

March 10, 2025

THE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, met in a Regular Meeting in the Lewiston Library Second Floor Activity Room at 411 D Street. Mayor Johnson called the meeting to order at 6:00 PM.

I. CALL TO ORDER

COUNCILORS PRESENT: Mayor Johnson; Council President Kleeburg; Councilor Forsmann; Councilor Klein; Councilor Schroeder; Councilor Spickelmire; Councilor Wright.

II. PLEDGE OF ALLEGIANCE

Mayor Johnson led the Pledge of Allegiance.

III. CITIZENS COMMENTS

Linnea Noreen, a Lewiston resident, spoke in support of Ordinance 4943.

Deb Zenner, a Lewiston resident, spoke in support of Ordinance 4943.

Darcy Vassar - Kopczynski, a Lewiston resident, spoke in support of Ordinance 4943.

John Michael, a Lewiston resident, requested citizen comments be increased to 5 minutes, encouraged kindness, and suggested Bengal Field be converted to a city park.

IV. PRESENTATIONS

A. FIRE DEPARTMENT PINNING CEREMONY: Fire Chief Rightmier will conduct a pinning ceremony to honor Captain Kyler Nilsson, Engineer Jake Waits, Engineer Brian Burke, and Firefighter Turner Webb

Fire Chief Greg Rightmier administered the oath, after which the families pinned badges on Captain Kyler Nilsson and Firefighter Turner Webb.

V. CONSENT AGENDA

Mayor Johnson explained that all items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under

“Items Moved from the Consent Agenda”.

Councilors Schroeder and Forsmann moved and seconded, respectively, approval of the Consent Agenda. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein; Spickelmire.**

- A. **CITY COUNCIL MINUTES:** Considering approving the 2/24/2025 Special; 2/24/2025 Regular; and 3/3/2025 Work Session meeting minutes - Action Item
- B. **ADVISORY BOARD MINUTES:** Accepting the meeting minutes from the following: Urban Renewal Agency (1/14/2025), Library Board of Trustees (1/8/2025 and 1/15/2025), Planning and Zoning Commission (2/12/2025), Cemetery and Urban Forestry Commission (10/30/2024 and 1/22/2024), and Parks and Recreation Commission (10/16/2024 and 1/15/2025) - Action Item
- C. **VOUCHER'S PAYABLE:** Considering approving the Voucher's Payable dated 1/24/2025 - 2/06/2025 in the amount of \$1,412,994.45 and 2/7/2025 - 2/20/2025 in the amount of \$1,483,316.74 - Action Item
- D. **PRELIMINARY PLAT - NORTH LEWISTON BUSINESS PARK:** Considering approving the North Lewiston Business Park preliminary plat and associated Reasoned Statement of Relevant Criteria and Standards, which proposes to subdivide approximately 10.21 acres of property located south of 7th Avenue North in the middle of the block between 24th Street North and 28th Street North into 4 Lots - Action Item
- E. **SUBDIVISION PLAT - DRAKE ADDITION (SUB24-000004):** Considering approving the Drake Addition Subdivision Plat and associated Reasoned Statement of Relevant Criteria and Standards, which proposes to re-plat Lot 2 of Block 1, of the Pupo Addition, consisting of approximately 2.01 acres of land, into 5 lots - Action Item

VI. **ACTIVE AGENDA**

- A. **ADVISORY BOARD AND COMMISSION APPOINTMENTS:** Action Item
 - 1. **PARKS AND RECREATION ADVISORY COMMISSION:** Considering reappointing Linda Glines and appointing Larry Kopczynski to three (3) year terms - Action Item

Mayor Johnson moved to approve the reappointment of Linda Glines and the appointment of Larry Kopczynski to three-year terms on the Parks and Recreation Advisory Commission. Council President Kleeburg seconded, and the motion carried 6-0.

- B. MASTER SERVICES AGREEMENT WITH CLEARWATER FINANCIAL, LLC:** Considering approving the Master Services Agreement with Clearwater Financial, LLC, and authorizing the Mayor to sign the agreement - Action Item (Mayor Johnson)

Councilors Schroeder and Forsmann moved and seconded, respectively, to approve the Master Services Agreement between Clearwater Financial, LLC and the City of Lewiston and authorize the Mayor to sign the agreement. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein; Spickelmire.**

- C. ENVISION LEWISTON 2044 IMPLEMENTATION WORK PLAN 2024-2025:** Considering approving the Envision Lewiston 2044 Implementation Work Plan 2024-2025 - Action Item (City Planner Plaskon)

Councilor Schroeder and Council President Kleeburg moved and seconded, respectively, to approve the Envision Lewiston 2044 Implementation Work Plan 2024-2025 and authorize the Mayor to sign the plan. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein; Spickelmire.**

- D. RESOLUTION 2025-10:** Considering declaring an item of City of Lewiston property to be surplus and providing for the trade-in of said surplus property - Action Item (Finance Director Gordon)

