



**Lewiston Audit Committee
REGULAR MEETING AGENDA
January 30, 2025 - 4:00 PM
Lewiston City Hall - Back Conference Room - 1134 F Street
Lewiston, Idaho 83501**

Seating will be available on a first-come, first-served basis.

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **CITIZEN COMMENTS**
- IV. **ACTIVE AGENDA**
 - A. **APPROVAL OF OCTOBER 30, 2024 MINUTES - ACTION ITEM**
 - B. **FY2024 DRAFT AUDIT PRESENTATION - MS. ALIVERTI**
- V. **COMMITTEE/STAFF MEMBER COMMENTS**
- VI. **ADJOURNMENT**

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Nikki Province, ADA Coordinator, at least forty-eight (48) hours in advance of the meeting at 208-746-3671 x 6211.

City Of Lewiston
Audit Committee
Oct 30, 2024
City Hall, Back Conference Room

Committee Members present: Vice Chair Sunshine Siebert, Chair Julie Crea, Matt Weibler

Also present: Mayor Dan Johnson, Finance Director Aimee Gordon, Accounting Supervisor Claire Blewett, Presnell Gage Auditor Dawn Aliverti, Presnell Gage Accountant Brayden Heiss

I. CALL TO ORDER

Meeting called to order at 4:06pm by Chair Crea.

II. PLEDGE OF ALLEGIANCE

III. CITIZEN COMMENTS

None

IV. ACTIVE AGENDA

A. Approval of February 1, 2024 Minutes

Matt Weibler moves to approve the minutes as presented. Vice Chair Sunshine Siebert seconds the motion. No discussion. All in favor. Motion carries.

B. Pre-audit Planning Discussion

Auditor Dawn Aliverti presented a document explaining the purpose, scope, engagement letter, reporting and other information of the audit. Discussion followed regarding cost, bid selection, access to city financial records, security, internal controls, and reporting. The committee also discussed new pronouncements that came out this year and determined that none of it will be relevant to the city.

C. Operational or Financial Items for Review

Discussed Fiscal Year 2025 major changes like opening stormwater fund and closing the BID fund. Discussed Ambulance billing and accounts receivable balance of EMS/MC.

V. Committee/Staff Member comments

Director Gordon appreciates everyone coming down and taking time out of their day to attend.

Discussion from Chair Crea about getting a copy of the draft audit earlier so that committee members had time to review it. Auditor Dawn Aliverti said that she will find a way to share it with committee members sooner.

DRAFT Minutes Pending Committee Approval

VI. Adjournment

Matt Weibler moves to adjourn the meeting. Vice Chair Sunshine Siebert seconds. Officially adjourned at 4:49pm.