

January 09, 2025

The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Chair Boots called the meeting to order at 10:00 a.m.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Leah Boots, Chair; Greg Follett; Tamara Berlik (via Zoom); Kayleigh Phillipi (via Zoom); Dennis Ohrtman; Laurinda Riggs (arrived at 10:06 am); Bob Reitz;

COMMISSIONERS EXCUSED: Ed King, Vice Chair; Lisa Hasenoehrl;

STAFF MEMBERS PRESENT: Katie Hollingshead, Assistant Planner;

CITY COUNCIL LIAISON PRESENT: Kasee Forsman (via Zoom)

GUESTS: None.

II. CITIZEN COMMENTS

None.

III. NEW BUSINESS

1. Election of Chair and Vice Chair of the Historic Preservation Commission for the Calendar Year 2025

Chair Boots called for nominations for Chair. Commissioner Follett nominated Leah Boots. There were no other nominations. Roll Call vote.

Commissioner Boots: Aye

Commissioner Ohrtman: Aye

Commissioner Reitz: Aye

Commissioner Follett: Aye

Commissioner Berlik: Aye

Commissioner Phillipi: Aye

Commissioner Riggs arrived after the vote.

Motion passes, Commissioner Leah Boots elected as Chair for 2025.

Chair Boots called for nominations for Vice Chair. Commissioner Follett nominated Ed King. There were no other nominations. Roll Call vote.

Commissioner Boots: Aye

Commissioner Ohrtman: Aye

Commissioner Reitz: Aye

Commissioner Follett: Aye

Commissioner Berlik: Aye

Commissioner Phillipi: Aye

Commissioner Riggs arrived after the vote.

Motion passes. Commissioner Ed King was elected as Vice Chair for 2025.

2. **Approval of Minutes, December 5, 2024 Regular Meeting**

Chair Boots asked if the Commission had any questions or amendments to the minutes. There were none. Commissioners Ohrtman and Follett moved and seconded, respectively, to approve the minutes as written. Motion carried 6-0 (Commissioner Riggs arrived after the vote).

3. **Approval of Minutes, December 19, 2024 Special Meeting**

Chair Boots asked if the Commission had any questions or amendments to the minutes. There were none. Commissioners Follett and Reitz moved and seconded, respectively, to approve the minutes as written. Motion carried 6-0 (Commissioner Riggs arrived after the vote).

IV. **OLD BUSINESS**

1. **Priorities Plan – review and discussion**

Staff Hollingshead read through the Priorities Plan with the Commission. The Commission discussed creating “property spot light” narratives with pictures that could be posted on the website and social media. Commissioner Ohrtman mentioned that the Nez Perce County Historical Society had been awarded some new grants this year and there could be an opportunity to collaborate with that organization to host a speaker. The Commission discussed projects that they had seen happening and the potential for Orchid Award nominations. The Commission made suggestions on amendments to the current Priorities Plan and asked staff to make those amendments and bring back the updated version at the next meeting.

B. **Historic Churches project**

Staff Hollingshead reviewed the information that has been collected thus far by the Commission and the Commission discussed how they might gather additional

information on the churches. The Commission will continue to work on this project.

V. COMMISSIONER COMMENTS:

None.

VI. COUNCIL LIASION COMMENTS:

None.

VII. STAFF-COMMISSION COMMUNICATIONS:

Staff Hollingshead asked if there were any Commissioners who were unable to attend the February 6, 2025 meeting. Chair Boots said that she may not be able to but would let staff know. All other Commissioners are able to attend.

VIII. ADJOURN

There being no further business, Commissioners Follett and Riggs moved and seconded, respectively to adjourn the meeting of the Historic Preservation Commission at approximately 10:44 a.m. Motion passed 6-0.

RESPECTFULLY SUBMITTED,

Katie Hollingshead
Recording Secretary

Chairperson or Acting Chairperson
Historic Preservation Commission

Approved this _____ day of _____, 2025.



