

Lewiston City Library
Board of Trustees
Regular Meeting | Wednesday, December 18, 2024
Event Space

1. Call to Order: The meeting was called to order at 5:38 PM by Diana Ames
Trustees Present: Diana Ames, Andy Hanson, Josh Brown, and Trisha Decker via Zoom
Trustees Absent: Rebecca Snodgrass
Councilor Liaison Absent: Jim Kleeburg,
Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino
2. Recognition of Visitors
 - a. Jessica Klein - Lewiston City Councilor
3. Public Comment & Correspondence
 - a. None at this time.
4. Public Hearing
 - a. Public Hearing: Resolution 2024-11: Restating and Amending Fees: Accepting testimony on the restatement and amendment of fees including increases of more than five percent (5%) for black and white copies and annual fees for out of service library cards.
 - i. A short presentation was given by Director L. Johnson regarding the requested increases which included the higher cost of printing as well as a decrease in the 3D printing minimum charge. There was no public comment.
5. City of Lewiston Council Report
 - a. None
6. Library Foundation Report
 - a. None at this time.
7. Consent Agenda - Action Item
 - a. Approval of Minutes of Previous Meetings - Board of Trustees from November 20, 2024, and Art Committee Minutes from September 19, 2024
 - b. Review of Statistical Report
 - c. Approval of Statement of Expenses
 - i. Andy Hanson moved to approve the consent agenda and Trisha Decker seconded. All in favor. Motion carried.
8. Committee Reports
 - a. Art Committee
 - i. L. Johnson discussed that the committee has been discussing upcoming artists for the upcoming year.
9. Director's Report

- a. Grants
 - i. L. Johnson reported that she and D. Garr have been working on grants made available from ICFL that are aimed at providing technological tools to people within the community. One grant in specific, would allow attendees to earn a laptop by attending a required number of technology classes.
 - ii. Forest Bound - L. Johnson reported that her forest bound kits that are being purchased with the Forest Service grant money are almost complete and will soon be available for check-out by library patrons.
 - b. Annual Report
 - i. L. Johnson presented her annual report and asked for feedback from the Board before finalizing the report.
 - c. Facilities Update
 - i. L. Johnson reported that Facilities has awarded a bid to an electric company, upon approval by city council, that will replace the lighting with LED lights on the first floor, second floor, and the basement. This will exclude the office areas.
10. Unfinished Business
- a. Resolution 2024-11 Restating and Amending Various Fees at the Lewiston City Library - Action Item, Roll Call Vote
 - i. Andy Hanson moved to approve resolution 2024-11 restating and amending various fees at the Lewiston City Library and Trisha Decker seconded the motion. All in favor. Motion passed.
 - 1. Roll Call
 - ii. Ay - Diana Ames, Andy Hanson, Trisha Decker,
 - iii. Nay - None
 - iv. Absent - Josh Brown, Rebecca Snodgrass
 - b. Public Art Policy Display and Donation - Action Item
 - i. Andy Hanson moved to approve the public art policy display and donation, and Trisha Decker seconded. All in favor. Motion carried.
 - c. Board of Trustees Bylaws Update - Action Item
 - i. No action taken at this time.
 - d. Items Moved from Consent Agenda - Action Item
 - i. None
11. New Business
- a. Lewiston City Library Art Committee Bylaws - Action Items
 - i. Trisha Decker motioned to approve the Lewiston City Library Art Committee Bylaws and Josh Brown seconded the motion. All in favor. Motion carried.
12. Executive Session - Action Item
- a. Idaho Code 74-206(1)(b) – To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public

officer, employee, staff member or individual agent, or public school student.

1. Andy Hanson moved to go into executive session Idaho code 74-206(1)(b) and Trisha Decker seconded the motion.

Roll Call -

Ay - Diana Ames, Andy Hanson, Trisha Decker, Josh Brown

Nay -

Absent - Rebecca Snodgrass

- a. Andy Hanson moved to leave executive session and Josh Brown seconded the motion.

13. Schedule of Upcoming Meetings

- a. Regular Meeting: January 15, 2024
- b. Regular Meeting: February 19, 2024

14. Adjournment - Action Item

- a. Josh Brown moved to adjourn the meeting at 7:11 PM.