	\$149.48
				LIVING LEWISTON/PROGRAM GUIDE/MAGAZINE - SUMMER	\$265.27
			FIRE	LIVING LEWISTON/PROGRAM GUIDE/MAGAZINE - SUMMER	\$42.44
			LIBRARY	LIVING LEWISTON/PROGRAM GUIDE/MAGAZINE - SUMMER	\$795.82
			PARKSFAC	AD FOR PIONEER PARKING STALLS	\$191.35
			POLICE	LIVING LEWISTON/PROGRAM GUIDE/MAGAZINE - SUMMER	\$148.56
			RECREATION	LIVING LEWISTON/PROGRAM GUIDE/MAGAZINE - SUMMER	\$700.32
			WSTWTR	RFQ-24-023 WW064 WW SYSTEM MASTER PLAN UPDATE AD	\$156.25
TYLER TECHNOLOGIES INC	115714	8/8/2024	FINANCE	TYLER ERP ACH SET-UP ASSISTANCE	\$400.00
			INFOSYSTMS	TYLER ERP ACH SET-UP ASSISTANCE	\$400.00
UNIFORMS2GEAR INC	115715	8/8/2024	FIRE	FIRE - UNIFORMS2GEAR - (3) NEW EMPLOYEE UNIFORMS	\$71.25
			POLICE	BPO PD UNIFORMS/NEW HIRE	\$65.18
UNITED RENTALS (NORTH AMERICA), INC.	115716	8/8/2024	WATER	BPO PW DISTRIBUTION SPLYS	\$121.67
URM STORES INC	115718	8/8/2024	RECREATION	BPO- SEN NUTRITION-FOOD AND CLEANING SUPPLIES	\$595.26
			WSTWTR	BPO PW WWTP SUPPLIES	\$57.19
US ARMY CORPS OF ENGINEERS	115719	8/8/2024	WSTWTR	336254 WW504 SNAKE RIVER AVE SEWER TRUNK LINE	\$36,340.00
US FOODS - SPOKANE	115720	8/8/2024	RECREATION	BPO FOOD SUPPLIES FOR SENIOR NUTRITION LUNCHES	\$3,553.39
				REFUND FROM ORIGINAL INVOICE 3182403	(\$33.52)
USABLUBOOK	115722	8/8/2024	WATER	PW-WTP-BPO-SUPPLIES	\$147.08
VALLEY CAR SALES INC	115723	8/8/2024	RECREATION	BPO - SENIOR TRIP VAN RENTALS	\$154.85
VERIZON WIRELESS	115556	8/1/2024	COMDEV	7/12/2024 BILL DATE: UTILITY CHARGES	\$717.55
			EXECUTIVE	7/12/2024 BILL DATE: UTILITY CHARGES	\$82.24
			FIRE	7/12/2024 BILL DATE: UTILITY CHARGES	\$1,885.61
			FLTMANT	7/12/2024 BILL DATE: UTILITY CHARGES	\$47.45
			HR	7/12/2024 BILL DATE: UTILITY CHARGES	\$77.46
			INFOSYSTMS	7/12/2024 BILL DATE: UTILITY CHARGES	\$661.08
			LEGISLATIV	7/12/2024 BILL DATE: UTILITY CHARGES	\$317.18



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			LIBRARY	7/12/2024 BILL DATE: UTILITY CHARGES	\$246.38
			PARKSFAC	7/12/2024 BILL DATE: UTILITY CHARGES	\$766.60
			POLICE	7/12/2024 BILL DATE: UTILITY CHARGES	\$2,716.09
			SANITATION	7/12/2024 BILL DATE: UTILITY CHARGES	\$42.23
			STMWTR	7/12/2024 BILL DATE: UTILITY CHARGES	\$206.71
			TRANSITOP	7/12/2024 BILL DATE: UTILITY CHARGES	\$59.13
			TRNSPN	7/12/2024 BILL DATE: UTILITY CHARGES	\$1,665.35
			WATER	7/12/2024 BILL DATE: UTILITY CHARGES	\$2,290.46
			WSTWTR	7/12/2024 BILL DATE: UTILITY CHARGES	\$1,411.64
VICTORIA BROWN	115576	8/8/2024	POLICE	APCO INTERNATIONAL CONFERENCE	\$366.00
VWR INTERNATIONAL LLC	115724	8/8/2024	WSTWTR	BPO PW WWTP LAB SUPPLIES	\$1,328.25
WASHINGTON STATE SUPPORT REGISTRY	115584	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$535.16
WELL CONNECTED ELECTRIC & COMMUNICATION INC	115725	8/8/2024	WATER	BPO - WATER-ON-CALL ELECTRICAL SRVS	\$343.73
WELLS FARGO	115528	8/1/2024	FINANCE	ANNUAL FEE REFUND '24 ON COSTCO WELLS FARGO CARD.	(\$125.00)
				JULY CREDIT ON COSTCO WELLS FARGO CARD	(\$17.23)
			FIRE	BPO FIRE - COSTCO - STATION SUPPLIES	\$787.91
			POLICE	PD FOOD/PLATES FOR AWARDS CEREMONY, MISC SUPPLIE	\$360.95
WESMAR AUTOMOTIVE DBA WESMAR PRODUCTS	115726	8/8/2024	FLTMAINT	BPO - FLEET - BRAKE&CARB CLEANER	\$84.00
WESTERN EQUIPMENT	115713	8/8/2024	FLTMAINT	INV/ MOWER BLADES FOR #434	\$986.48
WESTERN RECYCLERS INC	115727	8/8/2024	FINANCE	BPO - FIN - WESTERN RECYCLERS - SHREDDING	\$34.66
			FIRE	BPO FIRE - WESTERN RECYCLERS - DOC DESTRUCTION	\$17.00
			HR	BPO - FIN - WESTERN RECYCLERS - SHREDDING	\$17.34
			LIBRARY	BPO - LIB - SHREDDING SERVICES	\$52.00
			POLICE	BPO PD SHREDDING SERVICES	\$52.00
			TRNSPN	BPO - PW - SHREDDING SERVICES	\$17.00
WESTERN STATES EQUIPMENT	115728	8/8/2024	WSTWTR	PW-WWTP-PREVENT MAINT & BATT; GEN #3, #4 & SSHORE	\$1,985.86
WEX BANK	115731	8/8/2024	POLICE	BPO PD FUEL/UNMARKED	\$172.12
WHOLESALE RADIATOR	115729	8/8/2024	FLTMAINT	BPO - FLEET - RADIATOR REPAIRS	\$35.00
				REPL RADIATOR FOR #709 BUS	\$856.00
WILBERT PRECAST INC	115730	8/8/2024	CEMETERY	JULY 24 BURIALS IN NH CEMETERY	\$4,971.00
WILLOW CENTER INC	115557	8/1/2024	ECONDEV	CD-CDBG-2023 WILLOW CENTER GRANT-PUBLIC SERVICE	\$3,488.98
WILSON WAKWAK	115583	8/8/2024	RECREATION	UMPIRED 12 GAMES FOR COED SB 1ST HALF \$30.00/GAME	\$360.00
WSCCCE	115585	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$1,756.18



Voucher's Payable

WSCFF EMPLOYEE BENEFIT TRUST	115586	8/8/2024	ADMSVC	Payroll Run 1 - Warrant 080824	\$3,900.00
ZIEGLER BUILDING CENTER	115732	8/8/2024	TRNSPN	BPO - ST - OPERATING SUPPLIES	\$17.16
			WATER	BPO PW DISTRIB OP SPLYS	\$248.91
ZOLL MEDICAL CORPORATION GPO	115733	8/8/2024	FIRE	BPO FIRE - ZOLL MEDICAL - SUPPLIES	\$895.72
Total					\$1,429,952.84



CITY COUNCIL MEETING AGENDA ITEM SUMMARY

ITEM TITLE CANYON CREST SOUTH - PHASE 1A FINAL PLAT	AGENDA NO. V. D. AGENDA DATE: August 26, 2024
ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.) At their September 13, 2023 regular meeting, the City of Lewiston Planning and Zoning Commission considered the Canyon Crest South Addition Preliminary Plat, and voted unanimously to recommend approval of the plat contingent upon an approval of the Bryden Avenue vacation petition (VA-02-2023), to the Lewiston City Council. On September 25, 2023, the Council heard the staff report and public comments regarding VA-02-2023, and after deliberation, voted to deny the vacation request. With the denial of VA-02-2023 the Council was forced to deny the Canyon Crest South Addition preliminary plat, due to portions of the proposed Bryden Avenue vacation area being included within the proposed preliminary plat boundary. At the Council's work session meeting on October 2, 2023, the applicant addressed the City Council, and asked that the Council consider having an additional public hearing to allow for additional public comment regarding the vacation. The Council voted to approve the applicant's request for an additional public hearing. On October 23, 2023 the City Council conducted an additional public hearing, and following comments from staff clarifying City Code, and hearing additional testimony from the applicant and the public, voted to conditionally approve VA-02-2023, with the condition that the associated vacation resolution will not be filed for record until the applicant has dedicated an alternate public right-of-way in the final plat of the Canyon Crest South Addition that connects 18th Street to the remaining portion of Bryden Avenue not vacated, in a location satisfactory to the City Engineer. With the conditional approval of VA-02-2023, the City Council then re-considered the Canyon Crest South Addition preliminary plat and voted at their November 13, 2023 meeting to approve the Canyon Crest South Addition preliminary plat with conditions attached for portions of the plat affected by the Bryden Avenue vacation decision. The current Phase IA final plat does not include property affected by the Bryden Avenue vacation conditions. The Canyon Crest South Addition, Phase IA subdivision plat proposes to plat approximately 4.04 acres of undeveloped property located east of 18th Street, and north of Airway Avenue, into 20 residential development lots. In accordance with Section 32-19(4) of the Subdivision Code, this plat represents the first of two phases proposed to be constructed in the Canyon Crest South development. All of the proposed lots in the subdivision will be "standard" lots which have frontage on an improved public street that meets or exceeds the minimum required lot width for the zone. The current R-3 zoning designation allows lots to be developed utilizing the Small Lot Development Standard per LCC Sec. 37-33, which contains provisions for zero lot line common-wall dwellings (commonly called townhouses). This proposed first phase of	

