October 13, 2025

THE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, met in a REGULAR MEETING in the Second Floor Activity Room of the Lewiston Library at 411 D Street. Council President Kleeburg called the meeting to order at 6:00 PM.

I. CALL TO ORDER

COUNCILORS PRESENT: Council President Jim Kleeburg; Councilor Kassee Forsmann; Councilor Kathy Schroeder; Councilor Matt Wright.

COUNCILORS EXCUSED: Mayor Dan Johnson; Councilor Jessica Klein; Councilor John Spickelmire.

II. PLEDGE OF ALLEGIANCE

Council President Kleeburg led the Pledge of Allegiance.

III. CITIZENS COMMENTS

Nancy McIntosh, Executive Director of Lewiston Civic Theater, thanked Council for their support and provided an update on the theater's activities.

Jerry Chavez, President/CEO of Valley Vision, also thanked Council for their support and provided an update on Valley Vision's activities.

Jon Evans, Executive Director of the Boys and Girls Clubs of the Lewis Clark Valley, thanked Council for their support and noted their recent accreditation.

IV. PUBLIC HEARINGS AND RELATED ACTION ITEMS

A. PUBLIC HEARING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT 2024 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT: Accepting testimony on the 2024 Consolidated Annual Performance and Evaluation Report - Action Item (Community Development Office Supervisor Ortiz)

Council President Kleeburg introduced and opened the public hearing regarding the Community Development Block Grant (CDBG) 2024 Consolidated Annual Performance and Evaluation Report (CAPER) and invited the staff presentation. Community Development Office Supervisor Dawn Ortiz summarized the report and reviewed the accomplishments of the CDBG program for the 2024 program year.

After the staff presentation, Council President Kleeburg asked if there was any

public testimony.

Michelle King, a Lewiston resident, spoke in support of the program and thanked them for the opportunity of the funding for the Youth Resource Center.

There being no further public comment, the public hearing was closed.

B. **COMMUNITY DEVELOPMENT BLOCK GRANT 2024 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT:** Considering approving the 2024 Consolidated Annual Performance and Evaluation Report - Action Item (Community Development Office Supervisor Ortiz)

Councilors Wright and Forsmann moved and seconded, respectively, to approve the 2024 Consolidated Annual Performance and Evaluation Report. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder. VOTING NAY: None. EXCUSED: Klein; Spickelmire.***

V. CONSENT AGENDA

Council President Kleeburg explained that all items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under "Items Moved from the Consent Agenda."

Councilors Wright and Forsmann moved and seconded, respectively, approval of the Consent Agenda. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder. VOTING NAY: None. EXCUSED: Klein; Spickelmire.***

A. **CITY COUNCIL MINUTES:** Considering approving the minutes of the 9/22/2025 Regular meeting - Action Item

B. **ADVISORY BOARD AND COMMISSION MINUTES:** Accepting the minutes of the following meetings: 5/15/2025, 7/17/2025 and 8/20/2025 Library Board of Trustees; 9/10/2025 Planning and Zoning Commission; and the 8/05/2025 Urban Renewal Agency - Action Item

C. **VOUCHER'S PAYABLE:** Considering approving the Voucher's Payable dated 9/05/2025 - 9/18/2025 in the amount of $3,594,197.52 and 9/19/2025 - 10/02/2025 in the amount of $1,396,192.57 - Action Item

D. **RT ESTATES (SUB25-000003) PRELIMINARY PLAT:** Considering approving the RT Estates (SUB25-000003) preliminary plat and associated Reasoned Statement of Relevant Criteria and Standards, which proposes to subdivide approximately 0.69 acres of land into 2 residential lots located on the south side

of Burrell Avenue between 13th Street and 14th Street - Action Item

VI. ACTIVE AGENDA

A. BOYS AND GIRLS CLUBS OF THE LEWIS CLARK VALLEY, INC. FISCAL YEAR 2026 SERVICES AGREEMENT: Considering approving the Fiscal Year 2026 Services Agreement between the City of Lewiston and Boys and Girls Clubs of the Lewis Clark Valley, Inc. up to the total sum of $18,000, and authorizing the Mayor to sign the agreement - Action Item (Council President Kleeburg)

