

# CEMETERY AND URBAN FORESTRY COMMISSION

## MINUTES

**April 23rd, 2025**

**LEWISTON COMMUNITY CENTER – 4:00PM**  
**1424 Main Street, Lewiston**

**I. CALL TO ORDER**

Roll Call: In attendance of the April 23rd meeting were Cemetery and Urban Forestry Commission Members Shirley Phillips, Maxine Miller and Brian Hensley. Recreation Coordinator Damian Glenn and Mayor Dan Johnson were also in attendance.  
Absent: Elizabeth Goetzinger.

**II. CITIZEN COMMENTS**

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff.

**III. CONSENT AGENDA**

- a. Commissioner Miller motioned to approve the March 21, 2025 meeting minutes as presented. Hensley seconded the motion which passed unanimously.

**IV. REPORTS, PRESENTATIONS, COMMUNICATIONS, AND CORRESPONDENCE**

- a. March Parks and Recreation Department Monthly Report
- b. Social Media Spotlight - Arbor Day Celebration

**V. NEW BUSINESS**

- a. Discussion on the extension of FNWCU on Southway
  - i. The Cemetery and Urban Forestry Commission was forwarded an email from Joel Plaskon, City Planner, in regards to the development of a FWNCU drive-thru banking site. The Cemetery and Urban Forestry did not have any concerns with this development.

**VI. OLD BUSINESS**

- a. Normal Hill Cemetery Master Plan Update
  - i. The Normal Hill Cemetery Master Plan is being evaluated on its accuracy and precision. Shirley and Mayor Johnson will continue to look over the plan and see in what areas the previous plan fell short and can be improved.

**VII. COMMISSION MEMBER COMMENTS**

- a. Shirley brought up the status of her legacy tree at the Normal Hill Cemetery. A new tree was planted for her during the Spring/Summer of 2024 and she voiced concern about the lack of care provided to these trees. She has taken the additional provisions of placing three metal stakes, 2 painters sticks, and 3 medal prods to deter the weed eaters from chipping the base of the tree.

**VIII. CITY COUNCIL LIAISON COMMENTS**

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- a. Councilor Klein could not attend the meeting but Mayor Johnson spoke about the RLS for the code changes that the commission reviewed in the February 2025 meeting.

## IX. **UPCOMING MEETINGS**

- a. Arbor Day Celebration & Tree Planting - April 25th, 2025
- b. The Cemetery and Urban Forestry Commission motioned to cancel their regularly scheduled May 28th meeting. Instead, there will be a special meeting hosted on May 21st at 12pm at the Normal Hill Cemetery. The meeting will conclude with a walking tour of the cemetery. Commissioner Miller entertained the motion, with support of Commissioner Hensely. The motion passed unanimously.

## X. **FUTURE AGENDA TOPIC**

- a. Tree Guide Update

## XI. **ADJOURNMENT**

The Cemetery and Urban Forestry Commission motioned to adjourn the meeting at 5:05pm.