



**Lewiston Code Board of Appeals
REGULAR MEETING AGENDA
January 2, 2025 - 5:30 PM
Bell Building – Second Floor Conference Room – 215 D Street
Lewiston, Idaho 83501**

Seating will be available on a first-come, first-served basis.

- I. CALL TO ORDER**
- II. CITIZEN COMMENTS**
- III. ACTIVE AGENDA**
 - A. NOMINATION FOR AND ELECTION OF BOARD CHAIRPERSON FOR THE CALENDAR YEAR 2025**
 - B. NOMINATION FOR AND ELECTION OF BOARD VICE-CHAIRPERSON FOR THE CALENDAR YEAR 2025**
 - C. APPROVAL OF AUGUST 3RD, 2023 MINUTES**
 - D. APPROVAL OF JANUARY 4, 2024 MINUTES**
- IV. STAFF BOARD COMMUNICATIONS**
 - A. ADOPTION OF THE 2023 NATIONAL ELECTRICAL CODE**
 - B. ADOPTION OF MASS TIMBER PROVISIONS ONLY OF THE 2021 IBC**
 - C. POTENTIAL ADOPTION OF 2024 ICC CODES**
- V. ADJOURNMENT**

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Nikki Province, ADA Coordinator, at least forty-eight (48) hours in advance of the meeting at 208-746-3671 x 6211.

August 03, 2023

The LEWISTON CODE BOARD OF APPEALS met in the Community Development Department Second Floor Conference Room at 215 “D” Street. Chair Turpin called the meeting to order at 5:30 p.m.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Michell Radamaker; Kevin Messick; Tim Lynch; Kathy Schroeder; Shawn Turpin

COMMISSIONERS EXCUSED: Eric Peterson; Pat Showers

STAFF MEMBERS PRESENT: John Smith, Building Official; Julian Sorrell, Fire Marshal; Dawn Ortiz, Community Development Specialist

II. APPROVAL OF SEPTEMBER 3, 2020 MEETING MINUTES (ACTION ITEM)

Board Members Radamaker and Lynch moved and seconded, respectively, approval of the September 03, 2020 meeting minutes. The motion carried 4-0.

III. NEW BUISNESS

A. ELECTION OF COMMISSION CHAIRPERSON FOR 2023 (ACTION ITEM):

Chair Turpin nominated Board Member Tim Lynch for Chairperson. All in favor 4-0.

B. ELECTION OF VICE CHAIRPERSON FOR 2023 (ACTION ITEM)

Chair Lynch nominated Board Member Messick for Vice Chairperson. All in favor 4-0.

IV. OLD BUSINESS:

Staff Smith stated that Code Enforcement will be moving back to Community Development. Upon reviewing code there will probably be some code changes coming in front of the board.

V. ADJOURN

There being no further business, Chairperson Lynch and Board Member Radamaker moved and seconded, respectively, to adjourn. The motion carried 4-0 and the Code Board of Appeals adjourned at approximately 5:37 p.m.

RESPECTFULLY SUBMITTED,

CODE BOARD OF APPEALS MINUTES

August 03, 2023

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Dawn Ortiz,
Recording Secretary

Chairperson or Acting Chairperson
Code Board Appeals

Approved this _____ day of _____, 2024.

January 04, 2024

The LEWISTON CODE BOARD OF APPEALS met in the Community Development Department Second Floor Conference Room at 215 “D” Street. Chairperson Lynch called the meeting to order at 5:30 p.m.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Chairperson Tim Lynch; Vice Chairperson Kevin Messick; Michell Radamaker; Shawn Turpin; Pat Showers; Kathy Schroeder, City Council

COMMISSIONERS EXCUSED: Eric Peterson

STAFF MEMBERS PRESENT: Jeff Wolfe, Building Official; Dawn Ortiz, Community Development Specialist; Aaron Butler, IT

II. CITIZEN COMMENTS

None

III. CORRECTIONS OR ADDITIONS TO AGENDA

None

IV. APPROVAL OF AUGUST 3, 2023 MEETING MINUTES (ACTION ITEM)

Board Members Showers and Turpin moved and seconded, respectively, approval of the August 03, 2023 meeting minutes as corrected. The motion carried 5-0.

Note: After the January 4, 2024 meeting and the approval of the minutes, staff found the recording and upon viewing there are a few amendments to them which will need to be re-approved at the next meeting.

V. NEW BUISNESS

A. ELECTION OF COMMISSION CHAIRPERSON FOR 2024 (ACTION ITEM):

Board member Turpin nominated Board Member Michell Radamaker for Chairperson.

Upon roll call, the vote was as follows:

Chairperson Tim Lynch voted for Michell Radamaker
Board member Patrick Showers voted for Michell Radamaker
Board member Shawn Turpin voted for Michell Radamaker
Board member Kevin Messick voted for Michell Radamaker
Board member Michell Radamaker voted for Michell Radamaker

B. ELECTION OF VICE CHAIRPERSON FOR 2024 (ACTION ITEM)

City Councilor Kathy Schroeder nominated Board Member Tim Lynch for Vice Chairperson.

Upon roll call, the vote was as follows:

Board member Tim Lynch voted for Tim Lynch

Board member Patrick Showers voted for Tim Lynch

Board member Shawn Turpin voted for Tim Lynch

Board member Kevin Messick voted for Tim Lynch

Chairperson Michell Radamaker voted for Tim Lynch

VI. UNFINISHED & NEW BUSINESS:

A. INTRODUCTION OF NEW BUILDING OFFICIAL

Jeff Wolfe was introduced to the board members that were not aware as the City of Lewiston's current Building Official.

Board member Lynch asked Staff Wolfe when a new electrical inspector would be hired.

Staff Wolfe stated the City has not advertised, but hopefully soon.

VII. ADJOURN

There being no further business, Board Member Messick and Turpin moved and seconded, respectively, to adjourn. The motion carried 5-0 and the Code Board of Appeals adjourned at approximately 5:40 p.m.

RESPECTFULLY SUBMITTED,

Dawn Ortiz,
Recording Secretary

Chairperson or Acting Chairperson
Code Board Appeals

Approved this _____ day of _____, 2024.