Lewiston City Council
REGULAR MEETING AGENDA
January 12, 2026 - 6:00 PM
Lewiston City Library – Second Floor Event Space – 411 D Street
Lewiston, Idaho 83501

Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's website at cityoflewiston.org.

I. **CALL TO ORDER**

II. **PLEDGE OF ALLEGIANCE**

III. **CITIZENS COMMENTS**

This is an opportunity for individuals wishing to comment on agenda items or other matters they wish to bring to the Council's attention, excluding those scheduled for a public hearing. As there may not be another opportunity to comment once an agenda item is addressed, individuals are encouraged to speak at this time. Individuals are encouraged to discuss operational issues in advance with the Mayor. In consideration of others wishing to speak, commentary is limited to three (3) minutes.

IV. **PRESENTATIONS**

- **A.** **INTRODUCTION OF ORDINANCE 4956:** Introduction of proposed Ordinance No. 4956 relating to the amendment of the City's Franchise Agreement with Sanitary Disposal, Inc., doing business as Sunshine Disposal & Recycling in accordance with Idaho Code § 50-329 prior to publication and public hearing on the same (Public Works Director Johnson)

V. **CONSENT AGENDA - OLD BUSINESS**

All items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under "Items Moved from the Consent Agenda".

- **A.** **CITY COUNCIL MINUTES:** Considering approval of the December 22, 2025 meeting minutes - Action Item

- **B.** **VOUCHER'S PAYABLE:** Considering approval of the Voucher's Payable dated 12/12/2025 - 12/23/2025 in the amount of $1,926,228.95 - Action Item

VI. **ITEMS MOVED FROM THE CONSENT AGENDA** - Action Item

VII. **OUTGOING COUNCILOR COMMENTS AND ADJOURNMENT OF THE 2022-2026 LEWISTON CITY COUNCIL - SINE DIE**

VIII. **ADMINISTRATION OF THE OATH OF OFFICE TO RE-ELECTED MAYOR DANIEL JOHNSON**

IX. ADMINISTRATION OF THE OATH OF OFFICE TO ELECTED CITY COUNCILORS

X. PRESENTATION OF CERTIFICATES OF ELECTION TO MAYOR AND CITY COUNCILORS

XI. ELECTION OF A CITY COUNCIL PRESIDENT - Action Item

XII. PUBLIC HEARINGS AND RELATED ACTION ITEMS

A. **PUBLIC HEARING FOR ZA-05-25:** Accepting testimony on Zoning Amendment ZA-05-25, (Parking Lots), which proposes amendments to Lewiston City Code Chapter 37, Zoning Code, Sections 37-3, 37-146, 37-147, 37-151 and 37-153 to improve clarity, resolve inconsistencies, redundancies, and conflicts, and eliminate provisions that are unnecessary and overly burdensome - Action Item (Assistant Planner Hollingshead)

B. **FIRST READING OF ORDINANCE 4959:** Considering amending Lewiston City Code Section 37-3 relating to the definition of "parking lot"; amending Lewiston City Code Sections 37-146, 37-149, 37-151, and 37-153 relating to parking lots; and repealing and reserving Lewiston City Code Section 37-147 - Action Item (Assistant Planner Hollingshead)

XIII. ACTIVE AGENDA

A. **ALCOHOL BEVERAGE LICENSE RENEWALS:** Considering approval of the following renewal licenses:

Retail Liquor, Retail Wind by the Drink and Bottle, Retail Beer On and Off Premises:

- Alibi / Sports Edition, 1702 Main St
- Applebee's, 2235 Thain Gr
- Bojacks Broiler, 311 Main St
- Bravas / Brocks, 504 Main St
- Bryden Canyon Public Golf Course, 445 O'Connor Rd
- Canter's Inn, 416 Thain Rd
- Corner Villa, 2110 14th Ave
- Eagles Lodge, 1304 Main St
- Elks Lodge, 3444 Country Club Dr
- Ernies Steakhouse, 2305 Nez Perce Dr
- Hells Canyon Grand Hotel, 621 21st St
- Hops & Vine, 527 Main St., Ste. 2
- Jollymore's, 1516 Main St
- Lewiston Golf & Country Club, 3985 Country Club Dr
- Mandarin Pine, 833 21st St
- Pals, 301 Main St, Ste. L1
- Shooters, 1618 Main St
- Strike & Spare Bar and Grill, 244 Thain Rd
- Wrangler, 750 21st St

Zany's, 2004 19th Ave

Recommended approval on the below subject to submittal of required paperwork:

- Boomer's / Zone 208, 0301 2nd St
- Boomtown, 516 Main St
- El Sombrero, 405 Thain Rd
- The Zoo, 2138 13th Ave

- Action Item (Community Development Office Supervisor Ortiz)

B. **COUNCIL LIAISONS TO CITY BOARDS AND COMMISSIONS:** Considering the appointment of City Councilors as Council liaisons to the following City boards and commissions: Audit Committee, Cemetery and Urban Forestry Advisory Commission, Code Board of Appeals, Compensation Review Committee, Development Impact Fee Advisory Committee, Disability Advisory Commission, Emergency Medical Services Advisory Board, Historic Preservation Commission, Library Board of Trustees, Parks and Recreation Advisory Commission, and Public Works Advisory Commission - Action Item (Mayor Johnson)

C. **APPOINTMENTS TO OTHER ORGANIZATIONS:** Considering the appointment of City Councilors, the Mayor, or City employees (as applicable), as City representatives and/or members (as applicable) to the following organizations: Lewis-Clark Valley Metropolitan Planning Organization (three elected officials or their designee(s)), Valley Vision, Lewiston-Nez Perce County Airport Authority Board, Nez Perce County-City of Lewiston Emergency Communications Joint Powers Board, Association of Idaho Cities, and Clearwater Economic Development Association (one member and one alternate) - Action Item (Mayor Johnson)

D. **URBAN RENEWAL AGENCY CITY REPRESENTATIVE APPOINTMENT:** Considering the appointment of a City Councilor to the Urban Renewal Agency of the City of Lewiston, Idaho - Action Item (Mayor Johnson)

E. **URBAN RENEWAL AGENCY CITY ALTERNATE REPRESENTATIVE APPOINTMENT:** Considering the appointment of an alternate City Councilor to the Urban Renewal Agency of the City of Lewiston, Idaho - Action Item (Mayor Johnson)

F. **URBAN RENEWAL AGENCY NEZ PERCE COUNTY REPRESENTATIVE APPOINTMENT:** Considering the appointment of Doug Havens to the Urban Renewal Agency of the City of Lewiston, Idaho as the Nez Perce County's representative - Action Item (Mayor Johnson)

XIV. **UNFINISHED AND NEW BUSINESS**

A. **CITY COUNCILOR COMMENTS:** Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion.

B. **MAYOR COMMENTS**

C. **AGENDA TOPICS:** - Action Item

XV. <u>ADJOURNMENT</u> - Action Item

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact Nikki Province, ADA Coordinator, at least forty-eight (48) hours in advance of the meeting at 208-746-3671 x 6211.

CITY COUNCIL MEETING
AGENDA ITEM SUMMARY

ITEM TITLE INTRODUCTION OF ORDINANCE 4956	**AGENDA NO.** IV. A. **AGENDA DATE:** January 12, 2026

ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.)

On June 2nd, 2025, the Public Works Director presented to Council the proposed Amendment to the Franchise Agreement with Sunshine Disposal & Recycling, Inc. The Amendment implements several changes to the "Franchise Agreement for Collection, Hauling and Tipping of Residential and Commercial Solid Waste, Yard Waste, and Recyclable Materials," Ordinance No. 4823. These terms have been negotiated between Public Works and SDI.

Some key changes:

- One-time rate adjustment above the annual CPI. Increase 18.5% “Minimum Fees” Exhibit B.
- Annual rate adjustments language “Section 3." Adjustment to Base Fees beginning October 1, 2026.

This Amendment is being introduced to Council tonight. After the introduction, the Ordinance and Amendment will be published in the Tribune, and copies made available at City Hall, and posted to the City’s website for public view, for 30 days. Ordinance No. 4956 will be read and considered at the following City Council meetings, in accordance with Idaho Code SS 50-329: January 26, 2026 (1st reading), February 9, 2026 (2nd reading), and February 23, 2026 (3rd reading and adoption).

BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources)

The FY26 budget has the funds appropriated to cover the 18.5% increase. However, the increase will use approximately $500,000 of reserves. Rates in the future will need to be adjusted in order to keep up with the proposed increase, as well as other future operational cost increases. Unchecked these costs could deplete reserves significantly and impact planned capital improvements or emergency funds.

ACTION PROPOSED

No action is proposed currently.

CITY ORDINANCE NO. 4956

AN ORDINANCE OF THE CITY OF LEWISTON AMENDING THE FRANCHISE AGREEMENT FOR COLLECTION, HAULING, AND TIPPING OF RESIDENTIAL AND COMMERCIAL SOLID WASTE, YARD WASTE, AND RECYCLABLE MATERIALS BETWEEN THE CITY OF LEWISTON AND SANITARY DISPOSAL, INC., DOING BUSINESS AS SUNSHINE DISPOSAL & RECYCLING, AN IDAHO CORPORATION GRANTED PURSUANT TO LEWISTON CITY ORDINANCE NO. 4823 ON NOVEMBER 1, 2021; AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AND ATTEST SAID AMENDMENT TO THE FRANCHISE AGREEMENT, RESPECTIVELY; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE ARE DEEMED SEVERABLE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Lewiston ("City") and Sanitary Disposal, Inc., doing business as Sunshine Disposal & Recycling ("Franchisee"), are parties to that certain "Franchise Agreement for Collection, Hauling, and Tipping of Residential and Commercial Solid Waste, Yard Waste, and Recyclable Materials" ("Agreement"), which was approved and adopted through Ordinance No. 4823, with the ordinance passed November 22, 2021, and the Franchise Agreement effective December 1, 2021; and

WHEREAS, the Franchise Agreement provides that it may be amended only by a writing duly executed by both parties, and establishes procedures for initiating and negotiating amendments; and

WHEREAS, the parties have adhered to the procedures for initiation and negotiation of amendments set forth in the Agreement; and

WHEREAS, the Lewiston City Council finds it in the best interests of the City to amend the Franchise Agreement and to authorize execution of the amendment in accordance with the procedures outlined above; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

<u>SECTION 1:</u> The "Amendment to the Franchise Agreement for Collection, Hauling, and Tipping of Residential and Commercial Solid Waste, Yard Waste, and Recyclable Materials"

("Amendment") is hereby approved. A copy of said Amendment is attached hereto and incorporated herein as Exhibit A.

SECTION 2: The Mayor and City Clerk are hereby authorized and directed to execute and attest the Amendment, respectively.

SECTION 3: The provisions of this Ordinance shall be deemed severable and the invalidity of any provision of this Ordinance shall not affect the validity of the remaining provisions. The remaining sections of Ordinance No. 4823 not modified through this Amendment shall remain in full force and effect.

SECTION 4: Following its passage and publication, this Ordinance shall be effective March 1, 2026.

PASSED this ________ day of ___________________, 2026.

CITY OF LEWISTON

By: ____________________________________
Daniel G. Johnson, Mayor

ATTEST:

____
Tanya M. Brocke, City Clerk

EXHIBIT A
TO
ORDINANCE NO. 4956

AMENDMENT TO THE FRANCHISE AGREEMENT FOR COLLECTION, HAULING, AND TIPPING OF RESIDENTIAL AND COMMERCIAL SOLID WASTE, YARD WASTE, AND RECYCLABLE MATERIALS

THIS AMENDMENT to the Franchise Agreement for Collection, Hauling, and Tipping of Residential and Commercial Solid Waste, Yard Waste, and Recyclable Materials ("Amendment") is entered into by and between the City of Lewiston, an Idaho municipal corporation ("City"), and Sanitary Disposal, Inc., doing business as Sunshine Disposal & Recycling, an Idaho corporation ("Franchisee"). City and Franchisee may also individually be referred to as "Party" or collectively as "Parties."

WHEREAS, City Ordinance No. 4823 authorizes the City to enter into a franchise agreement with Franchisee for collection, hauling, and tipping of residential and commercial solid waste, yard waste, and recyclable materials; and

WHEREAS, in 2021, the City and Franchisee entered into an exclusive franchise agreement with Franchisee for the collection, hauling, and tipping of residential and commercial solid waste, yard waste, and recyclable materials (the "Franchise Agreement"); and

WHEREAS, the Parties now desire to amend several sections of the Franchise Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, it is hereby agreed and stipulated by and between the parties as follows:

SECTION 1: Article IV, Section IV.1 of the Franchise Agreement is hereby deleted in its entirety and replaced as follows:

Section IV.1. Payment Definitions

For purposes of this Agreement, the following words shall be defined as set forth below:

Annual Percent Change means the index average of the current year (*Annual Index Value Year Two)* minus the index average of the previous year (*Annual Index Value One)* to obtain the PPI increase or decrease value. Divide the PPI value by *Annual Index Value Two*.

Base Fees means the fees paid by City to Franchisee for the collection, hauling, and tipping of Solid Waste, Yard Waste, and Recyclable Materials. Such fees are set forth in Exhibit A (Base Fees), attached hereto and incorporated herein, and may be amended from time-to-time in accordance with Section IV.5 (Adjustments to Base Fees) of this Agreement.

Franchisee Fee means a fee equal to ten percent (10%) of the total Base Fee paid by City to Franchisee.

Index Year means the monthly average of PPI values from May of the previous year through April of the current year.

PPI means Solid Waste Collection Producer Price Index, Series ID: PCU5621115621112.

SECTION 2: Section IV.5 of the Franchise Agreement, titled "Base Fee Adjustments for Collection of Solid Waste, Yard Waste, and Recyclable Materials," and Section IV.6, titled "Base Fee Adjustments for Hauling Services," are hereby merged into a single, unified Section IV.5 titled "Adjustments to Base Fees." As a result, Section IV.6 is hereby deleted in its entirety and reserved for future use. Any reference to Section IV.6 in the Franchise Agreement shall be deemed to refer to the new Section IV.5, "Adjustments to Base Fees," as amended herein.