Councilors Klein and Schroeder moved and seconded, respectively, to approve Resolution 2024-10. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein; Spickelmire.**

- E. RESOLUTION 2025-11:** Considering declaring various items of City of Lewiston property to be surplus and providing for the public auction of said surplus property - Action Item (Finance Director Gordon)

Councilors Schroeder and Forsmann moved and seconded, respectively, to approve Resolution 2025-11. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein; Spickelmire.**

- F. FIRST AMENDMENT TO COMMUNITY PARK MASTER PLAN (PF016) AGREEMENT:** Considering approving the First Amendment to the Community Park Master Plan Professional Services Agreement between J-U-B Engineers, Inc. and the City of Lewiston in the amount of \$48,000 and authorizing the Mayor to sign the agreement - Action Item (Community Development Director Grow)

Councilors Schroeder and Forsmann moved and seconded, respectively, to approve the First Amendment to the Community Park Master Plan Professional

Services Agreement between J-U-B Engineers, Inc. and the City of Lewiston in the amount of \$48,000 and authorize the Mayor to sign the agreement.

Councilor Spickelmire expressed that the item seemed more like a want rather than a need and suggested waiting to assess the bond impact before proceeding.

ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein. VOTING NAY: Spickelmire.

- G. **RESOLUTION 2025-02:** Considering vacating the public right-of-way in VA-01-2024 - Action Item (Public Works Director Johnson)

Councilors Schroeder and Forsmann moved and seconded, respectively, to approve Resolution 2025-02. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein; Spickelmire.**

- H. **RESOLUTION 2025-09:** Considering adopting the City of Lewiston 2025 Transportation Capital Improvement Plan - Action Item (Public Works Director Johnson)

Councilors Forsmann and Schroeder moved and seconded, respectively, to approve Resolution 2025-09. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein; Spickelmire.**

I. **ORDINANCES**

1. **FIRST READING**

- a. **ORDINANCE 4921:** Considering repealing and reserving Section 37-129 of the Lewiston City Code entitled "Use of prefabricated containerized transport units as accessory buildings or storage units" and amending Section 37-131 of the Lewiston City Code allowing use of shipping containers as an accessory building - Action Item (City Planner Plaskon)

Councilors Schroeder and Forsmann moved and seconded, respectively, to approve the first reading of Ordinance 4921 by title only. The motion carried 6-0.

ORDINANCE 4921: AN ORDINANCE OF THE CITY OF LEWISTON REPEALING AND RESERVING SECTION 37-129 OF THE LEWISTON CITY CODE ENTITLED "USE OF PREFABRICATED CONTAINERIZED TRANSPORT UNITS AS ACCESSORY BUILDINGS OR STORAGE UNITS"; AND AMENDING SECTION 37-131 OF THE LEWISTON CITY CODE ALLOWING USE OF SHIPPING CONTAINERS AS AN ACCESSORY BUILDING; AND PROVIDING AN EFFECTIVE DATE.

2. FIRST, SECOND AND THIRD READINGS

- a. **ORDINANCE 4940:** Considering amending Ordinance 4929 by replacing Exhibits A and B of Lewiston City Ordinance 4929 - Action Item (City Attorney Tengono)

Councilors Schroeder and Forsmann moved and seconded, respectively, to read Ordinance 4940 by title only, and to dispense with the requirements that an ordinance be read on three different days and that it be read once in full. The motion carried 6-0.

ORDINANCE 4940: AN ORDINANCE AMENDING ORDINANCE NO. 4929 BY REPLACING EXHIBITS A AND B OF LEWISTON CITY ORDINANCE NO. 4929; AND PROVIDING AN EFFECTIVE DATE.

- b. **ORDINANCE 4941:** Considering amending Ordinance 4930 by replacing Exhibit A of the Lewiston City Ordinance 4930 - Action Item (City Attorney Tengono)

Councilors Schroeder and Wright moved and seconded, respectively, to read Ordinance 4941 by title only, and to dispense with the requirements that an ordinance be read on three different days and that it be read once in full. The motion carried 6-0.

ORDINANCE 4941: AN ORDINANCE AMENDING ORDINANCE NO. 4930 BY REPLACING EXHIBIT A OF THE LEWISTON CITY ORDINANCE NO. 4930; AND PROVIDING AN EFFECTIVE DATE.

- c. **ORDINANCE 4943:** Calling for the submission to the qualified electors of the City the question of incurring an indebtedness and issuing general obligation bonds of the City in an aggregate principal amount not to exceed \$25 million dollars to pay the cost of acquiring and constructing improvements to wastewater, water, stormwater and road infrastructure and related improvements; approving the form of ballot; providing for the registration of voters and related matters - Action Item (Public Works Director Johnson)

Councilors Schroeder and Forsmann moved and seconded, respectively, to read Ordinance 4943 by title only, and to dispense with the requirements that an ordinance be read on three different days and that it be read once in full. The motion carried 6-0.

