

**CITY OF LEWISTON
PARKS AND RECREATION COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY SEPTEMBER 18, 2024**

I. CALL TO ORDER:

PRESENT: Commissioners Jill Carlson-Balmer, Linda Glines, Jim Jenkins, Jim Kirk, Larry Kopczynski, Bill Rowland. Also in attendance were Council Liaison John Spickelmire and Parks and Recreation Director Tim Barker.

ABSENT: Sammy Andrews, Larry Kopczynski

II. CITIZEN COMMENTS

No citizen comments.

III. CONSENT AGENDA

Commissioned Balmer asked for a motion to accept the Minutes from August 14, 2024 as presented, Commissioner Rowland made a motion to accept minutes from August 14th, 2024, Commissioner Glines seconded the motion, all approved.

IV. PRESENTATIONS, COMMUNICATIONS, AND CORRESPONDENCE

A. Department Staff Reports:

- a. Commissioners were sent the monthly report for July 2024, there were no follow up questions. Commissioners were sent the monthly report for August 2024, there were no follow up questions.

B. Fall "Living Lewiston" Magazine

- a. Commission received the fall magazine and discussed
- b. Director Barker discussed highlighting _____ in future magazines, prompting commissioners to discuss the importance and reach of the magazine.

C. Senior Nutrition Update

- a. No Senior Nutrition Update.

V. ACTIVE AGENDA

A. Bert Lipps Pool

ACTION ITEM

- i. Council Liaison Spickelmire recapped the council work session discussion on the survey results, prompting the commission to discuss their views of the budgeting options for the project. Commission President Balmer discussed the importance of the pool, and how community has grown in correlation to the pool's location. Commission discussed reaching out to consultants to assess the pools to create a detailed evaluation report of options for the pool.
- ii. Commission President Carlson-Balmer will take on looking over the Master Plan and how the pools were featured in such, while Director Barker will focus on the federal funding/options with the pool.

B. Parks and Recreation Department Interim Leadership Plan

- i. Parks and Recreation Director Tim Barker discussed the current plans for the Director position once it becomes vacant after October 4th.

- i. Operations Supervisor will overlook the department, with Department Leaders (Valerie, Corky, Ray) continuing their focuses over their respective departments. Director Barker will reach out to the commission prior to the next meeting date on who the Department Liaison will be.

VI. OLD BUSINESS

A. Fiscal Year 2024 Projects

- i. Facilities
 - a. Library Lighting Replacement: Moving forward
 - b. City Hall West Windows: Postponed
 - c. Carnegie Library Exterior: Project Completed
 - d. Police Training Center Roof: Project Completed
 - e. Traffic Control roof: Project Completed
 - f. Fire Station Diesel Particulate Mitigation: Project Continuing

B. Golf

- i. Cart Barn Replacement

Staff have been working on design options to possibly include a new maintenance shop as well as space for the addition of golf simulators that would bring in lease revenue from an operator of the simulators.
- ii. Driving Range Improvements

Additional/replacement poles and the netting have been installed and the project has been completed
- iii. Equipment Purchases: Tractor, Greens Mower, Surrounds Mower

All equipment has been ordered and we are awaiting delivery of some of the items. We were able to buy a few gently used items which allowed us to purchase all equipment initially requested with the funding provided in fiscal year 2024, which also included a fairway mower and a pull behind aerator.

C. Parks

- i. Community Park Basketball Courts and Fitness Area

Director Barker met with the owner of Living Waters to discuss a landscape plan for the parking lot area and future landscaping around the amenities. That work would begin this coming fall and then conclude once the amenities are installed in 2025. Additionally, Barker made a request to the City Council at their budget work session on Monday, May 20th to incorporate remaining FY '22 funding to complete all of the work that was approved that fiscal year.
- ii. Pioneer Park Playground and ADA Parking – IDOC Grant

There was a bid opening for the parking lot stalls and the lowest bid came in at \$77,000.00. Public Works assessed the project and determined they can make the changes to the park within the budget. Project will be completely funded by IDOC Grant.

VII. COUNCIL LIASION COMMENTS

VIII. NEXT MEETING

- A. Date To Be Determined

IX. FUTURE AGENDA TOPICS

- A. Parks and Recreation Master Plan
- B. Auditorium District Discussion
- C. Upcoming Holiday Meeting Schedule

X. ADJOURNMENT

There being no further business Commissioner Jim Jenkins made the motion to adjourn the meeting. Commissioner Bill Rowland seconded, all approved. Meeting was adjourned at 5:45 PM.

Damian Glenn

Recording Secretary

September 18, 2024

Date