

April 7, 2025

THE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, met in a Work Session in the Second Floor Conference Room of the Bell Building at 215 D Street. Mayor Johnson called the meeting to order at 3:00 PM.

I. CALL TO ORDER

COUNCILORS PRESENT: Mayor Johnson; Council President Kleeburg; Councilor Forsmann (3:03 p.m.); Councilor Klein; Councilor Schroeder; Councilor Spickelmire; Councilor Wright.

II. PLEDGE OF ALLEGIANCE

Dixiejo, Ryker, and Stetson West led the Pledge of Allegiance.

III. CITIZENS COMMENTS

None.

IV. PRESENTATIONS

A. MONTH OF THE MILITARY CHILD PROCLAMATION: - Action Item

Mayor Johnson read and presented the Month of the Military Child proclamation to Dixiejo, Ryker, and Stetson West, along with their mother, Keesha West.

B. POLICE DEPARTMENT PROMOTIONAL PINNING: Promoting Officer Matt Anderson to the rank of Corporal - Action Item (Police Chief Kuzik)

Police Chief Jason Kuzik spoke regarding Corporal Anderson's accomplishments, after which City Clerk Tanya Brocke administered the oath of office. Corporal Anderson's family then pinned his badge.

V. DISCUSSION ITEMS

Please note that identifying an item as an "Action Item" does not require the City Council to vote on that item.

A. ADVISORY BOARD AND COMMISSION APPOINTMENTS: - Action Item

1. COMPENSATION REVIEW COMMITTEE: Considering appointing Fred Fickenwirth to a term ending December 31, 2025 pursuant to City Code Section 2-42(a)(4) - Action Item (Mayor Johnson)

Mayor Johnson moved to approve the appointment of Fred Fickenwirth to a term ending December 31, 2025 on the Compensation Review Committee. Councilor Schroeder seconded, and the motion passed 6-0.

B. GEOGRAPHIC INFORMATION SYSTEM (GIS) / CARTEGRAPH UPDATE:

Update on the use of the Geographic Information System and Asset Management by City Staff - Action Item (City Engineer Antonich)

City Engineer Luke Antonich provided an update to the City Council on the Geographic Information System (GIS) and the Cartegraph asset management system. He offered background information and an overview of how Cartegraph is being used to manage various city assets, including parks, streets, and other infrastructure.

As part of his presentation, Mr. Antonich demonstrated the capabilities of Cartegraph with a time-lapse visualization showing completed tasks since 2020, emphasizing the system's role in turning data into actionable decisions. After discussion, Council members inquired about the possibility of gaining access to the Cartegraph system for informational purposes.

C. FISCAL YEAR 2026 BUDGET PROCESS: Discussion on the budget process for Fiscal Year 2026 - Action Item (Councilor Spickelmire)

Councilor Spickelmire initiated a discussion on streamlining the budget review process to reduce the number of work sessions. After consulting with Finance Director/City Treasurer Aimee Gordon, staff proposed reducing the sessions from five to three and including more information in Council packets. The revised plan includes sessions focused on capital projects, personnel, and internal service funds, followed by a wrap-up in mid-June. Additional topics could be addressed through special meetings if needed.

Mayor Johnson encouraged Councilors to contact Finance Director Gordon or City Clerk Brocke with any questions.

D. JEWETT PARK LEASE: Review and discussion of the Jewett Park Lease presented by the Northwest Children's Home to the Parks and Recreation Advisory Commission - Action Item (Mayor Johnson)

Mayor Johnson provided background on the Jewett Park lease, following information submitted by Northwest Children's Home Executive Director Brian Pope. Councilor Spickelmire shared that the Parks and Recreation Advisory Commission recommended not entering into the lease. Executive Director Pope and Board Chair John Keatts were invited to speak, noting the lease has not been updated since 2011. Council discussed funding impacts, liability, and comparisons with other park agreements.