the development includes the dedication of public right-of-way and construction of public improvements for approximately 942 lineal feet of new public streets. The proposed new streets within the subdivision have been constructed to the Local Residential Street standard. Frontage improvements along approximately 945 lineal feet of existing public streets south and west of the proposed subdivision, have also been constructed. In addition to the required frontage improvements along 18th Street and Airway Avenue, the City sewer main has also been extended along the frontages of 18th Avenue and Airway Avenue to provide sewer service to the proposed subdivision. L.O.I.D. water mains already existed in 18th Street and Airway Avenue prior to the commencement of the development, and water mains were extended into the new streets during the development to provide water service to all of the associated lots. Avista Utilities, and Sparklight will also provide utility service to the development. CenturyLink/Lumen has elected to not provide service for this development.

The subject property is zoned R-3, and the proposed lot configurations adhere to the requirements of the R-3 zone, as outlined in the City of Lewiston Zoning Ordinance, City Code Chapter 37.

The preliminary plat complies with the applicable requirements of the City of Lewiston Subdivision Ordinance, City Code Chapter 32, and Title 50, Chapter 13 of Idaho Code.

BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources)

Approval of this preliminary plat will result in future impacts on Public Works' staff and budgets due to the required maintenance associated with public improvements constructed and dedicated as part of the proposed development.

ACTION PROPOSED

Staff recommends that the Lewiston City Council accept and approve the Canyon Crest South Addition -Phase IA plat as presented. A draft reasoned statement incorporating information from the staff report has been provided for your consideration.

DEDICATION

DK Holdings, LLC, an Idaho limited liability company, as its sole and separate property, being the owner of the land and premises in the accompanying plat, have caused said land to be subdivided and platted as shown upon said Plat as an addition to the City of Lewiston, Idaho, to be known as Canyon Crest South Addition to the City of Lewiston - Phase IA. Said undersigned owners do herewith declare their intentions to include the land located within the boundaries of said plat and they hereby dedicate to the City of Lewiston, unless identified as a private easement, all of the public easements and rights-of-way as shown upon said plat.

IN WITNESS WHEREOF We do hereby set our hands.

This 16th day of August, 2024

Daniel T. Yonge
Daniel T. Yonge

Kathryn J. Yonge Managing Member
Kathryn J. Yonge Managing Member

ACKNOWLEDGMENT

STATE OF IDAHO }
COUNTY OF NEZ PERCE } S.S.

On this 16th day of August, 2024, before Jordan Farrington a Notary Public in and for the aforesaid state, personally appeared before me Daniel T. Yonge and Kathryn J. Yonge to me known to be the persons whose names are subscribed on the foregoing dedication and acknowledged to me that they executed the same as their free and voluntary act for the purposes therein mentioned.

Jordan Farrington Lewiston, ID
Notary Public Residing in
My Commission Expires 12/13/27



DEEDED DESCRIPTION

Warranty Deed Instrument No. 854280 (see Boundary Description for the legal description of the portion of this parcel being subdivided by this plat)

Lots 1, 2, 3, 4, 5, 6 and 7, Block 94, Lots 1, 2 and 3, Block 95, and Lots 3 and 4, Block 97, Lewiston Orchards Tract No. 12, according to the recorded plat thereof, records of Nez Perce County, Idaho, measurements being from the centerline of adjacent streets and alleys.

BOUNDARY DESCRIPTION

Canyon Crest South Addition to the City of Lewiston - Phase IA

A tract of land located in the NW ¼ Section 14, T. 35 N., R 5W., B.M., Nez Perce County, City of Lewiston, Idaho, within Lots 3 and 4, Block 97, Lewiston Orchards Tract No. Twelve according to the recorded plats thereof, records of Nez Perce County, Idaho, more particularly describes as follows:

Commencing at the Northwest corner of said Section 14 and running thence S0°49'37"W 1338.25 feet along the west Section line to the intersection of the centerlines of 18th Street and Bryden Avenue; thence continuing along said 18th Street centerline S0°50'07"W 30.00 feet; thence S89°44'07"E 30.00 feet to a point on the easterly Right-of-way Line of said 18th Street; thence continuing along said right-of-way line S0°50'07"W 315.80 feet to the TRUE POINT OF BEGINNING for this Description;

thence continuing along a curve to the left having a radius of 20.00 feet, a central angle of 90°34'14" and a chord length of 28.42 feet bearing S44°27'00"E;
thence S89°44'07"E 436.00 feet;
thence continuing along a curve to the left having a radius of 20.00 feet, a central angle of 89°25'46" and a chord length of 28.14 feet bearing N45°33'00"E;
thence N0°50'07"E 94.53 feet;
thence S89°09'53"E 60.00 feet;
thence S0°50'07"W 206.00 feet;
thence S89°09'53"E 99.99 feet to a point on the easterly line of said Lot 3, Block 97 Lewiston Orchards Tract No. Twelve;
thence continuing along said easterly line of Lot 3 S0°50'07"W 191.30 feet to a point on the northerly right-of-way line of Airway Avenue;
thence continuing along said northerly right-of-way line N89°44'05"W 630.00 feet to a point on the easterly right-of-way line of said 18th Street;
thence continuing along said easterly right-of-way line N0°50'07"E 304.70 feet to the TRUE POINT OF BEGINNING.

Said Tract contains 4.04 Acres, more or less.

FUTURE DEVELOPMENT NOTE

Future development of the lots created by this subdivision plat require building permits based on plans complying with all City of Lewiston codes, duly adopted at the time of development, governing construction of buildings and adjacent public improvements. Prior to developing a lot, the owner or prospective owner is responsible for due diligence research to apprise themselves of all development requirements. These requirements may or may not have been identified during the subdivision process and may or may not be shown on the plat. The City of Lewiston is not responsible for any losses, financial or otherwise, resulting from the unsuitability of a lot for a specific use.

CITY CLERKS CERTIFICATE

I hereby certify that this plat and the dedications and easements shown hereon, were approved and accepted by The City Council of Lewiston, Idaho at a meeting with a quorum present held on the _____ day of _____, 2024.

City Clerk, City of Lewiston _____ Date

CITY ENGINEER'S CERTIFICATE

I hereby certify that I have examined this plat and that it complies with the Subdivision Ordinance of The City of Lewiston, Idaho

Shane Antonich 8/16/24
Engineer, City of Lewiston Date
P.E. 18362

CITY SURVEYOR'S CERTIFICATE

I hereby certify that I have examined this plat and that it complies with the requirements of Title 50, Chapter 13, Idaho Code.

Michael T. Wilson 8/16/2024
Surveyor, City of Lewiston Date
PLS 10504

COUNTY TREASURER'S CERTIFICATE

I hereby certify that all ad valorem taxes and assessments for the property hereon described have been paid for the year 2023 and preceding years.

Nez Perce County Treasurer 8/16/2024
Nez Perce County Treasurer Date

PUBLIC HEALTH - IDAHO NORTH CENTRAL DISTRICT

Sanitary restrictions as required by Idaho Code, Title 50, Chapter 13 have been satisfied based on the Department of Environmental Quality (DEQ) approval of the design plans and specifications and the conditions imposed on the developer for continued satisfaction of the sanitary restrictions. Buyer is cautioned that at the time of this approval, no drinking water or sewer/septic facilities were constructed. Building construction can be allowed with appropriate building permits if drinking water or sewer facilities have since been constructed or if the developer is simultaneously constructing those facilities. If the developer fails to construct facilities or meet the other conditions of DEQ, then sanitary restrictions may be reimposed, in accordance with Section 50-1326, Idaho Code, by the issuance of a certificate of disapproval, and no construction of any building or shelter requiring drinking water or sewer/septic facilities shall be allowed.

Bonnie Waldemason 8-16-24
Environmental Health Specialist Date

WATER SYSTEM CERTIFICATE

All of the lots described in this plat will be eligible to receive water service from Lewiston Orchards Irrigation District (L.O.I.D.), a utility subject to the regulation of the Idaho Public Utilities Commission. L.O.I.D. has agreed in writing to serve all the lots in this subdivision.

DK Holdings, LLC

Daniel T. Yonge Managing Member
Daniel T. Yonge

Kathryn J. Yonge Managing Member
Kathryn J. Yonge

SURVEYOR'S CERTIFICATE

I, Jack S. Hammond, Professional Engineer and Professional Land Surveyor in the State of Idaho, hereby certify that I have surveyed the Canyon Crest South Addition to the City of Lewiston - Phase IA as herein drawn and described and that the streets, lots, distances and monuments have been measured and located as herein shown. Witness my hand and seal this 15th day of August, 2024.

