

Lewiston Urban Forestry and Cemetery Commission

AGENDA

October 30, 2024 – 4:00PM

LEWISTON COMMUNITY CENTER
1424 Main Street, Lewiston

1. **CALL TO ORDER**

Roll Call

2. **CITIZEN COMMENTS**

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff.

Comments may be made: (1) in-person, (2) by emailing the Parks and Recreation Director at tbarker@cityoflewiston.org or (3) by calling (208) 746-2313 x6102 and leaving a message. Comments submitted by email or phone will be forwarded to the Parks and Recreation Commission. If you would like your comment to be read aloud during the meeting, please so indicate in your message. Members of the public who wish to provide in person comment, but who are unable to secure a seat in the designated meeting space and/or overflow room(s) due to occupancy or gathering limits, will be rotated in and out of the designated meeting space in order to provide comment.

3. **CONSENT AGENDA**

A. Approval of Minutes from September 25, 2024 (Action Item)

B. Approval of Minutes from October 9, 2024 (Action Item)

4. **REPORTS Presentations, Communications and Correspondence**

A. September Parks and Recreation Department Monthly Report

5. **NEW BUSINESS**

A. Cemetery Southside Undeveloped Property Update (Action Item)

a. Results of the public survey will be discussed. Public comments will be accepted following the commission presentation and discussion.

B. Vacant Commission Position

a. Discussion on recruitment of a new member to fill the open role on the commission

6. **OLD BUSINESS**

A.Normal Hill Cemetery Master Plan Update

- a. Staff Liaison and Chair to provide an update on the review process

B.Current and Upcoming Development Review

- a. Development Review Committee items from the past month related to city code and forestry

C.Living Lewiston Quarterly Magazine

- a. Discuss the upcoming magazine and urban forestry topic ideas for an article

7. **COMMISSION MEMBER COMMENTS**

8. **CITY COUNCIL LIAISON COMMENTS**

9. **UPCOMING MEETINGS**

- A. City Council Work Session November 4th, 2024

i.Normal Hill Cemetery Master Plan Update and Southside vacant land recommendation

- B. UFCC November 27, 2024 @4PM at the Lewiston Community Center

i.Should this be rescheduled? This is the day before Thanksgiving and the group typically meets the first part of December to combine the November and December meetings due to the holidays.

10. **FUTURE AGENDA TOPIC**

- A. Urban Forester/Arborist Role

- B. Damaged Headstone Project

- C. Tree Selection Guide

- D. Urban Forestry Management Plan Review

- E. UFCC Presence at Community Events to Promote Urban Forestry

11. **ADJOURNMENT**