

January 09, 2025

The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Chair Boots called the meeting to order at 10:00 a.m.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Leah Boots, Chair; Greg Follett; Tamara Berlik (via Zoom); Kayleigh Phillipi (via Zoom); Dennis Ohrtman; Laurinda Riggs (arrived at 10:06 am); Bob Reitz;

COMMISSIONERS EXCUSED: Ed King, Vice Chair; Lisa Hasenoehrl;

STAFF MEMBERS PRESENT: Katie Hollingshead, Assistant Planner;

CITY COUNCIL LIAISON PRESENT: Kasee Forsman (via Zoom)

GUESTS: None.

II. CITIZEN COMMENTS

None.

III. NEW BUSINESS

1. Election of Chair and Vice Chair of the Historic Preservation Commission for the Calendar Year 2025

Chair Boots called for nominations for Chair. Commissioner Follett nominated Leah Boots. There were no other nominations. Roll Call vote.

Commissioner Boots: Aye

Commissioner Ohrtman: Aye

Commissioner Reitz: Aye

Commissioner Follett: Aye

Commissioner Berlik: Aye

Commissioner Phillipi: Aye

Commissioner Riggs arrived after the vote.

Motion passes, Commissioner Leah Boots elected as Chair for 2025.

Chair Boots called for nominations for Vice Chair. Commissioner Follett nominated Ed King. There were no other nominations. Roll Call vote.

Commissioner Boots: Aye

Commissioner Ohrtman: Aye

Commissioner Reitz: Aye

Commissioner Follett: Aye

Commissioner Berlik: Aye

Commissioner Phillipi: Aye

Commissioner Riggs arrived after the vote.

Motion passes. Commissioner Ed King was elected as Vice Chair for 2025.

2. **Approval of Minutes, December 5, 2024 Regular Meeting**

Chair Boots asked if the Commission had any questions or amendments to the minutes. There were none. Commissioners Ohrtman and Follett moved and seconded, respectively, to approve the minutes as written. Motion carried 6-0 (Commissioner Riggs arrived after the vote).

3. **Approval of Minutes, December 19, 2024 Special Meeting**

Chair Boots asked if the Commission had any questions or amendments to the minutes. There were none. Commissioners Follett and Reitz moved and seconded, respectively, to approve the minutes as written. Motion carried 6-0 (Commissioner Riggs arrived after the vote).

IV. **OLD BUSINESS**

1. **Priorities Plan – review and discussion**

Staff Hollingshead read through the Priorities Plan with the Commission. The Commission discussed creating “property spot light” narratives with pictures that could be posted on the website and social media. Commissioner Ohrtman mentioned that the Nez Perce County Historical Society had been awarded some new grants this year and there could be an opportunity to collaborate with that organization to host a speaker. The Commission discussed projects that they had seen happening and the potential for Orchid Award nominations. The Commission made suggestions on amendments to the current Priorities Plan and asked staff to make those amendments and bring back the updated version at the next meeting.

B. **Historic Churches project**

Staff Hollingshead reviewed the information that has been collected thus far by the Commission and the Commission discussed how they might gather additional

information on the churches. The Commission will continue to work on this project.

V. COMMISSIONER COMMENTS:

None.

VI. COUNCIL LIASION COMMENTS:

None.

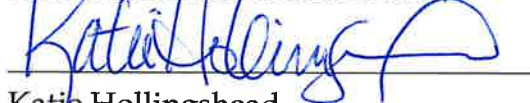
VII. STAFF-COMMISSION COMMUNICATIONS:

Staff Hollingshead asked if there were any Commissioners who were unable to attend the February 6, 2025 meeting. Chair Boots said that she may not be able to but would let staff know. All other Commissioners are able to attend.

VIII. ADJOURN

There being no further business, Commissioners Follett and Riggs moved and seconded, respectively to adjourn the meeting of the Historic Preservation Commission at approximately 10:44 a.m. Motion passed 6-0.

RESPECTFULLY SUBMITTED,



Katie Hollingshead
Recording Secretary



Chairperson or Acting Chairperson
Historic Preservation Commission

Approved this 6 day of February, 2025.