SECTION 3: Article IV, Section IV.5, now titled "Adjustments to Base Fees," of the Franchise Agreement is hereby deleted in its entirety and replaced with the following:

Section IV.5. Adjustments to Base Fees

A. Except as provided in Subsection IV.5.E below, upon approval of the Amendment to the Agreement, and annually on October 1 thereafter, the Base Fees paid to Franchisee shall be adjusted by the increase or decrease of the adjustment described in Subsection IV.5.B below. In no event shall the Based Fees paid to the Franchisee be less than the fees set forth in Exhibit B (Minimum Fees), attached hereto and incorporated herein.

B. Base Fees may be increased or decreased by multiplying the Base Fees by one hundred percent (100%) of the Annual Percent Change in the PPI. Refer to Exhibit C (Adjustments to Base Fees) for an example, attached hereto and incorporated herein.

C. Annual Percentage Change and Adjustments to Base Fees shall be determined, considered, and final no later than May 15 of each year.

D. The PPI index used for adjustments to Base Fees shall be considered interim/preliminary until or unless they are revised by the Bureau of Labor Statistics.

The interim/preliminary indices shall be considered final indices for the purpose of annual adjustments to Base Fees, and the Parties shall not pursue any further adjustments to Base Fees based on any revision of interim/preliminary indices.

E. If the percentage change in the PPI exceeds four and six-tenths percent (4.6%) in any year, Franchisee may request, prior to the start of the Renewal Term for the next year, additional adjustments to Base Fees for the collection of Solid Waste, Yard Waste, and Recyclable Materials. Such request shall be submitted in writing at least ninety (90) days prior to the Agreement anniversary date, and all negotiations shall proceed in the manner specified within Section X.6 (Amendments) of this Agreement. Any request for additional Adjustments to Base Fees submitted after the ninety (90)-day period shall not be recognized.

F. Notwithstanding any other provision of this Section IV.5, Franchisee may request an increase in Base Fees and other services under this Agreement for reasonable, actual increased costs resulting from: (1) an Event of Force Majeure; or (2) changes in government, health district/department, or other agency laws, taxes, fees, or surcharges that are assessed upon, or increase the costs of, Franchisee for its operations and services under this Agreement, and which occur after the Effective Date of this Agreement. Upon delivery by Franchisee of documentation verifying Franchisee's actual increased costs arising from such event, City and Franchisee shall discuss potential adjustment to the Base Fees to cover such increased costs. Such increased costs shall include solid waste utility taxes, gross receipt taxes, increased operating costs arising from such event, and other taxes, fees, surcharges, or impositions relating to operations or services under this Agreement or Solid Waste, Yard Waste, or Recyclable Materials collection, hauling, processing, handling, tipping, or disposal. Such increased costs shall not include real estate taxes, *ad valorem* taxes, telecommunication taxes, water or sewer connection fees or user fees, stormwater drainage system services user fees, sales tax, net income tax, host fees, other utility taxes, or any other similar fee, tax, surcharge, or assessment. Any adjustment to the Base Fees shall be made in accordance with Section X.6 (Amendments) of this Agreement.

<u>SECTION 4:</u> Article V, Section V.15 of the Franchise Agreement is hereby deleted in its entirety and replaced as follows:

<u>Section V.15. Local Office</u>

Franchisee shall provide a full-time supervisor and an office in the City of Lewiston upon commencement of this Agreement and shall maintain a telephone therein. This section shall be in affect at the start of any container or cart distribution. Franchisee's local telephone number shall be listed in the local telephone directory under Franchisee's name. Business hours for the office shall be, at a minimum, between 7:00 a.m. and 4:00 p.m. of each working day except Saturday and Sunday. A full-time employee or agent for Franchisee shall be stationed at said office during all working hours to assist the public with all inquiries and for the receipt of complaints with support from a secondary call center to create redundancy for the purpose of uninterrupted access to customer service during extraordinary circumstances.

In the event that Franchisee finds property outside of City's limits on which Franchisee would like to relocate its local office, a request by Franchisee to relocate within the local area shall not be unreasonably withheld.

SECTION 5: Article VI, Section VI.7.C.ii is hereby amended as follows:

Section VI.7. Solid Waste Commercial Service

…

C. Roll-off Container Service

…

ii. Drop box/roll-off containers as herein specified shall have, as a minimum, screened type lids. The use of tarps to prevent littering during transport shall be required if for any reason Franchisee has to transport drop box/roll-off containers that are open top or have missing or damaged lids.

…

SECTION 6: Article VI, Section VI.8.G.i is hereby amended as follows:

Section VI.8. Solid Waste Residential Service

G. Additional Service Residential

i. All Refuse shall be placed in the cart compatible with the Franchisee's equipment (plastic cans) except as provided for the collection of additional garbage units. Franchisee shall collect additional garbage units at the rate provided in the Franchisee rate schedule. Franchisee shall be notified by the Resident or Owner a minimum of one (1) day prior to service day to collect a specified number of garbage units in addition to the mobile cart. Failure to notify Franchisee one (1) day prior to service day shall result in non-collection of material outside the mobile cart.

…

SECTION 7: Article VII, Section VII.1.D.ii. is hereby deleted in its entirety and replaced as follows:

Section VII.1. Collection Requirements

…

D. Approved Receptacles

Approved receptacles for Yard Waste collection shall include the following:

…

ii. Bags

(a) Disposable (non-returnable) paper bags, which shall be fifty (50) pounds wet strength Kraft paper that is compostable and not less than twenty (20) gallons or more than thirty-two (32) gallons.

(b) Gross weight of the bag and contents shall not exceed thirty-five (35) pounds.

SECTION 8: Article VIII, Section VIII.4 is hereby deleted in its entirety and replaced as follows:

Section VIII.4. Frequency of Collection

Recyclable Materials shall be collected every other week, on the same day as Solid Waste/Yard Waste collection.

SECTION 9: Exhibit A to the Franchise Agreement is hereby deleted in its entirety and replaced with a new Exhibit A, attached hereto and incorporated herein. All references in the Franchise Agreement to "Exhibit A" shall be deemed to refer to the new Exhibit A attached to this Amendment.

SECTION 10: Exhibit B to the Franchise Agreement is hereby deleted in its entirety and replaced with a new Exhibit B, attached hereto and incorporated herein. All references in the Franchise Agreement to "Exhibit B" shall be deemed to refer to the new Exhibit B attached to this Amendment.

SECTION 11: Exhibit C to the Franchise Agreement is hereby deleted in its entirety and replaced with a new Exhibit C, attached hereto and incorporated herein. All references in the Franchise Agreement to "Exhibit C" shall be deemed to refer to the new Exhibit C attached to this Amendment.

SECTION 12: Exhibit D to the Franchise Agreement is hereby deleted in its entirety and reserved for future use. All references in the Franchise Agreement to "Exhibit D" shall be null and void.

SECTION 13: All other provisions of the Franchise Agreement shall remain in full force and effect. In the event of any conflict, inconsistency, or ambiguity between the terms of this Amendment and the terms of the Franchise Agreement, the terms of this Amendment shall govern and control with respect to the subject matter hereof.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the last day and year written below.

DATED this _______ day of ___________________ 2026.

CITY OF LEWISTON

By: ____
Daniel G. Johnson, Mayor

ATTEST:

____
Tanya M. Brocke, City Clerk

DATED this _______ day of ___________________ 2026.

SANITARY DISPOSAL, INC.

____
Marc Torre, President

STATE OF WASHINGTON)
) ss.
County of Spokane)

On this ______ day of ___________________ 2026, before me, a Notary Public, personally appeared Marc Torre, known or identified to me as the President of Sanitary Disposal, Inc., and stated he has the authority to execute this instrument on behalf of Sanitary Disposal, Inc., and did execute this instrument on behalf of Sanitary Disposal, Inc.

____
Notary Public for Washington
Commission Expires: __________________________

EXHIBIT A

BASE FEES[1]

A. <u>MONTHLY PAYMENT FOR RESIDENTIAL ACCOUNTS</u>

1. Residential Solid Waste Accounts

Size	Rent per Cart	Rate per Cart
90-96 gallon	$0.41	$6.27
Minimum monthly rate	$6.68	
60-65 gallon	$0.82	$6.27
Minimum monthly rate	$7.09	
30-35 gallon	$0.60	$6.27
Minimum monthly rate	$6.87	

2. Residential Yard Waste Accounts

Size	Rent per Cart	Rate per Cart
96 gallon	$0.40	$5.71
Minimum monthly rate	$6.11	
Each additional 96 gallon	$0.40	$1.61
Minimum monthly rate	$2.01	
Additional Collections		$0.22

3. MONTHLY FRANCHISEE PAYMENT FOR EVERY OTHER WEEK RECYCLING SERVICE (Once every 2 weeks)

Size	Rent Per Cart	Rate Per Customer Per Month
90-96 Gallon cart	$ 0.41	$4.91
Minimum monthly rate	$ 5.32	

[1] Except as otherwise indicated herein, upon approval of this Amendment, and annually thereafter, the fees listed in Exhibit A shall be adjusted in accordance with Section 3. in this Amendment.

ADDITIONAL CART RATE 100% of Rate per Customer per month

REPLACEMENT COST OF 90-96 GALLON CART $129.19 per cart

B. ADDITIONAL SERVICE RESIDENTIAL

Garbage Unit	$2.83 per unit
Purchase/Replacement Cost of Mobile Cart (all sizes)	$129.19 per cart
Change in Cart Size – 2nd Request	$24.79
Delinquent Cart Returns	$24.79

C. MONTHLY FRANCHISEE PAYMENT FOR COMMERCIAL ACCOUNTS USING STANDARD COMMERCIAL CONTAINERS

		Rate Per Month Based on Number of Pickups per Week					
Size	**Rent Per Month**	**1**	**2**	**3**	**4**	**5**	**6**
1 yard	$12.62	$38.63	$77.25	$115.85	$173.79	$231.73	$299.54
2 yard	$18.37	$57.46	$114.92	$172.38	$258.56	$344.75	$445.54
3 yard	$20.73	$79.60	$159.19	$238.78	$359.83	$477.57	$616.98
4 yard	$25.44	$97.02	$194.05	$291.06	$436.59	$582.13	$753.57
6 yard	$28.25	$135.64	$271.29	$406.92	$610.37	$813.86	$1,051.21
8 yard	$40.03	$219.48	$438.95	$658.41	$987.64	$1,316.85	$1,701.16

D. MONTHLY PAYMENT FOR COMMERCIAL ACCOUNTS USING MOBILE CART SERVICE

Size	**Rent per Cart**	**Rate per Cart**
90-96 gallon	$0.41	$6.27
Minimum monthly rate	$6.68	
60-65 gallon	$0.82	$6.27
Minimum monthly rate	$7.09	
30-35 gallon	$0.60	$6.27
Minimum monthly rate	$6.87	
Yard waste	$0.00	$ 15.52

E. ADDITIONAL SERVICE COMMERCIAL

Loose/Bulky	$17.43 per cubic yard
Garbage Unit	$4.24 per unit

F. <u>Drop Box/Roll-Off Containers</u>[2]

Size	Monthly Rental Rate	Fee per Haul
10 cubic yard	$174.92	$112.04
20 cubic yard	$174.92	$112.04
30 cubic yard	$219.18	$129.46

G. <u>Drop Box/Roll-Off Construction Containers</u>[2]

1. Disposal at permitted inert landfill in Nez Perce County

Size	Daily Rental Rate	Fee per Haul
10 cubic yard	$11.81	$167.21
20 cubic yard	$13.75	$185.77
30 cubic yard	$15.70	$204.35

2. Disposal of City transfer station roll-offs at permitted landfill in Nez Perce County:

Size	Fee per Haul
10 cubic yard	$116.17
20 cubic yard	$116.17
30 cubic yard	$116.17
40 cubic yard	$116.17

H. <u>Roll-Off Compactor Containers (customer provided)</u>

Size	Fee per Haul
4 cubic yard	$388.07
10 cubic yard	$176.45
15 cubic yard	$176.45
20 cubic yard	$176.45
25 cubic yard	$176.45
30 cubic yard	$239.88
40 cubic yard	$284.51

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[2] Collection Requirements: All roll-off containers, construction boxes, and compactor containers are on call with twenty-four (24) hour notification required.

I. ADDITIONAL SERVICE AND INFORMATION FOR ROLL-OFF CONTAINERS

1. Four (4) cubic yard roll-off compactor containers shall be picked up on a weekly basis.

2. When Franchisee must disconnect and/or reconnect a compaction container or prepare an open drop box roll-off container for pickup, City shall pay Franchisee an additional fee of $56.61.

3. Where the contents of compaction containers or open drop box containers cannot be dumped and require physical removal, City shall pay Franchisee an additional clean out charge of $103.71 per hour or a pro-rated portion thereof. Charges for time expended by Franchisee shall be verified and approved by the Public Works Director or his or her designated agents before such charge is made.

