

April 10, 2025

The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Staff Katie Hollingshead called the meeting to order at 10:04 a.m.

I. **CALL TO ORDER**

COMMISSIONERS PRESENT: Dennis Ohrtman; Bob Reitz; Kayleigh Phillipi; Greg Follett; Lisa Hasenoehrl;

COMMISSIONERS EXCUSED: Leah Boots, Chair; Ed King, Vice Chair; Tamara Berlik; Laurinda Riggs;

STAFF MEMBERS PRESENT: Katie Hollingshead, Assistant Planner;

CITY COUNCIL LIAISON PRESENT: None.

GUESTS: Brett Kinzer, Kinzer Air LLC; Representatives from Castellaw Kom Architects, Representatives from Lewis Clark State College

There being no Chair or Vice Chair present, Staff Hollingshead asked for a nomination for a temporary Chair to lead the meeting. Commissioner Reitz nominated Commissioner Ohrtman. Commissioner Follett provided the second. Motion carried 5-0, and Temporary Chair Ohrtman continued the meeting.

II. **CITIZEN COMMENTS**

None.

III. **NEW BUSINESS**

1. **Certificate of Appropriateness Review for 311 Main Street by Kinzer Air LLC to replace the current exhaust duct for Bojacks Broiler Pit with a new exterior exhaust fan that meets the requirements of the International Fire Code and the International Mechanical Code:**

Staff Hollingshead reviewed the application and submitted photos of the proposed exhaust fan. Staff Hollingshead introduced the applicant, Brett Kinzer.

Temporary Chair Ohrtman walked the Commission through the West End Historic District Design Guidelines review sheet. Commission discussed and found the

application to be in conformance with guidelines L-8. All other guidelines were not applicable to the project. Commissioners Follett and Phillipi moved and seconded, respectively, to approve the Certificate of Appropriateness for the proposed exterior exhaust fan. Motion passed 5-0.

2. Certificate of Appropriateness Review for 410 Main Street by Castellaw Kom Architects to install a new steel canopy on the face of the building, using weld plates that were previously installed for canopy installation during the original construction by that were never used.

Staff Hollingshead reviewed the application and the architectural drawings submitted and stated that representatives from both Castellaw Kom Architects and Lewis Clark State College were present for questions. Temporary Chair Ohrtman walked the Commission through the West End Historic District review sheet. The Commissioners discussed and found the application to be in conformance with guidelines K-2, L-3 and M-2. All other guidelines were not applicable to the project. Commissioners Follett and Reitz moved and seconded, respectively, to approve the Certificate of Appropriateness at 410 Main Street for a new steel canopy. Motion passed 5-0.

IV. COMMISSIONER COMMENTS:

None.

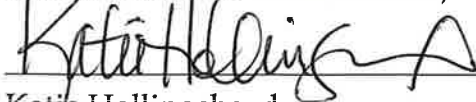
V. STAFF-COMMISSION COMMUNICATIONS:

None.

VI. ADJOURN

There being no further business, Commissioners Reitz and Follett moved and seconded, respectively to adjourn the meeting of the Historic Preservation Commission at approximately 10:20 a.m. Motion passed 5-0.

RESPECTFULLY SUBMITTED,



Katie Hollingshead
Recording Secretary



Chairperson or Acting Chairperson
Historic Preservation Commission

Approved this 8 day of May, 2025.