



**Lewiston City Council
REGULAR MEETING AGENDA
October 14, 2024 - 6:00 PM
Lewiston City Library – Second Floor Event Space – 411 D Street
Lewiston, Idaho 83501**

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's website at cityoflewiston.org.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS COMMENTS

This is an opportunity for citizens to address the Council on agenda items or other items they wish to bring to the attention of the Council. Citizens are encouraged to discuss operational issues in advance with the Mayor. In consideration of others wishing to speak, please limit your remarks to three minutes.

IV. PRESENTATIONS

- A. MONTHLY FINANCIAL REPORT:** Financial report for the eleven months ended August 31, 2024, in accordance with Idaho Code § 50-208 - No Oral Report (Finance Director Gordon)

V. CONSENT AGENDA

All items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under "Items Moved from the Consent Agenda".

- A. CITY COUNCIL MINUTES:** Considering approval of the 9/23/2024 City Council Regular meeting minutes - Action Item
- B. ADVISORY BOARD AND COMMISSION MINUTES:** Accepting the minutes of the following meetings: 8/21/2024 Public Works Advisory Commission; 6/4/2024 Development Impact Fee Advisory Commission; 8/21/2024 Library Board of Trustees; 9/11/2024 Planning and Zoning Commission; 1/24/2024, 2/28/2024, 5/1/2024, 5/22/2024 & 7/24/2024 Cemetery and Urban Forestry Commission; and 2/21/2024, 5/15/2024 & 6/25/2024 Parks and Recreation Commission - Action Item
- C. VOUCHER'S PAYABLE:** Considering approval of the Voucher's Payable dated 9/6/2024 - 9/20/2024 in the amount of \$2,233,015.23 and 9/21/2024 - 10/3/2024 in the amount of \$6,760,368.75 - Action Item
- D. ADMINISTRATIVE PLAT APPROVAL - PUKALANI:** Considering approval of the Pukalani

Administrative plat, which is a two lot subdivision of 0.717 acres of land, located south of Bryden Avenue, between 9th and 10th Streets and the related Reasoned Statement - Action Item

VI. ACTIVE AGENDA

- A. **FY'25 SERVICES AGREEMENT - VALLEY VISION, INC.:** Considering approval of the Fiscal Year 2025 Services Agreement between the City of Lewiston and Valley Vision, Inc. - Action Item (Council)
- B. **FY'25 SERVICES AGREEMENT - BOYS AND GIRLS CLUBS OF THE LEWIS CLARK VALLEY, INC.:** Considering approval of the Fiscal Year 2025 Services Agreement between the City of Lewiston and the Boys and Girls Clubs of the Lewis Clark Valley, Inc. - Action Item (Council)
- C. **FY'25 SERVICES AGREEMENT - LEWISTON CIVIC THEATER, INC.:** Considering approval of the Fiscal Year 2025 Services Agreement between the City of Lewiston and Lewiston Civic Theater, Inc. - Action Item (Council)
- D. **FY'25 SERVICES AGREEMENT - BEAUTIFUL DOWNTOWN LEWISTON REVITALIZATION CORPORATION:** Considering approval of the Fiscal Year 2025 Services Agreement between the City of Lewiston and Beautiful Downtown Lewiston Revitalization Corporation - Action Item (Council)
- E. **CHANGE ORDER NO. 5: 2023 SEWER BYPASS LINE 12TH ST TO LEVEE BYPASS (WW512):** Considering approval of Change Order No. 5 for the 2023 Sewer Bypass Line 12th Street to Levee Bypass project with M. L. Albright & Sons, Inc. in the amount of \$279,931.76 and authorizing the Mayor to execute the change order - Action Item (Public Works Director Johnson)
- F. **SOURCEWELL PURCHASE - MOWER:** Considering approving the purchase of one Toro mower through Sourcewell contract #031121-TCC from Turf Star Western for the total amount of \$166,892.22 and authorize staff to move forward with the purchase of the mower - Action Item (Equipment Services Manager Braun)
- G. **RESOLUTION 2024-44:** Considering amending the City's parking resolution; restricting overnight parking in city parking lots; restricting parking in certain city parking lots; providing for the installation of appropriate signage; and providing for the towing of vehicles in restricted parking areas - Action Item (City Attorney Tengono)
- H. **ORDINANCES**
 - 1. **FIRST READING**
 - a. **ORDINANCE 4927:** Considering enacting Section 36-39 relating to approved connections to the City water supply for potable use - Action Item (Public Works Director Johnson)
 - 2. **SECOND/THIRD READINGS**
 - a. **ORDINANCE 4928:** Considering amending Section 35-66 relating to stopping, standing or parking vehicles and authorizing towing vehicles in designated tow-away zones; and amending Section 35-69 designating municipal parking lots as limited

parking zones - Action Item (City Attorney Tengono)

3. ADOPTION AND APPROVAL OF ORDINANCE SUMMARIES

a. ORDINANCE 4928: - Action Item

VII. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

VIII. UNFINISHED AND NEW BUSINESS

A. CITY COUNCILOR COMMENTS: Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion.

B. CITY BOARDS AND COMMISSIONS LIAISON UPDATES

C. AGENDA TOPICS: - Action Item

IX. ADJOURNMENT - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Nikki Province, ADA Coordinator, at least forty-eight (48) hours in advance of the meeting at 208-746-3671 x 6211.

CITY OF LEWISTON
MONTHLY FINANCIAL REPORT
For the Eleven Months Ended August 31, 2024

[See comment/footnote on last page](#)

GENERAL FUND

UNDEFINED

	<u>MTD</u> <u>REVENUES</u>	<u>YTD</u> <u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>MTD</u> <u>EXPENSES</u>	<u>YTD</u> <u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
Grants	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	
Intergovernmental	116,454	3,506,540	5,218,100	67.20%	-	-	-	
Licenses & Permits	687	4,936	6,700	73.67%	-	-	-	
Other	109	164,019	2,038,400	8.05%	-	-	-	
Property Tax	816,111	16,737,875	16,600,130	100.83%	-	-	-	
Service Charges	125,875	1,384,625	1,510,600	91.66%	-	-	-	
Interest	115,018	889,465	552,210	161.07%	-	-	-	
Total	\$ 1,174,254	\$ 22,687,460	\$ 25,926,140	87.51%	\$ -	\$ -	\$ -	

LEGISLATIVE

Personnel Services	\$ -	\$ -	\$ -		\$ 14,200	\$ 151,770	\$ 170,440	89.05%
Supplies & Materials	-	-	-		75	647	2,020	32.01%
Services & Charges	-	-	-		6,805	795,691	4,874,880	16.32%
Capital	-	-	-		-	515	3,300	15.61%
Total	\$ -	\$ -	\$ -		\$ 21,081	\$ 948,623	\$ 5,050,640	18.78%

EXECUTIVE

Personnel Services	\$ -	\$ -	\$ -		\$ 16,887	\$ 186,181	\$ 363,800	51.18%
Supplies & Materials	-	-	-		4	1,241	2,550	48.66%
Services & Charges	-	-	-		3,887	55,043	76,570	71.89%
Capital	-	-	-		-	2,371	3,000	79.03%
Total	\$ -	\$ -	\$ -		\$ 20,778	\$ 244,836	\$ 445,920	54.91%

HUMAN RESOURCES

Personnel Services	\$ -	\$ -	\$ -		\$ 25,891	\$ 283,392	\$ 370,900	76.41%
Supplies & Materials	-	-	-		609	2,361	8,300	28.44%
Services & Charges	-	-	-		7,988	120,019	189,910	63.20%
Capital	-	-	-		-	700	1,600	43.75%
Total	\$ -	\$ -	\$ -		\$ 34,488	\$ 406,472	\$ 570,710	71.22%

	<u>MTD</u>	<u>YTD</u>			<u>MTD</u>	<u>YTD</u>		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
LEGAL								
Personnel Services	\$ -	\$ -	\$ -		\$ 19,362	\$ 390,823	\$ 492,860	79.30%
Supplies & Materials	-	-	-		305	2,833	3,600	78.69%
Services & Charges	-	-	-		18,455	279,054	339,120	82.29%
Capital	-	-	-		83	83	1,100	7.54%
Total	\$ -	\$ -	\$ -		\$ 38,205	\$ 672,793	\$ 836,680	80.41%
PARKS & FACILITIES								
Other	\$ 150	\$ 4,930	\$ 1,500	328.66%	\$ -	\$ -	\$ -	
Service Charges	1,742	35,787	43,200	82.84%	-	-	-	
Personnel Services	-	-	-		169,047	1,605,122	1,972,300	81.38%
Supplies & Materials	-	-	-		28,160	199,921	263,560	75.85%
Services & Charges	-	-	-		96,552	1,051,972	1,206,050	87.22%
Capital	-	-	-		-	33,118	49,800	66.50%
Total	\$ 1,892	\$ 40,716	\$ 44,700	91.09%	\$ 293,759	\$ 2,890,133	\$ 3,491,710	82.77%
POLICE								
Grants	\$ 32,092	\$ 86,668	\$ 63,560	136.36%	\$ -	\$ -	\$ -	
Other	3,642	85,601	45,500	188.13%	-	-	-	
Service Charges	320	250,696	228,660	109.64%	-	-	-	
Personnel Services	-	-	-		558,432	6,315,459	7,711,070	81.90%
Supplies & Materials	-	-	-		14,685	177,240	220,070	80.54%
Services & Charges	-	-	-		77,983	1,067,692	1,277,470	83.58%
Capital	-	-	-		25,352	107,643	603,500	17.84%
Total	\$ 36,054	\$ 422,965	\$ 337,720	125.24%	\$ 676,452	\$ 7,668,034	\$ 9,812,110	78.15%
FIRE								
Grants	\$ -	\$ 766	\$ 57,000	1.34%	\$ -	\$ -	\$ -	
Intergovernmental	-	267,797	250,000	107.12%	-	-	-	
Licenses & Permits	227	15,140	20,200	74.95%	-	-	-	
Other	-	708	6,460	10.96%	-	-	-	
Service Charges	559,423	2,277,032	3,466,000	65.70%	-	-	-	
Personnel Services	-	-	-		665,888	7,407,225	8,244,340	89.85%
Supplies & Materials	-	-	-		19,344	232,141	315,620	73.55%
Services & Charges	-	-	-		103,722	1,064,155	1,280,390	83.11%
Capital	-	-	-		-	9,572	69,580	13.76%
Total	\$ 559,650	\$ 2,561,442	\$ 3,799,660	67.41%	\$ 788,953	\$ 8,713,093	\$ 9,909,930	87.92%

	MTD <u>REVENUES</u>	YTD <u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	MTD <u>EXPENSES</u>	YTD <u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
COMMUNITY DEVELOPMENT								
Grants	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	
Licenses & Permits	159,498	1,612,375	1,149,000	140.33%	-	-	-	
Other	-	1,126	-	0.00%				
Service Charges	-	23,100	26,400	87.50%	-	-	-	
Personnel Services	-	-	-		109,893	1,207,419	1,446,440	83.48%
Supplies & Materials	-	-	-		1,825	19,379	38,080	50.89%
Services & Charges	-	-	-		14,648	316,174	412,100	76.72%
Capital	-	-	-		(375)	6,280	15,700	40.00%
Total	\$ 159,498	\$ 1,636,601	\$ 1,175,400	139.24%	\$ 125,991	\$ 1,549,253	\$ 1,912,320	81.01%
RECREATION								
Intergovernmental	\$ -	\$ -	\$ 4,000	0.00%	\$ -	\$ -	\$ -	
Other	3,235	21,310	26,100	81.65%	-	-	-	
Service Charges	13,424	311,835	423,000	73.72%	-	-	-	
Interest	-	-	-	-	-	-	-	
Personnel Services	-	-	-		39,325	372,340	400,490	92.97%
Supplies & Materials	-	-	-		7,206	93,634	158,750	58.98%
Services & Charges	-	-	-		13,345	134,462	167,160	80.44%
Capital	-	-	-		-	3,585	22,700	15.79%
Total	\$ 16,659	\$ 333,145	\$ 453,100	73.53%	\$ 59,877	\$ 604,021	\$ 749,100	80.63%
FINANCE								
Service Charges	\$ 18,055	\$ 186,798	\$ 200,000	93.40%	\$ -	\$ -	\$ -	
Personnel Services	-	-	-		89,365	1,010,959	1,183,510	85.42%
Supplies & Materials	-	-	-		5,916	56,354	75,700	74.44%
Services & Charges	-	-	-		17,346	247,286	322,610	76.65%
Capital	-	-	-		-	-	3,500	0.00%
Total	18,055	186,798	200,000	93.40%	112,627	1,314,598	1,585,320	82.92%
CONTINGENCY								
Services & Charges			\$ -		\$ -	\$ -	\$ 50,000	0.00%
Total	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ 50,000	0.00%
PUBLIC SAFETY								
Capital			\$ -		\$ -	\$ -	\$ 50,000	0.00%
Total	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ 50,000	0.00%
PROPERTY IMPROVEMENTS								
Other	\$ -	\$ -	\$ 6,400,000	0.00%	\$ -	\$ -	\$ -	
Capital					69,991	724,139	6,870,000	10.54%
Total	\$ -	\$ -	\$ 6,400,000	0.00%	\$ 69,991	\$ 724,139	\$ 6,870,000	10.54%

	<u>MTD</u>	<u>YTD</u>			<u>MTD</u>	<u>YTD</u>		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
GOLF COURSE								
Service Charges	\$ 11,954	\$ 120,145	\$ 174,520	68.84%	\$ -	\$ -	\$ -	0.00%
Services & Charges	-	-			8,676	125,752	208,720	60.25%
Capital	-	-	-		57,348	173,031	379,410	45.61%
Total	\$ 11,954	\$ 120,145	\$ 174,520	68.84%	\$ 66,023	\$ 298,784	\$ 588,130	50.80%
OPIOID SETTLEMENT								
Other	\$ 70,551	\$ 248,651	\$ -	0.00%	\$ -	\$ -	\$ -	
Services & Charges	-	-	-		-	10,194	175,000	5.83%
Total	\$ 70,551	\$ 248,651	\$ -	0.00%	\$ -	\$ 10,194	\$ 175,000	5.83%
INSURANCE TRUST								
Other	\$ -	\$ 17,645	\$ 25,000	70.58%	\$ -	\$ -	\$ -	
Interest	43	460	500	91.98%	-	-	-	
Supplies & Materials	-	-	-		-	174	1,000	17.40%
Services & Charges	-	-	-		(722)	425,582	405,820	104.87%
Total	\$ 43	\$ 18,105	\$ 25,500	71.00%	\$ (722)	\$ 425,756	\$ 406,820	104.65%
UNCOLLECTIBLE ACCOUNTS								
Services & Charges	\$ -	\$ -	\$ -		\$ 16,667	\$ 183,337	\$ 200,000	91.67%
Total	\$ -	\$ -	\$ -	0.00%	\$ 16,667	\$ 183,337	\$ 200,000	91.67%
TOTAL GENERAL FUND	\$ 2,048,609	\$ 28,256,029	\$ 38,536,740	73.32%	\$ 2,324,170	\$ 26,654,065	\$ 42,704,390	62.4%

	MTD	YTD			MTD	YTD		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
CAPITAL PROJECTS FUND								
PARKS & FACILITIES								
Grants	\$ -	\$ -	\$ 250,000	0.00%	\$ -	\$ -	\$ -	
Other	1,295	143,104	2,676,600	5.35%	-	-	-	
Property Tax	-	100,000	100,000	100.00%	-	-	-	
Service Charges	-	-	-	0.00%	-	-	-	
Interest	3,224	29,051	10,000	290.51%	-	-	-	
Capital					6,599	81,316	3,036,600	2.68%
Total	\$ 4,519	\$ 272,154	\$ 3,036,600	8.96%	\$ 6,599	\$ 81,316	\$ 3,036,600	2.68%
TRANSPORTATION								
Grants	\$ 21,280	\$ 108,495	\$ 1,083,160	10.02%	\$ -	\$ -	\$ -	
Intergovernmental	-	1,936,244	990,930	195.40%	-	-	-	
Other	-	84,186	(239,660)	-35.13%	-	-	-	
Property Tax	-	2,781,000	2,781,000	100.00%	-	-	-	
Interest	30,367	288,972	100,000	288.97%	-	-	-	
Services & Charges	-	-	-		28,936	202,553	-	0.00%
Capital	-	-	-		1,012,139	1,614,741	4,760,530	33.92%
Total	\$ 51,648	\$ 5,198,897	\$ 4,715,430	110.25%	\$ 1,041,075	\$ 1,817,294	\$ 4,760,530	38.17%
LIBRARY								
Other	\$ 57	\$ 795	\$ 34,500	2.31%	\$ -	\$ -	\$ -	
Property Tax	-	-	-	0.00%	-	-	-	
Interest	158	1,678	2,000	83.90%	-	-	-	
Capital	-	-	-		-	-	36,500	0.00%
Total	\$ 215	\$ 2,473	\$ 36,500	6.78%	\$ -	\$ -	\$ 36,500	0.00%
TOTAL CAPITAL PROJECTS FUND	\$ 56,381	\$ 5,473,524	\$ 7,788,530	70.28%	\$ 1,047,674	\$ 1,898,610	\$ 7,833,630	24.2%
WORKERS COMP TRUST								
INSURANCE TRUST								
Other	\$ -	\$ 503,365	\$ 546,000	92.19%	\$ -	\$ -	\$ -	
Interest	5,498	64,478	55,000	117.23%	-	-	-	
Supplies & Materials	-	-	-		-	-	500	0.00%
Services & Charges	-	-	-		33,947	873,068	950,500	91.85%
TOTAL WORKERS COMP FUND	\$ 5,498	\$ 567,843	\$ 601,000	94.48%	\$ 33,947	\$ 873,068	\$ 951,000	91.8%

	MTD	YTD			MTD	YTD		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
WATER FUND								
WATER								
Grants	\$ 262,577	\$ 314,900	\$ 7,060,000	4.46%	\$ -	\$ -	\$ -	
Intergovernmental	-	-	65,720	0.00%	-	-	-	
Other	(158,187)	2,445,423	5,191,380	47.11%	-	-	-	
Service Charges	1,087,008	6,871,292	7,715,460	89.06%	-	-	-	
Interest	36,319	381,768	190,000	200.93%	-	-	-	
Personnel Services	-	-	-		185,622	2,071,853	2,324,050	89.15%
Supplies & Materials	-	-	-		72,023	399,145	564,730	70.68%
Services & Charges	-	-	-		295,092	2,944,297	3,346,340	87.99%
Capital	-	-	-		289,088	3,514,475	14,047,440	25.02%
TOTAL WATER FUND	\$ 1,227,716	\$ 10,013,383	\$ 20,222,560	49.52%	\$ 841,826	\$ 8,929,770	\$ 20,282,560	44.0%

WASTEWATER FUND

WASTEWATER								
Grants	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	
Intergovernmental	4,574	3,188,535	3,707,910	85.99%	-	-	-	
Other	49,752	294,195	6,977,820	4.22%	-	-	-	
Service Charges	621,971	6,506,807	6,806,980	95.59%	-	-	-	
Interest	98,732	1,041,674	460,000	226.45%	-	-	-	
Personnel Services	-	-	-		164,927	1,771,664	2,292,250	77.29%
Supplies & Materials	-	-	-		10,908	316,467	445,160	71.09%
Services & Charges	-	-	-		305,895	3,430,272	3,916,240	87.59%
Capital	-	-	-		1,188,215	4,749,028	13,849,060	34.29%
TOTAL WASTEWATER FUND	\$ 775,029	\$ 11,031,212	\$ 17,952,710	61.45%	\$ 1,669,945	\$ 10,267,431	\$ 20,502,710	50.1%

STORMWATER FUND

STORMWATER								
Grants	\$ -	\$ 19,960	\$ -	0.00%	\$ -	\$ -	\$ -	
Other	-	17,414	(181,110)	-9.62%	-	-	-	
Service Charges	196,215	1,593,513	2,100,000	75.88%	-	-	-	
Interest	5,240	13,505	-	0.00%	-	-	-	
Personnel Services	-	-	-		21,288	241,457	351,380	68.72%
Supplies & Materials	-	-	-		509	7,018	46,780	15.00%
Services & Charges	-	-	-		20,100	363,500	848,610	42.83%
Capital	-	-	-		-	78,343	672,120	11.66%
TOTAL STORMWATER FUND	\$ 201,455	\$ 1,644,392	\$ 1,918,890	85.69%	\$ 41,896	\$ 690,317	\$ 1,918,890	36.0%

	MTD	YTD			MTD	YTD		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
SANITATION FUND								
SANITATION								
Grants	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	
Other	3,708	66,233	14,260	464.47%	-	-	-	
Service Charges	591,938	6,571,001	7,172,010	91.62%	-	-	-	
Interest	24,538	261,015	105,000	248.59%	-	-	-	
Personnel Services	-	-	-		36,956	423,554	494,890	85.59%
Supplies & Materials	-	-	-		931	7,980	27,900	28.60%
Services & Charges	-	-	-		509,129	5,384,892	6,454,480	83.43%
Capital	-	-	-		-	215,617	314,000	68.67%
TOTAL SANITATION FUND	\$ 620,183	\$ 6,898,249	\$ 7,291,270	94.61%	\$ 547,016	\$ 6,032,043	\$ 7,291,270	82.7%
CEMETERY FUND								
CEMETERY								
Other	\$ 420	\$ 2,544	\$ 74,520	3.41%	\$ -	\$ -	\$ -	
Property Tax	-	150,000	150,000	100.00%	-	-	-	
Service Charges	5,059	41,944	53,650	78.18%	-	-	-	
Interest	1,719	15,946	7,500	212.62%	-	-	-	
Interfund Transfer	-	-	50,000	0.00%	-	-	-	
Personnel Services	-	-	-		7,090	82,226	146,950	55.96%
Supplies & Materials	-	-	-		1,033	6,342	12,500	50.74%
Services & Charges	-	-	-		24,254	82,302	120,720	68.18%
Capital	-	-	-		-	-	55,500	0.00%
TOTAL CEMETERY FUND	\$ 7,198	\$ 210,434	\$ 335,670	62.69%	\$ 32,377	\$ 170,871	\$ 335,670	50.9%
ECONOMIC DEVELOPMENT FUND								
ECONOMIC DEVELOPMENT								
Grants	\$ 41,341	\$ 358,178	\$ 490,000	73.10%	\$ -	\$ -	\$ -	
Licenses & Permits	-	321	-	0.00%	-	-	-	
Other	20,593	43,125	3,300,690	1.31%	-	-	-	
Interest	18,630	220,119	97,500	225.76%	-	-	-	
Capital	-	-	-		28,458	395,673	3,888,190	10.18%
TOTAL ECONOMIC DEVELOPMENT	\$ 80,564	\$ 621,743	\$ 3,888,190	15.99%	\$ 28,458	\$ 395,673	\$ 3,888,190	10.2%

	MTD	YTD			MTD	YTD		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
TRANSPORTATION & ENGINEERING FUND								
TRANSPORTATION								
Grants	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	
Intergovernmental	4	976,046	1,312,840	74.35%	-	-	-	
Licenses & Permits	10,836	34,164	15,000	227.76%	-	-	-	
Other	129	232,887	(17,790)	-1309.09%	-	-	-	
Property Taxes	-	2,123,000	2,123,000	100.00%	-	-	-	
Service Charges	68,411	978,045	1,189,230	82.24%	-	-	-	
Interest	8,060	72,554	35,000	207.30%	-	-	-	
Personnel Services	-	-	-		169,937	1,922,908	2,382,450	80.71%
Supplies & Materials	-	-	-		21,359	322,554	686,530	46.98%
Services & Charges	-	-	-		141,126	1,314,874	1,553,600	84.63%
Capital	-	-	-		-	17,987	34,700	51.84%
TOTAL TRANSPORTATION FUND	\$ 87,439	\$ 4,416,695	\$ 4,657,280	94.83%	\$ 332,423	\$ 3,578,323	\$ 4,657,280	76.8%
LIBRARY FUND								
LIBRARY								
Grants	\$ 2,625	\$ 16,875	\$ 22,620	74.60%	\$ -	\$ -	\$ -	
Intergovernmental	-	-	200	0.00%				
Other	312	16,813	103,570	16.23%				
Property Taxes	-	1,473,500	1,473,500	100.00%				
Service Charges	568	4,438	4,500	98.62%				
Interest	2,718	22,190	20,000	110.95%	-	-	-	
Personnel Services					90,968	965,524	1,156,800	83.47%
Supplies & Materials					5,368	108,062	138,150	78.22%
Services & Charges					17,874	211,898	252,790	83.82%
Capital	-	-	-		342	48,900	76,650	63.80%
TOTAL LIBRARY FUND	\$ 6,222	\$ 1,533,815	\$ 1,624,390	94.42%	\$ 114,552	\$ 1,334,384	\$ 1,624,390	82.1%

	MTD	YTD			MTD	YTD		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
FLEET MAINTENANCE								
FLEET								
Grants	\$ -	\$ -	\$ 313,480	0.00%	\$ -	\$ -	\$ -	
Intergovernmental	17	6,804	15,700	43.34%				
Other	9,396	(18,811)	1,593,320	-1%				
Service Charges	195,779	2,001,646	2,022,920	98.95%				
Interest	4,424	89,713	35,000	256.32%	-	-	-	
Personnel Services					47,229	528,728	596,850	88.59%
Supplies & Materials					22,233	203,199	254,830	79.74%
Services & Charges					76,516	785,170	887,960	88.42%
Capital	-	-	-		-	2,225,353	3,369,810	66.04%
TOTAL FLEET MAINTENANCE	\$ 209,616	\$ 2,079,352	\$ 3,980,420	52.24%	\$ 145,979	\$ 3,742,451	\$ 5,109,450	73.2%

INFORMATION SYSTEMS

INFORMATION SYSTEMS								
Grants	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	
Other	-	34,799	75,160	46.30%	-	-	-	
Service Charges	110,589	1,215,829	1,324,630	91.79%				
Interest	2,093	19,313	9,550	202.23%	-	-	-	
Personnel Services					43,748	542,376	641,050	84.61%
Supplies & Materials					43	3,286	5,350	61.42%
Services & Charges					26,484	514,627	504,600	101.99%
Capital	-	-	-		11,970	201,435	258,340	77.97%
TOTAL INFORMATION SYSTEMS	\$ 112,682	\$ 1,269,941	\$ 1,409,340	90.11%	\$ 82,244	\$ 1,261,723	\$ 1,409,340	89.5%

SPECIAL ASSESSMENTS

BUSINESS IMPROVEMENT DISTRICT								
Other	-	100	-	0.00%	-	-	-	
Assessments	\$ 5	\$ 25,173	\$ 200,000	12.59%	\$ -	\$ -	\$ -	
Supplies & Materials					-	4,115	4,980	82.63%
Services & Charges					-	11,700	195,020	6.00%
TOTAL SPECIAL ASSESSMENTS	\$ 5	\$ 25,273	\$ 200,000	12.64%	\$ -	\$ 15,815	\$ 200,000	7.9%

	MTD	YTD			MTD	YTD		
	<u>REVENUES</u>	<u>REVENUES</u>	<u>BUDGET</u>	<u>% USED</u>	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>% USED</u>
POLICE RETIREMENT								
POLICE RETIREMENT								
Other	\$ 191,791	\$ 1,945,213	\$ 1,052,000	184.91%	\$ -	\$ -	\$ -	
Property Tax	-	-	-	0.00%				
Interest	19,322	344,545	236,000	145.99%				
Services & Charges					98,916	1,083,036	1,288,000	84.09%
TOTAL POLICE RETIREMENT	\$ 211,113	\$ 2,289,758	\$ 1,288,000	177.78%	\$ 98,916	\$ 1,083,036	\$ 1,288,000	84.1%

TRANSIT FUND

TRANSIT								
Grants	\$ -	\$ 294,703	\$ 1,722,480	17.11%	\$ -	\$ -	\$ -	
Intergovernmental	-	261,921	281,000	93.21%	-	-	-	
Other	-	5,514	144,100	3.83%	-	-	-	
Property Tax	-	460,180	460,180	100.00%	-	-	-	
Service Charges	3,551	39,133	43,200	90.59%	-	-	-	
Interest	2,585	26,492	14,000	189.23%				
Personnel Services					69,732	798,630	945,390	84.48%
Supplies & Materials	-	-	-		10,359	73,018	91,600	79.71%
Services & Charges					23,888	160,391	229,230	69.97%
Capital	-	-	-		-	414,292	1,506,660	27.50%
TOTAL TRANSIT FUND	\$ 6,136	\$ 1,087,944	\$ 2,664,960	40.82%	\$ 103,978	\$ 1,446,332	\$ 2,772,880	52.2%

CEMETERY PERPETUAL CARE

CEMETERY PERPETUAL CARE								
Other	\$ -	\$ 143,437	\$ 34,000	421.87%	\$ -	\$ -	\$ -	
Service Charges	121	1,236	3,000	41.20%				
Interest	-	17,493	17,000	102.90%				
Services & Charges	-				-	2,354	4,000	58.85%
Interfund Transfers	-	-	-		-	-	50,000	0.00%
TOTAL PERPETUAL CARE	\$ 121	\$ 162,166	\$ 54,000	300.31%	\$ -	\$ 2,354	\$ 54,000	4.4%

GRAND TOTAL OF ALL FUNDS	\$ 5,655,969	\$ 77,581,754	\$ 114,413,950	67.81%	\$ 7,445,400	\$ 68,376,265	\$ 122,823,650	55.67%
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[Citizens are invited to inspect the detailed supporting records of the above financial statements](#)

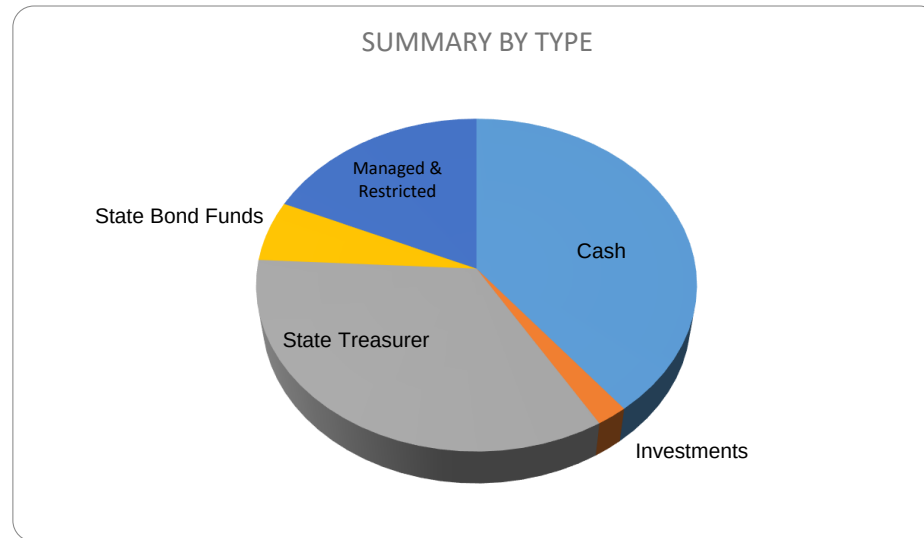
FUND	BANK	CASH IN BANK	MM & CD INVESTMENTS	STATE TREASURER'S POOL	DIVERSIFIED BOND FUNDS	OTHER	TOTAL
GENERAL	WELLS FARGO	\$ 7,817,261	\$ -	\$ -	\$ -	\$ -	\$ 7,817,261
	LCCU	-	-	-	-	5	5
	P1FCU	-	260,538	-	-	41	260,579
	ICCU	-	-	-	-	25	25
	FNWCU	-	264,338	-	-	5	264,343
	STATE TREASURER	-	-	9,221,217	3,478,376	-	12,699,593
	UMPQUA	-	-	-	-	633,236	633,236
	ZIONS	-	263,029	-	-	150,010	413,039
	STCU	-	267,221	-	-	-	267,221
GENERAL FUND TOTAL		\$ 7,817,261	\$ 1,055,125	\$ 9,221,217	\$ 3,478,376	\$ 783,323	\$ 22,355,302
CAPITAL	WELLS FARGO	5,012,779	-	-	-	-	5,012,779
	STATE TREASURER	-	-	3,103,798	-	-	3,103,798
CAPITAL FUND TOTAL		\$ 5,012,779	\$ -	\$ 3,103,798	\$ -	\$ -	\$ 8,116,577
WORKER'S COMP	WELLS FARGO	118,937	-	-	-	-	118,937
	GLACIER	-	-	-	-	25,000	25,000
	STATE TREASURER	-	-	359	1,661,238	-	1,661,597
WORKER'S COMP FUND TOTAL		\$ 118,937	\$ -	\$ 359	\$ 1,661,238	\$ 25,000	\$ 1,805,534
WATER	WELLS FARGO	5,103,881	-	-	-	995,719	6,099,600
	BANNER BANK	-	-	-	-	180,191	180,191
	STATE TREASURER	-	-	3,509,976	633	-	3,510,609
WATER FUND TOTAL		\$ 5,103,881	\$ -	\$ 3,509,976	\$ 633	\$ 1,175,910	\$ 9,790,400
WASTEWATER	WELLS FARGO	11,473,683	-	-	-	178,442	11,652,125
	BANNER BANK	-	-	-	-	1,017,660	1,017,660
	P1FCU	-	-	-	-	-	-
	ICCU	-	267,251	-	-	-	267,251
	STATE TREASURER	-	-	11,688,660	712,049	-	12,400,708
WASTEWATER FUND TOTAL		\$ 11,473,683	\$ 267,251	\$ 11,688,660	\$ 712,049	\$ 1,196,102	\$ 25,337,744
SANITATION	WELLS FARGO	3,197,383	-	-	-	-	3,197,383
	LCCU	-	252,784	-	-	-	252,784
	P1FCU	-	251,993	-	-	-	251,993
	STATE TREASURER	-	-	2,618,562	-	-	2,618,562
SANITATION FUND TOTAL		\$ 3,197,383	\$ 504,777	\$ 2,618,562	\$ -	\$ -	\$ 6,320,722
STORMWATER	WELLS FARGO	1,375,152	-	-	-	-	1,375,152
STORMWATER FUND TOTAL		\$ 1,375,152	\$ -	\$ -	\$ -	\$ -	\$ 1,375,152

CITY OF LEWISTON TREASURY REPORT - 08/31/24

FUND	BANK	CASH IN BANK	MM & CD INVESTMENTS	STATE TREASURER'S POOL	DIVERSIFIED BOND FUNDS	OTHER	TOTAL
CEMETERY	WELLS FARGO	427,994	-	-	-	-	427,994
CEMETERY FUND TOTAL		\$ 427,994	\$ -	\$ -	\$ -	\$ -	\$ 427,994
ECONOMIC DEVELOPMENT	WELLS FARGO	1,145,300	-	-	-	-	1,145,300
	STATE TREASURER			3,237,649			3,237,649
ECONOMIC DEVELOPMENT FUND TOTAL		\$ 1,145,300	\$ -	\$ 3,237,649	\$ -	\$ -	\$ 4,382,950
TRANSPORTATION	WELLS FARGO	1,488,282	-	-	-	-	1,488,282
	ZIONS	-	263,850	-	-	-	263,850
	STATE TREASURER	-	-	212,398	-	-	212,398
TRANSPORTATION FUND TOTAL		\$ 1,488,282	\$ 263,850	\$ 212,398	\$ -	\$ -	\$ 1,964,529
LIBRARY	WELLS FARGO	613,696	-	-	-	-	613,696
	STATE TREASURER			10,309			10,309
LIBRARY FUND TOTAL		\$ 613,696	\$ -	\$ 10,309	\$ -	\$ -	\$ 624,005
FLEET	WELLS FARGO	655,098	-	-	-	-	655,098
	STATE TREASURER	-	-	549,655	-	-	549,655
FLEET FUND TOTAL		\$ 655,098	\$ -	\$ 549,655	\$ -	\$ -	\$ 1,204,753
IT	WELLS FARGO	357,556	-	-	-	-	357,556
	STATE TREASURER			219,793			219,793
IT FUND TOTAL		\$ 357,556	\$ -	\$ 219,793	\$ -	\$ -	\$ 577,348
POLICE RETIREMENT	US BANK	-	-	-	-	13,966,048	13,966,048
POLICE RETIREMENT FUND TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 13,966,048	\$ 13,966,048
PUBLIC TRANSIT	WELLS FARGO	503,110	-	-	-	-	503,110
PUBLIC TRANSIT FUND TOTAL		\$ 503,110	\$ -	\$ -	\$ -	\$ -	\$ 503,110
PERPETUAL CARE	US BANK	-	-	-	-	1,116,346	1,116,346
PERPETUAL CARE FUND TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 1,116,346	\$ 1,116,346
GRAND TOTALS		\$ 39,290,111	\$ 2,091,003	\$ 34,372,376	\$ 5,852,295	\$ 18,262,730	\$ 99,868,515

Other Includes: Fiduciary Funds, Equity Buy-in Funds, Funds Reserved for Debt Repayment, Unemployment Reserves and Funds Held in Trust

FUND	BANK	CASH IN BANK	MM & CD INVESTMENTS	STATE TREASURER'S POOL	DIVERSIFIED BOND FUNDS	OTHER	TOTAL
SUMMARY BY BANK	WELLS FARGO	\$ 39,290,111	\$ -	\$ -	\$ -	\$ 1,174,161	\$ 40,464,272
	BANNER BANK	-	-	-	-	1,197,851	1,197,851
	FNWCU	-	264,338	-	-	5	264,343
	ICCU	-	267,251	-	-	25	267,276
	LCCU	-	252,784	-	-	5	252,789
	P1FCU	-	512,531	-	-	41	512,572
	STCU	-	267,221	-	-	-	267,221
	MOUNTAIN WEST	-	-	-	-	25,000	25,000
	STATE TREASURER	-	-	34,372,376	5,852,295	-	40,224,671
	UMPQUA	-	-	-	-	633,236	633,236
	ZIONS	-	526,878	-	-	150,010	676,889
	US BANK	-	-	-	-	15,082,395	15,082,395
TOTALS		\$ 39,290,111	\$ 2,091,003	\$ 34,372,376	\$ 5,852,295	\$ 18,262,730	\$ 99,868,515



September 23, 2024

THE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, met in a Regular Meeting in the Lewiston Library Second Floor Activity Room at 411 D Street. Mayor Johnson called the meeting to order at 6:00 PM.

I. CALL TO ORDER

COUNCILORS PRESENT: Mayor Johnson; Council President Kleeburg; Councilor Klein (Zoom); Councilor Liedkie; Councilor Schroeder; Councilor Spickelmire.

COUNCILORS EXCUSED: Councilor Forsmann.

Councilor Liedkie moved to approve the agenda as amended for the September 23, 2024 regular meeting of the City Council pursuant to Idaho Code Section 74-204(4)(b) to include Item VI. E. because the City was only made aware of the Airport Authority Board's request for a special joint meeting around noon on Friday, September 20, 2024 and the City Clerk was unable to post an amended agenda by the end of that day. Councilor Schroeder seconded, and the motion carried 5-0.

II. PLEDGE OF ALLEGIANCE

Mayor Johnson led the Pledge of Allegiance.

III. CITIZENS COMMENTS

Jerrick Edwardson, resident of Lewiston, thanked Councilor Klein for encouraging him to speak at the meeting and voiced his support of Ordinance 4928.

Gabe Rupel, resident of Lewiston, questioned if the new article about the City consolidating services was correct. Mayor Johnson confirmed.

Dan Yonge, resident of Lewiston, asked Council to review Ordinance 4835 because it is too restrictive for small lot subdivisions.

IV. PRESENTATIONS

A. VALLEY VISION UPDATE: Presentation by President/CEO Jerry Chavez on Valley Vision's year to date accomplishments

V. CONSENT AGENDA

Mayor Johnson explained that all items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate

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discussion on these issues unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under "Items Moved from the Consent Agenda".

Councilor Liedkie moved and Councilor Schroeder seconded, respectively, adoption of the Consent Agenda. ROLL CALL VOTE: VOTING AYE: Kleeburg; Schroeder; Liedkie; Spickelmire; Klein. VOTING NAY: None. EXCUSED: Forsmann.

- A. **CITY COUNCIL MINUTES:** Considering approval of the minutes of the following meetings: 9/3/2024 Special Work Session; 9/9/2024 Executive Session; and 9/9/2024 Regular - Action Item
- B. **ADVISORY BOARD AND COMMISSION MINUTES:** Accepting the minutes of the following meetings: 8/13/2024 Urban Renewal Agency; 8/28/2024 Planning & Zoning Commission - Action Item
- C. **VOUCHER'S PAYABLE:** Considering approval of the Voucher's Payable dated 8/23/2024 - 9/5/2024 in the amount of \$1,956,776.18 - Action Item

VI. **ACTIVE AGENDA**

- A. **RESOLUTION 2024-39:** Considering approval of a resolution ratifying, confirming, and approving Resolution 2023-30 declaring Motorola Solutions, Inc. as the only vendor of maintenance services and additional modules for Flex Software - Action Item (City Clerk Brocke)

Councilors Liedkie and Schroeder moved and seconded, respectively, to approve Resolution 2024-39. ROLL CALL VOTE: VOTING AYE: Kleeburg; Schroeder; Liedkie; Spickelmire; Klein. VOTING NAY: None. EXCUSED: Forsmann.

- B. **RESOLUTION 2024-41:** Considering amending the City of Lewiston's Purchasing Policy - Action Item (Finance Director Gordon)

Councilors Liedkie and Schroeder moved and seconded, respectively, to approve Resolution 2024-41. ROLL CALL VOTE: VOTING AYE: Kleeburg; Schroeder; Liedkie; Spickelmire; Klein. VOTING NAY: None. EXCUSED: Forsmann.

- C. **CHANGE ORDER NO. 3: IFB-23-024 PORT OF ENTRY WATERLINE PROJECT:** Considering approval of Change Order No. 3 for the ITD Lower Lewiston Port of Entry Waterline Project with Debco Construction in the total amount of \$68,556.60 and authorizing the Mayor to execute the change order - Action Item (Public Works Director Johnson)

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Councilor Liedkie and Council President Kleeburg moved and seconded, respectively, to approve Change Order No. 3 for Port of Entry Waterline Project (IFB-23-024) between Debco Construction and the City of Lewiston and authorizing the Mayor to execute the change order. ROLL CALL VOTE: VOTING AYE: Kleeburg; Schroeder; Liedkie; Spickelmire; Klein. VOTING NAY: None. EXCUSED: Forsmann.

D. ORDINANCES

1. FIRST READING

- a. **ORDINANCE 4928:** Considering amending Section 35-66 relating to stopping, standing or parking vehicles and authorizing towing vehicles in designated tow-away zones; and amending Section 35-69 designating municipal parking lots as limited parking zones - Action Item (City Attorney Tengono)

Councilors Liedkie and Schroeder moved and seconded, respectively, to approve the first reading of Ordinance 4928. The motion passed 5-0.

ORDINANCE 4928: AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTION 35-66 RELATING TO STOPPING, STANDING OR PARKING VEHICLES AND AUTHORIZING TOWING VEHICLES IN DESIGNATED TOW-AWAY ZONES; AMENDING SECTION 35-69 DESIGNATING MUNICIPAL PARKING LOTS AS LIMITED PARKING ZONES; AND PROVIDING AN EFFECTIVE DATE.

- E. REQUEST FOR A JOINT SPECIAL MEETING REGARDING UNITED AIRLINES AIR SERVICE MRG:** Considering a request for a special joint meeting between the Lewiston City Council, Nez Perce County Board of County Commissioners, Port of Lewiston, Port of Clarkston and Lewiston-Nez Perce County Airport Authority Board to discuss United Airlines, Inc. request for a Minimum Revenue Guarantee (MRG) for the 2025 fiscal year - Action Item (Councilor Liedkie)

Councilor Liedkie clarified that her email with Airport Director Isaacs focused on funding, not requesting a joint meeting, and the item was placed on the agenda to ensure that a violation of the Open Meetings Law did not occur.

No motion was made.

VII. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

VIII. UNFINISHED AND NEW BUSINESS

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- A. **CITY COUNCILOR COMMENTS:** Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion.

Council President Kleeburg noted he attended the grand opening of the Nez Perce County Fair.

B. **CITY BOARDS AND COMMISSIONS LIAISON UPDATES**

Councilor Schroeder provided an update on the Lewis Clark Valley MPO and Public Works Advisory Commission. She encouraged board members to be more respectful of staff time and communicate about their absences.

Councilor Spickelmire provided an update for the Parks & Recreation Commission.

Councilor Liedkie provided an update on the Development Impact Fee Advisory Committee.

C. **MAYOR COMMENTS**

Mayor Johnson announced that Police Chief Kuzik will attend leadership training at the FBI Academy in Quantico from September 27th to December 14th. During his absence, Captain Klone will serve as Acting Chief.

D. **ADVISORY BOARD AND COMMISSION APPOINTMENTS:** - Action Item

1. **EMERGENCY MEDICAL SERVICES ADVISORY BOARD:** Considering appointing David Chenault and Vitaliya "Victoria" Johnson to four-year terms - Action Item

Mayor Johnson moved to approve the appointment of David Chenault to a four-year term on the Emergency Medical Services Advisory Board. Councilor Liedkie seconded, and the motion passed 5-0.

Mayor Johnson then moved to approve the appointment of Vitaliya "Victoria" Johnson to a four-year term on the Emergency Medical Services Advisory Board. Councilor Liedkie seconded, and the motion passed 5-0.

E. **AGENDA TOPICS:** - Action Item

IX. ADJOURNMENT - Action Item

There being no further business to come before the Lewiston City Council, Council President Kleeburg and Councilor Schroeder moved and seconded, respectively, to adjourn the September 23, 2024 Regular Meeting. The motion carried 5-0 and the meeting adjourned at 6:53 p.m.

Daniel G. Johnson, Mayor

Tanya M. Brocke, City Clerk

DRAFT

August 21, 2024

The PUBLIC WORKS ADVISORY COMMISSION (PWAC) met in the Bell Building 2nd Floor Meeting Room at 215 “D” Street. Council Liaison and Chair Kathy Schroeder called the meeting to order at approximately 12:00 p.m.

Public Works Advisory Commission meetings are recorded. To view the recording, go to <https://youtu.be/p8mKqiyf3vY?si=rdFRMWvpDIvsaeXI>

I. CALL TO ORDER

COMMISSIONERS PRESENT: Laura Wright, Brent Bourassa, Ryan Rehder, Lytonia “LT” Gardee, Kayleigh Philippi, and Vice-Chair Kevin Kelly

CITY COUNCIL LIAISONS PRESENT: Chair and Councilor Kathy Schroeder; Councilor Kasse Forsmann

STAFF MEMBERS PRESENT: Dustin Johnson, Public Works Director and Haley Kelley, Public Works Specialist

II. INTRODUCTION OF NEW COMMISSIONER

Commissioner Gardee introduced herself to the commission.

III. CITIZEN COMMENTS

None.

IV. CONSENT AGENDA

Chair Schroeder explained that all items on the Consent Agenda are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion on these issue unless a Commissioner so requests, in which case the item will be removed from the Consent Agenda and considered under “Items Moved From the Consent Agenda.”

Commissioner Wright and Vice-Chair Kelly moved and seconded, respectively, approval of the Consent Agenda. The motion carried 6-0.

A. APPROVAL OF MAY 8, 2024 SPECIAL MEETING MINUTES: - Action Item

V. DIRECTOR'S REPORT

Director Johnson provided updates and answered questions on topics since the Commission's meeting in May including the 21st Street Fiberseal Project, Annual Street Preservation Projects, Main Street Reconstruction Project, and the Municipal Separate Storm Sewer System (MS4) Permit.

He said that September 10th is the first meeting open to the general public for the Main Street Reconstruction Project but that he hoped to have the consultant present the project at a future PWAC meeting. Commissioner Wright asked why the project steering committee did not want a member of PWAC involved; Mr. Johnson answered that the size of the committee was ballooning and that a limit had to be placed, resulting in a number of Public Works staff being dis-invited due to the current focus on architecture and aesthetic.

Councilor Forsmann arrived at approximately 12:06 p.m.

VI. ACTIVE AGENDA

A. US-12 BLUE BRIDGE STORMWATER DRAINAGE - WSDOT RESPONSE

LETTER: - Action Item

Councilor and Chair Schroeder opened the floor to questions. Vice-Chair Kelly asked if the Lewis Clark Valley Metropolitan Organization (LCVMPO) was an avenue for championing improvements. Director Johnson said that the writer of the Washington State Department of Transportation (WSDOT) letter, Paul Gonseth, is on the Technical Advisory Committee (TAC) and that this could be posed to the LCVMPO and TAC as an addition to the bridge painting project.

Ms. Schroeder asked why the City of Clarkston isn't dedicating more resources to stormwater. Mr. Johnson said that the "Blue Bridge" is on a state route which is the jurisdiction of WSDOT despite being federally funded and funneled through the City of Clarkston/Asotin County. Commission Wright would like the LCVMPO to look at the drainage as it is a historical bridge and the proposed painting project demonstrates continued investment. Mr. Johnson said that the current estimate for the painting project is approximately sixteen million dollars; Ms. Wright inferred that the cost is likely due to lead abatement.

The Commission requested that City staff follow up with WSDOT to schedule a presentation to PWAC at a future meeting.

B. FINAL FISCAL YEAR 2025 BUDGET UPDATE: - Presentation (Dustin Johnson)

Public Works Specialist Kelley provided the commission with a single sheet, double-sided handout titled "Nez Perce County Consolidated Tax Levies for the Year 2023"; this document can be found in Appendix A.

Director Johnson explained that a public comment that Lewiston was the "highest taxed City in Idaho" was made at the August 19th City Council meeting which inspired him to prepare a brief overview of how the City of Lewiston has not raised taxes in three (3) years and how it's one of the least taxed cities in the county itself. He explained that there are four incorporated cities in Nez Perce County and the only city that has a lower tax rate than Lewiston is Peck; Culdesac and Lapwai have higher tax rates than Lewiston.

Commissioner Rehder asked if cities within Nez Perce County are taxed at a higher rate. Mr. Johnson said that Lewiston appears comparable to Pocatello in Bannock County based on tax rate and in services provided based on the information found conducting this cursory search.

Commissioner Bourassa asked who sets the assessed value for properties. Mr. Johnson explained that property taxes are not his area of expertise and that the Nez Perce County Assessor is the authority as outlined in the Idaho Constitution.

Mr. Johnson directed the commission's attention to the projected presentation, explaining that it contained information prepared and presented by Finance Director and City Treasurer Aimee Gordon to City Council on August 12, 2024; this document can be found in Appendix B. Mr. Johnson proceeded to answer questions while cross-referencing the handout with the Fiscal Year 2025 budget presentation in order to demonstrate how property taxes are applied to City services and programs.

Vice-Chair Kelly departed at approximately 1:01 p.m.