Councilors Schroeder and Forsmann moved to have the City Attorney review

the lease and work with Northwest Children's Home's attorney on a solution. Mayor Johnson encouraged Councilors to provide staff with specific direction on what they would like included in the lease. After further discussion, the motion and second were withdrawn, and Council reached consensus for City Attorney Jennifer Tengono to review the lease and provide advice before Council proceeds. Mayor Johnson will follow up with Executive Director Pope and City Attorney Tengono.

- E. **PERIODIC REVIEW OF ADVISORY BOARDS & COMMISSIONS:** Review of the periodic review reports from the City's Advisory Boards and Commissions pursuant to Lewiston City Code Section 2-48 - Action Item (City Clerk Brocke)

City Clerk Brocke explained that advisory boards and commissions are required to conduct an internal review of their operations at least once every four years, pursuant to City Code Section 2-48. This year marks the first time these reviews have been completed. The purpose is to reflect on accomplishments, plan for the future, and identify opportunities for improvement in serving the community. The reviews also allow Council to stay informed, identify areas for follow-up, and provide meaningful input in their role as liaisons. Following the presentation, Councilors shared updates and insights related to the boards and commissions they represent.

- F. **STRATEGIC PLAN PERFORMANCE REPORT:** Update and review of the 2019-2024 Lewiston Strategic Plan for Fiscal Year 2024 - Action Item (Mayor Johnson)

Mayor Johnson presented the 2024 Strategic Plan Performance Report and commended Public Outreach Coordinator Carol Maurer for her work. Council discussed shifting from a five-year to an annual report for greater flexibility and alignment with community needs. Topics included vacant retail properties, recreational opportunities, and liquor license limitations.

- G. **AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME) LOCAL 1124 COLLECTIVE LABOR AGREEMENT:** Considering entering into negotiations with AFSCME Local 1124 for a collective labor agreement - Action Item (Human Resources Director Province)

Human Resources Director Nikki Province based on prior deliberations, it is her understanding that they would enter into negotiations with the following conditions to align with other employee groups, including but not limited to: establishing that overtime is earned after 40 hours worked and would no longer include hours of vacation, sick leave, compensatory time, holidays, etc.; aligning holiday and weekend pay language with the City's personnel policy other employees who also work overtime weekends and holidays; designating all

employees as at-will; and not paying additional pay for winter snow plowing and summer painting, but accounting for that in another manner; and any additional provisions determined by the Council.

After discussion, Councilor Forsmann moved for staff to enter into negotiations with the conditions of: establishing that overtime is earned after 40 hours worked and would no longer include hours of vacation, sick leave, compensatory time, holidays, etc.; aligning holiday and weekend pay language with the City's personnel policy other employees who also work overtime weekends and holidays; and designating all employees as at-will. Councilor Spickelmire seconded. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Spickelmire; Wright; Schroeder; Forsmann. VOTING NAY: Klein.**

VI. UNFINISHED AND NEW BUSINESS

- A. CITY COUNCILOR COMMENTS:** Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion.

Councilor Schroeder reported that the new playground equipment at Pioneer Park is now out of boxes and being installed.

Councilor Forsmann announced the opening of Milani Smoothies and Coffee Co. at 138 Thain Road.

Councilor Wright encouraged the public to participate in shooting trap at the Culdesac Gun Club.

B. CITY BOARDS AND COMMISSIONS LIAISON UPDATES

Council President Kleeburg noted the Urban Renewal Agency and Lewis Clark Valley Metropolitan Planning Organization (MPO) had meetings this week.

C. MAYOR COMMENTS

Mayor Johnson noted that April 5th is also the Week of the Young Child, and encouraged support by wearing blue on Wednesdays.

D. AGENDA TOPICS: - Action Item

None.

VII. ADJOURNMENT - Action Item

There being no further business to come before the Lewiston City Council, Councilor Schroeder and Council President Kleeburg moved and seconded, respectively, to adjourn the April 7, 2025 Work Session. The motion carried 6-0 and the meeting adjourned at 5:11 p.m.


Daniel G. Johnson, Mayor


Tanya M. Brocke, City Clerk

