Lewiston City Library
Board of Trustees
Regular Meeting | Wednesday, August 21, 2024
Event Space

1. Call to Order: The meeting was called to order at 5:35 PM by Chair Diana Ames
   Trustees Present: Diana Ames, Rebecca Snodgrass, Andy Hanson, Trisha Decker
   Trustees Absent: Josh Brown
   Councilor Liaison Absent: Jim Kleeburg
   Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino, Lead Assistant and Volunteer Coordinator Rozanna Sharp

2. Recognition of Visitors
   a. Rozanna Sharp - Lead Assistant and Volunteer Coordinator

3. Public Comment & Correspondence
   a. None

4. City of Lewiston Council Report
   a. None

5. Library Foundation Report
   a. None

6. Consent Agenda - Action Item
   a. Approval of Minutes of Previous Meetings - Board of Trustees from July 17, 2024 & Art Committee Minutes from July 18, 2024
   b. Review of Statistical Report
   c. Approval of Statement of Expenses
      i. Trisha Decker moved to approve the consent agenda as presented and Rebecca Snodgrass seconded. All in favor. Motion carried.

7. Committee Reports
   a. Art Committee
      i. L. Johnson discussed the art committee meeting which consisted of the upcoming artists for the years 2024 and 2025 as well as reviewing board bylaws in regards to standing committees.

8. Director's Report
   a. Volunteer Appreciation Event - Zanna Sharp
      i. L. Johnson and Z. Sharp invited the board to the annual volunteer party at the library on Friday, September 13th.
   b. Grants
      i. L. Johnson confirmed that C. Olive applied for a Nez Perce Tribal grant and was awarded the grant at a recent award ceremony. The plan for the grant funds is to have animal murals painted in the youth services area.

c. Fee Schedule
    i. Valnet, the consortium that the Lewiston Library is a part of, has adopted a $30 out of service area fee. L. Johnson proposes adopting the service fee for the Lewiston Library at an upcoming meeting.
d. Self Check Devices
    i. L. Johnson reported that D. Garr has obtained a self check out device for loan from Envisionware and is reviewing feedback from staff and patrons in regards to future deployment of such device at the library.

9. Unfinished Business
    a. Special Collections Policy - Action Item
        i. No action taken at this time. The board will review for next month's meeting.
    b. FY 2025 Library Budget
        i. L. Johnson discussed the upcoming budget hearing for the city and provided the date to the board members.
    c. Items Moved from Consent Agenda - Action Item
        i. None

10. New Business
    a. Collection Development Policy - Action Item
        i. Andy Hanson moved to approve the updated collection policy with the edits suggested by L. Johnson and Trisha Decker seconded. All in favor. Motion carried.
    b. Glowforge Purchase - Action Item
        i. No action taken at this time.
    c. Hoopla for Patrons - Action Items
        i. No action taken at this time.

11. Schedule of Upcoming Meetings
    a. Regular Meeting: September 18, 2024
    b. Regular Meeting: October 16, 2024

12. Adjournment - Action Item
    a. Andy Hanson moved to adjourn and Trisha Decker seconded at 7:01 PM