J. HAULING SOLID WASTE TO THE ASOTIN COUNTY REGIONAL LANDFILL WHEN TRANSFER STATION NOT OPERATIONAL

Size	**Fee per Haul**
Packer Vehicle	$216.64
Drop Box/Roll-off	$141.29
Roll-off Compaction	$169.54

K. SOLID WASTE HAULING SERVICES FROM THE LEWISTON TRANSFER STATION, 1031 WILD DOVE WAY, LEWISTON, IDAHO, TO THE ASOTIN COUNTY REGIONAL LANDFILL, 2901 6TH AVENUE, CLARKSTON, WA

Price per Ton	$14.07

EXHIBIT B

MINIMUM FEES

A. MINIMUM MONTHLY PAYMENT FOR RESIDENTIAL ACCOUNTS

1. Residential Solid Waste Accounts

Size	Rent per Cart	Rate per Cart
90-96 gallon	$0.35	$5.29
Minimum monthly rate	$5.64	
60-65 gallon	$0.69	$5.29
Minimum monthly rate	$5.98	
30-35 gallon	$0.51	$5.29
Minimum monthly rate	$5.80	

2. Residential Yard Waste Accounts

Size	Rent per Cart	Rate per Cart
96 gallon	$0.34	$4.82
Minimum monthly rate	$5.16	
Each additional 96 gallon	$0.34	$1.36
Minimum monthly rate	$1.70	
Additional Collections		$0.22

3. MINIMUM MONTHLY FRANCHISEE PAYMENT FOR EVERY OTHER WEEK RECYCLING SERVICE (Once every 2 weeks)

Size	Rent Per Cart	Rate Per Customer Per Month
90-96 Gallon cart	$ 0.35	$4.14
Minimum monthly rate	$ 4.49	

ADDITIONAL CART RATE 100% of Rate per Customer per month

REPLACEMENT COST OF 90-96 GALLON CART $109.02 per cart

B. ADDITIONAL SERVICE RESIDENTIAL

Garbage Unit	$2.39 per unit
Purchase/Replacement Cost of Mobile Cart (all sizes)	$109.02 per cart
Change in Cart Size – 2nd Request	$20.92
Delinquent Cart Returns	$20.92

C. MINIMUM MONTHLY FRANCHISEE PAYMENT FOR COMMERCIAL ACCOUNTS USING STANDARD COMMERCIAL CONTAINERS

		Rate Per Month Based on Number of Pickups per Week					
Size	**Rent Per Month**	**1**	**2**	**3**	**4**	**5**	**6**
1 yard	$10.65	$32.60	$65.19	$97.76	$146.66	$195.55	$252.78
2 yard	$15.50	$48.49	$96.98	$145.47	$218.19	$290.93	$375.98
3 yard	$17.49	$67.17	$134.34	$201.50	$303.66	$403.01	$520.65
4 yard	$21.47	$81.88	$163.75	$245.62	$368.43	$491.25	$635.92
6 yard	$23.84	$114.46	$228.94	$343.39	$515.08	$686.80	$887.10
8 yard	$33.78	$185.22	$370.42	$555.62	$833.45	$1,111.27	$1,435.58

D. MINIMUM MONTHLY PAYMENT FOR COMMERCIAL ACCOUNTS USING MOBILE CART SERVICE

Size	**Rent per Cart**	**Rate per Cart**
90-96 gallon	$0.35	$5.29
Minimum monthly rate	$5.64	
60-65 gallon	$0.69	$5.29
Minimum monthly rate	$5.98	
30-35 gallon	$0.51	$5.29
Minimum monthly rate	$5.80	
Yard waste	$0.00	$ 13.10

E. ADDITIONAL SERVICE COMMERCIAL – MINIMUM FEES

Loose/Bulky	$14.71 per cubic yard
Garbage Unit	$3.58 per unit

F. <u>DROP BOX/ROLL-OFF CONTAINERS – MINIMUM FEES</u>

Size	Monthly Rental Rate	Fee per Haul
10 cubic yard	$147.61	$94.55
20 cubic yard	$147.61	$94.55
30 cubic yard	$184.96	$109.25

G. <u>DROP BOX/ROLL-OFF CONSTRUCTION CONTAINERS – MINIMUM FEES</u>

1. Disposal at permitted inert landfill in Nez Perce County

Size	Daily Rental Rate	Fee per Haul
10 cubic yard	$9.97	$141.11
20 cubic yard	$11.60	$156.77
30 cubic yard	$13.25	$172.45

2. Disposal of City transfer station roll-offs at permitted landfill in Nez Perce County:

Size	Fee per Haul
10 cubic yard	$98.03
20 cubic yard	$98.03
30 cubic yard	$98.03
40 cubic yard	$98.03

H. <u>ROLL-OFF COMPACTOR CONTAINERS (CUSTOMER PROVIDED) – MINIMUM FEES</u>

Size	Fee per Haul
4 cubic yard	$327.48
10 cubic yard	$148.90
15 cubic yard	$148.90
20 cubic yard	$148.90
25 cubic yard	$148.90
30 cubic yard	$202.43
40 cubic yard	$240.09

I. ADDITIONAL SERVICE AND INFORMATION FOR ROLL-OFF CONTAINERS – MINIMUM FEES

1. Four (4) cubic yard roll-off compactor containers shall be picked up on a weekly basis.

2. When Franchisee must disconnect and/or reconnect a compaction container or prepare an open drop box roll-off container for pickup, City shall pay Franchisee an additional fee of $47.78.

3. Where the contents of compaction containers or open drop box containers cannot be dumped and require physical removal, City shall pay Franchisee an additional clean out charge of $87.52 per hour or a pro-rated portion thereof. Charges for time expended by Franchisee shall be verified and approved by the Public Works Director or his or her designated agents before such charge is made.

J. HAULING SOLID WASTE TO THE ASOTIN COUNTY REGIONAL LANDFILL WHEN TRANSFER STATION NOT OPERATIONAL – MINIMUM FEES

Size	**Fee per Haul**
Packer Vehicle	$182.82
Drop Box/Roll-off	$119.23
Roll-off Compaction	$143.07

K. SOLID WASTE HAULING SERVICES FROM THE LEWISTON TRANSFER STATION, 1031 WILD DOVE WAY, LEWISTON, IDAHO, TO THE ASOTIN COUNTY REGIONAL LANDFILL, 2901 6TH AVENUE, CLARKSTON, WA – MINIMUM FEE

Price per Ton	$11.87

EXHIBIT C

ANNUAL PERCENT CHANGE EXAMPLE FOR ADJUSTMENTS TO BASE FEES

Numbers shown are for informational purposes only. Calculate the 12-month average of Index Year One (May 2023 to April 2024) to obtain the Annual Index Value Year One. Calculate the 12-month average of Index Year Two (May 2024 to April 2025) to obtain the Annual Index Value Year Two.

Series Id:	PCU562111562111
Series Title:	PPI industry data for Solid waste collection, not seasonally adjusted
Industry:	Solid waste collection
Product:	Solid waste collection
Base Date:	200312
Years:	2023 to 2025

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2023	173.971	177.654	181.089	183.017	182.853	182.308	182.349	184.472	185.960	186.003	186.818	139.150
2024	185.407	184.497	188.595	190.737	193.286	192.404	191.779	191.398	193.904	194.141	196.721	141.280
2025	194.671	196.715	202.179	201.201								

Subtract Annual Index Value Year One (185.422) from Annual Index Value Year Two (195.238) to calculate the PPI increase (9.185).

A)	Average Solid waste collection PPI as of April, *(Annual Index Value Year Two)*	195.238
B)	Average Solid waste collection PPI as of April, *(Annual Index Value Year One)*	185.422
C)	Annual Index Value Change (A - B)	9.815
D)	Annual Percentage Change (C / B)	5.294%
E)	**Franchisee PPI Price Adjustment** (100% of line D)	5.294%

To determine the allowable percentage of unit price adjustment:
Divide the PPI Increase (9.185) by Annual Index Value Year One (185.422) to calculate the allowable percentage of unit price adjustment amount. In this case, this amount would be 5.294%

F)	Franchisee per Exhibit A (Base Fees)	$5.00
G)	Franchisee PPI Price Adjustment	5.294%
H)	Rate Increase (Decrease) (F * G)	$0.26
New Franchisee Price – New Franchisee Rate Schedules		$5.26

May 22, 2025

Dustin Johnson, PE
Public Works Director
City of Lewiston
PO Box 617
Lewiston, ID 83501

Dustin,

We appreciate the ongoing dialogue and consideration of the request by Sunshine Disposal & Recycling to implement a one-time rate adjustment and modify the annual rate adjustment calculation. Per your request for specific details related to the proposed modifications and sections and language we are requesting to amend, we offer the following for further discussion and clarity. Additionally, we are proposing for consideration minor language changes to five other sections. It is our intention and expectation that the remainder of the franchise agreement not addressed by the following requests remain in place without amendment.

REQUEST: One-time rate adjustment above the annual CPI calculation.
Adjust the base rate this year by 18.5% as a one-time addition to the annual CPI calculation that will take effect on October 1, 2025. Sunshine is requesting relief under Section IV.5.F as an Event of Force Majeure specifically related to increased operating costs resulting from the pandemic (disease) not related to taxes, fees, surcharges, or assessments.

Rationale:
As the City has experienced across its operation, labor, equipment, and fuel costs increased rapidly and reset at a much higher floor during and following the global health pandemic. Sunshine delayed making a request of the City to give the economy time to adjust following the declared end of the health pandemic and provide sufficient data to support the request.

Unfortunately, the supply chain is still recovering, and the continued scarcity of labor, equipment, and parts has driven costs even higher. As a result, our collection rates fell significantly behind the actual costs of doing business in each of the past three full years and continues to lag during the first quarter-plus of this calendar year.

We are requesting, under Section IV.5.F, an increase in Base Fees for collection of Solid Waste, Yard Waste, and Recyclable Materials and other services under this Agreement for reasonable, actual increased costs resulting from: (1) An Event of Force Majeure defined in the contract as an event beyond the reasonable control of a Party (in this case disease) and not attributable to such Party's neglect or nonfeasance.

Sections and language to amend:
Exhibits C (Base Fee Adjustment illustration) and D (Base Fee Adjustments reported index values for determination) would be updated accordingly.

REQUEST 2: Amend annual rate adjustment language.
Amend sections and language dealing with annual rate adjustments and annual CPI anomalies well outside of historic averages.

Rationale:
Annual inflation over the past three-plus years caused a significant spike in operating costs before showing signs of moving back toward more historic 30-year levels last year. Simultaneously, adjusting the non-fuel portion of the rate by 80% of the chained CPI, which is applied to 92% of the full rate calculation, created a situation where actual costs were rising much faster than rates.

The unusually large cost increases because of the health pandemic plus the compounding effect caused Sunshine to fall further and further behind in covering its costs. The net effect is a growing gap between costs and rates.

Sections and language to amend:
Sunshine is proposing to amend language in portions of Sections IV.5 and IV.6. Specifically:

Section IV.1. Payment Definitions

- Strike "***CPI*** means the chained consumer price index for all urban consumers (C-CPI-U) (SUUR0000SA0L1E), U.S. City Average, all items less food and energy, not seasonally adjusted, as published by the U.S. Department of Labor/Bureau of Labor Statistics."
- Replace with "***CPI*** means Solid Waste Collection Producer Price Index."

<u>Section IV.5.B.i</u> Base Fees for collection of Solid Waste, Yard Waste, and Recyclable Materials may be increased or decreased as follows:

- Replace the 80% calculation in the language with the following: "To calculate the increase or decrease in the existing CPI Portion, multiply the existing CPI Portion by 100% of the Annual Percentage Change in the CPI."

<u>Section IV.5.D</u>

- Strike current "C-CPI-U" language.
- Replace that language with "Solid Waste Collection Producer Price Index" to reflect change proposed to Section IV.6.

Section IV.5.E

- Strike current "six and six tenths (6.6%)" language.
- Replace that language with "four and six tenths (4.6%)"

Section IV.6 Base Fee Adjustments for Hauling Services:

- Strike current "Chained Consumer Price Index for All Urban Consumers (C-CPI-U), Series ID: SUUROOOOSAOLI E, U.S. City Average, All Items Less Food and Energy, not seasonally adjusted, as published by the U.S. Department of Labor/Bureau of Labor Statistics" language.
- Replace that language with "Solid Waste Collection Producer Price Index, Series ID: PCU5621115621112."

REQUEST 3: Minor language adjustments.
Amend language in each of the following four sections relating to local office location, type of residential container, and yard waste collection and service frequency,

Rationale:
Adding open-top containers to the list of tarped loads provides clarity of practice and further prevents unintended littering during transport.

Section and language to amend:
Section VI.7.B.ii. Solid Waste Commercial Service

- Strike language in subsection ii.
- Replace with, "Drop box/roll-off containers as herein specified shall have, as a minimum, screened type lids. The use of tarps to prevent littering during transport shall be required if for any reason Franchisee has to transport drop box/roll-off containers that are open top or have missing or damaged lids."

Rationale:
Formalizing redundancy in customer service access and broadening the potential local office locations affords greater flexibility and ability to meet the service needs of City residents while maintaining affordability.

Section and language to amend:
Section V.15. Local Office

- Strike last two sentences.
- Replace those sentences with, "A full-time employee or agent for Franchisee shall be stationed at said office during all working hours to assist the public with all inquires and for the receipt of complaints with support from a secondary call center to create redundancy for the purpose of uninterrupted access to customer service during extraordinary circumstances. In the event that Franchisee finds property outside of City's limits on which Franchisee would like to relocate its local office, a request by Franchisee to relocate withing the local area shall not be unreasonably withheld."

Rationale:
Adjusting the language to specify plastic containers clarifies the type of appropriate container for residential use.

Section and language to amend:
Section VI.8.G. Solid Waste Residential Service

- Strike first sentence.
- Replace that sentence with, "All Refuse shall be placed in the cart compatible with the Franchisee's equipment (plastic cans) except as provided for the collection of additional garbage units."

Rationale:
Eliminating plastic bags as an option simplifies the yard waste service collection and removes the introduction of non-organic waste into the management process.

Section and language to amend:
Section VII.1.D. Collection Requirements

- Remove current section ii.b.

Rationale:
Updating the service frequency terminology more accurately describe the service as intended and in current practice.

Section and language to amend:
Section VIII.4. Frequency of Collection

- Replace the term "bi-weekly" with "every other week".

We will be prepared to discuss our request during a work session with the City Council in June. For consideration and discussion during the work session, we have attached a proposed a draft amendment to the franchise agreement. We anticipate any one-time contractual rate adjustment would be handled via resolution and can propose a draft if desired.

Please let us know if you have additional questions of would like to schedule a meeting ahead of the work session to discuss the requests.

Sincerely,

Brian Coddington
Regional Manager

enclosure: Draft franchise agreement amendment

December 22, 2025

THE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, met for a Regular Meeting in the Second Floor Activity Room of the Lewiston Library at 411 D Street. Mayor Johnson called the meeting to order at 6:00 PM.

I. CALL TO ORDER

COUNCILORS PRESENT: Mayor Dan Johnson; Council President Jim Kleeburg; Councilor Kassee Forsmann; Councilor Jessica Klein; Councilor Kathy Schroeder; Councilor John Spickelmire; Councilor Matt Wright.

II. PLEDGE OF ALLEGIANCE

Mayor Johnson led the Pledge of Allegiance.

