



**Lewiston City Council
WORK SESSION AGENDA
October 7, 2024 - 3:00 PM
Lewiston Bell Building – Second Floor Conference Room – 215 D Street
Lewiston, Idaho 83501**

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's website at cityoflewiston.org.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS COMMENTS

This is an opportunity for citizens to address the Council on agenda items or other items they wish to bring to the attention of the Council. Citizens are encouraged to discuss operational issues in advance with the Mayor. In consideration of others wishing to speak, please limit your remarks to three minutes.

IV. PRESENTATIONS

- A. PROCLAMATION: FIRE PREVENTION WEEK:** Proclaiming the week of October 6-12, 2024 as "Fire Prevention Week" and presenting the proclamation to Fire Chief Rightmier and Fire Marshal Sorrell - Action Item

V. DISCUSSION ITEMS

Please note that identifying an item as an "Action Item" does not require the City Council to vote on that item.

- A. THAIN ROAD CORRIDOR AND ACCESS STUDY:** Review of the Thain Road Corridor and Access Study prepared for the Lewis Clark Valley Metropolitan Planning Organization (LCVMPO) by Kittelson & Associates, Inc. - Action Item
- B. BRYDEN CANYON GOLF COURSE OPERATIONS UPDATE:** Update on the management of the Bryden Canyon Golf Course from CourseCo Senior Operations Manager Kevin Neissner - Action Item
- C. SCHOOL CROSSING GUARD PROGRAM:** Overview of the school crossing guard program by Lewiston Independent School District No. 1 Superintendent Lance Hansen - Action Item
- D. LEAD AND COPPER RULE REVISION:** Presentation of information regarding the Federal Lead and Copper Rule Revision and an update on the accomplishments of the program from Public Works Director Johnson - Action Item

- E. **FIRE STATION HAZARD MITIGATION PLAN UPDATE:** Update by Fire Chief Rightmier on the progress of the 2020 Fire Station Study - Action Item

VI. UNFINISHED AND NEW BUSINESS

- A. **CITY COUNCILOR COMMENTS:** Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion.
- B. **CITY BOARDS AND COMMISSIONS LIAISON UPDATES**
- C. **AGENDA TOPICS:** - Action Item

VII. ADJOURNMENT - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Nikki Province, ADA Coordinator, at least forty-eight (48) hours in advance of the meeting at 208-746-3671 x 6211.

Proclamation

City of Lewiston, Idaho

WHEREAS, the City of Lewiston is committed to ensuring the safety of all residents and visitors; and

WHEREAS, fire poses a serious public safety risk, especially at home, where the majority of fire deaths occur; and

WHEREAS, in 2022, over 2,700 people in the U.S. died from home fires, and fire departments responded to 360,000 incidents; and

WHEREAS, three out of five home fire deaths are linked to homes without working smoke alarms, yet working alarms significantly reduce the risk of death; and

WHEREAS, Lewiston residents should install smoke alarms in all sleeping rooms, outside each sleeping area, and on every home level, while also ensuring alarms meet the needs of family members with sensory or physical disabilities; and

WHEREAS, testing smoke alarms monthly and planning a home fire escape are vital steps to safety; and

WHEREAS, Lewiston's first responders are committed to fire prevention and safety education, and residents are encouraged to adopt personal fire safety measures; and

WHEREAS, the 2024 Fire Prevention Week theme, "Smoke alarms: Make them work for you," highlights the importance of having smoke alarms at home.

NOW THEREFORE, I, Dan Johnson, Mayor of the City of Lewiston, proclaim the week of October 6-12, 2024, as "**FIRE PREVENTION WEEK**" and urge all Lewiston residents to ensure their homes have working smoke alarms and to support the fire prevention efforts of Lewiston's fire and emergency services.

IN WITNESS WHEREOF, I HAVE HEREUNTO
SET MY HAND AND SEAL OF THE CITY OF
LEWISTON, IDAHO, TO BE AFFIXED HERETO
THIS 7TH DAY OF OCTOBER, 2024.