VII. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

VIII. UNFINISHED & NEW BUSINESS

A. COMMISSIONER COMMENTS: - Action Item

Commissioner Wright thanked Public Works Specialist Kelley for signing the commission up for alerts on the City of Lewiston website. She asked why notification for major projects had not been issued to the public. Director Johnson answered that door tags and mailers go out for Annual Street Preservation to impacted neighborhoods. Ms. Wright said that these were not distributed citywide. Mr. Johnson pointed to the issue being addressed in the Arterial Lane Closure Policy at a future meeting.

Councilor Forsmann requested that the community engage with the proposed Fiscal Year 2025 budget and share their feedback before Monday, August 26th for City Council consideration.

B. STAFF LIASON COMMENTS: - Action Item

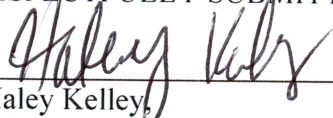
Director Johnson encouraged the commission to participate in the August 26th City Council meeting as it is the last chance to offer input on the Fiscal Year 2025 budget and that emails are distributed to City Council but are not read aloud during meetings.

C. FUTURE AGENDA ITEMS: - Action Item

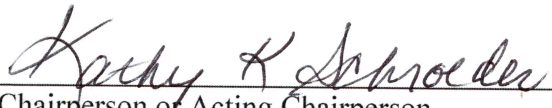
IX. ADJOURNMENT - Action Item

There being no further business, Councilor Forsmann and Commissioner Wright moved and seconded, respectively, to adjourn the meeting. The motion carried 5-0 and the Public Works Advisory Commission adjourned at approximately 1:15 p.m.

RESPECTFULLY SUBMITTED,



Haley Kelley,
Recording Secretary



Chairperson or Acting Chairperson
Public Works Advisory Commission

Approved this 18 day of September, 2024

APPENDIX A

**NEZPERCE COUNTY
CONSOLIDATED TAX LEVIES FOR
THE YEAR 2023
BY AREAS OF THE SAME TAXING UNITS**

Code Area No.	Total % on Each \$1.00 Value	General County Wide Levies	Cities & Rec. Comm. Ctr. Districts	School Districts	Highway Districts	Fire Districts	Cemetery Water or Sewer Dist.	Library District
10000	0.015516722	G1,G3,G4	Lewiston	1				
10003	0.015516722	G1,G3,G4	Lewiston	1				
10008	0.015971179	G1,G3,G4	Lewiston	1			SR2	
10054	0.015516722	G1,G3,G4	Lewiston	1				
10055	0.015516722	G1,G3,G4	Lewiston	1				
10056	0.015516722	G1,G3,G4	Lewiston	1				
10057	0.015516722	G1,G3,G4	Lewiston	1				
10058	0.015516722	G1,G3,G4	Lewiston	1				
20000	0.016366780	G1,G3,G4	Lapwai	341				L1
30000	0.017094516	G1,G3,G4	Culdesac	342				L1
40000	0.012258604	G1,G3,G4	Peck	171		F3		L1
50000	0.009433002	G1,G3,G4		1				L1
70000	0.009476004	G1,G3,G4		1			C1	L1
80000	0.011270930	G1,G3,G4		1		F2	C1	L1
100000	0.006437612	G1,G3,G4		171			C3	L1
110000	0.006479683	G1,G3,G4		171			C4	L1
120000	0.007292355	G1,G3,G4		171		F3	C6	L1
140000	0.011405951	G1,G4		282	I	F2	C1	L1
150000	0.008549697	G1,G3,G4		282				L1
160000	0.008592699	G1,G3,G4		282			C1	L1
190000	0.010387625	G1,G3,G4		282		F2	C1	L1
210000	0.007838491	G1,G3,G4	R1	283				L1
220000	0.007876343	G1,G3,G4	R1	283			C2	L1
230000	0.007866712	G1,G3,G4	R1	283			C3	L1
240000	0.007896890	G1,G3,G4	R1	283			C5	L1
250000	0.006337380	G1,G3,G4		305				L1
270000	0.006955209	G1,G3,G4	A1	305			C6	L1
280000	0.006884811	G1,G3,G4	A1	305			C7	L1
290000	0.006823718	G1,G3,G4	A1	305			C8	L1
300000	0.008592699	G1,G3,G4		282			C1	L1
310000	0.004267791	G1,G3,G4		341			C1	L1
320000	0.004224789	G1,G3,G4		341				L1
330000	0.009476004	G1,G3,G4		1			C1	L1
340000	0.004267791	G1,G3,G4		341			C1	L1
390000	0.006062717	G1,G3,G4		341		F2	C1	L1
400000	0.004262641	G1,G3,G4		341			C2	L1
410000	0.004253010	G1,G3,G4		341			C3	L1
420000	0.004295081	G1,G3,G4		341			C4	L1
430000	0.004283188	G1,G3,G4		341			C5	L1
440000	0.004267541	G1,G3,G4		341			C8	L1
450000	0.009433002	G1,G3,G4		1				L1
460000	0.006485998	G1,G3,G4		342				L1
480000	0.006660241	G1,G3,G4		342			C6	L1
490000	0.006589843	G1,G3,G4		342			C7	L1
500000	0.006528750	G1,G3,G4		342			C8	L1
530000	0.009887459	G1,G3,G4		1			SR2	L1
550000	0.004224789	G1,G3,G4		341				L1
590000	0.009433002	G1,G3,G4		1				L1
600000	0.009433002	G1,G3,G4		1				L1
620000	0.007663930	G1,G3,G4	A1	305		F3	C6	L1
630000	0.007118112	G1,G3,G4		171		F3		L1
640000	0.007368962	G1,G3,G4		342		F3	C6	L1
650000	0.004976262	G1,G3,G4		341		F3	C8	L1
660000	0.006409391	G1,G3,G4		171				L1
720000	0.010711761	G1,G3,G4		1		F4		L1
730000	0.005003802	G1,G3,G4		341		F3	C4	L1
740000	0.004596664	G1,G3,G4		341		F5	C1	L1
750000	0.004553662	G1,G3,G4		341		F5		L1
770000	0.005219814	G1,G3,G4		341		F6	C4	L1
780000	0.009887459	G1,G3,G4		1			SR2	L1

**NEZ PERCE COUNTY, IDAHO
LEVIES FOR TAX YEAR 2023
On Each \$1.00 of Market Value**

COUNTY

Current Expense	.001967603	63-1305.....0.000001477	.001969080
Justice			.000995062
Ad Valorem			.000093356
Health			.000126547
Airport			.000089928
Fairgrounds/Buildings/Fair Board			.000087275
Parks & Recreation			.000005038
Juvenile Detention			.000142861
Juvenile Probation			.000115469
Adult Probation			.000107662
G-1 General County Levies			.003732278
General Road			.000000000
Federal State Match/Bridges			.000009353
G-3 General Road & Federal State Match/Bridges			.000009353
G-4 General County Wide Taxing District - Port of Lewiston.....			.000075562

CITIES

	Capital Projects Fund	General Fund	Streets & Cilling	Library	Parks & Recreation	Cemetery	Police Retirement	Tort & Judgments	Total
Lewiston .000027120	.004521737	.001329946	.000399608		.000040679				.006319090
Culdesac.....	.006548793	.004059725							.010608518
Lapwai.....	.004723213	.003898833		.000341297				.003177648	.012141991
Peck.....	.003482823	.001416192			.000241477				.005140492

SCHOOLS

	Maintenance & Operation	Supplemental Override	Tort	Plant Facilities	Bond	Permenant Supplemental	Total
Independent #1 Lewiston.....	.003824500				.000671939	.000834000	.005380439
Joint #171 Orofino.....	.002252020	.000003434	.000101374				.002356828
Joint #282 Genesee.....	.003862188				.000634946		.004497134
Joint #283 Kendrick.....	.003233775			.000262352	.000195408		.003691535
Joint #305 Highland.....	.002026631	.000025645	.000232541				.002284817
#341 Lapwai.....		.000171658			.000000568		.000172226
Joint #342 Culdesac.....	.002388038	.000045397					.002433435

Highway, Fire, Cemetery, Library, Sewer & Recreation Districts

I South Latah Highway							.001027679
F5 Arrow Junction Fire Protection District.....	M & O	.000328873		Tort			.000328873
F3 Big Canyon Rural Fire Protection District	M & O	.000708721		Tort			.000708721
F2 Genesee Rural Fire Protection District	M & O	.000157881		Bond	.001637045		.001794926
F6 Sunnyside Rural Fire District	M & O	.000924733		Tort			.000924733
F4 Wheatland Fire	Bond	.000403535		M & O	.000808738		.00040951
				Capital Proj	.000025535		.001278759
C1 Genesee Cemetery							.000043002
C2 Potlatch Cemetery							.000037852
C3 Southwick Cemetery District	M & O	.000022172		Tort	.000006049		.000028221
C4 North Clearwater Cemetery District.....	M & O	.000062256		Tort	.000008036		.000070292
C5 Nez Tah Cemetery District							.000058399
C6 Melrose Cemetery District							.000174243
C7 Reubens Joint Cemetery District							.000103845
C8 Gifford Cemetery							.000042752
L1 Prairie-River Library District							.000235370
SR2 Central Orchards Sewer District.....	M & O	.000438357		Tort	.000016100		
Cap Impr .000000000		Bond	.000000000				.000454457
R1 JK Recreation District							.000094393
A1 Reubens Community Center.....	M & O	.000369526		Tort	.000074060		.000443586

APPENDIX B



Public Works
Advisory Commission

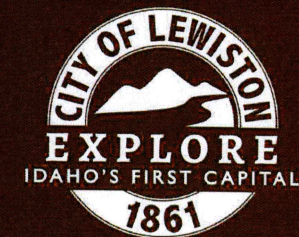
August 21, 2024

FINAL FY25 BUDGET UPDATE



CAPITAL TRANSPORTATION	PRIOR YRS	FY22	FY23	FY24	FY25
ORIGINAL ALLOCATION	331,000	331,000	331,000	331,000	331,000
SIDEWALK/ADA COMPLIANCE	50,000	100,000	100,000	100,000	100,000
STORMWATER	244,500	244,500	244,500	-	-
ARTERIAL - RECONSTRUCTION	-	700,000	700,000	2,350,000	2,350,000
	625,500	1,375,500	1,375,500	2,781,000	2,781,000

CAPITAL TRANSPORTATION PROPERTY TAXES



Property Tax Increase

PROPERTY TAX INCREASE		1.55%	0.45%	1.00%	TOTAL
Balance the Budget		\$ 366,100			\$ 366,100
REQUEST #	FY25 Department Budget Requests				
060 PD 3	LPR Camera System	30,000			30,000
070 FIRE 1	Fire Physicals*	6,320			6,320
070 FIRE 7	PCG Contract - WA GEMT Report	30,000			30,000
070 FIRE 8	Medical Supplies -	5,000			5,000
070 FIRE 9	921DOC Subscriptions	2,700			2,700
100 TRANSP 3	LED Signal Head Fixture Replacement	10,000			10,000
100 TRANSP 4	LED Streetlight Replacements	15,000			15,000
100 TRANSP 9	Engineering - PE Consulting Funding	8,000			8,000
023 PIO 1 & 2	Quarterly Postcard			15,000	15,000
030 HR	P.R.I.D.E			5,000	5,000
100 TRANSP 5	Signal Light Component Upgrades			50,000	50,000
100 TRANSP 8	Signal Light Ethernet Upgrade			40,000	40,000
100 TRANSP 6	Damage Reserve - Uninsured Motorist			50,000	50,000
100 TRANSP 1	Tilt Trailer			10,000	10,000
100 TRANSP 12	Engineering Utilities*			2,500	2,500
100 TRANSP 11	Construction Mgmt Utilities			500	500
100 TRANSP 10	GIS Utilities*			2,000	2,000
070 FIRE 3	Fire Laundry			500	500
070 FIRE 2	Fire Fuel*			1,470	1,470
	Transit Driver			60,540	60,540
		\$ 366,100	\$ 107,020	\$ 237,510	\$ 710,630

*Only partially funded. See budget request sheet for more information

Reserves

GENERAL FUND - UNASSIGNED FUND BALANCE

USE OF FUND BALANCE (RESERVES) - UNASSIGNED

	REQUEST#	
Legal Fees		150,000
Facilities - Deferred Maintenance		250,000
Lewis Clark Valley Boys & Girls Club		18,000
Valley Vision		40,000
Beautiful Downtown Lewiston		30,000
Civic Theatre		30,000
Update Community Signs	013 LEG	5,000
Fire - eDraulic Rescue Tools	070 FIRE 11	35,000
Golf Course - Spray Rig		55,000
Streets - Portable Message Boards	100 TRANSP 2	35,000
Streets - Lazer Line Striper	100 TRANSP 7	9,500
Engineering - Large Format Plotter	100 TRANSP 13	15,000
Fire Holiday Pay - Contract Adjustment		100,000
Workers Compensation		205,000
Fleet Capital		229,950
		\$ 1,207,450

USE OF FUND BALANCE (RESERVES) - RESTRICTED

583 Funds	40,770	
		40,770
		1,248,220

FUND BALANCE ACCOUNTING

FYE2023 AUDITED UNASSIGNED FUND BALANCE	13,982,358.00
FY2024 PROJECTED USE OF RESERVES*	(4,791,685.00)
FY2025 PROPOSED USE OF RESERVES	(1,207,450.00)
FYE2025 PROJECTED FUND BALANCE	7,983,223.00
CASH ON HAND	92 Days

*Assumes the full \$4 million of United Contract will be paid

June 4, 2024

The Development Impact Fee Advisory Committee of Lewiston, Idaho met at in the Public Works Conference Room at 215 D Street. Chair Norton called the meeting to order at 10:01am.

I. CALL TO ORDER

Committee members present: Carlton, Greco, Frei, Lynch and Norton

Committee members absent: None

Council liaison present: Liedkie

Staff members present: Severance, Tolman, Plaskon, VanderPas, Rightmeir & Antonich

II. CITIZEN COMMENTS

No Citizen Comments.

III. CONSENT AGENDA

A. DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE MINUTES 4/9/24

Chair Norton asked for a motion to approve the consent agenda. Member Frei made the motion with a second from Member Carlton. The committee voted 5-0 to approve the consent agenda.

IV. ACTIVE AGENDA

A. CONTINUED DISCUSSION LED BY ARDURRA TO REFINES DEVELOPMENT IMPACT FEE PROCESS: Action Item

Mr. Bill White introduced himself. Mr. White has 30 years' experience in traffic analysis, the last four working with Ardurra. Ms. Jones is on another assignment.

Mr. White address questions that arose from last months meeting, including Interlocal Agreements and the pros and cons of them, are waivers for where funds are applied allowable (YES), and are shared projects that include more than one district allowed (YES.) *For complete responses to questions a memo was provided and is available upon request.*

There was a lot of discussion about whether or not districts were necessary, consensus was that developers would prefer to have their payments applied to projects with in their districts. Pros and cons were discussed with emphasis placed on the importance of careful accounting to keep track of which dollars may be applied where. The City has eight (8) years to spend the TIF funds or they will need to be returned to the developer with interest. Managing the funds is essential.

It would be very rare for TIF funds to finance a complete project but they increase opportunities to leverage fund for grant matches. Is it also important to consider that some districts on their own, might not generate enough money for even match.

The projects that apply for TIF funds must be collectors or above, and the projects need to be on the Capital Improvement Plan as well as the Transportation Improvement Plan. A few project can be lined out by district or the entire CIP can be split into districts to be chose from. The shared streets will need to be identified; Thain Rd, 21st St, Bryden Ave, 16th St, etc.

Councilor Liedkie spoke about Code needing to not be subjective. Easy to understand and explain.

TIF rate examples were provided by Ardurra. The range was between \$1,700 per trip to a high of \$3,750 for Cities in the surrounding area. One rate was being discussed as preferable, even with separate districts.

Credits are able to be assessed for advancing frontage, mitigating improvements, advancing multimodal facilities, developing PUD's, actions that reduce commute trips. What those credits are and how they are assessed need to be defined. An example of the City of Spokane's reduction/credits Code was provided:

- **City of Spokane Section 17D.075.070 Fee Reductions and Credits:**
 1. *A feepayer can request a credit for the total value of dedicated land or public facilities provided by the feepayer if the land and public facilities are identified as system improvements or in cases where the director, in the director's discretion, determines that such dedication of land or public facilities would serve the goals and objectives of the capital facilities plan.*
 2. *For each request for a credit, under subsection (B) above, if appropriate, the director shall select an appraiser or the feepayer may select an independent appraiser acceptable to the director. The appraiser must be a Washington State certified appraiser or must possess other equivalent certification and shall not have a fiduciary or personal interest in the property being appraised. A description of the appraiser's certification shall be included with the appraisal, and the appraiser shall certify that he/she does not have a fiduciary or personal interest in the property being appraised.*

A challenge provision is required for those who want to challenge the fee.

Member Carlton made a motion that the funds be split 75% to the district assigned a development and 25% for the shared areas, with the option of developers waiving their funds for the City to use on shared projects only. With the fee to be \$1,500 per trip with an accelerator of \$100 per year for the next 10 years, plus inflation. Vice Chair Greco seconded the motion. After some discussion the vote was called and the motion was approved 5-0.

Ardurra will use this motion to draft a policy document to provide to DIFAC during the July meeting. A study report summarizing methodology will also be presented and provided.

VII. ITEMS REMOVED FROM CONSENT AGENDA

None.

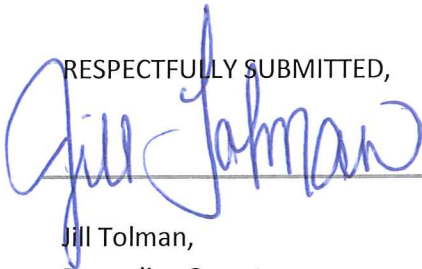
VI. UNFINISHED AND NEW BUSINESS

None.

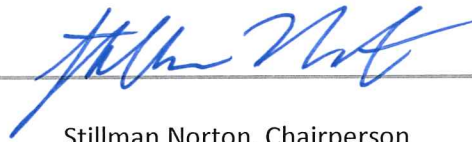
VII. ADJOURNMENT

Chair Norton asked for a motion to adjourn. Member Lynch made the motion with a second from Member Carlton. The committee voted to Adjourn 5-0, at 12:09pm .

RESPECTFULLY SUBMITTED,



Jill Tolman,
Recording Secretary



Stillman Norton, Chairperson
Development Impact Fee Advisory Committee

Approved this 17 day of September, 2024

Lewiston City Library
Board of Trustees
Regular Meeting | Wednesday, August 21, 2024
Event Space

1. Call to Order: The meeting was called to order at 5:35 PM by Chair Diana Ames
Trustees Present: Diana Ames, Rebecca Snodgrass, Andy Hanson, Trisha Decker
Trustees Absent: Josh Brown
Councilor Liaison Absent: Jim Kleeburg
Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino,
Lead Assistant and Volunteer Coordinator Rozanna Sharp
2. Recognition of Visitors
 - a. Rozanna Sharp - Lead Assistant and Volunteer Coordinator
3. Public Comment & Correspondence
 - a. None
4. City of Lewiston Council Report
 - a. None
5. Library Foundation Report
 - a. None
6. Consent Agenda - Action Item
 - a. Approval of Minutes of Previous Meetings - Board of Trustees from July 17, 2024 & Art Committee Minutes from July 18, 2024
 - b. Review of Statistical Report
 - c. Approval of Statement of Expenses
 - i. Trisha Decker moved to approve the consent agenda as presented and Rebecca Snodgrass seconded. All in favor. Motion carried.
7. Committee Reports
 - a. Art Committee
 - i. L. Johnson discussed the art committee meeting which consisted of the upcoming artists for the years 2024 and 2025 as well as reviewing board bylaws in regards to standing committees.
8. Director's Report
 - a. Volunteer Appreciation Event - Zanna Sharp
 - i. L. Johnson and Z. Sharp invited the board to the annual volunteer party at the library on Friday, September 13th.
 - b. Grants
 - i. L. Johnson confirmed that C. Olive applied for a Nez Perce Tribal grant and was awarded the grant at a recent award ceremony. The plan for the grant funds is to have animal murals painted in the youth services area.

- c. Fee Schedule
 - i. Valnet, the consortium that the Lewiston Library is a part of, has adopted a \$30 out of service area fee. L. Johnson proposes adopting the service fee for the Lewiston Library at an upcoming meeting.
 - d. Self Check Devices
 - i. L. Johnson reported that D. Garr has obtained a self check out device for loan from Envisionware and is reviewing feedback from staff and patrons in regards to future deployment of such device at the library.
- 9. Unfinished Business
 - a. Special Collections Policy - Action Item
 - i. No action taken at this time. The board will review for next month's meeting.
 - b. FY 2025 Library Budget
 - i. L. Johnson discussed the upcoming budget hearing for the city and provided the date to the board members.
 - c. Items Moved from Consent Agenda - Action Item
 - i. None
- 10. New Business
 - a. Collection Development Policy - Action Item
 - i. Andy Hanson moved to approve the updated collection policy with the edits suggested by L. Johnson and Trisha Decker seconded. All in favor. Motion carried.
 - b. Glowforge Purchase - Action Item
 - i. No action taken at this time.
 - c. Hoopla for Patrons - Action Items
 - i. No action taken at this time.
- 11. Schedule of Upcoming Meetings
 - a. Regular Meeting: September 18, 2024
 - b. Regular Meeting: October 16, 2024
- 12. Adjournment - Action Item
 - a. Andy Hanson moved to adjourn and Trisha Decker seconded at 7:01 PM

September 11, 2024

The LEWISTON PLANNING AND ZONING COMMISSION met in the Community Development Department Second Floor Conference Room at 215 "D" Street. Chair Ball called the meeting to order at 5:30 p.m.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Cynthia Ball, Chair; Gabriel Iacoboni, Vice Chair leaving at 9:10 pm; Kathy Branson; Shaunita Cable; Emily Wolf; Maureen Anderson; Kevin Kelly;

COMMISSIONERS EXCUSED: None

STAFF MEMBERS PRESENT: Katie Hollingshead, Assistant Planner; Dawn Ortiz, Community Development Office Supervisor; Jennifer Tengono, City Attorney;

II. CITIZEN COMMENTS

Linda Glines, Lewiston Idaho stated a group of us local residents were at the meeting last week to voice our opposition to the village. We mistakenly were under the impression that the meeting was just to allow parking changes. We did not understand that it was a vote on allowing the next step for the village to become a possible reality. We understand that not having that knowledge is a moot point at this time. That being said, I am addressing the Commission tonight to make this statement a part of the public records. We have concerns about a Commissioner's conflict of interest and discussing the project within the meeting which could have led to the persuasion of other commissioners and their vote, and then also voting on the village project. Gabe Iacoboni has a long-term relationship with Michelle King and her projects. He was treasurer of the LC Valley Adult Resource center the ARC and is a proponent who publicly supports the village project. Due to this involvement, we feel that he should have recused himself from the discussion and the vote on the village. Recusing himself could have changed the outcome of the discussions and the final vote. My questions are legally, should he have declared his involvement and his support for and with Michelle King and her projects, and should he have recused himself from the proceedings involving the project

III. APPROVAL OF AUGUST 28, 2024 MEETING MINUTES (ACTION ITEM)

Commissioner Branson and Anderson moved and seconded, respectively, approval of the August 28, 2024 meeting minutes with corrections. The motion carried 7-0.

IV. **APPROVAL OF THE REASON STATEMENT OF RELEVANT CRITERIA AND STANDARDS ON CONDITIONAL USE PERMIT APPLICATION CUP24-3 FOR A TRANSITIONAL HOUSING VILLAGE (ACTION ITEM)**

Chair Ball called for a recess at 5:35, Planning and Zoning Commission resumed at 5:50 PM.

Commissioner Iacoboni stated he would like to address some of the comments related to the conflict of interest, statement, or allegation. It's probably well known that the housing is an issue that's important to me. So I currently serve on the board of the LC Valley Adult Resource Center. We have currently rebranded to LC Valley Cares. It is also true that on prior issues I have worked with Michelle King on issues. However, LC Valley Cares is an organization that has no financial stake or interest in this application. I have had no contact with Michelle King related to this application in any way. There's been prior analyses done on issues like this when I have served on the board of LC Valley Cares as well, and I don't believe there is a conflict of interest related here. However, I will say Wendy Geiger, who serves as LC Valley Cares board chair, wrote a personal letter in support of the application, but there was no official action taken by LC Valley Cares as a board to officially support that application. So I do not believe there is a conflict of interest here.

Commissioners Wolf and Branson moved and seconded, respectively, to approve the reasoned statement for CUP24-3 as written. The motion carried 7-0.

V. **PUBLIC HEARING AND SUBSEQUENT DELIBERATION AND DIRECTION TO STAFF REGARDING THE REASONED STATEMENT AND RELEVANT CRITERIA AND STANDARDS ON APPLICATION ANX24-2, CPA24-3 AND ZVC24-3 BY CODY MERRELL (ACTION ITEM)**

Chair Ball explained the public hearing process, opened the public hearing and asked for a staff presentation.

Staff Hollingshead provided a verbal summary of the staff report with maps and photos so the commission could get geographically familiar with the area. Staff did state the property is in a 1031 exchange and staff is working with that company to get their signature on the application.

Jennifer Tengono stated there is a page in the provided packet that says annexation authority, state Idaho code and Lewiston annexation policy. The Idaho code section that's referenced is not the current section of Idaho code that has been repealed. The reference in the Staff report on page 2 is the current Idaho code section. So that's just a procedural note.

Chair Ball asked if the houses on the property were inhabited.

Staff Hollingshead stated no they are not.

There being no further questions for staff, Chair Ball asked the Applicant for testimony.

Nuri Nemmer with Hodge and Associates, Moscow Idaho stated he does not have anything else at this time but stands for questions.

There being no questions for the applicant, Chair Ball asked for public testimony.

Anna Hegar, 1126 Warner Ave. Asked who the new neighbor is going to be.

Staff Hollingshead stated the applicant is Cody Merrell.

Dawn Ortiz, Community Development Office Supervisor read public comment that was received prior to the meeting.

Virginia James, 1128 Warner Ave stated she is against zoning to commercial, south side of Warner is all residential. Effects value of our homes and will increase the amount traffic coming in and out of the property. Change to C3 is taking residential property and changing it to commercial which is not fair to the neighborhood.

Karl Ziegler owner of 1109 Warner Ave emailed. Karl and Theresa Ziegler (Ziegler's) own the property to the west of 1125/1127 Warner Ave. Ziegler Lumber Co. (Ziggy's) leases the property from the Ziegler's at 1109 Warner Ave. Ziggy's has operated in Lewiston since May of 1981. Ziegler built and leased 1109 Warner Ave to Ziggy's in September 1999 where Ziggy's continues to operate. Ziegler's and Ziggy's have no objection to Cody Merrell's application to be annexed into the Lewiston City Limits.

Commissioner Branson stated that there is a traffic analysis in the staff report.

There being no further public comment or rebuttal from the applicant, Chair Ball closed the Public Hearing.

After deliberation and articulate detailed reasons for the proposed recommendations, Commissioner Anderson and Vice Chair Iacoboni moved and seconded, respectively, to recommend approval of ANX24-2 to City Council. Motion passed 7-0.

Commissioners Anderson and Branson moved and seconded, respectively to amended previous motion to recommend approval of ANX24-2 to City Council condition upon approval of the landowner. Motion passed 7-0.

Vice Chair Iacoboni and Commissioner Anderson moved and seconded, respectively, to recommend approval of CPA24-3 to City Council. Motion passed 7-0.

Commissioners Branson and Kelly moved and seconded, respectively, to direct staff to draft the Reasoned Statement approving ZNC24-03. Motion passed 7-0.

VI. STAFF-COMMISSION COMMUNICATIONS

A. Query of Commissioners for the September 25, 2024 meeting

All Commissioners present stated they should be in attendance of the September 25, 2024 meeting besides Commissioner Wolf.

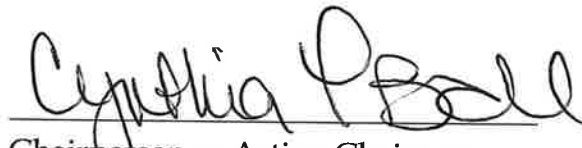
VII. ADJOURN

There being no further business, Commissioner Kelly and Vice Chair Iacoboni moved and seconded, respectively, to adjourn. The motion carried 7-0 and the Planning and Zoning Commission meeting adjourned at approximately 6:38 p.m.

RESPECTFULLY SUBMITTED,



Dawn Ortiz,
Recording Secretary



Chairperson or Acting Chairperson
Planning and Zoning Commission

Approved this 25 day of September, 2024.

**Lewiston Urban Forestry and
Cemetery Commission
MINUTES**

January 24, 2024 – 4:00PM

**LEWISTON COMMUNITY CENTER
1424 Main Street, Lewiston**

1. CALL TO ORDER

Roll Call

Introduction of new City Council Liaison Jessica Klein

Commission Members: Shirley Philips, Maxine Miller, Brian Hensley, and Elizabeth Goetzinger attended virtually

Council Liaison: Jessica Klein

Staff Liaison: Tim Barker

The meeting was called to order at 4:02PM

2. CITIZEN COMMENTS

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff.

Comments may be made: (1) in-person, (2) by emailing the Parks and Recreation Director at tbarker@cityoflewiston.org or (3) by calling (208) 746-2313 x6102 and leaving a message.

Comments submitted by email or phone will be forwarded to the Parks and Recreation Commission. If you would like your comment to be read aloud during the meeting, please so indicate in your message. Members of the public who wish to provide in person comment, but who are unable to secure a seat in the designated meeting space and/or overflow room(s) due to occupancy or gathering limits, will be rotated in and out of the designated meeting space in order to provide comment.

There were no citizen comments at the meeting.

3. CONSENT AGENDA

A. Approval of Minutes from December 6, 2023 (Action Item)

A motion to approve the minutes was made by Commissioner Hensley which was seconded by Commissioner Goetzinger All were in favor of approving the minutes as presented.

4. **REPORTS** **Presentations, Communications and Correspondence**

A. December Parks and Recreation Department Monthly Report

The commission asked about the review of camera systems in the parks and the cemetery.

The city is looking at no longer contracting out that service and to bring it in-house and have it managed through the IT department. This will streamline the process and allow for the department to expand its security.

B. City of Lewiston Volunteer Reception February 2, 2024

Director Barker reminded the group that the event is the following week and to reach out to the Legal Department contact if you are able to attend. The event is geared towards thanking our Commission and Advisory Board members.

5. **NEW BUSINESS**

A. Normal Hill Cemetery Master Plan Review and Update Continued Discussion

- a. Review and discuss draft presentation slides for February 5th Work Session (to be provided at the meeting)

Director Barker opened up the discussion with comments related to the history of the plan, the requested update from the Commission to the City Council and what will be covered within the presentation to the council. Moving forward the commission will be focusing on various chapters within the plan and then eventually have a fully reviewed plan by late summer or early fall of this year. Barker shared the slides that will be presented to the council which will focus on the two major recommended areas from Lees+ Associates (Governance & Operations and Products & Services), the process and budget requests that have occurred since the plan was created and what the commission's stance is on the undeveloped land on the south side of the cemetery will also be areas of focus. The commission members also requested that the City Council receive the rate comparison that was created in 2023 by Commission Chair Philips. They also asked that the council be reminded that the support from the community during the open house events was for the undeveloped land to be developed for additional cemetery use. Barker also noted that he will discuss the department's Strategic Plan and how projects and management of the cemetery fits into that document. That plan will be tied to the development priorities that the commission member recommended to be included in the presentation.

B. Arbor Day Planning

- a. Location at Modie Park and combined event with the Modie Park Conservancy and Lewis Clark State College

Director Barker updated the commission regarding the plans for this coming spring's Arbor Day and Tree City USA event. The event will again be a partnership with the LCSC Tree Campus recognition and this year will include the Modie Park Conservancy. There will be a tree planting but also a presentation of land donation from the Randall family to the Conservancy of almost 20 acres adjacent to the park. Specific timing of the event is still yet to be determined. The commission discussed the possibility of the tree for this year being planted near

where the wetland restoration project is occurring currently to show the benefit of planting trees near water sources.

6. **OLD BUSINESS**

A. Current and Upcoming Development Review Process and Plan

a. DRC Items from the past month

Director Barker explained to Council Liaison Klein that the commission review the most recent submittals to the city to make sure that landscape codes are being followed. There were no specific projects that were discussed among the commission members.

B. Updated Commission Member Roster & Council Liaison Roster

Director Barker provided an updated roster for the commission, the City Council and their liaison roles. Maxine asked that her phone number be updated on the roster, otherwise there were no other changes needing to be made.

7. **COMMISSION MEMBER COMMENTS**

The Commission discussed for this year, to meet every 4th Wednesday of the month instead of every other month. This will allow for the commission to continue to make progress on their review of the Normal Hill Cemetery Master Plan.

8. **CITY COUNCIL LIAISON COMMENTS**

There were no additional City Council Liaison Member Comments

9. **UPCOMING MEETINGS**

A. City Council Meeting, February 5, Master Plan Update Presentation from UFCC

B. UFCC February 28, 2024 @4PM at the Lewiston Community Center

10. **FUTURE AGENDA TOPIC**

A. Tree Selection Guide

B. Urban Forestry Management Plan Review

C. UFCC Presence at Community Events to Promote Urban Forestry

11. **ADJOURNMENT**

Commissioner Miller made a motion to adjourn the meeting, Commissioner Hensley seconded the motion. The meeting was adjourned at 5:42pm.

Lewiston Urban Forestry and Cemetery Commission Agenda MINUTES

February 28, 2024 – 4:00PM

**LEWISTON COMMUNITY CENTER
1424 Main Street, Lewiston**

1. **CALL TO ORDER**

Roll Call

Introduction of guest Dennis Hastings, Vassar-Rawls Funeral Home

Commission Members: Shirley Philips, Brian Hensley, and Elizabeth Goetzinger, Maxine Miller

Council Liaison: Jessica Klein

Staff Liaison: Tim Barker

The meeting was called to order at 4:00PM

2. **CITIZEN COMMENTS**

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff.

Comments may be made: (1) in-person, (2) by emailing the Parks and Recreation Director at tbarker@cityoflewiston.org or (3) by calling (208) 746-2313 x6102 and leaving a message.

Comments submitted by email or phone will be forwarded to the Parks and Recreation Commission. If you would like your comment to be read aloud during the meeting, please so indicate in your message. Members of the public who wish to provide in person comment, but who are unable to secure a seat in the designated meeting space and/or overflow room(s) due to occupancy or gathering limits, will be rotated in and out of the designated meeting space in order to provide comment.

There were no citizen comments at the meeting.

3. **CONSENT AGENDA**

A. Approval of Minutes from January 24, 2024 (Action Item)

A motion to approve the minutes was made by Commissioner Hensley which was seconded by Commissioner Goetzinger. All were in favor of approving the minutes as presented.

4. **REPORTS Presentations, Communications and Correspondence**

A. January Parks and Recreation Department Monthly Report

There were no commissioner comments related to the monthly report.

5. **NEW BUSINESS**

A. Normal Hill Cemetery Master Plan Review and Update Continued Discussion

a. February 5th Work Session Review and Video

The commission members were shown recorded video of the comments from the City Council Work Session meeting that were made by the Mayor and Council members at the work session presentation. This was shown prior to starting the commission's discussion on the Master plan review with guest Dennis Hastings.

b. Governance and Operation Recommendation Review

Director Barker and the commission provided guest Dennis Hastings a brief background on the master plan and the review process and thanked him for being willing to take time to meet with them to discuss his interactions and thoughts related to the operations of the cemetery. Dennis made the following comments related to his thoughts on the operations at the cemetery. He first felt that having a singular contact for their needs has been positive. Knowing that there will be a staffing change in the future, he also felt that creating a cross-over between an upcoming retirement and a new employee, having them work together to share history and to meet all of the partners, would be a really good idea so information can be passed forward. Accessibility and willing to get the work done were two traits that he feels are important in the role of managing the cemetery, prior knowledge in the field isn't always the biggest need. Most cemeteries that the funeral home works with are similarly run where there isn't a constant number of hours that their office is open for operations, so how Normal Hill is set up is more common than not. He felt that having flexibility of the working hours for the individual in the position 7 days a week would be important for them if possible. The availability of plots isn't a big issue on their end, as there is usually a way to accommodate a need. He also noted that burial options at Normal Hill Cemetery are better than other locations that they work with. Having a greater number of options for individuals from a family is appealing, to be able to use the same plot. Dennis has been aware of the previous conversations related to development or not of the south end of the cemetery and is an advocate of retention of the undeveloped property for use as cemetery development now and in the future. He stated that whether it be now or later, space will all get used. When shown the plan for development around the mausoleum, he stated that the columbarium concept will be a major money maker for the cemetery in his opinion. He lastly commented on the two scattering gardens that are in the plan. He felt that these are not common or found within our region at any other site, but with his business would be a huge money maker for the cemetery.

B. Arbor Day April 26th

a. Location at Modie Park and combined event with the Modie Park Conservancy and Lewis Clark State College

i. Update Following Modie Park Conservancy February Meeting

Director Barker updated the commission on the Arbor Day Celebration event. The Conservancy would like to host a Saturday event at the park so more community members are able to attend but we will need to check in with the Idaho Department of Lands as well as the LCSC Tree Committee

to see if a Saturday would work for them. Otherwise, the group may have to hold two separate events between that Friday and Saturday. Barker let the commission know that he will provide them with updates as it gets closer to the end of April. The commission agreed that they would make themselves available for a Saturday celebration in coordination with the Modie Park Conservancy on Saturday, April 27th.

6. **OLD BUSINESS**

A. Current and Upcoming Development Review

a. Development Review Committee Items from the past month

The group discussed the Bryden Canyon Golf Course cart barn and how the renting of cart stalls provides revenues as does selling niches in a columbarium. No other projects were discussed.

7. **COMMISSION MEMBER COMMENTS**

Commissioner Philips noted tree topping that has occurred within her neighborhood and has also seen synthetic turf being installed as opposed to leaving the turf area as natural grass. There are concerns with the creation of heat islands due to this practice. Commissioner Miller mentioned that until we have solid code that can hold tree topping accountable, it is difficult for us to educate and hold the public accountable.

8. **CITY COUNCIL LIAISON COMMENTS**

Councilmember Klein commented that she enjoyed the February 5th presentation from staff and the Commission Chair when they attended to provide an update on the master plan review process.

9. **UPCOMING MEETINGS**

A. UFCC March 27, 2024 @4PM at the Lewiston Community Center

i. Scattering Garden examples

ii. Fee Recommendations for FY '25 to include inflation

10. **FUTURE AGENDA TOPIC**

A. 2025 Fiscal Year Fee Recommendations

B. Tree Selection Guide

C. Restoration of damaged headstones

D. Urban Forestry Management Plan Review

E. UFCC Presence at Community Events to Promote Urban Forestry

11. **ADJOURNMENT**

Commissioner Miller made a motion to adjourn the meeting, Commissioner Goetzinger seconded the motion. The meeting was adjourned at 6:04PM.

Lewiston Urban Forestry and Cemetery Commission Minutes

May 1, 2024 – 4:00PM

**LEWISTON COMMUNITY CENTER
1424 Main Street, Lewiston**

1. **CALL TO ORDER**

Commission Members Present: Maxine Miller, Brian Hensley, Elizabeth Goetzinger & Shirley Philips

City Council Liaison Absent: Jessica Klein

Staff in Attendance: Tim Barker, Parks and Recreation Director

The meeting was called to order by Chair Philips at 4:02PM

2. **CITIZEN COMMENTS**

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff.

Comments may be made: (1) in-person, (2) by emailing the Parks and Recreation Director at tbarker@cityoflewiston.org or (3) by calling (208) 746-2313 x6102 and leaving a message.

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There were no citizen comments at the meeting.

3. **CONSENT AGENDA**

A. Approval of Minutes from March 27, 2024 (Action Item)

A motion to approve the minutes was made by Commissioner Goetzinger which was seconded by Commissioner Miller. All were in favor of approving the minutes as presented.

4. **REPORTS **Presentations, Communications and Correspondence****

A. March Parks and Recreation Department Monthly Report

There were no commissioner comments related to the monthly report.

B. Damaged Sequoia Trees at 5th and Bryden Report

Director Barker shared a report that was created by Ken Dola in response to a concern with the longstanding sequoia trees on the west side of the city's property at 5th and Bryden. The report outlines that there is no long-term concern with the damage that was caused by the low temperatures this past winter, however, the southern exposed trees did receive damage from that cold spell and they are recovering.

5. **NEW BUSINESS**

A. Fiscal Year 2025 Fee Recommendations (Action Item)

A motion to approve the fee change recommendations at the cemetery as presented, was made by Commissioner Hensley which was seconded by Commissioner Goetzinger. All were in favor of approving the fee recommendations as presented. The fees will be shared with the City Council at an upcoming meeting and then will go to a public hearing and discussion at a City Council meeting in June or July.

Commissioner Hensley made a motion to accept the proposed recommendations for the cemetery for fiscal year 2025 which would go into effect on October 1, 2024 and to additionally develop fees that would be implemented when the columbarium and scattering garden areas are constructed. Commissioner Goetzinger seconded the motion. All were in favor of the motion.

B. Commission Applications Received

There have been two applications submitted to the city this past month and Commission Chair Philips, City Council Liaison Klein and Director Barker will meet with and interview the two candidates. There is one current opening on the commission and the panel will forward their recommendation to the Mayor to propose an appointment to the council.

6. **OLD BUSINESS**

A. Scattering Garden and Columbarium Continued Discussion

Director Barker brought information to the commission related to an additional option that would incorporate both a columbarium and a place for bags of ashes in lieu of creating a garden area. The ossuary concept allows for both of those to be present. The niches for the columbarium would look the same as they would normally, but instead of a scattering garden, the interior of the columbarium would act as a location that bags of ashes could be placed and then the family member could be recognized still on the exterior along the center of the columbarium.

B. Arbor Day Celebration Saturday, April 27th at 1PM (south shelter by pond)

- a. Location at Modie Park and combined event with the Modie Park Conservancy and Lewis Clark State College

Commissioner Miller was able to attend the event and stated that she read the Arbor Day Proclamation during the recognition. The proclamation was also read earlier in the week at the City Council meeting by the Mayor. The Randall family was in attendance and were very humble about the donation that they made to the Conservancy of the additional 21 acres that will be incorporated into the park in the future.

C. Current and Upcoming Development Review

a. Development Review Committee Items from the past month
Director Barker mentioned to the commission that the meeting agendas and project information was available within their packet. There was nothing specific to note related to commercial landscaping.

7. **COMMISSION MEMBER COMMENTS**

Commissioner Miller made a request for educational information to be created on behalf of the commission to grow and maintain our urban forest as well as incorporating tree tips through various media sources. Commissioner Philips requested that we begin to include this information into the City's magazine, Living Lewiston.

8. **CITY COUNCIL LIAISON COMMENTS**

The liaison was not in attendance at the meeting

9. **UPCOMING MEETINGS**

B. UFCC May 22, 2024 @4PM at the Normal Hill Cemetery for the annual walkthrough
The commission decided to meet at 2PM on the 22nd and have requested that Chad and Corky be in attendance if available. The commission also requested to cover the following areas while onsite: older and damaged headstones, ossuary update, cemetery condition, recent projects, as well as making sure that we take a walk by the Bill Malcom tree.

10. **FUTURE AGENDA TOPIC**

- A. Normal Hill Cemetery Master Plan Update
- B. Tree Selection Guide
- C. Urban Forestry Management Plan Review
- D. UFCC Presence at Community Events to Promote Urban Forestry

11. **ADJOURNMENT**

There was a motion to adjourn the meeting by Commissioner Miller and seconded by Commissioner Hensley. The meeting was adjourned at 5:35PM.

Lewiston Urban Forestry and Cemetery Commission

May 22, 2024 – 2:00PM

NORMAL HILL CEMETERY 1122 7th Street, Lewiston

1. CALL TO ORDER

Roll Call

Commission Members Present: Maxine Miller, Brian Hensley, Elizabeth Goetzinger & Shirley Philips

City Council Liaison Absent: Jessica Klein

Staff in Attendance: Tim Barker, Parks and Recreation Director

The meeting was called to order by Chair Philips at 2:00PM

2. CITIZEN COMMENTS

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff.

Comments may be made: (1) in-person, (2) by emailing the Parks and Recreation Director at tbarker@cityoflewiston.org or (3) by calling (208) 746-2313 x6102 and leaving a message.

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There were no citizen comments at the meeting.

3. CONSENT AGENDA

A. Approval of Minutes from May 1, 2024 (Action Item)

A motion to approve the minutes was made by Commissioner Miller which was seconded by Commissioner Goetzinger. All were in favor of approving the minutes as presented.

4. REPORTS **Presentations, Communications and Correspondence**

A. April Parks and Recreation Department Monthly Report

There were no commission member comments

B. Fiscal Year 2025 Capital Requests

Director Barker noted that on Monday at the City Council Budget Work Session that he presented a request for \$100,000 towards the purchase of cremation options, grading and getting the area outside of the mausoleum prepared for future development. The \$100,000 request would be above and beyond what has been earmarked to date from previous requests to the council. The Mayor and Finance Director will decide if the funding will be built into the budget or be an additional item for the council to consider as part of the budget hearing process in August.

5. **OLD BUSINESS**

- A. Current and Upcoming Development Review
 - a. Development Review Committee Items from the past month

6. **NEW BUSINESS**

- A. Annual Walking Tour of the Cemetery
 - a. Ossuary location and discussion
 - b. Damaged headstones and discussion on ideas to raise funds
 - c. Bill Malcom tree
 - d. General cemetery maintenance

Following discussion of old business, the commission ended the business portion of the meeting to take their site tour and to discuss the above listed items as they walked around the site.

7. **COMMISSION MEMBER COMMENTS**

Commissioner Philips provided comments related to the headstone restoration project and the need to move forward with the creation of a program. The topic will continue to be included within the agendas moving forward until the group is able to solidify a plan to raise funds for necessary repairs.

8. **CITY COUNCIL LIAISON COMMENTS**

9. **UPCOMING MEETINGS**

- A. June 26, 2024 @ 4PM at the Lewiston Community Center

10. **FUTURE AGENDA TOPIC**

- A. Normal Hill Cemetery Master Plan Update
- B. Tree Selection Guide
- C. Urban Forestry Management Plan Review
- D. UFCC Presence at Community Events to Promote Urban Forestry

11. **ADJOURNMENT**

There was a motion to adjourn the meeting by Commissioner Goetzinger and seconded by Commissioner Miller The meeting was adjourned at 2:26PM prior to the site tour.

Lewiston Urban Forestry and Cemetery Commission Minutes

July 24, 2024 – 4:00PM

**LEWISTON COMMUNITY CENTER
1424 Main Street, Lewiston**

1. **CALL TO ORDER**

Roll Call:

Commission Members Present: Maxine Miller, Elizabeth Goetzinger, & Shirley Philips

Commission Members Absent: Brian Hensley

Council Liaison Present: Jessica Klein

The meeting was called to order at 4:23PM once a quorum was reached

2. **CITIZEN COMMENTS**

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff.

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There were no citizen comments at the meeting.

3. **CONSENT AGENDA**

A. Approval of Minutes from May 22, 2024 (Action Item)

A motion to approve the minutes was made by Commissioner Goetzinger which was seconded by Commissioner Miller. All were in favor of approving the minutes as presented.

4. **REPORTS Presentations, Communications and Correspondence**

A. May and June Parks and Recreation Department Monthly Reports

There were no comments on the monthly reports from the commission members.

5. **NEW BUSINESS**

A. Cemetery Southside Undeveloped Property Discussion

The commission members present discussed the upcoming City Council Work Session that will include a discussion and recommendation from the council to surplus a certain portion of the cemetery property that is located on the south end of the property with the funds to go back into the Perpetual Care Fund for the site. The commission discussed that the option provided does not allow the commission and staff to utilize the funds to further develop the site but restricts the amount of funds that could be withdrawn from the account annually to further develop or maintain the site. The consensus from the commission would be to request to the council, time for them to complete the Normal Hill Master Plan revision, receive current feedback from the public related to the use of the site and to seek out alternative funding mechanisms to assist with future development needs which could also preserve the land for long-term cemetery development as it was originally intended.

B. City Arborist Position

Director Barker made the commission aware that Ted Wicks has decided to retire from his part-time position with the city as our Arborist. Ted has done an amazing job over the past year addressing pruning and removal needs within city properties and saved the tax payers tens of thousands of dollars. At this time, the department does not have a set plan on how they will move forward with finding a replacement but it will be discussed at an upcoming meeting.

C. Idaho Department of Lands Assistance

Director Barker reported that Matt Perkins has also been working with the Modie Park Conservancy on ideas for funding and development of the Randall Reserve. He noted that Matt has been more and more active locally so we should start to reach out to him on documents and support that he can provide to check items off of our list of Future Agenda Topics. Barker noted that we are still needing to update the Tree Selection Guide and the Urban Forestry Management Plan. The city will not have staff that are dedicated to these areas anytime in the near future so it will be important to have Matt's assistance so we can accomplish these tasks and have them utilized.

6. **OLD BUSINESS**

A. Commission Applications

Director Barker noted that we still have 2 applications and interviews that need to be scheduled for the vacant position on the commission. He will speak with Chair Philips and Council Liaison Klein about dates after the meeting, since both were in attendance.

B. Damaged Headstone Project

There was no update to this project. The group is still looking for a way to find funding and to create a fund to begin to refurbish damaged headstones that are not able to be fixed by family members. Director Barker met with a company that could support a fundraising location for donors to give and an organization to create campaigns.

C. Current and Upcoming Development Review

a. Development Review Committee Items from the past month

The commission discussed the items that were in the packet and presented to the development review committee over the past month related to parking lot

landscape requirements. Director Barker also provided to the commission an update on the Community Center Transit Stop project that started this month. Landscaping was part of the design but inadvertently missed in the bidding documents. It will be getting added back in to the construction agreement as a change order and a minimal to no cost increase as other areas of the project will be reduced.

7. **COMMISSION MEMBER COMMENTS**

There were no additional commissioner comments

8. **CITY COUNCIL LIAISON COMMENTS**

There were no liaison comments

9. **UPCOMING MEETINGS**

- A. City Council Work Session August 5, 2024 @3PM at the Bell Building
- B. City Council Budget Hearings August 12, 19, 26 @6PM at the Lewiston Library
- C. UFCC August 28, 2024 @4PM at the Lewiston Community Center

10. **FUTURE AGENDA TOPIC**

- A. Normal Hill Cemetery Master Plan Update
 - B. Tree Selection Guide
 - C. Urban Forestry Management Plan Review
 - D. UFCC Presence at Community Events to Promote Urban Forestry
 - E. Urban Forestry related items to be in the Living Lewiston magazine
- Director Barker will bring the annual calendar back to the next meeting

11. **ADJOURNMENT**

A motion to adjourn was made by Commissioner Miller and seconded by Commissioner Goetzinger. The meeting was adjourned at 5:14PM.

