Lewiston City Library
Board of Trustees
Regular Meeting | Wednesday, November 20, 2024
Event Space

1. Call to Order: The meeting was called to order at 5:30 PM by Rebecca Snodgrass
   Trustees Present: Trisha Decker, Rebecca Snodgrass, Diana Ames by phone
   Trustees Absent: Andy Hanson, Josh Brown
   Councilor Liaison Absent: Jim Kleeburg
   Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino

2. Recognition of Visitors
   a. None

3. Public Comment & Correspondence
   a. A thank you card from local artist Shane Atkins for our help during installation and Art Walk 2024 and a thank you card from the Idaho State Historical Society for our assistance in setting up their meeting with local stakeholders.

4. City of Lewiston Council Report
   a. None

5. Library Foundation Report
   a. L. Johnson spoke on behalf of D.Ohrtman who could not attend today. She confirmed that the Foundation is looking for new members to join the organization and reminded Trustees of the upcoming Gala in April.

6. Consent Agenda - Action Item
   a. Approval of Minutes of Previous Meetings - Board of Trustees from October 16, 2024
   b. Review of Statistical Report
   c. Approval of Statement of Expenses
      i. Trisha Decker moved to approve the consent agenda as listed and Diana Ames seconded. All in favor. The motion carried.

7. Committee Reports
   a. Art Committee
      i. L. Johnson noted that the art committee meeting is tomorrow and noted an upcoming artist reception on December 7. The Art Committee will also be reviewing upcoming artists for future art installations.

8. Director's Report
   a. Grants
      i. L. Johnson shared information about the digital access grants that she and D. Garr, Tech Librarian, are applying for. She noted that this is federal money going through the Idaho Commission for Libraries that can be used

for these grant programs. She also shared that she had applied for a Sparklight grant to cover the costs of a Glowforge and that the Foundation has been awarded a grant for the library for educational purposes.

   b. Fee Schedule Process Update
      i. L. Johnson reported that the fee schedule has been reviewed by city attorney J. Tegono and will be part of the upcoming board packet for a public hearing. Notices will go out in the Tribune as required by law.
   c. Strategic Planning Project Update
      i. L. Johnson said the City of Lewiston will continue to have a city strategic plan. For the current department strategic plan, L Johnson is working on the building disaster plan.
   d. Library Lighting Project Update
      i. L. Johnson reported that the City of Lewiston is currently accepting bids for the library lighting project. The plan is for work to begin next year.
   e. Reimagine Downtown Project
      i. L. Johnson asked for feedback from the Trustees who attended the November 13th meeting regarding the possible artwork installation for the Reimagine Downtown Project. Those who attended felt positive about the process and being asked to participate.

9. Unfinished Business
   a. Public Art Policy Display and Donation - Action Item
      i. Discussion was held regarding a recent discussion with the city attorney J. Tengono and possible modifications to the policy. No action was taken at this time.
   b. Board of Trustees Bylaws Update - Action Item
      i. No action was taken at this time. Discussion took place about creating a separate set of bylaws for the art committee.
   c. Consideration of Moving December Regular Meeting Date - Action Item
      i. No action was taken.
   d. Items Moved from Consent Agenda - Action Item
      i. None

10. New Business
   a. Security Camera Policy
      i. The two policies were presented and an explanation of why there are now two policies governing the library in order for the board to consider future changes to the existing library policy or to rescind it.

11. Executive Session - Action Item

a. Idaho Code 74-206(1)(b) – To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

   1. Trisha Decker moved to enter executive session 74-206(1)(b) and Diana Ames seconded the motion.

Roll Call -

Ay - Diana Ames, Trisha Decker, Rebecca Snodgrass.
Nay - None
Absent - Andy Hanson, Josh Brown

Following the discussion, Rebecca Snodgrass moved to end the executive session and Diana Ames seconded the motion. All were in favor.

12. Schedule of Upcoming Meetings
    a. Regular Meeting: December 18, 2024
    b. Regular Meeting: January 15, 2024

13. Adjournment - Action Item
    a. Trisha Decker moved to adjourn the meeting at 6:11 PM