DANIEL G. JOHNSON, MAYOR
LEWISTON, IDAHO

The Thain Road Corridor Study is on the Lewis Clark Valley Metropolitan Planning Organization (LCVMPO) website at [Thain Road Corridor Study | Lewis Clark Valley MPO, ID \(lewisclarkmpo.org\)](https://www.lewisclarkmpo.org/Thain-Road-Corridor-Study)

Bryden Canyon Golf Course

2-Year Review



CourseCo



Founded in 1989

45 Golf Courses
8 States

CourseCo Core Values

Financial
Performance

Stakeholder
Communication

Community
Engagement

Environmental
Stewardship

Total Rounds Played

FY2022-2023

Public:	14,522
Tournament:	775
Passholders:	10,822
Total	26,119

FY2023-2024

Public:	14,112
Tournament:	1,403
Passholders:	11,895
Total	27,410

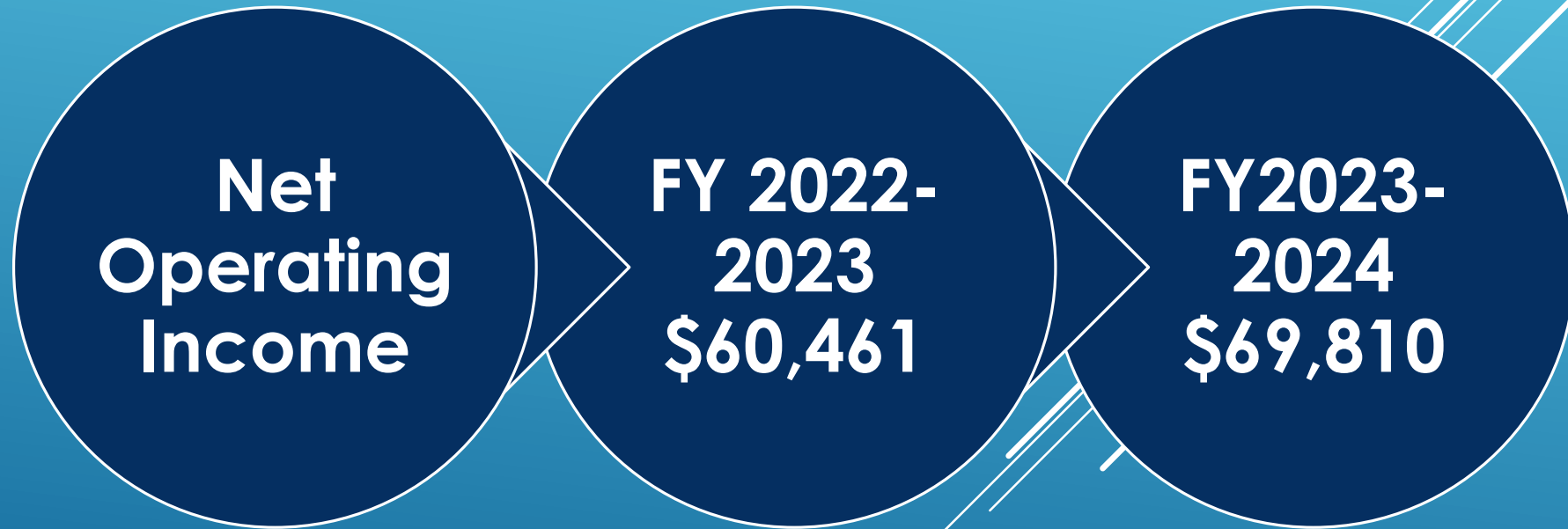
By The Numbers

Total Revenue



By The Numbers

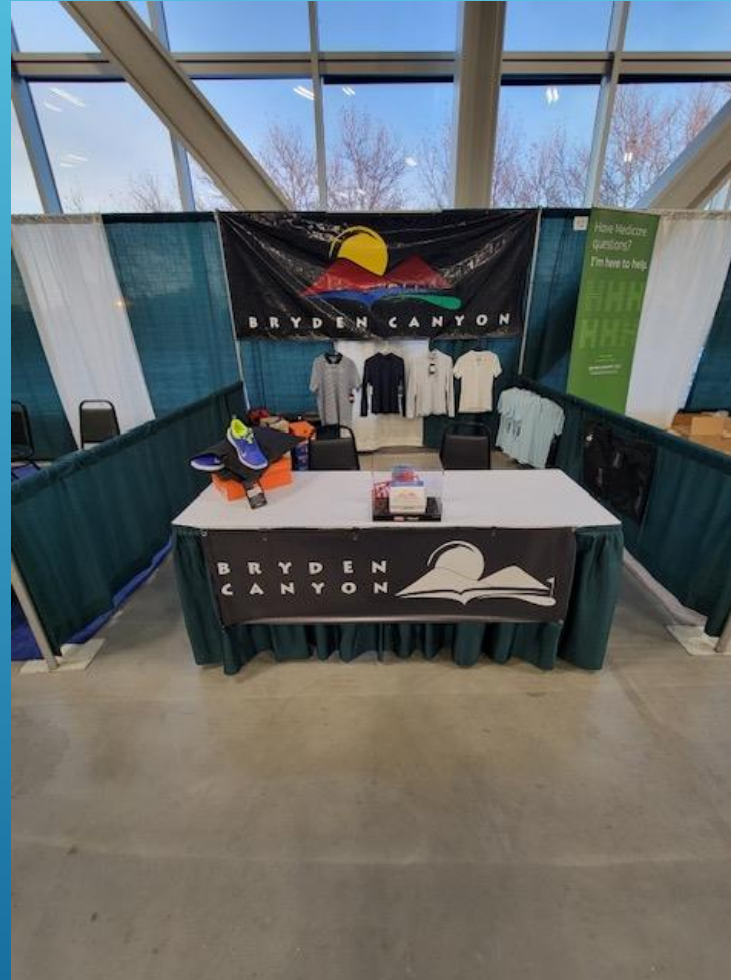
Net Operating Income



Making a difference in the Community



Community



Community



Bryden Canyon JUNIOR GOLF CAMP

June 12, 2024 - July 3, 2024
9:00AM

Ages 4-8 \$175.00
Ages 9 and UP \$200.00

Ages 4-8 every Wednesday
beginning June 12th through July 3rd
9am-10:15am

Ages 9 & Up every Wednesday
beginning June 12th through July 3rd
10:30am to Noon

Camp will be 4 weeks long every
Wednesday. We will cover full swing,
putting, and chipping. On the last
day of camp we will all play 9 holes
@ 9am followed by a hot dog BBQ
and prizes



Register Here:



or Call the Pro Shop
to sign up!
208-746-0863



COOKIE DECORATING

FREE EVENT

DEC 18TH 12 - 2 PM