PARKS AND RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY FEBRUARY 21, 2024

I. CALL TO ORDER

PRESENT: Commissioners Bill Rowland, Jill Carlson-Balmer, Larry Kopczynski, Jim Kirk, Jim Jenkins, and Linda Glines. Also in attendance were Parks and Recreation Director Tim Barker, and Council Liaison John Spickelmire. Chairman Balmer had Councilor Spickelmire introduce himself and the Commission members present introduced themselves.

ABSENT: Commissioner Sammy Andrews

II. CITIZEN COMMENTS

No comments.

III. SELF-RECOGNITION AND CURE OF OPEN MEETINGS LAW VIOLATIONS

Commission Chair Jill Balmer's Statement:

The Parks and Recreation Advisory Commission is self-recognizing and curing several unintentional Open Meetings Law violations that occurred when the regular meeting agendas for the following meetings were inadvertently not posted on the City of Lewiston's website: January 18, 2023; March 15, 2023; May 7, 2023; August 16, 2023; September 20, 2023; and October 18, 2023. This is a requirement under Idaho Code Section 74-204(1), and it was recently discovered that this did not occur. As a result, the Parks and Recreation Advisory Commission is self-recognizing these violations and declaring all actions taken at these meetings to be null and void, in accordance with Idaho Code Section 74-208. Such items will be reconsidered later on in the meeting under Item VI. Active Agenda.

IV. CONSENT AGENDA

MINUTES: January 17, 2024

The minutes for January 17, 2024 were presented for approval. Commissioner Jenkins made a motion to accept the January 17, 2024 minutes as presented, Commissioner Kirk seconded the motion, all approved.

V. PRESENTATIONS, COMMUNICATION AND CORRESPONDENCE

A. Department Staff Report:

- a. The staff report was sent out to commission members for the month of January 2024. Commissioner Kopczynski asked about the energy audit at Hereth Park. Mr. Barker explained that there had been some anomalies in the billings and Corky has been working with Avista to see if there is a problem.

B. Senior Nutrition Update:

No Update

- C. Lewiston Parks and Recreation Foundation Update:
No Update

VI. ACTIVE AGENDA

A. MINUTES

Approving the meeting minutes from the following meetings: January 18, 2023; March 15, 2023; May 7, 2023; August 16, 2023; September 20, 2023; October 18, 2023

Commissioner Kopczynski moved to approve the commission minutes from January 18, 2023; March 15, 2023; May 7, 2023; August 16, 2023; September 20, 2023; October 18, 2023. Commissioner Jenkins seconded the motion all approved.

B. PARK RESERVATION ACCOUNT DISCUSSION FOR FISCAL YEAR 2024

Previous motion:

Commissioner Kirk made a motion to use park reservation funds for a mid-size shelter to be installed in the vicinity of the pre-fabricated restroom at Community Park where the basketball court and outdoor fitness equipment will be located.

Current motion: Commissioner Jenkins made a motion to use park reservation funds for a mid-size shelter to be installed in the vicinity of the restroom at Community Park where the basketball court and fitness equipment will be located. Commissioner Kirk seconded the motion, all approved.

C. MODIE PARK CONSERVANCY LAND DONATION LETTER OF SUPPORT

Previous motion:

Commissioner Kopczynski made a motion to provide a letter of support for the acceptance of the proposed donated land from the Randall family to the Modie Conservancy.

Current motion: Commissioner Kopczynski made a motion to provide a letter of support for the acceptance of the proposed donated land from the Randall family to the Modie Conservancy. Commissioner Rowland seconded the motion, all approved.

D. SUPPORT OF MODIE PARK MEMORANDUM OF UNDERSTANDING

Previous motion:

Commissioner Jenkins made a motion to support the MOU between the City of Lewiston and the Modie Park Conservancy.

Current motion: Commissioner Jenkins made a motion to support the MOU between the City of Lewiston and the Modie Park Conservancy. Commissioner Glines seconded the motion, all approved.

E. RECOMMENDATION REGARDING USE OF TREVITT PARK

Previous motion:

Commissioner Kopczynski made a motion to support either the sale of or leasing of Trevitt Park. Included in the motion was a request that the funds from either a lease or sale be treated as a revenue into the Park Reservation Fund Account.

Current motion: Commissioner Kopczynski made a motion to support either the sale of or leasing of Trevitt Park. Included in the motion was a request that the funds from either a lease or sale be treated as a revenue into the Park Reservation Fund Account. Commissioner Rowland seconded the motion, all approved.

VII. OLD BUSINESS

- A. City Comprehensive Plan Update:

Mr. Barker is working on updating our part of the City's Comprehensive plan. Concentrating on the Parks and Recreation's Master Plan and making sure Recreation's contributions and Urban Forestry's responsibilities are included in the overall plans.

B. Idaho Recreation and Park Association Conference:

Lewiston Parks and Recreation Department is hosting the IRPA conference this year. We will have registration and a couple off site fun things to sign up for Monday April 1st and then full conference agenda starts Tuesday morning. Looking for volunteers if any Commissioners are interested.

C. Fiscal Year 2024 Projects:

A. Facilities:

- i. Library Lighting Replacement:
Have received a bid and will be going to City Council for approval 2/26
- ii. City Hall West Windows:
Have not moved forward with this project
- iii. Carnegie Library Exterior:
Have received a bid and will be going to City Council for approval 2/26
- iv. Police Training Center Roof:
Have received bids but are not moving forward yet
- v. Traffic Control Roof:
Have received bids but are not moving forward yet
- vi. Fire Station Diesel Particulate Mitigation:
Have received a bid but are waiting for a report back on possible additional work to be completed.

B. Golf:

- i. Cart Barn Replacement:
Met with the City's Design Review Committee to discuss the project and will be reaching out to an architect to partner on the project. Because of the fill that has been placed on-site over the years, we will be needing to get a compaction test completed.
- ii. Driving Range Improvements
Materials have been ordered and a contractor will complete the work once everything has been received.
- iii. Equipment Purchases: Tractor, Greens Mower, Surrounds Mower
Tractor bid has been approved and due to savings, we are looking at purchasing additional equipment needed for the course which would keep us under the allotted funding still.

C. Parks:

- i. Sunset Park Pickleball Courts:
Anticipated completion date for this project will be May 2024. The department and club plan to have a ribbon cutting event and check presentation from the club, once completed.
- ii. Community Park Basketball Courts and Fitness Area:
Waiting for approval of the agreement for final design, bidding and construction management. Window for construction would be ASAP to spring of 2025.

iii. Pioneer Park Playground and ADA Parking – IDOC Grant:

We received the \$250,000 grant from the Idaho Department of Commerce which will create new ADA parking stalls next to the restroom, a dog, bottle and regular drinking fountain combo to replace the current one that is in place and a complete replacement of the playground, all at Pioneer Park. Currently working on environmental approvals

VIII. COUNCIL LIAISON COMMENTS

Counselor Liaison Spickelmire asked about the parking at Kiwanis Park in front of the playground off of Snake River Ave., where the railroad tracks were. Mr. Barker said he thought that was part of a larger Public Works Snake River Avenue project.

IX. NEXT MEETING

A. Wednesday, March 20th 5:00PM at the Lewiston Community Center

X. FUTURE AGENDA TOPICS AND IMPORTANT MEETING DATES

- A. Park and Recreation Master Plan (March)
- B. Auditorium District Discussion (April)
- C. Parks and Recreation Fee Policy (April)
- D. Parks and Recreation Fee Increases for Fiscal Year 2025 (April)

XI. ADJOURNMENT

There being no further business the meeting was adjourned at 6:00 PM

Linda Rape
Recording Secretary

March 6, 2024
Date

PARKS AND RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY MAY 15, 2024

I. CALL TO ORDER

PRESENT: Commissioners Jim Jenkins, Jill Carlson-Balmer, Larry Kopczynski, and Linda Glines. Also in attendance were Parks and Recreation Director Tim Barker.

ABSENT: Jim Kirk, Bill Rowland, Sammy Andrews, and Council Liaison John Spicklemire.

II. CITIZEN COMMENTS

No citizen comments.

III. CONSENT AGENDA

Commissioner Balmer asked for motion to accept the Minutes from February 21, 2024 as presented, Commissioner Kopczynski made a motion to accept minutes for February 21, 2024 minutes, Commissioner Glines seconded the motion, all approved.

IV. PRESENTATIONS, COMMUNITICATIONS, AND CORRESPONDENCE

A. Department Staff Reports:

Commissioners were sent the monthly report for March and April 2024 there were no follow up questions.

B. Senior Nutrition Update:

No Senior Nutrition update

C. Lewiston Parks and Recreation Foundation Update:

No Foundation Update

V. ACTIVE AGENDA

A. Partnership with the Valley Off-Road Bike Association (VORBA):

VORBA has reached out to the department and would like to be more involved in the trail maintenance and development at Community Park. Director Barker and Park Maintenance Supervisor Fazio have met with members of VORBA to discuss how the two groups can partner moving forward. The trails have received funding in the past for development and maintenance from the Lewis Clark Valley Healthcare Foundation and the funds have been used to purchase materials and chemicals to manage the weeds within the canyon adjacent to the trails.

B. 2025 Fiscal Year Fee Proposals to be presented at the meeting:

Director Barker provided the proposed fee increases for department managed facilities and park amenities to the commission for consideration of their support. Commissioner Jenkins made a motions to support the current proposed fee hikes, Commissioner Kopczynski seconded the motion. All approved.

C. Parks and Recreation Fees and Charges Policy:

The commission was provided the policy for review, this is an annual process to make sure that the direction of the department's fee structures falls in line with the policy created by the commission. After some clarifications Commissioner Kopczynski made a motion to adopt the current policy, Commissioner Glines seconded that motion. All approved.

D. Arbor Day Celebration:

Arbor Day included Randall family and guests in attendance to share in the public acknowledgement of the Randall family donation of their family's property to the Modie Park Conservancy. Director Barker noted that the event took place by the restroom at the park at 1pm on Saturday, April 27th. This was a combined celebration with the LCSC Tree Committee, the Modie Park Conservancy and the City of Lewiston. In addition to receiving the Tree

Campus USA and the Tree City USA Awards, the Randall family presented their 21 acre donation to the Conservancy, their land is adjacent to the park and will be eventually developed and incorporated into Modie Park as an outdoor classroom and demonstration area.

E. Sunset Park Pickle ball Court Project Completion and Ribbon Cutting Event:

Court completion by Arrow Concrete and Asphalt occurred last week. Director Barker shared pictures of the new courts with the commission members. There will be a ribbon cutting event held at the courts on Sunday, June 9th at 1pm. The department is continuing to work with the club moving forward to purchase and install two 12X22 sun shades and a slab underneath the shelters. Additionally, the department will be meeting with the club to discuss future plans for leagues and tournaments that will be run through the parks and recreation department.

VI. OLD BUSINESS

A. City Comprehensive Plan Update

There was no update to report at this time other than staff and the committee have been reviewing drafts of the plan and providing updates. There will be a progress update provided to City Council in the near future.

B. Idaho Recreation and Park Association Conference Host Recap

Director Barker provided comments on the hosting of the conference at the beginning of April. Staff all stepped up to assist and did an excellent job showcasing the community and what we are doing in regards to innovation and use of technology in the field. There were approximately 100 attendees at the conference including 16 vendors. Commission Chair Balmer provided opening remarks and thanked the attendees for coming to Lewiston for the conference. Two of the department staff were sworn into office as members of the association board of directors, Recreation Supervisor Ray Pedrina is the new Treasurer and Director Barker is the North Idaho District Representative.

C. Fiscal Year 2024 Projects:

A. Facilities

- i. Library Lighting Replacement
- ii. City Hall West Windows
- iii. Carnegie Library Exterior
- iv. Police Training Center Roof
- v. Traffic Control Roof
- vi. Fire Station Diesel Particulate Mitigation

B. Golf

- i. Cart Barn Replacement
Staff have been working on design options to possibly include a new maintenance shop as well as space for the addition of golf simulators that would bring in lease revenue from an operator of the simulators.
- ii. Driving Range Improvements
Additional/replacement poles and the netting have been installed and the project has been completed
- iii. Equipment Purchases: Tractor, Greens Mower, Surrounds Mower

All equipment has been ordered and we are awaiting delivery of some of the items. We were able to buy a few gently used items which allowed us to purchase all equipment initially requested with the funding provided in fiscal year 2024, which also included a fairway mower and a pull behind aerator.

C. Parks

i. Community Park Basketball Courts and Fitness Area

1. Landscaping

Director Barker met with the owner of Living Waters to discuss a landscape plan for the parking lot area and future landscaping around the amenities. That work would begin this coming fall and then conclude once the amenities are installed in 2025. Additionally, Barker made a request to the City Council at their budget work session on Monday, May 20th to incorporate remaining FY '22 funding to complete all of the work that was approved that fiscal year.

ii. Pioneer Park Playground and ADA Parking – IDOC Grant

A grant from the Idaho Department of Commerce was received to replace the playground at Pioneer Park, which would include accessible equipment. In addition to the playground, there will be 2 accessible parking stalls added on the south side of the restrooms and the drinking fountain will be replaced with a bottle, bubbler and pet drinking fountain combination to match the others that we have been replacing throughout the park system.

VII. COUNCIL LIAISON COMMENTS

Councilor Spickelmire was not in attendance.

VIII. NEXT MEETING

A. Wednesday, June 19th, 2024 at the Lewiston Community Center

a. Annual Park Tour Plan

IX. FUTURE AGENDA TOPICS

A. Annual Park Tour (June)

B. Park and Recreation Master Plan (August)

C. Auditorium District Discussion (August)

X. ADJOURNMENT

There being no further business Commissioner Jenkins made the motion to adjourn the meeting, Commissioner Kopczynski seconded, all approved. Meeting was adjourned at 6:15PM.

Linda Rape

June 10, 2024

Recording Secretary

Date

PARKS AND RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES
TUESDAY JUNE 25, 2024

I. CALL TO ORDER

PRESENT: Commissioners Larry Kopczynski, Jim Jenkins, Bill Rowland, Sammy Andrews, Jim Kirk, and Linda Glines, Jill Carlson-Balmer joined us at Bert Lipps Pool. Also in attendance were Parks and Recreation Director Tim Barker, and Council Liaison John Spickelmire.

ABSENT: None

II. CITIZEN COMMENTS

No citizen comments.

III. CONSENT AGENDA

Commissioner Rowland made the motion to accept May 15, 2024 minutes, Commissioner Glines seconded the motion, all approved.

IV. PRESENTATIONS, COMMUNICATIONS, AND CORRESPONDENCE

A. Department Staff Reports:

Commissioners were sent the monthly report for May 2024 there were no follow up questions.

B. Senior Nutrition Update:

No Senior Nutrition update

V. ACTIVE AGENDA

The Commission loaded up in a van for the annual park tour. Commissioner Balmer-Carlson joined us at Bert Lipps Pool which was the first stop on the tour. The Commission talked about what they felt needed done with Bert Lipps pool and accepted the task of creating a survey for the community regarding the replacement plan for the pool. Staff will send out the survey and the commission will assist with its distribution and host a public meeting prior to making a recommendation to the City Council. The next stop was Pioneer Park to see all the work done by the City Arborist. The last stop was the Pickle ball Court at Sunset Park. They had several Pickle Ball players come up and thank them for the new courts while a discussion was occurring.

VI. COUNCIL LIAISON COMMENTS

Councilor Spickelmire would like to see the Parks and Recreation Commission take the lead seeking public opinion on what to do with the Bert Lipps Pool site.

VII. NEXT MEETING

The Parks and Recreation Commission will have a public information meeting concerning the survey sent out on Bert Lipps Pool. That meeting date will be decided next week and included in the survey information to the public.

VIII. FUTURE AGENDA TOPICS

- A. Park and Open Space Master Plan
- B. Auditorium District Discussion

IX. ADJOURNMENT

There being no further business Commissioner Kirk made the motion to adjourn the meeting, Commissioner Rowland seconded, all approved. Meeting was adjourned.

Linda Rape

July 12, 2024

Recording Secretary

Date



Voucher's Payable

Vendor Name	Ck#	Ck Date	Department	Description	Total
ACROSS THE STREET PRODUCTIONS INC	116140	9/19/2024	FIRE	FIRE - ACROSS THE STREET PROD - TRAINING	\$9,000.00
ADVANCED CONTRACTING LLC DBA ADVANCED COATINGS	116284	9/20/2024	PROPIMPR	PF028-DIESEL MITIGATION	\$6,280.39
ADVANCED CONTROL SYSTEMS, LLC	116142	9/19/2024	WATER	BPO-PW-WTP SCADA TROUBLESHOOTING/REPAIRS	\$2,876.94
			WSTWTR	PW-WWTP&WWC SCADA TROUBLESHOOTING/REPAIRS	\$5,844.89
AEGEAN LLC DBA PUBLIC AGENCY TRAINING COUNCIL	116244	9/19/2024	POLICE	REG-OFFICER INVOLVED SHOOTING & USE OF FORCE CONF	\$2,780.00
AERZEN USA CORP	116285	9/20/2024	WSTWTR	PW-WWTP-BLOWER PARTS FOR MAINTENANCE; QUOTE ATTAC	\$5,723.46
AMAZON CAPITAL SERVICES	116144	9/19/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & OFFICE SUPPLIES	\$24.95
			INFOSYSTMS	IPHONE 12 CASE FOR JENNY BOURASSA	\$20.87
			LIBRARY	BPO - LIB - OPERATING SUPPLIES	\$31.43
				LIB - MOBILE HOTSPOT CASES	\$72.50
			PARKSFAC	SAFETY BOOTS FOR STEVE LEE	\$139.74
			TRANSITOP	BPO: TRANSIT OPERATING SUPPLIES	\$308.40
			WATER	PW-WD-2025 DAILY DIARY; J WALKER	\$59.30
				PW-WD-HARD HATS(2)	\$71.28
				HASENOEHRL/WASSMUTH	
				PW-WD-IPAD CASE AND PROTECTOR	\$30.34
			WSTWTR	PW-WWC-SHOUT CLEANER FOR CLOTHES (6 BULK)	\$39.20
				PW-WWIPT-2025 DAILY DIARY; PRETREATMENT	\$59.30
	116286	9/20/2024	EXECUTIVE	BPO: EXEC - OFFICE SUPPLIES FOR CLERK/PIO	\$26.95
			FIRE	FIRE - AMAZON - SUPPLIES	\$115.95
				FIRE - AMAZON - TRAINING AND STATION SUPPLIES	\$194.02
			PARKSFAC	BPO PARKS AND REC COFFEE SUPPLIES FOR OFFICE	\$156.13
ANATEK LABS INC	116145	9/19/2024	WSTWTR	BPO PW IND PTMT ANALYSIS OF SAMPL	\$605.00
	116287	9/20/2024	WATER	BPO PW WTP/TOC/COLIFORM SAMPLING ANALYSIS	\$80.00
ANGELA VANDERPAS	116124	9/12/2024	TRNSPN	2024 NORTHWEST GIS CONFERENCE	\$362.59
ANTHONY H SEUBERT	116256	9/19/2024	RECREATION	BPO SENIOR NUTRITION MEAL DELIVERY REIMBURSEMENT	\$160.80
ASHLEY MORROW	116125	9/12/2024	POLICE	MORROW-TASER INSTRUCTOR RECERTIFICATION	\$59.00
	116126	9/12/2024	POLICE	REIMBURSEMENT FOR FUEL CHARGES.	\$139.04
ASOTIN COUNTY LANDFILL	116146	9/19/2024	SANITATION	BPO - TS - FY24 MONTHLY SOLID WASTE DISPOSAL	\$358,939.16
			WSTWTR	BPO PW WWTP FY24 MONTHLY DISPOSAL	\$295.38
ATLAS SAND & ROCK	116147	9/19/2024	PARKSFAC	RIVER ROCK FOR D STREET PARKING; COMMUNITY PARK	\$1,593.39
			WATER	BPO PW DISTRIB GRAVEL	\$1,248.80



Voucher's Payable

B&H FOTO & ELECTRONICS CORP	116288	9/20/2024	POLICE	LPD - DOOR/GATE ACCESS CONTROL EQUIPMENT	\$5,168.15
BANNER BANK-ADM SVCS	116149	9/19/2024	FINANCE	BPO - FIN - URA INTUIT QUICKBOOKS SUBSCRIPTION AUG	\$35.00
				STAPLES - SUPPLIES	\$28.61
BANNER BANK-COMMUNITY DEV	116148	9/19/2024	COMDEV	CD-J. WOLFE ICC MEMBERSHIP RENEWAL	\$70.00
BANNER BANK-FIRE 1	116150	9/19/2024	FIRE	FIRE - TRAVEL - MOWERY - NFA TRAINING	\$358.23
BANNER BANK-FIRE 3	116151	9/19/2024	FIRE	FIRE - AUDIO LAB - LATCHES	\$38.07
				FIRE - MAKESTICKERS - RECRUITMENT	\$168.96
BANNER BANK-FIRE TRNG 1	116152	9/19/2024	FIRE	HOTEL - FIRE - RIGHTMIER - ERT MTG	\$399.69
BANNER BANK-HUMAN RESOURCES	116153	9/19/2024	HR	ANNUAL SHRM PROFESSIONAL MEMBERSHIP- N PROVINCE	\$264.00
BANNER BANK-IT	116154	9/19/2024	INFOSYSTMS	BPO - IT - NETWORK/SECURITY HARDWARE	\$1,712.00
				BPO - UNIFI IDENTITY LICENSES	\$355.08
				BPO-CHATGPT	\$204.32
BANNER BANK-PARKS & REC 1	116155	9/19/2024	RECREATION	HARD CASE FOR PROJECTOR	\$229.92
				MOVIE EVENT DOWNLOAD FOR LCSC	\$5.99
				SUMMER MOVIE DOWNLOADS	\$9.98
				TICKETS FOR SENIOR TRIP: EAGLE CAP TRAIN RIDE	\$896.00
BANNER BANK-PARKS & REC 3	116156	9/19/2024	PARKSFAC	COMPRESSOR FOR HVAC AT LIBRARY	\$561.23
				FILTER DRIER FOR THE LIBRARY HVAC SYSTEM	\$83.72
				HVAC REGISTERS FOR COM CENTER	\$99.79
				LIBRARY CIRCUIT BOARD FOR HVAC SYSTEM	\$214.64
				WATER GAUGE GLASS KIT GASKETS AND BRASS WASHERS	\$99.13
BANNER BANK-POLICE 1	116157	9/19/2024	POLICE	BPO PD FOOD FOR K9 ZIVA (CHEWY.COM)	\$85.48
				HOTEL-TALBOTT-THE SERGEANTS' ACADEMY	\$668.15
				PD ACCORDION FOLDERS FOR NEW OFFICERS (STAPLES)	\$89.94
BANNER BANK-POLICE 2	116158	9/19/2024	POLICE	PD COLD WEATHER PANTS FOR SWAT TEAM (STONE GLACIER	\$1,452.24
				REG-SCHNEIDER-DRONE PILOT INSTRUCTOR ONLINE COURSE	\$149.00
				REG-SCHNEIDER-DRONE PILOT INSTRUCTOR TEST	\$175.00
				TRAVEL-RIGNEY-FTO TRAINING	\$910.00
BANNER BANK-POLICE 3	116159	9/19/2024	POLICE	PD MOTORCYCLE HELMET SENSOR (PVP COMMUNICATIONS)	\$79.00
				REG-EYLAR-CRISIS INTERVENTION WEBINAR	\$140.00
BANNER BANK-PUBLIC INFO OFCR	116160	9/19/2024	EXECUTIVE	PIO - BANNER BANK: ANNUAL SUBSCR TO VENNGAGE	\$191.71
BANNER BANK-PUBLIC WORKS	116161	9/19/2024	STMWTR	TRAVEL - WIEMER - STORMCON 2024	\$549.92
			TRNSPN	TRAVEL - VANDERPAS - NWGIS UC 2024	\$400.00



Voucher's Payable

			WATER	PW-WTP-BOLT BOSS STARTER KIT;BOLTBOSS.COM	\$1,030.42
				PW-W-WW-MONTHLY CHARGES; SIPTRUNK	\$34.03
			WSTWTR	PW-W-WW-MONTHLY CHARGES; SIPTRUNK	\$68.04
BANNER BANK-PUBLIC WORKS TRAVEL	116162	9/19/2024	WSTWTR	PW-WWTP-FUEL; TRIPS TO FIFE FOR SAMPLING	\$117.36
BANNER BANK-SANITATION	116163	9/19/2024	TRNSPN	PW - PE LICENSE RENEWAL: LUKE ANTONICH	\$150.00
				REFUND INVOICE PI_3PEXOWHVLL40TAUY1JYAPCI6	(\$175.00)
			WATER	PW - DIST - REPLACEMENT DOGWOOD; CLARK & FEENEY	\$169.98
BANNER BANK-WATER/WASTEWATER	116164	9/19/2024	WATER	PW-WD-DOPL RENEWALS; J BRUNELLE BAT-21209/DWD2-25	\$60.00
				PW-WD-X-CONNECTION MANUAL; USC 10TH EDITION	\$134.00
				PW-WTP-DOPL RENEWALS; K HEAVYRUNNER	\$120.00
				PW-WTR-REG-ONLINE DOT REASONABLE SUSP TRAINING	\$119.97
			WSTWTR	BPO PW WWTP DOORKING INC	\$41.95
				PW-WWADMIN-N SMITH-DOPL; WWC2-24136/WWT4-23526	\$60.00
				PW-WWTP-DOPL RENEWALS; L WAY; WWC1-25481	\$30.00
BAVCO	116165	9/19/2024	WATER	BPO PW BACKFLOW PARTS AND KITS	\$319.90
BILLY INGRAM	116127	9/12/2024	WATER	IRWA FALL CONFERENCE	\$93.00
BLUE RIBBON LINEN SUPPLY INC	116166	9/19/2024	FIRE	BPO FIRE - BLUE RIBBON - LAUNDRY	\$1,130.28
			POLICE	BPO PD RUG CLEANING	\$25.00
				BPO PD UNIFORM CLEANING/ALTERATIONS	\$9.33
			WATER	PW-BPO PW WTP/DISTR LAUNDRY & JANITORIAL	\$893.73
BRANDON GUZMAN	116128	9/12/2024	WSTWTR	IRWA FALL CONFERENCE	\$93.00
BRIAN DAVIS DBA DAVIS COMMUNICATIONS	116292	9/20/2024	POLICE	PD MULTI RADIO CHARGER, DESKTOP PORTABLE RADIO CHA	\$4,297.16
				PD NEW RADIO FOR ANIMAL CONTROL VEHICLE	\$3,258.39
BRIAN E WARD DBA GUMBY ENTERPRISES INC	116259	9/19/2024	FLTMAINT	BPO - FLEET TOOLS & SUPPLIES	\$40.40
CATALYST MEDICAL GROUP PLLC	116169	9/19/2024	FIRE	BPO FIRE - CATALYST MEDICAL - FF PHYSICALS	\$1,086.33
CDW GOVERNMENT LLC	116170	9/19/2024	COMDEV	INDESIGN SOFTWARE - HOLLINGSHEAD	\$151.21
				INDESIGN SOFTWARE - PLASKON	\$151.21
CENTURYLINK	116289	9/20/2024	COMDEV	09/10/24 BILL DATE: UTILITY CHARGES	\$80.53
			FIRE	09/10/24 BILL DATE: UTILITY CHARGES	\$736.58
			INFOSYSTMS	09/10/24 BILL DATE: UTILITY CHARGES	\$584.57
			LIBRARY	09/10/24 BILL DATE: UTILITY CHARGES	\$53.52
			PARKSFAC	09/10/24 BILL DATE: UTILITY CHARGES	\$933.83



Voucher's Payable

			POLICE	09/10/24 BILL DATE: UTILITY CHARGES	\$891.91
			TRANSITOP	09/10/24 BILL DATE: UTILITY CHARGES	\$161.06
			WATER	09/10/24 BILL DATE: UTILITY CHARGES	\$402.65
			WSTWTR	09/10/24 BILL DATE: UTILITY CHARGES	\$433.67
	116290	9/20/2024	INFOSYSTMS	09/16/24 BILL DATE:UTILITY CHARGES	\$32.42
CES	116171	9/19/2024	WATER	PW - WTP - 21ST ST BOOSTER; DRIVE REACTOR	\$1,301.49
				PW-WTP-HEATSINK FAN KIT AND QD CORDSET	\$633.96
CINTAS CORPORATION #606	116172	9/19/2024	FLTMAINT	BPO/ FLEET UNIFORM RENT & LAUNDRY	\$104.94
			PARKSFAC	BPO PARKS UNIFORM LAUNDERED/CLEANING SUPPLIES	\$51.44
CITY OF LEWISTON	1575	9/12/2024	CEMETERY	AUGUST '24 W/S/G	\$35.45
			COMDEV	AUGUST '24 W/S/G	\$211.02
			LIBRARY	AUGUST '24 W/S/G	\$434.61
			PARKSFAC	AUGUST '24 W/S/G	\$13,108.12
			SANITATION	AUGUST '24 W/S/G	\$2,364.37
			STMWTR	AUGUST '24 W/S/G	\$26.64
			TRNSPN	AUGUST '24 W/S/G	\$29,202.52
			WATER	AUGUST '24 W/S/G	\$1,261.86
			WSTWTR	AUGUST '24 W/S/G	\$2,276.51
CITY OF LEWISTON EMPLOYEE BENEFIT PLAN TRUST	116178	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$430,686.58
CITY OF LEWISTON EMPLOYEE BENEFIT-CAFETERIA PLAN	116179	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$8,054.80
CLEARWATER CLEANING SERVICES CORP	116173	9/19/2024	PARKSFAC	BPO CUSTODIAN SERVICES AT LIBRARY	\$4,245.00
CLEARWATER FENCE LLC	116174	9/19/2024	PARKSFAC	OUTFIELD FENCE AT SUNSET PARK	\$15,116.55
CLEARWATER HYDRAULICS LLC	116175	9/19/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & OSL	\$74.40
CLEMENTS BROWN & MCNICHOLS	116176	9/19/2024	LEGAL	OUTSIDE LEGAL COUNCIL; STROMBERG; EDELBLUTE FY24	\$393.00
				OUTSIDE LEGAL COUNCIL; STROMBERG; PROFITT FY24	\$13,728.50
	116291	9/20/2024	HR	BPO- LEGAL SERVICES	\$20,319.00
			LEGAL	OUTSIDE LEGAL COUNCIL; STROMBERG; EDELBLUTE FY24	\$166.00
COBRA SOLUTIONS INC	116177	9/19/2024	HR	COBRA ADMINISTRATION SOFTWARE ANNUAL FEE	\$395.00
COLEMAN OIL COMPANY LLC DBA COLEMAN OIL COMPANY	116180	9/19/2024	CEMETERY	CP-0169007 - 08/31/24 BILL DATE: FUEL CHARGES	\$182.32
				CP-0172228 - 9/08/24 BILL DATE: FUEL CHARGES	\$90.11
			COMDEV	CP-0169007 - 08/31/24 BILL DATE: FUEL CHARGES	\$220.96
				CP-0172228 - 9/08/24 BILL DATE: FUEL CHARGES	\$154.28
			FIRE	CP-0169007 - 08/31/24 BILL DATE: FUEL CHARGES	\$1,115.11



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				CP-0171723 - 09/01/24 BILL DATE: FUEL CHARGES	\$77.62
				CP-0172228 - 9/08/24 BILL DATE: FUEL CHARGES	\$1,372.65
			FLTMAINT	BPO/ FLEET/ LUBE PRODUCTS & CAR WASHES	\$60.00
				CP-0169007 - 08/31/24 BILL DATE: FUEL CHARGES	\$17.38
				CP-0172228 - 9/08/24 BILL DATE: FUEL CHARGES	\$70.37
			HR	CP-0169007 - 08/31/24 BILL DATE: FUEL CHARGES	\$61.00
			LEGISLATIV	CP-0169007 - 08/31/24 BILL DATE: FUEL CHARGES	\$27.19
				CP-0172228 - 9/08/24 BILL DATE: FUEL CHARGES	\$27.36
			LIBRARY	CP-0169007 - 08/31/24 BILL DATE: FUEL CHARGES	\$59.13
			PARKSFAC	CP-0169007 - 08/31/24 BILL DATE: FUEL CHARGES	\$804.46
				CP-0172228 - 9/08/24 BILL DATE: FUEL CHARGES	\$721.89
			POLICE	CP-0169007 - 08/31/24 BILL DATE: FUEL CHARGES	\$1,774.99
				CP-0171723 - 09/01/24 BILL DATE: FUEL CHARGES	\$164.14
				CP-0172228 - 9/08/24 BILL DATE: FUEL CHARGES	\$1,998.79
			SANITATION	BPO - TS - FUEL	\$87.23
				BPO - TS - FY24 FUEL FOR SDI HAUL	\$1,289.68
			STMWTR	CP-0169007 - 08/31/24 BILL DATE: FUEL CHARGES	\$130.79
			TRANSITOP	CP-0169007 - 08/31/24 BILL DATE: FUEL CHARGES	\$1,668.59
				CP-0172228 - 9/08/24 BILL DATE: FUEL CHARGES	\$1,427.27
			TRNSPN	CP-0169007 - 08/31/24 BILL DATE: FUEL CHARGES	\$1,359.68
				CP-0172228 - 9/08/24 BILL DATE: FUEL CHARGES	\$1,356.43
			WATER	CP-0169007 - 08/31/24 BILL DATE: FUEL CHARGES	\$469.53
				CP-0172228 - 9/08/24 BILL DATE: FUEL CHARGES	\$217.62
			WSTWTR	CP-0169007 - 08/31/24 BILL DATE: FUEL CHARGES	\$641.30
				CP-0172228 - 9/08/24 BILL DATE: FUEL CHARGES	\$277.19
COLLIER ELECTRIC LLC	116181	9/19/2024	WSTWTR	PW-WWTP-MISC ONCALL ELECTRIC REPAIRS	\$1,245.86
CONSOLIDATED ELECTRICAL DISTRIBUTORS	116183	9/19/2024	PARKSFAC	BPO ELECTRICAL SUPPLIE	\$121.19
				SENSOR FOR LIBRARY HVAC	\$236.87
			TRNSPN	BPO - TR - OPERATING SUPPLIES	\$2,124.16
CONSOLIDATED SUPPLY CO	116184	9/19/2024	WATER	PW-WD-NON-INVENTORY METER RINGS (55) AND BOXES(1)	\$2,230.00
CONTINENTAL AMERICAN INSURANCE COMPANY DBA AFLAC GROUP	116143	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$1,623.68
CONTROL SYSTEM TECHNOLOGY INC	116185	9/19/2024	WATER	PW-WTP-2 RADAR TANK LEVEL MONITORS; IMCO TO REIMB	\$5,050.00



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CORBAN HAY	116129	9/12/2024	TRNSPN	DOT PHYSICAL REIMBURSEMENT	\$155.00
D & D MCLAUGHLIN LLC	116187	9/19/2024	PARKSFAC	CONCRETE AT D ST PARKING LOT AND INSTALL A POLE	\$1,300.00
DAVID EVANS AND ASSOCIATES INC	116188	9/19/2024	CAPITAL PROJECTS	TR036 BRYDEN AVE RECONSTRUCTION - SUPPLEMENTAL #1	\$2,257.92
EARLY BIRD SUPPLY INC	116190	9/19/2024	TRNSPN	BPO - ST - OPERATING SUPPLIES	\$231.19
EFTPS	1618	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$203,160.71
ELM USA INC	116191	9/19/2024	LIBRARY	LIB - DISC CLEANING SUPPLIES	\$179.95
EMS MANAGEMENT & CONSULTANTS INC	116293	9/20/2024	FIRE	BPO FIRE - EMS MC - AMBULANCE BILLING SERVICE	\$7,384.98
ERB'S ACE HARDWARE LLC	116193	9/19/2024	FIRE	BPO FIRE - ERBS - STATION/VEHICLE MTNC SUPPLIES	\$16.14
				REFUND FROM INVOICE- 88496	(\$16.14)
			WATER	BPO PW DISTRIB SPLYS	\$45.18
			WSTWTR	BPO PW WW COLL SUPPLIES	\$20.37
	116294	9/20/2024	WATER	BPO PW DISTRIB SPLYS	\$37.76
FARONICS TECHNOLOGIES USA INC	116194	9/19/2024	LIBRARY	LIB - DEEP FREEZE RENEWAL	\$3,000.00
FASTENAL COMPANY	116195	9/19/2024	WSTWTR	BPO PW WWTP P/M/M MAINT SUPPLIES	\$27.03
FEDEX	116196	9/19/2024	WSTWTR	BPO PW WW COLL SHIPPING FEES	\$28.84
FERGUSON ENTERPRISES #3011	116295	9/20/2024	WATER	BPO PW DISTRIB MAINT SPLYS	\$1,118.00
				PW - WTR - NON-INVENTORY MISC. FORD BRASS PARTS	\$564.15
FERGUSON ENTERPRISES LLC #3325	116242	9/19/2024	WATER	REFUND FROM INVOICE- 0269109	(\$407.57)
				WR043 PW-WD-HYDRANT METER SETUPS (5)	\$841.96
FOP LEWIS CLARK LODGE #10	116197	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$1,817.46
GAME TIME	116296	9/20/2024	PARKSFAC	REPLACE THE SLIDE AT SUNSET PARK THAT WAS DAMAGED	\$10,074.42
GEHRING ELECTRIC	116199	9/19/2024	PARKSFAC	LIBRARY ANNUAL FIRE SYSTEM TESTING	\$795.00
GEORGE WILLIAM REED	116246	9/19/2024	RECREATION	BPO SENIOR NUT MEAL DELIVERY REIMBURSEMENT	\$160.80
GRAINGER	116200	9/19/2024	WSTWTR	BPO PW WWTP P/M/M MAINT SUPPLIES	\$66.44
GREG RIGHTMIER	116316	9/20/2024	HR	TUITION REIMBURSEMENT AS PER COL PERSONNEL POLICY	\$1,000.00
GUARDIAN PLUMBING, HEATING & A/C INC	116298	9/20/2024	PARKSFAC	AIR CONDITIONER FOR BELL BUILDING	\$10,827.00
H & H BUSINESS SYSTEMS	116201	9/19/2024	COMDEV	BPO-CD-COPIER MAINTENANCE COLOR AND B&W FOR I	\$189.58
			TRNSPN	BPO - ENG:DEV - MPW6700SP WIDE FORMAT MAINTENANCE	\$2.45
H D FOWLER COMPANY INC	116299	9/20/2024	WATER	PW-WR524; 7TH ST CT WTR MAIN EXT; PARTS	\$120.84
HACH COMPANY	116300	9/20/2024	WSTWTR	BPO PW WWTP LAB SUPPLIES	\$107.26
HAHN SUPPLY	116202	9/19/2024	PARKSFAC	BPO TOOLS, NUTS, BOLTS, BUG SPRAY	\$125.00
				BPO PW WATER DISTRIB SPLYS	\$8.90
HERCO INC DBA HERCO ASPHALT & PAVING	116203	9/19/2024	TRNSPN	BPO - ST - HOT MIX	\$4,354.48
				BPO - ST - TACK OIL	\$10.58
HOME DEPOT CREDIT SERVICES	116204	9/19/2024	COMDEV	CD-TRIM FOR NEW OFFICE	\$135.58
			WSTWTR	BPO - COLLECTIONS - OPERATING SUPPLIES	\$56.86



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HORROCKS ENGINEERS INC	116302	9/20/2024	TRNSPN	TR023 SRA; SWAY TO 11TH; PSA (KEY 13443)	\$30,083.01
HRA VEBA TRUST	116119	9/12/2024	TRNSPN	VEBA - PAULSON	\$703.44
			WATER	VEBA - PAULSON	\$703.44
			WSTWTR	VEBA - PAULSON	\$724.75
I A F F - LOCAL #1773	116205	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$3,350.00
IDAHO CHILD SUPPORT RECEIPTING	116206	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$420.00
IDAHO INDUSTRIAL COMMISSION	116207	9/19/2024	INSTRUST	INDUSTRIAL SPECIAL INDEMNITY FUND	\$2,416.67
IDAHO STATE TAX COMMISSION	116120	9/12/2024	LIBRARY	AUGUST '24 SALES TAX	\$32.98
			PARKSFAC	AUGUST '24 SALES TAX	\$102.57
			RECREATION	AUGUST '24 SALES TAX	\$79.06
			SANITATION	AUGUST '24 SALES TAX	\$1,933.81
			WSTWTR	AUGUST '24 SALES TAX	\$2.38
	116208	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$33,173.00
	116209	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$355.04
IDAHO TRUCK SALES CO	116210	9/19/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & REPAIRS	\$419.95
ILMO PRODUCTS COMPANY INC	116303	9/20/2024	POLICE	PD GAS FOR INTOXILYZER	\$737.99
INGRAM LIBRARY SERVICES	116211	9/19/2024	LIBRARY	BPO - LIB - 1ST FLOOR NONFICTION	\$139.37
				BPO - LIB - ADULT BOOKMOBILE	\$39.36
				BPO - LIB - ADULT FICTION	\$123.65
				BPO - LIB - AUDIOBOOKS	\$70.39
				BPO - LIB - JUVENILE FICTION	\$46.83
				BPO - LIB - JUVENILE NONFICTION	\$1,579.50
				BPO - LIB - LARGE PRINT	\$175.23
				BPO - LIB - TEEN FICTION	\$372.89
				REFUND FROM INVOICE 83265576	(\$23.77)
	116304	9/20/2024	LIBRARY	BPO - LIB - ADULT FICTION	\$967.32
				BPO - LIB - JUVENILE FICTION	\$504.33
INLAND CELLULAR	116321	9/20/2024	PARKSFAC	BPO CITY PARKS CAMERAS	\$204.42
INLAND FIRST AID AND SAFETY LLC	116212	9/19/2024	FINANCE	CITY HALL FIRST AID KIT RESTOCKING OF SUPPLIES	\$65.85
INSTRUMART LLC	116306	9/20/2024	WSTWTR	WW051/034WWC-KPSI LEVEL TRANSDUCERS-6; 3 FOR LOSD	\$3,916.50
INTERMOUNTAIN CLAIMS INC	116307	9/20/2024	INSTRUST	AUGUST INTERMOUNTAIN W/C CLAIMS	\$3,643.00
INTERMOUNTAIN SIGN & SAFETY INC	116308	9/20/2024	COMDEV	CD-CODE RESOURCE NO PARKING SIGNS FOR DOWNTOWN	\$665.15
INTERNATIONAL CITY MANAGEMENT ASSOCIATION DBA MISSIONSQUARE RETIREMENT	1616	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$4,379.83
JEREMIAH OATES	116130	9/12/2024	POLICE	DUTY FIREARM REIMBURSEMENT FOR NEW OFFICER	\$600.00
JOHN'S SAW SERVICE	116309	9/20/2024	PARKSFAC	MIXED GAS AND STRING TRIM LINE	\$117.20
JON ADAMS	116141	9/19/2024	RECREATION	BPO SENIOR NUTRITION MEAL DELIVERY REIMBURSEMENT	\$120.60
J-U-B ENGINEERS	116310	9/20/2024	TRNSPN	PW-TR069 17TH ST GRADE CORRIDOR; CONCEPT EVALS	\$3,648.10
			WATER	PW-WTR-WR043 DESIGN OF CAPITAL WATER REPLACEMENTS	\$3,765.90



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				WR043 WATER SYSTEM O&M MANUAL	\$1,250.00
JULIAN MADRID	116131	9/12/2024	RECREATION	REIMBURSEMENT FOR FUEL CHARGE ON PERSONAL CARD.	\$47.54
JUSTIN WALKER	116132	9/12/2024	WATER	IRWA FALL CONFERENCE	\$93.00
KAREN SELDON	116255	9/19/2024	RECREATION	BPO SENIOR NUTRITION MEAL DELIVERY REIMBURSEMENT	\$172.86
KASS MCLAUGHLIN	116133	9/12/2024	POLICE	THE SERGEANTS' ACADEMY	\$341.00
KATHERINE LOUISE CONE	116182	9/19/2024	RECREATION	BPO SENIOR NUTRITION MEAL DELIVERY REIMBURSEMENT	\$18.76
KELLER ASSOCIATES INC	116311	9/20/2024	CAPITAL PROJECTS	TR064 17TH ST SIDEWALK INFILL; CONSULTANT SRVS	\$4,639.74
KENASTON CORPORATION	116312	9/20/2024	TRANSITCAP	TRANSIT COMMUNITY CENTER BUS STOP CONSTRUCTION	\$123,664.73
KEVIN RIEHL	116134	9/12/2024	WATER	IRWA FALL CONFERENCE	\$93.00
KINLEY L PEDERSON	116240	9/19/2024	RECREATION	BPO SENIOR NUTRITION MEAL DELIVERY REIMBURSEMENT	\$41.54
KLEEN SWEEP JANITORIAL	116214	9/19/2024	WATER	BPO PW DISTRIB MONTHLY CLEANING SRV	\$355.00
KYLE ROSE	116135	9/12/2024	WSTWTR	IRWA FALL CONFERENCE	\$93.00
LAKES UNLIMITED LLC	116313	9/20/2024	PARKSFAC	REPLACEMENT FOR SOUTH FOUNTAIN OFF BLUE BRIDGE	\$4,399.20
LATAH SANITATION INC	116213	9/19/2024	WSTWTR	BPO PW WWTP BIOSOLIDS DISPOSAL	\$15,879.52
	116305	9/20/2024	SANITATION	BPO - PW - FY24 MONTHLY YW DISPOSAL	\$20,234.62
LAWSON PRODUCTS INC	116215	9/19/2024	FLTMAINT	BPO - FLEET REPAIR PARTS & SUPPLIES	\$209.22
			FLTMAINT	BPO - FLEET REPAIR PARTS & SUPPLIES	\$83.01
LEGACY PAVING AND CONSTRUCTION LLC	116217	9/19/2024	WATER	BPO PW W DISTRIB EMERGENCY PATCHES	\$3,500.00
LES SCHWAB TIRE CENTER	116314	9/20/2024	FLTMAINT	4 REPL TIRES FOR #053 SUV	\$1,123.84
LEWIS CLARK STATE COLLEGE	116216	9/19/2024	TRNSPN	REG - KEENER - FLAGGER TRAINING	\$89.00
LINC WAY	116136	9/12/2024	WSTWTR	IRWA FALL CONFERENCE	\$93.00
MERRICK & COMPANY	116219	9/19/2024	ECONDEV	21.027 WR0600 ARPA DWNTNW MAIN REPLACE-DESIG;AMD1	\$41,984.89
			ECONOMIC DEVELOPMENT	21.027 WR0600 ARPA DWNTNW MAIN REPLACEMENT-DESIGN	\$59,337.61
MIKE'S MECHANICAL SERVICE LLC	116220	9/19/2024	WATER	BPO PW-WTP-ONCALL ELEC SRV	\$230.00
MINERT & ASSOCIATES	116221	9/19/2024	HR	BPO - DRUG TESTING SERVICES FOR NEW HIRES, RANDOMS	\$326.00
MISC CUSTOMER REFUND	116121	9/12/2024	ECONDEV	CDBG-HRP FINAL PAYMENT FOR WINDOWS & DOORS	\$4,897.77
	116122	9/12/2024	ECONDEV	CDBG-HRP-FINAL PAYMENT FOR WINDOWS	\$1,381.00
	116123	9/12/2024	UNDEFINED	POSTAGE MACHINE DEFICIT PAYMENT FOR 8/12 REFUND	\$3.73
	116222	9/19/2024	RECREATION	STAFF MEMBER DID NOT SHOW UP TO RESERVATION	\$100.00
	116223	9/19/2024	UNDEFINED	RECORDS REQUEST #24-3563 REFUND DUE PER CITY ATT.	\$21.87
	116224	9/19/2024	PROPIMPR	ENGINEERING SERVICES W/ DESIGN FOR MULTIZONE UNIT	\$11,300.00
	116225	9/19/2024	COMDEV	APPLICANT PAID TWICE FOR BUSINESS LICENSE	\$94.00



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	116226	9/19/2024	TRANSITOP	TUITION FEE FOR TRIBAL TRANSIT TRAINING CONFERENCE	\$250.00
	116227	9/19/2024	COMDEV	OVER CHARGE FOR NEW BUSINESS	\$93.00
	116228	9/19/2024	HR	EXPENSES INCURRED BY FACT FINDING COMMISION-IAFF	\$3,987.00
	116315	9/20/2024	INSTRUST	ACTUARY STUDY FOR WORKERS COMP TRUST	\$6,523.75
MOTION INDUSTRIES INC	116317	9/20/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & SUPPLIES	\$15.57
MOTOROLA SOLUTIONS INC	116318	9/20/2024	POLICE	PD WIFI BAR CODE SCANNER FOR EVIDENCE	\$1,524.46
NAPA AUTO PARTS	116230	9/19/2024	FLTMAINT	BPO - FLEET - REPAIR PARTS & SUPPLIES	\$112.05
			FLTMAINT	BPO - FLEET - REPAIR PARTS & SUPPLIES	\$317.37
				REFUND FROM INV-427920	(\$9.80)
			WATER	BPO PW WTP SPLYS	\$16.86
			WSTWTR	BPO PW WWTP SUPPLIES	\$255.09
	116319	9/20/2024	FLTMAINT	BPO - FLEET - REPAIR PARTS & SUPPLIES	\$125.11
NATIONWIDE RETIREMENT	1615	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$7,796.18
NATIONWIDE-RESERVE	1619	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$1,429.64
NEZ PERCE COUNTY RECORDER	116231	9/19/2024	EXECUTIVE	BPO - EXEC - DOCUMENT RECORDATION	\$11.00
NORCO INC	116232	9/19/2024	PARKSFAC	BOTTLED GASSES FOR HVAC	\$30.99
NORTH 40 OUTFITTERS	116233	9/19/2024	PARKSFAC	BPO CONSTRUCTION, MAINTENANCE, IRRIGATION SUPPLIE	\$9.99
				BPO SHOP SUPPLIES	\$41.54
				SAFETY BOOTS TYSON FEIDER	\$169.99
				SAFETY SHOES FOR AIDAN MCFETRIDGE	\$109.99
			WATER	BPO PW WTP SPLYS	\$37.99
			WSTWTR	BPO PW WW COLL SUPPLIES/TOOLS	\$25.98
				BPO PW WWTP SUPPLIES	\$99.99
	116320	9/20/2024	TRNSPN	PW - TR - SAFETY SHOES: TIFFANY WILLIAMSON	\$134.99
			WSTWTR	BPO PW WW COLL SUPPLIES/TOOLS	\$220.33
ODP BUSINESS SOLUTIONS LLC	116235	9/19/2024	POLICE	BPO PD OFFICE SUPPLIES	\$197.17
	116323	9/20/2024	WATER	BPO PW WTP OFFICE SPLYS	\$111.22
O'REILLY AUTO PARTS	116234	9/19/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS	\$321.29
				REFUND FROM INV-3834-239575	(\$50.00)
	116322	9/20/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS	\$56.35
OVERDRIVE INC	116236	9/19/2024	LIBRARY	BPO - LIB - ADULT OVERDRIVE	\$902.35
OWEN EQUIPMENT	116237	9/19/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS	\$144.38
			FLTMAINT	REPL AUX COOLING FAN FOR #466 SWEEPER	\$885.41
	116324	9/20/2024	FLTMAINT	SWEEPER GUTTER BROOMS FOR ELGIN SWEEPERS	\$4,965.36
OXARC	116238	9/19/2024	FIRE	BPO FIRE - OXARC - CYLINDER RENTAL, REPAIR	\$20.42
			WATER	BPO PW DISTRIB PERSONNEL SPLYS	\$13.52