Jack S. Hammond
Jack S. Hammond Idaho License No.2102



NARATIVE

The purpose of this survey is to subdivide the overall parcels into multiple residential lots and right-of-ways, as required by the City of Lewiston. The Boundary of the parent parcels are controlled by the Warranty Deed, the Lewiston Orchards Tract No. Twelve, and the found monuments as shown on this Plat map.

Public Record Documents used in This Survey (Records of Nez Perce County, ID):

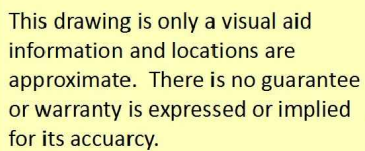
- Lewiston Orchards Tract No. Twelve - Instr. No. 52427 (Cab. 134A)
- Corner Perpetuation and Filling Record - Instr. No. 761100
- The Estates at Canyon Crest Phase I - Instr. No. 745919
- Cahill Addition - Instr. No. 905680
- Glaspell Addition - Instr. No. 915082
- Warranty Deed - Instr. No. 854280



HAMMOND ENGINEERING & DEVELOPMENT CO.
23020 Penny Lane, Juliaetta, Idaho 83535
(208) 843-9303

**CANYON CREST SOUTH ADDITION
TO THE CITY OF LEWISTON - PHASE IA
LEWISTON, IDAHO
LOT 3 & 4, BLOCK 97,
LEWISTON ORCHARDS TRACT NO. TWELVE
NW 1/4 S. 14, T. 35 N., R. 5 W., B.M.**

SCALE	
DRAWN BY MEE	CHECKED BY JSH
DATE 8-15-24	JOB # 2329
SHEET 2 OF 2	
DRAWING # 2329-FP2	



**LEWISTON CITY COUNCIL
REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS
FOR APPROVAL, APPROVAL WITH CONDITIONS, OR DENIAL OF A
SUBDIVISION PLAT**

This document shall serve as memorialization of the rationale by the Lewiston City Council for the approval, approval with conditions, or denial of a Subdivision Plat, which shall be based upon relevant criteria and standards, including the Lewiston Comprehensive Plan, Lewiston City Code, and Idaho Code. See I.C. § 67-6535.

- I. **APPLICATION NUMBER:**
SUB24-000008
- II. **APPLICANT'S NAME AND ADDRESS:**
DK Holdings, LLC
626 Thain Road, Suite A
Lewiston ID, 83501
- III. **IDENTIFICATION AND/OR LOCATION OF SUBJECT PROPERTY:**
A 4.04 Acre parcel of land located at West of 18th Street on the north side of Airway Avenue, Lewiston, Idaho.
- IV. **IDENTIFICATION OF ZONING DISTRICT AND NEIGHBORHOOD OF SUBJECT PROPERTY:**
Medium Density Residential (R-3) Zone, Neighborhood No. 7
- V. **DATE OF CONSIDERATION:**
August 26, 2024
- VI. **NAME OF GOVERNING BODY:**
Lewiston City Council
- VII. **NATURE OF SUBJECT APPLICATION:**
Application for approval of subdivision plat.
- VIII. **DECISION:**
The Lewiston City Council **APPROVES SUB24-000008 (Canyon Crest South Addition – Phase IA).**

IX. RELEVANT CONTESTED FACTS RELIED UPON:

The relevant contested facts relied upon are:

None.

X. RELEVANT CRITERIA AND STANDARDS:

The following relevant criteria, standards, facts, and considerations are hereby declared as reasons for the decision on this subdivision administrative plat:

1. The proposed subdivision **will** be in compliance with the intents and purposes of Chapter 32 (Subdivisions) of the Lewiston City Code. Lewiston City Code § 32-2 (Purpose and Intent) states:
 - (a) The purpose of this chapter is to provide for the orderly growth and harmonious development of the City of Lewiston, to insure adequate traffic circulation through coordinated street systems with relation to major thoroughfares, adjoining subdivisions, and public facilities; to achieve individual property lots of reasonable utility and livability; to secure adequate provisions for water supply, drainage, sanitary sewerage, and other health requirements; to insure consideration for adequate sites for schools, recreation areas, and other public facilities; to promote the conveyance of land by accurate legal descriptions; and to provide logical procedures for the achievement of this purpose.
 - (b) Its interpretation and application, the provisions of this chapter are intended to provide a common ground of understanding and a sound equitable working relationship between the public and private interests to the end that both independent and mutual objectives can be achieved in the subdivision of land. Applicable commentary:

The Canyon Crest South Addition, Phase IA subdivision plat proposes to plat approximately 4.04 acres of undeveloped property located east of 18th Street, and north of Airway Avenue, into 20 residential development lots. In accordance with Section 32-19(4) of the Subdivision Code, this plat represents the first of two phases proposed to be constructed in the Canyon Crest South development. All of the proposed lots in the subdivision will be “standard” lots which have frontage on an improved public street that meets or exceeds the minimum required lot width for the zone. The current R-3 zoning designation allows lots to be developed utilizing the Small Lot Development Standard per LCC Sec. 37-33, which contains provisions for zero lot line common-wall dwellings (commonly called townhouses). This proposed first phase of the development includes the dedication of public right-of-way and construction of public improvements for approximately 942 lineal feet of new public streets. The proposed new streets within the subdivision have been constructed to the Local Residential Street standard. Frontage improvements along approximately 945 lineal feet of existing public streets south and west of the proposed subdivision, have also been constructed. In addition to the required frontage improvements along 18th Street and Airway Avenue, the City sewer main has also been extended along the frontages of 18th Avenue and Airway Avenue to provide sewer service to the proposed subdivision. L.O.I.D. water mains already existed in 18th Street and Airway Avenue prior to the commencement of the development, and water mains were extended into the new streets during the development to provide water service to all of the associated lots. Avista Utilities, and

Sparklight will also provide utility service to the development. CenturyLink/Lumen has elected to not provide service for this development.

2. The proposed subdivision **will** be in conformance with the Lewiston Comprehensive Plan's requirements and objectives. Applicable commentary:

The proposed plat adheres to the requirements for the R-3 Zone which were established to promote the orderly development of the city according to the comprehensive plan; to conserve and stabilize the value of property; and otherwise to promote the public health, safety, and general welfare.

3. The proposed subdivision **will** be in compliance with the intents and purposes of Chapter 37 (Zoning Code) of the Lewiston City Code. Lewiston City Code § 37-2 (Purpose) states: "The purpose of this chapter is to promote the orderly development of the city according to the comprehensive plan; to conserve and stabilize the value of property; and otherwise to promote the public health, safety, and general welfare." Applicable commentary:

The proposed plat adheres to the requirements for the R-3 Zone which were established to promote the orderly development of the city according to the comprehensive plan; to conserve and stabilize the value of property; and otherwise to promote the public health, safety, and general welfare.

4. The proposed subdivision **will** be in compliance with Chapter 37 (Zoning) of the Lewiston City Code standards (unless otherwise waived by Conditional Use Permit or Variance) to include meeting the minimum lot depth, minimum lot width, and minimum lot area standards as set forth by the zoning district which it is located in. Applicable commentary:

The proposed plat adheres to the requirements for the R-3 Zone which were established to promote the orderly development of the city according to the comprehensive plan; to conserve and stabilize the value of property; and otherwise to promote the public health, safety, and general welfare.

5. The proposed subdivision **does** include the entire tract of land, unless an approved preliminary plat, planned unit development (PUD), or approved development master plan shows development in phases. Applicable commentary:

The plat area includes the first phase of the approved multi-phase plat of Canyon Crest South, approved by the Lewiston City Council on November 13, 2023

6. The proposed subdivision **does not** contain all or any part of the site of a proposed park, school, flood control facility, or other public area as shown by the City's Comprehensive Plan or future acquisitions map. Applicable commentary:

The approved City Comprehensive plan does not propose any public areas at this location.

7. The proposed subdivision **is not** within a known floodplain. Applicable commentary:

Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps (FIRMs) do not indicate that the platted property is located in a designated floodplain.

8. The proposed subdivision **does not** have, in whole or in part, terrain having an average slope exceeding ten percent (10%). Applicable commentary:

The native slopes of all land located within the plat area were less than the 10% threshold. All constructed improvements were designed by an Idaho licensed engineer.

9. The final subdivision plat **is** in substantial conformance with the applicable preliminary plat previously approved by the Lewiston City Council. Applicable commentary:

The final plat is in substantial conformance to the preliminary plat that was approved by the City Council on November 13, 2023

10. All required Public Improvements **have** been completed and approved by the City Engineer, or the serving utility. Applicable commentary:

This proposed first phase of the development includes the dedication of public right-of-way and construction of public improvements for approximately 942 lineal feet of new public streets. The proposed new streets within the subdivision have been constructed to the Local Residential Street standard. Frontage improvements along approximately 945 lineal feet of existing public streets south and west of the proposed subdivision, have also been constructed. In addition to the required frontage improvements along 18th Street and Airway Avenue, the City sewer main has also been extended along the frontages of 18th Avenue and Airway Avenue to provide sewer service to the proposed subdivision. L.O.I.D. water mains already existed in 18th Street and Airway Avenue prior to the commencement of the development, and water mains were extended into the new streets during the development to provide water service to all of the associated lots. Avista Utilities, and Sparklight will also provide utility service to the development. CenturyLink/Lumen has elected to not provide service for this development.