COOKIES, SNACKS, & HOT COCOA INCLUDED



2 PERSON SHAMBLE



SUNDAY, APRIL 7, 2024 | 8:00AM SHOTGUN



BRYDEN CANYON GOLF COURSE

8:00AM SHOTGUN START

Join us for a 2 player scramble! There will also be a side skins game with cash payouts, followed by a delicious lunch (our new Smash Burger served with french fries!).

Pricing:

\$40 per player, plus green fees
Annual passes and players cards apply!

JOIN US!



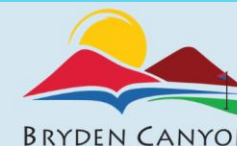
**Call the Pro Shop
to Sign Up!
208.746.0863**



208.746.0863



www.playbrydencanyon.com



POLAR BEAR TOURNAMENT

February 24, 2024 | 10:30am

\$50 for Non Annual Pass Members

\$40 for Annual Pass Members

Join us for an Individual Stroke Play Event,
followed with a Steak Lunch served with
Mashed Potatoes and Ceasar Salad.

Meal is included in price.

Gross & Net Payouts!



**Call the Pro Shop to
Sign Up:
208.746.0863**

Capital

Pro Shop

Paint
Carpet
Pro Shop Heat Pump
Public Address System
New Scoreboards
New Rental Clubs
New Pull Carts
Repaved Entranceway



Restaurant

Kitchen Remodel
Kitchen Mini Split
Bar Top
Glass Shelves
Walk In Cooler



Cart Barn

New Fleet of Golf Carts
Cart Barn Rewired
Private Sheds Rewired
Cart Parking Painted
Cart Wash Bay Installed



Capital

Golf Course

Driving Range Netting
#3 Tee Box Renovation
Small Putting Green
Renovation
Removal of Debris Pile
New Sand in Bunkers
New Stairs on Tee Boxes
New Tee Signs
Wash Bay-- Maintenance
Yard
New Stairs On Tee boxes

