



Lewiston Public Works Advisory Commission
REGULAR MEETING AGENDA
November 20, 2025 - 12:00 PM
Bell Building – Second Floor Conference Room – 215 D Street
Lewiston, Idaho 83501

Seating will be available on a first-come, first-served basis.

I. CALL TO ORDER

II. CITIZEN COMMENTS

This is an opportunity for citizens to address the Commission on agenda items or other items they wish to bring to the attention of the Commission or Staff. In consideration of others wishing to speak, please limit your remarks to three (3) minutes.

III. CONSENT AGENDA

All items on the Consent Agenda are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion on these issues unless a Commissioner so requests, in which case the item will be removed from the Consent Agenda and considered under "Items Moved from the Consent Agenda".

A. APPROVAL OF AUGUST 28, 2025 MEETING MINUTES: - Action Item

IV. DIRECTOR'S REPORT

Concise updates on items from previous meetings and notices of upcoming projects, efforts, etc. Questions are permitted but not intended for discussion by, or action from, the commission.

V. ACTIVE AGENDA

A. PUBLIC WORKS ADVISORY COMMISSION PROJECT #2 - TRANSPORTATION PLAN UPDATE: Director Johnson will introduce Public Works Advisory Commission (PWAC) Project #2 - Transportation Plan Update - Action Item

VI. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

VII. UNFINISHED & NEW BUSINESS

A. COMMISSIONER COMMENTS: *Comments should not be related to an item currently before the Commission or an item that may come before the Commission in the foreseeable future, and should be limited to comments, not discussion.* **Council Liaisons should use this time to share comments, if any. - Action Item**

B. STAFF LIAISON COMMENTS: *Comments should not be related to an item currently before the Commission or an item that may come before the Commission in the foreseeable future, and should be limited to comments, not discussion.* - Action Item

VIII. ADJOURNMENT - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Nikki Province, ADA Coordinator, at least forty-eight (48) hours in advance of the meeting at 208-746-3671 x 6211.

August 28, 2025

The PUBLIC WORKS ADVISORY COMMISSION (PWAC) met in the Bell Building 2nd Floor Meeting Room at 215 “D” Street. Chair Laura Wright called the meeting to order at approximately 12:02 p.m. Commissioner Gardee arrived at approximately 12:30 p.m.

Public Works Advisory Commission meetings are recorded live. To view the recording, go to <https://www.youtube.com/watch?v=iWDSqigVs5s>

I. CALL TO ORDER

COMMISSIONERS PRESENT: Chair Laura Wright, Vice-Chair Ryan Rehder, Brent Bourassa, Lytonia "LT" Gardee

COMMISSIONERS ABSENT: Kayleigh Philippi

CITY COUNCIL LIAISONS PRESENT: Councilor Matthew Wright and Councilor Kasee Forsmann

STAFF MEMBERS PRESENT: Daniel G. Johnson, Mayor; Dustin Johnson, PE, Public Works Director; Luke Antonich, PE, City Engineer; Haley Kelley, Public Works Specialist

II. CITIZEN COMMENTS

None.

III. CONSENT AGENDA

Chair Wright explained that all items on the Consent Agenda are considered routine by the Commission and will be enacted by one motion. There will be no separate discussion on these issue unless a Commissioner so requests, in which case the item will be removed from the Consent Agenda and considered under “Items Moved From the Consent Agenda.”

Councilor Forsmann and Vice-Chair Rehder moved and seconded, respectively, approval of the Consent Agenda. The motion carried 4-0.

A. APPROVAL OF MAY 21, 2025 MEETING MINUTES: - Action Item

IV. DIRECTOR'S REPORT

Director Johnson provided updates and answered questions on the Infrastructure Bond for the Main Street Reconstruction Project being included on the November 2025 ballot and the educational booth at the Nez Perce County Fair; Water Treatment Plant Intake project will slide into 2026 due to construction issues; Thain Road & Stewart Avenue Stormwater Pond Rehabilitation project is under construction; 12th Street Sidewalk Infill; Airway to Warner, 1/2 Block of Bryden Avenue project is ongoing; 5th Street Reconstruction, 2nd Avenue to 7th Avenue project will begin on September 2nd; Fiscal Year 2026 budget was adopted on Monday, August 25th; East Lewiston Network Analysis project is underway.

V. ACTIVE AGENDA

A. PROGRESS UPDATE ON PWAC PROJECT #1 - CITY STANDARDS UPDATE: - Action Item (Luke Antonich)

Luke Antonich, PE, City Engineer, thanked the commission for their feedback and

explained that some comments would be delayed to the next update, tentatively scheduled for 2026. Director Johnson asked if a public comment period was the next step which Mr. Antonich confirmed, pending the finalization of some items.

Chair Wright shared that her comments recommended updating the authority to the City Engineer which may result in a conflict with the disclaimer document that prefaces the standards. Councilor Wright suggested including a visual with the disclaimer clarifying roles and authority.