III. CITIZENS COMMENTS

None.

IV. PRESENTATIONS

A. OCTOBER FINANCIAL REPORT: Financial report for October 2025, in accordance with Idaho Code 50-208 - No oral report (Finance Director Gordon)

V. CONSENT AGENDA

Mayor Johnson explained that all items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under "Items Moved from the Consent Agenda".

Councilor Forsmann moved and Council President Kleeburg seconded, respectively, approval of the Consent Agenda. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein; Spickelmire.***

A. CITY COUNCIL MINUTES: Considering approval of the minutes of the following meetings: 12/1/2025 Work Session; 12/8/2025 Special Joint City/County Meeting; 12/8/2025 Regular - Action Item

B. ADVISORY BOARDS AND COMMISSIONS MINUTES: Accepting the meeting minutes of the 9/4/2025 Historic Preservation Commission; and 11/13/2025 Urban Renewal Agency - Action Item

C. VOUCHER'S PAYABLE: Considering approval of the Voucher's Payable dated 11/27/2025 - 12/11/2025 in the amount of $ 5,576,673.86 - Action Item

D. **RIDGELINE SUBDIVISION FINAL PLAT:** Considering approving the Ridgeline Subdivision Final plat, and associated Reasoned Statement of Relevant Criteria and Standards, which proposes to subdivide approximately 0.94 acres of land, located on the north side of Grelle Avenue between 16th Street and 17th Street, into 3 residential lots - Action Item

VI. ACTIVE AGENDA

A. **ECONOMIC AND COMMUNITY DEVELOPMENT INCENTIVE AGREEMENT:** Considering approving a Business Incentive Application and Economic and Community Development Incentive Agreement between the City of Lewiston and L Square Properties, LLC., and authorizing the Mayor to sign the agreement - Action Item (Mayor Johnson)

Councilor Forsmann and Council President Kleeburg moved and seconded, respectively, to approve the Business Incentive Application and Economic and Community Development Incentive Agreement between the City of Lewiston and L Square Properties, LLC and authorize the Mayor to sign the agreement. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein; Spickelmire.***

B. **RECOMMENDATION TO MODIFY OUT OF AREA AMBULANCE TRANSPORT FEES:** Considering a recommendation from the Emergency Medical Services Advisory Board to make amendments to the Lewiston Fire Department's fee schedule for out of area ambulance transports - Action Item (Fire Chief Rightmier)

After the staff report and Council questions, Councilor Spickelmire moved to table the discussion until the February work session. Council President Kleeburg seconded. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Klein; Spickelmire. VOTING NAY: Wright; Forsmann; Schroeder.***

As the vote resulted in a tie, Mayor Johnson voted aye and the motion passed.

C. **RESOLUTION 2025-55:** Considering approving an Emergency Services Agreement between the City of Lewiston, Idaho and Asotin County for Emergency Medical Services to the Asotin County Rural Emergency Medical Services District No. 2, and authorizing the Mayor to sign the agreement - Action Item (Fire Chief Rightmier)

Councilors Klein and Forsmann moved and seconded, respectively, to approve Resolution 2025-55 and direct staff to send notice of nonrenewal at least 180 days before the end of the initial term. ***ROLL CALL VOTE: VOTING AYE: Kleeburg; Wright; Forsmann; Schroeder; Klein. VOTING NAY: Spickelmire.***

VII. ITEMS MOVED FROM THE CONSENT AGENDA - Action Item

VIII. UNFINISHED AND NEW BUSINESS

A. CITY COUNCILOR COMMENTS: Comments shall not be related to an item currently before the City Council or an item that may come before the City Council in the foreseeable future, and shall be limited to comments, not discussion.

Councilor Forsmann commended the Police Department for the ease of filing a police report, as well as quick service. She also wished everyone a Merry Christmas and Happy New Year.

Council President Kleeburg also wished everyone a Merry Christmas and Happy New Year.

B. CITY BOARDS AND COMMISSIONS LIAISON UPDATES

Councilors Forsmann and Wright shared updates regarding their assigned Boards and Commissions.

C. MAYOR COMMENTS

D. AGENDA TOPICS: - Action Item

Councilor Spickelmire moved to add a discussion about vacant retail properties in Lewiston at the February work session. Council President Kleeburg seconded, and the motion passed 6-0.

IX. ADJOURNMENT - Action Item

There being no further business to come before the Lewiston City Council, Council President Kleeburg moved, and Councilor Spickelmire seconded, to adjourn the December 22, 2025 Regular meeting. The motion carried 6-0 and the meeting adjourned at 7:31 p.m.

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Daniel G. Johnson, Mayor

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Tanya M. Brocke, City Clerk

Voucher's Payable

Vendor Name	Ck#	Ck Date	Department	Description	Total
921DOCS DBA 921DOCS	400966	12/23/2025	FIRE	FIRE - 921DOCS - SOFTWARE	$2,700.00
AERZEN USA CORP	400968	12/23/2025	WSTWTR	PW-WWTP-BLOWER MAINTENANCE; QUOTE ATTACHED	$264.37
				PW-WWTP-SRV CONTRACT FOR AERPROCESS; REISSUE FY25	$4,600.00
AG-PRO	121698	12/23/2025	FLTMAINT	BPO- DTV/ VARIOUS PARTS NEEDED FOR VEHICLE REPAI	($1.10)
				BPO- FLEET- REPAIR PARTS	$53.29
ALLWEST TESTING & ENGINEERING	400969	12/23/2025	WSTWTR	WW051 SEWER POINT REPAIR: 914 21ST ST; COMPACTION	$292.50
AMAZON CAPITAL SERVICES	121699	12/23/2025	COMDEV	BPO-CD-OFFICE SUPPLIES-PAPER, PENS, RECEIPT PAPER	$25.98
			EXECUTIVE	EXEC BPO: COPY PAPER FOR CITY HALL COPIER	$281.94
				EXEC BPO: OFFICE SUPPLIES FOR CLERK'S OFFICE	$275.04
			FIRE	FIRE - AMAZON - SUPPLIES	$205.25
			INFOSYSTMS	BATTERIES, CHARGER, SSD, MEMORY, NETWORK CARD	$276.00
				SECURITY LIGHT/SIREN AND CHARGER	$45.97
			LIBRARY	BPO - LIB - OFFICE SUPPLIES	$100.56
				BPO - LIB - VIDEO GAMES	$48.99
				LIB - NRPA GRANT BOOK PURCHASES	$85.60
			PARKSFAC	ADMIN - AMAZON - IPAD CASE AND SCREEN PROTECTOR	$61.36
			POLICE	PD-3 BOXES OF 50 COUNT HOTHANDS FOR PATROL	$109.96
				PD-3 CARPET CHAIR MAT WITH LIP 36 x 48	$100.80
				PD-LUGGAGE TAGS TO LABEL THE LAPTOP BAGS FOR S. BA	$19.85
				PD-NAME AND VELCRO POLICE PATCHES FOR RIGNEY, WILB	$90.60
			TRANSITOP	BPO- TRANSIT OPERATING AND SAFETY SUPPLIES	$37.04
			TRNSPN	PW - 2026 CALENDAR ORDER	$17.13
			WATER	PW - 2026 CALENDAR ORDER	$4.28
				PW-WTP-SAFETY SHOES; C BANN	($234.95)
				PW-WTP-SAFETY SHOES; C BANN; RETURNED 22601014	$239.94
				PW-WTP-SAFETY SHOES; C STUFFIELD	$294.95
			WSTWTR	PW - 2026 CALENDAR ORDER	$8.56
				PW-WWC-6" GALVANIZED LANDSCAPE STAPLES	$63.99
				PW-WWC-SAFETY BOOTS; J THIRIOT	($44.29)

Voucher's Payable

Vendor Name	Ck#	Ck Date	Department	Description	Total
AMAZON CAPITAL SERVICES	121699	12/23/2025	WSTWTR	PW-WWC-SURGE PROTECTOR/POWER CORDS (3)	$36.90
ANATEK LABS INC	400970	12/23/2025	WATER	PW-WTP-BPO SAMPLING ANALYSIS FOR COMPLIANCE	$3,010.00
			WSTWTR	BPO-PW-IPT-BPO SAMPLING ANALYSIS FOR COMPLIANCE	$2,420.00
				BPO-PW-WWTP-LAB SAMPLE ANALYSIS	$1,885.00
ASOTIN COUNTY LANDFILL	400960	12/18/2025	WSTWTR	BPO-PW-WWTP-FY26 MONTHLY DISPOSAL	$302.91
	400971	12/23/2025	SANITATION	BPO - SAN - FY26 MONTHLY SOLID WASTE DISPOSAL	$104,425.31
B&H FOTO & ELECTRONICS CORP	121700	12/23/2025	INFOSYSTMS	HARD DRIVES	$4,322.07
BLAINE ULRICH	121664	12/18/2025	RECREATION	B. ULRICH FUTSAL OFFICIATING FEES 12/6-12/14	$350.00
BLUE RIBBON LINEN SUPPLY INC	121665	12/18/2025	FIRE	BPO FIRE - BLUE RIBBON - LAUNDRY SERVICE	$1,026.24
BRANOM OPERATING COMPANY LLC	400972	12/23/2025	WSTWTR	WW051 SLA FLOW METER; QUOTE ATTACHED	$4,191.09
BRETTON S WATSON DBA ABLE LOCKSMITH	400967	12/23/2025	INFOSYSTMS	BPO - ISS - LOCK/KEY WORK	$98.00
			WSTWTR	BPO-PW-WWTP LOCK & KEY SRVS	$120.00
BRIAN JONES DBA JONES EXCAVATION LLC	400962	12/18/2025	WSTWTR	WW051-WWC-SEWER LINE REPAIR; 600 BLK PROSPECT	$19,700.00
BRIAN W MORROW DBA WORLD OF MARTIAL ARTS LLC	121756	12/23/2025	RECREATION	REC - BRIAN W MORROW - NOV/DEC KARATE	$744.50
CAMP CABIN & HOME INC	121701	12/23/2025	WSTWTR	PW-WWTP- BPO PROPANE	$20.94
CED - CONSOLIDATED ELECTRICAL DISTRIBUTORS	400973	12/23/2025	PARKSFAC	FAC - CED - LED EXTERIOR LIGHTS	$491.05
CENTURYLINK	121702	12/23/2025	COMDEV	BILL DATE 12/11/2025 UTILITY CHARGES	$93.72
			FIRE	BILL DATE 12/11/2025 UTILITY CHARGES	$655.30
			INFOSYSTMS	BILL DATE 12/11/2025 UTILITY CHARGES	$564.95
			LIBRARY	BILL DATE 12/11/2025 UTILITY CHARGES	$57.72
			PARKSFAC	BILL DATE 12/11/2025 UTILITY CHARGES	($959.83)
			POLICE	BILL DATE 12/11/2025 UTILITY CHARGES	$1,047.79
			TRANSITOP	BILL DATE 12/11/2025 UTILITY CHARGES	$181.46
			WATER	BILL DATE 12/11/2025 UTILITY CHARGES	$453.65
			WSTWTR	BILL DATE 12/11/2025 UTILITY CHARGES	($114.53)
	121703	12/23/2025	INFOSYSTMS	12/16/25 BILLING DATE UTILITY CHARGES	$25.46

Voucher's Payable

Vendor Name	Ck#	Ck Date	Department	Description	Total
CINTAS CORPORATION #606	121704	12/23/2025	FLTMAINT	BPO- FLEET- UNIFORM RENT & LAUNDRY	$64.06
			PARKSFAC	BPO - PKS - CINTAS - UNIFORMS AND CLEANING SUPP.	$99.06
CITY OF LEWISTON EMPLOYEE BENEFIT PLAN TRUST	121685	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$422,797.57
CITY OF LEWISTON EMPLOYEE BENEFIT-CAFETERIA PLAN	121686	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$8,407.68
CNC ELECTRIC LLC	121705	12/23/2025	WATER	PW-WD-LED OFFICE LIGHT UPGRADE	$320.00
COLEMAN OIL COMPANY LLC DBA COLEMAN OIL COMPANY	121706	12/23/2025	COMDEV	CP-0338298 BILL DATE 12/07/25	$213.36
			FIRE	CP-0338298 BILL DATE 12/07/25	$1,155.19
			HR	CP-0338298 BILL DATE 12/07/25	$44.74
			PARKSFAC	CP-0338298 BILL DATE 12/07/25	$660.35
			POLICE	CP-0338298 BILL DATE 12/07/25	$1,724.98
			SANITATION	BPO - SAN - FY26 FUEL FOR SDI HAUL	$523.40
				BPO - TS - FUEL	$80.15
			TRANSITOP	CP-0338298 BILL DATE 12/07/25	$1,532.53
			TRNSPN	CP-0338298 BILL DATE 12/07/25	$1,854.89
			WATER	CP-0338298 BILL DATE 12/07/25	$384.22
			WSTWTR	CP-0338298 BILL DATE 12/07/25	$558.22
				PW-WWTP-BPO LUBE FOR MAINTENANCE & MOBILE OIL	$123.69
CONTINENTAL AMERICAN INSURANCE COMPANY DBA AFLAC GROUP	121684	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$1,090.93
CUES INC	121708	12/23/2025	WSTWTR	PW - WWC - OZ3 REPAIR; QUOTE ATTACHED	$2,707.08
DAVIS COMMUNICATIONS LLC	400974	12/23/2025	POLICE	PD-20 UNITY GAINS ANTENNAS	$1,020.00
				PD-KEN-VM 5000 SINGLE BAND P25 MOBILE RADIO	$2,896.34
			TRNSPN	PW-STS-MOBILE RADIOS; QUOTE ATTACHED	$1,906.11
DELL MARKETING LP	121709	12/23/2025	INFOSYSTMS	MONITORS	$1,938.74
DEMCO INC	121710	12/23/2025	LIBRARY	BPO - LIB - CATALOGING SUPPLIES	$67.44
EBSCO INFORMATION SERVICES	121711	12/23/2025	LIBRARY	LIB - ANNUAL RENEWAL	$39.59
EFTPS	3707	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$167,866.29
EMERALD SERVICES INC	121712	12/23/2025	FLTMAINT	BPO- FLEET- ANTIFREEZE/ OIL DISPOSAL	$705.70
EMPOWER TRUST COMPANY LLC	3709	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$42,054.22