Liberty Theater/The Disney's 100th wedding anniversary

1 message

Liberty Theater <libertytheaterlewiston@gmail.com>

Tue, Jan 14, 2025 at 10:56 AM

To: Katie Hollingshead <khollingshead@cityoflewiston.org>

Hello Katie,

The Liberty Theater Preservation Alliance is planning an event for this summer that we'd like to speak with the commission about and get input. Could we have a few minutes on the Agenda at a meeting soon, or start a conversation with you or Leah?

Thanks very much--I look forward to hearing from you.

Sincerely,

Janis (Jan) Johnson
President, Liberty Theater Preservation Alliance

Hi Katie,

Rather than wait for your board meeting, would you convey a message to the commissioners, please?

With the Mayor's approval, the Liberty Theater Preservation Alliance and the Director of the Chamber of Commerce are beginning planning of an event to celebrate the 100th Anniversary of Lillian Bounds (of Lapwai and Lewiston) and Walt Disney's 100th wedding anniversary on July 13, 2025. We're putting together an Ad Hoc committee to work on this event and we'd like participation from the Historic Preservation Commission. The Nez Perce Historical Society/Museum is on board and I believe BDL will be soon. Mayor Johnson will work with the City Council.

Thanks very much for your help on this. I'm happy to come to the 2/6 meeting but don't want to wait that long for conveying the above information.

Jan

FY2025 HPC Priorities Plan

Commission Priorities

Goal #1: Protect the City's Historic and Cultural Resources.

The City of Lewiston has codes and standards crafted specifically for maintaining the unique characteristics of the community. Code enforcement and HPC help to guide historic property owner's efforts in preservation, and in making appropriate modifications to the exteriors of historic properties.

1. EDUCATION

Goal #3: Inform and engage the people of Lewiston to better integrate historic preservation for the education, enjoyment, and welfare of the community.

a. General

Policy 3.1 Elected Official Engagement. Incoming elected officials should be invited to participate in an orientation session that includes a presentation on the role of the HPC and its responsibilities.

3a. Ask City Council to declare May as "Historic Preservation Month" which is a nationwide effort. **(This needs to be done annually).**

4a. Look for ways to enlarge the audience for historical preservation ideas to affect the community in a positive manner. **Suggestion to highlight the Bargain Hunter Mall (since it is currently undergoing renovations) with before and after photos and a narrative in conjunction with its new opening. This could be a social media post by the PIO.**

9a. List Historical Registry Properties on website. **(Review list) List Historically significant properties. (Review list). Historic Churches were brought up, review list.**

10a. HPC sponsor speakers on interesting subjects related to Historical preservation or the History of the area. **Would need to identify a funding source. Possible grant application. Dennis will check with NPCHS on grants.**

b. Realtors

Policy 3.3 Civic Transparency

Understanding that historic properties will change hands, the City should work to increase transparency in the property transaction process so that potential purchasers understand the implications of ownership of a historic property.

1b. Provide more educational opportunities for real estate professionals, prospective buyers, etc to understand the importance of protecting historical properties in the City of Lewiston. (Actionable: Provide/distribute a flier explain the importance and requirements of historical preservation at open houses, especially ones that are located in the Normal Hill Heritage Overlay zone or West End Historic District.)

Create a brochure for use by local real estate agents during historic house showings.

Language for this could be similar to the Enriching the Future with Lewiston's History.

Reaching out regularly/annually to area realtors and title companies to inform them of historic boundaries, the impacts of a register listing, and incentives available to purchasers/owners of historic properties (such as the Federal Tax Credit program for income producing properties). **Tamara suggested creating a map and list of the Historic Buildings in the Downtown district that are already on the registry and then also include the overlay district to show addresses, along with a check list of requirements for the**

business/homeowners who may potentially be purchasing the buildings for the realtors to include with the purchase paperwork. Could also give these maps/checklists to local lenders who, when signing loan documents, could include the lists in the buyers paperwork. Have a Commission member monitor the Multilisting Service (MLS) that all realtors use to list properties, on a monthly basis and identify when a new listing located in the West End Historic District or the Normal Hill Heritage Overlay Zone is added, and send the map/checklist to the listing agent via email and request that they inform any and all potential buyers of the wonderful opportunity of owning in a historic area and some of the things to take into account if changes are needed to the buildings.

