



16 April 2025

## EMERGENCY MEDICAL SERVICES ADVISORY BOARD 15 APRIL 2025 MEETING MINUTES

EMSAB Members:      Dave Chenault                      Laura Gifford                      Chris Jacks                      Mike Larson  
                                 Victoria Johnson                      Jennifer Grinage                      Serena Tschirgi

EMSAB April 15, 2025, quarterly meeting called to order at 12:05 p.m. EMSAB members in attendance L. Gifford, M. Larson, V. Johnson, J. Grinage, S. Tschirgi, absent D. Chenault. Also present were Staff Liaison Greg Rightmier, City Council representative Kasee Forsmann, LFD Admin Assistant Stephanie Sobol and Danel Arnzen, who took notes.

### Consent Agenda:

- Tschirgi made a motion to approve the 2/12/2025 minutes; the motion was seconded by Gifford and approved by the board.

### Unfinished & New Business:

- Fire Chief Rightmier provided the following updates and data to the board:
  - Update on Ambulance Billing the EMS/MC contract ended 2025-09-30, and the Go Live for in-house billing started 2025-03-01. FC Rightmier has hired an outside contractor to assist with the Medicaid billing to assist with getting caught up.
  - Data was reviewed from the start of the fiscal year to current for total calls, transports vs. non-transports. Revenue generated vs. write-offs.
- Reviewed current ambulance fees
  - FC Rightmier provided an update on the contracts with NPC, Whitman County, and Asotin which are in the review for renewal 2025-10-01.
  - FC Rightmier provided updates on Idaho and Washington GEMT, and Idaho will be ready for 2023 submittals soon. Washington has been going through audits. LFD contracted with PCG to do filings and audits for Washington. Through the GEMT process it's been determined the average cost per transport is an average of \$1,500.
  - Tschirgi made a motion to increase ambulance fees 4.5%; the motion was seconded by Gifford and approved by the board.

Adjourned at 1:25 p.m.

**NEXT EMSAB MEETING IS TUESDAY, JULY 8, 2025 AT 12:00 PM  
IN THE STATION | TRAINING ROOM**

Submitted by:

  
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Gregory V. Rightmier, Staff Liaison

4/16/25  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Danel Arnzen, Recording Secretary

4/16/2025  
\_\_\_\_\_  
Date

GVR: da

c: Tanya Brocke, City Clerk  
Dan Johnson, Mayor  
Kassee Forsmann, Council Liaison  
Jennifer Tengono, City Attorney