Councilors Schroeder and Forsmann moved and seconded, respectively, to approve the Services Agreement between the City of Lewiston and the Boys and Girls Clubs of the Lewis Clark Valley, Inc. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder. VOTING NAY: None. EXCUSED: Klein; Spickelmire.***

B. LEWISTON CIVIC THEATER, INC. FISCAL YEAR 2026 SERVICES AGREEMENT: Considering approving the Fiscal Year 2026 Services Agreement between the City of Lewiston and the Lewiston Civic Theater, Inc. up to the total sum of $30,000, and authorizing the Mayor to sign the agreement - Action Item (Council President Kleeburg)

Councilors Wright and Schroeder moved and seconded, respectively, to approve the Services Agreement between the City of Lewiston and the Lewiston Civic Theater, Inc. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder. VOTING NAY: None. EXCUSED: Klein; Spickelmire.***

C. VALLEY VISION, INC. FISCAL YEAR 2026 SERVICES AGREEMENT: Considering approving the Fiscal Year 2026 Services Agreement between the City of Lewiston and Valley Vision, Inc., up to the total sum of $50,000, and authorizing the Mayor to sign the agreement - Action Item (Council President Kleeburg)

Councilors Wright and Forsmann moved and seconded, respectively, to approve the Services Agreement between the City of Lewiston and Valley Vision, Inc. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder. VOTING NAY: None. EXCUSED: Klein; Spickelmire.***

D. DEFERRED RELOCATION AGREEMENT WITH ROGERS MOTORS, INC.: Consideration of a Deferred Relocation Agreement between the City of Lewiston and Rogers Motors, Inc., regarding the future relocation of a storm drain system currently located beneath the Rogers Motors Toyota showroom and office space, which Rogers Motors intends to expand over the existing system - Action Item (Public Works Director Johnson)

Councilors Wright and Schroeder moved and seconded, respectively, to approve the Deferred Relocation Agreement between the City of Lewiston and Rogers Motors, Inc., and authorize the Mayor to sign the agreement. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder. VOTING NAY: None. EXCUSED: Klein; Spickelmire.***

E. **RESOLUTION 2025-41:** Considering accepting a Public Stormwater Utility and Access Easement from Rogers Motors, Inc. - Action Item (Public Works Director Johnson)

Councilors Schroeder and Wright moved and seconded, respectively, to approve Resolution 2025-41. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder. VOTING NAY: None. EXCUSED: Klein; Spickelmire.***

F. **RESOLUTION 2025-46:** Considering accepting and approving a right-of-way contract and claim for payment between Federal Cartridge Company and the City of Lewiston and authorizing the Mayor to sign the contract and claim - Action Item (Public Works Director Johnson)

Councilors Schroeder and Wright moved and seconded, respectively, to approve Resolution 2025-46. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder. VOTING NAY: None. EXCUSED: Klein; Spickelmire.***

G. **RESOLUTION 2025-47:** Considering approving an agreement between the City of Lewiston and Nez Perce County relating to the use of the City of Lewiston's Transfer Station for solid waste disposal and authorizing the Mayor to sign the agreement - Action Item (Public Works Director Johnson)

Councilors Schroeder and Wright moved and seconded, respectively, to approve Resolution 2025-47. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder. VOTING NAY: None. EXCUSED: Klein; Spickelmire.***

H. **THIRD SUPPLEMENTAL AGREEMENT TO TR023 PROFESSIONAL SERVICES AGREEMENT:** Considering approving the Third Supplemental Agreement with Horrocks Engineers, Inc. and Idaho Transportation Department for the TR023 Snake River Avenue from Southway Bridge to 11th Avenue project and authorizing the Mayor to sign the agreement - Action Item (Public Works Director Johnson)

Councilors Wright and Schroeder moved and seconded, respectively, to approve the third supplemental agreement to TR023 Professional Services Agreement with Horrocks Engineers, Inc., the City of Lewiston, and the Idaho Transportation Department and authorize the Mayor to sign the agreement. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder.***

VOTING NAY: None. EXCUSED: Klein; Spickelmire.

