



Lewiston Disability Advisory Commission
Meeting Minutes
December 11, 2025 - 12:00 PM
Lewiston City Hall – Back Conference Room – 1134 F Street
Lewiston, Idaho 83501

Members Attending: Chairman Constance Vance, Mark Havens, Jessica Grainger, Jolene Cliffe

Members Not Attending:

Non-Members Attending: Councilor Matthew Wright, Nikki Province, Leah Burris, Chris Usher, Mike Ulrich, Rebecca Couch

A. CALL TO ORDER

- a. Meeting called to order at 12:08pm.

B. CITIZEN COMMENTS

- a. None.

C. DISCUSSION ITEMS

- a. None.

D. ACTIVE AGENDA

- a. **COORDINATED TRANSPORTATION PLAN UPDATE** – Discussion with Kittelson & Associates, Inc as they begin updating the region’s Coordinated Public Transit-Human Services Transportation Plan – Mike Ulrich, Associate Planner, and Rebecca Couch, MPO Director
 - i. Mr. Ulrich begins by explaining the purpose of a Coordinated Transportation Plan, then reviews the scope and schedule of the Plan. Outreach has been conducted throughout our entire region, which includes areas of southeastern Washington. Mr. Ulrich poses some discussion questions to the group. Ms. Grainger states she works with adults with mental disabilities and something she’s noticed that's changed is the time taken by staff members to help someone living in a residential assisted living facility to access the community has diminished and it seems to be due to staffing issues. Residents have to rely on family members for things like grocery shopping and leisure activities, so transportation to allow them to get out into the community is important. Mr. Havens echoes that he has seen agencies that handle their own transportation for their clients and then that starts to vanish. Ms. Cliffe states her organization could provide transportation if they could provide the funding for it. She also adds COAST, a large provider of transportation in the region, will be shutting down. Councilor Wright adds that this is just something the group has heard, and this is not an official announcement on behalf of COAST. Mr. Ulrich asks the group why it seems these transportation services are becoming less and less available. Mr. Usher states Lewiston Transit has seen a big increase in rider requests and it seems to be due to an increase in costs for drivers, equipment, etc. Ms. Grainger adds staffing availability is also a problem. Mr. Wright asks what the scope of the plan is. Mr. Ulrich explains the plan allows all transportation providers in the region eligibility

to receive federal funding and guide strategies to increase citizen services. Ms. Couch states the plan is mostly driven by Washington State Department of Transportation, and it's a requirement for state funding, but then also allows those agencies to be eligible for 5310 federal funding. The plan involves continuous public engagement and is updated every four years. Ms. Province states one of the previous topics of discussion by DAC was off hours transportation services. Ms. Cliffe states Deputy Fire Chief Richie Lucas recently did a presentation for Community Action Partnership, and she states it would be great information for this group, and for Mr. Ulrich to be aware of. Mr. Havens also suggests Mr. Ulrich and Ms. Couch reach out to Asotin County Community Services. He adds there is a fund for transportation programs, the "Dan Thompson" fund, and agencies in Washington can apply for it. Mr. Ulrich states he will forward the links for their surveys and their virtual open house.

- b. **LETTER OF SUPPORT FOR GRANT** – City of Lewiston Public Works is seeking letters of support for their application to the 2026 Transportation Alternatives Program (TAP) to help secure additional funding for the Burrell Ave Sidewalk Infill between Thain and 14th Street project
 - i. Chairman Vance states Public Works Director Dustin Johnson asked for a letter of support from DAC for grant funding to assist with a project on Burrell Ave. Chairman Vance motions to approve the letter of support. Ms. Cliffe seconds the motion. All commissioners vote in favor and the motion passes.
- c. **APPROVAL OF MEETING MINUTES** – Approval of the October 9, 2025 meeting minutes.
 - i. Mr. Havens motions to approve the minutes. Ms. Grainger seconds the motion and the motion to approve the minutes passes

E. FUTURE AGENDA ITEMS

- a. **DISCUSSION REGARDING WORK FORCE TRAINING** – Discussion with Dr. Doug Cruthirds on how LCSC Work Force Training addresses issues faced by persons with disabilities.
- b. Ms. Province asks about having corporate personnel from Moonlight Mountain attend a meeting and asks if she should pursue that. Chairman Vance and Ms. Cliffe both agree that would be good for a future meeting.
- c. Mr. Havens states elections should be conducted at the next meeting.

F. COMMISSIONER COMMENTS

- a. Mr. Havens makes the comment that he would like it reflected in the minutes that the November meeting was cancelled.

G. STAFF LIAISON COMMENTS

- a. Ms. Province states she is working on the 2025 ADA Transition Plan Annual Update.
- b. Councilor Wright states it is possible there will be a new City Council Liaison next year.
- c. Ms. Province shares that Heather Moore has resigned from her position from DAC so there are currently two vacancies.

H. ADJOURNMENT

- a. Meeting adjourned at 1:01pm.