Equipment

Tractor
Top Dresser
Aerator
Fairway
Mower
Greens Mower
Trim Mower



Customer Service

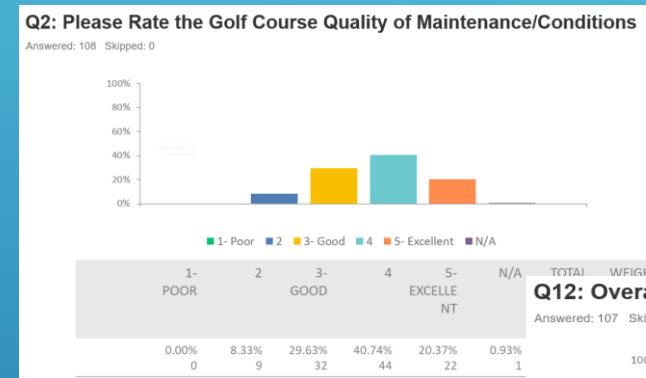
Customer Survey Results

Golf Course Conditions

FY2022-2023 3.29
FY2023-2024 3.74

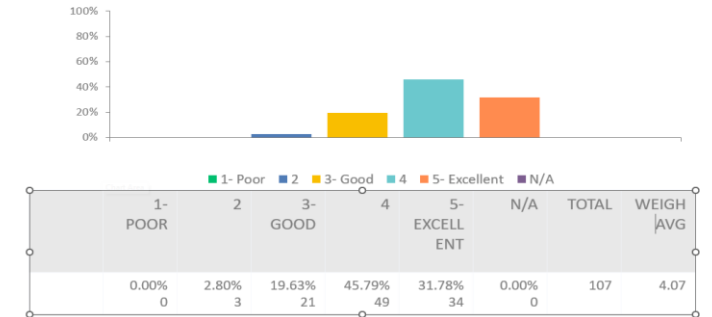
Overall Experience

FY2022-2023 3.73
FY2023-2024 4.07



Q12: Overall Experience

Answered: 107 Skipped: 1



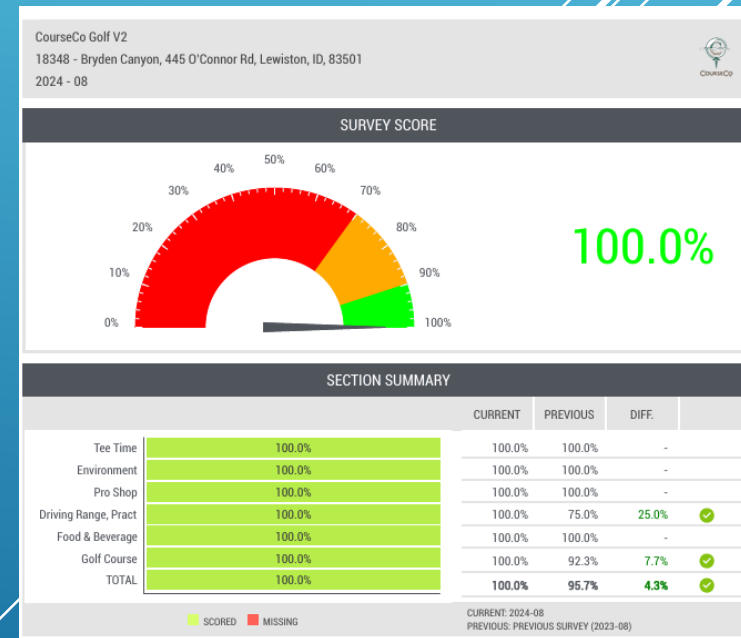
Customer Service

Secret Shopper Reports

FY2022-2023
92.05 Avg Score



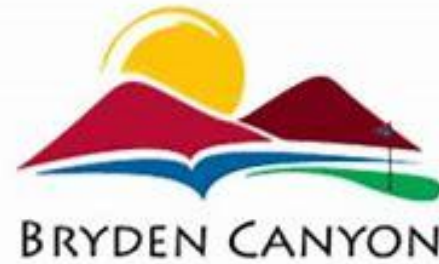
FY2023-2024
100.0 Avg Score



Bryden Canyon Named Inland NW Best Golf Course in the Community Choice Awards 2023



Questions?





Memo

Prepared For: Mayor and City Council

Prepared By: Dustin Johnson, P.E., Public Works Director

Date: September 26, 2024

Subject: **October 7, 2024 City Council Work Session
Lead & Copper Rule**

At the October 7th Council Work Session staff will be presenting information regarding the Federal Lead and Copper Rule Revision. The Lead and Copper Rule Revision, otherwise known as the Revised Lead Rule, is an unfunded federal mandate. This update requires an inventory of water service lines, both public and private and extensive testing to insure compliance.

At the Council Work Session we will be kicking off "Lead Free Lewiston" and updating Council on the past, present and future of this program, this includes an overview of forthcoming public outreach, what we have accomplished and what still needs to be accomplished.

Also included in your packet is the mailer set to be sent out this week to Lewiston water customers.



Lead and Copper Rule Fact Sheet

The City of Lewiston is dedicated to ensuring the safety of our drinking water, which includes proactively complying with the Environmental Protection Agency's (EPA) Lead and Copper Rule Revisions.

Take a moment today to learn more about lead, the steps the City of Lewiston is taking, and how you can help protect your family.

THE CITY OF LEWISTON IS TAKING ACTION!

We are actively updating our inventory of service line materials and identifying any lead service lines within the water system. Over the past few months, we've made significant progress, and so far, no lead service lines have been found in the system. We are required to submit our findings to the Department of Environmental Quality (DEQ) this fall, but our efforts won't stop there.

