July 28, 2025

THE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, met in a REGULAR MEETING at the Lewiston Library Second Floor Activity Room at 411 D Street. Mayor Johnson called the meeting to order at 6:00 PM.

I. CALL TO ORDER

COUNCILORS PRESENT: Mayor Dan Johnson; Council President Jim Kleeburg; Councilor Kassee Forsmann; Councilor Jessica Klein; Councilor Kathy Schroeder; Councilor Matt Wright.

COUNCILORS EXCUSED: Councilor John Spickelmire.

II. PLEDGE OF ALLEGIANCE

Mayor Johnson led the Pledge of Allegiance.

III. CITIZENS COMMENTS

Dan Caldwell, a Lewiston resident, read a petition requesting that the City remove the McCann cattle feedlot from within City limits.

Mike Lorenz, a Lewiston resident, spoke regarding the cattle feedlot.

William Stickler, a Lewiston resident, also spoke regarding the cattle feedlot.

IV. PRESENTATIONS

A. BUSINESS EXPANSION AND RETENTION (BEAR) UPDATE: Valley Vision President/CEO Jerry Chavez will present findings from recent Business Expansion and Retention (BEAR) meetings held with local manufacturers

B. FINANCIAL REPORT - MAY 2025: Financial report for May 2025, in accordance with Idaho Code § 50-208 - No Oral Report (Finance Director Gordon)

C. FINANCIAL REPORT - JUNE 2025: Financial report for June 2025, in accordance with Idaho Code § 50-208 - Oral Report (Finance Director Gordon)

V. PUBLIC HEARINGS AND RELATED ACTION ITEMS

A. **PUBLIC HEARING FOR ZNC25-1:** Accepting testimony on an application by Steve Carlton requesting a zone change from Community Commercial (C-3) Zone and Agricultural Transitional (F-2) Zone to General Commercial (C-4) Zone for a 7.24-acre parcel at 805 Stewart Avenue (Assistant Planner Hollingshead)

Mayor Johnson announced the subject of the public hearing, explained the public hearing process, opened the public hearing, and asked for the staff presentation.

Assistant Planner Katie Hollingshead summarized the staff report, which included aerial maps and photographs of the subject property, and explained the zone change request from Steve Carlton proposes to rezone a 7.24-acre parcel at 805 Stewart Avenue from Community Commercial (C-3) and Agricultural Transitional (F-2) to General Commercial (C-4).

Applicant Steve Carlton added that while there is interest in the property, they can't plan anything until it is zoned properly.

There being no testimony from the public, Mayor Johnson closed the public hearing.

Councilors Wright and Forsmann moved and seconded, respectively, to direct staff to draft the Reasoned Statement approving ZNC25-1, consistent with the Reasoned Statement adopted by the Planning and Zoning Commission at a prior meeting. The motion passed 5-0.

B. **FIRST READING OF ORDINANCE 4949:** Considering implementing the City Council's decision in ZNC25-1, declaring that certain real property be removed from the Community Commercial (C-3) Zone and Agricultural Transitional (F-2) Zone to the General Commercial (C-4) Zone and amending the official zoning map of the City of Lewiston (Assistant Planner Hollingshead)

Councilor Forsmann and Council President Kleeburg moved and seconded, respectively, to approve the first reading of Ordinance 4949. The motion passed 5-0.

ORDINANCE 4949: AN ORDINANCE OF THE CITY OF LEWISTON IMPLEMENTING THE CITY COUNCIL'S DECISION IN ZNC25-1, DECLARING THAT CERTAIN REAL PROPERTY BE REMOVED FROM THE COMMUNITY COMMERCIAL (C-3) ZONE AND AGRICULTURAL TRANSITIONAL (F-2) ZONE TO THE GENERAL COMMERCIAL (C-4) ZONE; AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LEWISTON; AND PROVIDING AN EFFECTIVE DATE.

VI. CONSENT AGENDA

Mayor Johnson explained that all items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under "Items Moved from the Consent Agenda".

Councilor Forsmann requested item C. Voucher's Payable, be moved from the Consent Agenda and considered on the Active Agenda Item VIII.

