

August 7, 2025

The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Chair Leah Boots called the meeting to order at 10:00 a.m.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Leah Boots, Chair; Tamara Berlik; Bob Reitz; Greg Follett; Kayleigh Phillipi (via Zoom);

COMMISSIONERS EXCUSED: Laurinda Riggs; Lisa Hasenoehrl; Dennis Ohrtman;

STAFF MEMBERS PRESENT: Katie Hollingshead, Assistant Planner;

CITY COUNCIL LIAISON PRESENT: None.

GUESTS: None.

II. CITIZEN COMMENTS

None.

III. NEW BUSINESS

1. Approval of Minutes, June 5, 2025 Regular Meeting:

Chair Boots asked if the Commission had any corrections or additions to the minutes. Commissioners Berlik and Follett moved and seconded, respectively, to approve the minutes as written. Motion carried 5-0.

IV. OLD BUSINESS

1. Historic Churches Project

Staff Hollingshead reviewed the letter she had written to send to the churches that the Commission wanted to include in the project and asked if the Commission had any suggestions or edits they wanted to make. The Commission did not have any edits to make and wanted to send the letter as is. Staff Hollingshead stated that she would get the letter sent out and would bring any information that the churches were able to provide to the next meeting to hopefully complete the narratives for the churches. Staff Hollingshead stated that after the letter was mailed the Commission could discuss reaching out to Steven Branting to see what information he might have in his archives that he would be willing to share.

V. COMMISSIONER COMMENTS:

None.

VI. COUNCIL LIAISON COMMENTS:

Council Liaison Forsmann was not present.

VII. STAFF-COMMISSION COMMUNICATIONS:

Staff Hollingshead told the Commission that Ed King had resigned his position from the Commission due to scheduling conflicts with a new job. Staff Hollingshead will work with the City Clerk's office to advertise the open Commission seat. Since Ed King held the position of Vice Chair, the Commission will need to elect a new Vice Chair at the September meeting to finish out the 2025 year.

Staff Hollingshead stated the next regular meeting will be held on Thursday, September 4, 2025 and asked if any of the Commissioners were unable to attend. All Commissioners present stated they would be available.

VIII. ADJOURN

There being no further business, Commissioners Follett and Berlik moved and seconded, respectively, to adjourn the meeting of the Historic Preservation Commission at approximately 10:09 a.m. Motion passed 5-0.

RESPECTFULLY SUBMITTED,



Katie Hollingshead
Recording Secretary



Chairperson or Acting Chairperson
Historic Preservation Commission

Approved this 4 day of September, 2025.