CITY OF LEWISTON
PARKS AND RECREATION COMMISSION
REGULAR MEETING MINUTES

Lewiston Community Center
1424 Main Street, Lewiston, ID 8350Fi1

October 16, 2024 @5:00PM

I. CALL TO ORDER

PRESENT: Commissioners Jill Carlson-Balmer, Linda Glines, Jim Jenkins, Jim Kirk, Larry Kopcynski. Also in attendance was Shannon Grow, City of Lewiston Community Development Director.
ABSENT: Sammy Andrews, Bill Rowland.

II. CITIZEN COMMENTS

No Citizen Comments

III. CONSENT AGENDA

A. Chair Balmer asked for a motion to accept the Minutes from September 18, 2024 as presented. Commissioner Jenkins made a motion to accept minutes as presented, Commissioner Kirk seconded the motion, all approved.

IV. PRESENTATIONS, COMMUNICATION AND CORRESPONDENCE

A. Department Staff Report
    a. The staff report was sent out to commission members for the month of September
B. Senior Nutrition Update
C. Foundation for the Lewiston Parks and Recreation Update
    a. Vice-Chair Kopcynski informed the commission that there was no current regarding the Lewiston Parks and Recreation Foundation. Kopcynski gave a brief history recap of the foundation for Director Grow. The Foundation currently has a TAX ID number and is still working on expanding as a group, by first creating by-laws. He also noted what he views as the four pillars of the foundation: Secure Property, Secure Equipment, Support All Activities in the Park, and Support Recreation. The Foundation is viewed as a "vehicle" for development through fundraising to support parks and recreation related projects.
D. Recap of the Bryden Canyon Golf Course CourseCo management presentation to city council
    a. The Commissioners were provided a print-out of the PowerPoint Presentation that was presented to City Council, of the 2-Year Bryden Canyon Golf Course

2-Year Review. Director Grow also updated the commissioners that the City Council did approve for fees to be raised at the golf course in the 2025 Fiscal Year.

V. ACTIVE AGENDA

A. Bert Lipps Pool Project Update
   a. Chair Balmer was unable to meet with former Parks and Recreation Director Barker, but worked with Director Grow to pull information regarding the Land and Water Conservation Grant. The commission's goal is to present the grant to the City Council to show what the requirements of the grant intel. A copy of a grant that was not submitted to the City Grant Manager was provided to Chair Balmer prior to the commission meeting.

VI. OLD BUSINESS

A. Fiscal Year 2025 Projects
   a. Facilities
      i. Library Lighting Replacement
         1. Director Grow communicated with City Grant Manager Melinda Rose, who reported the project is still on track to be completed.
      ii. Fire Station Diesel Particulate Mitigation
         1. No update from last meeting - project still continuing.
      iii. Community Center HVAC
         1. New development for the Fiscal Year 2025.
   b. Golf
      i. Cart Barn Replacement
         1. Project Ongoing
      ii. Tee Box Upgrades
         1. New Upgrades - Director Grow will communicate with Parks Supervisor Corky Fazio to provide for a formal update for the commission.
      iii. Sand Trap Rehabilitation
         1. New Upgrades - Director Grow will communicate with Parks Supervisor Corky Fazio to provide for a formal update for the commission.
   c. Parks
      i. Community Park Basketball Courts and Fitness Area
         1. JUB Engineers has submitted Amendment Five for the Basketball Court and Fitness Area and Equipment in Community Park. The location of the projects will be near the new restrooms. The proposal will be submitted to the City Council for approval.
         2. Director Grow provided an update on other projects funded in the 2025 Fiscal Year. (near 29 minute timestamp) Projects

included: Kiwanis Park Pathway, Cameras within the Park System, Sunset Park Shelter (Shade Shelters & Pickleball), funded alongside the Pioneer Park Shelter under "Park Reservation Projects."

a. Commissioner Kopcynski discussed the origins and importance of the Park Reservation Funds Account. The commission asked for assistance in locating previous discussions of the priority list of the Park Project Funds for the next meeting.

ii. Pioneer Park Playground and ADA Parking – IDOC Grant

1. The project will still be moving forward internally through the Public Works Department - which allowed leftover budgeted money to go towards the Playground.

VII. CITY COUNCIL LIAISON COMMENTS

No city council liaison update.

VIII. NEXT MEETING

A. Wednesday, November 20th, 2024 at the Lewiston Community Center

a. The Commission tasked staff to go through past meeting minutes to find a priority list of

IX. FUTURE AGENDA TOPICS AND IMPORTANT MEETING DATES

A. Park and Recreation Master Plan
B. Auditorium District Discussion
C. Upcoming Holiday Meeting Schedule

X. ADJOURNMENT – Action Item

Chair Balmer asked for a motion to adjourn Commissioner Bill Rowland made a motion to accept minutes as presented, Commissioner Jim Kirk seconded the motion, all approved. Meeting adjourned at 5:50pm.