11. The City Engineer **has** indicated approval of public improvements, the plat's conformance with the City Subdivision Ordinance, and a recommendation of approval of the subdivision plat to the City Council, by signing the Engineer's Certificate. Applicable commentary:

The City Engineer Certification was signed on August 16, 2024.

12. The City Surveyor **has** indicated the plat's conformance with the requirements of Title 50, Chapter 13, Idaho Code, and a recommendation of approval of the subdivision plat to the City Council, by signing the City Surveyor's Certificate. Applicable commentary:

The City Surveyor Certification was signed on August 16, 2024.

REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS
FOR SUB24-000008 (Canyon Crest South Addition – Phase IA)

Pursuant to Idaho Code § 67-6519(5)(c), if the decision on this application is to deny it and the applicant **could not** take actions to obtain approval, the explanation is:

Not applicable.

Pursuant to Idaho Code § 67-6519(5)(c), if the decision on this application is to deny it and the applicant **could** take actions to obtain approval, such actions might include:

Not applicable.

NOTICE TO APPLICANT AND AFFECTED PERSONS: An applicant or affected person may file a written request for reconsideration with the City Clerk to request that the City Council reconsider its final decision within fourteen (14) calendar days by 5:00 p.m. on the fourteenth (14th) day after the City Council has adopted this Reasoned Statement of Relevant Criteria and Standards. The written request for reconsideration shall include, at a minimum, the following information: (i) the name and address of the applicant or affected person requesting reconsideration, (ii) the specific deficiencies in the decision for which reconsideration is sought, and (iii) a description of any procedural injury or substantial harm to real property interest(s) suffered as a result of the decision, all in accordance with Lewiston City Code § 37-185(b)(1). A form may be obtained from the City Clerk. A request for reconsideration shall be a mandatory exhaustion of an applicant or affected person's administrative remedies prior to the filing of a petition for judicial review of a final decision made by the City Council.

Every final decision rendered shall provide or be accompanied by notice to the applicant regarding the applicant's right to request a regulatory taking analysis pursuant to Idaho Code § 67-8003. The mailing of a signed and dated copy of this Reasoned Statement of Relevant Criteria and Standards by the City to the applicant shall constitute compliance with such notice requirement. An applicant denied an application or an affected person aggrieved by a final decision concerning matters identified in Idaho Code § 67-6521(1)(a) may, within twenty-eight (28) days after all remedies have been exhausted under local ordinance, as described above, seek judicial review under the procedures provided by Title 67, Chapter 52, Idaho Code.

By: _____
Daniel G. Johnson, Mayor

Date of Signature: _____

ATTEST: _____
Tanya M. Brocke, City Clerk



CITY COUNCIL MEETING AGENDA ITEM SUMMARY

ITEM TITLE NATIONAL PURCHASING PARTNERS GOVERNMENT MEMBERSHIP	AGENDA NO. VI. B. AGENDA DATE: August 26, 2024
ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.) Idaho Code § 67-2807 allows political subdivisions (including cities) to participate in certain cooperative purchasing agreements and programs. The City joined Houston-Galveston Area Council (HGAC) in November 2011, the National Joint Power Alliance (NJPA), currently known as Sourcewell, in February 2013 and the Interlocal Purchasing System (TIPS), in 2023 and has realized savings, on a fire pumper, two street sweepers, TV truck, Toro Mower and more as a result of the memberships. National Purchasing Partners Government (NPPGov) is a national cooperative procurement organization offering publicly solicited contracts to government entities nationwide. The contracts are created through public solicitation and award process by a Lead Public Agency. NPPGov conducts competitive bidding for a wide range of services and commodities, encompassing national markets. This approach leverages the power of volume purchasing, resulting in more favorable pricing for its members. Consequently, NPPGov saves its members valuable time and effort by reducing the need to create detailed specifications and engage in the process of individually soliciting bids for desired items. Parks and Recreation would like to utilize the cooperative's competitively bid contracts to procure playground equipment for Pioneer Park.	
BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources) There is no cost for membership with NPPGov.	
ACTION PROPOSED Staff recommends that Council approve the membership with NPPGov and authorize the Mayor to execute the interlocal purchasing agreement.	

Intergovernmental Cooperative Purchasing Agreement

This Intergovernmental Agreement (Agreement) is by and between the “Lead Contracting Agency” and participating government entities (“Participating Agencies”), that are members of National Purchasing Partners (“NPPGov”), including members of Public Safety GPO, First Responder GPO, Law Enforcement GPO, Education GPO and EMS GPO that agree to the terms and conditions of this Agreement. The Lead Contracting Agency and all Participating Agencies shall be considered as “parties” to this agreement.

WHEREAS, upon completion of a formal competitive solicitation and selection process, the Lead Contracting Agency has entered into Master Price Agreements with one or more Vendors to provide goods and services, often based on national sales volume projections;

WHEREAS, NPPGov provides group purchasing, marketing and administrative support for governmental entities. NPPGov’s marketing and administrative services are free to its membership, which includes participating public entities and nonprofit institutions throughout North America.

WHEREAS, NPPGov has instituted a cooperative purchasing program under which member Participating Agencies may reciprocally utilize competitively solicited Master Price Agreements awarded by the Lead Contracting Agency;

WHEREAS, the Master Price Agreements provide that all qualified government members of NPPGov may purchase goods and services on the same terms, conditions and pricing as the Lead Contracting Agency, subject to applicable local and state laws of the Participating Agencies;

WHEREAS, the parties agree to comply with the requirements of the Intergovernmental Cooperation Act as may be applicable to the local and state laws of the Participating Agencies;

WHEREAS, the parties desire to conserve and leverage resources, and to improve the efficiency and economy of the procurement process while reducing solicitation and procurement costs;

WHEREAS, the parties are authorized and eligible to contract with governmental bodies and Vendors to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, the parties desire to contract with Vendors under the terms of the Master Price Agreements;

NOW, THEREFORE, the parties agree as follows:

ARTICLE 1: LEGAL AUTHORITY

Each party represents and warrants that it is eligible to participate in this Agreement because it is a local government created and operated to provide one or more governmental functions and possesses adequate legal authority to enter into this Agreement.

ARTICLE 2: APPLICABLE LAWS

The procurement of goods and services subject to this Agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules, and regulations that govern each party's procurement policies. Competitive Solicitations are intended to meet the public contracting requirements of the Lead Contracting Agency and may not be appropriate under, or satisfy Participating Agencies' procurement laws. It is the responsibility of each party to ensure it has met all applicable solicitation and procurement requirements. Participating Agencies are urged to seek independent review by their legal counsel to ensure compliance with all local and state solicitation requirements.

ARTICLE 3: USE OF BID, PROPOSAL OR PRICE AGREEMENT

- a. A "procuring party" is defined as the Lead Contracting Agency or any Participating Agency that desires to purchase from the Master Price Agreements awarded by the Lead Contracting Agency.
- b. Each procuring party shall be solely responsible for their own purchase of goods and services under this Agreement. A non-procuring party shall not be liable in any fashion for any violation of law or contract by a procuring party, and the procuring party shall hold non-procuring parties and all unrelated procuring parties harmless from any liability that may arise from action or inaction of the procuring party.
- c. The procuring party shall not use this agreement as a method for obtaining additional concessions or reduced prices for similar goods and services outside the scope of the Master Price Agreement.
- d. The exercise of any rights or remedies by the procuring party shall be the exclusive obligation of such procuring party.
- e. The cooperative use of bids, proposals or price agreements obtained by a party to this Agreement shall be in accordance with the terms and conditions of the bid, proposal or price agreement, except as modified where otherwise allowed or required by applicable law, and does not relieve the party of its other solicitation requirements under state law or local policies.

ARTICLE 4: PAYMENT OBLIGATIONS

The procuring party will make timely payments to Vendors for goods and services received in accordance with the terms and conditions of the procurement. Payment for goods and services, inspections and acceptance of goods and services ordered by the procuring party shall be the exclusive obligation of such procuring party. Disputes between procuring party and Vendor shall be resolved in accordance with the law and venue rules of the state of the procuring party.

ARTICLE 5: COMMENCEMENT DATE

This Agreement shall take effect after execution of the “Lead Contracting Agency Endorsement and Authorization” or “Participating Agency Endorsement and Authorization,” as applicable.

ARTICLE 6: TERMINATION OF AGREEMENT

This Agreement shall remain in effect until terminated by a party giving 30 days written notice to “Lead Contracting Agency”

ARTICLE 7: ENTIRE AGREEMENT

This Agreement and any attachments, as provided herein, constitute the complete Agreement between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 8: CHANGES AND AMENDMENTS

This Agreement may be amended only by a written amendment executed by all parties, except that any alterations, additions, or deletions of this Agreement which are required by changes in Federal and State law or regulations are automatically incorporated into this Agreement without written amendment hereto and shall become effective on the date designated by such law or regulation.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect any other term of this Agreement, which shall continue in full force and effect.

THIS INSTRUMENT HAS BEEN EXECUTED IN TWO OR MORE ORIGINALS BY EXECUTION AND ATTACHMENT OF “THE LEAD CONTRACTING AGENCY ENDORSEMENT AND AUTHORIZATION” OR “PARTICIPATING AGENCY ENDORSEMENT AND AUTHORIZATION,” AS APPLICABLE. ONCE EXECUTED, IT IS THE RESPONSIBILITY OF EACH PARTY TO FILE THIS AGREEMENT WITH THE PROPER AGENCY IF REQUIRED BY LOCAL OR STATE LAW.

