Lewiston Disability Advisory Commission
MEETING MINUTES
November 14, 2024 - 12:00 PM
Lewiston City Hall – Back Conference Room – 1134 F Street
Lewiston, Idaho 83501

Members Attending: Chairman Constance Vance, Eric Peterson, Mark Havens, Matthew Ruth, Amy Brogan, Jessica Grainger

Members Not Attending: Mike Feeney

Non-Members Attending: Dustin Johnson, Nikki Province, Leah Burris

I. CALL TO ORDER

A. Meeting called to order at 12:02pm

II. CITIZEN COMMENTS

A. None.

III. DISCUSSION ITEMS

A. None.

IV. ACTIVE AGENDA

A. DAC GOAL SETTING

1. Mr. Peterson states his top goal would be monitoring the reporting system IT has been working on. Ms. Province states one thing IT is waiting on is what the reporting form should look like. Mr. Peterson states he has a very good template he can try to share with Ms. Province, which is DC311. The structure is the same as the City's previous reporting system, MyLewiston. Mr. Peterson states it is most important that it is easy to use on a cell phone.
2. Mr. Havens discusses evening transportation as a potential goal. Unfortunately, everything comes down to money, but if a model could be drawn out for how this type of service can be provided, then funding could be sought out. Ms. Brogan asks if there has been any sort of needs assessment for this type of service. Mr. Havens states starting with the hospital would probably be the best place to start.
3. Mr. Peterson states DAC has been assigned with specific tasks by the City and he reviews what those tasks are. Mr. Peterson suggests having an item on the next agenda reviewing this list in more detail and align it with the other goals of DAC. Mrs. Burris states those tasks are outlined in Ordinance 4762 regarding Boards & Commissions. Ms. Province states she can email the ordinance to DAC members for review and it could be discussed at the next meeting.

B. CAPITAL IMPROVEMENT PLAN

1. Public Works Director Dustin Johnson presents on the Capital Improvement Plan for transportation. The City is currently soliciting requests for projects that citizens want addressed by the City to be included in the plan. Feedback will be vetted and combined with the current list of projects. There will then be a public hearing with the City Council in February 2025 for their feedback. There are currently about 150 projects listed by priority in the plan. The plan was created in 2020 and has been refined over the last four years. Mr. Havens asks how small is too small for a request to be included. Director Johnson states anything can be included unless it's something that already exists but needs repairing, as those could be addressed separately. Mr. Peterson asks about a project requested by a citizen that has now passed away. Director Johnson states he is familiar with the project and it dovetails well with the ADA Transition Plan. Mr. Peterson commends the website for ease of communication with projects such as this but then discusses issues with curb cuts he would like to communicate to Public Works. Mr. Peterson asks if there are items on this list DAC could recommend to Council they prioritize during the budget process. Mr. Peterson motions to have Chairman Vance work with the Public Works Director to review the list for items DAC could recommend to City Council as priority. Chairman Vance seconds the motion and all members vote in favor. Mr. Havens states on election day he voted at the Community Center and while walking toward the door he noticed there is no button to automatically open the door for wheelchair access, which surprised him as the Community Center is an important public building. Mr. Havens asks that having that addressed be looked into. Ms. Province states she will follow up with the Facilities division.

C. MEETING MINUTES: Approval of October 10, 2024 meeting minutes

1. Mr. Havens states he has one correction toward the bottom of page 2. A reference to Mr. Havens needs to be changed to Mr. Ruth. Chairman Vance states Cheryl spelling needs to be corrected. Mr. Havens motions to approve the minutes with these changes and Mr. Ruth seconds the motion. All members vote in favor of approving the minutes.

V. FUTURE AGENDA ITEMS

A. Ms. Province states she can present on how Human Resources addresses employees and applicants with disabilities.

VI. COMMISSIONER COMMENTS

A. None.

VII. STAFF LIAISON COMMENTS

A. None.

VIII. ADJOURNMENT

A. Meeting adjourned at 1:02pm.