Councilors Schroeder and Forsmann then moved and seconded, respectively, to approve the Consent Agenda as modified. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein. VOTING NAY: None. EXCUSED: Spickelmire.***

A. **CITY COUNCIL MINUTES:** Considering approval of the minutes of the following meetings: 7/7/2025 Work Session and 7/14/2025 Regular - Action Item

B. **ADVISORY BOARD AND COMMISSION MINUTES:** Accepting the minutes of the following meetings: 5/13/2025 Urban Renewal Agency; 6/18/2025 Library Board of Trustees; and 6/25/2025 Planning and Zoning Commission - Action Item

VII. ACTIVE AGENDA

A. ADVISORY BOARD AND COMMISSION APPOINTMENTS

1. **DISABILITY ADVISORY COMMISSION:** Considering reappointing Eric Peterson to a three (3) year term on the Disability Advisory Commission - Action Item

No action was taken on this item, as Mr. Peterson voluntarily withdrew his application to allow a new applicant to be considered for appointment.

B. **CHANGE ORDER #2 – TR011 2025 STREET PRESERVATION – SEAL & FOG COAT (IFB-25-014):** Considering authorizing the Mayor to sign Change Order #2 in the amount of $110,071.12, to Herco, Inc., and increasing the total contract amount to $716,612.33 - Action Item (Public Works Director Johnson)

Councilor Schroeder and Council President Kleeburg moved and seconded, respectively, to approve Change Order #2 for the 2025 Street Preservation - Seal & Fog Coat (IFB-25-014) between Herco, Inc. and the City of Lewiston and authorize the Mayor to execute the change order. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein. VOTING NAY: None. EXCUSED: Spickelmire.***

C. **COMPENSATION REVIEW COMMITTEE RECOMMENDATION:** Considering the May 12, 2025 recommendation from the Compensation Review Committee on the Mayor and Councilor's salaries in accordance with Lewiston City Code §§ 2-12(b) and 2-22(b) - Action Item (Finance Director Gordon)

Council discussed the challenges of implementing the proposed pay scale under state and city code, potential options for adopting or modifying it, and the timeline required to pass an ordinance prior to the August 21 deadline; further discussion is planned for August 4, with second and third ordinance readings on August 11.

Council President Kleeburg moved to direct staff to draft an ordinance amending Lewiston City Code 2-12(b) and 2-22(b), setting the Mayor's salary at $90,000, Council members at $720 per month, and the Council President at $800 per month. Councilor Schroeder seconded. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Schroeder; Klein. VOTING NAY: Forsmann. EXCUSED: Spickelmire.***

VIII. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

C. **VOUCHER'S PAYABLE:** Considering approval of the Voucher's Payable dated 6/13/2025 - 6/26/2025 in the amount of $4,195,632.81 and 6/27/2025 - 7/10/2025 in the amount of $2,330,230.46 - Action Item

Councilor Forsmann requested clarification on the duplicate amounts listed under travel and training. Staff explained that the entries reflect costs for multiple attendees or webinar registrations.

Council President Kleeburg and Councilor Schroeder then moved and seconded, respectively, to approve Voucher's Payable. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein. VOTING NAY: None. EXCUSED: Spickelmire.***

IX. UNFINISHED AND NEW BUSINESS

A. **CITY COUNCILOR COMMENTS:** Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion.

Councilor Forsmann announced that Valley Vision's Annual Event will be held on July 29 from 5:00 to 7:00 p.m., and noted that she will be on vacation from August 13–23.

B. CITY BOARDS AND COMMISSIONS LIAISON UPDATES

Council President Kleeburg and Councilor Klein shared updates regarding their assigned Boards and Commissions.

C. MAYOR COMMENTS

The Mayor expressed appreciation to community members who foster or adopt children, noting a recent encounter with a 4-year-old girl who had been adopted and describing the experience as a meaningful and touching reminder of the positive impact such families have on the valley.

D. AGENDA TOPICS: - Action Item

None.

X. ADJOURNMENT - Action Item

There being no further business to come before the Lewiston City Council, Council President Kleeburg and Councilor Schroeder moved and seconded, respectively, to adjourn the July 28, 2025 Regular Meeting. The motion carried 5-0 and the meeting adjourned at 7:57 p.m.

CITY OF LEWISTON SEAL STATE OF IDAHO

Daniel G. Johnson, Mayor

Tanya M. Brocke, City Clerk

Approved
AUG 11 2025