I. ORDINANCES

1. SECOND/THIRD READINGS

a. ORDINANCE 4954: Considering implementing the City Council's decision in ZNC25-2, declaring that certain real property be removed from the Agricultural Transitional (F-2) Zone to the General Commercial (C-4) Zone; and amending the official zoning map of the City of Lewiston - Action Item (Assistant Planner Hollingshead)

Councilors Wright and Forsmann moved and seconded, respectively, to dispense with the requirement that an ordinance be read on three different days and to combine the second and third readings. The motion passed 4-0.

Councilors Wright and Schroeder then moved and seconded, respectively, to waive the third reading in full of Ordinance 4954 and approve the reading of Ordinance 4954 by title only. The motion passed 4-0.

ORDINANCE 4954: AN ORDINANCE OF THE CITY OF LEWISTON IMPLEMENTING THE CITY COUNCIL'S DECISION IN ZNC25-2, DECLARING THAT CERTAIN REAL PROPERTY BE REMOVED FROM THE AGRICULTURAL TRANSITIONAL (F-2) ZONE TO THE GENERAL COMMERCIAL (C-4) ZONE; AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LEWISTON; AND PROVIDING AN EFFECTIVE DATE.

b. ORDINANCE 4957: Considering amending Lewiston City Code Section 35-71.1 adding an additional disabled parking space in Downtown Lewiston - Action Item (Public Works Director Johnson)

Councilors Wright and Schroeder moved and seconded, respectively, to dispense with the requirement that an ordinance be read on three different days and to combine the second and third readings. The motion passed 4-0.

Councilors Wright and Schroeder then moved and seconded, respectively, to waive the third reading in full of Ordinance 4957 and approve the reading of Ordinance 4957 by title only. The motion passed 4-0.

ORDINANCE 4957: AN ORDINANCE OF THE CITY OF LEWISTON

AMENDING LEWISTON CITY CODE SECTION 35-71.1 ADDING AN ADDITIONAL DISABLED PARKING SPACE IN DOWNTOWN LEWISTON; AND PROVIDING AN EFFECTIVE DATE.

2. **ADOPTION AND APPROVAL OF ORDINANCE SUMMARIES**

a. **ORDINANCE 4954:** - Action Item

Councilors Wright and Schroeder moved and seconded, respectively, to adopt Ordinance 4954 and approve the related ordinance summary. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder. VOTING NAY: None. EXCUSED: Klein; Spickelmire.***

b. **ORDINANCE 4957:** - Action Item

Councilors Wright and Forsmann moved and seconded, respectively, to adopt Ordinance 4954 and approve the related ordinance summary. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder. VOTING NAY: None. EXCUSED: Klein; Spickelmire.***

J. **REASONED STATEMENT FOR ZNC25-2:** Considering approving the Reasoned Statement of Relevant Criteria and Standards for ZNC25-2 - Action Item (Assistant Planner Hollingshead)

Councilors Wright and Schroeder moved and seconded, respectively, to approve the Reasoned Statement for ZNC25-2 as written. The motion passed 4-0.

VII. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

VIII. UNFINISHED AND NEW BUSINESS

A. **CITY COUNCILOR COMMENTS:** Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion.

Councilor Forsmann noted the League of Women Voters would be holding a candidate forum on October 14th at 6 p.m. at the Library.

Council President Kleeburg provided a reminder about the Infrastructure Bond Initiative that will be on the November 4th ballot.

B. CITY BOARDS AND COMMISSIONS LIAISON UPDATES

Councilor Wright, Councilor Forsmann, and Council President Kleeburg shared updates regarding their assigned Boards and Commissions.

C. AGENDA TOPICS: - Action Item

IX. ADJOURNMENT - Action Item

There being no further business to come before the Lewiston City Council, Councilors Forsmann and Wright moved and seconded, respectively, to adjourn the October 13, 2025 Regular Meeting. The motion carried 4-0 and the meeting adjourned at 6:54 p.m.

CITY OF LEWISTON SEAL STATE OF IDAHO

Daniel G. Johnson, Mayor

Tanya M. Brocke, City Clerk

Approved
OCT 28 2025