



Lewiston Disability Advisory Commission
MEETING MINUTES
June 12, 2025
Lewiston City Hall – Back Conference Room – 1134 F Street
Lewiston, Idaho 83501

Members Attending: Eric Peterson, Mark Havens, Matthew Ruth, Jessica Grainger

Members Not Attending: Constance Vance, Mike Feeney

Non-Members Attending: Councilor Matthew Wright, Nikki Province, Leah Burris

A. CALL TO ORDER

- a. Meeting called to order at 12:03pm

B. CITIZEN COMMENTS

- a. None.

C. DISCUSSION ITEMS

- a. CivicOptimize Update
- i. Nikki states the development is still with the Information Systems & Security Department and the Leadership Team to determine routing complaints.
 1. Mr. Peterson states he completed a form recently that was a CivicOptimize form and he did not like it or think it was easy to use. He adds he does not want the system to be forgotten which is why he continues to request monthly updates. Mr. Peterson requests whichever ISS employee has been assigned this project reach out to him directly for an update but also attend next month's meeting. Ms. Province states her experience with CivicOptimize has been positive and found it easy to use.

D. ACTIVE AGENDA

- a. **ELECTION OF CHAIR** – Annual selection of 2025 Disability Advisory Commission Chair position
- i. Ms. Grainger states in a conversation with Constance Vance that she would be open to being Chair again. Mr. Ruth nominates Constance Vance. The members vote in favor of Ms. Vance as Chair.
- b. **ELECTION OF VICE CHAIR** – Annual selection of 2025 Disability Advisory Commission Vice Chair position
- i. Mr. Havens nominates Mr. Matthew Ruth. The members vote in favor of Mr. Ruth as Vice-Chair.
- c. **APPROVAL OF MINUTES** – Approval of February 13, 2025 meeting minutes
- i. Mr. Havens states in the section regarding Powers and Duties, at the end of line, Ms. to Mr. in regards to Mr. Havens.
 - ii. Mr. Havens motions to approve with the one correction. Ms. Grainger seconds the motion and the minutes are approved.

- d. **2024 ADA TRANSITION PLAN** - Review and approve the 2024 annual ADA Transition Plan Update
- i. The group discusses items that are included, such as powers and duties. Mr. Peterson discusses code changes that have been discussed but have not changed. He adds when looking at the document there are adopted dates then a status of “to be reviewed,” which is good information to have, but why are so many listed as to be reviewed. Mr. Ruth states that is a valid question but would not change the 2024 Plan. Mr. Peterson motions to approve the document. Mr. Havens seconds the motion and all vote to approve the report.

E. FUTURE AGENDA ITEMS

- a. Mr. Havens does not want to let go of the issue of the doors at the Community Center not being ADA compliant and the Community Center is a voting location. Ms. Province states this issue has not been lost to the wind and she has discussed it with Operations Director Shannon Grow. Ms. Province and Councilor Wright share that the building may be undergoing renovations which could include updating the doors. Ms. Province also states there is not only a new Parks & Recreation Director starting soon, but a new Parks & Facilities Manager will be starting in July. Mr. Havens asks if they can be invited to the August meeting. Mr. Peterson asks if the door has been inspected and asks Ms. Province to investigate. Councilor Wright adds to the conversation about asking these two new employees about reviewing all City facilities for ADA compliance.
- b. Mr. Peterson states there is code in Idaho which states that if you are a pedestrian crossing the road at an intersection, there does not have to be crosswalk striping on the road, and if the person appears to have a disability, drivers must yield to that person or face potential criminal charges. He states there is a lack of knowledge about this and asks what is our duty in regards to this and would like an opinion from the Legal Department, then have that be reported back at a meeting. Mr. Ruth asks Mr. Peterson for his specific question. Mr. Peterson states what are the rights of pedestrians and disabled pedestrians and what are the duties of drivers? Mr. Havens states a few years ago, Asotin County Community Services received a grant to promote pedestrian safety and it didn't seem to help at all. The group agrees this is a concerning topic.

F. COMMISSIONER COMMENTS

- a. Mr. Havens states the University of Idaho Extension Office will be hosting meetings on the aging population. The first meeting will be Monday, June 30th and he will be the speaker at the following meeting July 1st. All meetings will be at 10:30am at the Community Center.

G. STAFF LIAISON COMMENTS

- a. None.

H. ADJOURNMENT

- a. Ms. Grainger motions to adjourn. Mr. Havens seconds and the meeting is adjourned at 1:02pm.