Voucher's Payable

Vendor Name	Ck#	Ck Date	Department	Description	Total
ERB'S ACE HARDWARE LLC	121713	12/23/2025	FIRE	BPO FIRE - ERB HARDWARE - SUPPLIES	$20.03
			WATER	BPO-PW-WTP OPERATING SUPPLIES: TOOLS & HARDWARE	$10.19
FASTENAL COMPANY	121714	12/23/2025	PARKSFAC	BPO - PKS - FASTENAL - VENDING SUPPLIES @ SS	$300.00
FEDEX	121715	12/23/2025	TRNSPN	BPO - ST/TR - SHIPPING SERVICES	$22.00
FERGUSON ENTERPRISES #3011	121716	12/23/2025	CEMETERY	CEM - FERGUSONS - WATTLES AND SLIT FENCE	$694.18
			WATER	PW-WD-NON INVENTORY; STOCK ITEMS; QUOTES ATTACHED	$9,963.66
				WR079 SRV LINE REPLACEMENT - SRV LINE/SETTING	$43,643.48
			WSTWTR	PW-WWTP-BPO PIPING PARTS AND RELATED ITEMS	$15.30
				PW-WWCOLL- BPO MISC SUPPLIES; SUCH AS GASKETS A	$76.71
FERNO WASHINGTON INC	121666	12/18/2025	FIRE	FIRE - FERNO - SUPPLIES	$100.32
FIRECOM	121717	12/23/2025	TRNSPN	PW - ST - HEADSET REPAIR	$195.00
FISHER SYSTEMS INC	400975	12/23/2025	COMDEV	BPO-CD-FIRE ALARM MONITORING TESTING FOR COMMUNIT	$216.00
			LIBRARY	LIB - FIRE ALARM MONITORING	$420.00
				LIB - SECURITY ALARM MONITORING	$288.00
			POLICE	BPO PD EVIDENCE ALARM SYSTEM MAINTENANCE FEES	$156.00
			SANITATION	PW - TS - SEMI-ANNUAL FIRE ALARM INSPECTIONS	$1,798.73
			WATER	PW WATER ALARM MONITORING-WTP, WTP SHOP, CELL COM	$1,710.00
			WSTWTR	BPO WW ALARM MONITORING - WWCOLL, WWTP SECURITY	$3,152.22
FOP LEWIS CLARK LODGE #10	121687	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$1,929.96
FREEDOM FIRE LLC	121718	12/23/2025	PARKSFAC	FAC - FREEDOM FIRE - CC KITCHEN INSPECTION	$389.00
GATEWAY MATERIALS	121719	12/23/2025	FLTMAINT	BPO- FLEET- REPAIR PARTS & SUPPLIES	$72.88
GRAINGER	400976	12/23/2025	WSTWTR	BPO-PW-WWTP-P/M/M MAINT SUPPLIES	$285.00
GUARDIAN PLUMBING, HEATING & A/C INC	121667	12/18/2025	PROPIMPR	FAC - GUARDIAN HEATING/AIR - PD HVAC PROJECT	$4,294.79
H & H BUSINESS SYSTEMS	121720	12/23/2025	FIRE	BPO FIRE - H&H - COPIER CONTRACT	$113.23
H D FOWLER COMPANY INC	400977	12/23/2025	WATER	PW-WD-INVENTORY ITEMS; QUOTES ATTACHED	$18,545.20
HACH COMPANY	121721	12/23/2025	WSTWTR	PW-WWTP-ANNUAL PM SRV; UVAS METER ON UV SYSTEM	$3,000.00
HAHN SUPPLY	121668	12/18/2025	PARKSFAC	BPO - FAC - HAHN - HVAC FILTERS	$1,857.50

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Vendor Name	Ck#	Ck Date	Department	Description	Total
HAHN SUPPLY	121668	12/18/2025	PARKSFAC	BPO - FAC - HAHN - MAINTENANCE TOOLS	$41.58
	121722	12/23/2025	PARKSFAC	BPO - FAC - HAHN - MAINTENANCE TOOLS	$76.52
				FAC - HAHN SUPPLY - LAV & KITCHEN SINK	$151.66
HCAA LLC	400978	12/23/2025	WATER	PW-WTP-WORK SHIRTS; C STUFFIELD	$73.50
HENRY SCHEIN	121724	12/23/2025	FIRE	BPO FIRE - HENRY SCHEIN - EMS SUPPLIES	$1,961.84
HILTY BOWER HAWS & SEABLE PLLC	121723	12/23/2025	WSTWTR	WW063 ADMIN BLDG PROCUREMENT ASSISTANCE	$325.00
HOME DEPOT CREDIT SERVICES	121725	12/23/2025	FIRE	BPO FIRE - HOME DEPOT - ST. SUPPLIES	$37.30
			INFOSYSTMS	BPO - ISS - TOOLS AND SUPPLIES HOME DEPOT	$142.55
			PARKSFAC	BPO - FAC - HOME DEPOT - MAINTENANCE SUPPLIES	$96.89
			TRANSITOP	BPO- TRANSIT TOOLS/HARDWARE, CLEANING SUPPLIES	$102.06
			WATER	PW-WTP-BPO FASTENERS/TOOLS/WOOD/PAINT/RELATED	$149.96
			WSTWTR	BPO-PW-WWCOLL- SUPPLIES, POWER AND HAND TOOLS	$323.66
				PW-WWTP-BPO SUPPLIES, POWER AND HAND TOOLS	$182.57
HRA VEBA TRUST	121688	12/23/2025	TRANSITOP	VEBA- SCHAEFFER	$803.66
I A F F - LOCAL #1773	121689	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$3,216.00
IDAHO CHILD SUPPORT RECEIPTING	121690	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$270.00
IDAHO MILITARY DIVISION/PUBLIC SAFETY COMM	121750	12/23/2025	FIRE	FY26 ANNUAL TOWER LEASE	$3,580.53
			POLICE	FY26 ANNUAL TOWER LEASE	$5,171.91
			TRANSITOP	FY26 ANNUAL TOWER LEASE	$1,989.18
			TRNSPN	FY26 ANNUAL TOWER LEASE	$1,790.27
			WATER	FY26 ANNUAL TOWER LEASE	$1,790.26
IDAHO PUBLIC PURCHASING ASSOCIATION INC	121730	12/23/2025	FINANCE	2026 IPPA MEMBERSHIP-DEB, CANDY, JENNA, LAUREN	$90.00
			TRNSPN	2026 IPPA MEMBERSHIP-DEB, CANDY, JENNA, LAUREN	$30.00
IDAHO RURAL WATER ASSOCIATION	121727	12/23/2025	WSTWTR	PW-WWTP-ONLINE MATH CERT REVIEW; RJ CHANDER 1/7	$125.00
IDAHO STATE TAX COMMISSION	121691	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$27,512.00
	121692	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$682.84
INGRAM LIBRARY SERVICES	400979	12/23/2025	LIBRARY	BPO - LIB - ADULT BOOKMOBILE BOOK ORDERS	$30.77

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Vendor Name	Ck#	Ck Date	Department	Description	Total
INGRAM LIBRARY SERVICES	400979	12/23/2025	LIBRARY	BPO - LIB - ADULT FICTION	$428.66
				BPO - LIB - FIRST FLOOR ADULT NONFICTION	$125.44
				BPO - LIB - JUVENILE FICTION	$73.81
				BPO - LIB - JUVENILE NON FICTION ORDERS	$49.93
				BPO - LIB - LARGE PRINT BOOK ORDERS	$227.74
				BPO - LIB - TEEN FICTION	$18.78
				BPO - LIB - TEEN NONFICTION ORDERS	$10.54
INLAND FASTENER INC	400980	12/23/2025	WSTWTR	BPO-PW-WWTP EQUIPMENT SUPPLIES	$289.94
INTERMOUNTAIN CLAIMS INC	400961	12/18/2025	INSTRUST	NOVEMBER INTERMOUNTAIN WORKERS COMP INVOICE	$1,396.00
INTERNATIONAL CODE COUNCIL INC	121726	12/23/2025	FIRE	FIRE - ICC - PREVENTION DUES	$170.00
ITD REVENUE OPERATIONS	121728	12/23/2025	FLTMAINT	BPO- FLEET- LICENSING & REGISTRATION RENEWALS	$353.10
JOE HALL FORD	400981	12/23/2025	FLTMAINT	BPO- FLEET- REPAIR PARTS & OSL	$35.70
			FLTMAINT	BPO- FLEET- REPAIR PARTS & OSL	$11.39
JOHN'S SAW SERVICE	400982	12/23/2025	CEMETERY	BPO - CEM - JOHN'S SAW - SUPPLIES	$174.33
			PARKSFAC	FAC - JOHN'S SAW - PACK BACK BLOWER	$649.99
			TRNSPN	BPO - ST/TR - OPERATING SUPPLIES	$456.41
				BPO - ST/TR - TOOL REPAIR SERVICES	$76.50
JON ADAMS	121663	12/18/2025	RECREATION	SNR NUTR - ADAMS, JOHN - DRIVING REIMBURSMENT	$336.00
L N CURTIS & SONS	121670	12/18/2025	FIRE	BPO - FIRE - LN CURTIS - SERVICE	$562.70
LATAH SANITATION INC	121669	12/18/2025	FIRE	FIRE - KINGS THRONES - 805 STEWART	$111.00
	121729	12/23/2025	SANITATION	BPO - SAN - FY26 MONTHLY YW COMPOSTING SRVCS	$69,101.93
			WSTWTR	PW-WWTP-BPO BIOSOLIDS DISPOSAL	$13,607.50
LEWIS CLARK BUILDERS SUPPLY DBA A TOUCH OF GLASS	121697	12/23/2025	PROPIMPR	FAC - ATOG - DOORS AT GOLF COURSE	$13,524.32
LEWISTON MOTOR COMPANY LLC DBA LEWISTON CHEVROLET BUICK GMC	121731	12/23/2025	FLTMAINT	BPO- FLEET- REPAIR PARTS & OSL	$10.72
LEXIPOL LLC	121671	12/18/2025	POLICE	PD-ANNUAL LEFTA SHIELD SUITE BASE SUBSCRIPTION, PE	$10,899.00
LOID	121732	12/23/2025	PARKSFAC	BILL DATE 11/13/25 UTILITY CHARGES	$182.55
M L ALBRIGHT & SONS	400983	12/23/2025	WSTWTR	WW061 EAST ORCHARDS SEWER EXPANSION PHASE III -	$194,164.78

Vendor Name	Ck#	Ck Date	Department	Description	Total
MIDWEST TAPE LLC	121734	12/23/2025	LIBRARY	BPO - LIB - ADULT DVD ORDERS	$240.65
				BPO - LIB - JUVENILE DVD ORDERS	$44.22
MISC CUSTOMER REFUND	121672	12/18/2025	STMWTR	UB 2100092517 3132 8TH	$80.53
	121673	12/18/2025	COMDEV	CD-ALCOHOL LICENSE REFUNDED NOT NEEDED	$20.00
	121674	12/18/2025	STMWTR	UB 2100305456 3638 18TH	$31.67
	121675	12/18/2025	SANITATION	UB 5001000333 2332 NEZ PERCE	$481.89
	121676	12/18/2025	UNDEFINED	UB 2000877123 542 THAIN	$78.97
	121677	12/18/2025	WATER	UB 0509039977 908 PINE	$84.96
	121678	12/18/2025	FINANCE	UB 3000149438 1485 SPIRAL HWY	$74.20
	121693	12/23/2025	STMWTR	UB 1900103918 606 BURRELL	$72.01
	121735	12/23/2025	SETTLEMENT	LORD WILL PROVIDE SETTLEMENT FUNDS	$345,000.00
NAPA AUTO PARTS	121736	12/23/2025	FLTMAINT	BPO- FLEET- REPAIR PARTS & SUPPLIES	$64.40
			FLTMAINT	BPO- FLEET- REPAIR PARTS & SUPPLIES	$115.09
			WSTWTR	BPO-PW-WWTP BATTERIES; VEHICLE ITEMS	$113.83
NATIONWIDE RETIREMENT	3705	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$17,013.16
NATIONWIDE-RESERVE	3708	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$2,473.10
NEZ PERCE COUNTY SHERIFF	121694	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$487.95
NOBLE-T ARBOR LLC	121679	12/18/2025	PARKSFAC	PKS - NOBLE ARBOR - BULL PINE	$5,425.00
NORCO INC	400984	12/23/2025	FIRE	BPO FIRE - NORCO - OXYGEN SUPPLIES	$101.25
NORTH 40 OUTFITTERS	121680	12/18/2025	FIRE	BPO FIRE - NORTH 40 - SUPPLIES	$69.90
	121737	12/23/2025	FLTMAINT	BPO- FLEET- REPAIR PARTS & SUPPLIES	$70.93
			PARKSFAC	BPO - PKS - NORTH 40 - MISC SUPPLIES, CITY PARKS	($226.87)
			TRNSPN	BPO - ST/TR - OPERATING SUPPLIES	$7.25
				PW-STS-SAFETY BOOTS; D MURRILL	$225.00
			WATER	PW-WD-BPO OPERATING SUPPLIES: TOOLS & HARDWARE;	$27.96
			WSTWTR	BPO-PW-WWTP-OPERATING SUPPLIES: TOOLS & HARDWAR	$431.82
				PW - WWC - REPLACEMENT PANTS: CREVISTON	$173.20
				PW-WWCOLL-BPO OPERATING SUPPLIES: TOOLS & HARDW	$254.69

