September 4, 2025

The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Chair Leah Boots called the meeting to order at 10:01 a.m.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Leah Boots, Chair; Tamara Berlik; Bob Reitz; Greg Follett; Laurinda Riggs (at 10:08 am); Lisa Hasenoehrl (via Zoom); Dennis Ohrtman;

COMMISSIONERS EXCUSED: Kayleigh Phillipi;

STAFF MEMBERS PRESENT: Katie Hollingshead, Assistant Planner;

CITY COUNCIL LIAISON PRESENT: None.

GUESTS: None.

II. CITIZEN COMMENTS

None.

III. NEW BUSINESS

1. **Approval of Minutes, August 7, 2025 Regular Meeting:**
   Chair Boots asked if the Commission had any corrections or additions to the minutes. Commissioners Berlik and Follett moved and seconded, respectively, to approve the minutes as written. Motion carried 6-0 (Commissioner Riggs arrived after the vote).

2. **Election of a Vice Chair to take over the seat vacated by Ed King:**
   Staff Hollingshead stated that since Ed King had resigned his seat on the Commission that a new Commissioner needed to be elected to complete the year as Vice Chair. Staff Hollingshead asked for nominations or volunteers. Commissioner Ohrtman stated he would be able to attend the remaining meetings in 2025 and could finish the term of Vice Chair. Staff Hollingshead called for a role call vote:
   Chair Boots : Aye
   Commissioner Follett: Aye
   Commissioner Ohrtman: Aye
   Commissioner Berlik: Aye

Commissioner Reitz: Aye
Commissioner Hasenoehrl: Aye

Motion passed unanimously and Commissioner Ohrtman will finish the 2025 year as Vice Chair.

IV. OLD BUSINESS

1. Historic Churches Project

Staff Hollingshead reviewed that she had sent 16 letters out in August to the churches identified as part of the Historic Churches Project and had received responses from five of those churches and a return to sender on one letter. Staff Hollingshead stated she had appointments with two of the churches to pick up information and one church had dropped information off. Chair Boots stated that she had contact information for the Seventh Day Adventist Church and would be reaching out to them this week. Vice Chair Ohrtman provided staff with a contact for Orchards Methodist and St. Stan's. Commissioner Berlik has been in contact with Lewis-Clark Memorial Gardens and will follow up again.

V. COMMISSIONER COMMENTS:

Vice Chair Ohrtman shared that renderings of the proposed interior remodel for the Liberty Theater have been created and that the repair of the marquee will start in October. Fundraising for the Beuk Aie Temple has started and will be used to construct a building next to the capital replica on the Nez Perce County Historical Society campus to house the exhibit.

VI. COUNCIL LIAISON COMMENTS:

Council Liaison Forsmann was not present.

VII. STAFF-COMMISSION COMMUNICATIONS:

Staff Hollingshead stated that there is an open seat on the Commission and encouraged Commissioners to share that with anyone they know who might be interested in joining. Commission applications are available online or with the clerks office.

Staff Hollingshead stated the next regular meeting will be held on Thursday, October 2, 2025 and asked if any of the Commissioners were unable to attend. Chair Boots stated she was a maybe as she might have a conflict. All other Commissioners plan to attend.

VIII. ADJOURN

There being no further business, Commissioner Berlik and Vice Chair Ohrtman moved and seconded, respectively, to adjourn the meeting of the Historic Preservation Commission at approximately 10:20 a.m. Motion passed 7-0.

RESPECTFULLY SUBMITTED,

Katie Hollingshead
Recording Secretary

Chairperson or Acting Chairperson
Historic Preservation Commission

Approved this 4 day of December, 2025.