c. Residential Building Owners in the Normal Hill Heritage Overlay Zone

D1. Consider a city grant program to help Normal Hill Overlay homeowners with exterior preservation costs. Work with Grant Manager to develop criteria and thresholds, determine where funding would come from. Grant program would need City Council approval. The City could consider creation of a low-interest commercial revolving fund to help defray extraordinary costs associated with meeting appropriateness standards or making façade improvements, or a no-interest residential revolving fund to help homeowners rehab historic wood windows rather than replacing them with modern vinyl units. The funds would not be used to pay for the project entirely, but could bridge the financial gap between modern replacements and appropriate rehabilitation. The funds could be resupplied over a specified time, or forgiven on a case-by-case basis as new funding becomes available.

Tamara suggested working with local building material suppliers and see if a Historic Restoration discount could be created for anyone who is updating a historic building and purchasing what is regulated by the design guidelines, so that they could qualify for a discount (say 10%) on those specific items.

2. ONGOING HISTORIC PRIORITIES

Policy 1.3

The City should recognize and promote praiseworthy efforts to beautify Lewiston and make the community more livable, particularly in the West End Historic District and Normal Hill Heritage Overlay Zone.

- a. This could include a series of social media posts aimed at discussing the benefits of protecting historic character, such as increasing property values, or recognizing the value of embodied energy when it comes to preserving the original building materials. (Need to decide on, and draft what these posts would say/include)
- b. Orchid Awards Heritage House, LCCU on 17th Street.
Policy 3.5 Promote Heritage Tourism: The City shall support efforts to develop and expand heritage tourism as an economic driver.
Policy 3.6 Recognize Excellence: The City shall encourage cultural resource protection through recognition of individuals, organizations and advocacy groups whose efforts exemplify excellence in the field of historic preservation.
- c. The HPC should actively seek nominations year round for new honorees. HPC members are encouraged to advance local award winners to Preservation Idaho for statewide recognition where appropriate.
- d. Pairing a well-publicized community event with the Orchid Awards would cause the Awards to increase credibility and visibility.

- i. Signage

Improve signage, standardize signage design, install new signage where needed, and repair or replace signage that is nonconforming.

Encourage property owners to install plaques recognizing historic properties, where appropriate. Could do social media posts and provide information about where to purchase a plaque locally.

- e. Plaques

- i. Policy

- ii. Purchase

- f. Review HPC website annually to make updates

3. RESTORATION POSSIBILITIES

- a. Capital Projects for City owned properties

- i. Carnegie building

- ii. Towers

- b. Restoration project of steps and pathways between Historic Downtown and Normal Hill

- c. Treavitt Park (staff needs to touch base with Parks & Rec)

4. BUILDING PARTNERSHIPS

Goal #2 Promote Historic Preservation by developing mutually beneficial partnerships with local communities and advocacy groups whose values and interests align with the City's in the areas of heritage, arts and sustainability.

