

Lewiston City Library
Board of Trustees
Regular Meeting | Wednesday, September 17, 2025
Community Room

1. Call to Order: The meeting was called to order at 5:30 PM by Chair Rebecca Snodgrass
Trustees Present: Chair Rebecca Snodgrass, Diana Ames, Josh Brown, Andy Hanson, Thomas Hill
Trustees Absent: None
Councilor Liaison Absent: Jim Kleeburg
Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino, Youth Services Librarian Emma Schneider
2. Recognition of Visitors
 - a. Danielle Kinyon - Lewiston Library Foundation President
3. Public Comment & Correspondence
 - a. Deena Heath presented a thank you card to staff members Bruno Alvino and Elena Mechling for their assistance in installing artwork inside the library.
4. City of Lewiston Council Report
 - a. None
5. Library Foundation Report
 - a. Danielle Kinyon reported that a small subcommittee is working on rewriting the Foundation's mission statement to align with the library's mission statement. She also shared that Fred Fickenwirth is continuing the search for a piano and provided a report on this at the most recent Foundation meeting.
6. Consent Agenda - Action Item
 - a. Approval of Minutes of Previous Meetings - August 20, 2025; Art Committee Minutes from May 15 and July 17, 2025
 - b. Review of Statistical Report for July
 - c. Approval of Statement of Expenses for July.
 - i. Josh Brown moved to approve the consent agenda as presented, and Diana Ames seconded. All in favor. Motion carried.
7. Committee Reports
 - a. Art Committee
 - i. Director Johnson reported on behalf of the Art Committee that the upcoming meeting will involve discussion of a potential donation and planning for the art walk.
8. Director's Report
 - a. Summer Reading Presentation - Emma Schneider, Youth Services Librarian

- i. Emma Schneider, Youth Services Librarian, gave a summer reading presentation, reviewing statistics and in-kind donations for the year.
 - b. Facilities
 - i. Director Johnson reported that there is once again a leak in the first-floor meeting room area, and Facilities Manager Dave Sinner is addressing the issue.
 - c. Staffing
 - i. Director Johnson informed the board that the library has made an offer for a part-time assistant position. She also reported that she and Youth Services Librarian Emma Schneider have begun the process of reviewing candidates for the Youth Services Specialist role.
 - d. Request for Relocation
 - i. Johnson noted that the library received a request to relocate, rather than reconsider, for a DVD. The patron asked that the title be moved to a different genre. Director Johnson approved the change, and the item was moved from drama to horror.
 - e. Historical Materials Review Project
 - i. She further reported that she and Lead Assistant Kerry Cramer have begun reviewing historical materials stored in the basement to determine which should be brought upstairs and/or retained. Future steps may include digitizing items from this collection.
- 9. Unfinished Business
 - a. Vending Machine Services
 - i. Johnson reported continued pushback from Valley Vending and the Idaho Commission for the Deaf and Blind regarding vending machine services. Fiscal Year 2026 Budget
 - b. Fiscal Year 2026 Budget
 - i. L. Johnson reported that the budget was approved, and the plan is part of the process, which is Hoopla, a digital streaming service for patrons that includes movies and audiobooks.
 - c. Items Moved from Consent Agenda - Action Item
- 10. New Business
 - a. Consideration of Acceptance of Gift Artwork - Action Item
 - i. Andy Hanson moved to accept the gift of the artwork, and Thomas Hill seconded the motion. Motion carried.
 - b. Potential Changes to November and December Meeting Schedule - Action Item
 - i. Andy Hanson moved to move the December meeting to the 10th, and Thomas Hill seconded the motion. All in favor. Motion carried.
- 11. Schedule of Upcoming Meetings
 - a. Regular Meeting: October 15, 2025
 - b. Regular Meeting: November 19, 2025
- 12. Adjournment - Action Item
 - a. Andy Hanson moved to adjourn the meeting at 6:26PM.