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Vendor Name	Ck#	Ck Date	Department	Description	Total
NORTHWEST ENGRAVING	121738	12/23/2025	HR	PLAQUES FOR EMPLOYEE APPRECIATION COMMITTEE AWARD	$315.00
ODP BUSINESS SOLUTIONS LLC	121740	12/23/2025	LIBRARY	BPO - LIB - OFFICE SUPPLIES	$45.51
			TRNSPN	BPO - PW OFFICE - OPERATING/OFFICE SUPPLIES	$113.40
ORCHARDS SHOE SHOP	121741	12/23/2025	WSTWTR	PW-WWTP-SAFETY SHOES; L WAY	$225.00
O'REILLY AUTO PARTS	121739	12/23/2025	FLTMAINT	BPO- FLEET- REPAIR PARTS & SUPPLIES	$35.81
			PARKSFAC	FAC - O'REILLY AUTO PARTS - POWER BELT X2	$29.46
OSAGE INDUSTRIES INC	121742	12/23/2025	FLTMAINT	REPL BACK-UP CAMERA FOR #277 AMB	$659.93
OVERDRIVE INC	121743	12/23/2025	LIBRARY	BPO - LIB - ADULT OVERDRIVE ORDERS	$949.11
				BPO - LIB - JUVENILE OVERDRIVE ORDERS	$761.25
OXARC	121744	12/23/2025	FIRE	BPO FIRE - OXARC - CYLINDER RENTAL	$23.40
			TRNSPN	BPO - ST/TR - PERSONAL PROTECTIVE EQUIPMENT	$109.20
PERFECTION TIRE OF LEWISTON	400985	12/23/2025	FLTMAINT	4 REPL TIRES FOR #063 SUV	$875.76
PERSI	3706	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$194,130.81
PETTY CASH - CITY HALL	121681	12/18/2025	FIRE	DEC 2025 PETTY CASH RECONCILIATION & REIMBURSMENT	$54.76
			LIBRARY	DEC 2025 PETTY CASH RECONCILIATION & REIMBURSMENT	$22.83
			POLICE	DEC 2025 PETTY CASH RECONCILIATION & REIMBURSMENT	$186.20
			RECREATION	DEC 2025 PETTY CASH RECONCILIATION & REIMBURSMENT	$17.94
PRINTCRAFT PRINTING	400986	12/23/2025	FINANCE	FIN- TAX FORMS	$390.00
RELIANCE STANDARD LIFE INSURANCE COMPANY	121695	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$8,902.17
RICOH USA INC	121745	12/23/2025	LIBRARY	BPO - LIB - LEASE FEES	$181.20
			WATER	BPO-PW-WTP- RICOH IM C4500 LEASE PAYMENT	$161.95
	121746	12/23/2025	LIBRARY	BPO - LIB - COPY FEES	$58.70
			POLICE	BPO PD COPIER RENTAL FOR COPY ROOM MACHINE	$129.76
				BPO PD DISPATCH COPY FEES FOR COMMUNICATIONS CENTE	$167.14
ROGERS MOTORS LLC DBA ROGERS CHRYSLER JEEP DODGE RAM LLC	121747	12/23/2025	FIRE	FIRE - ROGERS - SHOP 077	$631.36
RUSH TRUCK CENTERS OF IDAHO	121748	12/23/2025	FLTMAINT	OSL/ DIAG NO START CONDITION #467 SWEEPER	$594.00

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Vendor Name	Ck#	Ck Date	Department	Description	Total
SANITARY DISPOSAL INC DBA SUNSHINE DISPOSAL & RECYCLING	400963	12/18/2025	SANITATION	BPO - SAN - FY26 CARDBOARD AT CITY FACILITIES	$70.00
				BPO - SAN - FY26 RECY AT CITY FACILITIES	$292.50
	400988	12/23/2025	SANITATION	BPO - SAN - FY26 ANNUAL CURBSIDE COLLECTION	$18,352.10
				BPO - SAN - FY26 EXTRA YW & RECY CURBSIDE CARTS	$1,817.91
SEA-WESTERN INC	400987	12/23/2025	FIRE	FIRE - SEAWESTERN - PPE HOODS	$3,354.60
SHERWIN WILLIAMS CO	121749	12/23/2025	PARKSFAC	BPO - FAC - SHERWIN WILLIAMS - PAINT SUPPLIES	$37.95
TAMMI L SMITH DBA THE COUNTRY STITCH	121707	12/23/2025	POLICE	BPO PD UNIFORM ALTERATIONS FOR PATROL	$25.00
THE MASTER'S TOUCH LLC	121733	12/23/2025	WATER	PW - WTR - "LEAD FREE" MAILER	$2,980.64
T-MOBILE	3682	12/18/2025	EXECUTIVE	BPO: TMOBILE CHARGES FOR CITY CLERK	$33.92
	3683	12/18/2025	EXECUTIVE	BPO: TMOBILE CHARGES FOR PUBLIC OUTREACH COORD	$44.56
	3684	12/18/2025	LEGISLATIV	BPO: TMOBILE CHARGES FOR COUNCILORS	$125.17
	3685	12/18/2025	POLICE	BPO PD DEPARTMENT CELL PHONE CHARGES	$369.07
	3686	12/18/2025	FIRE	BPO FIRE - T-MOBILE - CELL CHARGES	$324.50
	3687	12/18/2025	FLTMAINT	BPO- FLEET- MONTHLY BILL FOR ONE PHONE	$30.04
	3688	12/18/2025	WSTWTR	BPO-PW-WW MOBILE/TABLET MONTHLY CHARGES	$176.83
	3689	12/18/2025	WATER	BPO-PW-WTR MOBILE/TABLET MONTHLY CHARGES	$695.17
	3690	12/18/2025	COMDEV	BPO-CD-PHONE SERVICE FOR CELL PHONES & TABLETS-IN	$230.25
	3691	12/18/2025	PARKSFAC	BPO - REC - T-MOBILE - CELL PHONE CHARGES	$147.15
	3692	12/18/2025	PARKSFAC	BPO - FAC - T-MOBILE - PHONE CHARGES	$101.76
	3694	12/18/2025	PARKSFAC	BPO - PKS - T-MOBILE - PHONE CHARGES	$272.39
	3695	12/18/2025	LIBRARY	BPO - LIB - MONTHLY CELLULAR CHARGES FOR LIBRARY	$226.54
	3696	12/18/2025	STMWTR	BPO - STMW - MOBILE/TABLET MONTHLY CHARGES	$76.35
	3697	12/18/2025	TRNSPN	BPO - ENG - MOBILE/TABLET MONTHLY CHARGES	$73.25
	3698	12/18/2025	TRNSPN	BPO - ENG - MOBILE/TABLET MONTHLY CHARGES	$105.51
	3699	12/18/2025	HR	BPO - CELL PHONE & DATA SERVICES	$16.60
	3700	12/18/2025	INFOSYSTMS	BPO - ISS - T-MOBILE LINES MONTHLY BILL	$530.99

Voucher's Payable

Vendor Name	Ck#	Ck Date	Department	Description	Total
T-MOBILE	3701	12/18/2025	SANITATION	BPO - TS - MOBILE MONTHLY BILL: R BROWN	$33.92
	3702	12/18/2025	TRNSPN	BPO - ST - MOBILE MONTHLY BILL: J MILLER	$50.52
	3704	12/18/2025	TRNSPN	BPO - ENG - MOBILE/TABLET MONTHLY CHARGES	$33.20
TRAVIS ULRICH	121682	12/18/2025	RECREATION	FUTSAL OFFICIATING FEES 12/6-12/14	$288.00
TRIBUNE PUBLISHING CO	400989	12/23/2025	EXECUTIVE	LIVING LEWISTON/PROGRAM GUIDE/MAGAZINE-WINTER	$1,400.40
			LIBRARY	LIVING LEWISTON/PROGRAM GUIDE/MAGAZINE-WINTER	$1,315.00
			POLICE	LIVING LEWISTON/PROGRAM GUIDE/MAGAZINE-WINTER	$128.00
			RECREATION	LIVING LEWISTON/PROGRAM GUIDE/MAGAZINE-WINTER	$1,400.00
TWIN COUNTY UNITED WAY	121751	12/23/2025	SETTLEMENT	CD-OPIOID SETTLEMENT-NPC DRUG TREATMENT COURTS	$1,550.00
UNIFORMS2GEAR INC	400990	12/23/2025	POLICE	BPO PD UNIFORMS/NEW HIRE	$413.90
				PD-KUZIK, REESE, AND KLONE UPDATED CLASS A UNIFORM	$632.05
UNLEASHED MARKETING & DESIGN LLC	400991	12/23/2025	LIBRARY	LIB - NEW BUSINESS CARDS	$131.00
URM STORES INC	400992	12/23/2025	RECREATION	BPO SNR NUTR - URM - DAILY FOOD RUNS	$734.71
				REC - URM - HOLIDAY PARTY SUPPLIES	$152.60
VALLEY FENCE	400964	12/18/2025	POLICE	PD-CHAIN REPAIR FOR WEST SIDE FENCE	$150.00
VALLEY WASTE DISPOSAL LLC	121752	12/23/2025	SANITATION	BPO - SAN - FY26 NON-MUNICIPAL SW DISPOSAL	$11,034.59
WALTER E NELSON SUPPLIES	121753	12/23/2025	PARKSFAC	BPO - FAC - WALTER NELSON - CUSTODIAL SUPPLIES	$1,915.33
				FAC - WALTER E NELSON - CUSTODIAL SUPPLIES	$49.71
WASHINGTON STATE SUPPORT REGISTRY	121696	12/23/2025	ADMSVC	Payroll Run 1 - Warrant 122325	$535.16
WAYSTAR	121754	12/23/2025	FIRE	BPO - FIRE - WAYSTAR - AMBULANCE BILLING	$324.13
WELLS FARGO & COMPANY	3623	12/18/2025	FIRE	FIRE - COSTCO - TESTING	$94.04
	3624	12/18/2025	FIRE	FIRE - COSTCO - COMPUTER MONITOR	$233.19
	3625	12/18/2025	PARKSFAC	REC ADMIN - COSTCO - TV MONITOR FOR NEW P&R OFFIC	$184.27
	3626	12/18/2025	FIRE	BPO FIRE - COSTCO - STATION SUPPLIES	$1,081.39
	3627	12/18/2025	PARKSFAC	REC ADMIN - COSTCO - TV MOUNT	$140.91
WELLS ONE-COMMUNITY DEVELOPMENT DEPT DBA WELLS FARGO BANK	3614	12/18/2025	COMDEV	BPO-CD-WOLFE, COOK, CUNNINGHAM, HARPER, MOFFET, O	$21.60

Voucher's Payable

Vendor Name	Ck#	Ck Date	Department	Description	Total
WELLS ONE-FINANCE DEPT DBA WELLS FARGO BANK	3617	12/18/2025	FINANCE	BPO-FIN-TREASURES TRUST INTUIT QUICKBOOKS	$38.00
	3618	12/18/2025	FINANCE	BPO - FIN - URA INTUIT QUICKBOOKS SUBSCRIPTION	$38.00
WELLS ONE-FIRE DEPT DBA WELLS FARGO BANK	3628	12/18/2025	FIRE	FIRE - WALMART - TV	$377.23
	3629	12/18/2025	FIRE	FIRE - ARBYS - ENGINEERS TEST	$137.94
	3630	12/18/2025	FIRE	FIRE - ARBYS - BC TEST	$92.77
	3631	12/18/2025	FIRE	FIRE - MOD PIZZA - INSPECTOR INTERVIEWS	$123.49
	3633	12/18/2025	FIRE	BPO FIRE - QUICKBOOKS - BILLING	$275.00
	3634	12/18/2025	FIRE	TRAVEL - FIRE - RIGHTMIER - LEAD THE SCENE	$17.77
	3635	12/18/2025	FIRE	TRAVEL - FIRE - RIGHTMIER - LEAD THE SCENE	$334.00
	3637	12/18/2025	FIRE	FIRE - BOARD OF PHARMACY - LICENSE	$85.00
WELLS ONE-HR/RISK DEPT DBA WELLS FARGO BANK	3616	12/18/2025	HR	BPO - FACEBOOK AND SOCIAL MEDIA JOB ADVERTISEMENTS	$424.94
WELLS ONE-INFO SYS/SEC DEPT DBA WELLS FARGO BANK	3600	12/18/2025	INFOSYSTMS	BPO - UNIFI IDENTITY LICENSES AND HOSTING	$58.00
	3601	12/18/2025	INFOSYSTMS	BPO - UNIFI IDENTITY LICENSES AND HOSTING	$477.37
	3602	12/18/2025	INFOSYSTMS	BPO - UNIFI IDENTITY LICENSES AND HOSTING	$29.00
	3603	12/18/2025	INFOSYSTMS	BPO - UNIFI IDENTITY LICENSES AND HOSTING	$1,669.32
	3604	12/18/2025	INFOSYSTMS	BPO - NETWORK/SECURITY HARDWARE	$1,175.00
	3605	12/18/2025	INFOSYSTMS	BPO - UNIFI IDENTITY LICENSES AND HOSTING	$49.00
	3606	12/18/2025	INFOSYSTMS	BPO - UNIFI IDENTITY LICENSES AND HOSTING	$0.01
WELLS ONE-LEGAL DEPT DBA WELLS FARGO BANK	3662	12/18/2025	LEGAL	WEBINAR-JT; COMMUNICATION COUNSEL; 12.2.25	$150.00
WELLS ONE-LIBRARY DEPT DBA WELLS FARGO BANK	3607	12/18/2025	LIBRARY	FEMININE HYGIENE PRODUCTS	$101.65
WELLS ONE-PARKS & REC DEPT DBA WELLS FARGO BANK	3608	12/18/2025	RECREATION	REC - WELLS ONE - GAS	$24.71
	3609	12/18/2025	RECREATION	REC - WELLS ONE - GAS	$17.70
	3610	12/18/2025	RECREATION	REC - WELLS ONE - WILD EMBER SNR TRIP	$54.14
	3612	12/18/2025	RECREATION	SNR NUTR - WELLS ONE - WALMART	$5.81
	3613	12/18/2025	RECREATION	SNR NUTR - WELLS ONE - ALBERTSONS	$163.78
WELLS ONE-POLICE DEPT DBA WELLS FARGO BANK	3651	12/18/2025	POLICE	PD-MISTAKEN PURCHASES FOR MULTIPLE UBER TRIPS.	$160.74
	3652	12/18/2025	POLICE	PD-GAS FOR TRAVEL	$52.14