Build relationships with organizations to advance Historical Preservation

- i. BDL

- ii. Nez Perce County Historical Society and Museum

- iii. LCSC

- iv. Liberty Theater

- v. Realtor Association

- vi. Nez Perce Tribe

- vii. Visit Lewis Clark Valley

- viii. Lewis Clark Valley Chamber of Commerce

ADDRESS	CHURCH		
707 7th Ave	Gateway Church	Dennis	
822 Bryden Ave	Orchards Community Church	Dennis	
			Property for the church was purchased by F.B. Surbeck and the Rev. G.B. Cronek on July 5, 1921. A small portable chapel was placed in the center of the 3 lots that would be combined for the new church site. Trinity and Zion Lutheran churches merged in 1925 and continued to use the First Christian Church at 417 2nd Ave. The building at 417 2nd Ave was built in 1899 for the First Christian Congregation. It was the first church built on Normal Hill. The Zion Lutheran congregation moved in after the First Christian group opened their new church on 7th Ave in 1920. Trinity Lutheran took over the building in the later 1920's and moved to 8th Ave in 1947. The Apostolic Church then moved in to 417 2nd Ave.
920 8th Ave	Trinity Lutheran	Bob	
1212 19th Street	Lewiston Seventh Day Adventist	Leah	
			In October 1948, a new rectory was constructed at 713 8th Street.
731 8th Street	Episcopal Church of the Nativity	Leah	
			1904 Idaho Supreme Court Building. Harry Madgwick was the contractor. With the passage of House Bill 38 on February 20, 1903, the Idaho Legislature authorized the construction of a Supreme Court Building and Library. The City donated 3 acres for the 5th Street Park (now Pioneer Park). A commission, including James El. Babb, was appointed to oversee the construction of the building and library. A total of \$15,000 (\$375,000 in today's dollars) in bonds were approved, with at least \$10,000 (\$250,000 in today's dollars) going toward the structure. Idaho is one of the few states to have a "circuit riding" court, which meets in various cities during each term. In 1951, the 4000-book collection and the shelves were removed to be placed in the remodeled court-room at the County Courthouse. The building, which had been returned to the County a few years previously, was sold at public auction on August 8, 1951, and has since been used by various churches.
231 5th St	Granite Lake Church	Greg	
633 5th Ave	Old Saint Stan's	Greg	

709 6th Street	Congo Pres	Laurinda	The Lewiston Presbyterian Church was organized March 14, 1873. It was organized in the school house between 10th and 11th Street on Idaho Street where the old Whitman School was located. In 1908 Mrs. S.C. Thompson left the church \$12,000 in her will. That money was used to purchase the lots where the church now stands in 1911. It was ten years later that the church board okayed the construction of the present building. The church was constructed between 1921 and 1922 at a cost of \$30,906. The first service was held on March 26, 1922. On December 2, 1949, Pilgrim Hall was dedicated, giving long needed room for Sunday School classes.
812 8th Street	Truth Baptist (First Baptist Church)	Laurinda	Originally completed in 1911 for the First Baptist Church. Architect James H Nave designed the building.
823 7th Ave	New Spring Missionary Baptist	Kayleigh	Built in 1908, started as First Church of Christ Scientist and was bought by New Spring Missionary Baptist in 2010. The First Church of Christ Scientist built a new church in 1964 at 818 18th Ave (now First Naz).
1622 15th Ave	Unity Church	Kayleigh	Built in 1905 as part of the Blanchard Heights development, one of nine houses built. Former the Patrick J. and Lydia Hester House. The church was founded in 1970 and purchase the current building in 1999.

			In January 1952, Trinity Lutheran Church in downtown Lewiston voted to sponsor the building of a mission church in the Orchards. Construction of a small chapel with Sunday School Facilities was begun, and an intern Pastor, called by Trinity, began the task of developing the Orchards congregation. The first worship service was held October 26, 1952, with 31 members who transferred from Trinity. In 1954, the first full-time pastor was called. The ranch-style parsonage was constructed the same year. On May 3, 1959, ground was broken for the building of what is now the sanctuary. The first worship service was held in the new sanctuary on Easter Sunday, April 17, 1960. A kitchen, more Sunday School rooms, and expanded Fellowship Hall were added in the summer of 1962. A fire destroyed the Fellowship Hall and severely damaged the rest of the building in July 2011. Members returned to the building in May of 2012 with the addition of ADA bathrooms and a wheelchair lift.
3434 6th Street	Grace Lutheran Church	Lisa	
			The building was erected in 1960 as a funeral home. On September 6, 1964 the Missouri Synod Lutheran Mission Congregation moved its service from the Lions Club Civic Building to the Chapel of the Flowers, a permanent church would be constructed later. The first service was held on September 6, 1964 Rev. Ronald Kudick, Pastor of the Grangeville Trinity Lutheran Church, lead the Congregation of the newly formed Lewiston Good Shepard Lutheran Church. The chapel most currently serves the Calvary Chapel.
1015 Burrell Ave	Calvary Chapel	Lisa	
1213 Burrell Ave	Orchards United Methodist	Ed	
1519 Ripon Avenue	Hillside Church	Tamara	
3521 7th Street	Lewis-Clark Memorial Gardens	Tamara	

City of Lewiston
HISTORIC PRESERVATION ADVISORY COMMISSION

Member Name/Address	Appt.	Term Expires	Telephone/E-mail
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STAFF SUPPORT

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