

March 21, 2023

THE URBAN RENEWAL AGENCY BOARD OF THE CITY OF LEWISTON, IDAHO, met in a special meeting Tuesday, March 21, 2023, at Lewiston City Hall. Chair JoAnn Cole-Hansen called the meeting to order at 12:00 p.m.

I. CALL TO ORDER

BOARD MEMBERS PRESENT: JoAnn Cole-Hansen, Chair; Don Beck; Rick Tousley; Tim Switzer

BOARD MEMBERS EXCUSED: Sheila Bond, Vice Chair; Joe Anderson; A.L. "Butch" Alford;

STAFF MEMBERS PRESENT: Shannon Grow, Community Development Director; Dawn Ortiz, Community Development Specialist; Aaron Butler, IT; Luke Antonich, City Engineer; Katie Hollingshead, Assistant Planner; Aimee Gordon, Finance Director/City Treasurer

OTHERS PRESENT: Jennifer Douglass, URA Attorney; Dawn Aliverti, Presnell Gage, PLLC

II. CITIZEN COMMENTS

None

III. CORRECTIONS OR ADDITIONS TO AGENDA

None

IV. PUBLIC HEARING – 2022 ANNUAL REPORT

Chair Cole-Hansen opened the public hearing for the 2022 Annual Report. There being no public comment or testimony the public hearing was closed.

V. ACTIVE AGENDA (ACTIVE ITEM)

A. Approval of Invoice,

- 1. Approval of Invoice, ICRMP 22-23 Policy, \$944.50**
- 2. Approval of Invoice, TPC Holdings, Annual Report Posting, \$32.04**
- 3. Approval of Invoice, City of Lewiston, US 12/Main St Intersection \$10,315.00**

Board members Beck and Switzer moved and seconded, respectively, to approve payment of the invoices to ICRMP, TPC Holdings and the City of Lewiston. The motion carried 4-0.

B. Presentation of Annual Audit FY2022, Presnell Gage – Action Item

Dawn Aliverti with Presnell Gage PLLC provided a verbal summary of the FY2022 annual audit. Results of annual audit FY2022 is clean with no findings.

Chair Cole-Hansen stated the URA owes the City of Lewiston approximately \$500,000 for a portion of East Orchards Sewer (EOS) Project and asked where it would show in the audit.

Jennifer Douglass asked if this amount has been billed to the URA from the City of Lewiston.

Staff Grow stated there have not been any invoices from the City, but there was an MOU between the City and the URA to share the costs on the EOS project. In November, a document was provided showing that the URA owed the City approximately \$544,000.00. This amount can be made up by the URA paying 100% of the costs for the EOS projects moving forward as well as paying the City when debt service amounts are released.

Chair Cole-Hansen stated it is a liability and she would like to see this listed somewhere so it is a reminder in the future. Aimee Gordon, Finance Director/City Treasure stated she would work with staff to show liabilities on the monthly financial summaries, including this one.

C. Approval of Annual Audit FY2022 – Action Item

Board members Tousley and Switzer moved and seconded, respectively, to approve the annual audit FY2022. The motion carried 4-0.

D. Adoption of Annual Report 2022 – Action Item

Board members Switzer and Tousley moved and seconded, respectively, to adopt the 2022 Annual Report. The motion carried 4-0.

VI. ADJOURN (ACTION ITEM)

There being no further business, Board members Switzer and Beck moved and seconded, respectively, to adjourn. The motion carried 4-0 and the Urban Renewal Agency Board adjourned at approximately 12:33 p.m.

RESPECTFULLY SUBMITTED,

ATTEST:

DAWN ORTIZ,
RECORDING SECRETARY

URBAN RENEWAL AGENCY CHAIR

Approved this _____ day of _____, 2023.