

Lewiston City Library
Board of Trustees
Special Meeting | Wednesday, December 10, 2025
Community Room

1. Call to Order: The meeting was called to order by Rebecca Snodgrass, the Chair, at 5:38 PM
Trustees Present: Chair Rebecca Snodgrass, Diana Ames, Josh Brown, Thomas Hill
Trustees Absent: Andy Hanson
Councilor Liaison Absent: Jim Kleeburg
Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino,
2. Recognition of Visitors
 - a. Danielle Kinyon - Lewiston Library Foundation President
3. Public Comment & Correspondence
 - a. None
4. City of Lewiston Council Report
 - a. None
5. Library Foundation Report
 - a. Lewiston Library Foundation President Danielle Kinyon reported that the December meeting was canceled and that the Foundation has welcomed a new member. She also noted that the Foundation presented a piano to the library in honor of Dawn Wittman during the Gold Voices holiday event at the library.
6. Consent Agenda - Action Item
 - a. Approval of Minutes of Previous Meetings - Board of Trustees from November 19, 2025; Art Committee Minutes from October 16, 2025
 - b. Review of Statistical Report for October
 - c. Approval of Statement of Expenses for October
 - i. Josh Brown motioned to approve the consent agenda, and Diana Ames seconded the motion. All in favor. Motion carried.
7. Committee Reports
 - a. Art Committee
 - i. L. Johnson reported that the art committee has canceled their meeting for December and provided updates on the current art on display.
8. Director's Report
 - a. Facilities
 - i. Regarding facilities, there were no significant updates to report except that the Director has kept the lighting project on the radar of the City.
 - b. Staffing
 - i. Staffing updates included a part-time staff member being out for health reasons, with cross-training planned to cover the absence. Director Johnson also noted that she will request an increase in wages for seasonal

part-time pages and summer associates, as these have not been updated since 2021.

- ii. Library Collection Addition
 - 1. L. Johnson reported that the library will launch Hoopla service in late December, which will be available exclusively to Lewiston residents.

9. Unfinished Business

- a. 2025 State Report
 - i. Director Johnson presented the state report to the Board of Trustees and compared it to last year's report.
- b. Strategic Plan 2031
 - i. Statistics
 - 1. Director Johnson reviewed the statistics with the Board.
 - ii. Staff Feedback
 - 1. Director Johnson presented staff feedback to the Board.
 - iii. Draft Goals
 - 1. Director Johnson provided the draft strategic plan to the Board and asked that they review it and provide feedback by next month.
- c. Library 360 Review
 - i. Director Johnson and the Board of Trustees prepared for the upcoming Director evaluation. It was decided that the evaluation would incorporate the strategic plan, public and staff survey results, and the Board evaluation.
- d. Items Moved from Consent Agenda - Action Item
 - i. None

10. New Business

- a. Lewiston City Library 125th Year of Service Celebration - Action Item
 - i. L. Johnson informed the Board that planning is underway for the library's 125th Year of Service, which will include a movie, a commemorative item, and a main event likely to take place in June.

11. Schedule of Upcoming Meetings

- a. Regular Meeting: January 21, 2026
- b. Regular Meeting: February 18, 2026

12. Adjournment - Action Item

- a. Thomas Hill moved to adjourn the meeting at 7:07 PM