LEAGUE OF OREGON CITIES ENDORSEMENT AND AUTHORIZATION

The undersigned acknowledges, on behalf of the League of Oregon Cities (“Lead Contracting Agency”) that he/she has read and agrees to the general terms and conditions set forth in the enclosed Intergovernmental Cooperative Purchasing Agreement regulating use of the Master Price Agreements and purchase of goods and services that from time to time are made available by the League of Oregon Cities to Participating Agencies locally, regionally, and nationally through NPPGov. Copies of Master Price Agreements and any amendments thereto made available by the League of Oregon Cities will be provided to Participating Agencies and NPPGov to facilitate use by Participating Agencies.

The undersigned understands that the purchase of goods and services under the provisions of the Intergovernmental Cooperative Purchasing Agreement is at the absolute discretion of the Participating Agencies.

The undersigned affirms that he/she is an agent of the League of Oregon Cities and is duly authorized to sign this League of Oregon Cities Endorsement and Authorization.

DocuSigned by:

38C546F8869143E...

Date: 3/26/2020

BY:

ITS:

League of Oregon Cities Contact Information:

Contact Person: Mike Culley
Address: 1201 Court St NE #200, Salem, OR 97301
Telephone No.: 503-588-6550
Email: mculley@orcities.org

**PARTICIPATING AGENCY
ENDORSEMENT AND AUTHORIZATION**

The undersigned acknowledges, on behalf of _____ (“Participating Agency”) that he/she has read and agrees to the general terms and conditions set forth in the enclosed Intergovernmental Cooperative Purchasing Agreement regulating use of the Master Price Agreements and purchase of goods and services that from time to time are made available by the Lead Contracting Agency to Participating Agencies locally, regionally, and nationally through NPPGov.

The undersigned further acknowledges that the purchase of goods and services under the provisions of the Intergovernmental Cooperative Purchasing Agreement is at the absolute discretion of the Participating Agency and that neither the Lead Contracting Agency nor NPPGov shall be held liable for any costs or damages incurred by or as a result of the actions of the Vendor or any other Participating Agency. Upon award of contract, the Vendor shall deal directly with the Participating Agency concerning the placement of orders, disputes, invoicing and payment.

The undersigned affirms that he/she is an agent of _____ and is duly authorized to sign this Participating Agency Endorsement and Authorization.

BY: _____
ITS: _____

Date: _____

Participating Agency Contact Information:

Contact Person: _____
Address: _____

Telephone No.: _____
Email: _____



CITY COUNCIL MEETING AGENDA ITEM SUMMARY

ITEM TITLE BID REJECTION - IFB-24-012 PIONEER PARK ADA PARKING STALLS	AGENDA NO. VI. C. AGENDA DATE: August 26, 2024
ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.) The Parks and Recreation Department received a grant from the Idaho Department of Commerce to enhance Pioneer Park by installing ADA-compliant parking stalls, a new playground, and a combination dog, bottle, and standard drinking fountain. The project was competitively bid on July 11, 2024, with the bid opening held on July 30, 2024. Two bids were received: \$107,900 and \$77,353, both of which significantly exceeded the project budget of approximately \$40,000. The lowest bid was \$37,353 over the anticipated budget. Staff requests that the City Council reject all bids and authorize the project to be rebid. By rebidding the project during a less busy period, it is anticipated that more contractors will be available to submit bids, resulting in more competitive pricing that aligns better with the allocated budget.	
BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources) The FY24 budget was amended to include the grant funds and anticipated project expenses. Staff anticipates the rebid to be completed and to award the contract in FY24. The Project will likely need to be carried forward into FY25 and the FY25 budget amended accordingly.	
ACTION PROPOSED Staff recommends that the City Council reject the bids and authorize the project to be rebid.	



Memo

To: Deb Lewis, Financial Services Manager
From: Tim Barker, Parks and Recreation Director
Cc: Dan Johnson, Mayor
Date: Thursday, August 15, 2024
Re: REJECTION OF BID IFB-24-012 Pioneer Park ADA Parking Stalls

The Parks and Recreation Department received a grant from the Idaho Department of Commerce to install a new playground, ADA parking stalls adjacent to the restrooms and a new dog, bottle and standard drinking fountain combination at Pioneer Park. We recently put out for bid IFB-24-012 Pioneer Park ADA Parking Stalls and received two separate bids.

The Invitation for Bid went out on July 11, 2024 with a bid opening date of July 30, 2024. There were two bids received with a low bid of \$77,353. The lowest bid came in far and above the funding that was estimated at approximately \$40,000, which is \$37,000 over the anticipated budget. By rejecting these bids, and rebidding at a slower time of the year, I anticipate receiving additional bids that may be more closely in line with the budget, which would allow enough funds to replace the playground equipment in full, as originally planned without modifications.

The Parks and Recreation Department recommends rejecting both bids received for the project and to go back out to bid.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tim Barker", is placed below the "Sincerely," text.

Tim Barker
Parks and Recreation Director
208-791-9605 cell

CITY OF LEWISTON
P O BOX 617
LEWISTON ID 83501



IFB Submittals: IFB-24-012 Pioneer Park ADA Parking Stalls
Due Date: July 30, 2024 – 2:00 pm

COMPANY SUBMITTING:

Company	(City, State)	Total Bid Amount
BW's Construction	Kendrick, ID	\$107.900
K&G Construction	Lewiston, ID	\$77,353



CITY COUNCIL MEETING AGENDA ITEM SUMMARY

ITEM TITLE ORDINANCE 4925	AGENDA NO. VI. D. 1. a. AGENDA DATE: August 26, 2024
ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.) The State of Idaho adopted the 2023 National Electrical Code (NEC) and the Mass Timber provision of the 2021 International Building Code (IBC) in July 2024. Cities are required to adopt codes within six (6) months of State of Idaho adoption; in this case, by January 1, 2025. The State of Idaho adopts updated codes approximately every 3 to 6 years. This will replace the 2017 NEC.	
BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources) There is no budget impact with these code adoptions, except for the purchase of new code books.	
ACTION PROPOSED Approve Ordinance 4925 to adopt the 2023 National Electrical Code and the Mass Timber provision of the 2021 International Building Code.	

CITY ORDINANCE NO. 4925

AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTION 10-1(a) OF THE LEWISTON CITY CODE RELATED TO ADOPTION OF THE INTERNATIONAL CODES ADOPTED BY THE STATE OF IDAHO; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: Lewiston City Code § 10-1(a) is hereby amended as follows:

Sec. 10-1. Code Adoption

(a) The approved editions of the following codes as adopted by the State of Idaho, together with any amendments or revisions to the following codes as made by the State of Idaho through the negotiated rulemaking process, are adopted as the building codes for the city of Lewiston, except as provided in the section amendments:

- (1) 2018 International Building Code (IBC). Mass Timber Provisions only of the 2021 IBC.
- (2) 2018 International Energy Conservation Code (IECC).
- (3) 2018 International Mechanical Code (IMC).
- (4) 2018 International Fuel Gas Code (IFGC).
- (5) ~~2015 Idaho State Plumbing Code (ISPC) as published in 2017.~~ 2017 Idaho State Plumbing Code (ISPC) based on 2015 Unified Plumbing Code (UPC).
- (6) ~~2017~~ 2023 National Electrical Code (NEC).
- (7) 2018 International Existing Building Code (IEBC).
- (8) 2018 International Residential Code (IRC).
- (9) 2018 International Property Maintenance Code (IPMC).
- (10) 2018 International Swimming Pool and Spa Code (ISPSC).

SECTION 2: This ordinance shall take effect and be in full force from and after its passage and publication.

PASSED this _____ day of _____, 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

CITY ORDINANCE NO. 4920

AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTIONS 37-61, 37-66, 37-69.2, 37-73, 37-79, AND 37-83 OF THE LEWISTON CITY CODE TO REMOVE REFERENCES TO DEVELOPMENT STANDARDS FOR SIDEWALKS; AMENDING SECTION 37-93.5 OF THE LEWISTON CITY CODE TO REMOVE DEDICATION OF RIGHT-OF-WAY; AMENDING SECTION 37-93.6 OF THE LEWISTON CITY CODE TO REMOVE THE REQUIREMENT THAT STORMWATER CONTROLS BE INCORPORATED INTO LANDSCAPE BUFFERS AND STATEMENTS OF ANTICIPATED TRAFFIC GENERATION; AMENDING SECTION 37-93.8 TO ADD THE CITY ENGINEER AS ADMINISTRATOR AND REMOVE SIDEWALK STANDARDS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: Lewiston City Code § 37-61 is hereby amended as follows:

Sec. 37-61. Development standards.

In a C-1 zone, the following development standards shall apply and be in force:

...

~~(10) Sidewalks: Portland cement concrete sidewalks shall be required in all commercial zones. See section 32-45(c) of this Code.~~

SECTION 2: Lewiston City Code § 37-66 is hereby amended as follows:

Sec. 37-66. Development standards.

In a C-2 zone the following development standards shall apply and be in force:

...

~~(9) Sidewalks: Portland cement concrete sidewalks shall be required in all commercial zones. See section 32-45(c) of this Code.~~

SECTION 3: Lewiston City Code § 37-69.2 is hereby amended as follows:

Sec. 37-69.2. Development standards.

