

May 21, 2025

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The PUBLIC WORKS ADVISORY COMMISSION (PWAC) met in the Bell Building 2nd Floor Meeting Room at 215 “D” Street. Chair Laura Wright called the meeting to order at approximately 12:01 p.m.

Public Works Advisory Commission meetings are recorded live. To view the recording, go to <https://www.youtube.com/watch?v=uJfYIHEAdRQ>

**I. CALL TO ORDER**

*COMMISSIONERS PRESENT:* Chair Laura Wright, Vice-Chair Ryan Rehder, Brent Bourassa

*COMMISSIONERS ABSENT:* Lytonia "LT" Gardee and Kayleigh Philippi

*CITY COUNCIL LIAISONS PRESENT:* Councilor Kathy Schroeder and Councilor Kasee Forsmann

*STAFF MEMBERS PRESENT:* Dustin Johnson, PE, Public Works Director; Luke Antonich, PE, City Engineer; Haley Kelley, Public Works Specialist

**II. CITIZEN COMMENTS**

None.

**III. CONSENT AGENDA**

Chair Wright explained that all items on the Consent Agenda are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion on these issue unless a Commissioner so requests, in which case the item will be removed from the Consent Agenda and considered under “Items Moved From the Consent Agenda.”

Councilor Schroeder and Commissioner Bourassa moved and seconded, respectively, approval of the Consent Agenda. The motion carried 5-0.

**A. APPROVAL OF DECEMBER 18, 2024 MEETING MINUTES: - Action Item**

**IV. DIRECTOR’S REPORT**

Director Johnson provided updates and answered questions on the election results for the Main Street Reconstruction Project; Annual Street Preservation; 12th Street Sidewalk Infill; Airway to Warner, 1/2 Block of Bryden Ave Project; Water Treatment Plant Intake Project; and the Downtown Water Transmission Main Project.

**V. ACTIVE AGENDA**

**A. ELECTION OF OFFICERS: - Action Item**

Luke Antonich, PE, City Engineer, introduced the City’s construction standards and Idaho Standards for Public Works Construction (ISPWC), explaining how they allow the City to establish design requirements and identify non-compliant plans. Mr. Antonich walked through the red lines and notes from City staff and J-U-B Engineers, Inc., encouraging the Commission to reach out with any questions.

Director Johnson said that these standards have been used for years but have not been formally adopted; the project goal is City Council adoption. He welcomes feedback on grammar, spelling, formatting, etc. for members that do not possess a technical background.

Ms. Wright asked if the Parks and Recreation Department (P&R) has standards. Mr. Antonich replied that he is only aware of these standards; P&R outsources engineering services. Ms. Wright asked if the City has a lighting standard; Mr. Antonich said no.

Councilor Forsmann asked if Ms. Wright was asking if P&R collaborated with the City Engineer for standards. Ms. Wright explained that standards were consolidated under one authority in her previous experience. Ms. Forsmann proposed bringing up the topic of standards with Councilor Spicklemire who serves as the liaison for the Parks & Recreation Commission (PRC). Director Johnson said the Facilities Division of P&R is evolving but this topic could be shared with the new P&R Director as they head in the same direction of asset management that Public Works employs. Mr. Antonich said that the standards pertain to public right-of-way whereas most P&R designs do not fall within that category.

Ms. Wright asked if there was a standard for traffic signals. Mr. Johnson said that a specification is in progress. Mr. Antonich added that Public Works has specifications for most of these topics but does not necessarily have drawings. Ms. Wright recommended that the City adds an illumination standard and traffic signal standard in the future.

Mr. Bourassa asked if this is the entirety of the standards in the City right now. Mr. Antonich said that there are some specifications that outline those manufacturers or requirements. Vice-Chair Rehder explained that the standards serve as a supplement to the ISPWC and that most people, contractors included, are not aware of the ISPWC's existence.

**VI. UNFINISHED & NEW BUSINESS**

**A. COMMISSIONER COMMENTS: - Action Item**

Councilor Forsmann thanked Director Johnson and the staff for attending the Main Street Reconstruction Project open houses. Ms. Forsmann would like to see if there are ways to mitigate Lewiston's high accident rate with roadway design in future projects.

Commissioner Bourassa asked if a special meeting would be held for the June deadline for Project #1. Public Works Specialist Kelley said that there was no meeting scheduled and that the assignments given today were to be completed outside of meetings.

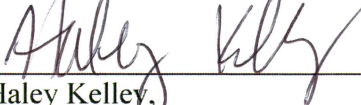
**B. STAFF LIAISON COMMENTS: - Action Item**

Director Johnson said that the annual Public Works Expo begins at 9:00 AM on Thursday, May 22<sup>nd</sup> at the Nez Perce County Fairgrounds

**VII. ADJOURNMENT - Action Item**

There being no further business, Councilor Schroeder and Commissioner Bourassa moved and seconded, respectively, to adjourn the meeting. The motion carried 5-0 and the Public Works Advisory Commission adjourned at approximately 12:55 p.m.

RESPECTFULLY SUBMITTED,

  
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Haley Kelley,  
Recording Secretary

  
\_\_\_\_\_  
Chairperson or Acting Chairperson  
Public Works Advisory Commission

Approved this 28 day of August, 2025