ORDINANCE 4943: AN ORDINANCE OF THE CITY OF LEWISTON, NEZ PERCE COUNTY, IDAHO, ORDERING A SPECIAL BOND ELECTION TO

BE HELD ON THE QUESTION OF THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY IN AN AMOUNT NOT TO EXCEED \$25,000,000 FOR THE PURPOSE OF CONSTRUCTING IMPROVEMENTS TO WASTEWATER, WATER, STORMWATER AND ROAD INFRASTRUCTURE AND RELATED IMPROVEMENTS AND COSTS; ESTABLISHING THE DATE AND TIME OF THE SPECIAL BOND ELECTION; APPROVING A FORM OF BALLOT; PROVIDING FOR REGISTRATION OF VOTERS; PROVIDING FOR RELATED MATTERS; AND PROVIDING AN EFFECTIVE DATE.

3. **SECOND AND THIRD READINGS**

- a. **ORDINANCE 4937**: Considering repealing Chapter 7 of the Lewiston City Code related to ambulance service and enacting a new Chapter 7 entitled "Ambulance Service" - Action Item (Fire Chief Rightmire)

Councilor Spickelmire and Council President Kleeburg moved and seconded, respectively, to dispense with the requirement that an ordinance be read on three different days and to combine the second and third readings. The motion carried 6-0.

Councilors Spickelmire and Schroeder then moved and seconded, respectively, to waive the third reading in full of Ordinance 4937 and approve the reading of Ordinance 4937 by title only. The motion carried 6-0.

ORDINANCE 4937: AN ORDINANCE OF THE CITY OF LEWISTON REPEALING CHAPTER 7 OF THE LEWISTON CITY CODE RELATED TO AMBULANCE SERVICE AND ENACTING A NEW CHAPTER 7 ENTITLED "AMBULANCE SERVICE" AND PROVIDING AN EFFECTIVE DATE.

4. **ADOPTION AND APPROVAL OF ORDINANCE SUMMARIES**

- a. **ORDINANCE 4937**: Action Item

Councilors Spickelmire and Forsmann moved and seconded, respectively, to adopt Ordinance 4937 and approve the related ordinance summary. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein; Spickelmire.***

- b. **ORDINANCE 4940**: Action Item

Councilors Schroeder and Spickelmire moved and seconded,

respectively, to adopt Ordinance 4940 and approve the related ordinance summary. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein; Spickelmire.**

c. **ORDINANCE 4941:** Action Item

Councilor Schroeder and Council President Kleeburg moved and seconded, respectively, to adopt Ordinance 4941 and approve the related ordinance summary. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein; Spickelmire.**

d. **ORDINANCE 4943:** Action Item

Councilors Schroeder and Wright moved and seconded, respectively, to adopt Ordinance 4943 and approve the related ordinance summary. **ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein; Spickelmire.**

VII. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

VIII. UNFINISHED AND NEW BUSINESS

A. CITY COUNCILOR COMMENTS: Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion.

Councilor Forsmann observed that business closures are affecting other cities, not just Lewiston, and thanked the public for their engagement on the bond ordinance.

Councilor Klein thanked the LC Valley Chamber of Commerce for their assistance in getting announcements out related to the bond.

B. CITY BOARDS AND COMMISSIONS LIAISON UPDATES

Councilor Forsmann provided an update on the Historic Preservation Commission and Public Works Advisory Commission.

Council President Kleeburg noted an Urban Renewal Agency meeting was scheduled for tomorrow, March 11th.

C. MAYOR COMMENTS

Mayor Johnson introduced Damian Glenn, Parks & Recreation Coordinator and liaison for the Parks & Recreation and Cemetery & Urban Forestry Commissions. He also shared updates on legislative initiatives, highlighting the challenges some decisions could pose for Lewiston, and encouraged residents to reach out to legislators.

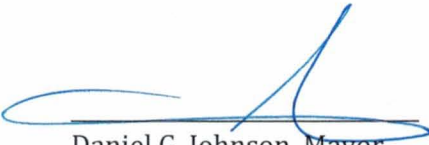
D. AGENDA TOPICS: - Action Item

Councilors Spickelmire and Forsmann moved and seconded, respectively, to add a FY26 budget process discussion to the April 7th Work Session. The motion carried 6-0.

IX. ADJOURNMENT - Action Item

There being no further business to come before the Lewiston City Council, Council President Kleeburg and Councilor Schroeder moved and seconded, respectively, to adjourn the March 10, 2025 Regular Meeting. The motion carried 6-0 and the meeting adjourned at 7:25 p.m.




Daniel G. Johnson, Mayor


Tanya M. Brocke, City Clerk


MAR 24 2025