

**CITY OF LEWISTON
PARKS AND RECREATION COMMISSION
MEETING AGENDA**

**LEWISTON COMMUNITY CENTER
1424 MAIN STREET, LEWISTON, ID 83501**

January 15th, 2025, at 5pm

I. CALL TO ORDER

- a. ROLL CALL
- b. Present: President Jill Balmer, Jim Jenkins, Linda Glines, Kaitlyn Hinkley. Also in attendance were Council Liaison John Spikelmire, Mayor Dan Johnson, Community Development Director Shannon Grow, and Former Parks and Recreation Director Lynn Moss. Meeting was called to order at 5pm.
- c. Absent: Vice-Chair Larry Kopinsky, Jim Kirk, Bill Rowland

II. CITIZEN COMMENTS

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff.

Comments may be made: (1) in-person, (2) by emailing the Recording Secretary at dglenn@cityoflewiston.org or (3) by calling (208) 746-2313 x6101 and leaving a message. If you would like your comment to be read aloud during the meeting, please so indicate in your message.

III. CONSENT AGENDA

- a. Minutes: October 16th, 2024 ACTION ITEM
Motion to approve the minutes of the October 16, 2024 meeting was moved by Linda Glines, seconded by Bill Rowland. Motion was approved 4-0.

IV. PRESENTATIONS, COMMUNICATIONS AND CORRESPONDENCE

- a. Department Staff Report, October, November, December 2024
- b. Senior Nutrition Update
 - i. Thanksgiving Holiday Lunch - Wednesday, November 20th
 - ii. Christmas Holiday Lunch - Wednesday, December 18th
 - 1. Council Liaison Spickelmire noted feedback from the public about the meals being served being high carb, which has deterred seniors from returning to the program. Director Moss discussed his meeting with our Area on Agency representative, and noted he would reach out to Head Cook Scot McGee about if our meals are being approved a nutrition standard. Moss also met with Brad Bramlet, Pastor at Orchards Baptist Church, about hosting as a second congregate site for our senior nutrition program. Discussion of combining the churches' existing dinner with our lunch program was had between Moss and Area on Agency.
- c. Foundation for Lewiston Parks and Recreation Update.
 - i. No formal update was provided. The commission revisited prior discussions on the foundation's role in guiding the department's efforts.

**CITY OF LEWISTON
PARKS AND RECREATION COMMISSION
MEETING AGENDA**

Mayor Johnson emphasized the importance of establishing a foundation and mentioned NOVEA as a potential interim support. Spokane Parks and Recreation were cited as a strong foundation model.

- d. Park and Recreation Master Plan.
 - i. Commission Chair Balmer will meet with Parks and Recreation Administrative Assistant, Damian Glenn, prior to the next meeting. The two will go through past Parks and Recreation commission minutes

V. ACTIVE AGENDA

- a. New Commissioner and Expiring Commissions.
 - i. The Parks and Recreation commission welcomes Kaitlyn Hinkley as
- b. Bert Lips Pool Project Update
 - i. The City Council and Staff Liaisons will discuss any progress or direction on this item from the October meeting.
 - ii. Bert Lips Pool had Land and Water Conservation Funding (LWCF) as part of its creation. Orchards Pool was constructed by Lewiston Orchards Irrigation District (LOID), with management going under Parks and Recreation taking under the operations of the pool. Director Moss recommended eliminating the responsibilities of Bert Lips at Fenton Park and applying the LWCF restrictions from Bert Lips Pool a single pool location at the Community Park as we continue to navigate the Land and Water Conservation conversion. Possible negotiations with the Northwest Children's Home for a trade- The City will acquire Jewett Park and the Northwest Children's Home will acquire the Bert Lips Pool Parking Lot. Commissioners Rowland and Glines voiced concern about isolating the youth in the Downtown Lewiston neighborhood, with Chair Balmer referencing the Pool Survey and the results that demonstrated the consensus to keep a downtown pool location. Councilman Spickelmire reminder the commission of Council's ask, to create a formal recommendation, with the survey results, in addition to the commission's plan for pools in the Parks and Open Space Master Plan. 56-minute mark for Shannon's conversation about grant requirements. The Commission discussed feeling more comfortable with a single pool location if a special bus route was created to provide regular transportation from downtown to the Community Park. President Balmer asked for a motion to move the Land and Water Conservation Fund Grant requirements to be moved to Community Park. This change will require and recreation facility in the Community Park for Aquatics and relieve that restriction at the current Bert Lips Pool. Commissioner Jenkins forwarded the motion, with Commissioner Glines seconding the motion. The motion passes 4-0.
- c. Auditorium District Discussion.
 - i. Chair Balmer mentions that the commission has viewed Auditorium District as a potential revenue source in support of development in Community Park. Mayor Johnson provided that the idea of an Auditorium

**CITY OF LEWISTON
PARKS AND RECREATION COMMISSION
MEETING AGENDA**

District is simple and advises that he feels there is support for this by the public in Lewiston.

- d. Jewett Park Lease ACTION ITEM
 - i. Mayor Johnson led the discussion for the commission while reviewing the contract for Jewett Park expressing concerns of the requirements of the City in the verbiage of the contract. Commissioner Hinkley made a motion to advise to City Council that the Parks and Recreation Commission does not support the current version of the Jewett Park Lease and recommends for The City to enter renegotiations of the lease. Commissioner Jenkins seconded the motion. Motion carried 4-0.
- e. Advisory Boards & Commissions Periodic Review
 - i. Director Grow informed the commission that under city code, the commission is required to submit a report with the following prompts addressed. This product will be worked on in the February and March meetings to be submitted to the City Council in the April Work Session.

VI. OLD BUSINESS

- a. Park Reservation Account – Priority List
 - i. Review of the Priority List from the 2010 Parks and Open Space Master Plan.
 - 1. Pioneer Park Shelter (in development), Kiwanis Park Shelter near Skate Park, lost the basketball court at Sunset Park.
 - a. Provide an update at the next meeting where the account stands.
 - ii. The Pioneer Park Shelter is the current project in development that will pull from the Park Reservation Account. Commissioners mentioned interest in the future development of a small shelter near Mountain Dew Skate Park, which has been an ongoing interest over the years. A formal update with the standing of the Park Reservation Account will be provided at the next meeting.
- b. Fiscal Year 2025 Projects
 - i. Golf
 - 1. Cart Barn Replacement – Everything with FAA has been approved. Finalization is waiting.
 - 2. Tee Box Upgrades
 - 3. Sand Trap Rehabilitation
 - ii. Parks
 - 1. Community Park Basketball Court and Fitness Area – Fitness Equipment is purchased, final design from J-U-B Engineering is currently in progress.
 - 2. Pioneer Park Playground and ADA Parking – IDOC Grant

VII. CITY COUNCIL LIAISON COMMENTS

**CITY OF LEWISTON
PARKS AND RECREATION COMMISSION
MEETING AGENDA**

VIII. NEXT MEETING

- a. Wednesday, February 19th at the Lewiston Community Center, 5pm.

IX. FUTURE AGENDA TOPICS AND IMPORTANT MEETING DATES

X. ADJOURNMENT – Action Item

Commissioner Jenkins forwarded a motion to adjourn the meeting. Commissioner Glines seconded the motion. Motion was approved 4-0. Meeting was adjourned at 6:57pm.