

October 08, 2024

THE URBAN RENEWAL AGENCY BOARD OF THE CITY OF LEWISTON, IDAHO, met in a regular meeting Tuesday, October 8, 2024, at Lewiston City Hall. Chairperson Sheila Bond called the meeting to order at 12:00 p.m.

I. CALL TO ORDER

BOARD MEMBERS PRESENT: Sheila Bond, Chairperson; Don Beck; A.L. "Butch" Alford; Joe Anderson; Joe Gish, Vice Chairperson;

BOARD MEMBERS EXCUSED: Jim Kleeburg; Tim Switzer;

STAFF MEMBERS PRESENT: Shannon Grow, Community Development Director; Katie Hollingshead, URA Director; Luke Antonich, City Engineer; Joe Kaufman, Engineering Supervisor

OTHERS PRESENT: Thad O'Sullivan, URA Legal Counsel (via Zoom); Ryan Rheder, Merrick

II. CITIZEN COMMENTS

None.

III. ACTIVE AGENDA (ACTION ITEM)

A. Approval of Minutes, September 10, 2024 – Action Item

Board members Anderson and Alford moved and seconded, respectively, to approve the September 10, 2024 minutes. Motion passed 4-0-1, with Vice Chair Gish abstaining because he had not attended the meeting.

B. Approval of Invoices – Action Item

1. O'Sullivan Legal PLLC, Legal Services, September 2024, \$132.50

Board member Alford and Vice Chair Gish moved and seconded, respectively, to approve the O'Sullivan Legal PLLC invoice. Motion passed 5-0.

2. City of Lewiston Reimbursement for East Orchards Sewer, \$101,974.75

Director Hollingshead explained that each of the invoices submitted had been broken out on the spreadsheet provided in the meeting packet showing the total dollar amount approved and the corresponding invoices for each separate part of the project.

Vice Chair Gish and Board member Anderson moved and seconded, respectively, to approve the City of Lewiston Reimbursement for East Orchards Sewer invoice. Motion passed 5-0.

C. Review of Financial Summary – Information Item

Director Hollingshead stated that there was not a financial summary yet for September because not all of the bank statements had been received. This agenda item will be moved to the November meeting.

D. Rock Boring Study – Review with Merrick

Engineering Supervisor Joe Kaufman reviewed the GIS map that had been provided to the board showing the existing manholes and the depth of rock along each of the segments in the East Orchards Sewer Revenue Allocation Area.

Board member Alford asked for some clarification on the orientation of the map. Engineering Supervisor Kaufman stated that the most southern markers are along Ripon, or segments 15 and 16.

Ryan Rehder from Merrick passed out updated cost estimates on the 5 segments that have been designed and discussed putting the project out for bid this winter. Vice Chair Gish asked if they knew which segments would require blasting. Mr. Rehder stated that all segments will require some rock excavation but that none would require blasting, other means are used to break up the rock.

The board discussed next steps and Director Hollingshead reminded the board that they had already voted to move forward with putting Segments 17, 18 and 19 out to bid and if there were not enough funds that 19 could be an alternative.

IV. UNFINISHED AND NEW BUSINESS

A. Board Member Comments

No Board Member comments.

B. Staff Comments

Director Hollingshead asked if there were any board members who would be unable to attend the November 12 regular meeting. Vice Chair Gish and Board member Anderson will not be in attendance.

V. ADJOURN (ACTION ITEM)

There being no further business, Board members Alford and Anderson moved and seconded, respectively, to adjourn. The motion carried 5-0 and the Urban Renewal Agency Board adjourned at approximately 12:45 p.m.

RESPECTFULLY SUBMITTED,



KATIE HOLLINGSHEAD
RECORDING SECRETARY

ATTEST:



URBAN RENEWAL AGENCY CHAIR

Approved this 12 day of November, 2024.