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				BPO PW DISTRIB SPLYS	\$25.38
PACWEST MACHINERY LLC	116325	9/20/2024	FLTMAINT	REPL HOPPER PARTS FOR #413 PAVER	\$795.85
PAMELA A FURCHTENICHT	116198	9/19/2024	RECREATION	BPO SENIOR NUTRITION MEAL DELIVERY REIMBURSEMENT	\$95.14
PATHOLOGISTS REGIONAL LAB	116239	9/19/2024	POLICE	PD LEGAL BLOOD DRAWS	\$307.03
PAUL SCOTT DRIVER	116189	9/19/2024	RECREATION	BPO SENIOR NUTRITION MEAL DELIVERY REIMBURSEMENT	\$34.84
PERSI	1617	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$284,704.84
PETTY CASH - CITY HALL	116241	9/19/2024	FINANCE	PURCHASING:SEPT. '24 PETTY CASH RECONCILIATION	\$16.94
			PARKSFAC	PARKS & REC:SEPT. '24 PETTY CASH RECONCILIATION	\$23.23
				PURCHASING:SEPT. '24 PETTY CASH RECONCILIATION	\$12.38
			POLICE	PD: SEPT. '24 PETTY CASH RECONCILIATION	\$169.63
			TRANSITOP	TRANSIT-SEPTEMBER '24 PETTY CASH RECONCILIATION	\$12.18
			TRNSPN	PW: SEPT. '24 PETTY CASH RECONCILIATION	\$27.47
			WATER	PW: SEPT. '24 PETTY CASH RECONCILIATION	\$31.00
			WSTWTR	PW: SEPT. '24 PETTY CASH RECONCILIATION	\$139.00
POE ASPHALT PAVING INC	116326	9/20/2024	TRNSPN	TR011 IFB-24-015 2024 SEAL & FOG COAT	\$52,580.33
PORT OF LEWISTON	116243	9/19/2024	INFOSYSTMS	BPO - IT - FIBER CONNECTIONS	\$945.00
PRINTCRAFT PRINTING	116327	9/20/2024	EXECUTIVE	200 ADDITIONAL MAGAZINE PRINTS OF LIVING LEWISTON	\$360.00
				250 PRINTED COPIES OF LIVING LEWISTON	\$450.00
PYROMATION LLC	116245	9/19/2024	WATER	WR043 PW-WTP-THERMOCOUPLE	\$918.84
RAMIE PRITCHETT	116137	9/12/2024	POLICE	THE SERGEANTS' ACADEMY	\$341.00
RDK CORPORATION DBA SHADOW TRACKERS	116257	9/19/2024	HR	BPO - BACKGROUND CHECKS	\$404.00
RELiance STANDARD LIFE INSURANCE COMPANY	116247	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$21.52
RENAISSANCE CONSTRUCTION	116248	9/19/2024	WATER	METER CHANGE OUT - 1110 MAIN ST (WORLD CLASS FITN	\$200.00
				PW-WDMETER CHANGE OUT - 1024 16TH AVE; PAPA JOHNS	\$200.00
RICOH USA INC	116249	9/19/2024	FIRE	BPO FIRE - RICOH - HQ COPIER	\$193.87
			LEGAL	BPO-LEGAL-RICOH MONTHLY COPIER RENTAL FY24	\$134.77
	116250	9/19/2024	EXECUTIVE	BPO - EXEC - FY24 RICOH MAINT/COST PER COPY	\$282.05
			FIRE	BPO FIRE - RICOH METER	\$27.05
			LEGAL	BPO-LEGAL-RICOH MONTHLY COPY FEES-FY24	\$22.25
			PARKSFAC	BPO P&R COPIER CONTRACT	\$108.58
			POLICE	BPO PD COPY FEES	\$104.11
			SANITATION	BPO - PW - MPC4503 COPIER MAINTENANCE	\$16.97
			STMWTR	BPO - PW - MPC4503 COPIER MAINTENANCE	\$20.26



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			TRANSITOP	BPO: TRANSIT COPIER (RICOH IM C3500) COPIES	\$12.34
			TRNSPN	BPO - PW - MPC4503 COPIER MAINTENANCE	\$162.07
			WATER	BPO - PW - MPC4503 COPIER MAINTENANCE	\$1.36
			WSTWTR	BPO - PW - MPC4503 COPIER MAINTENANCE	\$10.13
	116328	9/20/2024	POLICE	BPO PD DISPATCH COPY FEES	\$136.47
ROGERS MOTORS LLC DBA ROGERS CHRYSLER JEEP DODGE RAM LLC	116251	9/19/2024	FLTMAINT	BPO - FLEET - REPAIR PARTS & REPAIRS	\$75.00
	116329	9/20/2024	FLTMAINT	BPO - FLEET - REPAIR PARTS & REPAIRS	\$169.60
RUSH TRUCK CENTERS OF IDAHO	116252	9/19/2024	FLTMAINT	BPO - FLEET - REPAIR PARTS & REPAIRS	\$210.00
SANITARY DISPOSAL INC DBA SUNSHINE DISPOSAL & RECYCLING	116262	9/19/2024	SANITATION	BPO - PW - FY24 ANNUAL CURBSIDE COLLECTION	\$20,417.12
				BPO - TS - FY24 CARDBOARD	\$96.00
				BPO - TS - FY24 SINGLE STREAM RECYCLING	\$351.39
				BPO - TS - FY24 TONNAGE HAUL	\$26,978.43
	116332	9/20/2024	SANITATION	BPO - PW - FY24 PROCESSING SINGLE STREAM RECY	\$10,672.64
SCADACORE INC	116253	9/19/2024	WATER	PW-WTR-MONTHLY COST FOR SCADACORE 5/24-9/24	\$490.00
			WSTWTR	PW-WW-MONTHLY COST FOR SCADACORE 5/24-9/24	\$880.00
SCHUMANN ENTERPRISES INC DBA EMPIRE PRESSURE WASH	116192	9/19/2024	TRANSITOP	BPO: TRANSIT BUS WASHING & SANITIZATION	\$340.00
SEA-WESTERN INC	116254	9/19/2024	FIRE	FIRE - SEA-WESTERN - TURNOUTS	\$23,500.29
SHERA S BRYER	116167	9/19/2024	RECREATION	BPO SENIOR NUTRITION MEAL DELIVERY REIMBURSEMENT	\$80.40
SIRCHIE ACQUISITION COMPANY LLC	116330	9/20/2024	POLICE	PD TRI FOLD SCALES FOR DETECTIVES	\$50.97
SITEONE LANDSCAPE SUPPLY LLC	116258	9/19/2024	PARKSFAC	BPO PARK MAINT-IRRIGATION AND TURF SUPPLIES	\$103.66
	116331	9/20/2024	PARKSFAC	IRRIGATION UPGRADES	\$10,912.88
SPLASH CARWASH & DETAILING	116260	9/19/2024	FLTMAINT	BPO - CAR WASHES FOR FLEET	\$60.00
			POLICE	BPO PD CAR WASH	\$685.00
STERLING BATTERY COMPANY	116261	9/19/2024	FLTMAINT	BPO - FLEET VEHICLE BATTERIES	\$320.92
STEVE CARLTON CONSTRUCTION INC	116168	9/19/2024	PARKSFAC	6 LOADS OF GRAVEL TO AIRPORT BALL FIELD WORK	\$1,125.00
STEVEN AMUNDSON	116229	9/19/2024	TRANSITOP	REIMBURSEMENT FOR DOT MEDICAL APPT.	\$150.00
SUZANNE SEIGNEUR	116138	9/12/2024	TRANSITOP	IDAHO PUBLIC TRANSPORTATION SUMMIT SPONSORED ITD	\$258.65
SWIFTCOMPLY US OPCO INC	116263	9/19/2024	WATER	PW-WD-BACKFLOW PREMIUM PACKAGE SOFTWARE	\$28,250.00
TAMMI L SMITH DBA THE COUNTRY STITCH	116186	9/19/2024	POLICE	BPO PD UNIFORM ALTERATIONS	\$42.28
THATCHER COMPANY INC	116266	9/19/2024	WATER	PW-WTP-CITRIC ACID FOR WATER TREATMENT	\$18,917.76
THE MASTER'S TOUCH LLC	116218	9/19/2024	FINANCE	BPO - UB - STATEMENT PRINTING AND MAILING	\$6,562.95
THE TRANSIT AND PARATRANSIT COMPANY	116265	9/19/2024	TRANSITOP	TRANSIT TAPTCO OPERATOR DEVELOPMENT LMS	\$2,700.00



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THE UPS STORE	116273	9/19/2024	POLICE	BPO PD MAIL SERVICE	\$303.62
T-MOBILE	116139	9/12/2024	COMDEV	CD-BPO-PHONE SERVICE FOR CELL PHONES & TABLETS	\$133.06
			EXECUTIVE	BPO: TMOBILE CHARGES FOR CITY CLERK	\$7.44
			INFOSYSTMS	BPO: T-MOBILE LINES MONTHLY BILL	\$314.97
			LEGISLATIV	BPO: TMOBILE CHARGES FOR COUNCILORS	\$22.32
			PARKSFAC	BPO - PARKS - MOBILE PHONES	\$268.80
				BPO PARKS ADMIN TMOBILE PHONE CHARGES	\$142.22
				BPO-T MOBILE BUILDING MAINTENANCE	\$104.82
			POLICE	IPAD PRO 13 (M4) UPGRADE FOR JEFF KLONE	\$1,499.99
				PD BPO DEPARTMENT CELL PHONE CHARGES	\$97.66
			SANITATION	BPO - SANITATION - MOBILE MONTHLY BILL	\$36.24
			TRNSPN	BPO - ENG - MOBILE MONTHLY BILLS	\$131.44
				BPO - STS - MOBILE MONTHLY BILL	\$48.78
			WATER	BPO - WTR - MOBILE MONTHLY BILL	\$348.51
			WSTWTR	BPO - WASTEWATER - MOBILE MONTHLY BILLS	\$109.34
	116264	9/19/2024	TRANSITOP	BPO-TRANSIT IPAD	\$3.00
TRAFFIC SAFETY SUPPLY CO INC	116267	9/19/2024	TRNSPN	PW - TR - DEVICES: 42" ARROW TOP, T55, 28" CONES	\$6,036.86
			WSTWTR	PW-WWC-SIGNS AND STANDS FOR CAMERA TRUCK	\$1,540.50
	116333	9/20/2024	STMWTR	PW-STORM-ADVANCED WARNING SIGNS FOR VACTOR REFUND FROM INV- INV069058	\$403.99 (\$136.50)
TRIBUNE PUBLISHING CO	116269	9/19/2024	COMDEV	BPO-CD-P&ZC PUBLISHED NOTICES FOR PUBLIC HEARINGS	\$75.52
			EXECUTIVE	BPO -EXEC - PUBLIC HEARING/ORDINANCE PUBLICATIONS	\$895.44
			FINANCE	BUDGET INSERT	\$1,910.29
	116334	9/20/2024	COMDEV	BPO-CD-P&ZC PUBLISHED NOTICES FOR PUBLIC HEARINGS	\$144.80
TRI-STATE HEALTH SERVICES	116268	9/19/2024	TRANSITOP	BPO - TRANSIT DRIVER DOT PHYSICAL FEES	\$300.00
UNIFORMS2GEAR INC	116270	9/19/2024	POLICE	BPO PD UNIFORMS/COMMUNICATIONS	\$46.68
				BPO PD UNIFORMS/NEW HIRE	\$116.65
UNITED RENTALS (NORTH AMERICA), INC.	116271	9/19/2024	PARKSFAC	RENT CONCRETE GRINDER FOR D ST PARKING SIDEWALK	\$200.00
			WSTWTR	WW051-WWTP-JIB BOOM FOR FORKLIFT	\$1,600.00
UP THE CREEK HEATING & AIR LLC	116272	9/19/2024	SANITATION	PW-TS-A/C REPAIR ADMIN BUILDING TRANSFER STATION	\$150.00
URM STORES INC	116274	9/19/2024	LIBRARY	LIB - OUTREACH CANDY	\$98.65
			PARKSFAC	BPO CLEANING SUPPLIES, BUG SPRAY, MOUSE TRAPS	\$34.07
			RECREATION	BPO- SEN NUTRITION-FOOD AND CLEANING SUPPLIES	\$67.46
			WSTWTR	BPO PW WWTP SUPPLIES	\$18.46



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	116335	9/20/2024	RECREATION	BPO- SEN NUTRITION-FOOD AND CLEANING SUPPLIES	\$288.65
US FOODS - SPOKANE	116275	9/19/2024	RECREATION	BPO FOOD SUPPLIES FOR SENIOR NUTRITION LUNCHESES	\$1,869.71
VALLEY ELECTRIC INC	116276	9/19/2024	WSTWTR	BPO WWTP ON-CALL ELEC SRV	\$2,200.00
VALLEY WASTE DISPOSAL LLC	116336	9/20/2024	SANITATION	BPO - PW - FY24 NON-MUNICIPAL SW DISPOSAL	\$5,561.97
WASHINGTON STATE SUPPORT REGISTRY	116277	9/19/2024	ADMSVC	Payroll Run 1 - Warrant 091924	\$358.86
WEBER ENTERPRISES LLC DBA GARLINGHOUSE MEMORIALS	116297	9/20/2024	PARKSFAC	BPO P&R LEGACY TREE PROGRAM MARKERS	\$100.00
WELL CONNECTED ELECTRIC & COMMUNICATION INC	116337	9/20/2024	SANITATION	PW - TS - REPLACE LIGHT FIXTURES (77 QTY)	\$6,533.72
WELLS FARGO & COMPANY	1598	9/19/2024	HR	DRINKS, CHIPS, AND ICE FOR EMPLOYEE PICNIC	\$15.12
	1599	9/19/2024	HR	DRINKS, CHIPS, AND ICE FOR EMPLOYEE PICNIC	\$186.82
	1600	9/19/2024	TRNSPN	BPO - PW OFFICE - OPERATING SUPPLIES	\$615.78
	1601	9/19/2024	SANITATION	BPO - TS - OPERATING SUPPLIES	\$136.99
	1602	9/19/2024	WSTWTR	BPO PW WW COLL SUPPLIES	\$114.99
	1603	9/19/2024	WSTWTR	BPO PW WWTP SPLY	\$445.99
	1604	9/19/2024	WATER	BPO PW DISTRIB SUPPLIES	\$208.99
	1605	9/19/2024	FIRE	BPO FIRE - COSTCO - STATION SUPPLIES	\$1,192.10
	1606	9/19/2024	POLICE	PD DRINKS, ICE, PLATES, NAPKINS- HOT AUG NIGHTS	\$133.53
WELLS ONE-HR/RISK DEPT DBA WELLS FARGO BANK	1594	9/19/2024	HR	EMPLOYEE APPRECIATION GIFTS	\$6,419.69
WELLS ONE-INFO SYS/SEC DEPT DBA WELLS FARGO BANK	1587	9/19/2024	INFOSYSTMS	RESTREAM	\$177.87
	1588	9/19/2024	INFOSYSTMS	3D PRINTER AND ACCESSORIES	\$1,758.78
WELLS ONE-LIBRARY DEPT DBA WELLS FARGO BANK	1607	9/19/2024	LIBRARY	LIBRARY BOOKMARKS & RACK CARDS	\$200.00
	1608	9/19/2024	LIBRARY	ABBOS MEMBERSHIP - B GLOVER	\$49.00
	1609	9/19/2024	LIBRARY	HANGING ART GALLERY - WALL MOUNTS	\$14.50
	1610	9/19/2024	LIBRARY	SIGNAGE DISPLAY MONITOR REPLACEMENT	\$231.08
	1611	9/19/2024	LIBRARY	3D FILAMENT FOR 3D PRINTERS	\$59.98
	1612	9/19/2024	LIBRARY	2024 ARTISAN TRAIL GUIDE LISTING FEE	\$35.00
	1613	9/19/2024	LIBRARY	ADMIN FEES - HOTSPOTS	\$90.00
	1614	9/19/2024	LIBRARY	VOLUNTEER GIFT - PUZZLES	\$376.19
	1615	9/19/2024	LIBRARY	LIBRARY BOOKMARKS & RACK CARDS	\$200.00
WELLS ONE-POLICE DEPT DBA WELLS FARGO BANK	1589	9/19/2024	POLICE	REG-WHITLOCK-SOLO OFFICER RESPONSE	\$95.00
	1590	9/19/2024	POLICE	PD FIESTA PLATTERS FOR HOT AUGUST NIGHTS	\$255.00
	1591	9/19/2024	POLICE	PD PAINTERS TAPE FOR SWAT TRAINING	\$17.80
	1592	9/19/2024	POLICE	PD TEN SCOPE RISERS FOR PATROL RIFLES-YANKEE HILL	\$442.09
	1593	9/19/2024	POLICE	REG-BROWN-BEYOND THE BASICS:TRAINING WITH TRANSPAR	\$79.00
WELLS ONE-SERVICE	1595	9/19/2024	FLTMAINT	REPL DOOR TRIM FOR #631 AMB	\$9.00



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CENTER DEPT DBA WELLS FARGO BANK	1596	9/19/2024	FLTMAINT	REPL FLUID PANS FOR PATROL SUVS	\$674.78
	1597	9/19/2024	FLTMAINT	SHOP SUPPLIES - RUBBER WHEEL CHOCKS	\$42.97
WESTERN RECYCLERS INC	116278	9/19/2024	FIRE	BPO FIRE - WESTERN RECYCLERS - DOC DESTRUCTION	\$52.00
WESTERN STATES EQUIPMENT	116279	9/19/2024	FLTMAINT	BPO - FLEET REPAIR PARTS & REPAIRS	\$113.58
WEX BANK	116282	9/19/2024	POLICE	BPO PD FUEL/UNMARKED	\$247.67
WHOLESALE RADIATOR	116338	9/20/2024	FLTMAINT	BPO - FLEET - RADIATOR REPAIRS	\$140.00
WILBERT PRECAST INC	116280	9/19/2024	CEMETERY	WILBERT'S SHARE OF AUGUST BURIALS AT NH CEMETARY	\$1,839.00
WITMER PUBLIC SAFETY GROUP INC	116281	9/19/2024	FIRE	FIRE - WITMER - STRUCTURE BOOTS	\$369.05
ZOLL MEDICAL CORPORATION GPO	116283	9/19/2024	FIRE	BPO FIRE - ZOLL MEDICAL - SUPPLIES	\$505.12
Total					\$2,233,015.23



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Vendor Name	Ck#	Ck Date	Department	Description	Total
ADVANCED CONTRACTING LLC DBA ADVANCED COATINGS	116582	10/3/2024	LIBRARY	LIB - LIBRARY AWNING RESTORATION	\$9,878.00
			PARKSFAC	MOLD ABATEMENT AT COMMUNITY CENTER	\$1,085.00
			PROPIMPR	BELL BLDG EXTERIOR PAINTING	\$14,490.00
				FIRE STATION REMEDIATION CHANGE ORDER	\$1,250.00
				PREP AND PAINTING ORCHARDS POOL	\$15,550.00
ADVANCED CONTROL SYSTEMS, LLC	116547	10/3/2024	WATER	BPO-PW-WTP SCADA TROUBLESHOOTING/REPAIRS	\$10,724.38
			WSTWTR	PW-WWTP&WWC SCADA TROUBLESHOOTING/REPAIRS	\$5,340.43
	116583	10/3/2024	WATER	BPO-PW-WTP SCADA TROUBLESHOOTING/REPAIRS	\$2,715.00
			WSTWTR	PW-WWTP&WWC SCADA TROUBLESHOOTING/REPAIRS	\$3,868.76
AG-PRO	116584	10/3/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS	\$5.00
ALERT ALL CORPORATION	116585	10/3/2024	FIRE	FIRE - ALERT ALL CORP - PUBLIC EDUCATION MATERIAL	\$4,997.00
AMAZON CAPITAL SERVICES	116586	10/3/2024	COMDEV	BPO-CD-OFFICE SUPPLIES FROM AMAZON	\$51.10
				TV WALL MOUNT FOR DIGITAL SIGNAGE DISPLAY	\$48.99
			FIRE	FIRE - AMAZON - AEROSOL SMOKE TESTER	\$135.28
				FIRE - AMAZON - FITNESS EQUIP	\$112.17
				FIRE - AMAZON - FLAGS, BUSINESS CARDS	\$108.77
				FIRE - AMAZON - TRAINING AND STATION SUPPLIES	\$106.09
				FIRE - AMAZON - WEIGHT VEST	\$159.99
			FLTMAINT	INV/ TRAILER TIRES	\$1,427.30
			FLTMAINT	BPO/ FLEET REPAIR PARTS & OFFICE SUPPLIES	\$134.82
				FLEET - HYDR HOSE CRIMPING TOOL	\$1,070.88
			INFOSYSTMS	FILLAMENT DRYER AND RFID WRISTBANDS	\$171.73
				IT SUPPLIES AND TOOLS	\$658.79
			LIBRARY	BPO - LIB - DVD ORDERS	\$287.01
				BPO - LIB - JUVENILE DVD ORDERS	\$492.00
				BPO - LIB - OPERATING SUPPLIES	\$20.98
				REFUND FROM 1C3N-HLVC-7TGV	(\$16.98)
			PARKSFAC	2 UNDERBODY MOUNT TOOL BOXES FOR VEHICLE 192	\$502.26
			POLICE	BPO PD OFFICE AND TECHNOLOGY ITEMS	\$300.43
				PD CAMERA, REPORTERS NOTEBOOKS, VEHICLE ORGANIZER	\$2,293.89
				PD EXTERNAL/INTERNAL HARD DRIVES- INVESTIGATIONS	\$1,269.86
				REC SUPPLIES, VOLLEYBALLS, BASKETBALLS, BASE SETS	\$987.47
			TRANSITOP	BPO: TRANSIT OPERATING SUPPLIES	\$232.22
			TRNSPN	PW - GIS - STANDING DESK	\$319.99
AMERIBEN HRC	116587	10/3/2024	HR	JOB VALUATION FOR ENVIRONMENTAL PROGRAM ASSISTANT	\$225.00



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ANATEK LABS INC	116588	10/3/2024	WATER	BPO PW WTP/TOC/COLIFORM SAMPLING ANALYSIS	\$2,330.00
			WSTWTR	BPO PW IND PTMT ANALYSIS OF SAMPL	\$1,500.00
				BPO PW WWTP LAB SAMPLE ANALYSIS	\$5,180.00
ARCHITECTS WEST, INC	116548	10/3/2024	POLICE	PD GENERATOR REPLACEMENT-PRO ENGINEERING SERVICE	\$7,350.00
ARDURRA GROUP INC	116589	10/3/2024	TRNSPN	TR056 TRAFFIC IMPACT FEE STUDY	\$1,130.00
ARTBEAT INC	116590	10/3/2024	RECREATION	YOUTH BASKETBALL CLINIC UNIFORMS	\$1,386.65
ATLAS SAND & ROCK	116591	10/3/2024	POLICE	PD ROCK AND GRAVEL NEEDED FOR SHOOTING RANGE DRAIN	\$1,778.72
			TRNSPN	BPO - ST - SAND & ROCK	\$658.70
			WATER	BPO PW DISTRIB GRAVEL	\$2,619.32
B&H FOTO & ELECTRONICS CORP	116592	10/3/2024	INFOSYSTMS	CAMERAS AND POWER STATIONS	\$4,603.13
			POLICE	PD THREE CHROMEBOOKS FOR FIELD TRAINING OFFICERS	\$536.16
			TRNSPN	32" MONITOR - E. GEORGE	\$456.71
BAVCO	116549	10/3/2024	PARKSFAC	PARTS FOR STATION 2 BACKFLOW	\$63.60
BLUE RIBBON LINEN SUPPLY INC	116593	10/3/2024	POLICE	BPO PD RUG CLEANING	\$25.00
BOB'S GARAGE DOORS LLC	116594	10/3/2024	PARKSFAC	BPO GARAGE DOOR REPAIRS	\$512.50
BOB'S TROPICAL FISH & PET SHOP INC DBA BOB'S PET & POND	116552	10/3/2024	LIBRARY	LIB - BPO - FISH TANK CLEANING	\$79.99
	116595	10/3/2024	LIBRARY	LIB - BPO - FISH TANK CLEANING	\$168.97
BRAD GLOVER	116570	10/3/2024	LIBRARY	ABOS ANNUAL CONFERENCE	\$296.00
BRETTON S WATSON DBA ABLE LOCKSMITH	116581	10/3/2024	PARKSFAC	BPO LOCK WORK FOR CITY BULDINGS	\$323.95
BRIAN DAVIS DBA DAVIS COMMUNICATIONS	116610	10/3/2024	POLICE	PD SHOULDER MICROPHONES FOR RADIOS	\$1,100.00
BRIAN E WARD DBA GUMBY ENTERPRISES INC	116684	10/3/2024	FLTMAINT	BPO - FLEET TOOLS & SUPPLIES	\$130.50
BRIDGEPAY NETWORK SOLUTIONS LLC	1620	9/26/2024	FINANCE	BPO - FIN - BRIDGEPAY MONTHLY TRANSACTION FEES	\$319.20
	1621	9/26/2024	FINANCE	BPO - FIN - BRIDGEPAY MONTHLY TRANSACTION FEES	\$357.30
	1622	9/26/2024	FINANCE	BPO - FIN - BRIDGEPAY MONTHLY TRANSACTION FEES	\$356.00
	1623	9/26/2024	FINANCE	BPO - FIN - BRIDGEPAY MONTHLY TRANSACTION FEES	\$360.60
BROWN & BROWN OF WASHINGTON INC DBA DIMARTINO ASSOCIATES	116556	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$2,471.00
BRYON DENNY DBA HELL'S CANYON UPFITTING AND SALES	116629	10/3/2024	POLICE	PD COVERT ANTENNAS FOR NARCOTICS DETECTIVE VEHICLE	\$1,325.98
BURSAR, UNIVERSITY OF IDAHO	116697	10/3/2024	FIRE	FIRE - U OF I CAREER FAIR	\$400.00
BUSINESS IMPROVEMENT DISTRICT	116339	9/23/2024	UNDEFINED	BID REBATE	\$451.32
	116340	9/23/2024	UNDEFINED	BID REBATE	\$234.38
	116341	9/23/2024	UNDEFINED	BID REBATE	\$380.78
	116342	9/23/2024	UNDEFINED	BID REBATE	\$258.83
	116343	9/23/2024	UNDEFINED	BID REBATE	\$854.74
	116344	9/23/2024	UNDEFINED	BID REBATE	\$465.08
	116345	9/23/2024	UNDEFINED	BID REBATE	\$1,044.34
	116346	9/23/2024	UNDEFINED	BID REBATE	\$1,489.39
	116347	9/23/2024	UNDEFINED	BID REBATE	\$354.45
	116348	9/23/2024	UNDEFINED	CREDIT REFUND	\$94.19
	116349	9/23/2024	UNDEFINED	BID REBATE	\$662.44

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116350	9/23/2024	UNDEFINED	BID REBATE	\$629.15
116351	9/23/2024	UNDEFINED	BID REBATE	\$558.82
116352	9/23/2024	UNDEFINED	BID REBATE	\$369.30
116353	9/23/2024	UNDEFINED	BID REBATE	\$373.15
116354	9/23/2024	UNDEFINED	BID REBATE	\$1,126.12
116355	9/23/2024	UNDEFINED	CREDIT REFUND	\$139.76
116356	9/23/2024	UNDEFINED	BID REBATE	\$121.15
116357	9/23/2024	UNDEFINED	BID REBATE	\$129.25
116358	9/23/2024	UNDEFINED	BID REBATE	\$825.66
116359	9/23/2024	UNDEFINED	BID REBATE	\$1,527.22
116360	9/23/2024	UNDEFINED	BID REBATE	\$577.11
116361	9/23/2024	UNDEFINED	BID REBATE	\$1,485.13
116362	9/23/2024	UNDEFINED	BID REBATE	\$2,050.35
116363	9/23/2024	UNDEFINED	BID REBATE	\$462.14
116364	9/23/2024	UNDEFINED	BID REBATE	\$3,081.59
116365	9/23/2024	UNDEFINED	BID REBATE	\$170.56
116366	9/23/2024	UNDEFINED	BID REBATE	\$1,558.25
116367	9/23/2024	UNDEFINED	BID REBATE	\$931.77
116368	9/23/2024	UNDEFINED	BID REBATE	\$112.72
116369	9/23/2024	UNDEFINED	BID REBATE	\$379.12
116370	9/23/2024	UNDEFINED	BID REBATE	\$664.60
116371	9/23/2024	UNDEFINED	BID REBATE	\$386.07
116372	9/23/2024	UNDEFINED	BID REBATE	\$1,714.52
116373	9/23/2024	UNDEFINED	BID REBATE	\$722.98
116374	9/23/2024	UNDEFINED	BID REBATE	\$690.90
116375	9/23/2024	UNDEFINED	BID REBATE	\$335.97
116376	9/23/2024	UNDEFINED	BID REBATE	\$923.03
116377	9/23/2024	UNDEFINED	BID REBATE	\$243.89
116378	9/23/2024	UNDEFINED	BID REBATE	\$422.96
116379	9/23/2024	UNDEFINED	BID REBATE	\$757.71
116380	9/23/2024	UNDEFINED	BID REBATE	\$184.60
116381	9/23/2024	UNDEFINED	BID REBATE	\$3,197.15
116382	9/23/2024	UNDEFINED	BID REBATE	\$302.55
116383	9/23/2024	UNDEFINED	BID REBATE	\$201.22
116384	9/23/2024	UNDEFINED	BID REBATE	\$397.68
116385	9/23/2024	UNDEFINED	BID REBATE	\$246.65
116386	9/23/2024	UNDEFINED	BID REBATE	\$581.83
116387	9/23/2024	UNDEFINED	BID REBATE	\$523.44
116388	9/23/2024	UNDEFINED	BID REBATE	\$1,161.54
116389	9/23/2024	UNDEFINED	BID REBATE	\$373.62
116390	9/23/2024	UNDEFINED	BID REBATE	\$267.23
116391	9/23/2024	UNDEFINED	BID REBATE	\$184.60
116392	9/23/2024	UNDEFINED	BID REBATE	\$718.84
116393	9/23/2024	UNDEFINED	BID REBATE	\$906.03
116394	9/23/2024	UNDEFINED	BID REBATE	\$539.31
116395	9/23/2024	UNDEFINED	BID REBATE	\$972.56
116396	9/23/2024	UNDEFINED	BID REBATE	\$688.74
116397	9/23/2024	UNDEFINED	BID REBATE	\$855.55
116398	9/23/2024	UNDEFINED	BID REBATE	\$2,072.44
116399	9/23/2024	UNDEFINED	BID REBATE	\$380.98
116400	9/23/2024	UNDEFINED	BID REBATE	\$606.78
116401	9/23/2024	UNDEFINED	BID REBATE	\$782.68
116402	9/23/2024	UNDEFINED	BID REBATE	\$337.63
116403	9/23/2024	UNDEFINED	BID REBATE	\$224.63

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116404	9/23/2024	UNDEFINED	BID REBATE	\$256.56
116405	9/23/2024	UNDEFINED	BID REBATE	\$831.11
116406	9/23/2024	UNDEFINED	BID REBATE	\$465.90
116407	9/23/2024	UNDEFINED	CREDIT REFUND	\$384.37
116408	9/23/2024	UNDEFINED	BID REBATE	\$437.30
116409	9/23/2024	UNDEFINED	BID REBATE	\$368.38
116410	9/23/2024	UNDEFINED	BID REBATE	\$233.89
116411	9/23/2024	UNDEFINED	BID REBATE	\$1,393.65
116412	9/23/2024	UNDEFINED	BID REBATE	\$466.53
116413	9/23/2024	UNDEFINED	BID REBATE	\$826.66
116414	9/23/2024	UNDEFINED	BID REBATE	\$5,254.81
116415	9/23/2024	UNDEFINED	BID REBATE	\$263.26
116416	9/23/2024	UNDEFINED	BID REBATE	\$633.55
116417	9/23/2024	UNDEFINED	BID REBATE	\$353.84
116418	9/23/2024	UNDEFINED	BID REBATE	\$532.31
116419	9/23/2024	UNDEFINED	BID REBATE	\$420.02
116420	9/23/2024	UNDEFINED	BID REBATE	\$411.05
116421	9/23/2024	UNDEFINED	BID REBATE	\$10,418.63
116422	9/23/2024	UNDEFINED	BID REBATE	\$324.67
116423	9/23/2024	UNDEFINED	BID REBATE	\$603.38
116424	9/23/2024	UNDEFINED	BID REBATE	\$568.01
116425	9/23/2024	UNDEFINED	BID REBATE	\$1,029.07
116426	9/23/2024	UNDEFINED	BID REBATE	\$706.16
116427	9/23/2024	UNDEFINED	BID REBATE	\$6,386.99
116428	9/23/2024	UNDEFINED	BID REBATE	\$161.71
116429	9/23/2024	UNDEFINED	BID REBATE	\$877.99
116430	9/23/2024	UNDEFINED	BID REBATE	\$423.23
116431	9/23/2024	UNDEFINED	BID REBATE	\$1,004.78
116432	9/23/2024	UNDEFINED	BID REBATE	\$2,014.81
116433	9/23/2024	UNDEFINED	BID REBATE	\$94.07
116434	9/23/2024	UNDEFINED	BID REBATE	\$504.60
116435	9/23/2024	UNDEFINED	BID REBATE	\$689.70
116436	9/23/2024	UNDEFINED	BID REBATE	\$429.03
116437	9/23/2024	UNDEFINED	BID REBATE	\$182.77
116438	9/23/2024	UNDEFINED	BID REBATE	\$1,025.01
116439	9/23/2024	UNDEFINED	BID REBATE	\$2,863.20
116440	9/23/2024	UNDEFINED	BID REBATE	\$824.06
116441	9/23/2024	UNDEFINED	BID REBATE	\$22,452.65
116443	9/23/2024	UNDEFINED	BID REBATE	\$434.81
116444	9/23/2024	UNDEFINED	BID REBATE	\$268.38
116445	9/23/2024	UNDEFINED	BID REBATE	\$528.03
116446	9/23/2024	UNDEFINED	BID REBATE	\$531.04
116447	9/23/2024	UNDEFINED	BID REBATE	\$378.70
116448	9/23/2024	UNDEFINED	BID REBATE	\$397.22
116449	9/23/2024	UNDEFINED	BID REBATE	\$1,282.88
116451	9/23/2024	UNDEFINED	BID REBATE	\$1,189.44
116452	9/23/2024	UNDEFINED	BID REBATE	\$233.28
116453	9/23/2024	UNDEFINED	BID REBATE	\$749.98
116454	9/23/2024	UNDEFINED	BID REBATE	\$321.02
116455	9/23/2024	UNDEFINED	BID REBATE	\$339.53
116456	9/23/2024	UNDEFINED	BID REBATE	\$388.44
116457	9/23/2024	UNDEFINED	BID REBATE	\$752.45
116458	9/23/2024	UNDEFINED	BID REBATE	\$280.84
116459	9/23/2024	UNDEFINED	BID REBATE	\$651.20



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	116460	9/23/2024	UNDEFINED	BID REBATE	\$288.06
	116461	9/23/2024	UNDEFINED	BID REBATE	\$581.71
	116462	9/23/2024	UNDEFINED	BID REBATE	\$739.24
	116463	9/23/2024	UNDEFINED	BID REBATE	\$4,433.40
	116464	9/23/2024	UNDEFINED	BID REBATE	\$1,621.58
	116465	9/23/2024	UNDEFINED	BID REBATE	\$445.58
	116466	9/23/2024	UNDEFINED	BID REBATE	\$1,115.06
	116467	9/23/2024	UNDEFINED	BID REBATE	\$196.02
	116468	9/23/2024	UNDEFINED	CREDIT REFUND	\$104.18
	116469	9/23/2024	UNDEFINED	BID REBATE	\$852.41
	116471	9/23/2024	UNDEFINED	BID REBATE	\$1,084.04
	116472	9/23/2024	UNDEFINED	BID REBATE	\$367.58
	116473	9/23/2024	UNDEFINED	BID REBATE	\$267.03
	116474	9/23/2024	UNDEFINED	BID REBATE	\$142.26
	116475	9/23/2024	UNDEFINED	BID REBATE	\$1,159.82
	116476	9/23/2024	UNDEFINED	BID REBATE	\$209.37
	116477	9/23/2024	UNDEFINED	BID REBATE	\$12,019.70
	116478	9/23/2024	UNDEFINED	BID REBATE	\$1,134.55
	116479	9/23/2024	UNDEFINED	BID REBATE	\$405.70
	116480	9/23/2024	UNDEFINED	BID REBATE	\$1,344.41
	116481	9/23/2024	UNDEFINED	BID REBATE	\$1,778.42
	116482	9/23/2024	UNDEFINED	BID REBATE	\$1,223.77
	116483	9/23/2024	UNDEFINED	BID REBATE	\$747.54
	116484	9/23/2024	UNDEFINED	BID REBATE	\$1,257.04
	116485	9/23/2024	UNDEFINED	BID REBATE	\$614.54
	116486	9/26/2024	UNDEFINED	BID REBATE	\$163.29
	116487	9/26/2024	UNDEFINED	BID REBATE	\$178.62
	116551	10/3/2024	UNDEFINED	BID REBATE	\$289.61
CANON FINANCIAL SERVICES INC	116596	10/3/2024	COMDEV	BPO-CD-CANON PRINTER: DX5760I COPIER LEASE	\$253.63
CDW GOVERNMENT LLC	116597	10/3/2024	COMDEV	4K LED-BACKLIT LCD DISPLAY FOR DIGITAL SIGNAGE	\$427.80
			POLICE	PRINTER FOR LPD	\$481.24
CELLEBRITE INC	116598	10/3/2024	POLICE	PD ANNUAL MAINTENANCE FEES FOR UPGRADED/ADDITIONAL	\$17,139.45
CENTRAL ORCHARDS SEWER DISTRICT	116607	10/3/2024	WSTWTR	PW-WWC-FEASIBILITY STUDY FOR COSD-TAMMANY EXT	\$1,597.33
CH2O INC	116599	10/3/2024	WSTWTR	BPO PW WWTP QTLY SERVICE	\$226.60
				PW-WWTP-FILTER FEEDER POT AND FILTERS	\$975.83
CINTAS CORPORATION #606	116600	10/3/2024	FLTMAINT	BPO/ FLEET UNIFORM RENT & LAUNDRY	\$213.87
			PARKSFAC	BPO PARKS UNIFORM LAUNDERED/CLEANING SUPPLIES	\$102.88
CITY OF CLARKSTON	116553	10/3/2024	TRNSPN	FY24 SOUTHWAY BRIDGE EXPENSE - CLARKSTON RECON	\$5,460.81
CITY OF LEWISTON EMPLOYEE BENEFIT-CAFETERIA PLAN	116554	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$8,004.80
COLEMAN OIL COMPANY LLC DBA COLEMAN OIL COMPANY	116601	10/3/2024	CEMETERY	CP-0173288 - 9/15/24 BILL DATE: FUEL CHARGES	\$208.17
				CP-0174981- 09/22/24 BILL DATE: FUEL CHARGES	\$243.27
				CP-0175925-09/29/2024 BILL DATE: FUEL CHARGES	\$152.87
			COMDEV	CP-0174981- 09/22/24 BILL DATE: FUEL CHARGES	\$359.12
				CP-0175925-09/29/2024 BILL DATE: FUEL CHARGES	\$97.10



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FIRE	CP-0173288 - 9/15/24 BILL DATE: FUEL CHARGES	\$1,403.01
	CP-0174981- 09/22/24 BILL DATE: FUEL CHARGES	\$1,374.01
	CP-0175925-09/29/2024 BILL DATE: FUEL CHARGES	\$1,267.89
FLTMAINT	BPO/ FLEET/ LUBE PRODUCTS & CAR WASHES	\$88.41
FLTMAINT	CP-0173288 - 9/15/24 BILL DATE: FUEL CHARGES	\$57.64
	CP-0174981- 09/22/24 BILL DATE: FUEL CHARGES	\$41.07
	CP-0175925-09/29/2024 BILL DATE: FUEL CHARGES	\$23.96
LEGISLATIV	CP-0173288 - 9/15/24 BILL DATE: FUEL CHARGES	\$27.95
PARKSFAC	CP-0173288 - 9/15/24 BILL DATE: FUEL CHARGES	\$1,026.04
	CP-0174981- 09/22/24 BILL DATE: FUEL CHARGES	\$911.87
	CP-0175925-09/29/2024 BILL DATE: FUEL CHARGES	\$684.18
POLICE	CP-0173288 - 9/15/24 BILL DATE: FUEL CHARGES	\$1,993.24
	CP-0174981- 09/22/24 BILL DATE: FUEL CHARGES	\$1,657.14
	CP-0175925-09/29/2024 BILL DATE: FUEL CHARGES	\$1,748.64
RECREATION	CP-0173288 - 9/15/24 BILL DATE: FUEL CHARGES	\$69.37
	CP-0175925-09/29/2024 BILL DATE: FUEL CHARGES	\$39.38
SANITATION	BPO - TS - FUEL	\$419.31
	BPO - TS - FY24 FUEL FOR SDI HAUL	\$1,314.23
STMWTR	CP-0173288 - 9/15/24 BILL DATE: FUEL CHARGES	\$75.44
	CP-0174981- 09/22/24 BILL DATE: FUEL CHARGES	\$116.87
	CP-0175925-09/29/2024 BILL DATE: FUEL CHARGES	\$80.46
TRANSITOP	CP-0173288 - 9/15/24 BILL DATE: FUEL CHARGES	\$1,470.78
	CP-0174981- 09/22/24 BILL DATE: FUEL CHARGES	\$1,539.13
	CP-0175925-09/29/2024 BILL DATE: FUEL CHARGES	\$1,391.80
TRNSPN	CP-0173288 - 9/15/24 BILL DATE: FUEL CHARGES	\$1,018.70
	CP-0174981- 09/22/24 BILL DATE: FUEL CHARGES	\$1,097.78
	CP-0175925-09/29/2024 BILL DATE: FUEL CHARGES	\$1,871.98
WATER	CP-0173288 - 9/15/24 BILL DATE: FUEL CHARGES	\$627.70
	CP-0174981- 09/22/24 BILL DATE: FUEL CHARGES	\$202.70
	CP-0175925-09/29/2024 BILL DATE: FUEL CHARGES	\$213.45
WSTWTR	CP-0173288 - 9/15/24 BILL DATE: FUEL CHARGES	\$567.40
	CP-0174981- 09/22/24 BILL DATE: FUEL CHARGES	\$514.79
	CP-0175925-09/29/2024 BILL DATE: FUEL CHARGES	\$680.73

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COLLIER ELECTRIC LLC	116602	10/3/2024	WSTWTR	PW-WWTP-MISC ONCALL ELECTRIC REPAIRS	\$929.53
				WW051 - WWTP - NEW VFD & WIRING FOR 8/15 FAILURE	\$27,928.75
				WW051-WWTP;REPLACE AND INSTALL DISCONNECTS	\$3,216.00
COMMERCIAL TIRE INC	116603	10/3/2024	FLTMAINT	OSL/ REPL 4 DRIVE TIRES ON #713 BUS	\$460.00
COMPUNET INC	116604	10/3/2024	FIRE	FIRE - COMPUNET - CRADLEPOINT SOFTWARE	\$2,584.30
CONSOLIDATED ELECTRICAL DISTRIBUTORS	116605	10/3/2024	TRNSPN	BPO - TR - OPERATING SUPPLIES	\$1,061.69
			WSTWTR	BPO PW WWTP P/M/M MAINT SUPPLIES	\$225.04
CONSOLIDATED SUPPLY CO	116606	10/3/2024	WATER	WR043 PW-WD-VALVE FOR COMM DR RES	\$5,613.28
CUES INC	116608	10/3/2024	WSTWTR	FROM INVOICE-970022126	(\$3,223.23)
				PW-WWC-BPO TV TRUCK SUPPLIES/REPAIRS	\$2,360.79
				PW-WWC-GRANITENET OFFICE ANNUAL SUPPORT PLAN	\$4,060.00
D & D MCLAUGHLIN LLC	116609	10/3/2024	PARKSFAC	CONCRETE MUD FOR HISTORICAL, SUNSET AND POLICE	\$561.00
DAN JOHNSON	116532	9/26/2024	LEGISLATIV	INNOVIA FOUNDATION'S 50TH ANNIVERSARY RECEPTION	\$33.00
DARREN TRAINOR	116543	9/26/2024	RECREATION	UMPIRED 12 GAMES COED SFTBLL, PST SEASON @\$32.50/G	\$390.00
DAY MANAGEMENT CORPORATION DBA DAY WIRELESS SYSTEMS	116611	10/3/2024	POLICE	PD RADIO CONSOLETTTE INSTALLATION FEES FOR COMMUNIC	\$5,847.00
DEBCO CONSTRUCTION	116555	10/3/2024	WATER	IFB-23-024 WR100 ITD PORT ENTRY WTRLIN; CONSTRUCT	\$89,560.60
DELL MARKETING LP	116612	10/3/2024	INFOSYSTMS	LAPTOP DOCKS	\$1,049.96
DEMCO INC	116613	10/3/2024	LIBRARY	BPO - LIB - CATALOGER SUPPLIES	\$273.02
EAN SERVICES LLC	116615	10/3/2024	ECONDEV	CD-CDBG-CAR RENTAL-ROSE-NWACDM ANNUAL CONFERENCE	\$148.08
			EXECUTIVE	CAR RENTAL - BROCKE - 2024 ICCTFOA	\$157.48
ECONOLITE CONTROL PRODUCTS INC	116614	10/3/2024	TRNSPN	PW - STREET ACCIDENT: SIGNAL CABINET; LPD#24-L165	\$46,000.00
EFTPS	1627	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$175,890.41
ENVISIONWARE INC	116616	10/3/2024	LIBRARY	LIB - MOBILE PRINTING RENEWAL	\$575.00
ERB'S ACE HARDWARE LLC	116617	10/3/2024	TRNSPN	BPO - ST - OPERATING SUPPLIES	\$10.18
			WATER	BPO PW WTP SUPPLIES	\$37.88
EZEKIEL H ULREY	116544	9/26/2024	RECREATION	UMPIRED 8 GAMES COED SFTBLL, PST SEASON @\$32.50/G	\$260.00
FASTENAL COMPANY	116618	10/3/2024	PARKSFAC	BPO SUPPLIES VENDING MACHINE AND SAFETY SUPPLIES	\$461.84
FEDEX	116619	10/3/2024	FIRE	BPO FIRE - FED EX - SHIPPING	\$80.81
			WATER	BPO PW DISTRIB SHIPPING	\$50.59
FERGUSON ENTERPRISES LLC #3325	116671	10/3/2024	WATER	PW-WD-DECHLORINATION TABLETS	\$1,904.85
FISHER SYSTEMS INC	116620	10/3/2024	WATER	BPO - PW WTP SERVICE CALLS FOR ALARMS	\$125.00
FOP LEWIS CLARK LODGE #10	116557	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$1,779.96
GEHRING ELECTRIC	116621	10/3/2024	PARKSFAC	EMERGENCY EXIT LIGHT AT CARNEGIE	\$434.65
GOBLE SAMPSON AND ASSOCIATES INC	116622	10/3/2024	WSTWTR	PW-WWTP-SHAND & JURS DRIP TRAP PARTS	\$921.71
GOVOPTICS LLC DBA BEACON BID	116550	10/3/2024	FINANCE	PUR - ANNUAL CONTRACT MANAGEMENT SOFTWARE	\$6,650.00
GRAINGER	116623	10/3/2024	WATER	BPO PW WTP P/M/M SPLYS	\$53.50



