Lewiston City Library
Board of Trustees
Regular Meeting | Wednesday, October 16, 2024
Event Space

1. Call to Order: The meeting was called to order at 5:35 PM by Chair Diana Ames
    Trustees Present: Josh Brown, Trisha Decker, and Diana Ames by phone
    Trustees Absent: Andy Hanson, Rebecca Snodgrass
    Councilor Liaison Absent: Jim Kleeburg
    Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino

2. Recognition of Visitors
    a. Dennis Ohrtman - Lewiston Library Foundation President

3. Public Comment & Correspondence
    a. None

4. City of Lewiston Council Report
    a. None

5. Library Foundation Report
    a. D. Ohrtman reported that the Foundation is moving forward as an organization and restructuring. He reported that they are planning a gala on April 26.

6. Consent Agenda - Action Item
    a. Approval of Minutes of Previous Meetings - Board of Trustees from September 18, 2024, and Art Committee Minutes from August 15, 2024
    b. Review of Statistical Report
    c. Approval of Statement of Expenses
        i. Josh Brown moved to approve the consent agenda and Diana Ames seconded. All in favor. Motion passes.

7. Committee Reports
    a. Art Committee
        i. L. Johnson reported that tomorrow's art committee meeting has been canceled. She also noted that one of the current artists on display, Gail Siegel, had a presentation at the library.

8. Director's Report
    a. Libby Magazines
        i. L. Johnson reported that the library will have online magazine access through Overdrive and be available for Lewiston patrons on the Libby app.
    b. Fee Schedule

        i. L. Johnson reported that the fee schedule was not completed last month due to the ending of the fiscal year. She will now resume work on this for an upcoming board meeting to get it adopted in November.
    c. Staffing
        i. L. Johnson reported that the library held four interviews today and will hold four more tomorrow for the library assistant position.
    d. Grants
        i. No recent grants awarded at this time but L. Johnson reported that there are upcoming ICFL grants that she will be looking to apply to for upcoming technology outreach programming.

9. Unfinished Business
    a. Board of Trustees Bylaws - Action Items
        i. The board reviewed the bylaws with Director Johnson. Director Johnson will update policy based on Trustee feedback. No action was made at this time.
    b. Public Art Policy Display and Donation - Action Item
        i. The board reviewed the two Public Art Policy drafts presented with suggested changes with Director Johnson and discussed the primary mission of the committee now that the library has large pieces of artwork in place. Director Johnson will update policy based on Trustee feedback. No action was made at this time.
    c. Schedule for 360 Review & Director Performance Evaluation - Action Item
        i. The Board and the director reviewed the plans for the upcoming performance evaluation and discussed community partners to survey for the 360 evaluation.
    d. Items Moved from Consent Agenda - Action Item
        i. None

10. New Business
    a. Consideration of Moving December Regular Meeting Date - Action Item
        i. No action taken at this time.

11. Schedule of Upcoming Meetings
    a. Regular Meeting: November 20, 2024
    b. Regular Meeting: December 18, 2024

12. Adjournment - Action Item
    a. Josh Brown motioned to adjourn at 6:53 PM