Voucher's Payable

Vendor Name	Ck#	Ck Date	Department	Description	Total
WELLS ONE-POLICE DEPT DBA WELLS FARGO BANK	3653	12/18/2025	POLICE	PD-NIGHT FORCE 30MM SCOPE MOUNT	$251.68
	3654	12/18/2025	POLICE	PD-GAS FOR TRAVEL	$21.03
	3655	12/18/2025	POLICE	BPO PD FOOD FOR K9 ZIVA AND K9 QUINCY;CHEWY.COM	$94.93
	3656	12/18/2025	POLICE	PD-FBI NAA INC MEMBERSHIP	$170.00
	3657	12/18/2025	POLICE	TRAINING REFUND	($5,250.00)
	3658	12/18/2025	POLICE	PD-HOTEL-THOMPSON/THOMAS-FORCE ENCOUNTERS INVESTIG	$153.36
	3659	12/18/2025	POLICE	PD-HOTEL-THOMPSON/THOMAS-FORCE ENCOUNTERS INVESTIG	$153.36
	3660	12/18/2025	POLICE	PD-HOTEL-SCHNEIDER-LESS LETHAL INSTRUCTOR PROGRAM-	$620.12
	3661	12/18/2025	POLICE	BPO PD FOOD FOR K9 ZIVA AND K9 QUINCY;CHEWY.COM	$97.45
WELLS ONE-PRIDE DBA WELLS FARGO BANK	3620	12/18/2025	HR	HOLIDAY PARTY GIFTS AND SUPPLIES	$293.52
	3621	12/18/2025	HR	BPO - TREATS AND SNACKS PROVIDED FOR EMPLOYEE APPR	$21.95
	3622	12/18/2025	HR	HOLIDAY PARTY GIFTS AND SUPPLIES	$22.76
WELLS ONE-PUBLIC INFO DEPT DBA WELLS FARGO BANK	3680	12/18/2025	EXECUTIVE	PIO: CANVA INFOGRAPHIC SOFTWARE	$119.40
	3681	12/18/2025	EXECUTIVE	PIO: VIMEO -VIDEO PUBLICATION SUBSCRIPTION	$144.00
	3703	12/18/2025	EXECUTIVE	TEAM SUBSCRIPTION TO SURVEYMONKEY	$1,260.00
WELLS ONE-PUBLIC WORKS DEPT DBA WELLS FARGO BANK	3638	12/18/2025	WATER	BPO-PW-W-WW-MONTHLY CHARGES; SIPTRUNK	$51.89
			WSTWTR	BPO-PW-W-WW-MONTHLY CHARGES; SIPTRUNK	$52.17
	3639	12/18/2025	WATER	PW-WTP-ONLINE SCISSOR LIFT TRAINING; M SHEARS	$49.95
	3640	12/18/2025	TRNSPN	PW - TR - IMSA 2026 MEMBERSHIPS	$200.00
	3641	12/18/2025	WATER	PW-WD-DOPL RENEWALS; S HASENOEHRL DWD1-21239	$30.00
	3642	12/18/2025	WSTWTR	PW-WWTP-DOPL UPGRADE; K ROSE WWT4	$25.00
	3643	12/18/2025	WSTWTR	PW-WWA-DOPL UPGRADE; N SMITH; WWC3	$25.00
	3644	12/18/2025	WSTWTR	PW-WWC-DOPL RENEWALS; P BOARDMAN; WWC1-24735	$30.00
	3645	12/18/2025	WSTWTR	PW-WWC-DOPL UPGRADE; P BOARDMAN 1 TO 2	$25.00
	3646	12/18/2025	WATER	PW-WA-SUNCOAST ONLINE; B LACY; ASSET MANAGEMENT	$125.00
	3647	12/18/2025	WATER	PW-WD-NFPA 291 MANUAL; PRINTED; NFPA.ORG	$162.59
	3648	12/18/2025	WSTWTR	PW-WWC-DOPL RENEWAL; K HIGBEE WWC1 4171543	$60.00

Voucher's Payable

Vendor Name	Ck#	Ck Date	Department	Description	Total
WELLS ONE-PUBLIC WORKS DEPT DBA WELLS FARGO BANK	3649	12/18/2025	WSTWTR	PW-WWC-OIL SWITCH ASSEMBLY FOR WACKER; DHS EQUIP	$203.78
	3650	12/18/2025	WSTWTR	PW-WWC-OWP MANUAL & ENROLLMENT WWCVOL2;J THIRIOT	$220.00
WELLS ONE-SERVICE CENTER DEPT DBA WELLS FARGO BANK	3663	12/18/2025	FLTMAINT	REPL E-BRAKE POWER UNIT FOR #288 BUCKET TRUCK	$850.11
	3664	12/18/2025	FLTMAINT	REPL ASSEMBLY FOLD ARM FOR #708 BUS	$235.95
	3665	12/18/2025	FLTMAINT	REPL HEATER BOOSTER PUMPS FOR 708&709 BUSES	$220.49
	3666	12/18/2025	FLTMAINT	REPL ASSEMBLY FOLD ARM FOR #708 BUS	$286.42
	3667	12/18/2025	FLTMAINT	INV/ TRANSIT BUS TIRES	$1,062.72
	3668	12/18/2025	FLTMAINT	REPL ASSEMBLY FOLD ARM FOR #708 BUS	($235.95)
	3669	12/18/2025	FLTMAINT	INV/ TRANSIT BUS TIRES	$2,156.64
	3672	12/18/2025	FLTMAINT	REPL HEATER BOOSTER PUMPS FOR 708&709 BUSES	$220.55
	3673	12/18/2025	FLTMAINT	REPL ASSEMBLY FOLD ARM FOR #708 BUS	$327.52
	3674	12/18/2025	FLTMAINT	READER BOARD SCROLL GEARS FOR #708 BUS	$227.22
	3675	12/18/2025	FLTMAINT	REPL ENGINE MOUNTS FOR DURANGO PURSUITS	$2,460.66
	3676	12/18/2025	FLTMAINT	BPO- FLEET- LICENSE & REGISTRATION RENEWALS	$23.57
	3677	12/18/2025	FLTMAINT	BPO- FLEET- LICENSE & REGISTRATION RENEWALS	$23.57
	3678	12/18/2025	FLTMAINT	BPO- FLEET- LICENSE & REGISTRATION RENEWALS	$23.57
WELLS ONE-TRANSIT DEPT DBA WELLS FARGO BANK	3615	12/18/2025	TRANSITOP	BPO- TRANSIT FOR UNIFORMS/SAFETY CLOTHING	$252.55
WHITNEY EQUIPMENT CO INC	121755	12/23/2025	WSTWTR	PW-WWTP; GAS MONITOR FOR BLOWER BLDG	$917.95
WILBERT PRECAST INC	400965	12/18/2025	CEMETERY	CEM - WILBERTS - ROBINSON, CUNNINGTON	$668.00
	400993	12/23/2025	CEMETERY	CEM - WILBERT - ROGERS	$783.00
				CEM - WILBERTS - ROBINSON, CUNNINGTON	$783.00
ZIEGLER BUILDING CENTER	121757	12/23/2025	WATER	BPO-PW-WD OPERATING/CONSTRUCTION SUPPLIES	$294.67
ZOLL MEDICAL CORPORATION GPO	121683	12/18/2025	FIRE	BPO FIRE - ZOLL MEDICAL - SUPPLIES	$436.24
	121758	12/23/2025	FIRE	BPO FIRE - ZOLL MEDICAL - SUPPLIES	$2,221.78
Total					$1,926,228.95

CITY COUNCIL MEETING
AGENDA ITEM SUMMARY

ITEM TITLE PUBLIC HEARING FOR ZA-05-25	**AGENDA NO.** XII. A. **AGENDA DATE:** January 12, 2026

ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.)

ZA-05-25 proposes amendments to Lewiston City Code Chapter 37, Sections 3, 146, 147, 151, and 153. These amendments are intended to improve clarity in the code, resolve inconsistencies, redundancies and conflicts and to eliminate provisions that are unnecessary and overly burdensome. The proposed amendments were presented to the Planning and Zoning Commission at the November 12, 2025 meeting and the Commission initiated the zoning code amendment. A public hearing was held at the December 10, 2025 Planning and Zoning Commission meeting. No public testimony either for or against was heard and the Planning and Zoning Commission voted unanimously to recommend approval of ZA-05-25 to City Council.

BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources)

none.

ACTION PROPOSED

Approve ZA-05-25 via Ordinance 4959.

LEWISTON CITY COUNCIL
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the City Council of the City of Lewiston will hold a public hearing on **January 12, 2026 at 6:00 p.m. in the Second Floor Event Space at the Lewiston City Library, 411 D Street, Lewiston, Idaho**. The purpose of the hearing is to receive testimony and comments regarding **ZA-05-25, PARKING LOTS:** The City Council will consider amendments to Lewiston City Code Chapter 37, Zoning Code, Sections 3, 146, 147, 151 and 153. These amendments can be described as improving clarity, resolving inconsistencies, redundancies, and conflicts, and eliminating provisions that are unnecessary and overly burdensome. The Lewiston Planning and Zoning Commission conducted a public hearing on this matter on December 10, 2025 and recommended that it be approved by City Council.

Submission of Written Comments: To ensure that written comments can be forwarded to the City Council and relevant staff prior to the hearing, please submit comments no later than **5:00 p.m. on Sunday January 11, 2026.** Written comments can be submitted by:

- Emailing City Clerk Tanya Brocke at tbrocke@cityoflewiston.org
- Mailing to: City Clerk's Office, PO Box 617, Lewiston, ID 83501

Testimony for public hearings may also be given in-person at the meeting.

For further information on the subject of the hearing please contact Katie Hollingshead at khollingshead@cityoflewiston.org or (208) 746-1318 extension 7261.

All citizens are invited to attend the public hearing on ZA-05-25, parking lots, on **January 12, 2026 at 6:00 p.m. in the Second Floor Event Space at the Lewiston City Library, 411 D Street, Lewiston, Idaho**.

Dated this **December 28, 2026.**
Joel D. Plaskon, AICP
City Planner

The LEWISTON PLANNING AND ZONING COMMISSION met in the Community Development Department Second Floor Conference Room at 215 "D" Street. Chair Iacoboni called the meeting to order at 5:30 p.m.

I. **CALL TO ORDER**

COMMISSIONERS PRESENT: Gabriel Iacoboni, Chair; Emily Wolf, Vice Chair; Shaunita Cable; Cynthia Ball; Kevin Kelly; Zach Battles arriving at 5:31 pm

COMMISSIONERS EXCUSED: Maureen Anderson;

STAFF MEMBERS PRESENT: Joel Plaskon, City Planner; Jennifer Tengono, City Attorney

II. **CITIZENS COMMENTS**

None

III. **ACTIVE AGENDA**

A. **APPROVAL OF NOVEMBER 12, 2025 MEETING MINUTES (ACTION ITEM)**

Commissioners Ball and Cable moved and seconded, respectively, approval of the November 12, 2025 meeting minutes as written. The motion carried 4-0-1 with Commissioner Kelly abstaining.

B. **PUBLIC HEARING AND RECOMMENDATION TO CITY COUNCIL ON ZONING CODE AMENDMENT ZA-05-25, PARKING LOTS (ACTION ITEM):**

Chair Iacoboni explained the public hearing process, opened the public hearing and asked for a staff presentation.

Staff Plaskon provided a verbal summary of potential zoning code changes proposed with ZA-05-25, amending the provisions for new and existing parking lots.

Commissioner Kelly asked for clarification on the definition of dust palliative.

Staff Plakon stated it is like mag chloride or varieties of it. Used as a de-icer also used on dirt and gravel roads for dust control.

There being no further questions for the staff, and no public testimony, Chair Iacoboni closed the public hearing.

After deliberation and discussion, Commissioners Kelly and Battles moved and seconded, respectively, to recommend approval of ZA-05-25 to City Council. The motion carried 6-0.

IV. STAFF-COMMISSION COMMUNICATIONS:

A. Cancellation of next regular scheduled meeting of December 24, 2025.
All commissioners present are okay with the December 24, 2025, meeting being canceled. It is a City of Lewiston holiday, & the offices will be closed.

B. Recognition and appreciation of Kevin Kelly for his service on the Planning and Zoning Commission.
Commissioner Kelly was presented with a plaque recognizing his service on the Planning and Zoning Commission.

Staff Plaskon stated that last night at City Council, the empty Planning and Zoning Commission seat was appointed and the new member's first meeting will be January 14th, 2026. There will be a public hearing at the January 14th, 2026, meeting for a Conditional Use Permit.

V. ADJOURN

There being no further business, Commissioners Kelly and Ball moved and seconded, respectively, to adjourn. The motion carried 6-0, and the Planning and Zoning Commission adjourned at approximately 5:49 p.m.

RESPECTFULLY SUBMITTED,

___________________________	___________________________
Dawn Ortiz, Recording Secretary	Chairperson or Acting Chairperson Planning and Zoning Commission

Approved this ______ day of ___________________________, 2026.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Lewiston Planning and Zoning Commission will conduct a public hearing at which you may provide comments/testimony on

Wednesday December 10, 2025 at 5:30 pm.

COMMUNITY DEVELOPMENT DEPARTMENT BUILDING
2ND FLOOR MEETING ROOM,
215 D STREET LEWISTON, ID 83501

Seating will be available on a first-come, first-served basis.

This public hearing will be to consider the following proposal:

ZA-05-25, PARKING LOTS: The Commission will consider amendments to Lewiston City Code Chapter 37, Zoning Code, Sections 3, 146, 147, 151 and 153. These amendments can be described as improving clarity, resolving inconsistencies, redundancies, and conflicts, and eliminating provisions that are unnecessary and overly burdensome.

FOR FURTHER INFORMATION ABOUT THIS PROPOSAL contact Joel Plaskon at the Community Development Department at jplaskon@cityoflewiston.org or (208) 746-1318, ext. 7202.

Submission of Written Comments/Testimony: To ensure that written comments can be forwarded to the Planning and Zoning Commission and relevant city staff prior to the hearing, please submit comments/testimony no later than **5:00 p.m. on Tuesday December 9, 2025** by emailing dortiz@cityoflewiston.org or mailing to Dawn Ortiz, Community Development Department, PO Box 617, Lewiston, ID 83501.