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			WSTWTR	BPO PW WWTP P/M/M MAINT SUPPLIES	\$325.31
GREG RIGHTMIER	116571	10/3/2024	FIRE	NATIONAL FIRE ACADEMY - NEW EXECUTIVE OFFICER	\$136.00
GUARDIAN PLUMBING, HEATING & A/C INC	116624	10/3/2024	PROPIMPR	LPD DISPATCH DUCTLESS AIR CONDITIONER	\$8,040.00
H D FOWLER COMPANY INC	116625	10/3/2024	WATER	WR518 1300 BLK, 16TH ST; FORD BRASS	\$1,146.68
HAHN RENTAL CENTER	116626	10/3/2024	PARKSFAC	DIAMOND BLADE FOR WET/DRY CONCRETE	\$125.00
HAHN SUPPLY	116627	10/3/2024	PARKSFAC	INSULATION TAPE	\$25.07
			WATER	BPO PW WATER DISTRIB SPLYS	\$87.96
HCAA LLC	116628	10/3/2024	RECREATION	CHAMPIONSHIP SHIRTS FOR SUMMER VOLLEYBALL	\$108.00
			WSTWTR	PW-WWTP-SHIRTS D FAIRWEATHER	\$64.75
HENRY SCHEIN	116630	10/3/2024	FIRE	BPO FIRE - HENRY SCHEIN - EMS SUPPLIES	\$1,220.60
HERCO INC DBA HERCO ASPHALT & PAVING	116631	10/3/2024	TRNSPN	BPO - ST - HOT MIX	\$9,196.39
HOME DEPOT CREDIT SERVICES	116632	10/3/2024	INFOSYSTMS	BPO - IT - SUPPLIES HOME DEPOT	\$787.91
				REFUND FROM INVOICE 6973709	(\$48.08)
			PARKSFAC	BPO CONSTRUCTION SUPPLIES	\$129.54
				FROM INVOICE 1033089	(\$46.58)
				FROM INVOICE 9971974	(\$26.67)
			TRNSPN	BPO - TR - OPERATING SUPPLIES	\$242.41
			WSTWTR	PW-WWTP-BPO OPERATING SUPPLIES	\$154.10
HORIZON DISTRIBUTORS INC	116633	10/3/2024	PARKSFAC	NEW COMMERCIAL LAWN MOWER	\$1,519.00
I A F F - LOCAL #1773	116558	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$3,350.00
IAFF LOCAL 1773 PAC	116559	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$571.00
IDAHO CHILD SUPPORT RECEIPTING	116560	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$270.00
IDAHO DEPT OF CORRECTION	116634	10/3/2024	CEMETERY	ESTIMATE INMATE LABOR FOR AUG. SEPT	\$8,531.25
IDAHO DEPT OF ENVIRONMENTAL QUALITY	1629	10/3/2024	WATER	DW2001 BOND PMT NO 001	\$995,718.92
IDAHO STATE POLICE	116635	10/3/2024	COMDEV	BPO-CD-FINGERPRINT FEES RELATING TO BUSINESS LICE	\$166.25
IDAHO STATE TAX COMMISSION	116561	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$30,729.00
	116562	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$905.65
IDAHO TRUCK SALES CO	116636	10/3/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & REPAIRS	\$627.56
IMAGE DESIGN CENTER	116637	10/3/2024	LIBRARY	LIB - ELEVATOR DIRECTORY SIGNS	\$142.00
INGRAM LIBRARY SERVICES	116638	10/3/2024	LIBRARY	BPO - LIB - 1ST FLOOR NONFICTION	\$710.09
				BPO - LIB - 2ND FLOOR NONFICTION	\$1,263.04
				BPO - LIB - ADULT BOOKMOBILE	\$1,149.72
				BPO - LIB - ADULT FICTION	\$3,136.47
				BPO - LIB - AUDIOBOOKS	\$138.76
				BPO - LIB - JUVENILE BOOKMOBILE	\$980.50
				BPO - LIB - JUVENILE NONFICTION	\$23.05
				BPO - LIB - LARGE PRINT	\$882.41
				BPO - LIB - TEEN FICTION	\$17.88
INLAND FASTENER INC	116639	10/3/2024	TRNSPN	BPO - TR - OPERATING SUPPLIES	\$623.89
INTEGRATED TURF SOLUTIONS DBA PROGREEN INTERNATIONAL	116673	10/3/2024	PARKSFAC	ARTIFICIAL TURF AT SUNSET BALLFIELD	\$9,393.00
				ARTIFICIAL TURF INSTALLED AT SUNSET	\$1,579.30



Voucher's Payable

INTERNATIONAL CITY MANAGEMENT ASSOCIATION DBA MISSIONSQUARE RETIREMENT	1625	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$3,893.80
J M ROOFING & FLAT ROOF SYSTEMS	116565	10/3/2024	PROPIMPR	ROOF INSTALL AT FIRE STATION 2	\$38,260.03
			WSTWTR	WW051-WWTP-ROOF REBUILD CONTROL #1; QUOTE ATTACD	\$29,657.23
	116642	10/3/2024	PROPIMPR	ROOF FLAT PORTION OF CARNEGIE BUILDING	\$20,829.50
JAMES CONNOLLY CONSULTING LTD	116670	10/3/2024	CEMETERY	TRIAD, SULFENTRAZONE, 2 4D, FLUMI- SHIELD CHEMICAL	\$1,544.50
			PARKSFAC	PURE SPORT GRASS SEED	\$787.50
				TRIAD, SULFENTRAZONE, 2 4D, FLUMI- SHIELD CHEMICAL	\$2,204.20
JAMES E THOEN DBA RESCUE NORTHWEST	116675	10/3/2024	FIRE	FIRE - RESCUE NW - TECH RESCUE EQUIPMENT	\$19,922.97
JENNIFER TENGONO	116533	9/26/2024	LEGAL	AAAE 40TH ANNUAL AIRPORT LAW WORKSHOP	\$408.00
JESSE GROSSMAN DBA JG INDUSTRIES LLC	116641	10/3/2024	PROPIMPR	PREPARE DAMAGE FENTON GYM FLOOR TO REPAIR	\$10,234.96
JOE HALL FORD	116643	10/3/2024	INSTRUST	REPAIRS TO #194 PICKUP	\$4,117.54
JOHN J VANTREASE	116546	9/26/2024	RECREATION	UMPIRED 16 GAMES COED SFTBLL, PST SEASON @\$32.50/G	\$520.00
JOHN'S CONTINUOUS GUTTER LLC	116566	10/3/2024	PROPIMPR	GUTTERS AT FENTON GYM	\$47,068.54
JOHN'S SAW SERVICE	116644	10/3/2024	PARKSFAC	MIXED GAS AND STRING TRIM LINE	\$96.97
				REPAIR BLOWER	\$198.85
			TRNSPN	BPO - ST - OPERATING SUPPLIES	\$354.98
				BPO - ST - TOOL REPAIR SERVICES	\$75.99
JOSHUA JUAN RUSSELL DBA J RUSSELL EXCAVATION & CONCRETE LLC	116564	10/3/2024	TRNSPN	TR021-PW-ENG-515 MAIN ST; VAULT FILL IN	\$33,150.50
J-U-B ENGINEERS	116645	10/3/2024	PARKSFAC	COMMUNITY PARK IRRIGATION STUDY PROJECT	\$3,500.00
			WATER	PW-WR071 RESERVOIRS EVALS & RECOATS; OWNERS AGENT	\$1,966.67
			WSTWTR	PW-WW512 TO24 MAIN ST TRUNK LINE CE&I	\$21,030.34
				WW001 TO16 2024 PIPELINE REPLACE - CEI 4C	\$820.70
				WW501 WWCMA TO23 FY 24 GENERAL ONCALL SVCS	\$6,448.60
				WW504 TO4 SNAKE RIVER AVE SEWER TRUNK LINE ; REIS	\$4,200.00
K & G CONSTRUCTION LLC	116646	10/3/2024	WATER	PW-WD-515 MAIN ST WATER METER REMOVAL	\$2,252.00
K&N AN IMPEL COMPANY	116674	10/3/2024	WSTWTR	WW051 - REBUILD AND REINSTALL BLOWER MOTOR	\$5,840.00
KATIE HOLLINGSHEAD	116534	9/26/2024	COMDEV	AMERICAN PLANNING ASSOCIATION IDAHO CONFERENCE	\$111.12
KELLER ASSOCIATES INC	116567	10/3/2024	WSTWTR	WW052 - WWTP WATERLINE EXT - DESIGN/BIDDING SRVS	\$8,027.75
	116647	10/3/2024	WSTWTR	MJ024 MAIN ST; 1ST ST WW MODELING	\$1,776.25
				WW062 WWTP HEADWORKS DESIGN; CC APP 3/18/24	\$46,336.25
				WW063 WWTP ADMIN BLDG DESIGN; CC APP 3/18/24	\$29,768.75
				WW066 WWCOLL SHOP RELOCATION - CONCEPT DESIGN/PM	\$1,134.00



Voucher's Payable

KINZER AIR LLC	116648	10/3/2024	WSTWTR	WW051 WWTP- REPLACE GAS LINE AT WWTP; QUOTE ATTAC	\$13,800.00
LATAH SANITATION INC	116563	10/3/2024	SANITATION	BPO - PW - FY24 MONTHLY YW DISPOSAL	\$20,038.49
	116640	10/3/2024	PARKSFAC	BPO P&REC PARK PORTABLE TOIETS	\$1,064.00
			WATER	BPO PW DISTRIB PORTAPOT MONTHLY SRV	\$45.00
LES SCHWAB TIRE CENTER	116649	10/3/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & OSL	\$43.28
			WSTWTR	PW-WWC-GENERATOR BATTERY	\$136.99
LEWIS CLARK ANIMAL SHELTER	116568	10/3/2024	POLICE	BPO PD ANIMAL SHELTER CONTRACT FEES	\$5,412.83
LOGAN SIMPSON DBA LOGAN SIMPSON	116650	10/3/2024	COMDEV	CD- CITY OF LEWISTON NEW COMPREHENSIVE PLAN DESI	\$1,964.00
LYNN JOHNSON	116572	10/3/2024	LIBRARY	IDAHO LIBRARY ASSOCIATION ANNUAL CONFERENCE	\$158.72
M L ALBRIGHT & SONS	116651	10/3/2024	TRNSPN	PW-STC-CONCRETE REPAIR BY 1229 MAIN ST	\$1,150.00
MADDI WEAVER	116535	9/26/2024	POLICE	IDAHO PSAP CONFERENCE	\$169.00
MANGUM CONSTRUCTION LLC	116652	10/3/2024	PROPIMPR	PF025-CARNEGIE LIBRARY EXTERIOR	\$56,058.40
MARK THOMPSON JR	116541	9/26/2024	RECREATION	UMPIRED 5 GAMES COED SFTBLL, PST SEASON @\$32.50/G	\$162.50
MATHEW LANE	116488	9/26/2024	RECREATION	UMPIRED 9 GAMES COED SFTBLL, PST SEASON @\$32.50/G	\$292.50
MERRICK & COMPANY	116653	10/3/2024	WSTWTR	WW061 FY2023 EAST ORCHARDS SEWER PH 3 DESIGN	\$101,974.75
MISC AMBULANCE REFUND	116490	9/26/2024	ADMSVC	REFUND	\$85.58
	116491	9/26/2024	ADMSVC	REFUND	\$105.66
	116492	9/26/2024	ADMSVC	REFUND	\$25.00
	116493	9/26/2024	ADMSVC	REFUND	\$81.40
	116494	9/26/2024	ADMSVC	REFUND	\$83.32
	116495	9/26/2024	ADMSVC	REFUND	\$86.28
	116496	9/26/2024	ADMSVC	REFUND	\$250.00
	116497	9/26/2024	ADMSVC	REFUND	\$233.01
	116498	9/26/2024	ADMSVC	REFUND	\$84.02
	116499	9/26/2024	ADMSVC	REFUND	\$498.77
	116500	9/26/2024	ADMSVC	REFUND	\$121.80
	116501	9/26/2024	ADMSVC	REFUND	\$265.00
	116502	9/26/2024	ADMSVC	REFUND	\$56.21
	116503	9/26/2024	ADMSVC	REFUND	\$176.67
	116504	9/26/2024	ADMSVC	REFUND	\$411.00
	116505	9/26/2024	ADMSVC	REFUND	\$275.00
	116506	9/26/2024	ADMSVC	REFUND	\$83.14
	116507	9/26/2024	ADMSVC	REFUND	\$82.97
	116508	9/26/2024	ADMSVC	REFUND	\$52.90
	116509	9/26/2024	ADMSVC	REFUND	\$53.07
	116510	9/26/2024	ADMSVC	REFUND	\$250.00
	116511	9/26/2024	ADMSVC	REFUND	\$697.73
	116512	9/26/2024	ADMSVC	REFUND	\$85.93
	116513	9/26/2024	ADMSVC	REFUND	\$55.86
	116514	9/26/2024	ADMSVC	REFUND	\$496.42
	116515	9/26/2024	ADMSVC	REFUND	\$55.86
	116516	9/26/2024	ADMSVC	REFUND	\$90.81
	116517	9/26/2024	ADMSVC	REFUND	\$53.25
	116518	9/26/2024	ADMSVC	REFUND	\$85.93
	116519	9/26/2024	ADMSVC	REFUND	\$85.58
	116520	9/26/2024	ADMSVC	REFUND	\$87.50



Voucher's Payable

	116521	9/26/2024	ADMSVC	REFUND	\$335.00
	116522	9/26/2024	ADMSVC	REFUND	\$511.20
	116523	9/26/2024	ADMSVC	REFUND	\$275.00
MISC CUSTOMER REFUND	116524	9/26/2024	STMWTR	UB 2000832006 838 STEWART	\$83.12
	116525	9/26/2024	COMDEV	REFUND FOR BUILDING PERMIT FEE OVERAGE	\$1,210.31
	116526	9/26/2024	STMWTR	UB 2100055174 3227 7TH	\$77.66
	116527	9/26/2024	POLICE	4-DAY BASIC SWAT TRAINING 09/23/24	\$12,000.00
	116528	9/26/2024	STMWTR	UB 2100140406 3311 11TH	\$68.84
	116529	9/26/2024	SANITATION	UB 2100132454 3412 10TH	\$79.66
	116530	9/26/2024	ECONDEV	CDBG-MICROENTERPRISE-RENT	\$5,000.00
	116531	9/26/2024	POLICE	CELL PHONE PING CHARGES FOR SUSPECT 24-L11907	\$200.00
	116569	10/3/2024	ECONDEV	CDBG-HRP MANZO-MATERIALS DOWNPAYMENT/CHIMNEY INSPE	\$1,382.00
MOTION INDUSTRIES INC	116655	10/3/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & SUPPLIES	\$391.83
MOTOROLA SOLUTIONS INC	116656	10/3/2024	POLICE	PD WIFI BAR CODE SCANNER FOR EVIDENCE	\$153.00
NAPA AUTO PARTS	116657	10/3/2024	FLTMAINT	BPO - FLEET - REPAIR PARTS & SUPPLIES	\$491.84
			FLTMAINT	BPO - FLEET - REPAIR PARTS & SUPPLIES	\$297.61
				REFUND FROM INVOICE 430078	(\$110.66)
				REFUND FROM INVOICE(S) 423656,427725	(\$277.86)
			WATER	BPO PW WTP SPLYs	\$35.84
NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING	116659	10/3/2024	FINANCE	NIGP RENEWAL - LEWIS, MCHARGUE, BALDUS, GRIJALVA	\$395.00
			TRNSPN	NIGP RENEWAL - LEWIS, MCHARGUE, BALDUS, GRIJALVA	\$100.00
NATIONAL RECREATION & PARK ASSOC	116658	10/3/2024	PARKSFAC	CPRP STUDY GUIDE EXAM CERT PREP KIT	\$650.00
NATIONWIDE RETIREMENT	1624	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$7,823.83
NATIONWIDE-RESERVE	1628	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$1,443.62
NCPERS GROUP LIFE INS	116574	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$1,504.00
NICHOLAS MASTERS	116489	9/26/2024	RECREATION	UMPIRED 3 GAMES COED SFTBLL, PST SEASON @\$32.50/G	\$97.50
NORCO INC	116660	10/3/2024	TRNSPN	BPO - ST - PERSONNEL EQUIPMENT	\$842.59
NORTH 40 OUTFITTERS	116661	10/3/2024	FLTMAINT	BPO/ FLEET REPAIR PARTS & SUPPLIES	\$23.84
			FLTMAINT	100901/F	(\$19.99)
				BPO/ FLEET REPAIR PARTS & SUPPLIES	\$119.98
			PARKSFAC	BPO CONSTRUCTION, MAINTENANCE, IRRIGATION SUPPLIE	\$20.18
				BPO SHOP SUPPLIES	\$68.89
			POLICE	BPO PD UNIFORM PANTS	\$139.98
			TRNSPN	BPO - ST - OPERATING SUPPLIES	\$398.80
				PW - TR - SAFETY SHOES: MATTHEW KELLEY	\$146.24
				PW-ENG-SAFETY SHOES; ED GEORGE	\$172.49
			WATER	BPO PW DISTRIB SPLYs	\$65.44
				BPO PW WTP SPLYs	\$701.87
			WSTWTR	BPO PW WW COLL SUPPLIES/TOOLS	\$24.79
				BPO PW WWTP SUPPLIES	\$44.48



Voucher's Payable

NORTH AMERICAN CATHOLIC EDUCATION PROGRAMMING FOUN DBA EDUCATION BROADBAND SERVICE AGENCY LLC, DBA MOBILE BEACON	116654	10/3/2024	LIBRARY	LIB - MOBILE HOTSPOTS	\$645.00
NORTHWEST ENGRAVING	116662	10/3/2024	FIRE	FIRE - NEW RESERVE PASSPORT TAGS/NAMETAGS (3 EMP)	\$80.00
NUANCE COMMUNICATIONS INC	116663	10/3/2024	POLICE	BPO PD LICENSES FOR DRAGON SOFTWARE	\$2,500.00
ODP BUSINESS SOLUTIONS LLC	116664	10/3/2024	COMDEV	BPO-CD-OFFICE SUPPLIES FROM ODP	\$79.36
			FINANCE	BPO - ODP OFFICE SUPPLIES	\$39.68
			LIBRARY	LIB - BPO - COPY PAPER	\$119.04
			POLICE	BPO PD OFFICE SUPPLIES	\$182.62
			WSTWTR	BPO PW WWTP OFFICE SUPPLIES	\$692.08
OVERDRIVE INC	116665	10/3/2024	LIBRARY	BPO - LIB - ADULT OVERDRIVE	\$1,102.60
				LIB - BPO - JUVENILE OVERDRIVE	\$1,773.45
OVERHEAD DOOR INC DBA OVERHEAD DOOR CO OF LEWISTON-CLK	116666	10/3/2024	WSTWTR	PW-WWC-REPLACE BOTTOM SEAL ON GARAGE DOOR	\$151.00
OXARC	116667	10/3/2024	TRNSPN	BPO - ST - PERSONNEL EQUIPMENT	\$585.94
			WATER	BPO SODIUM HYPOCHLORITE FOR WELLS	\$3,726.00
PACIFIC GOLF & TURF LLC	116668	10/3/2024	CEMETERY	USED TORO SPRAYER W CAB	\$3,000.00
			GOLFCRS	GOLF-SURROUNDS MOWER	\$22,833.00
PERSI	1626	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$242,921.33
PETERSON RADIATORS MUFFLERS & HITCH CENTER	116669	10/3/2024	FLTMANT	BPO - FLEET - REPAIR PARTS & EXHAUST WORK	\$212.87
PETTY CASH - CITY HALL	116540	9/26/2024	COMDEV	COMMUNITY DEVELOPMENT: SEPT. '24 PETTY CASH RECON	\$98.56
	116575	10/3/2024	COMDEV	COMMUNITY DEVELOPMENT:SEPT. '24 PETTY CASH RECON	\$8.15
PRINTCRAFT PRINTING	116672	10/3/2024	SANITATION	PW - TS - CARBONLESS DISPOSAL RECEIPT	\$220.00
QUADIENT INC	116576	10/3/2024	FINANCE	PUR - ANNUAL POSTAGE METER & MAINTENANCE	\$720.00
RAMIE PRITCHETT	116536	9/26/2024	POLICE	IDAHO PSAP CONFERENCE	\$169.00
RELIANCE STANDARD LIFE INSURANCE COMPANY	116577	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$7,324.99
RICOH USA INC	116676	10/3/2024	EXECUTIVE	BPO - EXEC - FY24 C.H. COPIER RENT FOR IMC6000	\$226.83
			LIBRARY	BPO - LIB - LEASE FEES	\$462.06
	116677	10/3/2024	LEGAL	BPO-LEGAL-RICOH MONTHLY COPY FEES-FY24	\$34.05
			LIBRARY	BPO - LIB - COPY FEES	\$55.07
			TRANSITOP	BPO: TRANSIT COPIER (RICOH IM C3500) COPIES	\$27.64
ROBEN BRAUN	116537	9/26/2024	FLTMANT	COMMERCIAL DRIVERS LICENSE RENEWAL	\$41.00
ROGERS MOTORS LLC DBA ROGERS CHRYSLER JEEP DODGE RAM LLC	116679	10/3/2024	FLTMANT	BPO - FLEET - REPAIR PARTS & REPAIRS	\$175.20
SAFETY VISION LLC	116680	10/3/2024	TRANSITOP	TRANSIT DASH CAMERA FOR UNIT#053	\$1,035.90
SANITARY DISPOSAL INC DBA SUNSHINE DISPOSAL & RECYCLING	116689	10/3/2024	SANITATION	BPO - PW - FY24 EXTRA YW & RECY CURBSIDE CARTS	\$1,698.60



Voucher's Payable

SHANNON GROW	116538	9/26/2024	COMDEV	INNOVIA FOUNDATION'S 50TH ANNIVERSARY RECEPTION	\$33.00
SHERWIN WILLIAMS CO	116681	10/3/2024	PARKSFAC	PAINT FOR PUBLIC WORKS FOR OFFICE REFRESH	\$260.90
SITEONE LANDSCAPE SUPPLY LLC	116682	10/3/2024	PARKSFAC	6 SUPER PACKS OF CRUMB RUBBER FOR TURF	\$2,884.56
				BPO PARK MAINT-IRRIGATION AND TURF SUPPLIES	\$31.65
				IRRIGATION UPGRADES	\$261.67
				REFUND FROM INV-145382757-001	(\$72.36)
SMITH & LOVELESS INC	116683	10/3/2024	WSTWTR	WW034 LOSD LIFT STATION #4 NEW PUMP	\$17,689.06
SOUTHWAY ANIMAL CLINIC PC	116685	10/3/2024	POLICE	PD EUTHANASIA FEES FOR CAT	\$142.00
SPARKLIGHT	116686	10/3/2024	TRNSPN	BPO PW SURVEY STATION - SPLIT BETWEEN W/WW/ST	\$40.52
			WATER	BPO PW SURVEY STATION - SPLIT BETWEEN W/WW/ST	\$40.51
			WSTWTR	BPO PW SURVEY STATION - SPLIT BETWEEN W/WW/ST	\$40.52
STERICYCLE INC	116687	10/3/2024	FIRE	BPO FIRE - STERICYCLE - HAZARDOUS DISPOSAL	\$238.16
STRIPECO LLC	116688	10/3/2024	TRNSPN	PW - ST - O'CONNER RD REPAIR: STRIPING	\$750.00
THE HOME DEPOT PRO	116690	10/3/2024	PARKSFAC	REFUND FROM INVOICE 821268620	(\$77.66)
				TP, PT, URINAL SCREENS, MOP HEADS, ETC	\$336.64
THE RIVERSIDE HOTEL	116678	10/3/2024	EXECUTIVE	HOTEL - BROCKE - 2024 ICCTFOA	\$459.00
THOMAS, DEAN & HOSKINS OF IDAHO, INC.	116692	10/3/2024	WATER	WR100 ITD WATERLINE; KN23119 PORT OF ENTRY; DESIG	\$5,037.50
T-MOBILE	116691	10/3/2024	HR	BPO - HR DATA SERVICE	\$11.40
			INFOSYSTMS	997671783 BPO: T-MOBILE LINES MONTHLY BILL	\$343.08
			LEGISLATIV	200650538 BPO: TMOBILE CHARGES FOR COUNCILORS	\$68.13
TRAFFIC SAFETY SUPPLY CO INC	116542	9/26/2024	COMDEV	CD-CODE RESOURCE NO PARKING SIGNS FOR DOWNTOWN	\$665.15
	116693	10/3/2024	TRNSPN	PW - TR - SOUTHWAY ROUNDABOUT SIGNAGE	\$368.21
TRIBUNE PUBLISHING CO	116694	10/3/2024	EXECUTIVE	BPO -EXEC - PUBLIC HEARING/ORDINANCE PUBLICATIONS	\$67.72
UNIFORMS2GEAR INC	116696	10/3/2024	POLICE	BPO PD UNIFORMS/NEW HIRE	\$526.89
				BPO PD UNIFORMS/PATROL	\$115.80
				BPO PD UNIFORMS/SUPPORT SERVICES	\$76.90
UNITED AIRLINES INC	116545	9/26/2024	LEGISLATIV	MRG CONTRACT	\$4,018,063.00
URM STORES INC	116698	10/3/2024	FLTMANT	BPO - SRV CTR - BREAK ROOM SUPPLIES	\$87.36
			LIBRARY	BPO - LIB - OPERATING SUPPLIES	\$184.37
			PARKSFAC	BPO - SRV CTR - BREAK ROOM SUPPLIES	\$87.36
			POLICE	BPO PD OFFICE AND FOOD ITEMS	\$23.94
			RECREATION	BPO- SEN NUTRITION-FOOD AND CLEANING SUPPLIES	\$595.48
			TRNSPN	BPO - SRV CTR - BREAK ROOM SUPPLIES	\$87.36
			WATER	BPO PW DISTRIBUTION SPLYS	\$13.48
			WSTWTR	BPO PW IND PTMT SUPPLIES	\$55.21
				BPO PW WWTP SUPPLIES	\$132.50
US FOODS - SPOKANE	116699	10/3/2024	RECREATION	BPO FOOD SUPPLIES FOR SENIOR NUTRITION LUNCHES	\$1,362.19



Voucher's Payable

VALLEY CAR SALES INC	116700	10/3/2024	RECREATION	BPO P&R VAN RENTAL FOR SENIOR TRIP VAN RENTALS	\$164.45
VALNET CONSORTIUM	116701	10/3/2024	LIBRARY	BPO - LIB - LIBRARY CARDS	\$135.00
VERIZON WIRELESS	116702	10/3/2024	COMDEV	9/12/24 BILL DATE: UTILITY CHARGES	\$323.51
			EXECUTIVE	9/12/24 BILL DATE: UTILITY CHARGES	\$11.08
			FIRE	9/12/24 BILL DATE: UTILITY CHARGES	\$1,923.83
			FLTMaint	9/12/24 BILL DATE: UTILITY CHARGES	\$47.48
			HR	9/12/24 BILL DATE: UTILITY CHARGES	\$37.48
			INFOSYSTMS	9/12/24 BILL DATE: UTILITY CHARGES	\$693.52
			LEGISLATIV	9/12/24 BILL DATE: UTILITY CHARGES	\$317.27
			LIBRARY	9/12/24 BILL DATE: UTILITY CHARGES	\$246.53
			PARKSFAC	9/12/24 BILL DATE: UTILITY CHARGES	\$82.67
			POLICE	9/12/24 BILL DATE: UTILITY CHARGES	\$2,420.61
			STMWTR	9/12/24 BILL DATE: UTILITY CHARGES	\$206.80
			TRANSITOP	9/12/24 BILL DATE: UTILITY CHARGES	\$402.58
				SAMSUNG GALAXY A9+ TABLET 5G 64GB	\$1,889.93
			TRNSPN	9/12/24 BILL DATE: UTILITY CHARGES	\$1,553.15
			WATER	9/12/24 BILL DATE: UTILITY CHARGES	\$1,254.00
			WSTWTR	9/12/24 BILL DATE: UTILITY CHARGES	\$1,122.03
	116703	10/3/2024	TRNSPN	NEW TRAFFIC EMPLOYEE IPHONE 14 PLUS	\$149.99
VICTORIA BROWN	116539	9/26/2024	POLICE	IDAHO PSAP CONFERENCE	\$169.00
VWR INTERNATIONAL LLC	116704	10/3/2024	WSTWTR	BPO PW WWTP LAB SUPPLIES	\$365.00
WASHINGTON STATE SUPPORT REGISTRY	116578	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$509.60
WESTERN EQUIPMENT	116695	10/3/2024	FLTMaint	BPO - FLEET - REPAIR PARTS	\$155.00
				REPL STEERING PARTS FOR #400 MOWER	\$1,419.98
				RETURNED INV#INV024716 -BPO - FLEET - REPAIR PARTS	(\$155.00)
WESTERN RECYCLERS INC	116705	10/3/2024	FINANCE	BPO - FIN - WESTERN RECYCLERS - SHREDDING	\$34.66
			FIRE	BPO FIRE - WESTERN RECYCLERS - DOC DESTRUCTION	\$17.00
			HR	BPO - FIN - WESTERN RECYCLERS - SHREDDING	\$17.34
			POLICE	BPO PD SHREDDING SERVICES	\$52.00
			TRNSPN	BPO - PW - SHREDDING SERVICES	\$17.00
WILBERT PRECAST INC	116706	10/3/2024	STMWTR	BPO - STMW - CULVERT MAINTENANCE SPLYS	\$690.00
WILBUR-ELLIS COMPANY	116707	10/3/2024	PARKSFAC	50 GAL GLY STAR CHEMICAL	\$795.00
WITMER PUBLIC SAFETY GROUP INC	116708	10/3/2024	FIRE	FIRE - WITMER - ANTI-SWAY STRAP	\$71.52
WSCCCE	116579	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$1,751.16
WSCFF EMPLOYEE BENEFIT TRUST	116580	10/3/2024	ADMSVC	Payroll Run 1 - Warrant 100324	\$3,900.00
			FIRE	TO CORRECT NATE METCALF EMPR DEDUCTION	(\$75.00)
ZECHARIAH EVANGELHO	116573	10/3/2024	PROPIMPR	DIESEL MITIGATION PER DIEM	\$41.00
ZIEGLER BUILDING CENTER	116709	10/3/2024	TRNSPN	BPO - ST - OPERATING SUPPLIES	\$1,198.05
				REFUND FROM INVOICE 759842	(\$33.45)
			WATER	BPO PW DISTRIB OP SPLYS	\$31.38
ZOLL MEDICAL CORPORATION GPO	116710	10/3/2024	FIRE	BPO FIRE - ZOLL MEDICAL - SUPPLIES	\$291.10
				FIRE - ZOLL - BATTERY	\$985.88
Total					\$6,760,368.75



CITY COUNCIL MEETING AGENDA ITEM SUMMARY

ITEM TITLE ADMINISTRATIVE PLAT APPROVAL - PUKALANI	AGENDA NO. V. D. AGENDA DATE: October 14, 2024
ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.) The Lewiston City Council has not acted on this plat previously. The proposed Pukalani plat is a two lot subdivision of 0.717 acres of land, located south of Bryden Avenue, between 9th and 10th Streets. An existing single family residence occupies a standard lot abutting Bryden Avenue, and is identified as Lot 2. Lot 1 is a vacant flag lot proposed for multifamily development. In conformance with the recommendations contained in the Bryden Ave Corridor Transportation Plan and the design requirements of a Minor Arterial as contained in City Standard Drawing 3-14, 10 feet of frontage is being dedicated along the Bryden Avenue frontage. Required frontage improvements along the Bryden Avenue frontage have been satisfied by construction of curb gutter and sidewalk with asphalt patch-back. The applicant intends to install additional landscaping outside of the public right-of-way in conjunction with the proposed lot development activities. A City sewer main, and L.O.I.D. water mains already currently exist in Bryden Avenue, and the City of Lewiston and L.O.I.D. will provide sewer and water service to the proposed subdivision, respectively. Avista Utilities, CenturyLink/Lumen, and Sparklight will also provide utility services to the development. The plat complies with applicable City zoning regulations, the City Subdivision Code, Chapter 32, and Idaho Code Title 50, Chapter 13.	
BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources) Approval of this plat will have an impact on Public Works' staff and budgets as a result of required maintenance for the new public improvements constructed during the subdivision and development process.	
ACTION PROPOSED Staff recommends that Council vote to approve and accept the Pukalani Plat - administrative plat, as presented.	

T 35 N, R 5 W, S 17

PUKALANI PLAT

A Subdivision of a Parcel of land located in Lot 3, Block 14,
Lewiston Orchards Tract No. 1, Sec. 17, T35N, R5W, Boise Meridian
City of Lewiston, Nez Perce County, Idaho.

CITY ENGINEER'S CERTIFICATE

I hereby certify that I have examined this plat and that it complies with the requirements of the Subdivision Ordinance of the City of Lewiston, Idaho.

Luke Antonich
ENGINEER, CITY OF LEWISTON, IDAHO
P.E. 18362

10/1/24
DATE

CITY CLERK'S CERTIFICATE

I hereby certify that this plat, and the dedications and easements shown hereon, have been approved and accepted by the City Council of Lewiston, Idaho at a meeting held on the _____ day of _____, 20____.

CLERK, CITY OF LEWISTON, IDAHO

DATE

CITY SURVEYOR'S CERTIFICATE

I hereby certify that this Plat has been examined and that it complies with the requirements of Title 50, Chapter 13, Idaho Code.

Will T. Wald
SURVEYOR, CITY OF LEWISTON, IDAHO
P.L.S. 10504

10/1/2024
DATE

PUBLIC HEALTH - IDAHO NORTH CENTRAL DISTRICT

Sanitary Restrictions as required by Idaho Code, Title 50, Chapter 13 are in force for lots 1 & 2. No owner shall construct any building, dwelling or shelter which necessitates the supplying of water or sewage facilities for persons using such premises until sanitary restriction requirements are satisfied.

Sanitary restrictions as required by Idaho Code, Title 50, Chapter 13 have been satisfied for lots 1 & 2. Sanitary restrictions may be reimposed, in accordance with Section 50-1326, Idaho Code, by the issuance of a certificate of disapproval.

Bonnie Waldemarson
ENVIRONMENTAL HEALTH SPECIALIST
PUBLIC HEALTH - IDAHO NORTH CENTRAL DISTRICT

2-10-23
DATE

COUNTY TREASURER

I hereby certify that all ad valorem taxes and assessments for the property hereon described have been paid for the year 2023 and preceding years.

Rebecca M. Laughlin
Nez Perce County Treasurer
NEZ PERCE COUNTY TREASURER

2023 RM
9/26/2024
3-24-2023
DATE

COUNTY RECORDER CERTIFICATE

NEZ PERCE COUNTY RECORDER

DATE

SURVEYOR CERTIFICATION

I, Miguel A. Martinez, do hereby certify that I am a Professional Land Surveyor, licensed by the State of Idaho, and that this map has been prepared from an actual survey made on the ground under my supervision, and that this map is an accurate representation of said survey.

Miguel A. Martinez
MIGUEL A. MARTINEZ, PLS 8076

09/03/2024
02/07/2023
DATE



LEGAL DESCRIPTION

Part of Lot 3, Block 14, Lewiston Orchards Tract No. 1, City of Lewiston, Nez Perce County, Idaho, more particularly described as follows:

Commencing at the Northwest corner of said Lot 3, running thence South 88°17'44" East (record bears South 88°17'50" East), 104.04 feet along the centerline of Bryden Avenue to the True Point of Beginning; thence South 01°10'100" W (record bears South 00°59'42" West), 150.72 feet (record 150.58 feet); thence South 80°57'57" East, 58.57 feet; thence North 01°10'100" East (record bears North 00°59'42" East), 155.20 feet to a point on the centerline of Bryden Avenue; thence North 88°17'44" West (record bears North 88°17'50" West), 55.00 feet along said centerline to the True Place of Beginning.

AND

That portion of Lot 3, in Block 14 of Lewiston Orchards Tract No. 1, according to the recorded plat thereof, records of Nez Perce County, State of Idaho, more particularly described as follows:

Beginning at "Point A" as described in Parcel 1, Instrument No. 845188, records of Nez Perce County, Idaho, being a point on the Westerly line of said Lot 3, being also the Easterly line of Lot 2 of Tillamore Addition, according to the map filed March 19, 2007, as Instrument No. 742007, records of Nez Perce County, Idaho; thence along said Easterly line North 01°10'100" East (Rec. North 00°59'55" East per said Instrument No. 742007) a distance of 160.58 feet to a point of intersection with a line parallel with and distant 150.15 feet Southerly of the centerline of Bryden Avenue, being also the Southerly line of land to Cretz per deed recorded September 21, 2006, as Instrument No. 735709, records of Nez Perce County, Idaho; thence along said Southerly line South 88°17'44" East 84.04 feet to the Easterly line of Land to Aram per deed recorded in 1958 in Book 206 of Deeds, page 213, records of Nez Perce County, Idaho, being also the Westerly line of Parcel 1 of records of survey per Instrument No. 839137, records of Nez Perce County, Idaho; thence North 01°10'100" East, 150.16 feet to the centerline of Bryden Avenue; thence along said centerline of Bryden Avenue, South 88°17'44" East, 20.00 feet; thence leaving said centerline, South 01°10'100" West, 150.58 feet; thence South 80°50'19" East, 46.76 feet; thence South 01°10'435" West, 22.05 feet to the most Southerly Southeast corner of said Parcel 1, being also a point on the Westerly line of Parcel 2 of said record of survey; thence leaving said Southeast corner of said Parcel 1 along the said Westerly line of Parcel 2 South 01°10'435" West a distance of 85.28 feet to the Southwest corner of said Parcel 2; thence leaving said corner along the Westerly prolongation of the Southerly line of said Parcel 2 North 88°16'29" West a distance of 48.81 feet to a point of intersection with the Northerly projection of the Westerly line of Parcel 1 as shown on record of survey in December 1988 as Instrument No. 528005, records of Nez Perce County, Idaho; thence along said projected line South 00°52'41" West a distance of 46.66 feet to a point distant 20.00 feet Northerly of the Northwest corner of said last mentioned Parcel 1; thence along a line parallel with and distant 20.00 feet measured at right angle to the Westerly projection of the Northerly line of said Parcel 1 North 88°21'37" West a distance of 101.53 feet to the Point of Beginning.

Said parcel contains, 0.772 acres, more or less.

SURVEYOR NOTES

- Future development of the lots created by this subdivision plat require building permits based on plans complying with all City codes, duly adopted at the time of development, governing construction of buildings and adjacent public improvements. Prior to developing a lot the Owner or prospective Owner is responsible for due diligence research to apprise themselves of all development requirements. These requirements may or may not have been identified during the subdivision process and may or may not be shown on the plat. The City of Lewiston is not responsible for any losses, financial or otherwise, resulting from the unsuitability of a lot for a specific use.
- Coordinates shown are City of Lewiston Control Network - 2007 State Plane Coordinate System, Zone 1103 (Idaho West), NAD 83(1983 / 1993), per Record of Survey Instrument No. 738222.
- All fire access roads shall meet SOP 906 requirements. Fire access will be evaluated for each individual project at time of plan review.

ACKNOWLEDGEMENT

STATE OF California

County of Ventura

On this 16th day of January, 2023, before me personally appeared Sergio Alarcon to me known to be the Vice President of the corporation that executed the foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that Sergio Alarcon authorized to execute said instrument.

GIVEN under my hand and official seal the day and year last above written.

Carolyn R. Evans
Notary Public in and for the State of California
residing at Ventura
My commission expires October 22, 2023

OWNER'S DEDICATION

We, the undersigned Owners of the hereon described and platted property do hereby certify that we:

- Intend to subdivide said property as indicated by this instrument;
- Grant to the City of Lewiston all public right-of-way and public utility easements, unless shown otherwise.
- All lots will be served by a public sewer system and the existing public sewer system provider has agreed in writing to serve all the lots in this subdivision.
- All of the lots described in this plat will be eligible to receive water service from an existing water system, be the water system a municipal, a water district or a utility subject to the regulation of the Idaho Public Utilities Commission, or a mutual or nonprofit water company, and the existing water distribution system has agreed in writing to serve all the lots in this subdivision.

BY: Fukalani Investments, LLC.

DATE: 1/26/23

BY: Shantelle L. Berry

DATE: 2/24/23

BY: Mortgage Electronic Registration Systems, Inc., as Beneficiary, as nominee for Columbia State Bank, its successors and assigns.

DATE: January 12, 2023

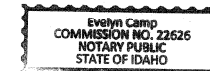
ACKNOWLEDGEMENT

STATE OF Idaho

County of Ada

On this 26 day of January, 2023, before me personally appeared Theresa M. Manschreck to me known to be the of Pukalani Investments, LLC, a Idaho Limited Liability Company that executed the foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of said Limited Liability Company, for the uses and purposes therein mentioned, and on oath stated that (he/she/they) (is/are) authorized to execute said instrument.

GIVEN under my hand and official seal the day and year last above written.



Notary Public in and for the State of Idaho
residing at Canyon CO
My commission expires 5/11/2026

ACKNOWLEDGEMENT

STATE OF Idaho

County of NEZ PERCE

On this 24 day of Feb, 2023, before me personally appeared Shantelle L. Berry to me known to be the individual(s) described in and who executed the foregoing instrument, and acknowledged that she signed and sealed the same as her free and voluntary act and deed, for the uses and purposes therein mentioned.

GIVEN under my hand and official seal the day and year last above written.

Carolyn R. Evans
Notary Public in and for the State of Idaho
residing at LEWISTON, ID
My commission expires 12-22-2024



KELTIC ENGINEERING, INC.

315 Adams Lane • Lewiston, Idaho 83501 • (208) 743-2135 • (208) 743-2136 fax
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SHEET
1
OF
3

PUKALANI PLAT

A Subdivision of a Parcel of land located in Lot 3, Block 14,
Lewiston Orchards Tract No. 1, Sec. 17, T35N, R5W, Boise Meridian
City of Lewiston, Nez Perce County, Idaho.

T 35 N, R 5 W, S 17



Scale: 1" = 100'
CADD FILE: 19-0101 POSTALTAPOD.DWG

LEGEND

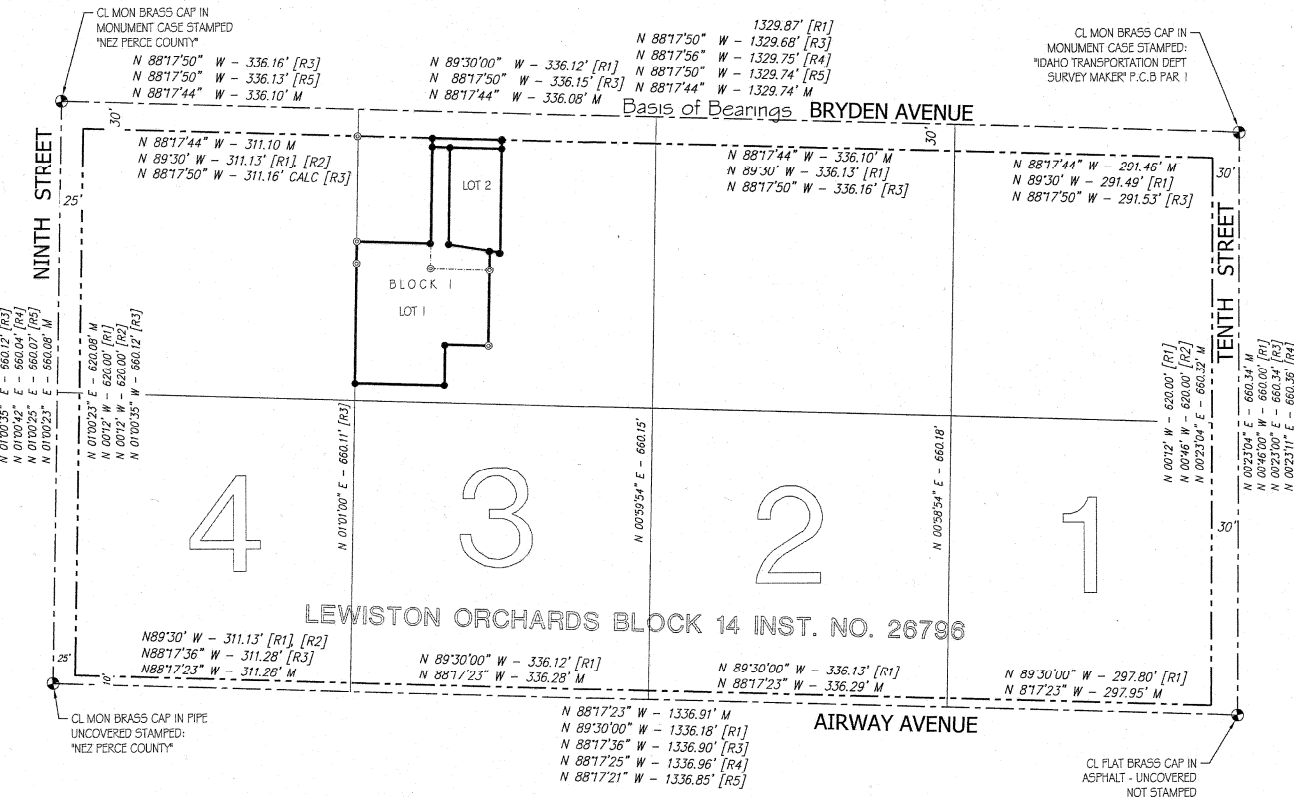
- Found centerline "monument" brass cap
- Set 3/8" x 24" long rebar w/ plastic cap LS 8076
- Found monument as noted
- Found 1/2" rebar w/ plastic cap Grow LS 849
- △ City of Lewiston Survey Control Monument
- Calculated position, nothing found or set
- M Measured Bearing and Distance
- Property Line
- - - Centerline
- - - Right-of-Way line
- x - x - Fence
- Original Block Lines
- Original Property Line
- - - Fence Detail
- Neighbor Property Line

BASIS OF BEARINGS

The Basis of Bearings for this survey is the City of Lewiston Control Network 2007 Idaho State Plane Coordinate System, West Zone, Nad 83, Being N88°17'44"W along the centerline of Bryden Avenue between the found monument at the intersection of 10th Street and Bryden Avenue and the intersection of 9th Street and Bryden Avenue.

SURVEY REFERENCES

1. RECORD DATA PER LEWISTON ORCHARDS TRACT NO. 1, INST. NO. 26796.
2. ROS INST. NO. 528000.
3. RECORD DATA PER TULLAMORE ADDITION, INST. NO. 742007.
4. ROS INST. NO. 784384.
5. ROS INST. NO. 839137.
6. WD INST. NO. 735709.
7. QCD INST. NO. 733534.
8. QCD INST. NO. 837767.
9. QCD INST. NO. 837212.
10. QCD INST. NO. 845188.
11. QCD INST. NO. 851893.
12. QCD INST. NO. 851894.
13. ALTANPS SURVEY BY ALTA SURVEYING, JUNE 16, 2016.
14. ALTA SURVEY 16-0056.
15. DEED OF TRUST, INST. NO. 883530.
16. LAND TITLE - TITLE REPORT FILE NO. 30943, FEB. 8, 2021.



SURVEY NARRATIVE

The purpose of this survey is to create a 2 lot Administrative plat according to the City of Lewiston Subdivision Ordinance.

This survey was performed with the benefit of a Title Report prepared by Land Title of Nez Perce County, order number 30943, dated November 17, 2020.

Platted boundaries come from a retracement of Lewiston Orchards Block 14, per Instrument 26796, by using the found monuments at Bryden Ave & 9th Street, Bryden Ave & 10th Street, Airway Ave & 9th Street and Airway Ave & 10th Street. Property lines were established from the legal descriptions found in Quit Claim Deeds No. 001093 & 001094 recorded November 2, 2020 and from Tullamore Addition, Inst. No. 742007 and record of survey 839137.

DATE	STATE	COUNTY	PROJECT	DRAWN BY
April 2021	ID	Nez Perce	19-0101	JET (RGW)



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SHEET
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PUKALANI PLAT
A Subdivision of a Parcel of land located in Lot 3, Block 14,
Lewiston Orchards Tract No. 1, Sec. 17, T35N, R5W, Boise Meridian
City of Lewiston, Nez Perce County, Idaho.

T 35 N, R 5 W, S 17



Scale: 1" = 30'
CADD FILE: 19-0101 POSTALTAPOF.DWG

LEGEND

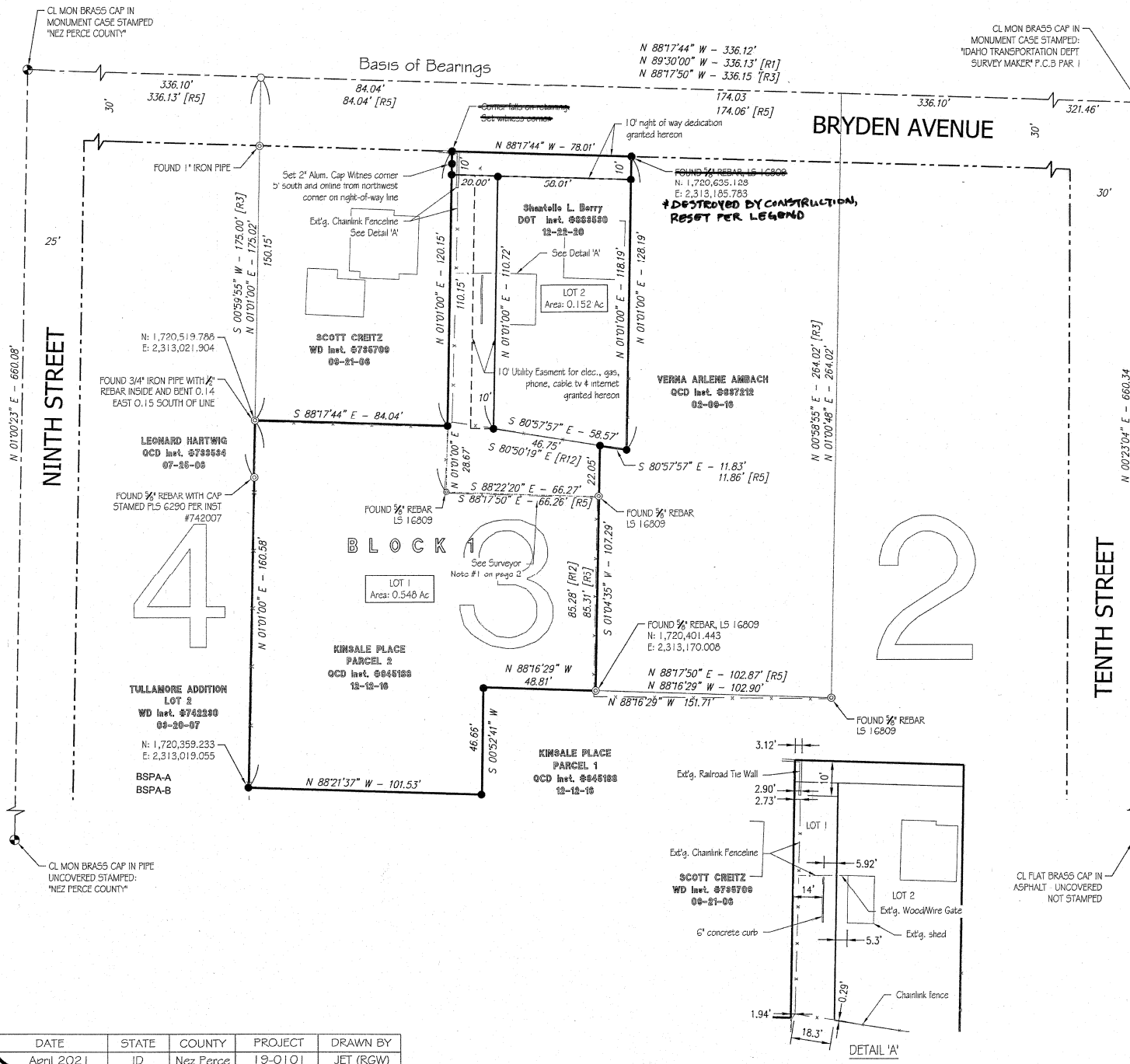
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- ⊙ Found 1/2" rebar w/ plastic cap
- △ City of Lewiston Survey Control Monument
- Calculated position, nothing found or set
- Property Line
- - - Centerline
- - - Right-of-Way line
- x - x - Fence Line
- Original Block Line
- - - Original Property Line
- - - Neighbor Property Line
- - - Utility Easement
- [XX] Record Measurement per Survey References

BASIS OF BEARINGS

The Basis of Bearings for this survey is the City of Lewiston Control Network 2007 Idaho State Plane Coordinate System, West Zone, Nad 83, Being N88°17'44"W along the centerline of Bryden Avenue between the found monument at the intersection of 10th Street and Bryden Avenue and the intersection of 9th Street and Bryden Avenue.

