

MEETING AGENDA

BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD

THURSDAY, APRIL 13, 2023 AT 8:30 A.M.

**COMMUNITY DEVELOPMENT DEPARTMENT BUILDING,
215 "D" STREET, SECOND FLOOR MEETING ROOM**

AS A MATTER OF PUBLIC SERVICE AND GOVERNMENTAL TRANSPARENCY, THIS MEETING MAY BE RECORDED, STREAMED LIVE AND/OR ACCESSED AT A LATER TIME. NOTE THAT THIS MAY INCLUDE VIDEO AND AUDIO OF ALL PERSONS PRESENT IN THE ROOM

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's Facebook page or the City's website at cityoflewiston.org.

I. CALL TO ORDER

II. CITIZEN COMMENTS – An opportunity for citizens to address the Board with comments and/or questions. Citizens are asked to limit their time to three (3) minutes each. Comments and questions may be made by:

- ✓ Attending in-person
- ✓ Emailing comments and questions prior to the start of the meeting to khollingshead@cityoflewiston.org or dortiz@cityoflewiston.org
- ✓ Mailing written comments prior to the start of the meeting to Katie Hollingshead, PO Box 617, Lewiston, ID 83501
- ✓ Calling 208-746-1318 x7261 and leaving your message. Your comments will then be forwarded to the Business Improvement District Advisory Board.

III. APPROVAL OF MARCH 9, 2023 MINUTES (ACTION ITEM)

IV. REPORT ON FOUNDARY NEGOTIATIONS – W. PRICE/D. BAUER (ACTION ITEM)

V. FINANCIALS – B. MORGAN (ACTION ITEM)

A. Review of Bank Statement

B. Review & Approval of Invoices (ACTION ITEM)

1. Neon One \$153.47
2. Pacific Empire Radio \$582.00
3. Parks & Rec Movies Under the Stars \$575.00
4. Printcraft Printing \$127.20
5. What's Poppin' Balloons & Events \$150.00
6. TPC Holdings, Inc \$3,232.25
7. Smirking Goat LLC \$2,777.52
8. Intuit QuickBooks \$85.00

VI. DISCUSSION OF STRATEGIC PLAN FOR BID THROUGH CLOSURE ON 12-31-2026 AND POTENTIAL APPROVAL (ACTION ITEM)

VII. REVIEW 2023 WORK PLAN AND BUDGET – B. MORGAN (ACTION ITEM)

- A. Area #1 – Commercial, Residential and Public Investment: Update on Projects
- B. Area #2 – Neighborhood Improvements: Update on Projects
- C. Area #2 – Planters for Downtown from Wilbert Precast, cost sharing for transportation before starting bid process – UPDATE
- D. Business Promotion & Neighborhood Marketing: Update on Projects
- E. Area #3 – Banner Project sheet – UPDATE
- F. Area #4 – BID Administration: Update on Projects

VIII. BOARD MEMBER COMMENTS

IX. STAFF COMMENTS

- A. Comprehensive Plan Questionnaire
- B. Query of Board members to attend the regularly scheduled May 11, 2023 meeting.

X. BID ADMINISTRATOR COMMENTS

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access to the facility within which this meeting is being held, please contact the meeting coordinator at least forty-eight (48) hours in advance of the meeting at (208) 746-1318.

XI. ADJOURN (ACTION ITEM)

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