Comments/Testimony for public hearings may also be given in-person at the meeting, during the public hearing.

Public Hearing notice publication date: Sunday November 30, 2025.

The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact the meeting coordinator, Dawn Ortiz, at least forty-eight (48) hours in advance of the meeting at dortiz@cityoflewiston.org or (208) 746-1318, ext. 7265.

Memo

To: Lewiston Planning & Zoning Commission

From: Joel D. Plaskon, City Planner, AICP

Cc: Shannon Grow, Community Development Director; Katie Hollingshead, Assistant Planner

Date: 10/31/25

Re: ZA-05-25

Staff, developers, & commercial property owners have been encountering challenges related to administering the parking lot provisions of the zoning code, most specifically regarding parking lot reconstruction. To resolve the matter, staff has drafted zoning code amendments for consideration by the Planning & Zoning Commission (the Commission). While drafting the amendments, staff identified provisions not necessarily related to the original problem, but deserving consideration for improvement. These matters can generally be described as inconsistencies, redundancies, conflicts, unnecessary provisions, overly burdensome provisions, and provisions lacking clarity. Therefore, staff also drafted amendments to further improve the parking lot provisions of the zoning code and will present a package of amendments for consideration by the Commission at the 11/12/25 Commission meeting. Staff asks the Commission to initiate the draft amendments (or a modified version thereof) for public hearing if the Commission deems it appropriate.

215 D Street • PO Box 617 • Lewiston, ID 83501-1930 • Ph.208.746.1318 • Fx.208.746.5595 • www.cityoflewiston.org

CITY COUNCIL MEETING
AGENDA ITEM SUMMARY

ITEM TITLE FIRST READING OF ORDINANCE 4959	**AGENDA NO.** XII. B. **AGENDA DATE:** January 12, 2026

ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.)

Ordinance 4959 makes various amendments to Chapter 37 regarding parking lot code amendments (ZA-05-25).

BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources)

None.

ACTION PROPOSED

Approve Ordinance 4959.

CITY ORDINANCE NO. 4959

AN ORDINANCE OF THE CITY OF LEWISTON AMENDING LEWISTON CITY CODE SECTION 37-3 RELATING TO THE DEFINITION OF "PARKING LOT"; AMENDING LEWISTON CITY CODE SECTIONS 37-146, 37-149, 37-151, AND 37-153 RELATING TO PARKING LOTS; REPEALING AND RESERVING LEWISTON CITY CODE SECTION 37-147; AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF LEWISTON, IDAHO:

SECTION 1: Lewiston City Code § 37-3 is hereby amended as follows:

Sec. 37-3. - Definitions.

As used in this chapter:

. . .

Parking lot means a two thousand four hundred (2,400) square feet or more area ~~parcel~~ of land devoted to parking spaces for more than five (5) motor vehicles.

…

SECTION 2: Lewiston City Code § 37-146 is hereby amended as follows:

Sec. 37-146. - General provisions, off-street parking and loading.

The general provisions for off-street parking and loading shall be as follows:

(1) The provision and maintenance of off-street parking and loading spaces is a continuing obligation of the property owner. No building ~~or other~~ permit, parking lot construction permit, or parking lot reconstruction permit shall be issued until plans are presented which show property that is and will remain available for exclusive use as off-street parking and loading space. The subsequent use of property for which the building permit, parking lot construction permit, or parking lot reconstruction permit is issued shall be conditional upon the ~~unqualified continuance and~~ continual availability of the amount of parking and loading space required by this chapter. Should the owner or occupant of any lot or building change the use to ~~which the lot or building is put, thereby increasing off-street parking or loading requirements~~ a use which requires more parking than the immediately previous use, according to Sec. 37-149 of this article, it shall be a violation of this chapter to begin or maintain such altered use until such time as the increased off-street parking or loading requirements are complied with.

The construction, reconstruction or expansion of any parking lot within the City of Lewiston or the installation of impervious surfaces in excess of ~~five~~ two thousand four hundred (~~5,000~~2,400) square feet shall require approval of a parking ~~or storage~~ lot construction permit issued by the community development department. All said construction, reconstruction or expansion of parking lots shall comply with the provisions of this article and city standards and construction of all other impervious surfaces shall comply with city standards. In addition thereto, a dust palliative is required on all preexisting unpaved parking lots. The owner shall apply a dust palliative approved by the city engineer prior to June 1 of each year.

Application for said parking ~~or storage~~ lot construction permit shall be accompanied by a parking lot permit ~~review~~ fee as provided by resolution of the city council, except when said construction is a part of the construction or reconstruction of a structure permitted under a valid building permit issued by the department.

. . .

~~(9) Unless otherwise provided, required parking and loading spaces shall not be located in a yard required by this chapter.~~

SECTION 3: Lewiston City Code § 37-147 is hereby repealed and reserved for future use.

SECTION 4: Lewiston City Code §37-149 is hereby amended as follows:

Sec. 37-149. - Parking requirements based on land use.

Parking shall be provided according to the use of the structure or land. When square feet are specified, then the area measured shall be the gross floor area of the building, but shall exclude any space within a building devoted to off-street parking or loading. When the number of employees is specified, persons counted shall be those working on the premises, including proprietors, during the largest shift at peak session. For both new and existing developments, except within central business district described in section 37-145 of this chapter, the minimum number of parking spaces required shall be fifty (50) percent ~~and the maximum number of parking spaces allowed shall be one hundred (100) percent~~ of the following in accordance with section 37-123.1, except that there shall be no maximum off-street parking for a single-family dwelling.

…

SECTION 5: Lewiston City Code § 37-151 is hereby amended as follows:

Sec. 37-151. - Design requirements for parking lots.

(a) Except for parking of five (5) or fewer contiguous parking spaces, ~~P~~parking required by section 37-149 of this Code and associated driveways and vehicle maneuvering areas shall be surfaced with asphalt, concrete, brick, other impermeable surface or other permeable pavers or other surface system of materials manufactured and designed specifically for vehicular parking and constructed so as to uphold the weight of firefighting apparatus. A gravel surface, compacted or not, shall not qualify as a permeable surface system of materials manufactured and designed specifically for vehicular parking. Parking spaces required under this Code shall be striped. Wheel stops shall be provided for any required parking that abuts a public or private sidewalk or path improved and intended for people to walk, except where such sidewalk or walking path is six (6) feet or more in width. Required parking shall meet the dimensional and other currently adopted design standards for the development of parking areas established by the public works department of the city, including storm water runoff and ingress/egress.

. . .

SECTION 6: Lewiston City Code § 37-153 is hereby amended as follows:

Sec. 37-153. - Landscaping.

. . .

(b) Landscaping shall be required for all off-street parking areas for more than five (5) vehicles, which is two thousand four hundred (2,400) square feet or more of parking, except for those uses enumerated in subsection (~~j~~h) of this section and to provide landscaped buffers between public rights-of-way and parking lots ~~areas~~, subject to the following provisions:

. . .

Vehicular surface area	Percent of interior landscaping
2,~~5~~400—6,999 square feet	3%
7,000—49,999 square feet	5%
50,000—149,000 square feet	8%
150,000 or larger	10%

Interior plantings are to include trees with a minimum size of one and one-half-inch caliper. To ensure proper growth of vegetation, all interior planting beds shall have a minimum dimension of six (6) feet at the narrowest point with a soil depth appropriate for the trees selected. See City of Lewiston tree planting standards and techniques for proper tree planting procedures. No shrub landscaping is required for interior planting. Required shade trees will be of such species and canopy shape to provide a predicted fifty (50) percent canopy cover of the parking lot area after a ten-year growth period. All tree species shall be classified by the City Tree Selection Guide as drought, insect and disease resistant. Exceptions may be approved by the community development director upon the recommendation of the city forester. Preservation of healthy trees existing on the site before construction may be used to satisfy species and landscaping requirements.

(4) An irrigation system shall be provided for all required landscaping.

~~(c) In the commercial (C), manufacturing (M) zones, airport (A) and port (P) zone, all required front yard setbacks shall be landscaped. Landscaping shall consist of a minimum of one (1) tree of one-and-one-half-inch caliper and five (5) shrubs per thirty-five (35) linear feet.~~

(~~d~~c) In the commercial (C), manufacturing (M), airport (A), and port (P) zones, when abutting a residential zone, the required side and rear yards, which share a common property line with the residential zone, shall be landscaped or fenced except as provided for in this section. Landscaping shall consist of a minimum of sixty (60) percent coniferous plants, a minimum of six (6) feet in height at the time of planting, spaced in a manner to create a complete visual screen between the abutting land uses within three (3) years from time of planting. Fencing shall consist of six-foot-tall wood, slatted chained link or masonry panels. Prior to installation of the landscaping or fencing, the adjacent residential property owner shall be contacted and asked for input whether the buffer will be landscaping or fencing. The adjacent residential owner may also waive the buffer. The adjacent residential property owner shall be given fifteen (15) days to indicate their preference. If no response is provided within fifteen (15) days, the nonresidential property owner may install fencing or landscaping as described above.

(~~e~~d) Trees and shrubs may be arranged to achieve the desired effect provided the required number is provided.

~~(f) A performance bond may be required to ensure compliance with this section and to cover maintenance for a period not to exceed one (1) year after time of planting.~~

(~~g~~e) An occupancy permit shall not be issued by the community development department until the required landscaping is completed. Occupancy of a building is not allowed unless the following condition applies:

(1) If, due to seasonal weather considerations, it is not feasible to install required landscaping, a temporary certificate of occupancy may be issued ~~after a performance bond or other security instrument acceptable to the city attorney has been posted with the city in the amount of one hundred twenty-five (125) percent of the value of the required improvements~~ upon showing by the property owner of a written commitment to install the required landscaping by a date certain not greater than six (6) months from the issuance of the occupancy permit and contacting the community development department for inspection thereof.

(~~h~~f) It is not the intent of this chapter to inhibit creative solutions to land use problems. An alternative design or modification of these requirements may be allowed with the approval of the community development director. This is not a variance of or waiver of existing standards and the proposed alternative must meet or exceed existing requirements. Requirements may be modified when:

…

(~~i~~g) In all manufacturing and commercial zones, all undeveloped land areas that were disturbed during the construction phase, excluding the building footprints and parking areas, shall be leveled to grade, removing all surface irregularities, weed growth and construction debris in preparation for installation of approved erosion control measures. All areas that were previously disturbed during the construction phase and subsequently prepared for seeding, must be properly planted with specified grass during the first seasonally appropriate planting period. All areas which will not be seeded with grasses shall be stabilized with approved erosion control measures prior to issuance of a certificate of occupancy for the primary structure.

(~~j~~h) Exemptions:

(1) Single-family residential off-street parking areas;

(2) Properly licensed auto and vehicle dealers are exempt from providing landscaping within the interior of the sales and display area.

(3) Parking areas for five (5) or fewer contiguous parking spaces.

SECTION 7: This ordinance shall take effect and be in full force from and after its passage and publication.

PASSED this ________ day of ____________________, 2025.

CITY OF LEWISTON

By: ______________________________________
Daniel G. Johnson, Mayor

ATTEST:

____
Tanya M. Brocke, City Clerk

CITY COUNCIL MEETING
AGENDA ITEM SUMMARY

ITEM TITLE ALCOHOL BEVERAGE LICENSE RENEWALS	**AGENDA NO.** XIII. A. **AGENDA DATE:** January 12, 2026

ITEM SUMMARY (Background, Discussion, Key Points, Recommendations, etc.)

ITEM DESCRIPTION

<u>**Requesting approval of the following alcohol liquor license renewals:**</u>

- Alibi / Sports Edition, 1702 Main St
- Applebee's, 2235 Thain Gr
- Bojacks Broiler, 311 Main St
- Bravas / Brocks, 504 Main St
- Bryden Canyon Public Golf Course, 445 O'Connor Rd
- Canter's Inn, 416 Thain Rd
- Corner Villa, 2110 14th Ave
- Eagles Lodge, 1304 Main St
- Elks Lodge, 3444 Country Club Dr
- Ernies Steakhouse, 2305 Nez Perce Dr
- Hells Canyon Grand Hotel, 621 21st St
- Hops & Vine, 527 Main St., Ste. 2
- Jollymore's, 1516 Main St
- Lewiston Golf & Country Club, 3985 Country Club Dr
- Mandarin Pine, 833 21st St
- Pals, 301 Main St, Ste. L1
- Shooters, 1618 Main St
- Strike & Spare Bar and Grill, 244 Thain Rd
- Wrangler, 750 21st St
- Zany's, 2004 19th Ave
- The Zoo, 2138 13th Ave

<u>**Requesting approval of the following alcohol liquor license renewals subject to submittal of required paperwork**</u>:

- Boomer's / Zone 208, 0301 2nd St
- Boomtown, 516 Main St
- El Sombrero, 405 Thain Rd

ITEM COMMENTARY

All Alcohol Beverage Licenses in the City expire annually on January 31st. In the State of Idaho, it is required for each license holder to first get an alcohol license with the State, and then also with Nez Perce County. The final step is to get an approved license through the City. License holders that have a liquor endorsement attached to their alcohol beverage license must also receive special consideration on the renewal of their alcohol beverage license with City Council. All alcohol beverage licenses are reviewed by LPD, Fire and the City Clerk to confirm they have no concerns before a license is issued. Once all city departments approve the renewals, the license holder is issued a new license. The annual fee for an alcohol beverage license with a liquor endorsement is $762.50 (city fee). The $762.50 fee also gives the license holders the ability to sell wine by the drink, wine by the bottle, and retail beer on/off premises. Note that this fee is set by the State of Idaho, and adopted by the City of Lewiston through the annual fee schedule. There are currently 24 active Alcohol Beverage Licenses with this liquor endorsement within the city limits, in addition to one with no location or establishment and one for Downtown Bourbon, which has recently closed.

BUDGET IMPACT (Identify any or all impacts this proposed action would have on the City budget and/or personnel resources)

Approval of all licenses listed would result in $18,300.00 possible revenue.

ACTION PROPOSED

Approval of the following renewal licenses