WE NEED YOUR HELP!

To complete this important work, the City's Water Division needs your assistance with the service line inventory. Here's the overall plan:



The City of Lewiston has completed an inventory of its own service lines and found no presence of lead service lines in any part of the system. The next step is to verify the water service lines of our customers, and that's where we need your help.



Why doesn't the City of Lewiston know your service line material? Much of the data we have collected so far is based on historical records and needs to be confirmed. Because the City does not own a portion of your service line, we are asking you to identify and report the service line material to us.



You can help by taking a few minutes to fill out our service line survey. Grab your smartphone, head to the water shut-off valve inside your home and scan the QR code to identify your service line material and complete the short survey.



Don't have a smart phone? Need assistance? We are more than happy to walk you through it. Please visit www.cityoflewiston.org/leadfree or call us at the number below.

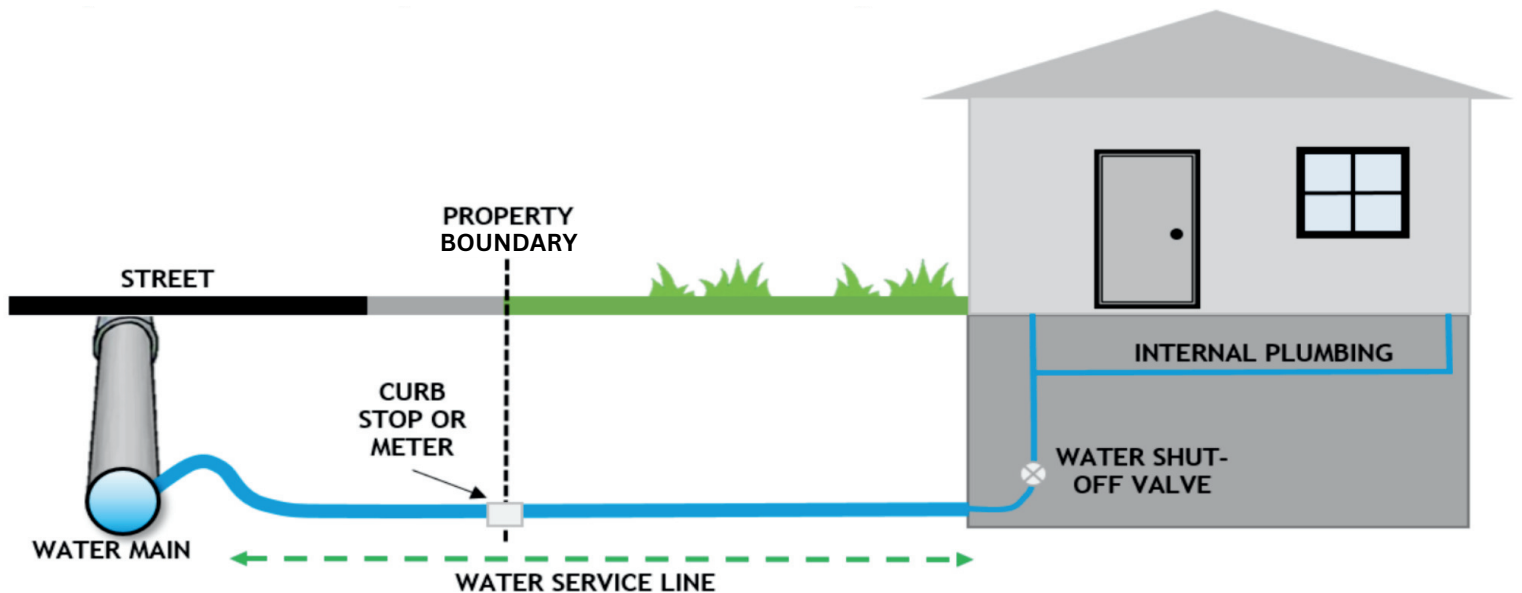


LEARN MORE ABOUT YOUR WATER SERVICE LINE

Knowledge is power and knowing the material of your service line will give you peace of mind and let you know if you need to take action to protect your family from lead.

WHAT IS A SERVICE LINE?

The graphic below explains how a service line works. Your service line connects the City of Lewiston water mains to your home. The City of Lewiston owns the portion of the line up to and including the water meter. You own the portion of the service line after the meter as well as your home's internal plumbing. It's highly unlikely that your service line is lead, but we need to know for sure that it is not. If your service line is lead, the City of Lewiston has information on steps you can take to manage lead exposure in drinking water, which is provided by the EPA.