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8. QCD INST. NO. 637767.
9. QCD INST. NO. 837212.
10. QCD INST. NO. 845186.
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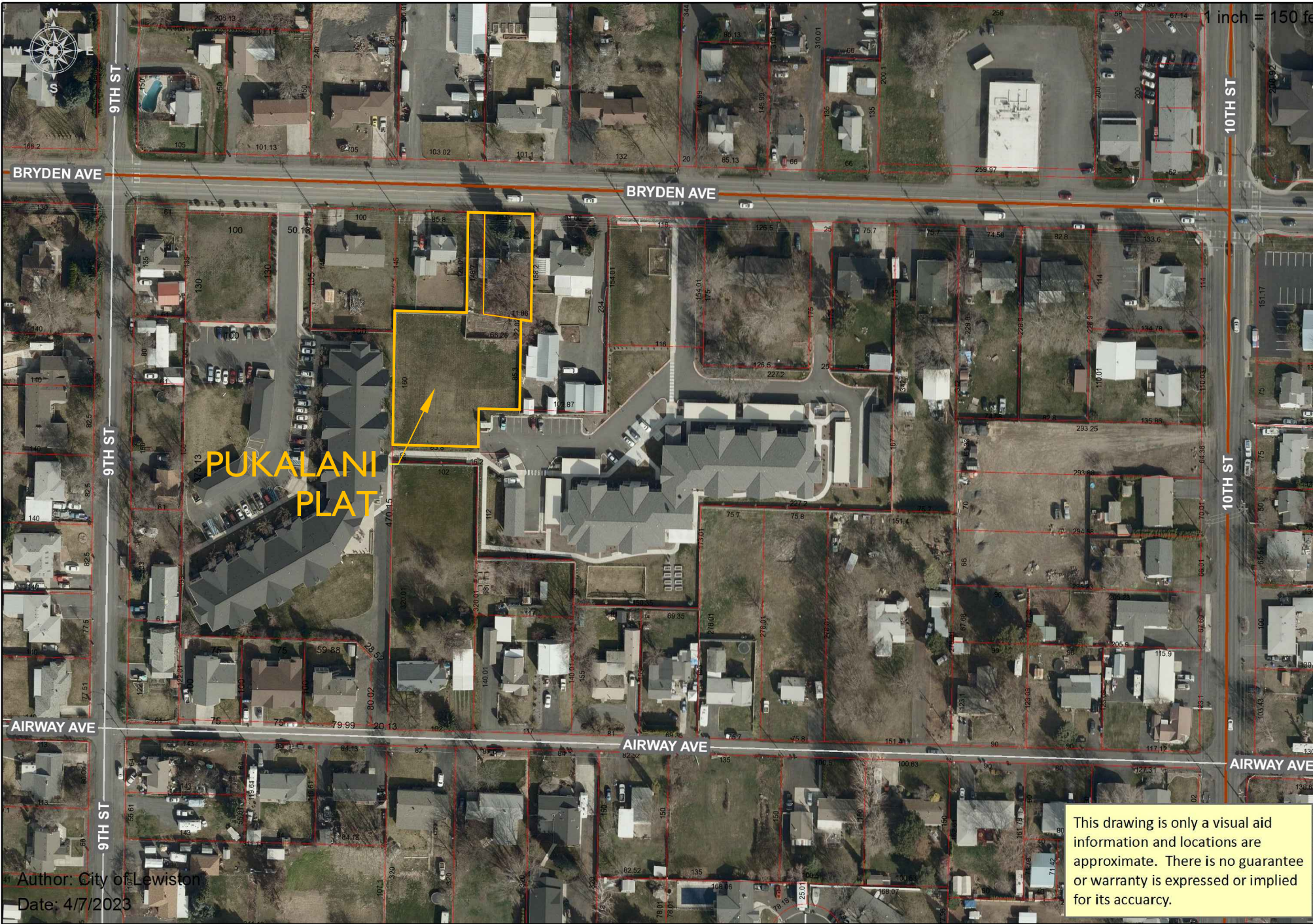
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SHEET
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OF
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DATE	STATE	COUNTY	PROJECT	DRAWN BY
April 2021	ID	Nez Perce	19-0101	JET (RGW)

City of Lewiston



Author: City of Lewiston
Date: 4/7/2023

**LEWISTON CITY COUNCIL
REASONED STATEMENT OF RELEVANT CRITERIA AND STANDARDS
FOR APPROVAL, APPROVAL WITH CONDITIONS, OR DENIAL OF A
SUBDIVISION ADMINISTRATIVE PLAT**

This document shall serve as memorialization of the rationale by the Lewiston City Council for the approval, approval with conditions, or denial of a Subdivision Administrative Plat, which shall be based upon relevant criteria and standards, including the Lewiston Comprehensive Plan, Lewiston City Code, and Idaho Code. See I.C. § 67-6535.

- I. **APPLICATION NUMBER:**
SUB21-000004
- II. **APPLICANT'S NAME AND ADDRESS:**
Pukalani Investments, LLC/Thomas Development
413 W. Idaho Street, Suite 200
Boise ID, 83702
- III. **IDENTIFICATION AND/OR LOCATION OF SUBJECT PROPERTY:**
A 0.717 Acre parcel of land south of Bryden Avenue, between 9th and 10th Streets, Lewiston, Idaho.
- IV. **IDENTIFICATION OF ZONING DISTRICT AND FUTURE LAND USE DESIGNATION OF SUBJECT PROPERTY:**
Bryden Avenue Special Planning Area (BASPA) Zone, Neighborhood Commercial
- V. **DATE OF CONSIDERATION:**
October 14, 2024
- VI. **NAME OF GOVERNING BODY:**
Lewiston City Council
- VII. **NATURE OF SUBJECT APPLICATION:**
Application for approval of subdivision administrative plat.
- VIII. **DECISION:**
The Lewiston City Council **APPROVES SUB21-000004 – Pukalani Plat – Administrative Plat.**

IX. RELEVANT CONTESTED FACTS RELIED UPON:

The relevant contested facts relied upon are:

None.

X. RELEVANT CRITERIA AND STANDARDS:

The following relevant criteria, standards, facts, and considerations are hereby declared as reasons for the decision on this subdivision administrative plat:

1. The proposed subdivision **will** be in compliance with the intents and purposes of Chapter 32 (Subdivisions) of the Lewiston City Code. Lewiston City Code § 32-2 (Purpose and Intent) states:
 - (a) The purpose of this chapter is to provide for the orderly growth and harmonious development of the City of Lewiston, to insure adequate traffic circulation through coordinated street systems with relation to major thoroughfares, adjoining subdivisions, and public facilities; to achieve individual property lots of reasonable utility and livability; to secure adequate provisions for water supply, drainage, sanitary sewerage, and other health requirements; to insure consideration for adequate sites for schools, recreation areas, and other public facilities; to promote the conveyance of land by accurate legal descriptions; and to provide logical procedures for the achievement of this purpose.
 - (b) Its interpretation and application, the provisions of this chapter are intended to provide a common ground of understanding and a sound equitable working relationship between the public and private interests to the end that both independent and mutual objectives can be achieved in the subdivision of land. Applicable commentary:

The proposed Pukalani plat is a two lot subdivision of 0.717 acres of land, located south of Bryden Avenue, between 9th and 10th Streets. An existing single family residence occupies a standard lot abutting Bryden Avenue, and is identified as Lot 2. Lot 1 is a vacant flag lot proposed for multifamily development. In conformance with the recommendations contained in the Bryden Ave Corridor Transportation Plan and the design requirements of a Minor Arterial as contained in City Standard Drawing 3-14, 10 feet of frontage is being dedicated along the Bryden Avenue frontage. Required frontage improvements along the Bryden Avenue frontage have been satisfied by construction of curb gutter and sidewalk with asphalt patch-back. A City sewer main, and L.O.I.D. water mains already currently exist in Bryden Avenue, and the City of Lewiston and L.O.I.D. will provide sewer and water service to the proposed subdivision, respectively. Avista Utilities, CenturyLink/Lumen, and Sparklight will also provide utility services to the development.

2. The proposed subdivision **will** be in conformance with the Lewiston Comprehensive Plan's requirements and objectives. Applicable commentary:

The proposed subdivision is in conformance with the Lewiston Comprehensive Plan which includes the subject property in the Neighborhood Commercial - Future Land Use Designation area. The proposed subdivision promotes the desired Neighborhood Commercial characteristics by being located along a street which is a designated Minor Arterial, and providing a transition in intensity from adjacent zones and uses with residential and multi-family opportunities that do not hinder future potential commercial uses.

3. The proposed subdivision **will** be in compliance with the intents and purposes of Chapter 37 (Zoning Code) of the Lewiston City Code. Lewiston City Code § 37-2 (Purpose) states: "The purpose of this chapter is to promote the orderly development of the city according to the comprehensive plan; to conserve and stabilize the value of property; and otherwise to promote the public health, safety, and general welfare." Applicable commentary:

The proposed subdivision adheres to the requirements for the BASPA Zone which were established to promote the orderly development of the city according to the comprehensive plan; to conserve and stabilize the value of property; and otherwise to promote the public health, safety, and general welfare.

4. The proposed subdivision **will** be in compliance with Chapter 37 (Zoning) of the Lewiston City Code standards (unless otherwise waived by Conditional Use Permit or Variance) to include meeting the minimum lot depth, minimum lot width, and minimum lot area standards as set forth by the zoning district which it is located in. Applicable commentary:

The proposed subdivision was reviewed by the City of Lewiston Community Development Department, and Community Development staff confirmed that the proposed subdivision is in compliance with applicable standards contained in Chapter 37 of Lewiston City Code, and meets the lot configuration requirements for lot width, lot depth, and lot size as established for the applicable BASPA zone.

5. The proposed subdivision **does** include the entire tract of land, unless an approved preliminary plat, planned unit development (PUD), or approved development master plan shows development in phases. Applicable commentary:

The plat area includes the applicants' entire parcels as determined by a survey in the field conducted by an Idaho Licensed Land Surveyor.

6. The proposed subdivision **does not** contain all or any part of the site of a proposed park, school, flood control facility, or other public area as shown by the City's Comprehensive Plan or future acquisitions map. Applicable commentary:

The approved City Comprehensive plan does not propose any public areas at this location.

7. The proposed subdivision **is not** within a known floodplain. Applicable commentary:

Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps (FIRMs) do not indicate that the platted property is located in a designated floodplain.

8. The proposed subdivision **does not** have, in whole or in part, terrain having an average slope exceeding ten percent (10%). Applicable commentary:

The native slopes of all land located within the plat area were less than the 10% threshold. All constructed improvements were designed by an Idaho licensed engineer.

9. The proposed subdivision **does** contain ten (10) or fewer lots, all of which **do** have direct access to a pre-existing improved public street. Applicable commentary:

The proposed subdivision contains two lots, both of which comply with the requirements of Section 37.123.2 of City Zoning Code for lot access

10. The proposed subdivision **does not** require any major improvements as provided in the definition of an administrative plat. Said definition states:

Administrative plat: A plat of ten (10) or fewer lots, all of which are in conformance with the zoning ordinance, all of which have direct access to an existing improved public street and not requiring any major improvement. The construction of curb, gutter and sidewalk and street patch-back needed for street widening shall not be considered major improvements. LCC § 32-4. Applicable commentary:

The developer fulfilled the required frontage improvements along the Bryden Avenue frontage by construction of curb gutter and sidewalk with asphalt patch-back. No additional public improvements are required for the proposed development.

11. The City Engineer **has** issued a written recommendation to the City Council recommending approval of the administrative plat. Applicable commentary:

The City Engineer indicated approval of public improvements, the plat's conformance with the City Subdivision Ordinance, and a recommendation of approval of the subdivision plat to the City Council, by signing the Engineer's Certificate on October 1, 2024

12. The Community Development Department **has** issued a written recommendation to the City Council recommending approval of the administrative plat. Applicable commentary:

The Community Development Department reviewed the plat application and indicated their approval via the City's Citizenserve review tracking software.

Pursuant to Idaho Code § 67-6519(5)(c), if the decision on this application is to deny it and the applicant **could not** take actions to obtain approval, the explanation is:

Not applicable.

Pursuant to Idaho Code § 67-6519(5)(c), if the decision on this application is to deny it and the applicant **could** take actions to obtain approval, such actions might include:

Not applicable.

NOTICE TO APPLICANT AND AFFECTED PERSONS: An applicant or affected person may file a written request for reconsideration with the City Clerk to request that the City Council reconsider its final decision within fourteen (14) calendar days by 5:00 p.m. on the fourteenth (14th) day after the City Council has adopted this Reasoned Statement of Relevant Criteria and Standards. The written request for reconsideration shall include, at a minimum, the following information: (i) the name and address of the applicant or affected person requesting reconsideration, (ii) the specific deficiencies in the decision for which reconsideration is sought, and (iii) a description of any procedural injury or substantial harm to real property interest(s) suffered as a result of the decision, all in accordance with Lewiston City Code § 37-185(b)(1). A form may be obtained from the City Clerk. A request for reconsideration shall be a mandatory exhaustion of an applicant or affected person's administrative remedies prior to the filing of a petition for judicial review of a final decision made by the City Council.

Every final decision rendered shall provide or be accompanied by notice to the applicant regarding the applicant's right to request a regulatory taking analysis pursuant to Idaho Code § 67-8003. The mailing of a signed and dated copy of this Reasoned Statement of Relevant Criteria and Standards by the City to the applicant shall constitute compliance with such notice requirement. An applicant denied an application or an affected person aggrieved by a final decision concerning matters identified in Idaho Code § 67-6521(1)(a) may, within twenty-eight (28) days after all remedies have been exhausted under local ordinance, as described above, seek judicial review under the procedures provided by Title 67, Chapter 52, Idaho Code.

By: _____
Daniel G. Johnson, Mayor

Date of Signature: _____

ATTEST: _____
Tanya M. Brocke, City Clerk

**SERVICES AGREEMENT BETWEEN
THE CITY OF LEWISTON AND VALLEY VISION, INC.**

THIS SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Lewiston, an Idaho municipal corporation (“City”), and Valley Vision, Inc., an Idaho nonprofit corporation located at 313 D Street, Suite 201, Lewiston, Idaho (“Service Provider”). City and Service Provider may also individually be referred to as “Party” or collectively as “Parties.”

WHEREAS, City is authorized by various Idaho laws to conduct economic development activities, including the Local Economic Development Act, Idaho Code §§ 50-2901 *et seq.*; the Business Improvement Districts Act, Idaho Code §§ 50-2601 *et seq.*; and the Local Land Use Planning Act, Idaho Code §§ 67-6501 *et seq.*;

WHEREAS, pursuant to Idaho Code §§ 50-301 and 50-302, City is authorized to contract and to make all resolutions not inconsistent with the laws of the State of Idaho as may be expedient to maintain the good government and welfare of the City and its trade, commerce, and industry;

WHEREAS, in order to unify economic development activities and allocate City resources judiciously, City desires Service Provider to perform economic development activities on City’s behalf that benefit the public, including assisting with implementing applicable, long-term strategies identified in City’s Strategic Plan; and

WHEREAS, Service Provider desires to perform such economic development activities on behalf of City.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is hereby agreed to and stipulated by and between City and Service Provider as follows:

I.

DUTIES OF SERVICE PROVIDER

A. SERVICES AND METRICS: Service Provider shall perform the following (collectively referred to as the “Services”):

1. Implement a Business Attraction Program with prospective activities.
 - a. Determine best fit industries for the Lewis-Clark Valley.
 - b. Determine four (4) or more Markets/Regions from which to recruit businesses.
 - c. Under prospective activities, conduct ten (10) to twenty-four (24) qualified business visits beginning in June 2024, or soon thereafter, directed towards businesses in markets identified under subsections I.A.1.a. and I.A.1.b. above.
 - d. Conduct recruitment site tours with prospective businesses to the Lewis-Clark Valley.

Metrics:

- i. Travel to four (4) or more markets for a total of ten (10) to twenty-four (24) industry meetings set forth in Section I.A.1.c.
 - ii. All industry meetings shall be qualified leads, as determined by Service Provider.
2. Implement a business expansion and retention (BEAR) program to support existing industry businesses.
 - a. Utilize economic development industry questionnaire for the BEAR program interviews.
 - b. Utilize volunteers made up of corporation board members, elected officials, and other community leaders.
 - c. Conduct one-on-one meetings with existing Lewis-Clark Valley industries.
 - d. Record data collected from interviews into Synchronist Suite.
 - e. Perform follow-up activity that will be derived from interview data collected.

Metrics:

- i. Organize a BEAR interview team comprised of Service Provider board members, elected officials, and new Service Provider recruits.
- ii. Launch program in the Fall of 2023.
- iii. Meet with seven (7) primary sector businesses in the Lewis-Clark Valley.
- iv. Develop BEAR assistance from outcome/data collection from BEAR. Interviews shall be used to develop BEAR assistance program for Lewis-Clark Valley industries.

- v. Release findings from data gathered from BEAR interviews.
- 3. Implement economic development products to increase productivity.
 - a. Upgrade Service Provider website to include economic development industry standards with better messaging to appeal to attraction of businesses.
 - b. Develop manufacturing center, which shall be industrial building construction options to aid in locating or expanding industrial businesses to the Region. Building options shall include a building location, financing, building specifications, and timeline for construction through ongoing research.
 - c. Develop Local and State incentive package offerings.

Metrics:

- i. Launch website ahead of industry meetings.
- ii. Build program to develop manufacturing centers through ongoing research.
- iii. Construction schedule to be determined.
- 4. Assist City with implementing applicable, long-term strategies identified in

City's Strategic Plan.

5. Service Provider shall not, in any case, use the funds provided by City for private purposes. Economic development activities funded by City shall not benefit specific private individuals, corporations, or associations, whether a profit motive is involved or not.

B. BI-MONTHLY MEETINGS: Service Provider shall meet with City's Mayor every other month, beginning the month after this Agreement is signed, to discuss how City funds are being utilized and to inform City of upcoming events and projects related to this Agreement.

C. ANNUAL ACCOUNTING: Service Provider shall provide an oral presentation and supporting documentation to the City Council describing activities financed to date with City funds by May 5, 2025. Additionally, Service Provider shall provide a written report to City by June 30, 2025 detailing how City funds were utilized for economic development activities in accordance with this Agreement.

D. INDEPENDENT CONTRACTOR: The Parties agree that Service Provider is an independent contractor with no employment relationship with City.

E. EQUIPMENT AND SUPPLIES: Service Provider shall supply, at Service Provider's sole expense, all equipment, tools, materials, and/or supplies needed to accomplish the Services.

F. CONTRACTING AUTHORITY: Service Provider warrants that the signatory to this Agreement has the authority to fully bind Service Provider to enter into and be obligated to perform the duties set forth herein.

G. INSURANCE: Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance in accordance with the requirements set forth in Exhibit A, attached hereto and incorporated herein.

H. INDEMNIFICATION: Service Provider shall defend, indemnify, and hold City, its officers, agents, and employees harmless for all claims, losses, actions, damages, judgments, costs, expenses, and/or injuries to persons or property arising out of or in connection with any activities, acts, or omissions of Service Provider, its officers, agents or employees. In the event City is alleged to be liable on account of any activities, acts, or omissions of Service Provider, its officers, agents or employees, then Service Provider shall defend such allegations through counsel chosen by Service Provider, and Service Provider shall bear all costs, fees, and expenses of such defense, including, but not limited to, all attorney fees and expenses, court costs, and expert witness fees and expenses. This duty shall survive the termination or expiration of this Agreement.

II.

DUTIES OF CITY

A. ASSISTANCE: City shall provide all reasonably requested assistance and information to Service Provider in order to allow Service Provider to provide the Services, including,

without limitation, any available marketing materials, data, and information that could assist in the performance of the Services; provided, however, that City shall not be required to provide assistance or information if doing so would violate any applicable laws or regulations.

B. PAYMENT: City agrees to pay Service Provider up to the total sum of _____ (\$_____). City shall pay Service Provider within thirty (30) days from receipt of invoice from Service Provider, unless other arrangements are made. All services funded by City shall be for public purposes only.

C. DISBURSEMENT SCHEDULE: The total funding amount specified in this Agreement shall not be disbursed as a lump sum. Instead, disbursements will be made according to the following schedule:

1. An initial payment of 25% of the total funding will be made upon approval of this agreement;
2. A subsequent payment of 50% will be made upon the submission and approval of satisfactory progress reports and/or financial statements, demonstrating appropriate use of the funds.
3. The final 25% of the total funding will be disbursed upon submission and approval of the written report referenced in Section I. C. of this Agreement.

Disbursements are conditional upon compliance with all terms of this Agreement. The City reserves the right to withhold any payment if the Service Provider fails to meet these conditions or if the funding has not been used in accordance with the terms of this Agreement.

III.

GENERAL PROVISIONS

A. TERM AND RENEWAL: The term of this Agreement shall be from October 1, 2024 through September 30, 2025.

B. TERMINATION: City may terminate this Agreement, with or without cause, upon thirty (30) days' written notice to Service Provider.

C. NOTICES: All notices required to be given pursuant to this Agreement shall be in writing and shall be deemed delivered immediately if hand-delivered or forty-eight (48) hours after depositing the same in the U.S. mail, certified or registered, postage prepaid, addressed to the respective addresses set forth below:

City: City of Lewiston
City Clerk
P.O. Box 617
Lewiston, Idaho 83501

Service Provider: Valley Vision, Inc.
President / CEO
313 D Street, Suite 201
Lewiston, Idaho 83501

D. CHOICE OF LAW: This Agreement shall be governed by and interpreted in accordance with the laws of the State of Idaho, with venue for any action brought pursuant to this Agreement to be in the Second Judicial District, State of Idaho.

E. SURVIVAL: All covenants, conditions, indemnifications, and other elements in this Agreement that might involve performance subsequent to any termination or expiration of this Agreement or that cannot be reasonably ascertained or fully performed until after termination or expiration of this Agreement shall survive.

F. MODIFICATIONS: This Agreement may be modified or amended only by a writing duly executed by both Parties.

G. USE OF CITY NAME: Service Provider shall not include the name, logo, or any identifying marks of City in any advertising, sales promotion, or other publicity matter.

H. MERGER AND INTEGRATION: This writing embodies the whole agreement of the Parties. There are no promises, terms, conditions, or obligations other than those contained in

this Agreement. All previous and contemporaneous communications, representations, or agreements, either verbal or written, between the Parties are superseded by this Agreement.

I. STATE OF IDAHO REQUIREMENTS: The following provisions are required by the State of Idaho. The inclusion of these provisions in this Agreement does not indicate City's support or opposition to these provisions nor agreement by City that these clauses are relevant to the subject matter of this Agreement. Rather, these provisions are included solely to comply with the laws of the State of Idaho.

1. CONTRACT WITH COMPANY OWNED OR OPERATED BY THE GOVERNMENT OF CHINA PROHIBITED: If this Agreement is to acquire or dispose of services, supplies, information technology, or construction, then, pursuant to Idaho Code § 67-2359, Service Provider certifies that Service Provider is not a company currently owned or operated by the government of China and will not for the duration of this Agreement be owned or operated by the government of China. The terms "company" and "government of China" shall have the meanings ascribed to them in Idaho Code § 67-2359.
2. NO PUBLIC FUNDS FOR ABORTION ACT: Pursuant to Idaho Code § 18-8703, Service Provider certifies that it is not, and will not for the duration of this Agreement become, an abortion provider or an affiliate of an abortion provider, as those terms are defined in the "No Public Funds for Abortion Act," Idaho Code §§ 18-8701 et seq.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the last day and year written below.

Signature page to follow

DATED this _____ day of _____ 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

DATED this _____ day of _____ 2024.

VALLEY VISION, INC.

By: _____
Title: _____

STATE OF IDAHO)
) ss.
County of Nez Perce)

On this _____ day of _____ 2024, before me, a Notary Public, personally appeared _____, known or identified to me as the _____ of Valley Vision, Inc. and stated he or she has the authority to execute this instrument on behalf of Valley Vision, Inc., and did execute this instrument on behalf of Valley Vision, Inc.

Notary Public for the State of Idaho
Commission Expires _____

EXHIBIT A

INSURANCE

- A. Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance written by an insurance company or companies with AM Best's rating(s) of A VIII or better. All insurance companies must be authorized to do business in the State of Idaho. By requiring insurance herein, City does not represent that coverage and limits are necessarily adequate to protect Service Provider, and such coverage and limits shall not be deemed as a limitation on Service Provider's liability under the indemnities granted to City in this Agreement.
- B. Certificates of Insurance and additional insured, primary and non-contributory, and waiver of subrogation endorsements evidencing the coverages required herein and endorsements required herein shall be provided to City upon request. All certificates must be signed by an authorized representative of Service Provider's Insurance carrier. Renewal certificates must be provided to City a minimum of five (5) days prior to the effective date of the renewal.
- C. Upon request, Certificates of Insurance shall be mailed to:
City of Lewiston
Purchasing Division
P.O. Box 617
Lewiston, Idaho 83501
- D. Certificates must evidence the following minimum coverages:
1. WORKERS' COMPENSATION insurance meeting the statutory requirements of the State of Idaho, if applicable.
 2. EMPLOYERS' LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

Bodily Injury by Accident:	\$100,000 each accident
Bodily Injury by Disease:	\$500,000 policy limit
Bodily Injury by Disease:	\$100,000 each employee
 3. COMMERCIAL GENERAL LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

General Aggregate:	\$1,000,000
Product/Completed Operations Aggregate:	\$1,000,000
Personal & Advertising Injury Liability:	\$1,000,000
Per Occurrence:	\$1,000,000
Fire Legal Liability:	\$ 50,000

The Commercial General Liability ("CGL") insurance policy shall be written on an "Occurrence" form and shall cover liability arising from premises, operations, independent contractors, products, completed operations, personal injury,

advertising injury, and liability assumed under an insured contract (including tort liability of another assumed in a contract). City and its elected officials, agents, employees, successors and assigns shall be included as Additional Insureds under the CGL using ISO endorsement CG 20 10. The Additional Insured endorsement CG 20 10, or its equivalent, must be provided with the certificate of insurance.

- E. Service Provider shall keep the insurance policy in effect as long as the Agreement is in effect.
- F. Service Provider shall notify or require insurer to notify City at least fifteen (15) days prior to cancellation, non-renewal, or limitation in scope or coverage of Service Provider's policy.
- G. Nothing herein shall be construed as limiting, in any way, the extent to which Service Provider may be held responsible for payments of damages to persons or property from Service Provider's, or its subcontractor's, performance of the work covered under this Agreement.

**SERVICES AGREEMENT BETWEEN
THE CITY OF LEWISTON AND VALLEY VISION, INC.**

THIS SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Lewiston, an Idaho municipal corporation (“City”), and Valley Vision, Inc., an Idaho nonprofit corporation located at 313 D Street, Suite 201, Lewiston, Idaho (“Service Provider”). City and Service Provider may also individually be referred to as “Party” or collectively as “Parties.”

WHEREAS, City is authorized by various Idaho laws to conduct economic development activities, including the Local Economic Development Act, Idaho Code §§ 50-2901 *et seq.*; the Business Improvement Districts Act, Idaho Code §§ 50-2601 *et seq.*; and the Local Land Use Planning Act, Idaho Code §§ 67-6501 *et seq.*;

WHEREAS, pursuant to Idaho Code §§ 50-301 and 50-302, City is authorized to contract and to make all resolutions not inconsistent with the laws of the State of Idaho as may be expedient to maintain the good government and welfare of the City and its trade, commerce, and industry;

WHEREAS, in order to unify economic development activities and allocate City resources judiciously, City desires Service Provider to perform economic development activities on City’s behalf that benefit the public, including assisting with implementing applicable, long-term strategies identified in City’s Strategic Plan; and

WHEREAS, Service Provider desires to perform such economic development activities on behalf of City.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is hereby agreed to and stipulated by and between City and Service Provider as follows:

I.

DUTIES OF SERVICE PROVIDER

A. SERVICES AND METRICS: Service Provider shall perform the following (collectively referred to as the “Services”):

1. Implement a Business Attraction Program with prospective activities.
 - a. Determine best fit industries for the Lewis-Clark Valley.
 - b. Determine four (4) or more Markets/Regions from which to recruit businesses.
 - c. Under prospective activities, conduct ~~twelve (12)~~ ten (10) to twenty-four (24) qualified business visits beginning in June ~~2023~~ 2024, or soon thereafter, directed towards businesses in markets identified under subsections I.A.1.a. and I.A.1.b. above.
 - d. Conduct recruitment site tours with prospective businesses to the Lewis-Clark Valley.

Metrics:

- i. Travel to four (4) or more markets for a total of ~~twelve (12)~~ ten (10) to twenty-four (24) industry meetings set forth in Section I.A.1.c.
 - ii. All industry meetings shall be qualified leads, as determined by Service Provider.
2. Implement a business expansion and retention (BEAR) program to support existing industry businesses.
 - a. Utilize economic development industry questionnaire for the BEAR program interviews.
 - b. Utilize volunteers made up of corporation board members, elected officials, and other community leaders.
 - c. Conduct one-on-one meetings with existing Lewis-Clark Valley industries.
 - d. Record data collected from interviews into Synchronist Suite.
 - e. Perform follow-up activity that will be derived from interview data collected.

Metrics:

- i. Organize a BEAR interview team comprised of Service Provider board members, elected officials, and new Service Provider recruits.
- ii. Launch program in the Fall of 2023.
- iii. Meet with ~~twenty-one (21)~~ seven (7) primary sector businesses in the Lewis-Clark Valley.
- iv. Develop BEAR assistance from outcome/data collection from BEAR. Interviews shall be used to develop BEAR assistance program for Lewis-Clark Valley industries.

v. Release findings from data gathered from BEAR interviews.

3. Implement economic development products to increase productivity.
 - a. Upgrade Service Provider website to include economic development industry standards with better messaging to appeal to attraction of businesses.
 - b. Develop manufacturing center, which shall be industrial building construction options to aid in locating or expanding industrial businesses to the Region. Building options shall include a building location, financing, building specifications, and timeline for construction- through ongoing research.
 - c. Develop Local and State incentive package offerings.

Metrics:

- i. Launch website ahead of industry meetings.
- ii. Build program to develop manufacturing centers ~~by July 2023.~~ through ongoing research.
- iii. Construction schedule to be determined.

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4. Assist City with implementing applicable, long-term strategies identified in City's Strategic Plan.

5. Service Provider shall not, in any case, use the funds provided by City for private purposes. Economic development activities funded by City shall not benefit specific private individuals, corporations, or associations, whether a profit motive is involved or not.

B. BI-MONTHLY MEETINGS: Service Provider shall meet with City's Mayor every other month, beginning the month after this Agreement is signed, to discuss how City funds are being utilized and to inform City of upcoming events and projects related to this Agreement.

C. ANNUAL ACCOUNTING: Service Provider shall provide an oral presentation and supporting documentation to the City Council describing activities financed to date with City funds by May ~~2, 2024~~ 5, 2025. Additionally, Service Provider shall provide a written report to City by June 30, ~~2024~~ 2025 detailing how City funds were utilized for economic development activities in accordance with this Agreement.

D. INDEPENDENT CONTRACTOR: The Parties agree that Service Provider is an independent contractor with no employment relationship with City.

E. EQUIPMENT AND SUPPLIES: Service Provider shall supply, at Service Provider's sole expense, all equipment, tools, materials, and/or supplies needed to accomplish the Services.

F. CONTRACTING AUTHORITY: Service Provider warrants that the signatory to this Agreement has the authority to fully bind Service Provider to enter into and be obligated to perform the duties set forth herein.

G. INSURANCE: Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance in accordance with the requirements set forth in Exhibit A, attached hereto and incorporated herein.

H. INDEMNIFICATION: Service Provider shall defend, indemnify, and hold City, its officers, agents, and employees harmless for all claims, losses, actions, damages, judgments, costs, expenses, and/or injuries to persons or property arising out of or in connection with any activities, acts, or omissions of Service Provider, its officers, agents or employees. In the event City is alleged to be liable on account of any activities, acts, or omissions of Service Provider, its officers, agents or employees, then Service Provider shall defend such allegations through counsel chosen by Service Provider, and Service Provider shall bear all costs, fees, and expenses of such defense, including, but not limited to, all attorney fees and expenses, court costs, and expert witness fees and expenses. This duty shall survive the termination or expiration of this Agreement.

II.

DUTIES OF CITY

A. ASSISTANCE: City shall provide all reasonably requested assistance and information to Service Provider in order to allow Service Provider to provide the Services, including,

without limitation, any available marketing materials, data, and information that could assist in the performance of the Services; provided, however, that City shall not be required to provide assistance or information if doing so would violate any applicable laws or regulations.

B. PAYMENT: City agrees to pay Service Provider up to the total sum of ~~Forty Thousand Dollars~~ _____ (\$ ~~40,000~~). City shall pay Service Provider within thirty (30) days from receipt of invoice from Service Provider, unless other arrangements are made. All services funded by City shall be for public purposes only.

C. DISBURSEMENT SCHEDULE: The total funding amount specified in this ~~Agreement~~ shall not be disbursed as a lump sum. Instead, disbursements will be made according to the following schedule:

1. An initial payment of ~~25%~~ of the total funding will be made upon ~~signing~~ approval of this agreement;
2. A subsequent payment of ~~50%~~ ~~W~~ will be made upon the submission and approval of satisfactory progress reports and/or financial statements, demonstrating appropriate use of the funds.
3. The final ~~25%~~ of the total funding will be disbursed upon ~~completion~~ submission and approval of the written report referenced in Section I. C. of this ~~Agreement~~.

~~Disbursements are conditional upon compliance with all terms of this Agreement. The City reserves the right to withhold any payment if the Service Provider fails to meet these conditions or if the funding has not been used appropriately in accordance with the terms of this Agreement.~~

III.

GENERAL PROVISIONS

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A. TERM AND RENEWAL: The term of this Agreement shall be from October 1, 202~~3~~⁴ through September 30, 202~~4~~⁵.

B. TERMINATION: City may terminate this Agreement, with or without cause, upon thirty (30) days' written notice to Service Provider.

C. NOTICES: All notices required to be given pursuant to this Agreement shall be in writing and shall be deemed delivered immediately if hand-delivered or forty-eight (48) hours after depositing the same in the U.S. mail, certified or registered, postage prepaid, addressed to the respective addresses set forth below:

City: City of Lewiston
City Clerk
P.O. Box 617
Lewiston, Idaho 83501

Service Provider: Valley Vision, Inc.
~~Executive Director~~President / CEO
313 D Street, Suite 201
Lewiston, Idaho 83501

D. CHOICE OF LAW: This Agreement shall be governed by and interpreted in accordance with the laws of the State of Idaho, with venue for any action brought pursuant to this Agreement to be in the Second Judicial District, State of Idaho.

E. SURVIVAL: All covenants, conditions, indemnifications, and other elements in this Agreement that might involve performance subsequent to any termination or expiration of this Agreement or that cannot be reasonably ascertained or fully performed until after termination or expiration of this Agreement shall survive.

F. MODIFICATIONS: This Agreement may be modified or amended only by a writing duly executed by both Parties.

G. USE OF CITY NAME: Service Provider shall not include the name, logo, or any identifying marks of City in any advertising, sales promotion, or other publicity matter.

H. MERGER AND INTEGRATION: This writing embodies the whole agreement of the Parties. There are no promises, terms, conditions, or obligations other than those contained in this Agreement. All previous and contemporaneous communications, representations, or agreements, either verbal or written, between the Parties are superseded by this Agreement.

I. STATE OF IDAHO REQUIREMENTS: The following provisions are required by the State of Idaho. The inclusion of these provisions in this Agreement does not indicate City's support or opposition to these provisions nor agreement by City that these clauses are relevant to the subject matter of this Agreement. Rather, these provisions are included solely to comply with the laws of the State of Idaho.

1. CONTRACT WITH COMPANY OWNED OR OPERATED BY THE GOVERNMENT OF CHINA PROHIBITED: If this Agreement is to acquire or dispose of services, supplies, information technology, or construction, then, pursuant to Idaho Code § 67-2359, Service Provider certifies that Service Provider is not a company currently owned or operated by the government of China and will not for the duration of this Agreement be owned or operated by the government of China. The terms "company" and "government of China" shall have the meanings ascribed to them in Idaho Code § 67-2359.

2. NO PUBLIC FUNDS FOR ABORTION ACT: Pursuant to Idaho Code § 18-8703, Service Provider certifies that it is not, and will not for the duration of this Agreement become, an abortion provider or an affiliate of an abortion provider, as those terms are defined in the "No Public Funds for Abortion Act," Idaho Code §§ 18-8701 et seq.

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IN WITNESS WHEREOF, the Parties have executed this Agreement on the last day and year written below.

Signature page to follow

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DATED this _____ day of _____ 202~~3~~⁴.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

DATED this _____ day of _____ 202~~3~~⁴.

VALLEY VISION, INC.

By: _____
Title: _____

STATE OF IDAHO)
) ss.
County of Nez Perce)

On this _____ day of _____ 202~~3~~⁴, before me, a Notary Public, personally appeared _____, known or identified to me as the _____ of Valley Vision, Inc. and stated he or she has the authority to execute this instrument on behalf of Valley Vision, Inc., and did execute this instrument on behalf of Valley Vision, Inc.

Notary Public for the State of Idaho
Commission Expires _____

EXHIBIT A

INSURANCE

- A. Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance written by an insurance company or companies with AM Best's rating(s) of A VIII or better. All insurance companies must be authorized to do business in the State of Idaho. By requiring insurance herein, City does not represent that coverage and limits are necessarily adequate to protect Service Provider, and such coverage and limits shall not be deemed as a limitation on Service Provider's liability under the indemnities granted to City in this Agreement.
- B. Certificates of Insurance and additional insured, primary and non-contributory, and waiver of subrogation endorsements evidencing the coverages required herein and endorsements required herein shall be provided to City upon request. All certificates must be signed by an authorized representative of ~~Consultant~~Service Provider's Insurance carrier. Renewal certificates must be provided to City a minimum of five (5) days prior to the effective date of the renewal.
- C. Upon request, Certificates of Insurance shall be mailed to:
City of Lewiston
Purchasing Division
P.O. Box 617
Lewiston, Idaho 83501
- D. Certificates must evidence the following minimum coverages:
1. WORKERS' COMPENSATION insurance meeting the statutory requirements of the State of Idaho, if applicable.
 2. EMPLOYERS' LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

Bodily Injury by Accident:	\$100,000 each accident
Bodily Injury by Disease:	\$500,000 policy limit
Bodily Injury by Disease:	\$100,000 each employee
 3. COMMERCIAL GENERAL LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

General Aggregate:	\$1,000,000
Product/Completed Operations Aggregate:	\$1,000,000
Personal & Advertising Injury Liability:	\$1,000,000
Per Occurrence:	\$1,000,000
Fire Legal Liability:	\$ 50,000

The Commercial General Liability ("CGL") insurance policy shall be written on an "Occurrence" form and shall cover liability arising from premises, operations, independent contractors, products, completed operations, personal injury,

advertising injury, and liability assumed under an insured contract (including tort liability of another assumed in a contract). City and its elected officials, agents, employees, successors and assigns shall be included as Additional Insureds under the CGL using ISO endorsement CG 20 10. The Additional Insured endorsement CG 20 10, or its equivalent, must be provided with the certificate of insurance.

- E. Service Provider shall keep the insurance policy in effect as long as the Agreement is in effect.
- F. Service Provider shall notify or require insurer to notify City at least fifteen (15) days prior to cancellation, non-renewal, or limitation in scope or coverage of Service Provider's policy.
- G. Nothing herein shall be construed as limiting, in any way, the extent to which Service Provider may be held responsible for payments of damages to persons or property from Service Provider's, or its subcontractor's, performance of the work covered under this Agreement.

**SERVICES AGREEMENT BETWEEN THE CITY OF LEWISTON AND
BOYS AND GIRLS CLUBS OF THE LEWIS CLARK VALLEY, INC.**

THIS SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Lewiston, an Idaho municipal corporation (“City”), and Boys and Girls Clubs of the Lewis Clark Valley, Inc., an Idaho nonprofit corporation located at 1021 Burrell Avenue, Lewiston, Idaho (“Service Provider”). City and Service Provider may also individually be referred to as “Party” or collectively as “Parties.”

WHEREAS, pursuant to Idaho Code § 50-303, City is empowered to create, purchase, operate, and maintain recreation and cultural facilities and activities within or outside of City’s limits;

WHEREAS, pursuant to Idaho Code §§ 50-301 and 50-302, City is authorized to contract and to make all resolutions not inconsistent with the laws of the State of Idaho as may be expedient to maintain the peace, good government, and welfare of the City and its trade, commerce, and industry;

WHEREAS, Service Provider currently operates the Boys & Girls Club of the Lewis Clark Valley and, thereby, provides recreational and cultural facilities and activities that benefit the public;

WHEREAS, in order to provide recreational and cultural facilities and activities to the residents of City and to allocate City resources judiciously, City desires Service Provider to continue operation of the Boys & Girls Club of the Lewis Clark Valley, as well as assisting with implementing applicable, long-term strategies identified in City’s Strategic Plan; and

WHEREAS, Service Provider desires to provide such cultural facilities and activities on behalf of City.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is hereby agreed to and stipulated by and between City and Service Provider as follows:

I.

DUTIES OF SERVICE PROVIDER

A. SERVICES: Service Provider shall:

1. Organize various recreational and cultural activities in which the eligible youth of the City of Lewiston may participate, including, but not limited to, soccer, basketball, flag football, and dance;
2. Allow all eligible youth from the City of Lewiston desiring to participate in such recreational and cultural activities to do so, regardless of ability to pay any fees or charges normally associated with such activities; and
3. Assist with implementing applicable, long-term strategies identified in City's Strategic Plan,

(collectively "Services"). All Services funded by City monies shall benefit the general public. Service Provider shall not, in any case, use the funds provided by City for private purposes. Recreational and cultural activities funded by City shall not benefit specific private individuals, corporations, or associations, whether a profit motive is involved or not.

B. BI-MONTHLY MEETINGS: Service Provider shall meet with City's Mayor every other month, beginning the month after this Agreement is signed, to discuss how City funds are being utilized and to inform City of upcoming events and projects related to this Agreement.

C. ANNUAL ACCOUNTING: Service Provider shall provide an oral presentation and supporting documentation to the City Council describing activities financed to date with City funds by May 5, 2025. Additionally, Service Provider shall provide a written report to City by June 30, 2025 detailing how City funds were utilized recreational and cultural activities in accordance with this Agreement.

D. INDEPENDENT CONTRACTOR: The Parties agree that Service Provider is an independent contractor with no employment relationship with City.

E. EQUIPMENT AND SUPPLIES: Service Provider shall supply, at Service Provider's sole expense, all equipment, tools, materials, and/or supplies needed to accomplish the Services.

F. CONTRACTING AUTHORITY: Service Provider warrants that the signatory to this Agreement has the authority to fully bind Service Provider to enter into and be obligated to perform the duties set forth herein.

G. INSURANCE: Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance in accordance with the requirements set forth in Exhibit A, attached hereto and incorporated herein.

H. INDEMNIFICATION: Service Provider shall defend, indemnify, and hold City, its officers, agents, and employees harmless for all claims, losses, actions, damages, judgments, costs, expenses, and/or injuries to persons or property arising out of or in connection with any activities, acts, or omissions of Service Provider, its officers, agents or employees. In the event City is alleged to be liable on account of any activities, acts, or omissions of Service Provider, its officers, agents or employees, then Service Provider shall defend such allegations through counsel chosen by Service Provider, and Service Provider shall bear all costs, fees, and expenses of such defense, including, but not limited to, all attorney fees and expenses, court costs, and expert witness fees and expenses. This duty shall survive the termination or expiration of this Agreement.

II.

DUTIES OF CITY

A. PAYMENT: City agrees to pay Service Provider up to the total sum of _____ (\$_____). City shall pay Service Provider within thirty (30) days from receipt of invoice from Service Provider, unless other arrangements are made. All Services funded by City shall be for public purposes only.

B. DISBURSEMENT SCHEDULE: The total funding amount specified in this agreement shall not be disbursed as a lump sum. Instead, disbursements will be made according to the following schedule:

1. An initial payment of 25% of the total funding will be made upon approval of this Agreement;
2. A subsequent payment of 50% will be made upon the submission and approval of satisfactory progress reports and/or financial statements, demonstrating appropriate use of the funds.
3. The final 25% of the total funding will be disbursed upon submission and approval of the written report referenced in Section I. C. of this Agreement.

Disbursements are conditional upon compliance with all terms of this Agreement. The City reserves the right to withhold any payment if the Service Provider fails to meet these conditions or if the funding has not been used in accordance with the terms of this Agreement.

III.

GENERAL PROVISIONS

A. TERM AND RENEWAL: The term of this Agreement shall be from October 1, 2024 through September 30, 2025.

B. TERMINATION: City may terminate this Agreement, with or without cause, upon thirty (30) days' written notice to Service Provider.

C. NOTICES: All notices required to be given pursuant to this Agreement shall be in writing and shall be deemed delivered immediately if hand-delivered or forty-eight (48) hours after depositing the same in the U.S. mail, certified or registered, postage prepaid, addressed to the respective addresses set forth below:

City: City of Lewiston
City Clerk
P.O. Box 617
Lewiston, Idaho 83501

Service Provider: Boys and Girls Clubs of the Lewis Clark Valley, Inc.
Executive Director
1021 Burrell Avenue

Lewiston, Idaho 83501

D. CHOICE OF LAW: This Agreement shall be governed by and interpreted in accordance with the laws of the State of Idaho, with venue for any action brought pursuant to this Agreement to be in the Second Judicial District, State of Idaho.

E. SEVERABILITY: In the event that any provision of this Agreement is found for any reason to be unenforceable, the remainder of this Agreement shall remain in full force and effect and shall be binding upon the Parties.

F. MODIFICATIONS: This Agreement may be modified or amended only by a writing duly executed by both Parties.

G. USE OF CITY NAME: Service Provider shall not include the name, logo, or any identifying marks of City in any advertising, sales promotion, or other publicity matter.

H. MERGER AND INTEGRATION: This writing embodies the whole agreement of the Parties. There are no promises, terms, conditions, or obligations other than those contained in this Agreement. All previous and contemporaneous communications, representations, or agreements, either verbal or written, between the Parties are superseded by this Agreement.

I. STATE OF IDAHO REQUIREMENTS: The following provisions are required by the State of Idaho. The inclusion of these provisions in this Agreement does not indicate City's support or opposition to these provisions nor agreement by City that these clauses are relevant to the subject matter of this Agreement. Rather, these provisions are included solely to comply with the laws of the State of Idaho.

1. CONTRACT WITH COMPANY OWNED OR OPERATED BY THE GOVERNMENT OF CHINA PROHIBITED: If this Agreement is to acquire or dispose of services, supplies, information technology, or construction, then, pursuant to Idaho Code § 67-2359, Service Provider certifies that Service Provider

is not a company currently owned or operated by the government of China and will not for the duration of this Agreement be owned or operated by the government of China. The terms “company” and “government of China” shall have the meanings ascribed to them in Idaho Code § 67-2359.

2. NO PUBLIC FUNDS FOR ABORTION ACT: Pursuant to Idaho Code § 18-8703, Service Provider certifies that it is not, and will not for the duration of this Agreement become, an abortion provider or an affiliate of an abortion provider, as those terms are defined in the “No Public Funds for Abortion Act,” Idaho Code §§ 18-8701 et seq.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the last day and year written below.

Signature page to follow

DATED this _____ day of _____ 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

DATED this _____ day of _____ 2024.

BOYS AND GIRLS CLUBS OF THE LEWIS CLARK VALLEY, INC.

By: _____

Title: Executive Director

and

By: _____

Title: President

STATE OF IDAHO)
) ss.
County of Nez Perce)

On this _____ day of _____ 2024, before me, a Notary Public, personally appeared _____, known or identified to me as the Executive Director of Boys and Girls Clubs of the Lewis Clark Valley, Inc. and stated he or she has the authority to execute this instrument on behalf of Boys and Girls Clubs of the Lewis Clark Valley, Inc., and did execute this instrument on behalf of Boys and Girls Clubs of the Lewis Clark Valley, Inc.

Notary Public for the State of Idaho
Commission Expires _____

STATE OF IDAHO)
) ss.
County of Nez Perce)

On this _____ day of _____ 2024, before me, a Notary Public, personally appeared _____, known or identified to me as the President of Boys and Girls Clubs of the Lewis Clark Valley, Inc. and stated he or she has the authority to execute this instrument on behalf of Boys and Girls Clubs of the Lewis Clark Valley, Inc., and did execute this instrument on behalf of Boys and Girls Clubs of the Lewis Clark Valley, Inc.

Notary Public for the State of Idaho
Commission Expires _____

EXHIBIT A

INSURANCE

- A. Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance written by an insurance company or companies with AM Best's rating(s) of A VIII or better. All insurance companies must be authorized to do business in the State of Idaho. By requiring insurance herein, City does not represent that coverage and limits are necessarily adequate to protect Service Provider, and such coverage and limits shall not be deemed as a limitation on Service Provider's liability under the indemnities granted to City in this Agreement.
- B. Certificates of Insurance and additional insured, primary and non-contributory, and waiver of subrogation endorsements evidencing the coverages required herein and endorsements required herein shall be provided to City upon request. All certificates must be signed by an authorized representative of Service Provider's Insurance carrier. Renewal certificates must be provided to City a minimum of five (5) days prior to the effective date of the renewal.
- C. Upon request, Certificates of Insurance shall be mailed to:
City of Lewiston
Purchasing Division
P.O. Box 617
Lewiston, Idaho 83501
- D. Certificates must evidence the following minimum coverages:
1. WORKERS' COMPENSATION insurance meeting the statutory requirements of the State of Idaho, if applicable.
 2. EMPLOYERS' LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

Bodily Injury by Accident:	\$100,000 each accident
Bodily Injury by Disease:	\$500,000 policy limit
Bodily Injury by Disease:	\$100,000 each employee
 3. COMMERCIAL GENERAL LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

General Aggregate:	\$1,000,000
Product/Completed Operations Aggregate:	\$1,000,000
Personal & Advertising Injury Liability:	\$1,000,000
Per Occurrence:	\$1,000,000
Fire Legal Liability:	\$ 50,000

The Commercial General Liability ("CGL") insurance policy shall be written on an "Occurrence" form and shall cover liability arising from premises, operations, independent contractors, products, completed operations, personal injury, advertising injury, and liability assumed under an insured contract (including tort liability of

another assumed in a contract). City and its elected officials, agents, employees, successors and assigns shall be included as Additional Insureds under the CGL using ISO endorsement CG 20 10. The Additional Insured endorsement CG 20 10, or its equivalent, must be provided with the certificate of insurance.

