

December 18, 2025

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The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Chair Leah Boots called the meeting to order at 10:01 a.m.

**I. CALL TO ORDER**

*COMMISSIONERS PRESENT:* Leah Boots, Chair; Dennis Ohrtman, Vice Chair; Greg Follett; Laurinda Riggs; Lisa Hasenoehrl (via Zoom); Kayleigh Phillipi (via Zoom); Tamara Berlik; Bob Reitz;

*COMMISSIONERS EXCUSED:* None

*STAFF MEMBERS PRESENT:* Katie Hollingshead, Assistant Planner;

*CITY COUNCIL LIAISON PRESENT:* None.

*GUESTS:* None.

**II. CITIZEN COMMENTS**

None.

**III. NEW BUSINESS**

**1. Certificate of Appropriateness Review, Normal Hill Heritage Overlay Zone. A request by Tamara Berlik to replace an 8'x5' covered porch with a 26'x8' covered porch at 217 5<sup>th</sup> Ave:**

Commissioner Berlik recused herself from the discussion since the application was for her personal residence and sat in the audience.

Staff Hollingshead reviewed the application and photos included in the meeting packet and stated that Commissioner Berlik was available in case the Commission had any questions.

Commissioner Reitz asked about the support posts and Mrs. Berlik stated that because of the length of the span (26 feet) the support posts were required. Commissioner Reitz asked if the beams would be painted and Mrs. Berlik stated that the intention was to leave them bare wood. She stated that she was able to salvage floor joists from a neighboring property that had burned down last year and intended to repurpose those beams for this project.

Chair Boots read through each of the review criteria factors with the Commission. The Commission agreed that the application complied with factors 1,2,4,6, and 7. Factors

3 and 5 did not apply to the project. Commissioner Ohrtman moved that the Certificate of Appropriateness for the 26'x8' covered porch at 217 5<sup>th</sup> Ave be approved. Commissioner Riggs provided the second. Motion carried 7-0-1, with Commissioner Berlik abstaining from the vote.

2. **Certificate of Appropriateness Review, Normal Hill Heritage Overlay Zone. A request by Tom Garrison to demolish an existing carriage house and replace with a new detached accessory structure at 519 7<sup>th</sup> Ave:**

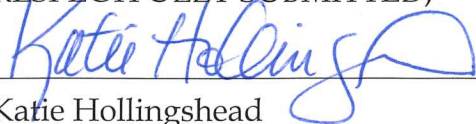
Staff Hollingshead reviewed the application and photos included in the meeting packet and stated that Mr. Garrison was present in case the Commission had any questions.

Chair Boots read through each of the review criteria factors with the Commission. The Commission agreed that the application complied with factors 1, 3, 4, 5, 6, and 7. Factor 2 did not apply to the project. Commissioner Berlik moved that the Certificate of Appropriateness to demolish an existing carriage house and replace it with a new detached accessory structure at 519 7<sup>th</sup> Ave be approved. Commissioner Follett provided the second. Motion carried 8-0.

IV. **ADJOURN**

There being no further business, Commissioner's Ohrtman and Follett moved and seconded, respectively, to adjourn the meeting of the Historic Preservation Commission at approximately 10:30 a.m. Motion passed 8-0.

RESPECTFULLY SUBMITTED,



Katie Hollingshead  
Recording Secretary



Chairperson or Acting Chairperson  
Historic Preservation Commission

Approved this 8 day of January, 2025.