

July 10, 2024

The LEWISTON PLANNING AND ZONING COMMISSION met in the Community Development Department Second Floor Conference Room at 215 "D" Street. Chair Ball called the meeting to order at 5:30 p.m.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Cynthia Ball, Chair; Gabriel Iacoboni, Vice Chair; Kathy Branson; Shaunita Cable; Emily Wolf;

COMMISSIONERS EXCUSED: Maureen Anderson; Kevin Kelly;

STAFF MEMBERS PRESENT: Katie Hollingshead, Assistant Planner; Dawn Ortiz, Community Development Office Supervisor; Jennifer Tengono, City Attorney; Pat Severance, Engineering Development Supervisor; Mark Weigand, City Surveyor

II. CITIZEN COMMENTS

None

III. APPROVAL OF JUNE 26, 2024 MEETING MINUTES (ACTION ITEM)

Commissioner Branson and Vice Chair Iacoboni moved and seconded, respectively, approval of the June 26, 2024 meeting minutes. The motion carried 5-0.

IV. PRELIMINARY PLAT - DRAKE ADDITION (ACTION ITEM)

City Surveyor Mark Weigand verbally summarized the request for the Planning and Zoning Commission.

Commissioners asked clarification questions to city staff.

Commissioner Cable stated that the plat does not meet City Code 32.20 requirement of what size the plat drawing should be scaled to.

Staff Weigand stated the scale 1 to 60 feet provides more clarification and the final plat has different requirements and the scale 1 to 60 exceeds these standards.

After deliberation and articulating their reasons, Commissioner Branson and Vice Chair Iacoboni moved and seconded, respectively, to recommend approval of the Drake Addition Preliminary Plat and the associated Reasoned Statement to the City Council.

Commissioners Wolf and Cable moved and seconded, respectively, to amend the existing motion to recommend approval of the Drake Addition Preliminary Plat and the associated Reasoned Statement to the City Council with amendment to section seven of

the reasoned statement that the plat does not comply with section 32-20(a) but the plat scale exceeds the requirement by providing a more detailed drawing of the plat and is hereby waived. The motion carried 5-0.

V. PUBLIC HEARING AND SUBSEQUENT DELIBERATION AND RECOMMENDATION TO CITY COUNCIL ON ZONING CODE AMENDMENT, ZA-01-24, PUBLIC WORKS REQUIREMENTS IN THE ZONING CODE (ACTION ITEM)

Chair Ball explained the public hearing process, opened the public hearing and asked for a staff presentation.

Staff Hollingshead provided a verbal summary of the zoning code changes for amendments of Public Works requirements in the Zoning Code. Staff Hollingshead stated that the amended sections are covered in other parts of City Code.

Staff Tengono clarified that section 37-93.5 is the only section of City Code that requires the dedication of right of way and it does not exist anywhere in Public Works section of City Code.

There being no public comment Chair Ball closed the public hearing.

After deliberation and discussion, Commissioner Wolf and Branson moved and seconded, respectively, to recommend approval of ZA-02-24 to the City Council. Motion passed 5-0.

VI. STAFF-COMMISSION COMMUNICATIONS

A. Query of Commissioners for the July 24, 2024 meeting

Staff Hollingshead stated there are no land use applications submitted for next meeting and the Commission can consider canceling that meeting. At the first meeting in August there will be discussion of creating a sub-committee for the execution of the Comprehensive Plan.

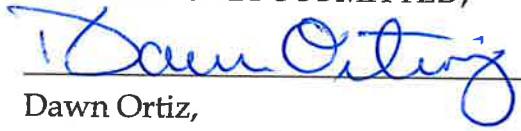
Staff Tengono stated she will not be present at the first meeting in August.

The Commission decided to cancel the July 24, 2024 meeting.

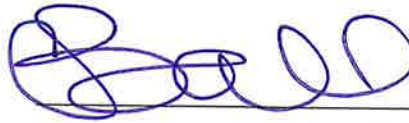
VII. ADJOURN

There being no further business, Vice Chair Iacoboni and Commissioner Branson moved and seconded, respectively, to adjourn. The motion carried 5-0 and the Planning and Zoning Commission meeting adjourned at approximately 6:09 p.m.

RESPECTFULLY SUBMITTED,



Dawn Ortiz,
Recording Secretary



Chairperson or Acting Chairperson
Planning and Zoning Commission

Approved this 28 day of August, 2024.