- E. Service Provider shall keep the insurance policy in effect as long as this Agreement is in effect.
- F. Service Provider shall notify or require insurer to notify City at least fifteen (15) days prior to cancellation, non-renewal, or limitation in scope or coverage of Service Provider's policy.
- G. Nothing herein shall be construed as limiting, in any way, the extent to which Service Provider may be held responsible for payments of damages to persons or property from Service Provider's, or its subcontractor's, performance of the work covered under this Agreement.

**SERVICES AGREEMENT BETWEEN THE CITY OF LEWISTON AND
BOYS AND GIRLS CLUBS OF THE LEWIS CLARK VALLEY, INC.**

THIS SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Lewiston, an Idaho municipal corporation (“City”), and Boys and Girls Clubs of the Lewis Clark Valley, Inc., an Idaho nonprofit corporation located at 1021 Burrell Avenue, Lewiston, Idaho (“Service Provider”). City and Service Provider may also individually be referred to as “Party” or collectively as “Parties.”

WHEREAS, pursuant to Idaho Code § 50-303, City is empowered to create, purchase, operate, and maintain recreation and cultural facilities and activities within or outside of City’s limits;

WHEREAS, pursuant to Idaho Code §§ 50-301 and 50-302, City is authorized to contract and to make all resolutions not inconsistent with the laws of the State of Idaho as may be expedient to maintain the peace, good government, and welfare of the City and its trade, commerce, and industry;

WHEREAS, Service Provider currently operates the Boys & Girls Club of the Lewis Clark Valley and, thereby, provides recreational and cultural facilities and activities that benefit the public;

WHEREAS, in order to provide recreational and cultural facilities and activities to the residents of City and to allocate City resources judiciously, City desires Service Provider to continue operation of the Boys & Girls Club of the Lewis Clark Valley, as well as assisting with implementing applicable, long-term strategies identified in City’s Strategic Plan; and

WHEREAS, Service Provider desires to provide such cultural facilities and activities on behalf of City.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is hereby agreed to and stipulated by and between City and Service Provider as follows:

I.

DUTIES OF SERVICE PROVIDER

A. SERVICES: Service Provider shall:

1. Organize various recreational and cultural activities in which the eligible youth of the City of Lewiston may participate, including, but not limited to, soccer, basketball, flag football, and dance;
2. Allow all eligible youth from the City of Lewiston desiring to participate in such recreational and cultural activities to do so, regardless of ability to pay any fees or charges normally associated with such activities; and
3. Assist with implementing applicable, long-term strategies identified in City's Strategic Plan,

(collectively "Services"). All Services funded by City monies shall benefit the general public. Service Provider shall not, in any case, use the funds provided by City for private purposes. Recreational and cultural activities funded by City shall not benefit specific private individuals, corporations, or associations, whether a profit motive is involved or not.

B. BI-MONTHLY MEETINGS: Service Provider shall meet with City's Mayor every other month, beginning the month after this Agreement is signed, to discuss how City funds are being utilized and to inform City of upcoming events and projects related to this Agreement.

C. ANNUAL ACCOUNTING: Service Provider shall provide an oral presentation and supporting documentation to the City Council describing activities financed to date with City funds by May ~~25~~, 2024~~5~~. Additionally, Service Provider shall provide a written report to City by June 30, 2024~~5~~ detailing how City funds were utilized recreational and cultural activities in accordance with this Agreement.

D. INDEPENDENT CONTRACTOR: The Parties agree that Service Provider is an independent contractor with no employment relationship with City.

E. EQUIPMENT AND SUPPLIES: Service Provider shall supply, at Service Provider's sole expense, all equipment, tools, materials, and/or supplies needed to accomplish the Services.

SERVICES AGREEMENT BETWEEN THE CITY OF LEWISTON AND BOYS AND GIRLS CLUBS OF THE LEWIS CLARK VALLEY, INC.— Page 2 of 10

F. CONTRACTING AUTHORITY: Service Provider warrants that the signatory to this Agreement has the authority to fully bind Service Provider to enter into and be obligated to perform the duties set forth herein.

G. INSURANCE: Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance in accordance with the requirements set forth in Exhibit A, attached hereto and incorporated herein.

H. INDEMNIFICATION: Service Provider shall defend, indemnify, and hold City, its officers, agents, and employees harmless for all claims, losses, actions, damages, judgments, costs, expenses, and/or injuries to persons or property arising out of or in connection with any activities, acts, or omissions of Service Provider, its officers, agents or employees. In the event City is alleged to be liable on account of any activities, acts, or omissions of Service Provider, its officers, agents or employees, then Service Provider shall defend such allegations through counsel chosen by Service Provider, and Service Provider shall bear all costs, fees, and expenses of such defense, including, but not limited to, all attorney fees and expenses, court costs, and expert witness fees and expenses. This duty shall survive the termination or expiration of this Agreement.

II.

DUTIES OF CITY

A. PAYMENT: City agrees to pay Service Provider up to the total sum of ~~Eighteen Thousand Dollars (\$18,000)~~. City shall pay Service Provider within thirty (30) days from receipt of invoice from Service Provider, unless other arrangements are made. All Services funded by City shall be for public purposes only.

B. DISBURSEMENT SCHEDULE: The total funding amount specified in this agreement shall not be disbursed as a lump sum. Instead, disbursements will be made according to the following schedule:

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1. An initial payment of 25% of the total funding will be made upon signing approval of this Agreement;
2. A subsequent payment of 50% will be made upon the submission and approval of satisfactory progress reports and/or financial statements, demonstrating appropriate use of the funds.
3. The final 25% of the total funding will be disbursed upon completion-submission and approval of the written report referenced in Section I. C. of this Agreement.

Disbursements are conditional upon compliance with all terms of this Agreement. The City reserves the right to withhold any payment if the Service Provider fails to meet these conditions or if the funding has not been used appropriately in accordance with the terms of this Agreement.

III.

GENERAL PROVISIONS

A. TERM AND RENEWAL: The term of this Agreement shall be from October 1, 2023 through September 30, 2025.

B. TERMINATION: City may terminate this Agreement, with or without cause, upon thirty (30) days' written notice to Service Provider.

C. NOTICES: All notices required to be given pursuant to this Agreement shall be in writing and shall be deemed delivered immediately if hand-delivered or forty-eight (48) hours after depositing the same in the U.S. mail, certified or registered, postage prepaid, addressed to the respective addresses set forth below:

City: City of Lewiston
City Clerk
P.O. Box 617
Lewiston, Idaho 83501

Service Provider: Boys and Girls Clubs of the Lewis Clark Valley, Inc.
Executive Director
1021 Burrell Avenue

Lewiston, Idaho 83501

D. CHOICE OF LAW: This Agreement shall be governed by and interpreted in accordance with the laws of the State of Idaho, with venue for any action brought pursuant to this Agreement to be in the Second Judicial District, State of Idaho.

E. SEVERABILITY: In the event that any provision of this Agreement is found for any reason to be unenforceable, the remainder of this Agreement shall remain in full force and effect and shall be binding upon the Parties.

F. MODIFICATIONS: This Agreement may be modified or amended only by a writing duly executed by both Parties.

G. USE OF CITY NAME: Service Provider shall not include the name, logo, or any identifying marks of City in any advertising, sales promotion, or other publicity matter.

H. MERGER AND INTEGRATION: This writing embodies the whole agreement of the Parties. There are no promises, terms, conditions, or obligations other than those contained in this Agreement. All previous and contemporaneous communications, representations, or agreements, either verbal or written, between the Parties are superseded by this Agreement.

I. STATE OF IDAHO REQUIREMENTS: [The following provisions are required by the State of Idaho. The inclusion of these provisions in this Agreement does not indicate City's support or opposition to these provisions nor agreement by City that these clauses are relevant to the subject matter of this Agreement. Rather, these provisions are included solely to comply with the laws of the State of Idaho.](#)

[1. CONTRACT WITH COMPANY OWNED OR OPERATED BY THE GOVERNMENT OF CHINA PROHIBITED: If this Agreement is to acquire or dispose of services, supplies, information technology, or construction, then, pursuant to Idaho Code § 67-2359, Service Provider certifies that Service Provider](#)

is not a company currently owned or operated by the government of China and will not for the duration of this Agreement be owned or operated by the government of China. The terms “company” and “government of China” shall have the meanings ascribed to them in Idaho Code § 67-2359.

2. NO PUBLIC FUNDS FOR ABORTION ACT: Pursuant to Idaho Code § 18-8703, Service Provider certifies that it is not, and will not for the duration of this Agreement become, an abortion provider or an affiliate of an abortion provider, as those terms are defined in the “No Public Funds for Abortion Act,” Idaho Code §§ 18-8701 et seq.

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IN WITNESS WHEREOF, the Parties have executed this Agreement on the last day and year written below.

Signature page to follow

DATED this _____ day of _____ 202~~3~~4.

CITY OF LEWISTON

By: _____

Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

DATED this _____ day of _____ 202~~3~~4.

BOYS AND GIRLS CLUBS OF THE LEWIS CLARK VALLEY, INC.

By: _____

Title: Executive Director

and

By: _____

Title: President

STATE OF IDAHO)
) ss.
County of Nez Perce)

On this _____ day of _____ 202~~3~~4, before me, a Notary Public, personally appeared _____, known or identified to me as the Executive Director of Boys and Girls Clubs of the Lewis Clark Valley, Inc. and stated he or she has the authority to execute this instrument on behalf of Boys and Girls Clubs of the Lewis Clark Valley, Inc., and did execute this instrument on behalf of Boys and Girls Clubs of the Lewis Clark Valley, Inc.

Notary Public for the State of Idaho

Commission Expires _____

STATE OF IDAHO)
) ss.
County of Nez Perce)

On this ____ day of _____, 202~~3~~⁴, before me, a Notary Public, personally appeared _____, known or identified to me as the President of Boys and Girls Clubs of the Lewis Clark Valley, Inc. and stated he or she has the authority to execute this instrument on behalf of Boys and Girls Clubs of the Lewis Clark Valley, Inc., and did execute this instrument on behalf of Boys and Girls Clubs of the Lewis Clark Valley, Inc.

Notary Public for the State of Idaho
Commission Expires _____

EXHIBIT A

INSURANCE

- A. Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance written by an insurance company or companies with AM Best's rating(s) of A VIII or better. All insurance companies must be authorized to do business in the State of Idaho. By requiring insurance herein, City does not represent that coverage and limits are necessarily adequate to protect Service Provider, and such coverage and limits shall not be deemed as a limitation on Service Provider's liability under the indemnities granted to City in this Agreement.
- B. Certificates of Insurance and additional insured, primary and non-contributory, and waiver of subrogation endorsements evidencing the coverages required herein and endorsements required herein shall be provided to City upon request. All certificates must be signed by an authorized representative of ~~Consultant~~Service Provider's Insurance carrier. Renewal certificates must be provided to City a minimum of five (5) days prior to the effective date of the renewal.
- C. Upon request, Certificates of Insurance shall be mailed to:
City of Lewiston
Purchasing Division
P.O. Box 617
Lewiston, Idaho 83501
- D. Certificates must evidence the following minimum coverages:
1. WORKERS' COMPENSATION insurance meeting the statutory requirements of the State of Idaho, if applicable.
 2. EMPLOYERS' LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

Bodily Injury by Accident:	\$100,000 each accident
Bodily Injury by Disease:	\$500,000 policy limit
Bodily Injury by Disease:	\$100,000 each employee
 3. COMMERCIAL GENERAL LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

General Aggregate:	\$1,000,000
Product/Completed Operations Aggregate:	\$1,000,000
Personal & Advertising Injury Liability:	\$1,000,000
Per Occurrence:	\$1,000,000
Fire Legal Liability:	\$ 50,000

The Commercial General Liability ("CGL") insurance policy shall be written on an "Occurrence" form and shall cover liability arising from premises, operations, independent contractors, products, completed operations, personal injury, advertising

injury, and liability assumed under an insured contract (including tort liability of another assumed in a contract). City and its elected officials, agents, employees, successors and assigns shall be included as Additional Insureds under the CGL using ISO endorsement CG 20 10. The Additional Insured endorsement CG 20 10, or its equivalent, must be provided with the certificate of insurance.

- E. Service Provider shall keep the insurance policy in effect as long as this Agreement is in effect.
- F. Service Provider shall notify or require insurer to notify City at least fifteen (15) days prior to cancellation, non-renewal, or limitation in scope or coverage of Service Provider's policy.
- G. Nothing herein shall be construed as limiting, in any way, the extent to which Service Provider may be held responsible for payments of damages to persons or property from Service Provider's, or its subcontractor's, performance of the work covered under this Agreement.

**SERVICES AGREEMENT BETWEEN THE CITY OF LEWISTON
AND LEWISTON CIVIC THEATER, INC.**

THIS SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Lewiston, an Idaho municipal corporation (“City”), and Lewiston Civic Theater, Inc., an Idaho nonprofit corporation located at P.O. BOX 1697, Lewiston, Idaho (“Service Provider”). City and Service Provider may also individually be referred to as “Party” or collectively as “Parties.”

WHEREAS, City is authorized by various Idaho laws to conduct economic development activities, including the Local Economic Development Act, Idaho Code §§ 50-2901 *et seq.*; the Business Improvement Districts Act, Idaho Code §§ 50-2601 *et seq.*; and the Local Land Use Planning Act, Idaho Code §§ 67-6501 *et seq.*;

WHEREAS, pursuant to Idaho Code §§ 50-301 and 50-302, City is authorized to contract and to make all resolutions not inconsistent with the laws of the State of Idaho as may be expedient to maintain the peace, good government, and welfare of the City and its trade, commerce, and industry;

WHEREAS, Service Provider currently operates the Lewiston Civic Theater and, thereby, provides cultural facilities and activities that benefit the public;

WHEREAS, in order to provide cultural facilities and activities to the residents of City and to allocate City resources judiciously, City desires Service Provider to continue operation of the Lewiston Civic Theater, as well as assisting with implementing applicable, long-term strategies identified in City’s Strategic Plan; and

WHEREAS, Service Provider desires to perform such cultural services and activities on behalf of City.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is hereby agreed to and stipulated by and between City and Service Provider as follows:

I.

DUTIES OF SERVICE PROVIDER

A. SERVICES: Service Provider shall:

1. Organize various community theatre productions and support of local events;
2. Organize youth programs and education; and
3. Assist with implementing applicable, long-term strategies identified in City's Strategic Plan,

(collectively "Services"). All Services funded by City monies shall benefit the general public. Service Provider shall not, in any case, use the funds provided by City for private purposes. Recreational and cultural activities funded by City shall not benefit specific private individuals, corporations, or associations, whether a profit motive is involved or not.

B. BI-MONTHLY MEETINGS: Service Provider shall meet with City's Mayor every other month, beginning the month after this Agreement is signed, to discuss how City funds are being utilized and to inform City of upcoming events and projects related to this Agreement.

C. ANNUAL ACCOUNTING: Service Provider shall provide an oral presentation and supporting documentation to the City Council describing activities financed to date with City funds by May 5, 2025. Additionally, Service Provider shall provide a written report to City by June 30, 2025 detailing how City funds were utilized for recreational and cultural activities in accordance with this Agreement.

D. INDEPENDENT CONTRACTOR: The Parties agree that Service Provider is an independent contractor with no employment relationship with City.

E. EQUIPMENT AND SUPPLIES: Service Provider shall supply, at Service Provider's sole expense, all equipment, tools, materials, and/or supplies needed to accomplish the Services.

F. CONTRACTING AUTHORITY: Service Provider warrants that the signatory to this Agreement has the authority to fully bind Service Provider to enter into and be obligated to perform the duties set forth herein.

G. INSURANCE: Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance in accordance with the requirements set forth in Exhibit A, attached hereto and incorporated herein.

H. INDEMNIFICATION: Service Provider shall defend, indemnify, and hold City, its officers, agents, and employees harmless for all claims, losses, actions, damages, judgments, costs, expenses, and/or injuries to persons or property arising out of or in connection with any activities, acts, or omissions of Service Provider, its officers, agents or employees. In the event City is alleged to be liable on account of any activities, acts, or omissions of Service Provider, its officers, agents or employees, then Service Provider shall defend such allegations through counsel chosen by Service Provider, and Service Provider shall bear all costs, fees, and expenses of such defense, including, but not limited to, all attorney fees and expenses, court costs, and expert witness fees and expenses. This duty shall survive the termination or expiration of this Agreement.

II.

DUTIES OF CITY

A. PAYMENT: City agrees to pay Service Provider up to the total sum of _____ (\$_____). City shall pay Service Provider within thirty (30) days from receipt of invoice from Service Provider unless other arrangements are made. All Services funded by City shall be for public purposes only.

B. DISBURSEMENT SCHEDULE: The total funding amount specified in this Agreement shall not be disbursed as a lump sum. Instead, disbursements will be made according to the following schedule:

1. An initial payment of 25% of the total funding will be made upon approval of this Agreement;
2. A subsequent payment of 50% will be made upon the submission and approval of satisfactory progress reports and/or financial statements, demonstrating appropriate use of the funds.
3. The final 25% of the total funding will be disbursed upon submission and approval of the written report referenced in Section I. C. of this Agreement.

Disbursements are conditional upon compliance with all terms of this Agreement. The City reserves the right to withhold any payment if the Service Provider fails to meet these conditions or if the funding has not been used in accordance with the terms of this Agreement.

III.

GENERAL PROVISIONS

A. TERM AND RENEWAL: The term of this Agreement shall be from October 1, 2024 through September 30, 2025.

B. TERMINATION: City may terminate this Agreement, with or without cause, upon thirty (30) days' written notice to Service Provider.

C. NOTICES: All notices required to be given pursuant to this Agreement shall be in writing and shall be deemed delivered immediately if hand-delivered or forty-eight (48) hours after depositing the same in the U.S. mail, certified or registered, postage prepaid, addressed to the respective addresses set forth below:

City: City of Lewiston
City Clerk
P.O. Box 617
Lewiston, Idaho 83501

Service Provider: Lewiston Civic Theater, Inc.
Executive Director
P.O. Box 1697

Lewiston, Idaho 83501

D. CHOICE OF LAW: This Agreement shall be governed by and interpreted in accordance with the laws of the State of Idaho, with venue for any action brought pursuant to this Agreement to be in the Second Judicial District, State of Idaho.

E. SEVERABILITY: In the event that any provision of this Agreement is found for any reason to be unenforceable, the remainder of this Agreement shall remain in full force and effect and shall be binding upon the Parties.

F. MODIFICATIONS: This Agreement may be modified or amended only by a writing duly executed by both Parties.

G. USE OF CITY NAME: Service Provider shall not include the name, logo, or any identifying marks of City in any advertising, sales promotion, or other publicity matter.

H. MERGER AND INTEGRATION: This writing embodies the whole agreement of the Parties. There are no promises, terms, conditions, or obligations other than those contained in this Agreement. All previous and contemporaneous communications, representations, or agreements, either verbal or written, between the Parties are superseded by this Agreement.

I. STATE OF IDAHO REQUIREMENTS: The following provisions are required by the State of Idaho. The inclusion of these provisions in this Agreement does not indicate City's support or opposition to these provisions nor agreement by City that these clauses are relevant to the subject matter of this Agreement. Rather, these provisions are included solely to comply with the laws of the State of Idaho.

1. CONTRACT WITH COMPANY OWNED OR OPERATED BY THE GOVERNMENT OF CHINA PROHIBITED: If this Agreement is to acquire or dispose of services, supplies, information technology, or construction, then, pursuant to Idaho Code § 67-2359, Service Provider certifies that Service Provider

is not a company currently owned or operated by the government of China and will not for the duration of this Agreement be owned or operated by the government of China. The terms “company” and “government of China” shall have the meanings ascribed to them in Idaho Code § 67-2359.

2. NO PUBLIC FUNDS FOR ABORTION ACT: Pursuant to Idaho Code § 18-8703, Service Provider certifies that it is not, and will not for the duration of this Agreement become, an abortion provider or an affiliate of an abortion provider, as those terms are defined in the “No Public Funds for Abortion Act,” Idaho Code §§ 18-8701 et seq.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the last day and year written below.

Signature page to follow

DATED this _____ day of _____ 2024.

CITY OF LEWISTON

By: _____

Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

DATED this _____ day of _____ 2024.

LEWISTON CIVIC THEATER, INC.

By: _____

Title: _____

STATE OF IDAHO)
) ss.
County of Nez Perce)

On this _____ day of _____ 2024, before me, a Notary Public, personally appeared _____, known or identified to me as the _____ of Lewiston Civic Theater, Inc., and stated he or she has the authority to execute this instrument on behalf of Lewiston Civic Theater, Inc., and did execute this instrument on behalf of Lewiston Civic Theater, Inc.

Notary Public for the State of Idaho
Commission Expires _____

EXHIBIT A

INSURANCE

- A. Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance written by an insurance company or companies with AM Best's rating(s) of A VIII or better. All insurance companies must be authorized to do business in the State of Idaho. By requiring insurance herein, City does not represent that coverage and limits are necessarily adequate to protect Service Provider, and such coverage and limits shall not be deemed as a limitation on Service Provider's liability under the indemnities granted to City in this Agreement.
- B. Certificates of Insurance and additional insured, primary and non-contributory, and waiver of subrogation endorsements evidencing the coverages required herein and endorsements required herein shall be provided to City upon request. All certificates must be signed by an authorized representative of Service Provider's Insurance carrier. Renewal certificates must be provided to City a minimum of five (5) days prior to the effective date of the renewal.
- C. Upon request, Certificates of Insurance shall be mailed to:
- City of Lewiston
 - Purchasing Division
 - P.O. Box 617
 - Lewiston, Idaho 83501
- D. Certificates must evidence the following minimum coverages:
1. WORKERS' COMPENSATION insurance meeting the statutory requirements of the State of Idaho, if applicable.
 2. EMPLOYERS' LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

Bodily Injury by Accident:	\$100,000 each accident
Bodily Injury by Disease:	\$500,000 policy limit
Bodily Injury by Disease:	\$100,000 each employee
 3. COMMERCIAL GENERAL LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

General Aggregate:	\$1,000,000
Product/Completed Operations Aggregate:	\$1,000,000
Personal & Advertising Injury Liability:	\$1,000,000
Per Occurrence:	\$1,000,000
Fire Legal Liability:	\$ 50,000

The Commercial General Liability ("CGL") insurance policy shall be written on an "Occurrence" form and shall cover liability arising from premises, operations, independent contractors, products, completed operations, personal injury, advertising injury, and liability assumed under an insured contract (including tort liability of

another assumed in a contract). City and its elected officials, agents, employees, successors and assigns shall be included as Additional Insureds under the CGL using ISO endorsement CG 20 10. The Additional Insured endorsement CG 20 10, or its equivalent, must be provided with the certificate of insurance.

- E. Service Provider shall keep the insurance policy in effect as long as this Agreement is in effect.
- F. Service Provider shall notify or require insurer to notify City at least fifteen (15) days prior to cancellation, non-renewal, or limitation in scope or coverage of Service Provider's policy.
- G. Nothing herein shall be construed as limiting, in any way, the extent to which Service Provider may be held responsible for payments of damages to persons or property from Service Provider's, or its subcontractor's, performance of the work covered under this Agreement.

**SERVICES AGREEMENT BETWEEN THE CITY OF LEWISTON
AND LEWISTON CIVIC THEATER, INC.**

THIS SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Lewiston, an Idaho municipal corporation (“City”), and Lewiston Civic Theater, Inc., an Idaho nonprofit corporation located at ~~832 Main Street~~ P.O. BOX 1697, Lewiston, Idaho (“Service Provider”). City and Service Provider may also individually be referred to as “Party” or collectively as “Parties.”

WHEREAS, City is authorized by various Idaho laws to conduct economic development activities, including the Local Economic Development Act, Idaho Code §§ 50-2901 *et seq.*; the Business Improvement Districts Act, Idaho Code §§ 50-2601 *et seq.*; and the Local Land Use Planning Act, Idaho Code §§ 67-6501 *et seq.*;

WHEREAS, pursuant to Idaho Code §§ 50-301 and 50-302, City is authorized to contract and to make all resolutions not inconsistent with the laws of the State of Idaho as may be expedient to maintain the peace, good government, and welfare of the City and its trade, commerce, and industry;

WHEREAS, Service Provider currently operates the Lewiston Civic Theater and, thereby, provides cultural facilities and activities that benefit the public;

WHEREAS, in order to provide cultural facilities and activities to the residents of City and to allocate City resources judiciously, City desires Service Provider to continue operation of the Lewiston Civic Theater, as well as assisting with implementing applicable, long-term strategies identified in City’s Strategic Plan; and

WHEREAS, Service Provider desires to perform such cultural services and activities on behalf of City.

NOW, THERFORE, in consideration of the mutual covenants and agreements herein contained, it is hereby agreed to and stipulated by and between City and Service Provider as follows:

I.

DUTIES OF SERVICE PROVIDER

A. SERVICES: Service Provider shall:

1. Organize various community theatre productions and support of local events;
2. Organize youth programs and education; and
3. Assist with implementing applicable, long-term strategies identified in City's Strategic Plan,

(collectively "Services"). All Services funded by City monies shall benefit the general public. Service Provider shall not, in any case, use the funds provided by City for private purposes. Recreational and cultural activities funded by City shall not benefit specific private individuals, corporations, or associations, whether a profit motive is involved or not.

B. BI-MONTHLY MEETINGS: Service Provider shall meet with City's Mayor every other month, beginning the month after this Agreement is signed, to discuss how City funds are being utilized and to inform City of upcoming events and projects related to this Agreement.

C. ANNUAL ACCOUNTING: Service Provider shall provide an oral presentation and supporting documentation to the City Council describing activities financed to date with City funds by May 25, 2024⁴⁵. Additionally, Service Provider shall provide a written report to City by June 30, 2025⁴⁴ detailing how City funds were utilized for recreational and cultural activities in accordance with this Agreement.

D. INDEPENDENT CONTRACTOR: The Parties agree that Service Provider is an independent contractor with no employment relationship with City.

E. EQUIPMENT AND SUPPLIES: Service Provider shall supply, at Service Provider's sole expense, all equipment, tools, materials, and/or supplies needed to accomplish the Services.

F. CONTRACTING AUTHORITY: Service Provider warrants that the signatory to this Agreement has the authority to fully bind Service Provider to enter into and be obligated to perform the duties set forth herein.

G. INSURANCE: Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance in accordance with the requirements set forth in Exhibit A, attached hereto and incorporated herein.

H. INDEMNIFICATION: Service Provider shall defend, indemnify, and hold City, its officers, agents, and employees harmless for all claims, losses, actions, damages, judgments, costs, expenses, and/or injuries to persons or property arising out of or in connection with any activities, acts, or omissions of Service Provider, its officers, agents or employees. In the event City is alleged to be liable on account of any activities, acts, or omissions of Service Provider, its officers, agents or employees, then Service Provider shall defend such allegations through counsel chosen by Service Provider, and Service Provider shall bear all costs, fees, and expenses of such defense, including, but not limited to, all attorney fees and expenses, court costs, and expert witness fees and expenses. This duty shall survive the termination or expiration of this Agreement.

II.

DUTIES OF CITY

A. PAYMENT: City agrees to pay Service Provider up to the total sum of Thirty Thousand Dollars (\$30,000). City shall pay Service Provider within thirty (30) days from receipt of invoice from Service Provider, unless other arrangements are made. All Services funded by City shall be for public purposes only.

B. DISBURSEMENT SCHEDULE: The total funding amount specified in this Agreement shall not be disbursed as a lump sum. Instead, disbursements will be made according to the following schedule:

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1. An initial payment of 25% of the total funding will be made upon signing approval of this Agreement;
2. A subsequent payment of 50% will be made upon the submission and approval of satisfactory progress reports and/or financial statements, demonstrating appropriate use of the funds.
3. The final 25% of the total funding will be disbursed upon completion submission and approval of the written report referenced in Section I. C. of this Agreement.

Disbursements are conditional upon compliance with all terms of this Agreement. The City reserves the right to withhold any payment if the Service Provider fails to meet these conditions or if the funding has not been used appropriately in accordance with the terms of this Agreement.

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III.

GENERAL PROVISIONS

A. **TERM AND RENEWAL:** The term of this Agreement shall be from October 1, 2023-2024 through September 30, 2024.

B. **TERMINATION:** City may terminate this Agreement, with or without cause, upon thirty (30) days' written notice to Service Provider.

C. **NOTICES:** All notices required to be given pursuant to this Agreement shall be in writing and shall be deemed delivered immediately if hand-delivered or forty-eight (48) hours after depositing the same in the U.S. mail, certified or registered, postage prepaid, addressed to the respective addresses set forth below:

City: City of Lewiston
City Clerk
P.O. Box 617
Lewiston, Idaho 83501

Service Provider: Lewiston Civic Theater, Inc.

Executive Director
P.O. Box 1697
Lewiston, Idaho 83501

D. CHOICE OF LAW: This Agreement shall be governed by and interpreted in accordance with the laws of the State of Idaho, with venue for any action brought pursuant to this Agreement to be in the Second Judicial District, State of Idaho.

E. SEVERABILITY: In the event that any provision of this Agreement is found for any reason to be unenforceable, the remainder of this Agreement shall remain in full force and effect and shall be binding upon the Parties.

F. MODIFICATIONS: This Agreement may be modified or amended only by a writing duly executed by both Parties.

G. USE OF CITY NAME: Service Provider shall not include the name, logo, or any identifying marks of City in any advertising, sales promotion, or other publicity matter.

H. MERGER AND INTEGRATION: This writing embodies the whole agreement of the Parties. There are no promises, terms, conditions, or obligations other than those contained in this Agreement. All previous and contemporaneous communications, representations, or agreements, either verbal or written, between the Parties are superseded by this Agreement.

I. STATE OF IDAHO REQUIREMENTS: The following provisions are required by the State of Idaho. The inclusion of these provisions in this Agreement does not indicate City's support or opposition to these provisions nor agreement by City that these clauses are relevant to the subject matter of this Agreement. Rather, these provisions are included solely to comply with the laws of the State of Idaho.

1. CONTRACT WITH COMPANY OWNED OR OPERATED BY THE GOVERNMENT OF CHINA PROHIBITED: If this Agreement is to acquire or dispose of services, supplies, information technology, or construction, then,

pursuant to Idaho Code § 67-2359, Service Provider certifies that Service Provider is not a company currently owned or operated by the government of China and will not for the duration of this Agreement be owned or operated by the government of China. The terms “company” and “government of China” shall have the meanings ascribed to them in Idaho Code § 67-2359.

2. NO PUBLIC FUNDS FOR ABORTION ACT: Pursuant to Idaho Code § 18-8703, Service Provider certifies that it is not, and will not for the duration of this Agreement become, an abortion provider or an affiliate of an abortion provider, as those terms are defined in the “No Public Funds for Abortion Act,” Idaho Code §§ 18-8701 et seq.

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IN WITNESS WHEREOF, the Parties have executed this Agreement on the last day and year written below.

Signature page to follow

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DATED this _____ day of _____ 202~~43~~⁴⁴.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

DATED this _____ day of _____ 202~~34~~⁴⁴.

LEWISTON CIVIC THEATER, INC.

By: _____
Title: _____

STATE OF IDAHO)
) ss.
County of Nez Perce)

On this _____ day of _____ 202~~34~~⁴⁴, before me, a Notary Public, personally appeared _____, known or identified to me as the _____ of Lewiston Civic Theater, Inc., and stated he or she has the authority to execute this instrument on behalf of Lewiston Civic Theater, Inc., and did execute this instrument on behalf of Lewiston Civic Theater, Inc.

Notary Public for the State of Idaho
Commission Expires _____

EXHIBIT A

INSURANCE

- A. Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance written by an insurance company or companies with AM Best's rating(s) of A VIII or better. All insurance companies must be authorized to do business in the State of Idaho. By requiring insurance herein, City does not represent that coverage and limits are necessarily adequate to protect Service Provider, and such coverage and limits shall not be deemed as a limitation on Service Provider's liability under the indemnities granted to City in this Agreement.
- B. Certificates of Insurance and additional insured, primary and non-contributory, and waiver of subrogation endorsements evidencing the coverages required herein and endorsements required herein shall be provided to City upon request. All certificates must be signed by an authorized representative of ~~Consultant~~ Service Provider's Insurance carrier. Renewal certificates must be provided to City a minimum of five (5) days prior to the effective date of the renewal.
- C. Upon request, Certificates of Insurance shall be mailed to:
City of Lewiston
Purchasing Division
P.O. Box 617
Lewiston, Idaho 83501
- D. Certificates must evidence the following minimum coverages:
1. WORKERS' COMPENSATION insurance meeting the statutory requirements of the State of Idaho, if applicable.
 2. EMPLOYERS' LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

Bodily Injury by Accident:	\$100,000 each accident
Bodily Injury by Disease:	\$500,000 policy limit
Bodily Injury by Disease:	\$100,000 each employee
 3. COMMERCIAL GENERAL LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

General Aggregate:	\$1,000,000
Product/Completed Operations Aggregate:	\$1,000,000
Personal & Advertising Injury Liability:	\$1,000,000
Per Occurrence:	\$1,000,000
Fire Legal Liability:	\$ 50,000

The Commercial General Liability ("CGL") insurance policy shall be written on an "Occurrence" form and shall cover liability arising from premises, operations, independent contractors, products, completed operations, personal injury,

advertising injury, and liability assumed under an insured contract (including tort liability of another assumed in a contract). City and its elected officials, agents, employees, successors and assigns shall be included as Additional Insureds under the CGL using ISO endorsement CG 20 10. The Additional Insured endorsement CG 20 10, or its equivalent, must be provided with the certificate of insurance.

- E. Service Provider shall keep the insurance policy in effect as long as this Agreement is in effect.
- F. Service Provider shall notify or require insurer to notify City at least fifteen (15) days prior to cancellation, non-renewal, or limitation in scope or coverage of Service Provider's policy.
- G. Nothing herein shall be construed as limiting, in any way, the extent to which Service Provider may be held responsible for payments of damages to persons or property from Service Provider's, or its subcontractor's, performance of the work covered under this Agreement.

SERVICES AGREEMENT BETWEEN THE CITY OF LEWISTON AND BEAUTIFUL DOWNTOWN LEWISTON REVITALIZATION CORPORATION

THIS SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Lewiston, an Idaho municipal corporation (“City”), and Beautiful Downtown Lewiston Revitalization Corporation, an Idaho nonprofit corporation located at 528 Main Street, Lewiston, Idaho (“Service Provider”). City and Service Provider may also individually be referred to as “Party” or collectively as “Parties.”

WHEREAS, City is authorized by various Idaho laws to conduct economic development activities, including the Local Economic Development Act, Idaho Code §§ 50-2901 *et seq.*; the Business Improvement Districts Act, Idaho Code §§ 50-2601 *et seq.*; and the Local Land Use Planning Act, Idaho Code §§ 67-6501 *et seq.*;

WHEREAS, pursuant to Idaho Code §§ 50-301 and 50-302, City is authorized to contract and to make all resolutions not inconsistent with the laws of the State of Idaho as may be expedient to maintain the good government and welfare of the City and its trade, commerce, and industry;

WHEREAS, in order to unify economic development activities and allocate City resources judiciously, City desires Service Provider to perform economic development activities on City’s behalf that benefit the public, including assisting with implementing applicable, long-term strategies identified in City’s Strategic Plan; and

WHEREAS, Service Provider desires to perform such economic development activities on behalf of City.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is hereby agreed to and stipulated by and between City and Service Provider as follows:

I.

DUTIES OF SERVICE PROVIDER

A. SERVICES: Service Provider shall:

1. Provide economic revitalization leadership for downtown Lewiston;
2. Encourage private investment in downtown Lewiston through activities such as the Downtown Property Tours;
3. Support businesses in downtown Lewiston by coordinating community events located in downtown Lewiston, such as Ladies Day Out, Crazy Days, Artwalk, Plaid Friday, and Small Business Saturday;
4. Market downtown Lewiston through Service Provider's website; investment in tourism marketing; and general branding, including downtown swag line use and flag posts, if applicable approvals are obtained;
5. Organize family-friendly events located in downtown Lewiston, such as Pumpkin Palooza, Sound Downtown, and Hot August Hoops;
6. Act as a liaison between City and the private sector to coordinate mutually beneficial initiatives and resolve issues, as needed; and
7. Assist with implementing applicable, long-term strategies identified in City's Strategic Plan,

(collectively "Services"). Service Provider shall not, in any case, use the funds provided by City for private purposes. Economic development activities performed by Service Provider and funded by City shall not benefit specific private individuals, corporations, or associations, whether a profit motive is involved or not.

B. BI-MONTHLY MEETINGS: Service Provider shall meet with City's Mayor every other month, beginning the month after this Agreement is signed, to discuss how City funds are being utilized and to inform City of upcoming events and projects related to this Agreement.

C. ANNUAL ACCOUNTING: Service Provider shall provide an oral presentation and supporting documentation to the City Council describing activities financed to date with City funds by May 5, 2025. Additionally, Service Provider shall provide a written report to City by June 30, 2025

detailing how City funds were utilized for economic development activities in accordance with this Agreement.

D. INDEPENDENT CONTRACTOR: The Parties agree that Service Provider is an independent contractor with no employment relationship with City.

E. EQUIPMENT AND SUPPLIES: Service Provider shall supply, at Service Provider's sole expense, all equipment, tools, materials, and/or supplies needed to accomplish the Services.

F. CONTRACTING AUTHORITY: Service Provider warrants that the signatory to this Agreement has the authority to fully bind Service Provider to enter into and be obligated to perform the duties set forth herein.

G. INSURANCE: Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance in accordance with the requirements set forth in Exhibit A, attached hereto and incorporated herein.

H. INDEMNIFICATION: Service Provider shall defend, indemnify, and hold City, its officers, agents, and employees harmless for all claims, losses, actions, damages, judgments, costs, expenses, and/or injuries to persons or property arising out of or in connection with any activities, acts, or omissions of Service Provider, its officers, agents, or employees. In the event City is alleged to be liable on account of any activities, acts, or omissions of Service Provider, its officers, agents, or employees, then Service Provider shall defend such allegations through counsel chosen by Service Provider, and Service Provider shall bear all costs, fees, and expenses of such defense, including, but not limited to, all attorney fees and expenses, court costs, and expert witness fees and expenses. This duty shall survive the termination or expiration of this Agreement.

II.

DUTIES OF CITY

- A. PAYMENT: City agrees to pay Service Provider up to the total sum of _____ (\$_____). City shall pay Service Provider within thirty (30) days from receipt of invoice from Service Provider unless other arrangements are made. All Services funded by City shall be for public purposes only.
- B. DISBURSEMENT SCHEDULE: The total funding amount specified in this Agreement shall not be disbursed as a lump sum. Instead, disbursements will be made according to the following schedule:
1. An initial payment of 25% of the total funding will be made upon approval of this agreement;
 2. A subsequent payment of 50% will be made upon the submission and approval of satisfactory progress reports and/or financial statements, demonstrating appropriate use of the funds.
 3. The final 25% of the total funding will be disbursed upon submission and approval of the written report referenced in Section I. C. of this Agreement.

Disbursements are conditional upon compliance with all terms of this Agreement. The City reserves the right to withhold any payment if the Service Provider fails to meet these conditions or if the funding has not been used in accordance with the terms of this Agreement.

III.

GENERAL PROVISIONS

- A. TERM AND RENEWAL: The term of this Agreement shall be from October 1, 2024 through September 30, 2025.

B. TERMINATION: City may terminate this Agreement, with or without cause, upon thirty (30) days' written notice to Service Provider.

C. NOTICES: All notices required to be given pursuant to this Agreement shall be in writing and shall be deemed delivered immediately if hand-delivered or forty-eight (48) hours after depositing the same in the U.S. mail, certified or registered, postage prepaid, addressed to the respective addresses set forth below:

City: City of Lewiston
City Clerk
P.O. Box 617
Lewiston, Idaho 83501

Service Provider: Beautiful Downtown Lewiston
Executive Director
528 Main Street
Lewiston, Idaho 83501

D. CHOICE OF LAW: This Agreement shall be governed by and interpreted in accordance with the laws of the State of Idaho, with venue for any action brought pursuant to this Agreement to be in the Second Judicial District, State of Idaho.

E. SEVERABILITY: In the event that any provision of this Agreement is found for any reason to be unenforceable, the remainder of this Agreement shall remain in full force and effect and shall be binding upon the Parties.

F. MODIFICATIONS: This Agreement may be modified or amended only by a writing duly executed by both Parties.

G. USE OF CITY NAME: Service Provider shall not include the name, logo, or any identifying marks of City in any advertising, sales promotion, or other publicity matter.

H. MERGER AND INTEGRATION: This writing embodies the whole agreement of the Parties. There are no promises, terms, conditions, or obligations other than those contained in this

Agreement. All previous and contemporaneous communications, representations, or agreements, either verbal or written, between the Parties are superseded by this Agreement.

I. STATE OF IDAHO REQUIREMENTS: The following provisions are required by the State of Idaho. The inclusion of these provisions in this Agreement does not indicate City's support or opposition to these provisions nor agreement by City that these clauses are relevant to the subject matter of this Agreement. Rather, these provisions are included solely to comply with the laws of the State of Idaho.

1. CONTRACT WITH COMPANY OWNED OR OPERATED BY THE GOVERNMENT OF CHINA PROHIBITED: If this Agreement is to acquire or dispose of services, supplies, information technology, or construction, then, pursuant to Idaho Code § 67-2359, Service Provider certifies that Service Provider is not a company currently owned or operated by the government of China and will not for the duration of this Agreement be owned or operated by the government of China. The terms "company" and "government of China" shall have the meanings ascribed to them in Idaho Code § 67-2359.
2. NO PUBLIC FUNDS FOR ABORTION ACT: Pursuant to Idaho Code § 18-8703, Service Provider certifies that it is not, and will not for the duration of this Agreement become, an abortion provider or an affiliate of an abortion provider, as those terms are defined in the "No Public Funds for Abortion Act," Idaho Code §§ 18-8701 et seq.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the last day and year written below.

Signature page to follow

DATED this _____ day of _____ 2024.

CITY OF LEWISTON

By: _____

Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

DATED this _____ day of _____ 2024.

**BEAUTIFUL DOWNTOWN LEWISTON
REVITALIZATION CORPORATION**

By: _____

Title: _____

STATE OF IDAHO)
) ss.
County of Nez Perce)

On this _____ day of _____ 2024, before me, a Notary Public, personally appeared _____, known or identified to me as the _____ of Beautiful Downtown Lewiston Revitalization Corporation and stated he or she has the authority to execute this instrument on behalf of Beautiful Downtown Lewiston Revitalization Corporation, and did execute this instrument on behalf of Beautiful Downtown Lewiston Revitalization Corporation.

Notary Public for the State of Idaho
Commission Expires _____

EXHIBIT A

INSURANCE

- A. Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance written by an insurance company or companies with AM Best's rating(s) of A VIII or better. All insurance companies must be authorized to do business in the State of Idaho. By requiring insurance herein, City does not represent that coverage and limits are necessarily adequate to protect Service Provider and such coverage and limits shall not be deemed as a limitation on Service Provider's liability under the indemnities granted to City in this Agreement.
- B. Certificates of Insurance and additional insured, primary and non-contributory, and waiver of subrogation endorsements evidencing the coverages required herein and endorsements required herein shall be provided to City upon request. All certificates must be signed by an authorized representative of Service Provider's Insurance carrier. Renewal certificates must be provided to City a minimum of five (5) days prior to the effective date of the renewal.
- C. Upon request, Certificates of Insurance shall be mailed to:
City of Lewiston
Purchasing Division
P.O. Box 617
Lewiston, Idaho 83501
- D. Certificates must evidence the following minimum coverages:
1. WORKERS' COMPENSATION insurance meeting the statutory requirements of the State of Idaho, if applicable.
 2. EMPLOYERS' LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

Bodily Injury by Accident:	\$100,000 each accident
Bodily Injury by Disease:	\$500,000 policy limit
Bodily Injury by Disease:	\$100,000 each employee
 3. COMMERCIAL GENERAL LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

General Aggregate:	\$1,000,000
Product/Completed Operations Aggregate:	\$1,000,000
Personal & Advertising Injury Liability:	\$1,000,000
Per Occurrence:	\$1,000,000
Fire Legal Liability:	\$ 50,000

The Commercial General Liability ("CGL") insurance policy shall be written on an "Occurrence" form and shall cover liability arising from premises, operations, independent contractors, products, completed operations, personal injury, advertising injury, and liability assumed under an insured contract (including tort liability of

another assumed in a contract). City and its elected officials, agents, employees, successors and assigns shall be included as Additional Insureds under the CGL using ISO endorsement CG 20 10. The Additional Insured endorsement CG 20 10, or its equivalent, must be provided with the certificate of insurance.

- E. Service Provider shall keep the insurance policy in effect as long as the Agreement is in effect.
- F. Service Provider shall notify or require insurer to notify City at least fifteen (15) days prior to cancellation, non-renewal, or limitation in scope or coverage of Service Provider's policy.
- G. Nothing herein shall be construed as limiting, in any way, the extent to which Service Provider may be held responsible for payments of damages to persons or property from Service Provider's, or its subcontractor's, performance of the work covered under this Agreement.

**SERVICES AGREEMENT BETWEEN THE CITY OF LEWISTON AND
BEAUTIFUL DOWNTOWN LEWISTON REVITALIZATION CORPORATION**

THIS SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Lewiston, an Idaho municipal corporation (“City”), and Beautiful Downtown Lewiston Revitalization Corporation, an Idaho nonprofit corporation located at ~~301-528~~ Main Street, ~~Suite 403~~, Lewiston, Idaho (“Service Provider”). City and Service Provider may also individually be referred to as “Party” or collectively as “Parties.”

WHEREAS, City is authorized by various Idaho laws to conduct economic development activities, including the Local Economic Development Act, Idaho Code §§ 50-2901 *et seq.*; the Business Improvement Districts Act, Idaho Code §§ 50-2601 *et seq.*; and the Local Land Use Planning Act, Idaho Code §§ 67-6501 *et seq.*;

WHEREAS, pursuant to Idaho Code §§ 50-301 and 50-302, City is authorized to contract and to make all resolutions not inconsistent with the laws of the State of Idaho as may be expedient to maintain the good government and welfare of the City and its trade, commerce, and industry;

WHEREAS, in order to unify economic development activities and allocate City resources judiciously, City desires Service Provider to perform economic development activities on City’s behalf that benefit the public, including assisting with implementing applicable, long-term strategies identified in City’s Strategic Plan; and

WHEREAS, Service Provider desires to perform such economic development activities on behalf of City.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is hereby agreed to and stipulated by and between City and Service Provider as follows:

I.

DUTIES OF SERVICE PROVIDER

A. SERVICES: Service Provider shall:

1. Provide economic revitalization leadership for downtown Lewiston;
2. Encourage private investment in downtown Lewiston ~~through: (i) activities~~ through activities such as the Downtown Property Tours, ~~and (ii) assisting businesses within the Downtown Lewiston Business Improvement District with available equipment and support for their own events;~~
3. Support businesses in downtown Lewiston by coordinating community events located in downtown Lewiston, such as Ladies Day Out, Crazy Days, Artwalk, Plaid Friday, and Small Business Saturday;
4. Market downtown Lewiston through Service Provider's website; investment in tourism marketing; and general branding, including downtown swag line use and flag posts, if applicable approvals are obtained;
5. Organize family-friendly events located in downtown Lewiston, such as Pumpkin Palooza, Sound Downtown, and Hot August Hoops;
6. Act as a liaison between City and the private sector to coordinate mutually beneficial initiatives and resolve issues, as needed; and
7. Assist with implementing applicable, long-term strategies identified in City's Strategic Plan,

(collectively "Services"). Service Provider shall not, in any case, use the funds provided by City for private purposes. Economic development activities performed by Service Provider and funded by City shall not benefit specific private individuals, corporations, or associations, whether a profit motive is involved or not.

B. BI-MONTHLY MEETINGS: Service Provider shall meet with City's Mayor every other month, beginning the month after this Agreement is signed, to discuss how City funds are being utilized and to inform City of upcoming events and projects related to this Agreement.

C. ANNUAL ACCOUNTING: Service Provider shall provide an oral presentation and supporting documentation to the City Council describing activities financed to date with City

funds by May ~~2, 2024~~5, 2025. Additionally, Service Provider shall provide a written report to City by June 30, ~~2024-2025~~ detailing how City funds were utilized for economic development activities in accordance with this Agreement.

D. INDEPENDENT CONTRACTOR: The Parties agree that Service Provider is an independent contractor with no employment relationship with City.

E. EQUIPMENT AND SUPPLIES: Service Provider shall supply, at Service Provider's sole expense, all equipment, tools, materials, and/or supplies needed to accomplish the Services.

F. CONTRACTING AUTHORITY: Service Provider warrants that the signatory to this Agreement has the authority to fully bind Service Provider to enter into and be obligated to perform the duties set forth herein.

G. INSURANCE: Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance in accordance with the requirements set forth in Exhibit A, attached hereto and incorporated herein.

H. INDEMNIFICATION: Service Provider shall defend, indemnify, and hold City, its officers, agents, and employees harmless for all claims, losses, actions, damages, judgments, costs, expenses, and/or injuries to persons or property arising out of or in connection with any activities, acts, or omissions of Service Provider, its officers, agents, or employees. In the event City is alleged to be liable on account of any activities, acts, or omissions of Service Provider, its officers, agents, or employees, then Service Provider shall defend such allegations through counsel chosen by Service Provider, and Service Provider shall bear all costs, fees, and expenses of such defense, including, but not limited to, all attorney fees and expenses, court costs, and expert witness fees and expenses. This duty shall survive the termination or expiration of this Agreement.

II. DUTIES OF CITY

A. PAYMENT: City agrees to pay Service Provider up to the total sum of Thirty Thousand Dollars (\$ 30,000). City shall pay Service Provider within thirty (30) days from receipt of invoice from Service Provider, unless other arrangements are made. All Services funded by City shall be for public purposes only.

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B. DISBURSEMENT SCHEDULE: The total funding amount specified in this Agreement shall not be disbursed as a lump sum. Instead, disbursements will be made according to the following schedule:

1. An initial payment of 25% percentage of the total funding will be made upon signing approval of this agreement;
2. A subsequent payment of 50% wWill be made upon the submission and approval of satisfactory progress reports and/or financial statements, demonstrating appropriate use of the funds.
3. The final 25% percentage of the total funding will be disbursed upon completion submission and approval of the written report referenced in Section I. C. of this Agreement.

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Disbursements are conditional upon compliance with all terms of this Agreement. The City reserves the right to withhold any payment if the Service Provider fails to meet these conditions or if the funding has not been used appropriately in accordance with the terms of this Agreement.

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III. GENERAL PROVISIONS

A. TERM AND RENEWAL: The term of this Agreement shall be from October 1, 202~~4~~³ through September 30, 202~~5~~⁴.

B. TERMINATION: City may terminate this Agreement, with or without cause, upon thirty (30) days' written notice to Service Provider.