LEAD AND COPPER RULE BACKGROUND INFORMATION

The Lead and Copper Rule, first introduced by the EPA in 1991, requires water utilities to take specific measures to prevent lead and copper from contaminating public drinking water. Lead exposure, especially in infants and children, can lead to serious health issues.

In 2021, the EPA updated the rule with new requirements, including developing a comprehensive inventory of water service lines and creating a plan to replace any lead service lines that are discovered. The City of Lewiston has established a dedicated program to meet these requirements and is actively implementing the necessary steps. This educational material and accompanying notice are part of our ongoing commitment to safeguarding public health.

For more information on reducing lead exposure in your home or for a better understanding of the health effects of lead, visit the EPA's website at www.epa.gov/lead.

There are two water service providers in the City of Lewiston; the City of Lewiston Public Works Department and the Lewiston Orchards Irrigation District (LOID). While these two entities operate independently, they are collaborating on this important initiative.

If you are a customer of LOID and have questions about how they are handling inventory in their jurisdiction, please visit their website at loid.net or call 208-746-8235.



CITY COUNCIL MEETING AGENDA ITEM SUMMARY

ITEM TITLE FIRE STATION HAZARD MITIGATION PLAN UPDATE	AGENDA NO. AGENDA DATE: October 7, 2024
ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.) In November 2023, I requested the council adopt the 2020 Fire Station Study as a strategic planning tool. Since then, we've addressed immediate health concerns, such as diesel particulate matter, and engaged a fire station design firm to provide cost estimates for addressing long-term cancer, cardiovascular, and neurological risks at all 3 fire stations. As council requested in September I will be providing an update of our progress.	
BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources) None at this time	
ACTION PROPOSED Staff will be available to answer questions.	

Fire Facility Hazard Removal Update





CITY OF LEWISTON



The Mission:

To respond to each call with courage,
conviction and compassion.



Cooperating Departments

- Local 1773
- Facilities
- HR
(Risk, DEI, ADA)
- LPD
- CP&D
- Legal
- Purchasing

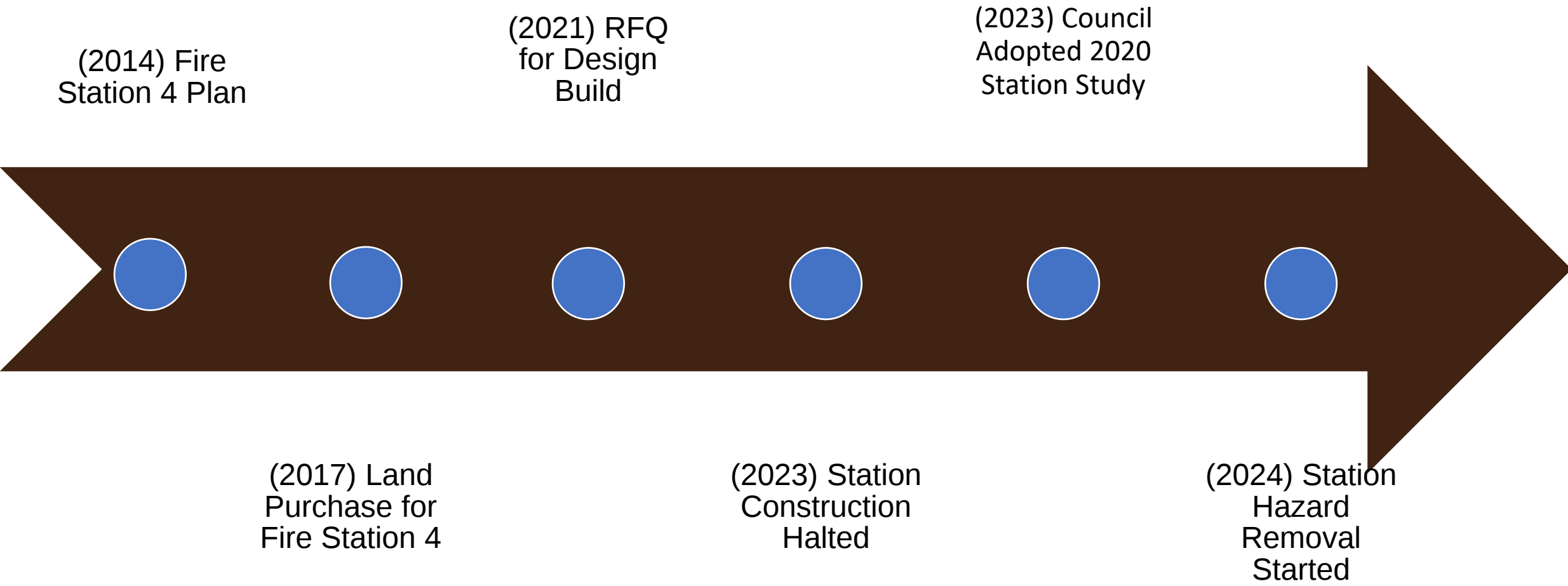
“The strength of the team is each individual member.