In a C-3 zone, the following development standards shall apply and be in force:

...

~~(10) Sidewalks: Portland cement concrete sidewalks shall be required in all commercial zones. See section 32-45(c) of this Code.~~

SECTION 4: Lewiston City Code §37-73 is hereby amended as follows:

Sec. 37-73. Development standards.

In a C-4 zone, the following development standards shall apply and be in force:

...

~~(10) Sidewalks. Portland cement concrete sidewalks shall be required in all commercial zones. See section 32-45(e) of this Code.~~

SECTION 5: Lewiston City Code § 37-79 is hereby amended as follows:

Sec. 37-79. Development standards.

In a C-5 zone, the following development standards shall apply and be in force:

...

~~(9) Sidewalks. Portland cement concrete sidewalks shall be required in all commercial zones. See section 32-45(e) of this Code.~~

SECTION 6: Lewiston City Code § 37-83 is hereby amended as follows:

Sec. 37-83. Development standards.

In a C-6 zone, the following development standards shall apply and be in force:

...

~~(10) Sidewalks. Portland cement concrete sidewalks shall be required in all commercial zones. See section 32-45(e) of this Code.~~

SECTION 7: Lewiston City Code § 37-93.5 is hereby amended as follows:

Sec. 37-93.5. Setbacks and yards.

(a) *Planning Area A.*

...

~~(4) Dedication of right-of-way: Dedication to the city of a minimum ten (10) feet of property abutting and parallel to Bryden Avenue shall be required of development along Bryden Avenue. Dedication shall be required at the time of new development or at major remodeling.~~

SECTION 8: Lewiston City Code § 37-93.6 is hereby amended as follows:

Sec. 37-93.6. Standards for Development.

(a) *Planning Area A.*

...

(8) The following parking standards shall apply:

...

~~f. Stormwater controls shall be incorporated into required landscaped buffers.~~

~~g.f.~~ Reduction in parking stall size may be allowed upon approval of the city engineer.

~~(9) New construction or major remodeling within Planning Area A shall require a statement of anticipated traffic generation signed and stamped by a design professional licensed in the State of Idaho. The statement of traffic generation shall include:~~

- ~~a. A statement of anticipated average trips per day;~~
- ~~b. A statement of anticipated peak-hour trips.~~

~~Within fifteen (15) days of submittal of the statement of anticipated traffic generation, the city engineer shall determine if a traffic impact analysis meeting City of Lewiston standards will be required. Implementation of the recommendations of a traffic impact analysis shall be the responsibility of the applicant/developer.~~

~~(10)~~⁽⁹⁾ Signage for individual businesses shall meet the requirements of chapter 30 of this Code.

- a. The number of freestanding signs, as defined in chapter 30 of this Code, shall be limited to one (1) per two hundred (200) linear feet of Bryden Avenue frontage;
- b. Maximum sign height for such freestanding signs shall not exceed thirty (30) feet.

SECTION 9: Lewiston City Code § 37-93.8 is hereby amended as follows:

Sec. 37-93.8. Access, streetscape, and sidewalks.

(a) Planning Area A.

(1) Access to/from Bryden Avenue, as administered by the city engineer, shall be limited to:

- a. One (1) access per one hundred (100) linear feet of curb as measured from the edge of right-of-way at the intersection of Bryden Avenue and streets designated as arterials or residential collectors;
- b. Or, where access to a property from Bryden Avenue would be eliminated by subsection (a)(1)(a) of this section, a single access shall be allowed to the property no more than twenty-six (26) feet in width.

...

~~(7) Sidewalks shall be constructed to standards published as City of Lewiston Standard Drawing D-4A (Residential Collector), Option 1 or Option 2, as determined by the public works director or his/her designee. Option 1 will be utilized unless existing sidewalk placement makes Option 1 unsafe or impractical.~~

(b) Planning Area B.

(1) As administered by the city engineer, ~~no~~^{No} commercial access to local residential or residential collector streets shall be allowed across property with an established residential use.

~~(2) At the time of new construction or major remodeling, sidewalk and curbing shall be installed along all rights-of-way abutting the subject property or properties.~~

SECTION 10: This ordinance shall take effect and be in full force from and after its passage and publication.

PASSED this _____ day of _____, 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

CITY ORDINANCE NO. 4921

AN ORDINANCE OF THE CITY OF LEWISTON REPEALING AND RESERVING SECTION 37-129 OF THE LEWISTON CITY CODE RELATED TO THE USE OF PREFABRICATED CONTAINERIZED TRANSPORT UNITS AS ACCESSORY BUILDINGS OR STORAGE UNITS; AND AMENDING SECTION 37-3 TO AMEND THE DEFINITION OF "BUILDING" TO INCLUDE SHIPPING CONTAINERS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: Lewiston City Code § 37-129, "Use of prefabricated containerized transport units as accessory buildings or storage units," is hereby repealed in its entirety and reserved for future use.

SECTION 2: Lewiston City Code § 37-3 is hereby amended as follows:

Sec. 37-3. – Definitions.

As used in this chapter:

...

Building means any structure having a roof supported by walls, posts, or columns and built for the shelter of persons, animals, or property of any kind. This term shall include shipping, ocean, intermodal, and sea cargo containers and other similar prefabricated containerized transport units.

...

SECTION 3: This ordinance shall take effect and be in full force from and after its passage and publication.

PASSED this _____ day of _____ 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

ORDINANCE NO. 4921

CITY ORDINANCE NO. 4922

AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTION 21-1(d) OF LEWISTON CITY CODE TO ADD ADDITIONAL EXEMPTIONS; AMENDING SECTION 21-2 OF LEWISTON CITY CODE TO ADD ADDITIONAL DEFINITIONS; AMENDING SECTION 21-73 OF LEWISTON CITY CODE REGARDING EVENT VENDOR LICENSING REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: Lewiston City Code § 21-1(d) is hereby amended as follows:

Sec. 21-1. Statutory authority; conflicts; license required; exemptions.

...

(d) The provisions of this chapter shall not apply to:

...

(10) Event vendors;

(11) Persons under the age of eighteen (18).

SECTION 2: Lewiston City Code § 21-2 is hereby amended as follows:

Sec. 21-2. Definitions.

For purposes of this chapter, the following words shall have the meanings indicated, unless the context clearly requires otherwise:

...

Event Vendor means a person that offers a product or service for sale, rent or hire at an event licensed pursuant to article IX of this chapter, except any mobile food vendor or temporary vendor.

...

SECTION 3: Lewiston City Code § 21-73 is hereby amended as follows:

Sec. 21-73. Applicability of article.

In addition to the requirements in article I of this chapter, the regulations set out in this article shall apply to events, as defined in article I of this chapter, in the city, as follows:

...

(2) Any event lasting seven (7) consecutive days or less at which two (2) or more event vendors are present shall be required to be licensed by the promoter/organizer thereof, subject to submittal and approval of the following:

...

d. Submittal of an event vendor identification and contact list on a form provided by the city.

(3) Any mobile food vendor participating in an event licensed pursuant to this article shall be required to hold his or her own business license but shall not be required to obtain a temporary vendor license pursuant to article VIII of this chapter to participate in the event.

SECTION 4: This ordinance shall take effect and be in full force from and after its passage and publication.

PASSED this _____ day of _____, 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

CITY ORDINANCE NO. 4926

AN ORDINANCE OF THE CITY OF LEWISTON AMENDING ORDINANCE NO. 4894, THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024, APPROPRIATING ADDITIONAL MONIES THAT ARE TO BE RECEIVED BY THE CITY OF LEWISTON, IDAHO IN THE SUM OF FIFTEEN MILLION FIVE HUNDRED EIGHTEEN THOUSAND SIX HUNDRED THIRTY DOLLARS (\$15,518,630); AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: Ordinance No. 4894, the Annual Appropriation Ordinance of the City of Lewiston, Idaho for the fiscal year commencing October 1, 2023 and ending September 30, 2024, is hereby amended as follows:

The additional sum of Fifteen Million Five Hundred Eighteen Thousand Six Hundred Thirty Dollars (\$15,518,630) shall be appropriated out of the following revenues:

Proposed Revenues

General Fund - Reserves	\$ 4,062,250
General Fund - Recreation Donation	14,700
General Fund - Police - Reserves - FY23 Carryforward	28,590
General Fund - Police - Federal Grant	32,240
General Fund - Police - Donation	7,700
General Fund - Fire - State Grant	9,500
General Fund - Fire - Reserves - FY23 Carryforward	7,940
General Fund - Fire - Federal Grant	14,790
Capital Fund - Contributions - Airport Improvements	2,500,000
Capital Fund - Parks - Federal Grant	250,000
Capital Fund - Parks - Donation	126,600
Capital Fund - Transportation - Federal Grant	568,900
Capital Fund - Transportation - Reserves	45,100
Worker's Comp Fund - Reserves	350,000
Water Fund - Reserves - FY23 Carryforward	60,000
Water Fund - Federal Grant - WR070 Water Study	60,000
Water Fund - SRF Financing - WTP Construction	1,790,880
Water Fund - Contributions Pub Sources - WR100 ITD Waterline	894,500
Wastewater Fund - EBIs - WW060 Pipeline Replacement	400,000
Wastewater Fund - Reserves - WW060 Pipeline Replacement	2,550,000

