Lewiston City Library
Board of Trustees
Regular Meeting | Wednesday, May 21, 2025
Community Room

1. Call to Order: The meeting was called to order at 5:37 PM by Diana Ames
   Trustees Present: Diana Ames, Josh Brown, Andy Hanson, Rebecca Snodgrass,
   Councilor Liaison Absent: Jim Kleeburg
   Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino

2. Recognition of Visitors
   a. Danielle Kinyon - Lewiston Library Foundation President

3. Public Comment & Correspondence
   a. There were no public comments during the meeting. However, the Board received several pieces of correspondence. A patron submitted a thank-you note recognizing Kerry Cramer for her assistance with the copier machine. Jennifer Anderson from Lewis-Clark State College expressed appreciation to the library staff for their support in setting up for the recent Stegner Lecture. Additionally, thank-you notes were received from KJ Bryant of the Idaho Children's Trust Fund, addressed to Bruno Alvino and Colleen Olive, acknowledging their assistance.
4. City of Lewiston Council Report
   a. None

5. Library Foundation Report
   a. Danielle Kinyon reported that the recent Foundation event was successful, although final fundraising totals are not yet available. She welcomed feedback for future events.

6. Consent Agenda - Action Item
   a. Approval of Minutes of Previous Meetings - Board of Trustees from March 19, 2025, and Art Committee from February 20, 2025
   b. Review of Statistical Report for March and April
   c. Approval of Statement of Expenses for March and April
      i. Andy Hanson moved to approve the consent agenda, and Rebecca Snodgrass seconded the motion. All in favor. Motion carried. Josh Brown was absent for the vote.

7. Committee Reports
   a. Art Committee
      i. Diana Ames reported that the committee recently met to discuss potential artists for the upcoming year. Further discussion on the Art Walk proposal will be addressed in the Director's Report.
8. Election of Officers - Action Item

a. Andy Hanson nominated Rebecca Snodgrass as Chair for the Lewiston Library Board of Trustees, and Diana Ames seconded the motion.
    i. All in favor. Motion carried.
b. Andy Hanson nominated Diana Ames as Vice Chair for the Lewiston Library Board of Trustees, and Rebecca Snodgrass seconded the motion.
    i. All in favor. Motion carried.

9. Director's Report
    a. Facilities Update
        i. L. Johnson stated that the current lighting project has not met expectations and has been unsatisfactory. She commented that meetings with Mayor Johnson and city staff are underway to find satisfactory solutions, including additional lighting.
        ii. L. Johnson included in her report that display monitors have been installed at both help desks with the help of the library and ISS staff to show our programming and special event flyers to our library patrons.
    b. Staffing
        i. L. Johnson noted that one staff member has reduced hours from full-time (40 hrs) to part-time (27 hrs). She said that another part-time assistant (27 hrs) is retiring. The former full-time staff member will transition into that role, leaving a full-time position vacant.
            1. Director Johnson also noted that the Youth Services Department is reviewing Summer Associates for our annual Summer Reading Program.
    c. Self-Check Machine
        i. L. Johnson gave kudos to Bruno Alvino for building the self-check machine and encouraged the board to take a look at it after the meeting.
    d. Public Internet Provider
        i. L. Johnson reported that the library has accepted moving forward with Fatbeam, and Fatbeam will be the internet provider per the agreement moving forward.
    e. Summer Reading Programs
        i. L. Johnson reported that the Summer Reading Program will open on the 2nd week of June. Brochures outlining the events were distributed to the Board.

10. Unfinished Business
    a. Fiscal Year 2026 Budget
        i. Director Johnson presented a draft of the Library FY2026 budget for Board review. She noted reductions in federal and local grant funding due to economic shifts and changes in the federal administration.
    b. Items Moved from Consent Agenda - Action Item
        i. None

11. New Business
    a. Public Furnishings

        i. L. Johnson has reached out to Cindy Thorp at the Boise Correctional Facility to explore options for recovering and refurbishing public furnishings at the library.
    b. Art Walk - Action Item
        i. L. Johnson shared that a BDL staff member has expressed interest in continuing the Art Walk, with the library taking over the event. The Board discussed whether the library should assume oversight of the event moving forward and what steps would be needed for implementation.

12. Schedule of Upcoming Meetings
    a. Regular Meeting: June 18, 2025
    b. Regular Meeting: July 16, 2025

13. Adjournment - Action Item
    a. Andy Hanson moved to adjourn at 6:52 PM