The strength of each member is the team.”

– Phil Jackson



Where We've Been



Progress Update

Phase 1

Phase 2

Phase 3

0-6 Months

- ✓ HVAC Filters – MERV
- ✓ HEPA Filters
- ☐ U/V HVAC
- ✓ *Clean and Paint*
- ✓ *Carpet Removal*
- ✓ Consultant Evaluation

6-12 Months

- ☐ Long-term Air Quality
- ☐ CA Reduction - Strategic Plan
- ☐ Station Study and reports incorporated into a plan

> 12 Months

- Incorporate Strategic Planning Elements
- Create Long-term strategy
- Funding plan



Progress Update

- ✓ HVAC Filters – MERV
- ✓ HEPA Filters
- U/V HVAC
- ✓ *Clean and Paint*
- ✓ *Carpet Removal*
- ✓ Consultant Evaluation

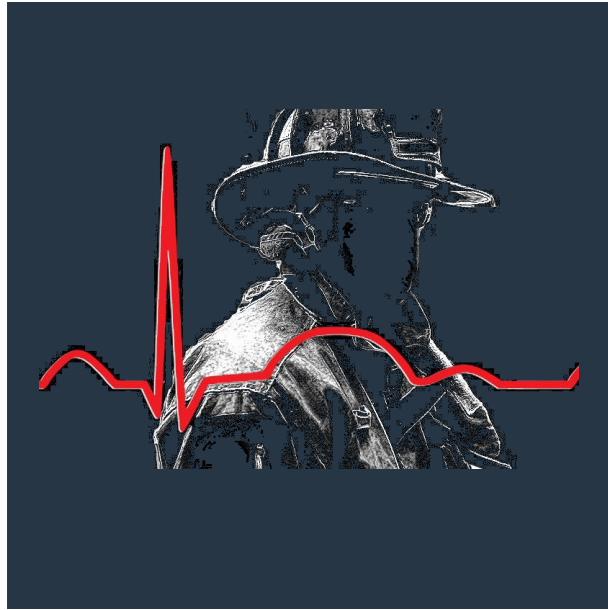
- Station Study and strategy
 - reports incorporated into a plan
 - Funding plan





Cancer

- ✓ Clean and Seal DPM
- ☐ Prevent Recontamination
- ☐ Laundry (PPE/Daily)
- ☐ Create Zones
- ☐ Air Handling



Cardiac

- ☐ Station Alerting
- ☐ Workout Areas
- ✓ Fitness Testing
- ✓ Annual Physicals
- ☐ Nutritional Counseling



Cognitive Function

- ☐ Individual Dorms
- ☐ Station Alerting
- ☐ Purposeful Rest
- ☐ Recovery Training
- ✓ Schedule



Progress Update



0-6 Months

- ✓ HVAC Filters – MERV
- ✓ HEPA Filters
- ✓ *Clean and Paint*
- ✓ *Carpet Removal*
- ✓ Consultant Evaluation



6-12 Months

- ☐ Long-term Air Quality (UV – HVAC)
- ☐ CA Reduction - Strategic Plan
- ☐ Station Study and reports incorporated into a plan



> 12 Months

- Incorporate Strategic Planning Elements
- Create Long-term strategy
- Funding plan



Discussion and Direction



Review of June 2024 Presentation



- Remodel bedroom/bathroom wing (\$475K)
- Remodel Kitchen (\$50K)
- Reorganize the north wing (\$125K)
- Fire suppression (\$225K)
- Training room addition to admin (\$650K)
- Upgrade HVAC with DOAS(\$50K)
- Replace HVAC (\$300K)
- Upgrade Vehicle Exhaust (\$10K)

Station 1 - Proposed Solutions

There are no low impact solutions that address current station deficiencies. To resolve the air contamination hazard and basic code compliance will require both architectural and mechanical solutions. A dorm and bathroom reorganization is critical to limit cross-contamination, and additional separations need to be provided at the clean areas on the north side of the bays.