B. EAST LEWISTON NETWORK ANALYSIS (ELNA) STEERING COMMITTEE: - Action Item (Luke Antonich)

Luke Antonich, PE, City Engineer, introduced the East Lewiston Network Analysis (ELNA) project which intends to develop a recommended concept layout for the transportation network in East Lewiston. Director Johnson reminded the commission that there is a seat available for an interested member to join the project's steering committee. Mr. Johnson said that the project's consultant, Kittelson & Associates, Inc., have estimated a June 2026 completion date but he anticipates this will change due to steering committee member's interests.

Mr. Antonich said that the plan will come before City Council two times: once in draft form, once for consideration of acceptance.

Councilor Wright shared concerns about the safety of Warner Avenue when coming up Thain Road, specifically the sightlines at intersections. Mr. Antonich agreed and said that these concerns demonstrated the need for the "Thain Road Corridor and Access Study" adopted by City Council in December 2024 and the ELNA project. Mr. Wright said that stop lights might not be the solution, but they seem safer than stop signs. Director Johnson said that the projects included in the "Thain Road Corridor and Access Study" would be revisited in a future City Council Work Session.

Chair Wright asked if developers within the analysis area could be impacted by this project. Mr. Antonich said that there are developers on the steering committee but that an impetus for this project is to address the lack of plans for transportation with these large developments. Mr. Johnson shared that the first steering committee meeting was productive and positive, focused on future planning and proactive solutions. Mr. Antonich shared that three major landowners were also in attendance.

Ms. Wright asked when staff need an answer from a member of the commission interested in joining the steering committee. Mr. Antonich encouraged expressing interest as soon as possible but that the next meeting is planned for October/November and will be a working meeting with deliverables to review.

VI. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

VII. UNFINISHED & NEW BUSINESS

A. COMMISSIONER COMMENTS: - Action Item

Councilor Forsmann asked if staff continued to routinely meet with the Lewiston Police Department. Luke Antonich, PE, City Engineer confirmed this was still in effect but explained that lack of agenda items results in cancellations. He said that the departments are always in contact if something needs to be addressed. Director Johnson said that the Traffic crew had been verifying that signs and signals were functioning correctly for the school year.

Councilor Wright said that the 10th Street and Burrell Avenue roundabout is difficult, especially when operating a camper vehicle. Mr. Antonich said that the roundabout was designed for campers to drive over the top, through the middle, while still yielding. Ms. Forsmann asked why the neighborhood was in support of the project. Mr. Johnson explained that the former intersection design would back up traffic during the school year but now there's continuous traffic flow.

Ms. Wright asked what the next step on the Capital Improvement Plan (CIP) would be now that the budget had been adopted. Mr. Johnson said that the 5-year CIP remains on his list and shared the ongoing difficulties in engaging the public to participate.

B. STAFF LIAISON COMMENTS: - Action Item

Public Works Specialist Kelley said that the date of the next quarterly meeting would be determined by polling the commission.

VIII. ADJOURNMENT - Action Item

There being no further business, Councilor Forsmann and Vice-Chair Rehder moved and seconded, respectively, to adjourn the meeting. The motion carried 5-0 and the Public Works Advisory Commission adjourned at approximately 12:57 p.m.

RESPECTFULLY SUBMITTED,

Haley Kelley,
Recording Secretary

Chairperson or Acting Chairperson
Public Works Advisory Commission

Approved this ____ day of _____, 2025



PUBLIC WORKS ADVISORY COMMISSION MEETING AGENDA ITEM SUMMARY

ITEM TITLE PUBLIC WORKS ADVISORY COMMISSION PROJECT #2 - TRANSPORTATION PLAN UPDATE	AGENDA NO. V.A. AGENDA DATE: November 20, 2025
ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.) <p>The 2020 Lewiston Transportation Plan (Resolution 2021-21) was introduced to the Commission in 2023. Public Works is pursuing an amendment (“update”) to the City of Lewiston Transportation Plan with the following goals:</p> <ul style="list-style-type: none"> • Participate in the 2026 annual update to the Capital Improvement Plan (CIP) to provide feedback on what should, or shouldn’t, be changed in how the City disseminates information and engages the public. • Restructure the CIP based on feedback received to date e.g. more in-depth project descriptions, funding, completed projects, and ranking criteria. <p>Please note:</p> <ol style="list-style-type: none"> 1. This PWAC project will not impact the CIP’s annual update process for 2026. Any feedback, changes, etc. will inform the scope staff will use to complete an amendment to the overall Transportation Plan. 2. This PWAC project is focused on the Transportation Plan <u>only</u>. The City does not use a citywide Capital Improvement Plan but the suggestion has been communicated to the Mayor. 	
<hr/> <p>Transportation Plan — A Master Plan that defines transportation goals and objectives for the entire city.</p> <p>Capital Improvement Plan (CIP) — An appendix of the Transportation Plan which uses the Project Prioritization Criteria (PCC) to objectively and methodically rank capital improvement projects using quantitative and qualitative data. The CIP is updated annually and undergoes a 30-day call for request period, a 30-day public comment period, open house, and a public hearing.</p>	
BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources) <p>There is currently no impact to the budget.</p>	
ACTION PROPOSED <p>Staff is assigning the Public Works Advisory Commission with Project #2 - Transportation Plan Update, Assignments #1 and #2.</p>	