Transportation Fund - Reimbursements	182,000
Library - State Grants	9,000
Library - Federal Grants	6,120
Fleet - Reserves - FY23 Carryforward	1,020,050
Fleet - Reserves - Aerial Fire Engine	108,980
Fleet - Federal Grant	93,480
ISS - Reserves - E911 Motorola Server	32,490
Public Transportation - Contribution from Public Sources	184,900
Public Transportation - Reserves	101,170
Public Transportation - ITD Donation	6,750

Total Revenues..... \$15,518,630

The expenditures to be paid by these funds are as follows:

Proposed Expenditures

General Fund - Legislative - United Airlines Contract	\$ 4,000,000
General Fund - Legal - Ongoing Litigation	62,250
General Fund - Recreation - Movie Screen/Projector	14,700
General Fund - Police - PO 22303338 Radio Encryption Software	28,590
General Fund - Police - Grant: Motorola Consolettes	22,180
General Fund - Police - Grant: K9	10,060
General Fund - Police - Donation: K-9 Kennel	7,700
General Fund - Fire - Training Props	9,500
General Fund - Fire - PO 22303274 LN Curtis Ladders	4,160
General Fund - Fire - PO 22303520 - Cradlepoint Installation	3,780
General Fund - Fire - Grant: Motorola Consolettes	14,790
Capital Fund - Airport Improvements	2,500,000
Capital Fund - Parks - Pioneer Park ADA Project	250,000
Capital Fund - Parks - Pickleball Courts	126,600
Capital Fund - Transportation - TR070 Burrell Sidewalk Infill	614,000
Worker's Comp Fund - Self Insurance Claims	350,000
Water Fund - PO 22300492 - WR070 Water Study	120,000
Water Fund - WTP Construction	1,790,880
Water Fund - PO 22303172 - WR100 ITD Waterline	894,500
Wastewater Fund - WW060 Pipeline Replacement, Titan Technologies	2,950,000
Transportation Fund - Repair Damaged Lights Poles/Signal Bases	182,000
Library - Grant: Library Programs	14,000
Library - Grant: ICFL Conference Grant	1,120
Fleet - PO 22300585 Ambulances (x2)	469,240
Fleet - PO 22302571 Mower	160,650
Fleet - Sourcewell Contract #093021-ELG Sweeper	386,530
Fleet - FY23 Fire Rescue Pickup Trade	3,630
Fleet - Aerial Fire Engine	108,980

ORDINANCE NO. 4926

Page 2 of 3

Fleet - Grant: Transit Buses	93,480
ISS - E911 Motorola Server	32,490
Public Transportation - RouteMatch Software & Equipment	70,410
Public Transportation - Community Center Bus Pullout	215,660
Transit - 2013 Ford Explore	6,750

Total Expenditures..... \$15,518,630

Expenditures of monies will be in accordance with the provisions of Idaho Code § 50-1006.

SECTION 2: All of the above sums are revenues from sources not anticipated at the time of adoption of Ordinance No. 4894 and are not from *ad valorem* tax revenues.

SECTION 3: This ordinance shall take effect and be in full force from and after its passage and publication.

PASSED this _____ day of _____ 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

CITY ORDINANCE NO. 4923

AN ORDINANCE OF THE CITY OF LEWISTON, TO BE TERMED THE “2025 ANNUAL APPROPRIATION ORDINANCE,” APPROPRIATING SUMS OF MONEY AUTHORIZED BY LAW AND DEEMED NECESSARY FOR ALL GENERAL AND SPECIAL MUNICIPAL PURPOSES OF THE CITY OF LEWISTON, IDAHO, FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with Idaho Code § 50-1002, the City Council of the City of Lewiston, Idaho has prepared and tentatively approved an annual budget, including an estimate of total revenues anticipated and expenditures necessary for the fiscal year commencing October 1, 2024 and ending September 30, 2025;

WHEREAS, pursuant to public notice, as required by law, a public hearing on the aforesaid proposed budget was held on August 12, 2024; and

WHEREAS, pursuant to Idaho Code § 50-1003, the City of Lewiston is required to pass an annual appropriation ordinance prior to the commencement of the ensuing fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: This ordinance shall be known as the “2025 Annual Appropriation Ordinance.”

SECTION 2: The following sums of money, or as much thereof as may be authorized by law, needed or deemed necessary to defray all expenses and liabilities of the City of Lewiston, Idaho, are hereby appropriated for the general and special municipal and corporate purposes of the City of Lewiston as hereinafter specified for the fiscal year commencing October 1, 2024 and ending September 30, 2025.

Intentionally left blank

For general and special municipal and corporate purposes:

<u>A. GENERAL GOVERNMENT FUNDS</u>	<u>AMOUNT APPROPRIATED</u>
GENERAL FUND	
Legislative	\$ 498,940
Executive	385,290
Human Resources	581,130
Legal Services	667,580
Parks & Facilities	3,624,740
Police Protection	9,762,490
Fire Protection	11,046,270
Community Development	1,830,460
Recreation	774,140
Finance	1,648,290
Contingency	200,000
Public Safety	-
Property Preservation Account	380,000
Building Reserve Fund	5,300,000
Golf	395,340
Settlement	247,180
Insurance Trust	512,730
Uncollectible Account	<u>200,000</u>
TOTAL GENERAL FUND	\$ 38,054,580
OTHER GOVERNMENT FUNDS	
Worker's Compensation Fund	\$ 845,500
Cemetery Fund	362,670
Transportation Fund	4,719,230
Library Fund	1,618,460
Fleet Maintenance Fund	1,815,320
Information Systems Fund	1,377,930
Police Retirement Fund	1,465,000
Public Transportation	1,358,490
Perpetual Care Fund	<u>54,000</u>
TOTAL OTHER GOVERNMENT FUNDS	\$ 13,616,600
TOTAL GOVERNMENT FUNDS	<u>\$ 51,671,180</u>

B. ENTERPRISE FUNDS

Water Fund	\$ 7,043,530
Wastewater Fund	7,154,450
Stormwater Fund	1,431,770
Sanitation Fund	<u>7,112,150</u>
TOTAL ENTERPRISE FUNDS	\$ 22,741,900

C. CAPITAL FUNDS

Capital Projects Fund	\$ 7,341,060
Water Fund	11,044,000
Wastewater Fund	15,151,480
Stormwater	1,235,000
Sanitation Fund	367,500
Economic Development Fund	4,036,760
Fleet Maintenance Fund	759,000
Information Systems Fund	<u>155,000</u>
TOTAL CAPITAL FUNDS	\$ 40,089,800

SUBTOTAL \$ 114,502,880

DOUBLE BUDGETING

Less Transfers	(50,000)
Less Depreciation	<u>(6,737,440)</u>

GRAND TOTAL \$ 107,715,440

Intentionally left blank

SECTION 3: This ordinance shall take effect and be in full force from and after its passage and publication.

PASSED this _____ day of _____ 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

CITY ORDINANCE NO. 4924

AN ORDINANCE OF THE CITY OF LEWISTON FIXING AND ESTABLISHING THE TAX CERTIFICATION ON ALL TAXABLE PROPERTIES SITUATED WITHIN THE CORPORATE LIMITS OF THE CITY OF LEWISTON FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025, FOR THE PURPOSE OF PROVIDING AND RAISING MONIES FOR MUNICIPAL AND CORPORATE PURPOSES; PROVIDING FOR THE TAX CERTIFICATION TO THE BOARD OF COUNTY COMMISSIONERS OF NEZ PERCE COUNTY, IDAHO IN THE AMOUNT OF TWENTY-FOUR MILLION ONE HUNDRED SEVENTY-NINE THOUSAND FIVE HUNDRED NINETY DOLLARS (\$24,179,590); PROVIDING A CERTIFIED COPY OF THE 2025 ANNUAL APPROPRIATION ORDINANCE TO THE BOARD OF COUNTY COMMISSIONERS OF NEZ PERCE COUNTY, IDAHO, AS ADOPTED BY THE CITY OF LEWISTON FOR THE 2024-2025 FISCAL YEAR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Ordinance No. 4894, passed by the Lewiston City Council on August 26, 2024, the City of Lewiston, in the manner provided by law, adopted a budget and appropriated sums of money to defray expenses and liabilities of the City of Lewiston, Idaho for the fiscal year commencing October 1, 2024 and ending September 30, 2025, for general and special municipal and corporate purposes; and

WHEREAS, pursuant to Idaho Code §§ 50-1007 and 63-803(3), not later than the Thursday prior to the second Monday in September of each year, the City Council is required to certify to the Board of County Commissioners of Nez Perce County, Idaho the total amount of money in dollars required to be raised from a property tax on property situated within the corporate limits of the City of Lewiston for all municipal and corporate purposes in accordance with and in order to raise the amount of money fixed by Ordinance No. 4923.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: A tax levy, or as much thereof as may be authorized by law, is hereby fixed and established in dollar amounts for the purpose of providing monies for general and special corporate purposes by which to meet and defray all expenses and liabilities of the City of Lewiston for the fiscal

year commencing October 1, 2024 and ending September 30, 2025, as authorized by Idaho Code §§ 50-1007 and 63-803, in the amount of Twenty-Four Million One Hundred Seventy-Nine Thousand Five Hundred Ninety Dollars (\$24,179,590).

