

April 16, 2025

The PUBLIC WORKS ADVISORY COMMISSION (PWAC) met in the Bell Building 2nd Floor Meeting Room at 215 "D" Street. Chair Laura Wright called the meeting to order at approximately 12:01 p.m. Councilor Forsmann had notified staff liaisons that she would be in attendance but had yet to arrive when Chair Wright called the meeting to order. Due to a lack of quorum, Director Dustin Johnson moved Agenda Item IV. Director's Report before the Consent Agenda.

Councilor Forsmann arrived at approximately 12:06 p.m. and a quorum was reached. Chair Wright called the meeting to order for a second time at approximately 12:21 p.m.

Public Works Advisory Commission meetings are recorded live. To view the recording, go to <https://www.youtube.com/watch?v=UqXrE38xAGs>

I. CALL TO ORDER

COMMISSIONERS PRESENT: Chair Laura Wright, Kayleigh Philippi, and Brent Bourassa

COMMISSIONERS ABSENT: Vice-Chair Ryan Rehder and Lytonia "LT" Gardee

CITY COUNCIL LIAISONS PRESENT: Councilor Kathy Schroeder and Councilor Kasee Forsmann

STAFF MEMBERS PRESENT: Dustin Johnson, PE, Public Works Director; Haley Kelley, Public Works Specialist

II. CITIZEN COMMENTS

None.

IV. DIRECTOR'S REPORT

Director Johnson provided updates and answered questions on the Main Street Reconstruction Project, 17th Street Sidewalk Infill in front of Jenifer Junior High School, 12th Street Sidewalk Infill; Airway to Warner, 1/2 Block of Bryden Ave, Annual Street Preservation, and the Downtown Water Transmission Main Project.

III. CONSENT AGENDA

Chair Wright explained that all items on the Consent Agenda are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion on these issue unless a Commissioner so requests, in which case the item will be removed from the Consent Agenda and considered under "Items Moved From the Consent Agenda."

Councilors Schroeder and Forsmann moved and seconded, respectively, approval of the Consent Agenda. The motion carried 4-0.

A. APPROVAL OF MARCH 19, 2025 MEETING MINUTES: - Action Item

B. APPROVAL OF AMENDED BYLAWS: - Action Item

V. ACTIVE AGENDA

A. Advisory Boards & Commissions Periodic Review : - Presentation (Dustin Johnson)

Director Johnson told the commission that the periodic review had been completed and that adjustments were being made to make the most out of the commission's time and efforts. The commission requested that future meetings continue to include the "Director's Report" and that all comments be provided,

regardless of City staff agreement or disagreement, to the commission and City Council.

Public Works Specialist Kelley informed the commission that an Agenda Item History Sheet had been prepared but was not included due to a clerical error when she published the agenda packet. She apologized for the error and would share the Agenda Item History Sheet with the commission. Ms. Kelley explained that the commission would meet in May and receive their first assignment. After May, the commission will meet on a quarterly basis.

VI. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

None.

VII. UNFINISHED & NEW BUSINESS

A. Commissioner Comments: - Action Item

None.

B. Staff Liaison Comments: - Action Item

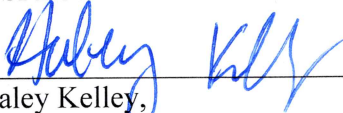
Director Johnson told the commission that a third Open House for the Main Street Project would be held during the first week of May.

Public Works Specialist Kelley apologized for the technical error that resulted in the missing Agenda Item History Sheet for Item V.A.


VIII. ADJOURNMENT - Action Item

There being no further business, Councilor Schroeder and Commissioner Bourassa moved and seconded, respectively, to adjourn the meeting. The motion carried 4-0 and the Public Works Advisory Commission adjourned at approximately 12:37 p.m.

RESPECTFULLY SUBMITTED,



Haley Kelley,
Recording Secretary



Chairperson or Acting Chairperson
Public Works Advisory Commission

Approved this 21 day of May, 2025