Station 2 - Proposed Solutions

- Expand Dorm wing (\$470K)
- Reconfigure decon/laundry space (\$30K*)
- Door reconfiguration (\$10K)
- Fire Sprinklers (\$45K*)
- Fitness room / Turnout space (\$TBD)
- Upgrade HVAC with DOAS(\$50K)
- Replace HVAC (\$225K)
- Replace Bay heaters (\$25K)
- Upgrade Vehicle Exhaust (\$10K)

To resolve the air contamination hazard and basic code compliance will require both architectural and mechanical solutions. A dorm and bathroom reorganization is critical to limit cross-contamination. To properly address the ADA, sleeping room, and code deficiencies would involve expanding the building dorm wing to the north – reorganizing the sleeping rooms, laundry facilities, and bathrooms, while incorporating transition zones and compliant separations.



- Hot/Cold separation Lobby (\$100K)
- Bathroom (\$85K)
- Fire Separation (\$10K)
- Remove and replace all wood finishes. (\$?)
- Upgrade HVAC with DOAS(\$35K)
- Replace HVAC (\$135K)
- Upgrade Vehicle Exhaust (\$10K)

Station 4 - Proposed Solutions

There are no low impact solutions that comprehensively address current station deficiencies. To resolve the air contamination hazard and basic code compliance will require both architectural and mechanical solutions.

Short term solutions involve replacing doors and windows between clean and dirty functions, addressing fire separations, rearranging the public entry for security, and providing access to a dirty side restroom.





CITY OF LEWISTON



“Rough Order of Magnitude” –
Estimation of the effort and cost completed early in the project life cycle and serves as a guide in the selection of strategies and planning options.



All Stations – ROM



Station 1

≈ 1,885,000



Station 2

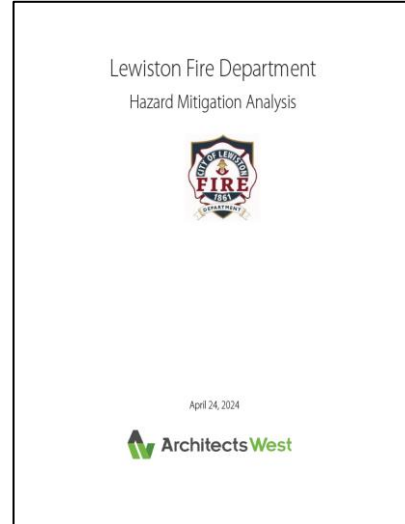
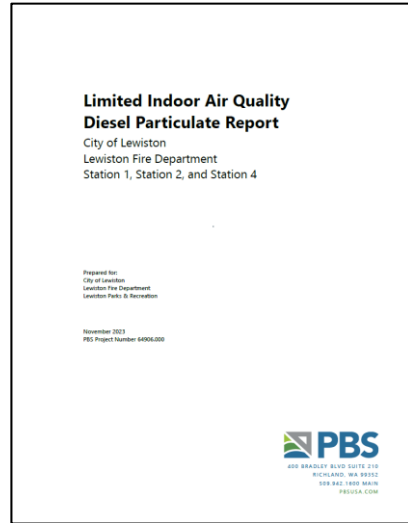
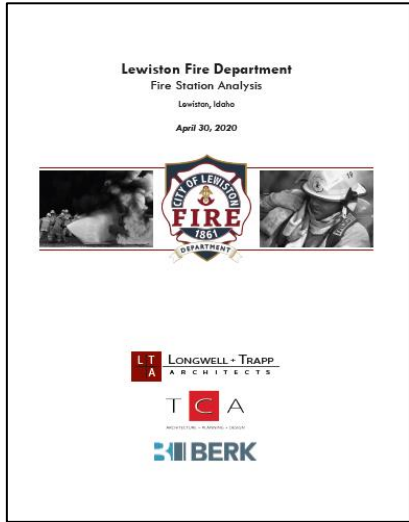
≈ 865,000



Station 4

≈ 375,000





- Station 1 and 4 locations
- Space for growth
- LPD Substation
- Radio Tower
- Utility Capacity
- Station Alerting Equipment
- Fixtures, Furnishing and Equipment

Unaddressed Issues



Recommendations



Station 1

Retrofit – Move

- Remodel bdr/ba wing
- Remodel Kitchen
- Reorganize the N. wing
- Fire suppression
- DOAS
- Vehicle Exhaust



Station 2

Renovation

- D/B Reno – Addition
- Add Classroom
- Relocate Fire Admin
- Add LPD Substation
- Add Hose/Radio Tower
- Mini Training Facility



Station 4

Retrofit - Move

- Contamination Zones
- Bathroom
- Fire Separation
- R/R all wood finishes.
- DOAS
- Vehicle Exhaust



Thank you