C. NOTICES: All notices required to be given pursuant to this Agreement shall be in writing and shall be deemed delivered immediately if hand-delivered or forty-eight (48) hours after depositing the same in the U.S. mail, certified or registered, postage prepaid, addressed to the respective addresses set forth below:

City: City of Lewiston
City Clerk
P.O. Box 617
Lewiston, Idaho 83501

Service Provider: Beautiful Downtown Lewiston
Executive Director
~~301-528~~ Main Street, ~~Suite 103~~
Lewiston, Idaho 83501

D. CHOICE OF LAW: This Agreement shall be governed by and interpreted in accordance with the laws of the State of Idaho, with venue for any action brought pursuant to this Agreement to be in the Second Judicial District, State of Idaho.

E. SEVERABILITY: In the event that any provision of this Agreement is found for any reason to be unenforceable, the remainder of this Agreement shall remain in full force and effect and shall be binding upon the Parties.

F. MODIFICATIONS: This Agreement may be modified or amended only by a writing duly executed by both Parties.

G. USE OF CITY NAME: Service Provider shall not include the name, logo, or any identifying marks of City in any advertising, sales promotion, or other publicity matter.

H. MERGER AND INTEGRATION: This writing embodies the whole agreement of the Parties. There are no promises, terms, conditions, or obligations other than those contained in this Agreement. All previous and contemporaneous communications, representations, or agreements, either verbal or written, between the Parties are superseded by this Agreement.

I. STATE OF IDAHO REQUIREMENTS: The following provisions are required by the State of Idaho. The inclusion of these provisions in this Agreement does not indicate City's support or opposition to these provisions nor agreement by City that these clauses are relevant to the subject matter of this Agreement. Rather, these provisions are included solely to comply with the laws of the State of Idaho.

1. CONTRACT WITH COMPANY OWNED OR OPERATED BY THE GOVERNMENT OF CHINA PROHIBITED: If this Agreement is to acquire or dispose of services, supplies, information technology, or construction, then, pursuant to Idaho Code § 67-2359, Service Provider certifies that Service Provider is not a company currently owned or operated by the government of China and will not for the duration of this Agreement be owned or operated by the government of China. The terms "company" and "government of China" shall have the meanings ascribed to them in Idaho Code § 67-2359.

2. NO PUBLIC FUNDS FOR ABORTION ACT: Pursuant to Idaho Code § 18-8703, Service Provider certifies that it is not, and will not for the duration of this Agreement become, an abortion provider or an affiliate of an abortion provider, as those terms are defined in the "No Public Funds for Abortion Act," Idaho Code §§ 18-8701 et seq.

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IN WITNESS WHEREOF, the Parties have executed this Agreement on the last day and year written below.

Signature page to follow

DATED this _____ day of _____ 202~~4~~³.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

DATED this _____ day of _____ 202~~3~~⁴.

**BEAUTIFUL DOWNTOWN LEWISTON
REVITALIZATION CORPORATION**

By: _____

Title: _____

STATE OF IDAHO)
) ss.
County of Nez Perce)

On this ____ day of _____ 202~~3~~⁴, before me, a Notary Public, personally appeared _____, known or identified to me as the _____ of Beautiful Downtown Lewiston Revitalization Corporation and stated he or she has the authority to execute this instrument on behalf of Beautiful Downtown Lewiston Revitalization Corporation, and did execute this instrument on behalf of Beautiful Downtown Lewiston Revitalization Corporation.

Notary Public for the State of Idaho
Commission Expires _____

EXHIBIT A

INSURANCE

- A. Service Provider, at its sole expense, shall procure and maintain in full force and effect insurance written by an insurance company or companies with AM Best's rating(s) of A VIII or better. All insurance companies must be authorized to do business in the State of Idaho. By requiring insurance herein, City does not represent that coverage and limits are necessarily adequate to protect Service Provider and such coverage and limits shall not be deemed as a limitation on Service Provider's liability under the indemnities granted to City in this Agreement.
- B. Certificates of Insurance and additional insured, primary and non-contributory, and waiver of subrogation endorsements evidencing the coverages required herein and endorsements required herein shall be provided to City upon request. All certificates must be signed by an authorized representative of ~~Consultant~~Service Provider's Insurance carrier. Renewal certificates must be provided to City a minimum of five (5) days prior to the effective date of the renewal.
- C. Upon request, Certificates of Insurance shall be mailed to:
City of Lewiston
Purchasing Division
P.O. Box 617
Lewiston, Idaho 83501
- D. Certificates must evidence the following minimum coverages:
1. WORKERS' COMPENSATION insurance meeting the statutory requirements of the State of Idaho, if applicable.
 2. EMPLOYERS' LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

Bodily Injury by Accident:	\$100,000 each accident
Bodily Injury by Disease:	\$500,000 policy limit
Bodily Injury by Disease:	\$100,000 each employee
 3. COMMERCIAL GENERAL LIABILITY insurance, if applicable, providing limits of liability in the following amounts:

General Aggregate:	\$1,000,000
Product/Completed Operations Aggregate:	\$1,000,000
Personal & Advertising Injury Liability:	\$1,000,000
Per Occurrence:	\$1,000,000
Fire Legal Liability:	\$ 50,000

The Commercial General Liability ("CGL") insurance policy shall be written on an "Occurrence" form and shall cover liability arising from premises, operations, independent contractors, products, completed operations, personal injury,

advertising injury, and liability assumed under an insured contract (including tort liability of another assumed in a contract). City and its elected officials, agents, employees, successors and assigns shall be included as Additional Insureds under the CGL using ISO endorsement CG 20 10. The Additional Insured endorsement CG 20 10, or its equivalent, must be provided with the certificate of insurance.

- E. Service Provider shall keep the insurance policy in effect as long as the Agreement is in effect.
- F. Service Provider shall notify or require insurer to notify City at least fifteen (15) days prior to cancellation, non-renewal, or limitation in scope or coverage of Service Provider's policy.
- G. Nothing herein shall be construed as limiting, in any way, the extent to which Service Provider may be held responsible for payments of damages to persons or property from Service Provider's, or its subcontractor's, performance of the work covered under this Agreement.



CITY COUNCIL MEETING AGENDA ITEM SUMMARY

ITEM TITLE CHANGE ORDER NO. 5: 2023 SEWER BYPASS LINE 12TH ST TO LEVEE BYPASS (WW512)	AGENDA NO. VI. E. AGENDA DATE: October 14, 2024
ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.) The City Council approved, and the Mayor executed an agreement in the amount of \$1,092,710 with ML Albright & Sons, Inc. in September 2023 to construct a 36" sewer trunkline bypass from 12th St to the Levee Bypass. The construction includes horizontal jack & boring of the 48" steel casing under the railroad as well as diversion structure, manhole surface restoration, by-pass pumping, and traffic control. This project is a task order under the Master Agreement for Professional Services awarded to J-U-B Engineers and signed September 2019 to carry-out Priority I Capital Improvements to the Wastewater Collection System recommended in the City of Lewiston, Idaho Wastewater System Master Plan adopted in July 2018. The Master Agreement was intended to develop and construct improvement projects during a 5-year term. The first change order to the construction agreement with ML Albright & Sons updated a time change in the General Conditions of the Contract with no monetary changes. The second change order was for the amount of \$29,724.44 for materials and labor to install an additional outlet that was not foreseen in the original plans, an additional 8' of casing under railroad fill slopes per the railroad's requirement, and a proposed risk mitigation measure proposed by the Contractor to ensure sufficient grade in the casing. This also added 5 working days to the contract. The second change order was signed by the Public Works Director in February 2024, according to the City's Purchasing Policy procurement thresholds. Which brought the adjusted contract price to \$1,122,434.44. The third change order was for the amount of \$55,549.00 to include the cost of additional permit required by the railroad in order for the project to proceed, additional costs to the boring company for the standby time to obtain the railroad permit, and additional insurance for the contractor required by the railroad. This change order was signed by the City's Public Works director in April 2024. A fourth Change Order was drafted but was voided and never issued. Change Order 05 has been negotiated with the Contractor. Change Order 05 is broken up into four categories. First are two areas of large rock bore obstructions that were encountered while boring the new line under the railroad. These required removal of the boring auger and excavation of the large rocks by hand for \$26,729.01. Second is additional sewer bypass pumping costs. The project schedule required more days of construction while bypass pumping this major 36" sewer line. The contractor's time in	

additional pump rental and labor to maintain the pumps, especially periodic rag removal, are included here. It also includes costs to construct a suction manifold that was required due to overly thick manhole walls where the pumps pulled from and costs to adjust operations to flows that were less than anticipated. The pumps item totals \$103,346.69. Third is costs related to the 36" concrete pipe being both extremely thick walled and flat-bottomed instead of circular in cross-section. The unusual pipe shape and wall thickness resulted in slower excavation, specialty concrete sawing of the removal section, and special redesigned connections to the new flow-splitting vault. These costs total \$110,947.15. Fourth is excavation, removal and backfill of an old abandoned fuel oil tank under the sidewalk in the path of construction for \$38,908.81. The total of Change Order 05 is \$279,931.66.

The project has been successfully completed, and the contractor is demobilized from the site. The City and the Contractor have been negotiating this final change order since completion of the project. The final change order is over the threshold and requires the Council's approval and the Mayor's signature.

BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources)

The project is funded by the Wastewater Enterprise fund. The total cost of the project, including this \$279,931.66 change order, will bring the total project cost to \$1,457,915.20, and will be paid using the fiscal year 2024 capital budget.

ACTION PROPOSED

Staff recommends City Council to approve and the Mayor to sign final Change Order 05 for \$279,931.76 with ML Albright & Sons, Inc. on the 2023 Sewer Bypass Line 12TH to Levee Bypass (WW512).

CITY OF LEWISTON
CHANGE ORDER

CHANGE ORDER NUMBER 5

DATE 9/10/2024

CONTRACTED FOR: 2023 Sewer Bypass Line 12th St to Levee Bypass [(WW512) (IFB-23-015)]

CONTRACTOR ML Albright & Sons

YOU ARE HEREBY REQUESTED TO COMPLY WITH THE FOLLOWING CHANGES
FROM THE CONTRACT PLANS AND SPECIFICATIONS

DESCRIPTION OF CHANGES	INCREASE IN CONTRACT PRICE	DECREASE IN CONTRACT PRICE
1) COR6 Boring Obstructions (0 days)	\$ 26,729.01	NA
2) COR7 Additional Pumping (20 days)	\$ 103,346.69	
3) COR8 Unforeseen Concrete Pipe Thickness (15 days)	\$ 110,947.15	
4) COR9 Underground Storage Tank Removal (3 days)	\$ 38,908.91	
5)		
6)		
7)		
8)		
9)		
10)		
TOTAL	\$ 279,931.76	\$ -

JUSTIFICATION FOR CHANGE:

****Current Contract Time:**** 57 working days ****Revised Contract Time:**** 95 working days

Summary for Change Order Justification (Combining Requests 6-9)

Unforeseen Conditions: Multiple obstacles encountered during the boring process (COR 6). Existing 36" concrete pipe was cast-in-place, thicker than expected (COR 8). Existing Sewer Manhole Condition for Bypass Pumping (COR 7). Discovery of an existing tank during excavation (COR 9).

Scope of Work Changes: Removal of unforeseen obstacles encountered during boring (COR 6). Additional excavation, labor, and subcontractors required due to the cast-in-place concrete pipe (COR 8). Modifications to bypass pumping system due to delays (COR 7). Excavation, removal, and backfilling of the discovered tank (COR 9).

Justification: These changes are necessary to address unforeseen conditions encountered during construction. The unexpected obstacles, cast-in-place concrete pipe, bypass pumping, and discovered tank require additional work beyond the original scope of the project. Completing this work is essential for the successful installation of the new sewer bypass line.

Contract Amount To Date \$1,177,983.44

THE SUM OF \$ 279,931.76 IS HEREBY ADDED TO
THE ADJUSTED CONTRACT PRICE TO DATE IS HEREBY \$1,457,915.20

THE TIME PROVIDED FOR THIS CHANGE HAS INCREASED
TO A REVISED WORKING DAYS TO SUBSTANTIAL COMPLETION OF 95 working days

THIS DOCUMENT WILL BECOME A SUPPLEMENT TO THE CONTRACT AND
ALL PROVISIONS FOR THE CONTRACT WILL APPLY HERETO.

RECOMMENDED BY  Garrett Frei 2024.09.18 10:04:42 -07'00' DATE 9/18/24
(PROJECT ENGINEER)

ACCEPTED BY  Digitally signed by Marvin Albright
DN: cn=Marvin Albright, o=ML Albright & Sons, Inc., ou=Contractors, email=marvin@mlalbright.com, c=US
(CONTRACTOR) DATE 9/19/24

RECOMMENDED BY _____ DATE _____
(DIRECTOR OF PUBLIC WORKS)



M.L. ALBRIGHT & SONS, INC.

General & Excavation Contractors

6182 Lapwai Road
P.O. Box 603
Lewiston, ID 83501

Phone: (208) 743-2100
Fax: (208) 743-2166
Email: mlasons@mlalbright.com

CHANGE ORDER REQUEST

To: City Of Lewiston
Joe Kaufman
P.O. Box 617
Lewiston, ID 83501

Project: 2023 Sewer Bypass Line
12th St. To Levee Bypass
(WW512)
Lewiston, ID 83501

Project #: IFB-23-015
MLA Job #: 23044

July 26, 2024
COR #: 07

COR Type
Requested

Additional Bypass Pumping Time

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SUMMARY OF WORK

This change order request is for costs associated with the additional time and materials related to bypass pumping operations. Due to unforeseen conditions, there was a 2 week delay in firing the pumps. Once the pumps started, it was determined to supplied flow information was incorrect and the planned pumps needed to be switched out to prevent cavitation. Additionally, the existing suction manhole was cast-in-place with 11" thick walls which prevented the designed suctions hoses from being installed. It was determined in the field that a custom manifold would be needed which caused additional rental times.

ITEM	DESCRIPTION	QUANTITY	UM	UNIT PRICE	AMOUNT
1	Unclogging Pumps (no time charged for unclogging in 1st two weeks of pumps running)	3 Days		\$10,975.00	\$32,925.00
2	Pump Rental (additional 4 weeks)	1 LS		\$37,875.20	\$37,875.20
3	Pump Fuel	1 LS		\$6,500.00	\$6,500.00
4	Custom Manifold (due to thick MH walls)	1 LS		\$9,900.00	\$9,900.00
5	Trench Box Rental	1 LS		\$5,800.00	\$5,800.00
6	Traffic Control Maintenance	1 LS		\$2,500.00	\$2,500.00
7	Potable Toilet Rental	1 LS		\$1,070.00	\$1,070.00
8	Bladder Rental	4 Week		\$1,312.30	\$5,249.20
				Subtotal =	\$101,819.40
Idaho Use Tax Is Included In All Materials Listed Above				0.000% Sales Tax =	\$0.00
Project Bond Costs				1.500% Bond =	\$1,527.29
20 Additional Contract Days Required For This Work				TOTAL =	\$103,346.69

By: Ben Waldemarson
Ben Waldemarson
benw@mlalbright.com

Approved By: City Of Lewiston

Signature: _____

Date: July 26, 2024

Date: _____



M.L. ALBRIGHT & SONS, INC.

General & Excavation Contractors

6182 Lapwai Road
P.O. Box 603
Lewiston, ID 83501

Phone: (208) 743-2100
Fax: (208) 743-2166
Email: mlasons@mlalbright.com

CHANGE ORDER REQUEST

To: City Of Lewiston
Joe Kaufman
P.O. Box 617
Lewiston, ID 83501

Project: 2023 Sewer Bypass Line
12th St. To Levee Bypass
(WW512)
Lewiston, ID 83501

Project #: IFB-23-015
MLA Job #: 23044

July 26, 2024
COR #: 08

COR Type
Requested

Existing 36" Concrete Pipe Conflict & Vault Modifications

SUMMARY OF WORK

This change order request is for additional costs associated with the existing concrete pipe. After exposing the pipe it was discovered the pipe was cast in place, not cylindrical, and larger than expected. Due to the size and shape of pipe, additional subcontractors were needed and additional labor time was spent excavating for the additional work. Had the existing pipe NOT been cast-in-place, the pipe could have been broken and removed in a more timely manor. Additionally, the locates were incorrect by over 2 ft and due to traffic safety concerns, the excavation could not have been expanded to allow for more productive excavation.

ITEM	DESCRIPTION	QUANTITY	UM	UNIT PRICE	AMOUNT
1	Pro Cut (subcontractor)	1	LS	\$9,600.00	\$9,600.00
2	DR Pipeline (subcontractor)	1	LS	\$18,390.00	\$18,390.00
3	Subcontractor Allowable Markup	1	LS	5.00%	\$1,399.50
4	Misc. Cost	1	LS	\$66,893.04	\$66,893.04
	Conc Collar Labor (4 lab, Cat 320, welding)	1	LS	\$4,200.00	
	Materials (conc, all-thread, SS pipe stands)	1	LS	\$3,500.00	
	Excavator Rental	1	LS	\$2,121.79	
	Excavation Labor (due to cast-in-place pipe)	5	Days	\$10,335.00	
	Additional Backfill Material	75	Ton	\$19.95	
	8" Water Line CDF Support (material & labor)	1	LS	\$3,900.00	
5	Vault Platforms	1	LS	\$2,225.00	\$2,225.00
6	Traffic Control Maintenance	5	Days	\$1,000.00	\$5,000.00
7	Trench Box Rental	1	LS	\$5,800.00	\$5,800.00
				Subtotal =	\$109,307.54
	Idaho Use Tax Is Included In All Materials Listed Above	0.000%		Sales Tax =	\$0.00
	Project Bond Costs	1.500%		Bond =	\$1,639.61
	15 Additional Contract Days Required For This Work			TOTAL =	\$110,947.15

By: Ben Waldemarson
Ben Waldemarson
benw@mlalbright.com

Approved By: City Of Lewiston

Signature: _____

Date: July 26, 2024

Date: _____



M.L. ALBRIGHT & SONS, INC.

General & Excavation Contractors

6182 Lapwai Road
P.O. Box 603
Lewiston, ID 83501

Phone: (208) 743-2100
Fax: (208) 743-2166
Email: mlasons@mlalbright.com

CHANGE ORDER REQUEST

To: City Of Lewiston
Joe Kaufman
P.O. Box 617
Lewiston, ID 83501

Project: 2023 Sewer Bypass Line
12th St. To Levee Bypass
(WW512)
Lewiston, ID 83501

Project #: IFB-23-015
MLA Job #: 23044

July 26, 2024
COR #: 09

COR Type
Requested Existing Tank Removal

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SUMMARY OF WORK

This change order is for work associated with excavation, removal and backfill of an existing tank discovered within our trench excavation limits. With the tank excavation limits being approx. 6' x 20' and 8' deep, and the existing backfill material around the tank caving in, this greatly impacted excavation for the designed 36" sewer pipe.

ITEM	DESCRIPTION	QUANTITY UM	UNIT PRICE	AMOUNT
1	MLA Crew Time	3 Day	\$10,975.00	\$32,925.00
2	Clearwater Industrial (vac truck rental)	1 LS	\$4,318.00	\$4,318.00
3	Subcontractor Allowable Markup	1 LS	5.00%	\$215.90
4	Backfill Material	70 Ton	\$12.50	\$875.00

Idaho Use Tax Is Included In All Materials Listed Above	0.000%	Subtotal =	\$38,333.90
Project Bond Costs	1.500%	Sales Tax =	\$0.00
		Bond =	\$575.01
3 Additional Contract Days Required For This Work		TOTAL =	\$38,908.91

By: Ben Waldemarson
Ben Waldemarson
benw@mlalbright.com

Approved By: City Of Lewiston

Signature: _____

Date: July 26, 2024

Date: _____



M.L. ALBRIGHT & SONS, INC.

General & Excavation Contractors

**6182 Lapwai Road
P.O. Box 603
Lewiston, ID 83501**

**Phone: (208) 743-2100
Fax: (208) 743-2166
Email: mlasons@mlalbright.com**

Change Order Request 07, 08, & 09 Justification of Costs

COR #07 – Additional Bypass Pumping Time

- **Item No. 1 – Unclogging Pumps**
 - During the first two weeks of bypass pumping, there was only one time we had to stop work and unclog the bypass system. However, in the last two weeks, there were multiple instances where the system needed unclogging. Matt tracked this time and total time accumulated to 3 days
 - MLA Daily Crew Charge was \$10,975 per day
 - Cat 349 Excavator = \$205 per hour
 - Cat 320 Excavator = \$150 per hour
 - Cat 305 Excavator = \$80 per hour
 - Cat 289 Skidsteer = \$80 per hour
 - Kenworth Dump Truck = \$155 per hour
 - General Laborer = \$75 per hour / ea (4 total onsite)
 - Superintendent = \$95 per hour / ea (2 total onsite)

 - Regular Hourly Crew Rate = \$1,160 per hour
 - Overtime Hourly Crew Rate = \$847.50 per hour
 - Daily Rate @ 8 hr / day = \$9,280 per day
 - Avg Daily Overtime (2 hrs / day) = \$1,695 per day
- **Item No. 2 – Rump Rental**
 - As shown on our project schedule, we anticipated bypass pumping to take 1 – 2 weeks. However, due to the unforeseen issues with the suction manhole, existing 36" concrete pipe size and construction and poor locate of existing concrete pipe, the final pumping time totaled to 6 weeks. The existing manhole at 13th St & Main St caused a 5 day delay in construction, due size and configuration of the existing concrete pipe, we had an additional 5 days of excavation. There was an additional 5 days in the completing connections to the existing pipe with concrete collars. Finally, there was an additional misc. 5 days of downtime developing plans on how to move forward after each new obstacle arose. These delays and obstacles totaled 4 additional weeks rental time of the bypass pumping system.
 - The requested amount is based on the final bill provided by bypass pump system company and prorated over the 6 week duration.
- **Item No. 3 – Custom Manifold**
 - The project pumping plan called for using an existing manhole located at 13th St and Main St. Per the plan, we were to install two 12" suction pipes into this manhole. On top of the existing structure, there is a standard manhole frame & lid with an inside dimension of 24". However, due to the flanges on the ends of each suction pipe, the existing opening in the manhole did not allow enough room for both pipes. After exposing the existing manhole, it was discovered the manhole was cast-in-place and did not have a removable cone. Additionally, the sidewalls were approx. 8" thick and there was a vertical taper of approx. 7ft. Due to the construction of the existing manhole, it was not feasible to remove any portion to allow room for both suction pipes.
 - The solution was to construct a custom manifold and to accommodate a single suction line. This manifold had to be construction to incorporate the three pumps onsite, per the pumping plan. Since the manifold was custom had to be built offsite, the installation crew left and waited for the manifold to be built. It took approx. 1 week for the manifold to be construction and the installation crew to return. For the sake of time to the project, the

installation crew worked through a weekend so the system would be ready by the following Monday and excavation could continue.

- This price includes the custom single suction manifold and the additional mobilization cost for the installation crew.

COR #08 – 36" Concrete Pipe Conflict & Vault Modifications

- Item No.4 Misc Cost
 - In the field, the existing 36" concrete pipe was approx. 57" wide and 63" tall. Therefore, the called for transition couplers would not work to connect this pipe to the new plastic pipe. Additionally, the existing concrete pipe is not constructed with individual sections, it is cast-in-place. This caused the issue of removing a section for the new bypass vault and having a straight cut so the new pipe would have a tight connection to the existing pipe. For us to get a clean cut, we had to hire Pro Cut, who needed the existing pipe completely exposed. This meant we needed to rent a smaller excavator and lower it into our excavation pit.
 - The use of the smaller excavator slowed our production rate and the requirements of the Pro Cut, increased the amount of excavation required. Additionally, the design location of the existing pipe was off by over 2ft. This caused issues once the pipe was exposed since our trench boxes could not be moved once the existing pipe was exposed. Our excavation pit maximized the available amount of room to allow 1 lane of traffic since the new bypass vault is located near the middle of Main St.
 - MLA Daily Crew Charge was \$10,335 per day
 - Cat 349 Excavator = \$205 per hour
 - Cat 320 Excavator = \$150 per hour
 - Cat 289 Skidsteer = \$80 per hour
 - Kenworth Dump Truck = \$155 per hour
 - General Laborer = \$75 per hour / ea (4 total onsite)
 - Superintendent = \$95 per hour / ea (2 total onsite)

 - Regular Hourly Crew Rate = \$1,080 per hour
 - Overtime Hourly Crew Rate = \$847.50 per hour
 - Daily Rate @ 8 hr / day = \$8,640 per day
 - Avg Daily Overtime (2 hrs / day) = \$1,695 per day
 - Rate excludes mini excavator since it has a separate item based on rental charges.

COR #09 – Existing Tank Removal

- MLA Daily Crew Charge was \$10,975 per day
 - Cat 349 Excavator = \$205 per hour
 - Cat 320 Excavator = \$150 per hour
 - Cat 305 Excavator = \$80 per hour
 - Cat 289 Skidsteer = \$80 per hour
 - Kenworth Dump Truck = \$155 per hour
 - General Laborer = \$75 per hour / ea (4 total onsite)
 - Superintendent = \$95 per hour / ea (2 total onsite)

 - Regular Hourly Crew Rate = \$1,160 per hour
 - Overtime Hourly Crew Rate = \$847.50 per hour
 - Daily Rate @ 8 hr / day = \$9,280 per day
 - Avg Daily Overtime (2 hrs / day) = \$1,695 per day



CITY COUNCIL MEETING AGENDA ITEM SUMMARY

ITEM TITLE SOURCEWELL PURCHASE - MOWER	AGENDA NO. VI. F. AGENDA DATE: October 14, 2024
ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.) On February 25, 2013, the Council approved Resolution 2013-5, establishing the City's membership agreement with the National Joint Powers Alliance (NJPA), a purchasing cooperative. NJPA has since changed its name to Sourcewell; however, this name change did not impact the City's membership. The purpose of this purchase is to replace unit #400, a 2014 Toro Groundmaster 5910 large area mower. The current mower will be surplused once the new mower is in service. The Parks and Recreation Department plans to purchase one large area rotary mower with a 192" deck through the Sourcewell contract. Three manufacturers were considered: John Deere, Jacobsen, and Toro. John Deere did not meet the necessary specifications, as their mower deck falls four feet short of our requirements. Jacobsen is no longer represented by a dealer within our serviceable area, with the closest located in Boise, ID. In contrast, Toro has a dealer in the Spokane area and offers Sourcewell pricing, while also meeting our specifications. Discussions between Park Maintenance and Fleet Maintenance concluded that the large area mower would adequately meet their maintenance needs.	
BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources) A budget of \$155,000 was allocated in FY25 from the Fleet Replacement Fund for the mower purchase. Although the quote of \$158,944.97 exceeds the funds allocated in FY25 by a few thousand dollars, Fleet anticipates making minimal purchases this year and expects to comfortably absorb the additional expense. Currently, the delivery timeframe is approximately nine months. Due to this extended delivery period, Toro is unable to lock in a fixed price; the final cost will be determined at the time of delivery. To account for potential price fluctuations, staff requests approval for the mower purchase be a total amount of \$166,892.22, which includes provisions for a possible 5% increase.	

ACTION PROPOSED

Staff requests the City Council's approval to purchase one Toro mower through Sourcewell contract #031121-TCC from Turf Star. The total amount for this purchase is \$166,892.22. Staff also seeks authorization to proceed with the acquisition of the mower.



Pacific Northwest Division
PO Box 748728
Los Angeles, CA, 90074-8728
Phone: 800-585-8001

QUOTE

Quote Nbr.: Q004482
Order Date: 9/27/2024
Valid Until:
Sales Person: Kelly Bowen
Customer ID: 03256
Reference:
Payment Terms:
For: Braun, Robin

Notes: All Pricing on Sourcewell Contract #062117-TTC (22% off MSRP)

FOR:	SHIP TO:	BILL TO:
City of Lewiston Svc Center	City of Lewiston Svc Center	City of Lewiston Svc Center
PO Box 617	PO Box 617	PO Box 617
1424 Main Street	1424 Main Street	1424 Main Street
Lewiston ID 83501	Lewiston ID 83501	Lewiston ID 83501
United States of America	United States of America	United States of America

NO.	ITEM	QTY.	UOM	PRICE	AMOUNT
1	31699: GM5910 T4 Finalw/All Season Safety Cab	1.0000	EA	150,887.1000	150,887.10
2	31671: Turn Signal Kit, MY21 &Newer	1.0000	EA	152.8800	152.88
3	132-1391: BLADE SERVICE PACK, ATOMIC 20.00 IN	1.0000	EA	320.6580	320.66
4	93-5973: 10IN FOAM FILLED WHEEL ASM (Supersedes 76-1880)	10.0000	EA	209.6328	2,096.33
5	FSD1: Setup	1.0000	EA	2,945.0000	2,945.00
6	FSD2: Delivery	1.0000	EA	2,543.0000	2,543.00

Signature:

Quote Total: 158,944.97
Tax Total: 0.00
Total (USD): 158,944.97



QUOTE

Quote Nbr.:

Q004482

Standard Terms and Conditions:

Prices including all finance options are subject to change based on Turf Star Western's receipt of product and estimated shipments. Currently, product availability is a minimum of 6-18 months. Your Final Price will be determined at the time of shipment. Delivery is FOB point of origin unless otherwise stated.

Office Locations:

Northern California:

3928 N. Blattela Lane
Fresno, CA 93727

11373 Sunrise Gold Circle
Rancho Cordova, CA 95742

Southern California:

79-893 Country Club Drive
Bermuda Dunes, CA 92203

955 Beacon Street
Brea, CA 92821

2255 Meyers Avenue
Escondido, CA 92029

Pacific Northwest:

1750 Industrial Dr. NE
Salem, OR 97301

5869 South 194th
Kent, WA 98032

2824 East Garland
Spokane, WA 99207

(800) 585-8001



WARNING:

Cancer and Reproductive Harm - <http://www.P65Warnings.ca.gov>
For more information, please visit <https://www.ttcocalprop65.com>

CALIFORNIA SPARK ARRESTER WARNING:

Operation of this equipment in the State of California may create sparks that can start fires around dry vegetation
A spark arrester may be required.
The operator should contact local fire agencies for laws or regulations relating to fire prevention requirements

TORO®

Groundsmaster® 5900/5910

LARGE AREA ROTARY MOWER

F E A T U R E S

- 192 in. (488 cm) width of cut, mows up to 20.9 acres (8.5 hectares) per hour*
- 3.3 L Yanmar® EPA Tier 4 Final and EU Stage IV emissions compliant turbo-diesel engine
- Full-time, bi-directional 4WD
- Smart Power® and HybridDrive™ cutting deck system - work together providing optimal power to the cutting blades
- CrossTrax® all-wheel drive system offers increased cross wheel traction control
- 0° uncut circle in turns
- Onboard InfoCenter™ with advisories and diagnostics for maximum uptime
- SmartCool® auto-reversing cooling fans
- 24-volt electrical system powers cooling system
- 4-way adjustable seat and Air Ride Suspension
- All-season safety cab with air conditioning and heat (5910)

More Parks & More Rec.

Tasked with maintaining more parks and sports fields with no additional workers or budget? The Groundsmaster® 5900 Series mowers can mow over 20.9 acres/hour (8.5 hectares/hour)* using only one operator! And to match the 16' (4.88 m) wide mowing brawn and a more fuel-efficient EPA Tier 4 Final and EU Stage IV emissions compliant Yanmar® 3.3 L engine, the Groundsmaster 5900 series is loaded with intelligence. Smart Power® allows the operator to effortlessly maintain the correct speed for optimal cutting, while the SmartCool® system prevents overheating with auto-reversing the cooling fans. An onboard InfoCenter™ gives the operator a quick read on all systems and even provides assistance at the right moment. When the comfort and safety of an all season cab, the incredibly nimble handling, and tough Toro durability are added in, the Groundsmaster 5900 series proves beyond doubt that increased efficiency and ease of operation lead to higher productivity.

*Groundsmaster® 5900**Groundsmaster® 5910***SMART POWER**

*Assumes max mow speed and 100% efficiency. Actual mowing rates may vary depending on operator and conditions.

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Call your Toro distributor at 800-803-8676

Groundsmaster® 5900/5910 Specifications*

	GROUNDMASTER 5900, MODEL 31698 / GROUNDMASTER 5910, MODEL 31699
ENGINE	Yanmar 3.3L, EPA Tier 4 Final and EU Stage IV emissions compliant, turbocharged diesel with direct injection and electronic high-pressure common rail. 72 HP (53.7 kW) @ 2500 rpm, Torque: 206 ft.-lbs. (279 Nm) @ 1625 rpm Displacement: 202 cu. in. (3.3 L).
COOLING SYSTEM	24V dual electric fan banks for separate engine radiator and hydraulic oil cooling; fan banks are variable speed, with auto-reverse feature (SmartCool®, based on coolant and oil temps), radiator is cross flow, 3 rows, 9 fins per in. (FPI). Hydraulic oil cooler is crossflow, 6 FPI. Cooling fan banks tilt away for fast, easy cleaning.
FUEL SYSTEM	Uses ultra-low sulfur diesel fuel only. Biodiesel compatible up to B20.
CAPACITIES	Fuel: 35 gal.(132L) Hydraulic: 19 gal (71.9 L). Engine Oil w/ filter: 11 qt. (10.4 L). Coolant: 13.5 qt. (12.7 L) (Model 31698), 18 qt. (17 L) (Model 31699)
HYDRAULIC SYSTEM	Capacity: 19 gallons (71.9 L) reservoir, Remote spin-on charge filter, Oil: Toro premium all season hydraulic fluid
TIRES/WHEELS	Front: 29x12.00-15, 6 ply rating, 32 psi; Rear: 23x10.50-12, 6 ply rating, 30 psi
INSTRUMENTATION	Onboard LCD (InfoCenter™) display shows customizable gauges, service reminders, advisories/faults and troubleshooting assistance. Indicates fuel level, coolant temp, hydraulic oil temp, engine glow plug, low oil pressure, air cleaner restriction, 12 and 24 volt alternator voltage output, engine hours and rpm, and engine DPF regeneration.
POWERTRAIN	Full time automatic forward and reverse 4WD in low (mow) range. Front wheel drive in transport. Parallel hydrostatic, closed loop with cross wheel traction (CrossTrax™) design; traction drive pump: variable displacement piston, servo control. Front drive: 2-speed, fixed displacement high torque, low speed radial piston motors. Rear drive: single speed, fixed displacement, high torque, low speed radial piston motors. Smart Power® feature controls traction speed to maintain optimal cutting blade speed.
ELECTRICAL SYSTEM	Main: 12 volt system; Alternator: 12V, 80 amp, supplied w/ engine Battery: 1380 CCA (2x 690 CCA), Cooling Fans, Engine/Hydraulic cooling: 24 volt system; Alternator: 24V, 105 amp w/ remote sense; Battery: 350 CCA; Disconnect ON/OFF switch for 12 & 24 volt service safety.
BRAKES	Service: Dynamic, hydrostatic 4WD in low range. Front wheel drive braking in high range. Parking: Electrohydraulic controlled via double-motion rocker switch. Spring applied, hydraulic released. Internal to front wheel motors. Automatically applies with engine OFF or key OFF Manual override from operator platform for servicing
PRODUCTIVITY	Infinitely variable speed. Forward speeds: mow: 0-10.8 mph (17.4 km/h) Transport: 0-20 mph (0-32.2 km/h). Reverse speeds: mow 0-5.7 mph (0-9.2 km/h), transport: 0-10.5 mph (0-16.9 km/h) transport. Speed control: Electronic, limits max speed. Mowing capacity: 20.9 acres/hr. (8.5 ha/hr)**; NOTE: For EU countries complying to ISO 5395, all speeds and mow rates should be reduced by 12%.
CONTROLS	Control arm, right armrest, travels with seat and suspension. Deck lift/lower, electrohydraulic switches. Throttle; electronic, variable. Traction pedal, electronic. Park brakes: double-motion switch. Steering; hydrostatic load sensing. Other: High/low range, PTO, cruise control, lights, horn, key switch, wing deck transport latches (manual).
OPERATOR STATION	Operator platform: isolated rubber mounted. Seat: 4 way adjustable with vinyl (31698) or cloth (31699) cushions standard. Suspension: air-ride with 3 in. (7.6 cm) of adjustability. Steering: power and adjustable tilt. Traction Pedal: adjustable angle uses position sensor. Storage box, cup holder, and 12 volt power outlet, double USB port, standard.
STEERING	Uncut circle - 0" diameter. Turning radius - 86" (218 cm)
CAB (5910)	ROPS certified cab with heat, AC and the following standard features: climate system pressurized cab, heavy-duty pantograph front windshield wiper and washer, front windshield has 38" of visibility, interior mirror, fold away exterior side mirrors, molded front fenders, right and left doors and rear window have tinted (50%) glass, front and rear windows open, quick release window latches act as emergency exit, rubber sound isolator cab mounts and upholstered interior panels and headliner, textured neoprene floor mat, interior dome light. Power provided for optional aftermarket audio accessories. Optional rotating beacon for cab units (31509), additional turn signals and work lights available.
SAFETY AND LIGHTING	Standard (31698 & 31699): LED headlights, brake lights, tail lights, and amber turn signals and flashers). Disconnect ON/OFF switch for 12 & 24-volt service safety.
CERTIFICATION	Meets or exceeds EU Machinery Directive (2006/42/EC); ISO 5395-2013 and ANSI B71.4-2012; ISO 21299 and SAE J1194; OSHA 29CFR1910.95 (SAEJ1175, European Directive 2000/14/EC, ISO 5395-2013); EN 55012:2007 and CISPR12. Model 31698 meets or exceeds ANSI/ASAE S279.12 (Lighting and Marking of Agricultural Equipment on Highways). Model 31699 air conditioning system meets SAE J1503, Section 8.
WARRANTY	Two year limited warranty.
VEHICLE WEIGHT (W/ FULL FLUIDS)	6,710 lbs. (3043 kg) (31698), 7,304 lbs. (3313 kg) (31699)
GROUND CLEARANCE	10.3 in. (26.1 cm)
DIMENSIONS	WIDTH: Transport: 99 in. (251 cm), Mow: 199 in. (505 cm) LENGTH: 174 in. (442 cm) HEIGHT: 85 in. (216 cm) (31698), 95 in. (241 cm) (31699) WHEELBASE: 77 in. (196 cm)

	CUTTING DECKS
TYPE	Three rear discharge rotary decks
CUTTING WIDTH	All three decks: 192 in. (488 cm), One wing: 57 in. (145 cm), center deck: 92 in. (234 cm), center deck + one wing: 144 in. (366 cm).
HEIGHT OF CUT	1-6 " in (2.5 – 15 cm) in 0.5 in. (1.3 cm) increments.
CONSTRUCTION	11-gauge high-strength steel. 7-gauge, reinforcements, bullnose bumpers.
PROTECTION	2-way shock absorption on wing decks.
DECK DRIVE	HybridDrive™ - Hydraulic motor to spindle, remaining spindle(s), driven by "B" section v-belts.
TENSIONING	Automatic, spring loaded idlers.
SPINDLES	Shaft: 1.25" (3.2 cm) hardened steel. Housing: 9" (22.9 cm) ductile iron. Bearings: Greaseable tapered roller.
STANDARD BLADES	20" (50.8 cm), heat-treated steel blades.
OPTIONAL BLADES	Atomic™ mulching blades, flat blades.
SKIDS	4 reversible polymeric, 2 reversible steel

*Specifications and design subject to change without notice. Products depicted in this literature are for demonstration purposes only.

Actual products offered for sale may vary in use, design, required attachments and safety features. See distributor for details on all warranties.

**Assumes max mow speed and 100% efficiency. Actual mowing rates may vary depending on operator and conditions.

Rev. 2/22



	SNOWTHROWER ERSKINE MODEL 2000
STAGE	2
CLEARING WIDTH	85" (216 cm)
SNOW CUT DEPTH	29" (74 cm)
CUTTING EDGE	3/8" x 3" (9.5 mm x 7.62 cm) bolt-on
SKID SHOES	Adjustable
AUGER DIAMETER	16" (41 cm) open flight
FAN DIAMETER	20" (51 cm) 4-blade
CHUTE ROTATION	Hydraulic, 270°
SHEAR PROTECTION	Pressure relief
THROWING DISTANCE	Up to 30' (9.4 m)
APPROXIMATE SHIPPING WEIGHT	850 lbs. (386 kg)
HOSES	Included



	ROTARY BROOM M-B MODEL SHL
TYPE	Windrow type, front mounted hydraulic broom with dual motors. Electric/hydraulic angling, 30° left and right.
BROOM SIZE	32" (81 cm) diameter x 60" (153 cm) wide.
BRUSH	Sectional brush with combination polypropylene/wire radial segments.
OPTIONS	Dirt Deflector, Storage Stands.

TORO ACCESSORIES AND PARTS	
Model/Part #	Description
30669	Universal Mount Sunshade – White
30671	Universal Mount Sunshade –Red
138-2700	Work Lights for Sunshade
31672	Additional Turn Signals for ROPS/Sunshade
31590	Work Lights for GM5910
31671	Additional Turn Signals for GM5910
119-7719	Backrest Extension Kit – Fabric for GM5910
119-7718	Backrest Extension Kit – Vinyl for GM5900
31604	Leaf Mulching Kit
93-5973	10" Foam Filled Caster Tire Assembly
31609	MVP Maintenance Kit (oil/fuel)
31512	Back-up Alarm Kit
119-8256	Rotating Beacon Kit for GM5900
31509	Rotating Beacon Kit for GM5910

*Specifications and design subject to change without notice. Products depicted in this literature are for demonstration purposes only. Actual products offered for sale may vary in design, required attachments and safety features. Consult your local Toro Distributor. Information regarding non-Toro (Allied Vendor) products is included in the Toro Golf and Grounds Equipment Guide as a convenience to Toro customers. Toro does not warrant, endorse or support any products purchased from Allied vendors. Additionally, Toro shall not be responsible for any personal injury or property damage, whether direct or consequential, caused by such Allied products. Toro does not certify fit up, compatibility or functionality of Allied products.

NOTE: The Toro Company does not manufacture or sell the snow thrower, rotary broom, nor does Toro guarantee these accessories in any manner whatsoever.

RESOLUTION 2024-44

A RESOLUTION AMENDING THE CITY'S PARKING RESOLUTION; RESTRICTING OVERNIGHT PARKING IN CITY PARKING LOTS; RESTRICTING PARKING IN CERTAIN CITY PARKING LOTS; PROVIDING FOR THE INSTALLATION OF APPROPRIATE SIGNAGE; PROVIDING FOR THE TOWING OF VEHICLES IN RESTRICTED PARKING AREAS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Lewiston ("City") adopted Resolution 84-21, known as the "Parking Resolution," on February 6, 1984, and it has been subsequently amended by various resolutions, including 84-40, 84-138, 85-93, 86-36, 86-95, 87-51, 88-50, 88-61, 88-113, 89-79, 89-132, 90-26, 91-83, 93-42, 93-122, 98-34, 98-83, 2005-59, 2006-53, 2007-61, 2011-37 and 2016-4; and

WHEREAS, the City Council recognizes the need to restrict parking in municipal parking lots to ensure availability, accessibility and safety for residents, staff, and visitors; and

WHEREAS, the City Council has determined that towing vehicles in violation of parking restrictions in designated lots is necessary to maintain order and compliance with City parking regulations;

WHEREAS, the City Council desires to amend its parking resolutions.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: The foregoing recitals are hereby incorporated into and made part of this resolution, including all defined terms therein.

SECTION 2: Parking in City-owned or leased parking lots (collectively "municipal parking lots") shall be restricted. No motor vehicle shall stand or be parked between the hours of 2:30 a.m. and 5 a.m. in any municipal parking lot, except for City-marked vehicles. The standing or parking of a motor vehicle between the hours of 2:30 a.m. and 5:00 a.m. in a municipal parking lot shall be by permit only.

SECTION 3: The municipal parking lot at City Hall, located at 1134 F Street, is designated for City employee and public parking for business at City Hall only Monday through Friday, 8:00 a.m. to 5:00

p.m., except for legal holidays recognized by the City of Lewiston. The parking lot located between the Lewiston Police Department and 12th Street is designated for City employee parking only.

SECTION 4: The Public Works Director or Chief of Police shall designate all limited parking zones established by the City Council by causing appropriate parking signs to be installed upon the streets and municipal parking lots clearly informing the public of the location of the limited parking zones and the parking times allowed therein. Such zones shall be designated by the posting of signage in a conspicuous location, including whether or not violators will be subject to towing.

SECTION 5: Any peace officer may remove, cause to be towed or impounded any vehicle parked in violation of the provisions stated herein. The owner of any motor vehicle that has been towed or impounded by the police under any provision of Article IV, Chapter 35 of Lewiston City Code or any law of the state of Idaho shall be responsible for all fees and costs associated therewith. The towing and storage fee shall be paid to the person or company effecting the towing and providing storage for such vehicle. If the motor vehicle is towed by city personnel, the towing and storage fees shall be paid to the City in the amount set by resolution of the City Council.

SECTION 6: Any non-permitted motor vehicle in violation of the parking restrictions stated herein is subject to citation and/or towing in accordance with Division 5, Article IV, Chapter 35 of Lewiston City Code.

SECTION 7: Upon the effective date of this resolution, this resolution shall supersede Section 7 of Resolution 2011-37, and any conflicting provisions of Resolutions 84-21, 84-40, 84-138, 85-93, 86-36, 86-95, 87-51, 88-50, 88-61, 88-113, 89-79, 89-132, 90-26, 91-83, 93-42, 93-122, 98-34, 98-83, 2005-59, 2006-53, 2007-61, 2011-37 and 2016-4.

SECTION 8: This resolution shall become effective upon passage.

Signatures on next page

PASSED this _____ day of _____ 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk



CITY COUNCIL MEETING AGENDA ITEM SUMMARY

ITEM TITLE ORDINANCE 4927	AGENDA NO. VI. H. 1. a. AGENDA DATE: October 14, 2024
ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.) Prompted by the Lead & Copper Revision Rule, Public Works is requesting approval of Ordinance 4927 to modify Code Section 36-39 relating to approved connections to the City water supply for potable use.	
BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources) N/A	
ACTION PROPOSED Approve Ordinance 4927 to modify Code Section 36-39 relating to approved connections to the City water supply for potable use.	

CITY ORDINANCE NO. 4927

AN ORDINANCE OF THE CITY OF LEWISTON ENACTING SECTION 36-39 RELATING TO APPROVED CONNECTIONS TO THE CITY WATER SUPPLY FOR POTABLE USE; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: Lewiston City Code § 36-39 is hereby enacted as follows:

Sec. 36-39. – Approved connections for potable use.

- (a) Only approved and metered connections to the city water supply shall be designated for potable use.
- (b) All new connections for potable water service shall conform with city standards.
- (c) Connections that are abandoned, inactive, stubbed and/or not fully connected shall be classified as non-potable until an application for a water meter is submitted and the city has determined that the proposed connection to the city's water supply meets all federal, state, and local rules, regulations, and ordinances.
- (d) All fire service connections for private fire sprinkler systems shall be designated as non-potable and are prohibited from being reused or repurposed for future potable use.

SECTION 2: This ordinance shall take effect and be in full force from and after its passage and publication.

PASSED this _____ day of _____, 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

CITY ORDINANCE NO. 4928

AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTION 35-66 RELATING TO STOPPING, STANDING OR PARKING VEHICLES AND AUTHORIZING TOWING VEHICLES IN DESIGNATED TOW-AWAY ZONES; AMENDING SECTION 35-69 DESIGNATING MUNICIPAL PARKING LOTS AS LIMITED PARKING ZONES; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: Lewiston City Code § 35-66 is hereby amended as follows:

Sec. 35-66. – Stopping, standing or parking prohibited in specified places

Except when necessary to avoid conflict with other traffic or in compliance with law or directions of a police officer or official traffic control device, no person shall:

(1) Stop, stand or park a vehicle:

...

d. Alongside or opposite any ~~street excavation or obstruction~~ maintenance or construction when stopping, standing or parking would obstruct traffic;

...

(2) Stand or park a vehicle, whether occupied or not, except momentarily to pick up or discharge a passenger or passengers:

a. In front of, ~~or otherwise blocking use of,~~ a public or private driveway or street access from lands adjoining a public street any driveway;

...

~~(8) The city council may establish tow-away zones in any area where parking is restricted or prohibited, as long as a tow-away warning is posted. If a peace officer finds a vehicle violating this rule, they may instruct the driver or other person in charge of the vehicle to move it, or to remove or cause to be removed to a place of safety any unattended vehicle. The procedures of Idaho Code, Title 49, Chapter 18, regarding vehicle disposition, are hereby adopted.~~

SECTION 2: Lewiston City Code § 35-69 is hereby amended as follows:

Sec. 35-69. Parking in municipal and airport parking lots.

Except for those provisions of section 35-66 and the provisions hereinafter, municipal parking lots shall be designated as ~~un~~limited parking zones. Certain areas within municipal parking lots and all areas within airport parking lots may be designated as restricted ~~or limited~~ parking

zones. Designation shall be by the city council by resolution and shall become effective when appropriate signs denoting such areas are installed. It shall be unlawful for any person to park a vehicle in a municipal or airport parking lot contrary to posted limitations.

SECTION 3: This ordinance shall take effect and be in full force from and after its passage and publication.

PASSED this _____ day of _____, 2024.

CITY OF LEWISTON

By: _____
Daniel G. Johnson, Mayor

ATTEST:

Tanya M. Brocke, City Clerk

**CITY OF LEWISTON
SUMMARY OF CITY ORDINANCE NO. 4928**

ORDINANCE NO. 4928: AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTION 35-66 RELATING TO STOPPING, STANDING OR PARKING VEHICLES AND AUTHORIZING TOWING VEHICLES IN DESIGNATED TOW-AWAY ZONES; AMENDING SECTION 35-69 DESIGNATING MUNICIPAL PARKING LOTS AS LIMITED PARKING ZONES; AND PROVIDING AN EFFECTIVE DATE.

Section 1 amends Lewiston City Code § 35-66 relating to stopping, standing, and parking vehicles and authorizing the establishment of tow-away zones in areas where parking is restricted. Section 2 amends Lewiston City Code § 35-69 designating municipal parking lots as limited parking zones. Section 3 provides an effective date.

Ordinance No. 4928 is effective upon passage and publication.

CITY OF LEWISTON

By: Daniel G. Johnson
Mayor

Attest: Tanya M. Brocke
City Clerk

The full text of this ordinance is available at the City Clerk's office, Lewiston City Hall, 1134 F Street, Lewiston, during regular business hours.

I, JENNIFER TENGONO, City Attorney, reviewed the foregoing Summary of Ordinance No. 4928. The summary is true and complete and provides adequate notice to the public pursuant to Idaho Code § 50-901A.

Dated this _____ day of _____ 2024.

Jennifer Tengono
City Attorney