A.	GENERAL FUND (Idaho Code § 50-235)	\$17,138,420
	PUBLIC TRANSPORTATION	\$353,500
	TAX APPEAL JUDGMENT (Idaho Code § 63-1305)	\$67,170
B.	SPECIAL FUNDS:	
	LIBRARY (Idaho Code § 33-2603)	\$1,475,500
	STREETS (Transportation Fund) (Idaho Code § 50-312)	\$4,945,000
	CEMETERY (Idaho Code § 50-320)	\$100,000
	CAPITAL PROJECTS FUND (Idaho Code § 50-236) (for Park capital improvements)	\$100,000
	TOTAL:	\$24,179,590

In addition to the tax levy described above, the City of Lewiston anticipates receiving personal property tax replacement funds from the State of Idaho in the amount of Three Hundred Eighty-Seven Thousand Fourteen Dollars (\$387,014).

SECTION 2: No later than September 5, 2024, the City Clerk is hereby authorized and directed to certify to the Board of County Commissioners of Nez Perce County, Idaho the monies required to be raised from a property tax upon property situated within the corporate limits of the City of Lewiston in dollar amounts and for the purposes provided in Section 1 of this Ordinance, in order to raise the amount of money fixed by the budget and 2025 Annual Appropriation Ordinance (Ordinance No. 4923), passed by the Lewiston City Council on August 26, 2024.

SECTION 3: No later than September 5, 2024, the City Clerk is hereby authorized and directed to certify to the Board of County Commissioners of Nez Perce County, Idaho a certified copy of the

2025 Annual Appropriation Ordinance (Ordinance No. 4923) adopted by the City Council of the City of Lewiston for the 2025 fiscal year, as required by Idaho Code §§ 50-1007 and 63-803.

SECTION 4: This ordinance shall take effect and be in full force from and after its passage and publication.

PASSED this _____ day of _____ 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

**CITY OF LEWISTON
SUMMARY OF CITY ORDINANCE NO. 4920**

ORDINANCE NO. 4920: AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTIONS 37-61, 37-66, 37-69.2, 37-73, 37-79, AND 37-83 OF THE LEWISTON CITY CODE TO REMOVE REFERENCES TO DEVELOPMENT STANDARDS FOR SIDEWALKS; AMENDING SECTION 37-93.5 OF THE LEWISTON CITY CODE TO REMOVE DEDICATION OF RIGHT-OF-WAY; AMENDING SECTION 37-93.6 OF THE LEWISTON CITY CODE TO REMOVE THE REQUIREMENT THAT STORMWATER CONTROLS BE INCORPORATED INTO LANDSCAPE BUFFERS AND STATEMENTS OF ANTICIPATED TRAFFIC GENERATION; AMENDING SECTION 37-93.8 TO ADD THE CITY ENGINEER AS ADMINISTRATOR AND REMOVE SIDEWALK STANDARDS; AND PROVIDING AN EFFECTIVE DATE.

Sections 1 through Section 6 amend Lewiston City Code §§ 37-61, 37-66, 37-69.2, 37-73, 37-79, and 37-83 to remove references to development standards for sidewalks, respectively. Section 7 amends Lewiston City Code § 37-93.5 to remove the dedication of right-of-way. Section 8 amends Lewiston City Code § 37-93.6 to remove the requirement that stormwater controls be incorporated into landscape buffers and statements of anticipated traffic generation for new construction or major remodeling within Planning Area A. Section 9 amends Lewiston City Code § 37-93.8 to add the City Engineer as administrator and removes sidewalk standards. Section 10 provides an effective date.

Ordinance No. 4920 is effective upon passage and publication.

CITY OF LEWISTON

By: Daniel G. Johnson
Mayor

Attest: Tanya M. Brocke
City Clerk

The full text of this ordinance is available at the City Clerk's office, Lewiston City Hall, 1134 F Street, Lewiston, during regular business hours.

I, JENNIFER TENGONO, City Attorney, reviewed the foregoing Summary of Ordinance No. 4920. The summary is true and complete and provides adequate notice to the public pursuant to Idaho Code § 50-901A.

Dated this _____ day of _____ 2024.

Jennifer Tengono
City Attorney

**CITY OF LEWISTON
SUMMARY OF CITY ORDINANCE NO. 4921**

ORDINANCE NO. 4921: AN ORDINANCE OF THE CITY OF LEWISTON REPEALING AND RESERVING SECTION 37-129 OF THE LEWISTON CITY CODE RELATED TO THE USE OF PREFABRICATED CONTAINERIZED TRANSPORT UNITS AS ACCESSORY BUILDINGS OR STORAGE UNITS; AND AMENDING SECTION 37-3 TO AMEND THE DEFINITION OF “BUILDING” TO INCLUDE SHIPPING CONTAINERS; AND PROVIDING AN EFFECTIVE DATE.

Section 1 repeals Lewiston City Code § 37-129 in its entirety and reserves it for future use. Section 2 amends the definition of Building in Lewiston City Code § 37-3. Section 3 provides an effective date.

Ordinance No. 4921 is effective upon passage and publication.

CITY OF LEWISTON

By: Daniel G. Johnson
Mayor

Attest: Tanya M. Brocke
City Clerk

The full text of this ordinance is available at the City Clerk's office, Lewiston City Hall, 1134 F Street, Lewiston, during regular business hours.

I, JENNIFER TENGONO, City Attorney, reviewed the foregoing Summary of Ordinance No. 4921. The summary is true and complete and provides adequate notice to the public pursuant to Idaho Code § 50-901A.

Dated this _____ day of _____ 2024.

Jennifer Tengono
City Attorney

**CITY OF LEWISTON
SUMMARY OF CITY ORDINANCE NO. 4922**

ORDINANCE NO. 4922: AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTION 21-1(d) OF LEWISTON CITY CODE TO ADD ADDITIONAL EXEMPTIONS; AMENDING SECTION 21-2 OF LEWISTON CITY CODE TO ADD ADDITIONAL DEFINITIONS; AMENDING SECTION 21-73 OF LEWISTON CITY CODE REGARDING EVENT VENDOR LICENSING REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

Section 1 amends Lewiston City Code § 21-1(d) to add event vendors and persons under eighteen as exempt from the chapter. Section 2 amends the definition of Event Vendor in Lewiston City Code § 21-2. Section 3 makes various changes in Lewiston City Code § 21-73 regarding event vendor licensing requirements. Section 4 provides an effective date.

Ordinance No. 4922 is effective upon passage and publication.

CITY OF LEWISTON

By: Daniel G. Johnson
Mayor

Attest: Tanya M. Brocke
City Clerk

The full text of this ordinance is available at the City Clerk's office, Lewiston City Hall, 1134 F Street, Lewiston, during regular business hours.

I, JENNIFER TENGONO, City Attorney, reviewed the foregoing Summary of Ordinance No. 4922. The summary is true and complete and provides adequate notice to the public pursuant to Idaho Code § 50-901A.

Dated this _____ day of _____ 2024.

Jennifer Tengono
City Attorney

CITY OF LEWISTON
FISCAL YEAR 2025 FORGONE TAX ACCRUAL
PUBLIC HEARING NOTICE
AUGUST 26, 2024 – 6:00 pm

Notice is hereby given that the Lewiston City Council will hold a public hearing to consider the accrual of forgone tax for the fiscal year ending September 30, 2025, pursuant to Idaho Code § 63-802(1)(f). Forgone tax represents the amount of property tax that the City Council chooses not to levy of the 3% increase that is permitted by state code for the 2025 fiscal year. The City Council reserves the right to levy these forgone taxes in future years if deemed necessary. The public hearing will be held at the Lewiston City Library, 2nd Floor, 411 D Street, Lewiston, Idaho, on the twenty-sixth day of August 2024 at 6:00 pm. At the public hearing, interested persons may testify for or against the accrual of forgone taxes. The potential amount of forgone tax will not exceed 3% of the prior year's base property taxes (\$710,630) and will be determined after the final reading and adoption of the City's fiscal year 2025 budget on August 26, 2024.

Dated July 25, 2024
Aimee M. Gordon
City Treasurer

Publish 8/18 & 8/25

RESOLUTION 2024-36

A RESOLUTION RESERVING THE RIGHT TO RECOVER _____ OF FORGONE INCREASE FOR FISCAL YEAR 2025 IN A SUBSEQUENT YEAR, PURSUANT TO IDAHO CODE § 63-802(1)(f)

WHEREAS, pursuant to Idaho Code § 63-802(1)(f), if the City of Lewiston elects to budget less than the maximum allowable increase in the dollar amount of property taxes, then the City of Lewiston may reserve the right to recover all or any portion of that year's forgone increase in a subsequent year by adopting a resolution specifying the dollar amount of property taxes being reserved;

WHEREAS, for fiscal year 2025, the City of Lewiston elects to budget less than the maximum allowable increase in the dollar amount of property taxes;

WHEREAS, the City of Lewiston desires to reserve the right to recover _____ of fiscal year 2025's forgone increase in a subsequent year;

WHEREAS, notice of the City of Lewiston's intent to reserve the right to recover fiscal year 2025's forgone increase was given in accordance with Idaho Code §§ 50-1002 and 63-802(1)(f); and

WHEREAS, a public hearing regarding the City of Lewiston's intent to reserve the right to recover fiscal year 2025's forgone increase was held on August 26, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: Pursuant to Idaho Code § 63-802(1)(f), the City of Lewiston hereby reserves the right to recover _____ of fiscal year 2025's forgone increase in a subsequent year.

SECTION 2: This resolution shall become effective upon its passage.

Signature page to follow

PASSED this _____ day of _____ 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk